

# Project Status Report: Implementing Cardinal Cupboard

Status Date	4/23/2022
Execution Owner	
Project ID	
RAG Status	Complete

Executive Summary	Cardinal Cupboard is a nonprofit that provides nonperishable foods to the food insecure in the cardinal community. As Cardinal Cupboard has grown, so has the needs of their business processes. The goal of this project is to update the business process of Cardinal Cupboard with a new website that will improve their ability to serve the Cardinal Community.
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Milestones			
Milestone	Baseline	Expected	RAG
DEMO 1	01/11/2022	02/28/2022	
PRESENTATION 1	03/08/2022	03/11/2022	
DEMO 2	03/22/2002	04/05/2022	
PRESENTATION 2	04/05/2022	04/11/2022	
DEMO 3 AND PRESENTATION	04/12/2022	04/25/2022	

Recent Accomplishments
<ul style="list-style-type: none"><li>Presented final version of site to Cardinal Cupboard</li><li>Chose and implemented plugin option for the login system</li><li>Chose and implemented plugin for inventory</li><li>Chose and implemented plugin for service hours</li><li>Completed all pages for website</li></ul>

Risks, Issues, and Dependencies
<p>RISKS</p> <ul style="list-style-type: none"><li>Schedule Risk, Scope Creep, Budget Constraints</li></ul> <p>ISSUES</p> <ul style="list-style-type: none"><li>Budget is \$396/year WordPress and may be costly for the cupboard to assume.</li></ul> <p>DEPENDENCIES</p> <ul style="list-style-type: none"><li>The project will be dependent on the coordination with the client, Cardinal Cupboard, and their acceptance of the deliverables.</li></ul> <p>Cost Analysis:</p>

Next Steps
<ul style="list-style-type: none"><li>Transfer ownership of site to the Cardinal Cupboard administration if our site is selected.</li></ul>