

Team Meeting

Date: 12/08/2019

Time: 3:00 PM to 4:00 PM

Location: MSI LV5

Meeting called by:	Kundu Gui	Type of meeting:	Team meeting
Facilitator:	Kundu Gui	Note taker:	Kundu Gui
Timekeeper:	Kundu Gui		
Attendees:	Kundu Gui, Sayed Zulfikar, Xiangyu Chen, Zifeng Liu, Rui Zhang, Yichen Li, Lingyu Xia		
Please read:	None		
Please bring:	None		

Agenda item: Assign task for this week by roles	Presenter: Kundu Gui
Agenda item: Discuss how to improve by the feedback received	Presenter: All members
Agenda item: Discus the rule of using TERLLO	Presenter: Kundu Gui

Discussion:

1. The whole team is more refined, divided into two groups, front-end and back-end. Zifeng, Sayed and Xiangyu join the front-end team, and Rui and Lingyu join the back-end team to be responsible for the database part.
2. The front-end team will design the UI draft this week and seek advice from Clients and parties.
3. The back-end team conducts learning and research, how to operate the database, and how front-end operations are linked to back-end data.
4. Yichen will start designing User expectation testing
5. Rui will continue to analyze IP issues including feedback received last week, and database security issues
6. Discussed how to convert the original Story Point into the working time of each task that can be operated, and how to set it up in Trello.
7. We listened to the Shadow Team's comments using Trello to calculate Story Point, but other Agile management tools seem to be paying fees, and we need to ask the client if they are using the paid version or we need to manually calculate other things.