

UNIT 8.1 ACTIVE AND PASSIVE VOICE

Look at the A and B sentences below. Find out why B is correct and A is wrong in the Grammar Points section.

GRAMMAR
POINTS

CHECKPOINT

1A	Rose was played the violin.	X	
1B	Rose played the violin.	✓	1
2A	The robbers were chase by the dogs.	X	
	The robbers chased by the dogs.	X	
2B	The robbers were chased by the dogs.	✓	2

GRAMMAR POINTS

- 1 A sentence which begins with the person or thing that does the action is in the active voice. It must have an active verb.

EXAMPLE: Mechanics repair cars.

subject: the people
who do the action
(who repair)

active verb:
the action
(repair)

object: the things that
receive the action
(that get repaired)

- 2 A sentence which begins with the person or thing that receives the action is in the passive voice. It must have a passive verb.

EXAMPLE: Cars are repaired by mechanics.

subject: the things that
receive the action
(that get repaired)

passive verb:
the action done
(are repaired)

REMEMBER!

- In a sentence using the passive voice, the object comes after the verb and the preposition **by**.

EXAMPLE:

Cars **are repaired** by mechanics.

object: the people who do
the action (who repair)

We form passive verbs in this way:

the verb 'to be' + past participle of main verb

EXAMPLES: is + cleaned = is cleaned
were + caught = were caught

Active Verbs

repairs
repair
repaired

Passive Verbs

is repaired
are repaired
was/were repaired

REMEMBER!

- For some words, the past tense and the past participle are the same.

EXAMPLES:

Past Tense	caught	taught	fed	heard	kept	swept
Past Participle	caught	taught	fed	heard	kept	swept

- For some words, the past tense and the past participle are different.

EXAMPLES:

Past Tense	ate	beat	find	flew	took	write
Past Participle	eaten	beaten	found	flown	taken	written

PRACTICE**A**

Underline the correct words in the brackets to complete the paragraph.

Anna **1** (is loves / loves) animals. Many birds and squirrels are **2** (fed / feeded) by Anna every day. One morning, she **3** (found / was found) a sick bird under a tree. She **4** (carried / was carried) it carefully to her house. The bird **5** (was taken / was took) to a vet by Anna's father. After that, it **6** (was look after / was looked after) by the whole family. It was **7** (encouraged / encourage) to fly again by Anna. One day, it **8** (flew / was flown) back to the tree. Its happy chirps **9** (heard / are heard) by Anna every day. Sometimes it **10** (is join / joins) the other birds around Anna.

**PRACTICE****B**

Rearrange the words to form correct sentences.

1 car — driver — locked — the — the.

2 by — door — Jill — opened — the — was.

3 chased — dog — me — Mr Lim's.

4 by — floor — is — maid — mopped — the — the.

5 are — by — caused — diseases — germs — many.



PRACTICE**C**

Fill in the blanks with suitable words.

- 1 Active Voice : Six monkeys rode two horses in the circus act.
Passive Voice : Two horses _____ ridden by six monkeys in the circus act.
- 2 Active Voice : Many teenagers wear jeans and t-shirts.
Passive Voice : Jeans and t-shirts are _____ by many teenagers.
- 3 Active Voice : The explosion rocked the building.
Passive Voice : The building was _____ by the explosion.
- 4 Active Voice : Today, children in many countries read her books.
Passive Voice : Today, her books _____ read by children in many countries.
- 5 Active Voice : All of us miss him.
Passive Voice : He is _____ by all of us.
- 6 Active Voice : A group of mountain climbers _____ a strange animal.
Passive Voice : A strange animal was seen by a group of mountain climbers.
- 7 Active Voice : The nervous actors _____ some of their lines.
Passive Voice : A lot of lines were forgotten by the nervous actors.
- 8 Active Voice : Nowadays, girls as well as boys _____ judo clubs.
Passive Voice : Nowadays, judo clubs are attended by girls as well as boys.
- 9 Active Voice : Most other animals in the jungle _____ the tiger.
Passive Voice : The tiger is feared by most other animals in the jungle.
- 10 Active Voice : The little girl _____ pretty baskets.
Passive Voice : Pretty baskets are woven by that little girl.

**PRACTICE****D**

Tick the correct sentences.

- 1 The doctor was examined the patient carefully.
- 2 That old pipe smoke by my uncle.
- 3 Three wolves were spotted by the cameraman.
- 4 A young man is managed the factory.
- 5 The puppy buried bones all over the garden.
- 6 The man was questioned by the police.
- 7 Meals by efficient waiters were served.
- 8 Experienced writers produce the script.
- 9 More food is needed by the flood victims.
- 10 The girls were poured the tea into little cups.



PRACTICE E Rewrite the sentences correctly.

1 My father was received a letter yesterday.

2 A treasure hunt organised by the Rotary Club twice a year.

3 Your torn sock was mend by Mum this morning.

4 The little boy's nails is trimmed by his sister every month.

5 The rice by the chef himself was fried.



PRACTICE F Fill in the blanks with the words in the box.

acted	am	are	borrows	enjoy
entertained	exchanged	is	joined	thrilled

I (1) _____ a reading group early this year. Every Monday each of the five members (2) _____ a book from the library. On Saturday morning the books (3) _____ discussed at our meeting. We (4) _____ these discussions very much. Plots and ideas are (5) _____. Sometimes we are (6) _____ by a frightening incident in a book. Very often, I (7) _____ amused by funny characters and my friends' comments on them.

Last week, Lynne (8) _____ the rest of us with a comical scene from a novel. She (9) _____ three different roles very well. Every week my interest in reading (10) _____ increased by these meetings.



UNIT 8.2 ACTIVE AND PASSIVE VOICE

tense and number

Look at the A and B sentences below. Find out why B is correct and A is wrong in the Grammar Points section.



		GRAMMAR POINTS	
1A	Active Voice: Mr Jenkins bought 20 roses. Passive Voice: Twenty roses are bought by Mr Jenkins.	X	
1B	Active Voice: Mr Jenkins bought 20 roses. Passive Voice: Twenty roses were bought by Mr Jenkins.	✓	1
2A	The children was saved by a fireman.	X	
2B	The children were saved by a fireman.	✓	2



GRAMMAR POINTS

When we **change** a sentence from the **active voice** to the **passive voice**,

- 1 the tense of the verb has to remain the same

EXAMPLES: Sally **sweeps** the floor every day. (active, present tense)
The floor **is swept** by Sally every day. (passive, present tense)
Sally **swept** the floor yesterday. (active, past tense)
The floor **was swept** by Sally yesterday. (passive, past tense)

- 2 the verb has to agree with the subject of the sentence

EXAMPLES:
My dog chased the postman. (active)
The postman was chased by my dog. (passive)

singular subject

singular verb



My dog chased the neighbour's children. (active)
The neighbour's children were chased by my dog. (passive)

plural subject

plural verb



PRACTICE A

For each sentence in the active voice, circle the letter of the correct sentence in the passive voice.

- 1 The boy kicked the ball.
A The ball was kick by the boy.
B The ball is kicked by the boy.
C The ball was kicked by the boy.
- 2 My grandfather plants many vegetables in our garden.
A Many vegetables in our garden are planted by my grandfather.
B Many vegetables in our garden planted my grandfather.
C Many vegetables in our garden are plant by my grandfather.
- 3 The headmistress called Mr Lim to her office.
A The headmistress was called by Mr Lim to her office.
B Mr Lim was called by the headmistress to her office.
C Mr Lim was call by the headmistress to her office.
- 4 The bear attacked the hunter.
A The hunter was attacked by the bear.
B The hunter was by the bear attacked.
C By the bear the hunter was attacked.
- 5 Fans cool these rooms.
A These fans are cooling rooms.
B The rooms are cool by fans.
C These rooms are cooled by fans.
- 6 Cheryl invented the game.
A The game invented by Cheryl.
B The game was invented by Cheryl.
C The game is invented by Cheryl.
- 7 Architects design buildings.
A Buildings are designed by architects.
B Buildings are by architects design.
C Buildings are design by architects.
- 8 A lifeguard saved him.
A He was save by a lifeguard.
B A lifeguard was saved by him.
C He was saved by a lifeguard.

- 9 Wild animals fear fire.
 A Fire is feared by wild animals.
 B Fire feared by wild animals.
 C Fire are feared by wild animals.

- 10 Her voice soothed me.
 A I am soothed by her voice.
 B I was soothed by her voice.
 C I was soothe by her voice.



PRACTICE B Tick the correct sentences.

- 1 The room were swept by the boys.
 2 A lot of money was save by the student.
 3 Our team was beaten by theirs.
 4 We were stopped by the traffic policeman.
 5 The women was helped by the guard.
 6 Rats are ate by snakes.
 7 We were taught by Mrs Lopez.
 8 The fish was fry by Barbara.
 9 The vases were made by Rosemary.
 10 The letters are typed by Meg every day.



PRACTICE C Rearrange the words to form correct sentences.

- 1 a — by — man — said — those — wise — were — words.

 2 boys — ground — on — spun — tops — the — the — their.

 3 armed — by — couple — men — robbed — the — two — was.

 4 by — fish — fishermen — freshest — is — sold — the — the — themselves.

 5 flowers — knows — many — names — of — scientific — she — the.



PRACTICE D Underline the incorrect sentences and rewrite them correctly.

In this monastery the discipline is quite good. The rules are explain by the discipline master very clearly. Most of the time the rules are obeyed by everyone. Once in a while a rule is broke by a novice. The senior monk who catches the novice breaking the rule gives him a warning. A novice who keeps breaking rules are punished by the discipline master.

Counselling is also provided by the monastery. Some years ago two monks are sent by the monastery to attend a counselling course. They are now experienced counsellors. A counsellor helps young monks to understand and improve their own behaviour. In this way the novices were given a chance to learn self-discipline.

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____



PRACTICE E Change the sentences from the active voice to the passive voice.

- 1 A bee stung me this morning.

- 2 Commuters use that pedestrian crossing every day.

- 3 The music centre holds three concerts every year.

- 4 The players chose Adam to be their captain.

- 5 Many Europeans enjoy Asian art.

