

MILO YANG

CONTACT

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 Sydney, Australia

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EDUCATION

Certificate IV in Screen and Media
2016 - 2017
Northern Sydney Institute

Bachelor of Biomedical Science
2011 - 2015
University of Technology, Sydney

FREELANCE WORK

- Assisting with promoting campaigns such as "Don't be a tosser" and "Red Cross Australia" on social media
- Assisting as a photographer for Haymarket Chamber of Commerce 2016 Guide
- Volunteering as a photographer for University events and club activities such as TBL annual dinner event, UTS Exposure club events etc

SKILLS

- Client Servicing
- Customer Support
- Communication skills
- Problem-solving skills
- Organization and time management skills
- Easy Track
- BLAM (Blue Lucy Asset Management)
- Team member Training

PROFILE

An organized, detail-oriented, and dedicated individual, able to strategize and prioritize effectively to accomplish multiple tasks and now seeking to broaden my experience and skills.

EMPLOYMENT HISTORY

CONTENT OPERATIONS EXECUTIVE

Banijay Rights

2018 - 2023 (Full Time)

- Processing preliminary checks for Licensees in designated territories (US + LATAM + Canada+ AUS + NZ)
- Advising assigned Sales VP's and SVP's on content availability, cost and delivery timeline
- Managing third party suppliers to meet broadcast critical deadlines
- Managing Format incoming acquisitions

SALES OPERATION COORDINATOR

SBS

2017 - 2018 (Full Time)

- Scheduling and distributing television advertising content to maximise revenue and support the national sales team
- Assisting with strategic planning of TV advertisement spot in IBMS
- Scheduling and booking TV advertisement spots across all SBS channels
- Responsible for campaigns in 2017 and 2018 Eurovision and Tour de France

COMMUNITY MODERATOR

flatmates.com.au

2016 - Current (Casual/Part-time)

- Moderating website activities
- Resolving customer enquiries via emails and messages
- Assisting Marketing Manager and Developers with site-related issues
- Researching flatshare-related online media