



# CHECKLIST

## MAY 20TH

- ☐ Candidate Introduction (fill out form on website).
- ☐ Create SpotFund account - **WE WILL DO THIS AT KICK-OFF MEETING**

## JUNE 23RD

- ☐ Fact Sheet (Upload to the google form on website)
- ☐ Community Service Initiative Essay (upload completed AND SIGNED document to google form)
- ☐ Talent Request Form (fill out form on website and upload screenshot of BMI or ASCAP)
- ☐ Contract - Initial bottom of pages and sign.  
If you are under 18, a parent will also need to initial and sign
- ☐ Health & Fitness Statement (fill out form on website).

## JULY 8TH

- ☐ Sponsorship Ads and \$ Due!

## JULY 17th

- ☐ Talent Music Due (upload to google form on website).