

# BDI - EMPLOYEE WRITE UP FORM

Employee: Rylan Gloslee

Date: 2018-12-18

Department: Service Technician

Supervisor: Dan Yule

Employee Seniority Date: 2018-12-18

Trade level:

Disciplinary action: Y



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## TYPE OF VIOLATION:

Carelessness  
Work Quality  
Comeback

## WARNING:

Last warning: 1970-01-01  
Previous warning: 1970-01-01  
Warnings: 1

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## EMPLOYER STATEMENT:

Had customer send us pictures of numerous items on truck that were not reassembled. Customer sent truck back to us to put together properly. Crossover pipe was completely loose and hanging, electric connectors at turbo not plugged in, bolts missing. To make matters worse the parts that were not installed were sitting on your toolbox. This is extremely careless work that BDI can not have leaving the shop. This truck was not given a proper QC, and because of that and the carelessness of the work we have potentially lost a fleet customer.

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I HAVE READ THIS "WARNING LETTER" AND I UNDERSTAND IF I HAVE RECIEVED A COPY OF THE SAME

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Employee Signature

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Management Signature

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Witness Signature