



# Miliyon Befkadu

## Computer Lab Technician

### My Contact

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📍 Addis Ababa

### Hard Skill

- computer hardware and software maintenance
- Office machine maintenance
- Network maintenance and configuration

### Soft Skill

- Observation
- Decision making
- Communication
- Multi-tasking

### Education Background

- Borcelle Business School  
Level 4 in hardware and network servicing

Completed in 2010 E.C

- Birbisa Secondary school  
Grade 9th and 10th

Completed in 2003

- Gore secondary School  
Grade 11th and 12th

Completed in 2006

### About Me

- maintaining and controlling various computer systems and devices such as projectors, printers, and network devices
- Working in a dynamic and fast-paced environment has allowed me to develop strong problem-solving and multitasking skills, which I believe are essential for any technical role.
- It is my pleasure to contribute to the success of Akaki Polytechnic College and support the growth of its students and staff through my work as a computer lab technician.

### Professional Experience

Akaki Polytechnic college | Computer Lab Technician  
2014 E.C

Key responsibilities:

- troubleshooting and diagnosing technical issues,
- performing routine maintenance and upgrades,
- ensuring that all equipment is up-to-date with the latest software and security patches.
- Additionally, I am always on hand to provide technical support and assistance to students and staff, helping to ensure that everyone has access to the resources they need to succeed.

August school of English and Computer | instructor  
computer and computer Technician

11-2010-5-2011 E.C

Key responsibilities:

- managing and maintaining the computer lab.
- ensuring that all hardware and software are up-to-date and functioning properly.
- As an instructor, I lead classes in computer skills and software applications.
- helping students to develop proficiency in areas such as Microsoft Office, programming languages, network configuration and computer maintenance .
- I also provide one-on-one support to students who require additional assistance or guidance.

### Achievements

- I have successfully managed the computer lab and ensured that all equipment is functional and up-to-date.
- I have designed and implemented new instructional materials and teaching methodologies to enhance the learning experience for my students.