

Milca Tedros

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201 South Division St., Buffalo New York 14204

EDUCATION

University at Albany, State University of New York May 2024

Bachelor of Science, Emergency Preparedness, Homeland Security and Cybersecurity; Minor in Criminal Justice

TECHNICAL SKILLS

- Over 100 hours of FEMA certifications
- Experience with Microsoft and Google applications
- C#, HTML, CSS, JavaScript and Python

Related Coursework

- Cyber Threats and Intelligence
- Concepts of Artificial Intelligence
- Information Security Assurance

PROFESSIONAL EXPERIENCE

Maggie McFly's, Albany
Server

Jan 2023 - May 2024

- Proven track record of providing excellent customer service, ensuring all orders are served timely and accurately. Skilled in multitasking and problem-solving while maintaining a positive attitude in a fast-paced environment.

CEHC Showcase, Albany
Research

Jan 2023 - April 27, 2023

- Develop the research case study and proposal about transnational cybercrime and the criminal justice system to present to an Emergency Preparedness, Homeland Security, and Cybersecurity showcase
- Highly experienced in developing research strategies, collecting data and analyzing results. Adept in using quantitative and qualitative methods to identify and address research problems.

Colosseum Jewlery, Buffalo
Jeweler

Dec 2020 - Dec 2022

- Developed a successful track record of creating and executing sales plans to meet and exceed company revenue goals requiring meticulous attention to detail and strong negotiation skills.
- Highly motivated sales professional with an extensive background in Jewelry and designs along with website design for the organization.

Buffalo Prep, Buffalo

July 2017 - Aug 2019

Mentor/ Teacher's Assistant

- Dedicated and organized Teaching Assistant experienced in providing support to primary and secondary school teachers.
- Skilled in implementing lesson plans, aiding students with learning disabilities, and excellent communicator able to build strong relationships with students, teachers, and parents.

EDUCATION & CERTIFICATIONS

Emergency Management Institute

- FEMA IS-2900. A : National Disaster Recovery Framework
- FEMA IS-00100.c : Introduction to Incident Command System
- FEMA IS-00800.d : National Response Framework
- FEMA IS-00700.b : Introduction to the National Incident Management System
- CHDS- Border Security and Management; Intelligence for Homeland Security: Organizational Policy Challenges; History of Homeland Security
- FEMA IS-242.c : Effective Communication
- CONVERGE: Collecting and Sharing Perishable Data

VOLUNTEER & AWARDS

Spellman Scholar Award 2022 - 2023

Louis Stokes Alliance For Minority Participant Collegiate Science and Technology Entry Program

St. Columba Brigid Church / Youth Leader Buffalo
Jan 2016 - Present

- Demonstrated strengths in providing guidance and counseling services, conducting assessments, and developing and implementing individualized care plans.
- Committed to providing holistic care and support to help individuals achieve their goals.