

BDI - EMPLOYEE WRITE UP FORM

Employee: Dan Yule

Date: 2019-04-24

Department: Shop

Supervisor: Richard Zimmer

Employee Seniority Date:

Trade level:

Disciplinary action: N



TYPE OF VIOLATION:

Comeback
Time Management

WARNING:

Last warning:
Previous warning:
Warnings: 1

EMPLOYER STATEMENT:

RO 9228, Fuel line damaged during service. Replacement of broken line took 4 hrs, and BDI had to pay for the part as well (150\$). Need to be notified earlier in the job if it will take a significant line, so we can incur the costs with a lower paid employee.

I HAVE READ THIS "WARNING LETTER" AND I UNDERSTAND IF I HAVE RECIEVED A COPY OF THE SAME

Employee Signature

Management Signature

Witness Signature