

MILOŠ ĐURIĆ
Belgrade, Serbia
+381 60 000 0000
your.email@example.com
linkedin.com/in/milos-djuric1989



Profile

Versatile legal and management professional with over 5 years of experience in contract negotiation, compliance, public procurement, and team leadership. Open to opportunities in administration, management, and support roles. Strong organizational, problem-solving, and communication skills, fluent in English and German.

Key Skills

- Contract Negotiation & Drafting
 - Public Procurement & Compliance
 - Team & Department Management
 - Process & Documentation Management
 - Mediation & Communication
 - Time & Organizational Skills
 - Languages: English (C1), German (C1), Serbian (Native)
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Professional Experience

Contract Negotiator | IQVIA | Oct 2023 – Present

- Drafted and negotiated commercial agreements with multinational clients.
- Ensured compliance with corporate policies and international regulations.
- Contributed to cost optimization through improved contract structures.

Assistant Director | Health Care Center “Žagubica” | Jan 2023 – Sep 2023

- Oversaw legal and administrative operations of the institution.
- Implemented procurement procedures increasing transparency and compliance.

Legal Associate | Zijin Mining Group – Serbia Zijin Copper Bor | May 2022 – Dec 2022

- Handled land acquisition contracts and negotiations with local stakeholders.
- Provided legal advice ensuring compliance with Serbian regulations.

Head of Legal Department | Health Care Center “Žagubica” | Feb 2021 – May 2022

- Managed legal team and coordinated public procurement activities.
- Advised management on compliance, risk mitigation, and legal strategies.

Legal Associate | Public Enforcement Officer Kosta Brdarić | Jul 2020 – Jan 2021

- Prepared documentation and supported enforcement proceedings under Serbian law.

Legal Trainee | Law Office Predrag Savić | Feb 2019 – Jul 2020

- Assisted in drafting legal documents and preparing case files in commercial and civil matters.
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Education & Certifications

- Faculty of Law, University of Belgrade – Business Law (Graduated 2017)
- Mediation Licence – Ministry of Justice of the Republic of Serbia (Aug 2021)
- Public Procurement Officer Exam – Public Procurement Office of the Republic of Serbia (Aug 2021)
- Bar Exam – Ministry of Justice of the Republic of Serbia (Sep 2020)