# Curriculum Vitae

#### Personal Details:

■ Name: Payal Gulati

• Phone Number: +918872236926

• Email:

payalgulati079@gmail.com



### **Career Objective:**

- To improve my skills and knowledge by working in a dynamic and challenging environment that enables me to progress professionally and personally.
- To work hard with great loyalty, sincerity and give my best to bring out the qualities inherent in me.

#### **Academic Qualifications:**

Qualifications	Board/	Year	Result
	University		
Class 12 <sup>th</sup>	C.B.S.E	2021	Pass with 86%
Class 10th	C.B.S.E	2019	Pass with 75%

#### **Technical Skills:**

- Proficient in MS office, HTML,CSS, JAVASCRIPT, Bootstrap, wordpress, database, python.
- Familiar with internet and mail system.
- Basic knowledge of editing.
- Basic and Advance knowledge of computer.

#### Strengths:

- Good oral, written and presentation skills.
- Willinger's to work in group and ability to lead group activities.
- Good leadership and administrative qualities.
- Stress management skills and enjoy responsibilities
- Versatile, easy going, solutions oriented, determined and enjoyed working with others.

#### Personal Details:

- Date of birth: 20-Aug-2003
- Address: #79 Dashmesh Enclave, Dhakoli, Zirakpur, Punjab, India.
- Gender: Female
- Fathers name: Mr. Sunil Gulati

### Language's proficiency:

- English
- Hindi
- Punjabi

#### **Hobbies/Interests**

- Interacting new people, Exploring new things.
- Singing, Dancing.

## Undertaking:

I hereby declare that all the above-mentioned information furnished are true to the best of my knowledge and belief.