

Inland Revenue PO Box 39010 Wellington Mail Centre Lower Hutt 5045 New Zealand

 IRD Number 110-176-665 Reference L1114289920 Issued 16 May 2018

Dear Sir/Madam

### Late payment of account

We have not received payment in full for the following account:

Account Period Due date
Goods and Services Tax 31-Mar-2018

We haven't charged you late payment penalties because we're giving you extra time (a grace period) to make payment. However, we've charged you interest on the amount.

The amounts still outstanding are:

Account	Period	Amount	Payment Date
Goods and Services Tax	31-Mar-2018	\$4,848.49	15-Jun-2018

If you pay in full by the above date, no penalties will be applied but interest will continue to be charged.

# What happens next

If you don't pay in full, we'll charge penalties on the overdue amount at:

- 1% the day after the due date
- 4% of the amount outstanding at the end of the seventh day after the due date

We may also charge monthly incremental late payment penalties.

If you don't pay or contact us, we may take further action to collect the overdue amount. This may include making deductions from your salary, wages or bank account.

## How to make payments

Go to www.ird.govt.nz/pay to find out about paying by:

- internet banking
- · credit or debit card
- direct debit.

If you have any late payments in the future, we may charge late payment penalties, as well as interest.

If you paid the full amount or set up an instalment arrangement before the due date you can ignore this letter.

### **Contact us**

Find the best way to contact us at www.ird.govt.nz/contact-us.

Yours faithfully,

# Bernadette Newman

Customer Segment Lead, Customer & Compliance Services