

BDI - EMPLOYEE WRITE UP FORM

Employee: Riley Ramsey

Date: 2019-01-23

Department: Shop

Supervisor: Dan Yule

Employee Seniority Date:

Trade level:

Disciplinary action: Y



TYPE OF VIOLATION:

Carelessness
Disobedience
Work Quality
Time Management

WARNING:

Last warning:
Previous warning:
Warnings: 1

EMPLOYER STATEMENT:

- FBM CVIP, you came into work on a Saturday and Stefan had told you that you weren't needed that day.
- The time on this inspection is outrageous. You have 3 hours on wheels off that Kade performed and they went on incorrectly, so there couldn't have been any time spent on supervising. And after you spent all that time on it, there are items that have been missed that we had to go back and repair.
- We are seeing issues with the quality of work on jobs as well. The Pit Stop crossmember there was an air line pinched, and an ABS module disconnected.
- During jobs your work area is very messy and disorganized, which will lead to higher labour times.
- On the Kenroc CVIP you called the bumper, and refused to sticker the truck. You were not able to produce the failure from the CVIP manual, and continued to argue the fact with Dan. This only one example, but has happened on each CVIP you have performed. Dan is the boss in the shop, what he says goes, he is experienced and knowledgeable, and wouldn't be asking you to sticker unsafe trucks. On the CVIPs you are performing you call very tight on some items, then miss other obvious items.

We understand that you are coming from a fleet background, and we want to address some of these inconsistencies while you are still fresh and try and turn them into good habits rather than bad.

I HAVE READ THIS "WARNING LETTER" AND I UNDERSTAND IF I HAVE RECIEVED A COPY OF THE SAME

Employee Signature

Management Signature

Brandell Diesel Inc.

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Witness Signature

