

BDI - EMPLOYEE WRITE UP FORM

Employee: Call Sturgeon

Date: 2019-06-25

Department:

Supervisor: Richard Zimmer

Employee Seniority Date:

Trade level:

Disciplinary action: Y



TYPE OF VIOLATION:

Attendance

WARNING:

Last warning: 2019-06-25

Previous warning: 2019-06-25

Warnings: 2

EMPLOYER STATEMENT:

Call in June alone you have missed 4 scheduled work days for different reasons. We need to be able to count on having you every day for planning and keeping steady work flow in the shop. This needs to be resolved immediately.

I HAVE READ THIS "WARNING LETTER" AND I UNDERSTAND IF I HAVE RECIEVED A COPY OF THE SAME

Employee Signature

Management Signature

Witness Signature