

# BDI - EMPLOYEE WRITE UP FORM

Employee: Riley Ramsey

Date: 2019-05-14

Department: Shop

Supervisor: Richard Zimmer

Employee Seniority Date: 2019-01-02

Trade level:

Disciplinary action: Y



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## TYPE OF VIOLATION:

Work Quality

Comeback

Time Management

## WARNING:

Last warning: 2019-04-24

Previous warning: 2019-04-24

Warnings: 2

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## EMPLOYER STATEMENT:

Riley we have had more comeback and time management issues. These are issues that have continued with 2 different shop managers, as well as multiple attempts to make improvements. In recent work we have had

9241 Lakes Leasing; 1 hr inspection had taken 2.25 hrs to complete.

9340 Jason Brewer; 8.25 on Track arms with Peter assisting, and still had a comeback.

9382 Jason Brewer; Loose bolts from previous repair that had taken more time than allotted.

9359 Pit Stop; 3 hrs for heater core coolant hose and top up AC, which should have taken 1.5 hrs at a Max

This is a hard decision for BDI as we really appreciate your work ethic and willingness to perform to go above and beyond when needed. Unfortunately with the extended time on jobs and continuous comebacks, we can no longer continue your employment.

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I HAVE READ THIS "WARNING LETTER" AND I UNDERSTAND IF I HAVE RECIEVED A COPY OF THE SAME

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Employee Signature

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Management Signature

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Witness Signature