

4. run `ghostscript`: “`gv file.pdf`” to display or:
“`gs -dNOPAUSE -sDEVICE=pswrite -q -dBATCH -sOutputFile=file.ps file.pdf`”
to produce a PostScript file;
5. run “`fax send phone-number file.ps`” as root to send a fax, or — if you know how to do this — modify the fax script to be able to fax `.pdf` files directly (you have to insert “`%PDF*`” somewhere...).

1.2 How to write a document

1.2.1 The main document

Choose the name of the document, say `document.tex`. Copy `template.tex` to `document.tex`, then edit it, change the title, the authors and set proper `include(s)` for all the chapters.

1.2.2 Chapters

Each chapter should be included in the main document as a separate file. You can choose any name for the file, but we suggest adding a suffix to the name of the main file. For our example we use the file name `document_chapter1.tex`.

First, copy `template_chapter.tex` to `document_chapter1.tex` and add the line

```
\include{document_chapter1}
```

in the `document.tex`, then edit `document_chapter1.tex`, change the chapter title and edit the body of the chapter appropriately.

1.2.3 Spell-checking

Do use a spell-checker, please!

You may also want to check grammar, style and so on. Actually you should do it (if you have enough spare time). But you *must* check spelling!

You can use the `ispell` package for this, from within `emacs`, or from the command line:

```
ispell -t document_chapter1.tex
```