



GOVERNMENT OF GOA

DIRECTORATE OF FIRE AND EMERGENCY SERVICES

ST. INEZ, PANAJI - GOA

AUCTION CATALOGUE NO. _____

- Last date of issue of Auction Catalogue :- 25/07/2025 upto 16.00 hrs.
- Last date and time of Receipt:- 30/07/2025 upto 10.30 hrs.
- Date and Time of Opening: - 31/07/2025 at 11.00 hrs.

Documents contains

- (1) Auction Terms and Condition.
- (2) Form A (Schedule of Lots).
- (3) Form B (Declaration by bidder).
- (4) Form C (Details of lots along with location).

Cost – Rs. 500/-



Government of Goa
Directorate of Fire & Emergency Services
(ISO 9001:2015 & 45001:2018 Certified)
St. Inez, Panaji,
Goa – 403 001 – India



File No: DFES/YARD/COCONUT-LEASE/2025-26/2136

Date: 16.07.2025.

TERMS & CONDITIONS

1. Sealed Quotations are invited from the interested parties **Upto 10.30 a.m.** on 30 / 07/2025, for lease of coconut trees and fruits bearing trees in the Campus of the Fire Force Headquarters, St. Inez, Panaji, Goa on **“AS IN AND WHERE IS”** basis for a period of Three years as per the details given below:-

Lot No.	Description of the trees	Minimum bid Offer for three years	Period of lease
1.	Area No.1, 2 and 3 containing 100 Nos. coconut trees & other fruit bearing trees	Rs.1,15,000/-	For three years commencing From <u>01 / 08 / 2025</u> to <u>01 / 08 / 2028</u>

2. The quotations will be opened on 31 / 07 / 2025 after 11.00 am. On 2nd floor office seating area in front of DFES cabin at St. Inez, Panaji – Goa.
3. **“AUCTION BID FORM”** shall be issued on payment of **Rs. 500/- per form**. The form fee is non-refundable and shall be deposited in the Government Treasury. However the receipt of the same shall be issued to the concerned.
4. Offers/Bids are to be quoted only in the **“SCHEDULE OF LOTS” (“Form A”)**
5. Tenderers shall submit attested copy of **Aadhar Card** along with the bid.
6. Tenders complete in all respects should be dropped in Tender Box kept in the Office of Directorate of Fire and Emergency Services, St. Inez, Panaji Goa within the closing time & date specified. Tenders as far as possible shall be opened on the same day after 11.00 a.m. in the presence of Tenderers who are present during the opening.

Contd....2/-

7. Interested parties while submitting **"AUCTION BID FORM"** shall enclose an Earnest Money Deposit amounting to value subject to a minimum of **Rs. 5,000/- for the lot** in the form of Demand draft drawn on any scheduled or Nationalized Bank in favour of the Director, Fire & Emergency Services, St. Inez Panaji payable at Panaji. **Auction bids without Earnest Money Deposit shall not be entertained and rejected.** The EMD should be in the form of Demand Draft.
8. The highest bidder shall deposit 25% of the bid price on the same day at the time of acceptance of bid in the form of D.D./P.O./D.C.R. of any Scheduled Bank drawn in favour of the Director, Fire & Emergency Services, St. Inez Panaji payable at Panaji.
9. In case of failure to deposit such amount in time, than the amount deposited as per clause (8) above shall stand forfeited in respect of such a Lot(s), and the lot will be allotted to second highest bidder or thereof.
10. **The balance 75% of Bid value of the Lot should be paid by the bidder within 15 days from the date of issue of intimation letter / letter of acceptance.** This balance payment shall also be in the form of Pay order/Demand Draft/D.C.R. of any Scheduled Bank drawn in favour of the Director, Fire & Emergency Services, St. Inez Panaji, payable at Panaji. In case of failure to make balance payment in time, the amount deposited as per Clause (8) above shall stand forfeited.
11. All offers of Tenderer(s) shall remain valid for acceptance by the Department for a period of 60 days from the date of opening of Bids. If the said day is closed/Holiday or be declared Holiday due to any unforeseen reason, then the offer shall be automatically deemed to be valid for acceptance till the next working day.
12. The selected bidder shall plant 10 nos. of coconuts trees in each year at suitable place decided by the Station Fire Officer (Yard). The selected bidder should responsible for applying the manure and fertilizers every year to all the coconuts trees available in the premises.
13. The Tenders shall be treated as having been concluded as soon as intimation letter is issued by the Department to the successful bidder.

14. The application shall contain complete Name, Postal Address and telephone number, if any, of the applicant. No Short initial applications shall be considered.

EXAMPLE:

<u>INCORRECT NAME AND ADDRESS</u>	<u>CORRECT NAME AND ADDRESS</u>
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Shri J. N. Naik

Shri Janardan Narayan Naik

St. Inez, Panaji


House. No. 3665, Near Samrat Hotel,
St. Inez Panaji-Goa.
Pin Code-403001.
Phone No. 2423368.
Mobile No. 8551056000

15. Tenderers should enclose all the following documents inside the sealed cover:
- a) D.D./P.O./D.C.R. towards Security deposit drawn Lot wise, Terms and conditions of Tender duly signed and also declaration **"Form B"**.
 - b) Schedule of Lots (**"Form A"**) duly filled and signed (**Offers in Figures and Words**).
 - c) Voters Identification/Adhar card/Any Residential Proof with Photo.
16. The person signing the schedule of Lots will be deemed to be the only authorized representative of the tenderer for any or all transactions with the Department. All rates and prices in the tender should be quoted both in figure and words.
17. Tender(s) containing any overwriting or revised rates without being authenticated by the Tenderer's signature is/are liable to be rejected. Should there be any variation between the rates indicated in figure and words the higher of the two shall be considered.
18. Tenderer's sending their Tenders by Mail/Courier/Post will do so solely at their own risk and the Department will not be responsible for any loss in transit or Postal delay.

Contd....4/-

19. Tenders which are not complete in all respect and/or not supported by documents as mentioned in clause (15) above or are with conditions at variance with Terms and Conditions of Tender are liable to be rejected summarily.
20. In the event of the Department/Office remaining closed on the day of receiving/opening of Auction bids for any unforeseen reason, the Tender shall be received upto 10.30 a.m. on the next working day of the Department.
21. **“AUCTION BID FORM”** will be issued by the Director, Fire & Emergency Services, St. Inez, Panaji Goa.
22. The successful bidder has to enter into an Agreement of the lease **within 07 days (Seven days) on receiving the intimation letter.**
23. Tender will be opened on 31/07/2025 at 11.00 a.m. in the presence of such bidders who are present.

Signature of Tenderers : _____
Name : _____
Address : _____


(NITIN V. RAIKER)
DIRECTOR
FIRE & EMERGENCY SERVICES



Government of Goa
Directorate of Fire & Emergency Services
 (ISO 9001:2015 & 45001:2018 Certified)
 St. Inez, Panaji,
 Goa – 403 001 – India



Auction Notice.: DFES/YARD/COCONUT-LEASE/2025-26/ 2157

Date: 16.07.2025.

TENDER SCHEDULE

(To be filled in by Bidder)

Lot No.	Description of item	Amount of bid value in Rs. Offered by Purchaser (Both in figure and in words) for the Lot	Details of Security Deposit in the form of P.O./D.D./D.C.R. enclosed on Lot basis (In Rupees)
1.	Area No.1, 2 and 3 containing 100 Nos. coconut trees & other fruit bearing trees.		

Signature of Tenderers: _____

Name : _____

Address : _____

Telephone No. : _____



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Auction Notice.: DFES/YARD/COCONUT-LEASE/2025-26/ 2158

Date: 16.07.2025.

DECLARATION BY BIDDER

I/WE HAVE READ, UNDERSTOOD AND ACCEPTED THE TERMS AND CONDITIONS OF AUCTION NOTICE AND I/WE HAVE OFFERED THE BID/BIDS IN THE FORM “A” KEEPING IN VIEW THE TERMS AND CONDITIONS OF THE AUCTION IN TOTO. I/WE UNDERTAKE TO PAY THE TOTAL VALUE OF BID OFFERED FOR INDIVIDUAL LOT. THE SECURITY DEPOSIT AS REQUIRED HAVE ALSO BEEN ENCLOSED INDIVIDUAL LOTWISE.

Signature of Tenderer: _____

Name : _____

Address : _____

Telephone No. : _____

Paste here latest
Photographs of
the tenderer duly
attested by
Gazetted
Officer.



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 Goa – 403 001 – India



DETAILS OF LOTS ALONGWITH LOCATION
 (INFORMTATION TO BE ENCLOSED BY CONCERNED DEPT.)

Lot No.	Description of item	Location of Lot	Officer to be contacted for Inspection / Details
1.	Area No.1, 2 and 3 containing 100 Nos. coconut trees & other fruit bearing trees.	In the Campus of Fire Force Headquarters, St. Inez, Panaji – Goa	Station Fire Officer, yard Section, Fire Force Headquarters, St. Inez, Panaji – Goa

(NITIN V. RAIKER)
 DIRECTOR
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St. Inez, Panaji,
Goa – 403 001 – India



Auction Notice.: DFES/YARD/COCONUT-LEASE/2025-26/ 2159

Date: 16.07.2025.

AUCTION NOTICE

Sealed Tenders are invited for lease of coconut trees & other fruit bearing trees existing in the Campus of the Fire Force Headquarters, St. Inez, Panaji, Goa “As is where is basis”

for a period of Three years from 01 / 08/2025 to 01 / 08/2028.

Lot No.	Particulars	Last date of Issue	Last date of submission	Date of opening	Cost of Tender Auction Catalogue
1.	Area No.1, 2 and 3 containing 100 Nos. coconut trees & other fruit bearing trees.	25/07/2025 upto 16.00 hours.	30/07/2025 upto 10.30 hours.	31/07/2025 at 11.00 hours	Rs. 500/-

Tender catalogue alongwith the terms and conditions can be obtained from this Directorate or downloaded from website:<http://www.dfes.goa.gov.in> upto 30/07/2025 till 16.00 hours. In case of downloaded Tender Catalogue, payment is to be made in the form of Demand draft submitted alongwith Tender Auction Bids in favour of the The Director, Fire and Emergency Services, The Directorate of Fire & Emergency Services reserves the right to accept or reject any or all tenders without assigning any reason thereof.

(NITIN V. RAIKER)
DIRECTOR

FIRE & EMERGENCY SERVICES