

BDI - EMPLOYEE WRITE UP FORM

Employee: Luke Macneill

Date: 2018-09-26

Department: Service

Supervisor: Stefan Bohl

Employee Seniority Date:

Trade level:

Disciplinary action: N



TYPE OF VIOLATION:

Others: Come Back

WARNING:

Last warning:

Previous warning:

Warnings: 1

EMPLOYER STATEMENT:

We would like to inform you that a customer had to come back due to a loose clamp. When the vehicle arrived, we determined the clamp was hand tight and not fully tightened on which caused a leak and the customers return. This is not disciplinary action and is just to make you aware of the human error made.

RO#7817

I HAVE READ THIS "WARNING LETTER" AND I UNDERSTAND IF I HAVE RECIEVED A COPY OF THE SAME

Employee Signature

Management Signature

Witness Signature