

# Project Status Report: Implementing Cardinal Cupboard

Status Date	2/20/2022
Execution Owner	
Project ID	
RAG Status	Green

Executive Summary	Cardinal Cupboard is a nonprofit that provides nonperishable foods to the food insecure in the cardinal community. As Cardinal Cupboard has grown, so has the needs of their business processes. The goal of this project is to update the business process of Cardinal Cupboard with a new website that will improve their ability to serve the Cardinal Community.
-------------------	--

Milestones			
Milestone	Baseline	Expected	RAG
DEMO 1	01/11/2022	02/28/2022	C
PRESENTATION 1	03/08/2022	03/11/2022	G
DEMO 2	03/22/2002	04/04/2022	A
PRESENTATION 2	04/05/2022	04/11/2022	R
DEMO 3 AND PRESENTATION	04/12/2022	04/25/2022	

Recent Accomplishments
<ul style="list-style-type: none"><li>Completed all formal documents (PMP, SOW, PC, and RMP)</li><li>Chose a platform to develop website</li><li>Started developing a <i>Landing Page</i> for the website</li></ul>

Risks, Issues, and Dependencies
<p>RISKS</p> <ul style="list-style-type: none"><li>Schedule Risk, Scope Creep, Budget Constraints</li></ul> <p>ISSUES</p> <ul style="list-style-type: none"><li>Budget is \$0, team members are limited to time they can spend outside of class, 50% of the project must be completed by March 8th, 2022 and project will end on April 25th, 2022.</li></ul> <p>DEPENDENCIES</p> <ul style="list-style-type: none"><li>The project will be dependent on the coordination with the client, Cardinal Cupboard, and their acceptance of the deliverables.</li></ul>

Next Steps
<ul style="list-style-type: none"><li>Complete 50% of development by March 11</li><li>Complete landing page</li><li>Complete all pages directly linked to landing page</li></ul>