**Risk #1**

The system development doesn’t keep up with all devices in the center  
- Likelihood of risk :

High probability of risk  
- Potential impact on this risk :

This risk will increase the time to complete programming tasks by 60%  
  
- Way to address risk :  
we have to be sure we use the same version in all devices to make sure that the system will run on all of them

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**Risk #2**

If one of the devices used crashes

-Likelihood of risk :

Low probability of risk  
-Potential impact on this risk :

This delay will take from our time until this malfunction is fixed  
-Way to address risk :

We will use one of risk mitigation strategies that is Task cotengency

We assign an additional portion of the budget as task contingency multiplier

To consider if damage occurs.

-For example

It happens as follows

(Task estimated cost) (Task contingency multiplier)=Expected cost (10,000)\*(1.20) = (12,000)

**Risk #3**

Buy an expensive devices and the center doesn’t get the expected success  
-Likelihood of risk :

High probability of risk  
-Potential impact on this risk :

It will be a big loss for the founder and it will lose his money  
-Way to address risk :  
we have to study the potential of the project very well before we start to buy any device

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Risk #4

The time we expect to finish the project increase   
-Likelihood of risk :

medium probability of risk  
  
-Potential impact on this risk :

The delay will affected on the whole project and the opening day of the center  
  
-Way to address risk :  
 we need to make a good schedule and manage our time well

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| Name | Position | Purpose of interview | Meeting |
| Dr. Ashraf Samy | Center manager | Knowing the problems facing the major center and how the center is being developed to provide the best service to the patient | sat,21MAR,2020  8:00to10:00am |
| Dr. Mariam | Pharmacy manager | How to determine the medications for the patient and determine the appropriate dose for each patient and whether all drugs are provided by the center or not | sun,22MAR,2020  12:00to2:00pm |
| Ali Ahmed | Receptionist | Knowledge of the protocol between the workers in the center and patients and how to organize and store customer data and determine the dates of patients visit to doctors. | tus,24MAR,2020  12:00to2:00pm |
| Dr.Adel | Head of Radiology | Determining the necessity of communication between the radiology department and the rest of the center sections and knowing the safety methods that the department takes to preserve the both | sat,28MAR,2020  2:00to4:00pm |
| Dr.Ayman | Director and Analysis Section | Knowing the role of this section and how the rest of the departments depend on it and asking about the devices used and how to deal with them from biological experts | sun,29MAR,2020  8:00to12:00pm |

**#1Report interview**

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| **Interview Notes Approved by: Dr.Yasser** |
| ***Person interviewed:* Dr. Ashraf Samy ( center manager)**  ***Interviewer: Diana siha Saad***  ***Purpose of interview:***   * Knowing the problems facing the major center and how the center is being developed to provide the best service to the patient   ***Summary of interview:***   * The problems that facing the center and work is done on solutions that have :  1. Number of doctors in each department the center needs the number of spare doctors for each department and that needs a higher cost 2. The center manager needs deputies to be in the center 24 hours to ensure supervision of the work and provide the best service to the customer.   ***Open items:***   * The reaction followed in the center ,in the event of a complaint by one of the patients. * The role of the deputies in the center, so be it.   ***Detailed notes:*** see attached transcript |

**#2Report interview**

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| **Interview Notes Approved by: Dr.Ahmed** |
| ***Person interviewed:* Dr. Mariam (pharmacy manager)**  ***Interviewer: Sara Farouk***  ***Purpose of interview:***   * How to determine the medications for the patient and determine the appropriate dose for each patient and whether all drugs are provided by the center or not.   ***Summary of interview:***   * Persuading the patient to do the analyzes to study the patient's condition and the ability to determine the appropriate medications and the appropriate dose and avoid medications that contain the active substance the patient suffers from allergies to them * Persuading the patient with certain medications the center deals with the company establishing it even if it is more expensive at the price but is the best for the patient.   ***Open items:***   * Communication between the pharmacy and the center's analysis center. * In the event that a certain medication is not available the procedure followed by pharmacy manager   ***Detailed notes:*** see attached transcript |

**#3Report Interview**

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| **Interview Notes Approved by: Dr.Mahmoud.** |
| ***Person interviewed:*  Ali Ahmed (Receptionist)**  ***Interviewer: Diana siha saad***  ***Purpose of interview:***   * Knowledge of the protocol between the workers in the center and patients and how to organize and store customer data and determine the dates of patients visit to doctors.   ***Summary of interview:***  1. Receptionist takes the customer's data and stores it and guides each patient to the appropriate doctor for his medical condition.  2. Maintaining the confidentiality of each patient's data.  3. Requesting each customer to perform a comprehensive examination to determine the best treatment methods.  ***Open items:***   * Prevention methods for receptionists from direct dealing with patients to avoid infection. * How to deal with data of old patients who left the center.   ***Detailed notes:*** see attached transcript |

**#4Report Interview**

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| **Interview Notes Approved by: Dr.Adel.** |
| ***Person interviewed:*  Dr.Adel(head of radiology)**  ***Interviewer:* Diana Siha Saad**  ***Purpose of interview:***   * Determining the necessity of communication between the radiology department and the rest of the center sections and knowing the safety methods that the department takes to preserve both the patient and the doctor.   ***Summary of interview:***   * Dealing with devices in the department   an expert who is good at dealing with devices needs the problems facing the department  1. Providing devices .  2. The cost of high devices.  ***Open items:***   * The prevention methods followed by the department to maintain patient safety * Methods for sterilizing the x-ray room * Responsible for sterilization   ***Detailed notes:*** see attached transcript |

**#5Report Interview**

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| **Interview Notes Approved by: Dr.Ashraf** |
| ***Person interviewed:* Dr.Ayman( Director ,analysis section)**  ***Interviewer:* Sara Farouk**  ***Purpose of interview:***   * Knowing the role of this section and how the rest of the departments depend on it and asking about the devices used and how to deal with them from biological experts.   ***Summary of interview:***   * Almost the most important department in the center is because all departments are related to this section and depend on the results that are presented after the comprehensive examination of the patient. * This section needs specialists in the field of bioinformatics. * This section helps doctors in the center to early detection of diseases.   ***Open items:***   1. Methods for sterilizing devices . 2. How doctors avoid infection while analyzing samples.     ***Detailed notes:*** see attached transcript |
| ***Team :***  -Mina Magid Rasheed  -Mina Samir Anwer  -Sara Farouk  -Diana siha  -Nada Nasser  -Dina Abdelnasser  -Shrouk Mahmoud |