MICHAEL E. MUÑOZ

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OBJECTIVE

Obtain a Bachelor's of Art in Computer Science from New Mexico State University

EDUCATION

New Mexico State University, Las Cruces, NM Fall 2022 - Present
Doña Ana Community College, Las Cruces, NM Fall 2018 – Spring 2022
High School Diploma – May 2018
Gadsden High School, Anthony, NM
Completion of Business Marketing Career Pathway

ACTIVITIES

President of Radiologic Technology Club
        Fall 2020 – Spring 2022

SKILLS

- Language – Spanish
- Office Aide Skills – phone skills, mailroom duties, deliveries, and effective communication with parents, students, and staff.
- Public Speaking
- Proficient with Microsoft Word, Excel, PowerPoint, Illustrator, Adobe Photoshop.

WORK EXPERIENCE

Radiologic Technologist, Three Crosses Regional Hospital – Las Cruces, NM.
July 2022 – Present

- Obtain radiographic images through the hospital.
- Track, and communicate with doctors within the hospital about radiographic exams.
- Work within the operating room and acquire images during surgery.

Student Assistant, STEM Outreach Center – New Mexico State University, Las Cruces, NM,
August 2019-Summer 2022

- Assist with brainstorming and creating activities for STEM Elementary School Programs.
- Create and package activity bins for STEM Elementary School Programs.
- Assist with Science Night events at elementary schools.

Dental Office Assistant, Dona Aña Community College, Las Cruces, NM, October 2018-May 2019

- Schedule appointments
- Organize files

- Create excel spreadsheets
- Print radiographs
- Schedule semester work rotation schedules

REFERENCES

Marisol Caro
Lead Radiologic Technologist
Three Crosses Regional Hospital
2560 Samaritan Dr
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Elmer Gonzales
Dental Program Director
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Sylvia Madrid
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