

BDI - EMPLOYEE WRITE UP FORM

Employee: Riley Ramsey

Date: 2019-04-24

Department: Shop

Supervisor: Richard Zimmer

Employee Seniority Date: 1970-01-01

Trade level:

Disciplinary action: Y



TYPE OF VIOLATION:

Carelessness

Work Quality

Comeback

Time Management

WARNING:

Last warning: 2019-04-24

Previous warning: 2019-04-24

Warnings: 2

EMPLOYER STATEMENT:

Ro 9252 Pit Stop. Oil pan still leaking on this truck after multiple attempts to reseal.

Both RO 9115 Versa Cold and 9211 Monarch Condor you had cross threaded the rad caps, causing coolant leaks for the customer. It looks bad and customers lose faith in our work when they have an immediate failure when a truck was just in shop. Need better attention to detail on work.

Ro 9115 Versa Cold. Way over time on the oil pan reseal. Spent 7:42 on the line, that was quoted at 3.5 Hrs. No further auth for additional time. That needs to be done during the job so we can get approval from customer, if there is a reason for the additional time. You did this same job on Monarch Condor in 3:37 afterwards.

Ro 9017 Tarman. There is poor workmanship on the repairs of this truck. We have needed to get another tech to go back and do repairs on the work done. That is unacceptable.

BDI needs to see a drastic change in your thought process through jobs, decision making skills, and ask for assistance when needed before going ahead on tasks that may be out of your comfort zone. BDI needs to have a higher standard of work in the shop.

I HAVE READ THIS "WARNING LETTER" AND I UNDERSTAND IF I HAVE RECIEVED A COPY OF THE SAME

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Employee Signature Management Signature

Witness Signature

