

# MILO YANG

Phone: (+61) 466-663-997 | Email: [miloyang9@gmail.com](mailto:miloyang9@gmail.com) | Sydney, Australia

LinkedIn: [www.linkedin.com/in/miloyang](https://www.linkedin.com/in/miloyang) | Portfolio:

<https://miloyang.github.io/My-Portfolio> | GitHub: <https://github.com/miloyang>

An organised, detail-oriented, and dedicated individual currently completing the Full Stack Coding Bootcamp, and with good organisational skills developed in a variety of deadline oriented situations. Fluent in Mandarin and English with excellent communication and interpersonal skills, who is able to strategize and prioritise effectively to accomplish multiple tasks, and now seeking to broaden my experience and skills within the web development industry.

## TECHNICAL SKILLS

HTML, CSS, JavaScript, JQuery, Node.js, Express, Object Oriented Programming, MySQL, Sequelize, MongoDB, React, MERN, GitHub, Stack

## SOFT SKILLS

Customer Support, Client Servicing, Organization Skills, Team Management, Time Management, Online Communications, Problem Solving, Interpersonal Communication, Written Communications, Onboarding, Employee Training

## PROJECTS

**Park With Access** | <https://github.com/honguyen00/map-parking> | <https://honguyen00.github.io/map-parking>

- Summary: A simple parking finder app to help users find parking facilities nearby
- Role: Team Leader
- Tools: JavaScript, jQuery, API, TailWind. Google API

**DIY Buddy** | <https://github.com/miloyang/DIY-Buddy> | <https://diy-buddy-app-final-3c3eca16d427.herokuapp.com>

- Summary: A full stack DIY project planner app
- Role: Project Manager
- Tools: HTML, CSS, JavaScript, TailWind, MySQL, Sequelize, Express, Node

**Weather app** | <https://github.com/miloyang/weather-app> | <https://miloyang.github.io/weather-app>

- Summary: A simple website to show the weather forecast
- Role: Sole author
- Tools: HTML, CSS, JavaScript, jQuery

## WORK EXPERIENCE

**Community Moderator**

**(2016 – Current)**

**Flatmates.com.au/REA Group****Sydney, Australia (Remote)**

- Moderating website activities
- Resolving members' enquiries via emails and messages
- Assisting the Marketing/Product Manager and the Developer Team with site-related issues
- Researching flat-share related online media

**Content Operations Executive****(2018 – 2023)****Banijay Rights****Sydney, Australia**

- Processing preliminary checks for Licensees in designated territories
- Advising assigned Sales Vice Presidents and Senior Sale Vice Presidents on content availability, cost, and delivery timeline
- Managing third party suppliers to meet broadcast critical deadlines
- Managing Format incoming acquisitions

**Sales Operations Coordinator****(2017 – 2018)****SBS****Sydney, Australia**

- Scheduling and distributing television advertising content to maximise revenue and support the national sales team
- Assisting with strategic planning of TV advertisement spot in IBMS
- Scheduling and booking TV advertisement spots across all SBS channels
- Responsible for campaigns in 2017 and 2018 Eurovision and Tour de France

**Cashier****(2013 – 2016)****Harris Farm Market****Sydney, Australia**

- Reviewed and resolved differences between accounting information and cash drawer
- Processed POS transactions, including checks, cash and credit purchases or refunds
- Mentored new team members on POS system operation, customer service strategies and sales goals
- Reconciled cash drawer at start and end of each shift, accounting for errors and resolving discrepancies
- Reviewed weekly sales circulars and monitored price changes

**EDUCATION****Certificate, Full Stack Web Development****(2023 – 2024)**

University of Sydney Boot Camp – Sydney, Australia (Remote)

**Certificate IV in Screen and Media****(2016 – 2017)**

Northern Sydney Institute – Sydney, Australia

**Bachelor of Biomedical Science****(2011 – 2015)**

University of Technology, Sydney – Sydney, Australia