**Michael Robards**

2875 Donamire Lane NW Kennesaw, GA 30144 Phone: 470.836.7608 Email: [mikerobards@icloud.com](mailto:mikerobards@icloud.com)

LinkedIn: <https://www.linkedin.com/in/michael-j-robards-630526138/> GitHub: <https://github.com/mikerobards> Portfolio: <https://michaelrobards.com/>

**Professional Developer Skills**

|  |  |
| --- | --- |
| * React.js * Git | GitHub * HTML5 | CSS3 | JavaScript * Python | SQL | C# | .NET | Linux * Application Development and Deployment * Jasmine Unit Testing | * Technical Writing * Bug tracking and Resolution * Root Cause Analysis * Proficient in Microsoft Office, Salesforce, SAP * Extensive Background in Customer Service |

**Portfolio Link & Project Description**

**Portfolio:** <https://michaelrobards.com/>

**Project Descriptions:** Sample Projects which demonstrate ability to code in HTML, CSS, JavaScript and React.js, utilizing technologies such as HTML Canvas. More projects in progress and completion listed on **GitHub:** <https://github.com/mikerobards>

**Web Development Certifications**

**FREE CODE CAMP**

**Responsive Web Design Certification,** 2019

**JavaScript Algorithms and Data Structures Certification,** 2019

**Front End Certification,** 2018

**UDACITY – GROW WITH GOOGLE SCHOLARSHIP PROGRAM**

**Front-End Web Development Nanodegree,** 2018

**Work History**

**The Coca-Cola Company – Atlanta, GA**

**Customer Dispute Analyst -** *November 2018 - Present*

Reviewing and resolving service billing disputes submitted by customers. Additionally, works with service providers and Sales Team to analyze the validity of service invoices.

***Selected Accomplishments:***

* Successful in reducing customer dispute resolution from 90 days to under 30 days, and have maintained that timeframe moving forward
* Increased the amount of service fund deduction on an annual basis
* Selected to train Genpact partners in PA to take over Level one customer service calls
* Ranked as a top performer on team consistently since 2019

**Randstad USA – The Coca-Cola Company – Atlanta, GA**

**Finance Customer Specialist / Freestyle POM Customer Service -** *November 2017 – November 2018*

Inbound call center specialist handling product orders of Freestyle cartridges for customers. Job functions included monitoring of accounts, updating and summarizing receivables, and other general administrative duties.

***Selected Accomplishments:***

* Consistently a top performer in terms of inbound call volume handling and other team metrics
* Successfully completed various projects, such as updating credit cards within the billing system, while maintaining regular performance metrics
* Regularly assisted customers in need of low stock freestyle products to maintain their business

**Infinity Software Development – Tallahassee, FL**

**Business Process Analyst *–*** *October**2010 – August 2012*

Worked with diverse teams to develop software for numerous State of Florida agencies. Created, edited, updated, and maintained documentation concerning software requirements, interacted with clients to assess needs, served as a liaison between clients and technical resources, and participated in QA and testing.

***Selected Accomplishments:***

* Completed project specifications consistently on-time and within budget
* Successfully implemented and deployed last-minute changes to requirements on large Dept. of Ed. project

**Education/Military Service**

**FLORIDA STATE UNIVERSITY** – Tallahassee, FL

**Bachelor of Science,** 2008

Major: Geography

**United States Army –** *Ft Hood, TX, Kuwait*

M1A1 Armor Crewman, Personnel Clerk **–** 1995 – 1999

**Award:** Army Commendation Medal – 1998