Evaluation Form

Presenting Group: _____

Reviewer's Name: _____

Please indicate how well the presenter addressed the following points:

Design Process

	Poor	Fair	Good	Very Good	Excel-lent	Totals
	1	2	3	4	5	/20
Introduction…. created interest?						
Problem statement…concise & complete?						
Functional requirements Clearly related to need statement and use patterns? Focus on important issues? Any missing elements?						
Concepts Good selection of concepts generated? Realistic concepts chosen and integrated? Effective evaluation criteria for selection? Bench marking and awareness of alternate solutions ?						

Visual Aids

	2	4	6	8	10	/10
Overheads were well organized & easy to understand?						

Presentation

	2	4	6	8	10	/20
Clarity of speech?						
Effectiveness of information transfer?						
TOTAL /50						

Add up all the points you assigned above and write the total in the box below:

/50

Please fill in the comment section on the opposite side of the page.
Your fellow students will appreciate all the helpful comments or
advice you can give them.

Comments:

1) Design process

What did the presenter do particularly well?

What could the presenter emphasize more strongly?

2) Visual aids:

What aspects of the presenters' visual aids did you feel were particularly well done?

What changes could the presenter make to their visual aids to improve their effectiveness?

3) Presentation manner:

What did the presenter(s) do that made you want to listen more closely?

What could the presenter(s) pay more attention to next time?

4) Other:

Is there some reason you feel that the mark should be either higher or lower than the value computed on the other side?

Do you have any other suggestions for this presenter?