

# BDI - EMPLOYEE WRITE UP FORM

Employee: Darrin J

Date: 2019-06-19

Department: Parts

Supervisor: Stefan Bohl

Employee Seniority Date: 2019-06-18

Trade level:

Disciplinary action: Y



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## TYPE OF VIOLATION:

Carelessness  
Safety

## WARNING:

Last warning: 2019-06-19  
Previous warning:  
Warnings: 1

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## EMPLOYER STATEMENT:

Used company truck to go to your house. Were driving 40 km/hr OVER the speed limit.

You have a one hour lunch break to do what you wish, but not with the company truck.

If any instances of over speeding happen again you will be terminated.

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I HAVE READ THIS "WARNING LETTER" AND I UNDERSTAND IF I HAVE RECIEVED A COPY OF THE SAME

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Employee Signature

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Management Signature

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Witness Signature