

Meeting Minutes - 20190815

Program/Area:	TechLauncher - Million Courseworks Students (19-S2-2-C Million)
Meeting Date:	15/08/2019
Meeting Time:	17:00 PM to 19:00 PM
Meeting Location:	Hancock Library Room 3.28
Meeting Facilitator:	Kundu Gui
Attendees:	Joseph Meltzer, Safeer Syed, Kundu Gui, Sayed Zulfikar, Xiangyu Chen, Zifeng Liu, Rui Zhang, Yichen Li, Lingyu Xia
Minutes Issued By:	Sayed Zulfikar

	Agenda:	PIC
1	Discuss the IP problem from last tutorial	Rui
2	Risk of data security	Rui
3	Demonstrate draft of UI and decision making of the front-end	Sayed
4	Question of the Frontend	Xiangyu
5	Question of the Backend	Ken
6	Demonstrate draft of the user expectation testing model	Yichen
7	Discuss the problem of Agile management tools	Kundu

Discussion: (Items/Knowledge Shared)
<p><u>IP Issue</u></p> <ol style="list-style-type: none">1. No IP contract with accenture previously. 1 option, joseph will get back to us about the contract.2. Option 1 is to really create a contract but will be hard because none of the party is a company, just individuals.3. Option 2 is everybody will have a share on the system based on the contribution which cannot be implemented while the current team has not finish the project. Currently, there are 9 people that already contribute to the project so far.4. Option 3 is Joseph will own the product and they could pay the current team, which can only be done after we finish the product and someone buys it.5. Option 4 is Joseph will buy our share.6. In the meantime, the client still cannot decide it yet and will work on it.

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Security

1. Moving to another hosting will be hard, the previous team had 2 people working a whole semester just to make sure the system could be hosted on google cloud.
2. The client insist that the system should be hosted by external party, google cloud. Ask the people if they insist to host it internally
 - Will cecs have a problem with that?
 - Will other party have a problem with that?
 - How can we host internally, what steps/procedures should we follow?

Risk management

1. Risk manager need to follow up with ANU about the hierarchy of the ANU Student Service organisation. Can a staff directly CUD the data? Or does it needs to be approved by the "supervisor" first before executed by the system?
2. Make contact with ANU Student Service as soon as possible.

Frontend

1. The prototype using marvelapp is good, but the team needs to work more for the initial design.
2. Client suggest the team to conduct a prototype test to get a better UI/UX.

Backend

1. As of now, focus on the "normal" terms. Don't think about the student with exemption courses.
2. Database for the programs is using static files.
3. Safeer suggest us to create a current system architecture based on our understanding then propose it to them so they could fill the gaps. As a result, the team will have an artefact of the system as a whole to figure out on how it works more easily.
4. There are 5 main entities, namely: Degree/Program, Major, Minor, Specialisation and Course. Courses have their own info too (title, units, description, prerequisites). All the other four entities will refer to courses and Degrees may refer to majors, minors, and specialisations too.

Testing

1. Find at least 20 students to test the system, 30 is good.
2. Staff testing will be tricky, make sure the system is ready and the testing scenario is completed. if the staff had a bad taste about the testing session, they maybe don't want to do it again.
3. Safeer could provide some material for a good testing.

Agile Management Tools

1. Currently, we use 3 tools for this project, namely: GitHub, GoogleDocs, and Trello
2. Shadow team suggested us to use Jira so it will be a lot easier.
3. Techlauncher could reimburse the money spent for Jira, but we need to have strong arguments on it which is hard because all the other teams are not using it, so why should we use it?
4. Safeer said that Github could be connected to Trello, team are working to explore it.

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