

JOB DESCRIPTION

TITLE: PEER SUPPORT/RECOVERY SUPPORT SPECIALIST

LINES OF AUTHORITY: This position is supervised by the Clinical Director, and is also under the clinical instructions of the treatment team or therapist, medical staff and case manager as applicable. Unless specifically designated by contract, this position does not supervise any other personnel; however, the position may require periodic participation in peer review activities.

POSITION SUMMARY: The Peer Support/Recovery Support Specialist's main purpose is to directly assist clients with a serious mental illness and/or substance abuse/dependence disorder to achieve outcomes of recovery. The Peer Support/Recovery Support Specialist is expected to cooperate as a team member, when indicated, in the provision of a therapeutic environment that encourages each client's emotional growth.

PRINCIPLE DUTIES AND RESPONSIBILITIES:

1. Provides direct contact in the form of peer support with the client and/or family members in the jail, home, office, and community locations to assist identified clients with development and improvement of living skills based on empowerment.
2. Teaches and models recovery principles and philosophy.
3. Facilitates groups/classes as necessary.
4. Through observation, assesses client welfare and reports pertinent clinical information to the clinical team.
5. Attends interdisciplinary team staffing and family and community teams as necessary.
6. Completes clinical and administrative documentation as required.
7. Meets current value of services as established by LCBHC.
8. Provides transportation to clients as necessary.
6. Performs other duties as assigned

PRIMARY CONTACTS:

- II Frequent interaction with clients and their support system, usually the family.
- II Interface as needed with peers and other clinical team members to coordinate client services.
- II Collaboration, as appropriate, with other community resources/referral agencies, and other health and/or social agencies, with the client's consent, to facilitate client-needed services.

POSITION REQUIREMENTS:

Qualifications and Experience

Required:

- ☐ High school diploma or GED

- ☐ Current Arizona Drivers License and proof of auto insurance, plus current CPR and First Aid certification.
- ☐ Class A Fingerprint Clearance from Arizona.
- ☐ Successful background check clearance.
- ☐ Peer Support training certificate

Preferred:

- ☐ Higher education and/or experience working with seriously mentally ill adults and/or adults recovering from substance abuse/dependence.

Skills & Abilities

Required:

- ☐ Fluent in English both verbally and in writing.
- ☐ Able to effectively employ analytical and problem-solving skills.
- ☐ Knowledge of the special needs of the SMI and SA population.
- ☐ Knowledge of benefits and entitlements process and of available community resources.

Preferred:

- ☐ Skilled in computer word processing.

WORKING CONDITIONS:

Physical Requirements:

- ☐ Able to sit and stand for extended periods of time.
- ☐ Able to hear ordinary conversation and phone communications.

Equipment Operation

- ☐ Able to operate common office equipment, include a personal computer.
- ☐ Able to operate agency vehicles.
- ☐ Able to operate a multiple line phone system.

Environmental Conditions

- ☐ County Jail setting
- ☐ Air conditioned and/or heated office setting.
- ☐ Client's home.
- ☐ Other community locations.

Accommodation(s)

- ☐ As appropriate and fiscally reasonable.

CONFIDENTIALITY LEVEL: Except as permitted or required under federal and state privileged communication, confidentiality and labor laws, personnel of Little Colorado Behavioral Health Centers may not disclose any information about current or past clients, or any confidential information about current or past personnel, to anyone outside the agency without the person's prior written consent, and may not disclose this information to others within the agency except on a "need to know" basis.

Employee

Date

Supervisor

Date