

BDI - EMPLOYEE WRITE UP FORM

Employee: Richard Zimmer

Date: 2019-07-19

Department: Shop

Supervisor: Stefan Bohl

Employee Seniority Date:

Trade level:

Disciplinary action: Y



TYPE OF VIOLATION:

Carelessness
Work Quality

WARNING:

Last warning:
Previous warning:
Warnings: 1

EMPLOYER STATEMENT:

Jepsen 9779 - Battery connection missed on battery replacement. Customer called back and had to repair himself. This work quality can't leave this shop. You are responsible for the work quality that leaves this shop and you are the last inspector before it leaves. Technician should not have missed it. But this needs to be caught on the QC.

I HAVE READ THIS "WARNING LETTER" AND I UNDERSTAND IF I HAVE RECIEVED A COPY OF THE SAME

Employee Signature

Management Signature

Witness Signature