

# BDI - EMPLOYEE WRITE UP FORM

Employee: Rylan Gloslee

Date: 2018-12-19

Department: Service Technician

Supervisor: Dan Yule

Employee Seniority Date: 2018-10-02

Trade level:

Disciplinary action: Y



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## TYPE OF VIOLATION:

Work Quality

## WARNING:

Last warning: 2018-12-18

Previous warning: 2018-12-18

Warnings: 2

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## EMPLOYER STATEMENT:

Not following proper cummins procedure. We have all the cummins software and continue to request technicians to have it up and follow it while doing engine work. Injector installation procedure was not followed and it potentially caused a major failure, requiring expensive part replacement. The valve set was not done to cummins spec, which could have also caused catastrophic damage to the top end that was just replaced. BDI has all the tools and software in place, and needs our technicians to follow this. If you are uncomfortable in a job, we need you to ask for help. Not finish the job unknowing of the work that was done properly.

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I HAVE READ THIS "WARNING LETTER" AND I UNDERSTAND IF I HAVE RECIEVED A COPY OF THE SAME

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Employee Signature

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Management Signature

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Witness Signature