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SHREYASI MITRA

CAREER OBJECTIVE

Looking for a challenging career which demands the best of my professional ability in terms of, technical and analytical skills, and helps me in broadening and enhancing my current skill and knowledge.

EDUCATION

HPE Education Services

Advance Excel

Passout Year - 2022 with Grade A

Coochbehar Youth Computer Training Centre

Diploma in Information technology Application

Passout Year - 2021 with Grade B+

University B.T.Evening College, Coochbehar

University Of North Bengal

Passout Year - 2019 with 41%

Birpara High School, Birpara

West Bengal Council of Higher Secondary Education

Passout Year - 2015 with 59%

Birpara Girls High School, Birpara

West Bengal Board Of Secondary Education

Passout Year - 2013 with 58.14%

SOFT SKILLS

Microsoft Word

Microsoft Power Point

Advance Microsoft Excel

CORE COMPETENCIES

Leadership

Team work

Decision making

Communication

LANGUAGE PROFICIENCY

<u>Language</u>	<u>Proficiency</u>
Bengali	Read, Write, Speak
English	Read, Write, Speak
Hindi	Read, Write, Speak

I hereby declare that the above particulars of facts and information stated are correct to the best of my belief and knowledge.

Signature:

Shreyasi Mitra.

