

CURRICULUM VITAE

DANDAGALA MADHU

Mobile No : +91- 9948735386

Email Id : thisismadhu.d@gmail.com

CAREER OBJECTIVE:

I am a proactive and fast learning individual seeking an opportunity to work as a dynamic senior analyst utilizing analytical & methodical skills and relevant expertise to help the company achieve business goals while sticking to vision, mission and values.

ORGANIZATIONAL EXPERIENCE:

- 3.6 Years Worked as a Analyst at **Udaan Company** in Bangalore.

JOB SUMMARY:

- Around 3.6 years of experience in analytics and reporting using Excel and Power Bi.
- Expertise in Advanced Excel and SQL.
- Migrated data from flat files to tables using sql*loader.
- Published reports and dashboards using Excel.
- Expertise in formatting raw data using different formulas like lookup functions (Vlookup, Hlookup), Index, Match, etc....
- Devising and rolling Excel dashboards using Graphs, Charts and Pivot tables.
- Expert in design/developing Excel dashboards using with Advanced Excel.
- Conditional Formatting and Data Validation in dynamic way.
- Protecting only required cells, Sheets, Workbooks.
- Preparing dashboards & Automate the google sheets based on management requirements.
- Make the Automation by using Pandas (Python).
- Ability to quickly learn new tools and incorporate them in the process.

TECHNICAL SKILLS:

- **Tools** : Microsoft Office (Excel, Power point & word)
- **Database** : SQL (Structured Query Language)
- **Primary Skills** : Advanced Excel, Sql, Charts, Pivotes.
- **Operating System** : Windows 2007,2008,2010/Xp,
- Working Knowledge of Data Analyst, Sql, MS Office, Dashboards, Data Extraction .

KEY RESPONSIBILITIES:

- Generating and Handling the Daily Base Reports by using excel.
- Handling Customers complaints daily end to end
- Preparing AD-Hoc Reports as per the management requirement.
- Prepared monthly performance Order status reports.
- Creating the Trackers and update the daily base as per the management requirement.
- Create the dashboards and automate the google sheets by using Python (Pandas).
- Sending MIS to senior management on daily basis and Working on Google Sheets.
- Monitored implementation of MIS processes and evaluated their effectiveness.

ACADEMIC QUALIFICATIONS:

- **Bachelors of Technology** (ECE) from JNTU Kakinada with 66%.
- Diploma (ECE) from SBTET Andhra Pradesh with 73%.
- SSC from ZP High School Andhra Pradesh with 79%

PERSONAL DETAILS:

Father Name	: Somanna D
Date of Birth	: 04-05-1995
Nationality	: Indian
Marital Status	: Single
Languages Known	: English, Hindi, Telugu And kannada
Address	: Konappana Agrahra, Electronic city, Pin code: 560100, Bangalore.

DECLARATION:

All the above-furnished details are true to the best of my knowledge and belief. I will abide by the rules and regulations of the organization.

Date :

Place : Bangalore

Madhu D