

Sophie Miller

Summary

- Driven and curious Full Stack Web Developer with an interest in writing efficient code, collaborating with a team in an agile setting and building responsive user-friendly applications.
- A seasoned project manager with experience working cross-functionally with different stakeholders, who is able to drive projects forward while communicating status updates and identifying opportunities for continuous improvement
- Lifelong learner with a passion for creatively solving complex problems in real-world business scenarios

Technical Skills

Languages: HTML, CSS, Javascript

Applications: Microsoft Word/Excel/SharePoint/OneNote/Dynamics, Jira, WordPress, Shopify, Asana, Smartsheet, Adobe Photoshop / Indesign / Illustrator

Tools: Epicor ERP System, Bootstrap, Bulma, jQuery, Node.js, Responsive Design, Semantic HTML

Projects

StarParty | <https://github.com/millersg47/StarParty> | <https://millersg47.github.io/StarParty/>

Summary: This application delivers the weather forecast and various relevant astronomy information to a user based on their city input. The application pulls data from four API's to source accurate data for the user. The application also provides the Nasa Photo of the Day from their APOD API along with information about the photo and links to the Nasa APOD website for further reading.

Responsibilities: Worked with another contributor on the Javascript files. I wrote all code in the landing.js file, wrote functions to fetch from the Nasa APOD API in the main.js file, and wrote all localStorage code in the main.js file.

Technologies Used: HTML, CSS, Javascript, Bulma, Google Fonts, Nasa APOD API, OpenWeather API, Geocoding API, Visible Planets API

Day Planner | <https://github.com/millersg47/day-planner> | <https://millersg47.github.io/day-planner/>

Summary: This application provides the user with a day planner breaking out their day into hour long blocks from 9 AM to 6 PM. The user can add notes of items that need to be accomplished or events that are happening during each hour block. The user can save the notes per block in local storage and they will populate on refresh. The blocks are color coded with backgrounds based on whether the hour has already passed, it is the current hour or it is in the future.

Responsibilities: Worked on the Javascript, HTML and CSS file to make the application dynamic and interactive. Also updated the CSS sheet to add polished, custom UI. Implemented localStorage to keep what the user adds to the editable blocks and load on refresh. Used moment.js to keep site up to date with the current date and time. This feeds into the color coded blocks.

Technologies Used: HTML, CSS, Javascript, moment.js, Google Fonts, Font Awesome, Bootstrap

Code Quiz | <https://github.com/millersg47/code-quiz> | <https://millersg47.github.io/code-quiz/>

Summary: This application is a code quiz game for the user to test their knowledge of the Javascript language. It utilizes a timer and provides the user with multiple choice questions. As the user answers, the next question loads and they are shown whether they got the previous one correct or not. Their score is totaled after five questions and they can input their initials to save their score to localStorage.

Responsibilities: Set up the HTML, CSS and Javascript for this program to make a responsive, interactive quiz for the user, storing inputs in localStorage and manipulating the DOM to cycle through all questions. Implemented timer functionality using the setInterval method.

Technologies Used: HTML, CSS, Javascript

Experience

Project Manager II

2019 - 2020; 2021 - 2022

Taphandles

Seattle, WA

- Working with enterprise accounts by building relationships with key account contacts, and owning the product development process to exceed partner needs -- manages project budgets, creates project roadmaps and presenting problem-solving solutions to clients
- Develops and maintains project-specific documentation including project roadmaps, trackers, and budget analysis as well as key internal data sets; using documents to regularly review process and seek opportunities for improvement
- Using tools including Smartsheet, JIRA, Epicor ERP system, Microsoft Teams and Power BI to execute projects and match or exceed KPI goals wherever possible
- Oversees client projects through entire lifecycle from defining scope, identifying stakeholders and leading kickoff meetings, to setting and tracking budget and timeline for deliverables, providing regular updates to clients and managing internal accountability across all departments

- Reviews internal processes and finds ways to improve to best meet client needs and changing industry environment -- launched a training and resource site when remote work became the norm and adapted outdated budget and pricing tools to improve efficiency

Account Manager

MAY 2020 - DECEMBER 2020

The Stable

Seattle, WA

- Managed dedicated clients' e-commerce business on Amazon, working to grow their top line through inventory management, listing optimization and strategy recommendations; implemented product launches onsite, executing real-time solutions to boost revenue on critical days, including Prime Day, and managing the creative content development for listing pages, brand stores and A+ content
- Steered projects across multiple internal teams to produce high-quality deliverables meeting our clients' deadlines, including cross-functional projects with advertising, creative and e-commerce teams; delegating tasks to account coordinators via Asana to optimize runtime while always providing the highest quality service
- Facilitated project updates to clients ensuring all contributors remain on track towards project goals, managed client meetings to provide status updates and to align on deliverables, project objectives and results while highlighting key learnings

Marketing Coordinator

MARCH 2019 - DECEMBER 2019

Taphandles

Seattle, WA

- Developed digital and print collateral in collaboration with Creative Director, used internal ERP system as well as Trello and JIRA to manage workflow and produced onbrand deliverables within deadline and under budget
- Owned process development within the Marketing Department, making proposals to leadership and establishing processes and best practices around trade show presence, brand guidelines and social media; regularly reviewed process and adapted as needed when learnings were found
- Expanded e-commerce presence to Amazon Seller Central, managed product listings and campaigns, and coordinated internal product development preparing for launch resulting in year-over-year e-commerce revenue growth of 28%
- Maintained social media calendar, developed content for all channels and managed community engagement on a daily cadence

Education

University of Washington – *Coding Boot Camp Certificate*

A 24-week program of intensive study and hands-on practice gaining technical programming skills in HTML5, CSS3, Javascript, JQuery, Bootstrap and Node.js.

Western Washington University – *Bachelor of Arts, Journalism*

Minor in International Business

Relevant Skills

Project planning, timeline management, creative problem solving, process development, continuous improvement, Agile project management methodology, communication, client service, budgeting