

# **New Taipei Industry Intelligence Mobile Platform**

## **Basic User Operation Manual**

**2016/ 10/ 11**

# Contents

<b>1. Website Introduction .....</b>	<b>1</b>
1.1. Home Page.....	1
<b>2. Create a Corporate Account .....</b>	<b>4</b>
2.1. Click"Create New Account".....	4
2.2. Fill in Corporate Member Information .....	4
2.3. Click the Account Verify Link .....	6
2.4. Resent verification mail .....	6
<b>3. Login .....</b>	<b>7</b>
3.1. Enter Account & Password .....	7
3.2. Forgot your password .....	8
<b>4. Membership Database .....</b>	<b>9</b>
4.1. Company Profile .....	9
4.2. Product Description .....	11
4.3. Online Catalogs .....	13
4.4. Vedio Catalogs .....	14
<b>5. Activity MatchMaking .....</b>	<b>15</b>
5.1. Activity Registration .....	15
5.2. Business matchmaking.....	19
5.3. Matchmaking Results .....	21

# 1. Website Introduction

## 1.1. Home Page



### (1) Member Login

Members can fill in the correct "account" and "password", login platform to use.

### (2) Company Search

Users can enter "industry sort", "company name", "product name", or "catalog name" to search enterprise data in the membership database of this platform.

### **(3)The latest activities**

User can click on the activity name to enter the understanding of the relevant information.

### **(4)The latest video catalog**

Display the latest video catalogs of corporate members, you can directly watch it or link to YOUTUBE website.

### **(5) Ad banners**

Ad banner placed by the platform manager allow the user to view or click to learn about the latest information.

### **(6) Latest news & activities**

There have news and activitie information, Users can see both the buyer's information and the registered infomation while viewing the content.

### **(7) Latest online Catologs**

The latest online catalogs uploaded by corporate members can be viewed or downloaded as PDF files.

### **(8)Activities photos**

Historical activity photos placed by the platform manager.

### **(9) Feature options (Menbership database, Latest news & activities)**

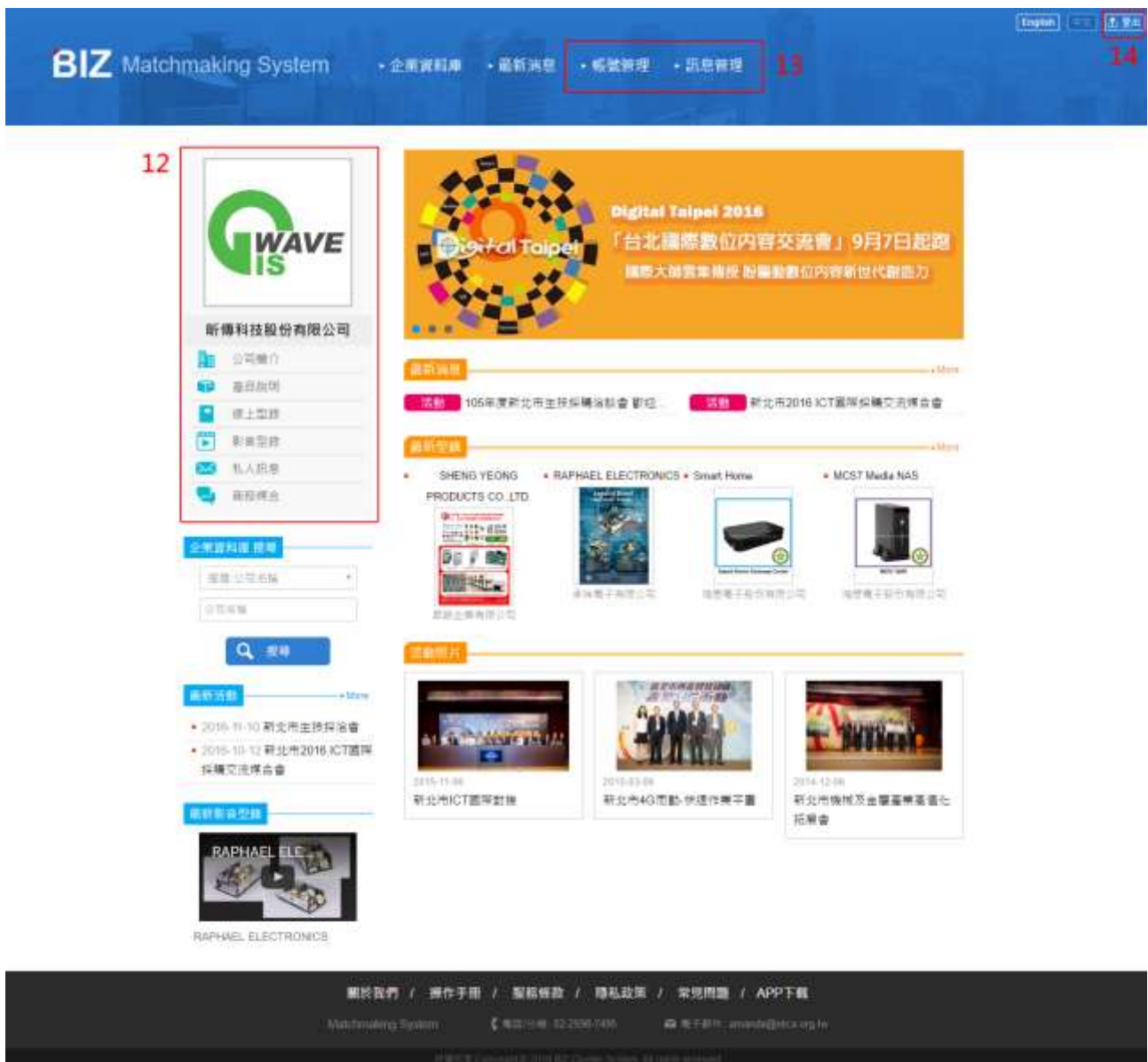
If you are not logged in yet, you only can click on "Membership database" and "Latest message".

### **(10)Traditional Chinese / English Language Selection**

This platform offers the language choice of both Traditional Chinese and English.

### **(11)Other information**

It includes "About Us", "Operation Manual", "User agreement", "Privacy Policy", "FAQs" and "APP Download".



## (12)Enterprise quick function list

After login, the "quick function list" will appear on the left side to corporate members to quickly select commonly used functions.

## (13)Features options (account management, message management)

After login, those functions will open.

## (14)Logout

Members can log out by clicking on "Logout" in the upper right corner.

## 2. Create a Corporate Account

### 2.1. Click "Create New Account"

If you want to create an account, click the "Create New Account" button on the left side of the homepage.



The image shows a login and registration interface. At the top, there is a tab labeled '會員登入' (Member Login) with three sub-tabs: '企' (Corporate), '業' (Business), and '生' (Personal). Below the tabs are two input fields: '帳號' (Account) and '密碼' (Password). A blue button labeled '會員登入' (Member Login) is positioned below the password field. Below this is an orange button labeled '創建新帳號' (Create New Account), which is highlighted with a red rectangular border. At the bottom, there are two links: '說明' (Help) with an information icon and '忘記密碼' (Forgot Password) with a question mark icon.

### 2.2. Fill in Corporate Member Information

Users must fill the contact information of the company, including a Taiwan company id number (if it is a foreign company can customize account), contact telephone, e-mail and address, etc..



The image shows a form for filling in corporate member information. On the left, there is a section titled '公司簡介' (Company Introduction) with a placeholder image and a button labeled '上傳LOGO' (Upload LOGO). To the right, there are several fields: '企業類型\*' (Company Type) with radio buttons for '國內企業' (Domestic Company) and '外國企業' (Foreign Company); '帳號管理\*' (Account Management) with a text box containing '請用統一編號註冊' (Please register with a unified number); '密碼\*' (Password) with a text box containing '密碼請設8個字元的英文及數字混合' (Please set a password of 8 characters, a mix of English and numbers); '確認新密碼\*' (Confirm New Password) with a text box containing '同上密碼請再次輸入確認' (Same as above, please re-enter the password for confirmation); '電話/分機\*' (Phone/Fax) with a text box; and '電子郵件\*' (Email) with a text box.

We offer both Chinese and English language to browse. Hence we recommend that you fill out the list in two language.

The information can also be changed after registration.

#### 中文資訊

公司名稱 \*

代表人

地址

聯絡人姓名

企業簡介

#### 英文資訊

公司名稱 \*

代表人

地址

聯絡人姓名

企業簡介

We recommend that you complete all the information so that other users can better understand your company.

營業額*	<input type="radio"/> 500萬以下	<input type="radio"/> 501-1000萬	<input type="radio"/> 1001-1500萬
	<input type="radio"/> 1501-3000萬	<input type="radio"/> 3001-5000萬	<input type="radio"/> 5000萬-1億
	<input type="radio"/> 一億以上		
產業別 (可複選)*	<input type="checkbox"/> C1 - 食品、飲料及菸類製造業	<input type="checkbox"/> C2 - 飼料及寵物食品製造業	
	<input type="checkbox"/> C3 - 紡織、成衣、服飾品及紡織製品製造業	<input type="checkbox"/> C4 - 皮革、毛皮及其製品製造業	
	<input type="checkbox"/> C5 - 木竹製品製造業	<input type="checkbox"/> C6 - 紙漿、紙及紙製品業	
	<input type="checkbox"/> C7 - 印刷及其輔助業	<input type="checkbox"/> C8 - 化學業	
	<input type="checkbox"/> C9 - 非金屬礦物製品製造業	<input type="checkbox"/> CA - 金屬業	
	<input type="checkbox"/> ZZ - 其他產業		
企業網址	<input type="text"/>		
<input type="checkbox"/> 我已詳閱並同意服務條款及隱私政策內容，並同意平台公開書司所提供之公示資訊。			
<input type="button" value="確定送出"/>			

## 2.3. Click the Account Verify Link

After sending out the registration request, the system will automatically send the "Registration Verify mail" to the registered mailbox. Please click the "Verify Link" to complete the member registration process.

## 2.4. Resent verification mail

If you do not receive the "Registration Verify mail", you can log in the system, and then click "Re-send Verify mail" button.



## 3. Login

### 3.1. Enter Account & Password

Please enter the correct account number and password on the left side of the homepage, and click "Sign in".

A login form with a blue header bar. Below the header, there are three circular buttons labeled '企' (Company), '業' (Industry), and '生' (Personal). The '企' button is selected. Below these buttons are two input fields: '帳號' (Account) and '密碼' (Password). Below the input fields are two buttons: a blue '會員登入' (Member Login) button and an orange '創建新帳號' (Create New Account) button. At the bottom, there are two links: '說明' (Help) with an information icon and '忘記密碼' (Forgot Password) with a question mark icon.

After login, you can see the quick function list on the left side.



### 3.2. Forgot your password

If you forget your password, you can click the "Forgot Password" button on the left side of the homepage.



The image shows a user login and password recovery interface. At the top, there is a blue header with the text "會員登入" (Member Login) and three circular icons labeled "企" (Company), "業" (Business), and "生" (Student). Below the header, there are two input fields: "帳號" (Account) and "密碼" (Password). Under the password field is a blue button labeled "會員登入" (Member Login). Below that is an orange button labeled "創建新帳號" (Create New Account). At the bottom, there are two links: "說明" (Help) with an information icon, and "忘記密碼" (Forgot Password) with a question mark icon. The "忘記密碼" link is highlighted with a red rectangular border.

The system will send a "New Password mail" to your registered email and provide you with a new password. Please sign in with your new password and change it.

## 4. Membership Database

Each corporate account has the "Company Profile", "Product Description", "Online Catalog" and "video Catalog" information, corporate accounts can always upload the latest information.

### 4.1. Company Profile

When you register an account, you have filled in most of the information. When you change your contact information, we recommend that you are update the information in real time.

昕傳科技股份有限公司

公司簡介

產品說明

線上型錄

影音型錄



企業類型	國內企業
帳號	80680205
電話/分機	02-2598-3887
電子郵件	fion@wavegis.com.tw

#### 中文資訊

公司名稱	昕傳科技股份有限公司
代表人	李成偉
地址	臺北市中山區中山北路2段162號3樓
聯絡人姓名	王中凡
企業簡介	昕傳科技股份有限公司以引進高科技產品及提供完善的服務為企業目標，期許成為優良的系統整合商，提供客戶有關通訊及資訊等系統規劃、整合應用及建置與售後服務，培訓GIS 技術團隊建立自有技術以提供更多更優質的服務。

#### 英文資訊

公司名稱	WaveGIS Technology Co.,Ltd.
代表人	Herman Lee
地址	3F., No.162, Sec. 2, Zhongshan N. Rd., Zhongshan Dist., Taipei City 104, Taiwan (R.O.C.)
聯絡人姓名	Ryan Wu
企業簡介	

資本額	10000 千元
營業額	1501-3000萬
產業別	I4廣告業 I3資訊服務業 IZ其他專業、科學及技術服務業 ZZ其他產業
企業網址	<a href="http://www.wavegis.com.tw/">http://www.wavegis.com.tw/</a>

## 4.2. Product Description

Corporate members can upload the product picture, product name, model no, brief and other information.

昕傳科技股份有限公司



上傳圖片

中文資訊

產品類型:

產品名稱:

產品型號:

產品資料:

產品專利/得獎:

產品規格及其他:

When other users view your Product Description, the products are presented in the following manner.

鴻懋電子股份有限公司

 公司簡介

 產品說明

 線上型錄

 影音型錄

  
MCS7 1BAY

產品名稱: MCS7 1bay-私有雲端伺服器  
型號:

詳細內容

  
MCS7 2BAY

產品名稱: MCS7 2bay-私有雲端伺服器  
型號:

詳細內容

  
Smart Home Gateway Center

產品名稱: 智能家居中央控制器中心  
型號:

詳細內容

  
Smart IR/Radio Transmitter

產品名稱: 智能 IR/無線電 發射器  
型號:

詳細內容

  
Smart Touch Switch

產品名稱: 智能開關  
型號:

詳細內容

  
Smart Plug

產品名稱: 智能插座  
型號:

詳細內容

### 4.3. Online Catalogs

When you add an online catalog, you must upload the cover image (jpg, png, or gif) and the PDF file, and name the catalog.

**上傳型錄**

型錄名稱:

上傳封面

上傳檔案

確定送出

While other users view the Online Catalogs, online catalogs are presented in the following manner.



## 4.4. Vedio Catalogs

When you add a new video catalog, you can copy the existing YOUTUBE video link to the "video URL" field, and name the video.

**上傳影音型錄**

影音名稱:

影音網址:

https://www.youtube.com/watch?v=

確定送出

While other users view the Vedio Catalogs,vedio catalogs are presented in the following manner.

昕傳科技股份有限公司

 公司簡介

 產品說明

 線上型錄

 影音型錄

  
新北市觀光工廠  
☐



## 5. Activity MatchMaking

### 5.1. Activity Registration

The user can negotiate the latest activity information at the latest news.

The screenshot displays the BIZ Matchmaking System website. The header features the logo and navigation links: English, 中文, 登入, 退出, 企業資料庫, 最新消息, 帳號管理, 訊息管理.

The main content area is divided into several sections:

- Left Sidebar:** Features the WAVE IS logo and a list of services for 昕傳科技股份有限公司: 公司簡介, 產品說明, 線上型錄, 影音型錄, 私人訊息, 商務機會. Below this is a search bar for 企業資料庫 搜尋 and a 搜尋 button.
- Top Banner:** A large banner for the APICTA Awards 2016 Taipei, featuring a trophy and the text "台灣企業代表隊成軍 奪牌實力更勝以往".
- Activity List:** A section titled "活動" with a red box highlighting the "105年度新北市主權採購信託會 歡迎" activity. Other activities include "新北市2016 ICT國際採購交流博覽會".
- Product Showcase:** A section titled "最新產品" displaying various products from SHENG YEONG PRODUCTS CO., LTD., RAPHAEL ELECTRONICS, Smart Home, and MCS7 Media NAS.
- Activity Photos:** A section titled "活動照片" showing three photos of events: "2015-11-05 新北市ICT國際對陣", "2015-03-05 新北市4G行動-快速作業平臺", and "2014-12-05 新北市機城及金鑰鑰庫萬能化拓展示".

The footer contains links: 關於我們 / 操作手冊 / 隱私權政策 / 常見問題 / APP下載, contact information: 電話/分機: 02-2558-7405, 電子郵件: amanda@biza.org.tw, and a copyright notice: 版權所有 Copyright © 2016 BIZ Cluster System. All rights reserved.

Entry this page, you can see "Activity Information", "registered information" and "buyer information".

**BIZ Matchmaking System** • 企業資料庫 • 最新消息 • 帳號管理 • 訊息管理

105年度新北市生技採購洽談會 歡迎共襄盛舉

發佈日期: 2016/09/23 下午 03:45

**1**

**樂活生技 技網全球**

新北市政府六樓大禮堂  
新北市板橋區中山路一段161號  
歡迎參觀費用 **免費**  
(參展廠商基本佈置及茶點)

**105年度 新北市生技 採購洽談會**  
**11.10 > 11.11**  
(共兩天)

104年新北市生技採購洽談會，成功搭建國內廠商與國際買家的商機橋樑。今年，新北市政府將擴大舉辦，廣邀世界各大知名企業，來台灣門戶參訪及商洽活動，想增加曝光度，想將產品推向世界舞台，千萬別錯失這次和國際接軌的商機！

**2**

**3**

活動資訊: 聯絡電話: 07-7719797 Mobile: +886-910-874-710 e-mail: aiko740823@gmail.com 報名網站: https://goo.gl/8Qh36W

## (1)Activity Information

Activity information is placed by the platform manager.

## (2)Registered Information

If the corporate member want to participate in this activity, you can click the "registration information" button to register.

The screenshot shows the BIZ Matchmaking System interface. The top navigation bar includes links for English, 中文, 網誌, and 退出. The main header features the BIZ Matchmaking System logo and navigation links: 企業資料庫, 最新消息, 帳號管理, and 訊息管理.

The left sidebar contains the WAVE IS logo and a list of links for 新傳科技股份有限公司: 公司簡介, 產品說明, 線上型錄, 影音型錄, 私人訊息, and 商務綜合. Below this is a search section for 企業資料庫 搜尋, with fields for 選擇 公司名稱 and 公司名稱, and a 搜尋 button. The 最新活動 section lists two events: 2016-11-10 新北市生技探洽會 and 2016-10-12 新北市2016 ICT國際採購交流博覽會. The 最新影音型錄 section shows a video thumbnail for RAPHAEL ELEC.

The main registration form is titled 活動報名. It contains the following fields:

- 活動名稱: 新北市生技探洽會
- 帳號: 80680205
- 公司名稱: 新傳科技股份有限公司
- 活動期間: 2016/11/10 上午 12:00 ~ 2016/11/11 下午 11:59
- 活動地點: 新北市政府六樓大禮堂
- 與會人數: [input field]
- 與會人: [input field] 電話: [input field]
- 主辦人: [input field] 電話: [input field]
- 手機號碼: [input field] 電話(分機): [input field]
- 電子郵件: [input field]
- 企業簡介: [input field]
- 企業簡介 (English): [input field]
- 公司產品: [input field] 產品名稱: [input field] 產品說明: [input field]
- 公司型錄: 查無資料!!

At the bottom of the form is a red button labeled 確定送出.

Fill in the registered information and sent, wait for the registration audit results. System will sent to the corporate member the registered mail, notify the audit results.

### (3) Buyer Information

If corporate members want to know this buyer information of the activity, you can click the "buyer information" button to enter the understanding.

The screenshot displays the BIZ Matchmaking System interface. At the top, a blue header bar contains the logo 'BIZ Matchmaking System' and navigation links: '企業資料庫', '最新消息', '帳號管理', and '訊息管理'. Below the header, the main content area is divided into two columns. The left column features a sidebar with the 'WAVE IS' logo and the company name '新傳科技股份有限公司'. Below this, there are links for '公司簡介', '產品說明', '線上型錄', '新聞動態', '私人訊息', and '聯繫廣告'. A search bar is also present, with a dropdown menu for '選擇公司名稱' and a '搜尋' button. The right column is titled '買主資訊列表' and contains a table with two columns: '公司名稱' and '買主聯絡需求'. The table is currently empty, showing only the headers. At the bottom of the page, the text 'RAPHAEL ELECTRONICS' is visible.

## 5.2. Business matchmaking

The platform will open matchmaking function when the registration number meet the requirements of the organizers.

Participating members can click "business matchmaking" into the active list page.

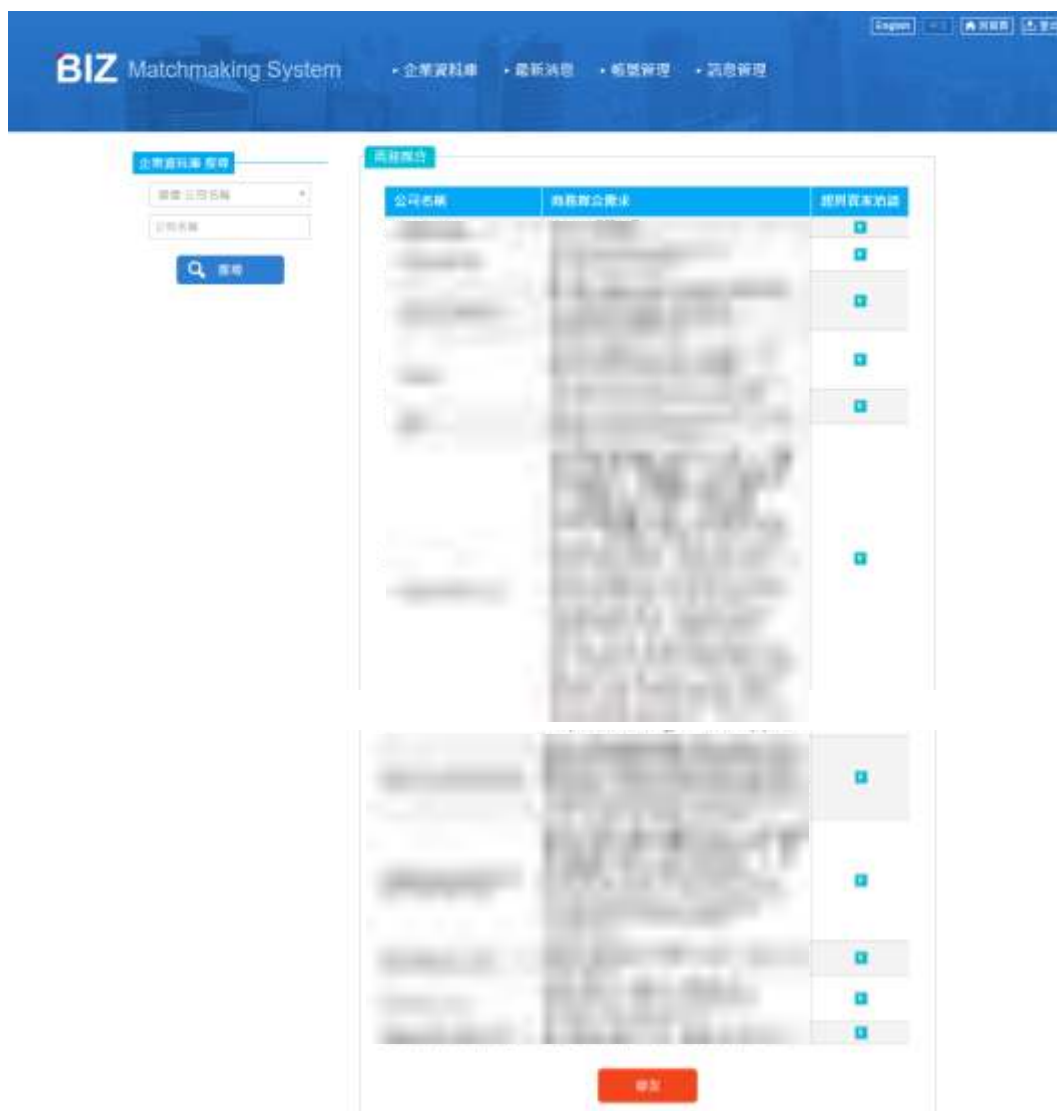
The screenshot displays the BIZ Matchmaking System website. The header features the 'BIZ Matchmaking System' logo and navigation links for '企業資料庫' (Company Database), '最新消息' (Latest News), '帳號管理' (Account Management), and '訊息管理' (Message Management). The main content area is divided into several sections:

- Left Sidebar:** Contains a 'WAVE IS' logo, a list of company information links (公司簡介, 產品說明, 線上型錄, 影音型錄, 私人訊息), and a '商務機會' (Business Opportunity) link highlighted with a red box. Below this is a search bar and a '搜尋' (Search) button.
- Top Banner:** Promotes the 'APICTA Awards 2016' with the text '台灣企業代表隊成軍 奪牌實力更勝以往' (Taiwan's representative team is formed, winning medals with even greater strength than in the past).
- Activity Section:** Lists recent events, including '105年度新北市生技採購資訊會' and '新北市2016 ICT國際採購交流博覽會'.
- Product Showcase:** Displays various electronic products and companies, such as 'SHENG YEONG PRODUCTS CO., LTD.', 'RAPHAEL ELECTRONICS', 'Smart Home', and 'MCS7 Media NAS'.
- Event Gallery:** Shows a series of photographs from various events, including '2015-11-05 新北市ICT國際論壇' and '2014-12-08 新北市機械及金屬產業高值化拓展會'.

The footer contains links for '關於我們' (About Us), '操作手冊' (Manual), '隱私權政策' (Privacy Policy), '常見問題' (FAQ), and 'APP下載' (Download APP). It also includes contact information: '電話/分機: 02-2558-7455' and '電子郵件: amanda@pcca.org.tw'. A copyright notice at the bottom states '版權所有 Copyright © 2016 BIZ Cluster System. All rights reserved.'



In matchmaking function, members can check the list of sellers or buyers to express willingness to matchmaking.





### 5.3. Matchmaking Results

The platform will collect the preferences of the buyers and sellers and then release matchmaking.

As long as matchmaking results are confirmed by the organizer, that will be published.

