

# Volunteer Opportunities

## Support Volunteering

### Administrative Volunteer

Administrative volunteers provide support through filing, copying, labeling, stuffing envelopes, assembling packets, keying data in software programs, and other clerical duties. Departments primarily supported consist of Human Resources, Finance, Payroll, Development, Foster Care Program, and Social Services. Available to those 18 and older.

Volunteer Shifts: Weekdays between 9:00am – 5:00pm; Days/times/frequency at discretion of the volunteer.

### Maintenance Volunteer

Volunteers with basic handy person skills support the Home's maintenance team with general campus repairs. Projects consist of paint touch ups, shelving installations, light bulb replacements, and other light general maintenance needs. Available to those 18 and older.

Volunteer Shifts: Weekdays between 9:00am – 5:00pm; Days/times/frequency at discretion of the volunteer.

### Donations Volunteer

Volunteers sort and organize donations stored in our warehouse. These donations are used for the children and families served by our programs. In some instances, they come to us with just the clothes on their backs. Keeping items stocked and organized is imperative so staff can quickly grab items needed throughout their time in our care. Available to junior volunteers ages 13-17 or those 18 and older.

Volunteer Shifts: Weekdays between 9:00am – 5:00pm; Days/times/frequency at discretion of the volunteer.

### Kitchen/M Meal Server Volunteer

The Home's dietary and nutrition department provides meals to the children residing in Residential Services or Kosair Charities Pediatric Convalescent Center. Volunteers serve meals in a cafeteria setting. Available to those 18 and older.

Lunch serving volunteer: 7 days a week 11:15am – 1:15pm

Dinner serving volunteer: 7 days a week 4:45pm – 6:30pm

## Kosair Charities Pediatric Convalescent Center (KCPCC) Volunteering

The KCPCC is a skilled nursing facility, providing short-term, long-term, and respite care for children from birth to age 21. We care for children who face significant medical, developmental, and physical disabilities, many of whom require ventilator support. Each child receives individualized care from our team of experienced physicians, nurses, and therapists.

### KCPCC Activities Volunteer

Along with round-the-clock primary care, therapy programs, and attending school, residents enjoy a variety of activities such as community outings, swimming, art projects, and music therapy. Volunteers play a vital role helping during these fun activities. Available to junior volunteers ages 13-17 and those 18 and older.

Volunteer Shifts: A monthly activities calendar provided at training.

### KCPCC Companion Volunteer

When residents are not on outings or taking part in special activities, like any child, they get bored. Volunteers serve as companions and friends to children by providing one to one time through reading, playing games, and visiting. Available to those 18 and older.

Volunteer shifts: Created based on each individual resident's needs.

### KCPCC Tutor Volunteer

Volunteers assist residents with homework and other learning skills. This includes site words, reading, hand writing, and more. Available to those 18 and older.

Volunteer Shifts: Monday through Thursday between 6:00pm – 8:00pm.

### Residential Services Volunteering

The Home's Residential Services cares for children who have been abused, neglected, or abandoned. We provide kids with a safe environment where they receive individual treatment plans, including the latest in one-on-one therapies. Beyond treatment, our residents attend school, go on field trips, share in household chores, play video games, and hang out in the backyard. They live life like any other kid.

#### Tutor Volunteer

When not attending school, residents benefit from tutoring on subjects such as reading, spelling, math, science, and social studies. Available to those 21 and older.

Volunteer Shifts: Monday through Thursday from 3:30pm – 5:00pm or after 6:30pm.

#### Hobby Volunteer

Volunteers lead various activities with kids. Activities are the kid's actual hobby interests consisting of cooking non-baked goods (no access to stove or oven, but there is a microwave), planting or caring for flowers, arts and crafts, scrap booking, painting, DIY creations, and exercising. Volunteers responsible for leading activity as well as supplying primary materials. Available to those 21 and older.

Volunteer Shifts: Saturday or Sunday, once or twice a month .

#### Pregnant and Parenting Teen Program Volunteer

Volunteers assist team members with child care for infants and toddlers of teen parents residing at the Home, making it possible for the teens to attend school, group sessions, therapies, and appointments. Available to those 21 and older.

Volunteer Shifts: Monday through Friday during school hours (8:30am – 2:30pm).

#### Hair Stylist Volunteer

Hair stylists volunteer their services to cut hair for the kids. With over 70 plus kids, that's a lot of haircuts! Working on a rotating schedule, we are able to meet the hair care needs of our kids to ensure their look makes them feel their best. Available to those 21 and older.

Volunteer Shifts: After school, evenings, and weekends; scheduled at the volunteer's discretion. A set schedule can be created.

### Community Services Volunteering

The Home supports the community by providing various services for children and families not living at the Home. The following volunteer opportunities take place on the Home's campus.

#### Parents Acquiring Skills and Strengths (PASS) Volunteer

PASS helps parents with the goal of preventing child abuse and neglect. Educating parents to break the cycle can prevent such incidents while making for a healthier home environment. This 12 week training session offers parent education, support groups, and self-help. Volunteers help with meal prep and/or assist staff with childcare for infant/toddler aged children making it possible for parents to attend these classes. Child care consists of helping with homework, playing puzzles and games, or interacting with children as they play, draw, and color. PASS takes place both Louisville, KY and New Albany, IN. Children are not always present at every session so scheduling is based on need. Available to those 18 and older.

Volunteer Shifts: Meal prep and clean up Monday through Thursday 5:30pm – 7:30pm (both locations) and child care Wednesday and Thursday 6:30pm – 8:30pm (Louisville); Wednesdays 6:30pm – 8:30pm (New Albany)

### **Pathways HOME Program: Life Skills Volunteer**

Life Skills is a support group offered to young adults served in our Pathways HOME program. These young adults are between the ages of 18 to 24, have children of their own, and come to us homeless. We provide the kind of care and education that can make a huge difference in young people's ability to care for themselves and their families. Life Skills consists of classes throughout the month focusing on career building or employment, budgeting, cooking, and overall basic life skills. Volunteers provide child care making it possible for parents to participate in the Life Skills program. Available to those 18 and older.

Volunteer Shifts: *Opportunity to volunteer during any of the four sessions offered monthly. Two evening sessions of 6:00pm – 7:30pm are offered the second and fourth Tuesday of the month. Two daytime sessions of 11:00am – 12:30pm are offered the second and fourth Thursday of the month. Special holiday and events to take place throughout the year.*

### **Open Arms Children's Health (OACH) Volunteering**

OACH is a service of Home of the Innocents. Open to the public, our clinic meets the medical, dental, and behavioral needs of children, including those with special needs. With services under one roof, children can see a doctor, dentist, or behavioral health therapist simply walking from one room to another.

#### **Cleaning and Sanitizing Volunteer**

Volunteers keep toys, books, therapy equipment, and small tables and chairs used by children clean for all we serve. This allows team members time to tend to each of their patients, feeling confident that all is clean and up to standards for each and every client served. Available to junior volunteers ages 13-17 and those 18 and older.

Volunteer Shifts: *Weekdays between 9:00am – 5:00pm; Days/times/frequency at discretion of the volunteer.*

#### **Book Organize and Inventory Volunteer**

A large initiative of OACH is reading, therefore books are available for clients thanks to donations received. These books are kept on shelves throughout the entire three story clinic. Volunteers keep these shelves stocked and take inventory of what is needed to ensure we get more books from donations to keep the shelves full. Available to junior volunteers ages 13-17 or those 18 and older.

Volunteer Shifts: *Weekdays between 9:00am – 5:00pm; Days/times/frequency at discretion of the volunteer.*

#### **Food and Clothing Closet Volunteer**

Many clients served at OACH are refugees going to their first doctor's appointment in the United States. Most come to us with just the clothes on their backs. The food and clothing closet stocked with donations supports these clients when they come through our doors. Volunteers organize, stock, and inventory needed items. Available to those 18 and older.

Volunteer Shifts: *Weekdays between 9:00am – 5:00pm; Days/times/frequency at discretion of the volunteer.*

#### **Administrative Volunteer**

Volunteers help prep new patient packets, copy and laminate activities used in therapy sessions, and support areas through general administrative tasks. Available to those 18 and older.

Volunteer Shifts: *Weekdays between 9:00am – 5:00pm; Days/times/frequency at discretion of the volunteer.*