



# Saxon Wood School

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18/06/2020

Dear Parents and Carers,

I hope you are all well and keeping safe.

Some of our children returned to school on Monday and it was a delight to have them back. The excitement in the car park when they saw their friends and staff, was wonderful to see. They have settled in quickly and are getting used to the new systems and routines in place.

Thank you for making this easy by preparing them for this return. I cannot praise you all enough for the wonderful job you have done over lockdown. Staff have appreciated updates on the work you did with the children during an extremely challenging time.

## **Phase Two**

I am now planning phase two of re-opening the school to additional pupils.

Those parents who do not have a child currently attending Saxon Wood, please complete the questionnaire at the bottom of this letter and return ASAP to [adminoffice@saxonwood.hants.sch.uk](mailto:adminoffice@saxonwood.hants.sch.uk). This questionnaire will inform me of how many children could return in approximately two weeks time.

Please be aware, that by requesting your child to return, it does not guarantee that we can accommodate this. Parents should also seek medical advice before making that decision.

Once we receive the questionnaires, we will carry out risk assessments for each child. There is a lot involved when carrying out a risk assessment as we need to consider, space available, etc.

We also need to consider staff ratio because at present, we have nine members of staff who are not in school or shielding within school. We want to welcome as many children back as possible, and one option could be to offer provision on a rota system to the children who are currently attending, and those who will be attending. Many schools are offering this to ensure all children have fair access to school provision.

If you could complete and return to the school office no later than Tuesday 23<sup>rd</sup> June, that would be much appreciated. I know some parents have indicated they would like their child to be considered for Phase Two, please complete the questionnaire, if this is still the case.

### **Home learning update**

We have just begun our next phases of home learning, offering Zoom lessons throughout the week. There have been mixed responses to this from parents. Some parents are keen for the Zoom lessons to take part, whereas others are happy for teachers to continue sending home packs of work, for children to work through, at their leisure.

We want to ensure we are providing home learning that is workable for you. It would be a tremendous help if you could email the [adminoffice@saxonwood.hants.sch.uk](mailto:adminoffice@saxonwood.hants.sch.uk) by Tuesday 23<sup>rd</sup> June 2020, to confirm which method of home learning you would prefer. Teachers will then be in touch with you too.

Zoom music lessons will still continue on a Friday, when school is closed.

### **Sun cream**

Despite the wet weather, we have been experiencing some pleasant weather.

If your child would normally wear sun cream, can I ask that you apply this to them before they leave for school. Also, if you wish to provide your child with a sun hat, please do so, with their name inside. We are trying to make use of our lovely outdoor areas, to prevent children being in their enclosed Bubble all day.

### **Weekly catch up calls**

Staff have done a brilliant job, keeping in touch with parents during the lockdown. I have had feedback from parents who have really appreciated this. We will continue with weekly phone calls for those parents who still have children at home.

If your child is in school and you would still like a quick catch up call, please email the school office.

As a reminder, the same systems outlined below, are still in place:

### **Arrival to school and collection**

On arrival to school each morning please stay in your vehicle with your child until a member of staff comes to collect your child. The member of staff will then take your child into school. Unfortunately in order to keep the flow of vehicles through the car park moving there will be no time to engage in conversations. If you need to talk to a member of staff, please do this at another time via phone calls. In addition, no home school books will be used so staff will phone parents with any issues as they arise.

Please also ensure your child does not bring in toys to school.

Your child will be escorted to their Bubble, with the same member of staff each day, where possible. This member of staff will also be in the child's Bubble.

Your child's temperature will be taken on arrival to the Bubble.

At the end of the day, those parents collecting children, again, please stay in your vehicle until a member of staff brings your child to you.

### **Clothing**

As mentioned in my previous letter, the children do not need to wear their school uniform. Please ensure they have a clean set of clothing on each day to reduce the risk of cross contamination.

Please also provide a spare set of clothing in a bag with your child's name on it. This can stay in school and then sent home, if we need to change your child.

If you could also remember to send in any pads and, if possible, a packet of wipes, with their name on it.

### **Lunches/Snacks**

If you would like your child to bring their lunch in a lunch box, please put the lunchbox into a plastic bag with their name on it.

Currently, we are unable to heat anything for your child. If you would like your child to have hot food, please provide this already heated in a thermos flask, which will keep it warm until lunchtime.

Please send a daily snack with your child in a bag with their name on it. We are unable to store snacks for the whole week within the school.

### **School times and Friday closure day**

School hours will remain the same. 9:30am start and 2:15pm finish.

School will continue to be closed on Fridays to a deep clean to be carried out.

These hours and closure day will remain in place until further notice.

### **Thank you**

Once again, I cannot thank you enough for working with us on our new systems and routines.

The handovers at the beginning and end of day are running smoothly. I really do appreciate your cooperation with this.

You have done an amazing job preparing the children for their return to school and this has not only helped staff, but it has enable the children to settle in quickly. The children are a credit to all your hard work.

I will continue to give you updates by sending out weekly letters. This will be on Thursdays from now on.

If you do have any questions, please do not hesitate to contact the school office.

Have a lovely weekend when it arrives and keep safe.

With Kindest regards

Jakki Alexander (Headteacher)

For parents of children who have not yet returned to Saxon Wood, please completed the following questionnaire and return to [adminoffice@saxonwood.hants.sch.uk](mailto:adminoffice@saxonwood.hants.sch.uk) by Tuesday 23<sup>rd</sup> June.

Name of child/children .....

- |  |     |    |
|--|-----|----|
| 1. Is your child in the clinically extremely vulnerable (has a shielding letter)?  | Yes | No |
| 2. Does your child require suctioning?   | Yes | No |
| 3. Is your child in a clinically vulnerable group (you should seek medical advice to determine whether or not your child is in this category and whether it is safe for them to return to school)? | Yes | No |
| 4. If we were able to open Saxon Wood, would you want your child to attend?  | Yes | No |
| 5. If yes, would you require transport?*   | Yes | No |

\*If you would like transport for your child, please ensure that you give us as much notice as possible.