

119th Congress }  
1st Session }

COMMITTEE PRINT

{ RCP 119-7

RULES ADOPTED BY THE COMMITTEES  
OF THE HOUSE OF REPRESENTATIVES

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119th Congress  
2025–2026

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COMPILED BY THE  
COMMITTEE ON RULES



Printed for the use of the Committee on Rules

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U.S. GOVERNMENT PUBLISHING OFFICE

60–630

WASHINGTON : 2025

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# CONTENTS

## PART I—STANDING COMMITTEES OF THE HOUSE

	Page
Committee on Agriculture .....	2
Committee on Appropriations .....	24
Committee on Armed Services .....	36
Committee on the Budget .....	49
Committee on Education and Workforce .....	59
Committee on Energy and Commerce .....	76
Committee on Ethics .....	85
Committee on Financial Services .....	113
Committee on Foreign Affairs .....	127
Committee on Homeland Security .....	147
Committee on House Administration .....	158
Committee on the Judiciary .....	179
Committee on Natural Resources .....	185
Committee on Oversight and Government Reform .....	201
Committee on Rules .....	213
Committee on Science, Space, and Technology .....	222
Committee on Small Business .....	232
Committee on Transportation and Infrastructure .....	248
Committee on Veterans' Affairs .....	266
Committee on Ways and Means .....	280

## PART II—SELECT AND PERMANENT SELECT COMMITTEES OF THE HOUSE

Permanent Select Committee on Intelligence .....	291
Select Committee on the Strategic Competition Between the United States and the Chinese Communist Party .....	317

## PART III—CONGRESSIONAL JOINT COMMITTEES

Joint Economic Committee .....	325
Joint Committee on the Library .....	330
Joint Committee on Printing .....	333
Joint Committee on Taxation .....	338

## APPENDIX

Rule X. Organization of Committees .....	339
Rule XI. Procedures of Committees and Unfinished Business .....	367
Rule XIII. Calendars and Committee Reports .....	390



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**PART I—STANDING COMMITTEES OF THE  
HOUSE**

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### Committee on Agriculture

GLENN THOMPSON, Pennsylvania, *Chairman*

FRANK D. LUCAS, Oklahoma	ANGIE CRAIG, Minnesota,
AUSTIN SCOTT, Georgia	<i>Ranking Member</i>
ERIC A. "RICK" CRAWFORD, Arkansas	DAVID SCOTT, Georgia
SCOTT DESJARLAIS, Tennessee	JIM COSTA, California
DOUG LAMALFA, California	JAMES P. MCGOVERN, Massachusetts
DAVID ROUZER, North Carolina	ALMA S. ADAMS, North Carolina
TRENT KELLY, Mississippi	JAHANA HAYES, Connecticut
DON BACON, Nebraska	SHONTEL M. BROWN, Ohio
MIKE BOST, Illinois	SHARICE DAVIDS, Kansas
DUSTY JOHNSON, South Dakota	ANDREA SALINAS, Oregon
JAMES R. BAIRD, Indiana	DONALD G. DAVIS, North Carolina
TRACEY MANN, Kansas	JILL N. TOKUDA, Hawaii
RANDY FEENSTRA, Iowa	NIKKI BUDZINSKI, Illinois
MARY E. MILLER, Illinois	ERIC SORENSEN, Illinois
BARRY MOORE, Alabama	GABE VASQUEZ, New Mexico
KAT CAMMACK, Florida	JONATHAN L. JACKSON, Illinois
BRAD FINSTAD, Minnesota	SHRI THANEDAR, Michigan
JOHN W. ROSE, Tennessee	ADAM GRAY, California
RONNY JACKSON, Texas	KRISTEN McDONALD RIVET, Michigan
MONICA DE LA CRUZ, Texas	SHOMARI FIGURES, Alabama
ZACHARY NUNN, Iowa	EUGENE SIMON VINDMAN, Virginia
DERRICK VAN ORDEN, Wisconsin	JOSH RILEY, New York
DAN NEWHOUSE, Washington	JOHN W. MANNION, New York
TONY WIED, Wisconsin	APRIL McCLAIN DELANEY, Maryland
ROBERT P. BRESNAHAN, JR., Pennsylvania	CHELLIE PINGREE, Maine
MARK B. MESSMER, Indiana	SALUD O. CARBAJAL, California
MARK HARRIS, North Carolina	
DAVID J. TAYLOR, Ohio	

PARISH BRADEN, *Staff Director*

### RULES OF THE COMMITTEE ON AGRICULTURE FOR THE 119TH CONGRESS

(Adopted January 23, 2025)

#### RULE I.—GENERAL PROVISIONS

(a) *Applicability of House Rules.*—(1) The Rules of the House shall govern the procedure of the Committee and its subcommittees, and the Rules of the Committee on Agriculture so far as applicable shall be interpreted in accordance with the Rules of the House, except that a motion to recess from day to day, and a motion to dispense with the first reading (in full) of a bill or resolution, if printed copies are available, are non-debatable privileged motions in the Committee and its subcommittees. (See Appendix A for the applicable Rules of the U.S. House of Representatives.)

(2) As provided in clause 1(a)(1) of House rule XI, each Subcommittee is part of the Committee and is subject to the authority and direction of the Committee and its Rules so far as applicable. (See also Committee Rules III, IV, V, VI, VII, VIII and XI, *infra*.)

(b) *Authority to Conduct Investigations.*—The Committee and its subcommittees, after consultation with the Chairman of the Committee, may conduct such investigations and studies as they may consider necessary or appropriate in the exercise of their responsibilities under rule X of the Rules of the House and in accordance with clause 2(m) of House rule XI.



(c) *Authority to Print.*—The Committee is authorized by the Rules of the House to have printed and bound testimony and other data presented at hearings held by the Committee and its subcommittees. All costs of stenographic services and transcripts in connection with any meeting or hearing of the Committee and its subcommittees shall be paid from applicable accounts of the House described in clause 1(k)(1) of House rule X in accordance with clause 1(c) of House rule XI. (See also paragraphs (d), (e) and (f) of Committee rule IX.)

(d) *Vice Chairman.*—The Member of the majority party on the Committee or Subcommittee designated by the Chairman of the full Committee shall be the vice chairman of the Committee or Subcommittee in accordance with clause 2(d) of House rule XI.

(e) *Presiding Member.*—If the Chairman of the Committee or Subcommittee is not present at any Committee or Subcommittee meeting or hearing, the vice chairman shall preside. If the Chairman and vice chairman of the Committee or Subcommittee are not present at a Committee or Subcommittee meeting or hearing the ranking Member of the majority party who is present shall preside in accordance with clause 2(d) of House rule XI.

(f) *Publication of Rules.*—The Committee's Rules shall be publicly available in electronic form and published in the Congressional Record not later than 60 days after the Chair is elected in each odd-numbered year as provided in clause 2(a) of House rule XI.

(g) *Joint Committee Reports of Investigation or Study.*—A report of an investigation or study conducted jointly by more than one committee may be filed jointly, provided that each of the committees complies independently with all requirements for approval and filing of the report.

## RULE II.—COMMITTEE BUSINESS MEETINGS—REGULAR, ADDITIONAL AND SPECIAL

(a) *Regular Meetings.*—Regular meetings of the Committee, in accordance with clause 2(b) of House rule XI, shall be held on the first Wednesday of every month to transact its business if notice is given pursuant to clause 2(g)(3) of House rule XI. The Chairman shall provide each Member of the Committee, as far in advance of the day of the regular meeting as practicable, a written agenda of such meeting. Items may be placed on the agenda by the Chairman or a majority of the Committee. (See paragraph (f) of Committee Rule XI for provisions that apply to meetings of subcommittees.)

(b) *Additional Meetings.*—(1) The Chairman may call and convene, as he or she considers necessary, which may not commence earlier than the third calendar day (excluding Saturdays, Sundays, or legal holidays except when the House is in session on such a day) on which Members have notice thereof after consultation with the Ranking Minority Member of the Committee or after concurrence with the Ranking Minority Member, additional meetings of the Committee for the consideration of any bill or resolution pending before the Committee or for the conduct of other Committee business. The Committee shall meet for such additional meetings pursuant to the notice from the Chairman.

(2) A hearing or meeting may begin sooner than specified in clause (1) (in which case, the chair shall make the announcement

specified at the earliest possible time) if the Committee so determines by majority vote in the presence of the number of Members required under the Rules of the Committee for the transaction of business.

(3) At least 24 hours prior to the commencement of a meeting for the markup of a measure or matter the Chair shall cause the text of such measure or matter to be made publicly available in electronic form.

(c) *Special Meetings*.—If at least three Members of the Committee desire that a special meeting of the Committee be called by the Chairman, those Members may file in the offices of the Committee their written request to the Chairman for such special meeting. Such request shall specify the measure or matters to be considered. Immediately upon the filing of the request, the Majority Staff Director (serving as the clerk of the Committee for such purpose) shall notify the Chairman of the filing of the request. If, within 3 calendar days after the filing of the request, the Chairman does not call the requested special meeting to be held within 7 calendar days after the filing of the request, a majority of the Members of the Committee may file in the offices of the Committee their written notice that a special meeting of the Committee will be held, specifying the date and hour thereof, and the measures or matter to be considered at that special meeting in accordance with clause 2(c)(2) of House rule XI. The Committee shall meet on that date and hour. Immediately upon the filing of the notice, the Majority Staff Director (serving as the clerk) of the Committee shall notify all Members of the Committee that such meeting will be held and inform them of its date and hour and the measure or matter to be considered, and only the measure or matter specified in that notice may be considered at that special meeting.

### RULE III.—OPEN MEETINGS AND HEARINGS; BROADCASTING

(a) *Open Meetings and Hearings*.—Each meeting for the transaction of business, including the markup of legislation, and each hearing by the Committee or a Subcommittee shall be open to the public unless closed in accordance with clause 2(g) of House rule XI.

(b) *Broadcasting and Photography*.—Whenever a Committee or Subcommittee meeting for the transaction of business, including the markup of legislation, or a hearing is open to the public, the Committee shall:

(1) to the maximum extent practicable provide audio and video coverage of each hearing or meeting for the transaction of business in a manner that allows the public to easily listen to and view the proceedings and shall maintain the recordings of such coverage in a manner that is easily accessible to the public; and

(2) make each hearing or meeting for the transaction of business open to coverage by television, radio, and still photography in accordance with clause 4 of House rule XI. When such audio and visual coverage is conducted in the Committee or Subcommittee, written notice to that effect shall be provided to each Member. The Chairman of the Committee or Subcommittee shall not limit the number of television or still cam-

eras permitted in a hearing or meeting room to fewer than two representatives from each medium (except for legitimate space or safety considerations, in which case pool coverage shall be authorized).

(c) *Closed Meetings—Attendees.*—No person other than Members of the Committee or Subcommittee and such congressional staff and departmental representatives as the Committee or Subcommittee may authorize shall be present at any business or mark-up session that has been closed to the public as provided in clause 2(g)(1) of House rule XI.

(d) *Addressing the Committee.*—A Committee Member may address the Committee or a Subcommittee on any bill, motion, or other matter under consideration (See Committee rule VIII (e) relating to questioning a witness at a hearing). The time a Member may address the Committee or Subcommittee for any such purpose shall be limited to 5 minutes, except that this time limit may be waived by unanimous consent. A Member shall also be limited in his or her remarks to the subject matter under consideration, unless the Member receives unanimous consent to extend his or her remarks beyond such subject.

(e) *Meetings to Begin Promptly.*—Subject to the presence of a quorum, each meeting or hearing of the Committee and its subcommittees shall begin promptly at the time so stipulated in the public announcement of the meeting or hearing.

(f) *Prohibition on Proxy Voting.*—No vote by any Member of the Committee or Subcommittee with respect to any measure or matter may be cast by proxy.

(g) *Location of Persons at Meetings.*—No person other than the Committee or Subcommittee Members and Committee or Subcommittee staff may be seated in the rostrum area during a meeting of the Committee or Subcommittee unless by unanimous consent of Committee or Subcommittee.

(h) *Consideration of Amendments and Motions.*—A Member, upon request, shall be recognized by the Chairman to address the Committee or Subcommittee at a meeting for a period limited to 5 minutes on behalf of an amendment or motion offered by the Member or another Member, or upon any other matter under consideration, unless the Member receives unanimous consent to extend the time limit. Every amendment or motion made in Committee or Subcommittee shall, upon the demand of any Member present, be reduced to writing, and a copy thereof shall be made available to all Members present. Such amendment or motion shall not be pending before the Committee or Subcommittee or voted on until the requirements of this paragraph have been met.

(i) *Demanding Record Vote.*—(1) A record vote of the Committee or Subcommittee on a question or action shall be ordered on a demand by one-fifth of the Members present. (1)

(2) The Chairman of the Committee or Subcommittee may postpone further proceedings when a record vote is ordered on the question of approving a measure or matter or on adopting an amendment. If the Chairman postpones further proceedings:

(A) the Chairman may resume such postponed proceedings, after giving Members adequate notice, at a time chosen in consultation with the Ranking Minority Member; and

(B) notwithstanding any intervening order for the previous question, the underlying proposition on which proceedings were postponed shall remain subject to further debate or amendment to the same extent as when the question was postponed.

(j) *Submission of Motions or Amendments In Advance of Business Meetings.*—The Committee and Subcommittee Chairman may request and Committee and Subcommittee Members should, insofar as practicable, cooperate in providing copies of proposed amendments or motions to the Chairman and the Ranking Minority Member of the Committee or the Subcommittee twenty-four hours before a Committee or Subcommittee business meeting.

(k) *Points of Order.*—No point of order against the hearing or meeting procedures of the Committee or Subcommittee shall be entertained unless it is made in a timely fashion.

(l) *Limitation on Committee Sitzings.*—The Committee or subcommittees may not sit during a joint session of the House and Senate or during a recess when a joint meeting of the House and Senate is in progress.

(m) *Prohibition of Wireless Telephones.*—Use of wireless phones for vocal conversation during a Committee or Subcommittee hearing or meeting is prohibited.

#### RULE IV.—QUORUMS

(a) *Working Quorum.*—One-third of the Members of the Committee or Subcommittee shall constitute a quorum for taking any action, other than as noted in paragraphs (b) and (c).

(b) *Majority Quorum.*—A majority of the Members of the Committee or Subcommittee shall constitute a quorum for:

- (1) the reporting of a bill, resolution, or other measure (See clause 2(h)(1) of House rule XI, and Committee rule IX);
- (2) the closing of a meeting or hearing to the public pursuant to clauses 2(g), 2(k)(5), and 2(k)(7) of House rule XI;
- (3) the authorizing of a subpoena as provided in clause 2(m)(3) of House rule XI (See also Committee rule VII); and
- (4) as where required by a rule of the House.

(c) *Quorum for Taking Testimony.*—Two Members of the Committee or Subcommittee shall constitute a quorum for the purpose of taking testimony and receiving evidence.

#### RULE V.—RECORDS

(a) *Maintenance of Records.*—The Committee shall keep a complete record of all Committee and Subcommittee action which shall include:

- (1) in the case of any meeting or hearing transcripts, a substantially verbatim account of remarks actually made during the proceedings, subject only to technical, grammatical, and typographical corrections authorized by the person making the remarks involved, and
- (2) written minutes, which shall include a record of all Committee and Subcommittee action, a record of all votes on any question, and a tally on all record votes.

The result of each such record vote shall be made publicly available in electronic form within 48 hours of such record vote. Not later than 24 hours after adoption of an amendment, or 48 hours after the disposition or withdrawal of any other amendment, to a measure or matter, the chair of the Committee shall cause the text of such amendment adopted thereto to be made publicly available in electronic form. Information so available for public inspection shall include a description of the amendment, motion, order, or other proposition; the name of each Member voting for and each Member voting against such amendment, motion, order, or other proposition; and the names of those Members present but not voting.

(b) *Access to and Correction of Records.*—Any public witness, or person authorized by such witness, during Committee office hours in the Committee offices and within 10 calendar days of the close of hearings, may obtain a transcript copy of that public witness's testimony and make such technical, grammatical, and typographical corrections as authorized by the person making the remarks involved as will not alter the nature of testimony given. There shall be prompt return of such corrected copy of the transcript to the Committee. Members of the Committee or Subcommittee shall receive copies of transcripts for their prompt review and correction and prompt return to the Committee. The Committee or Subcommittee may order the printing of a hearing record without the corrections of any Member or witness if it determines that such Member or witness has been afforded a reasonable time in which to make such corrections and further delay would seriously impede the consideration of the legislative action that is subject of the hearing. The record of a hearing shall be closed 10 calendar days after the last oral testimony, unless the Committee or Subcommittee determines otherwise. Any person requesting to file a statement for the record of a hearing must so request before the hearing concludes and must file the statement before the record is closed, unless the Committee or Subcommittee determines otherwise. The Committee or Subcommittee may reject any statement in light of its length or its tendency to defame, degrade, or incriminate any person.

(c) *Property of the House.*—All Committee and Subcommittee records (including hearings data, charts, and files) shall be kept separate and distinct from the congressional office records of the Members serving as Chairman. Such records shall be the property of the House, and all Members of the House shall have access thereto. The Majority Staff Director shall promptly notify the Chairman and the Ranking Minority Member of any request for access to such records.

(d) *Availability of Archived Records.*—The records of the Committee at the National Archives and Records Administration shall be made available for public use in accordance with House rule VII. The Chairman shall notify the Ranking Minority Member of the Committee of the need for a Committee order pursuant to clause 3(b)(3) or clause 4(b) of such House Rule, to withhold a record otherwise available.

(e) *Special Rules for Certain Records and Proceedings.*—A stenographic record of a business meeting of the Committee or Sub-

committee may be kept, and thereafter may be published, if the Chairman of the Committee, after consultation with the Ranking Minority Member, determines there is need for such a record. The proceedings of the Committee or Subcommittee in a closed meeting, evidence or testimony in such meeting, shall not be divulged unless otherwise determined by a majority of the Committee or Subcommittee.

(f) *Electronic Availability of Committee Publications.*—To the maximum extent feasible, the Committee shall make its publications available in electronic form.

#### RULE VI.—POWER TO SIT AND ACT

For the purpose of carrying out any of its function and duties under House rules X and XI, the Committee and each of its subcommittees is authorized to sit and act at such times and places within the United States whether the House is in session, has recessed, or has adjourned and to hold such hearings.

#### RULE VII.—SUBPOENAS, DEPOSITIONS, AND OATHS

(a) *Issuance of Subpoenas.*—In accordance with clause 2(m) of House rule XI, a subpoena may be authorized and issued by a majority of the Committee or by the Chairman in consultation with the Ranking Minority Member. Such consultation shall occur at least 48 hours in advance of a subpoena being issued under such authority. Authorized subpoenas shall be signed by the Chairman of the Committee or by any Member designated by the Committee.

(b) *Oaths.*—The Chairman of the Committee, or any member of the Committee designated by the Chairman, may administer oaths to any witnesses.

(c) *Deposition Authority.*—(1) The Chairman, upon consultation with the Ranking Minority Member, may order the taking of depositions, including pursuant to subpoena, by a Member or counsel of the Committee.

(2) Depositions taken under the authority prescribed in this subsection shall be subject to regulations issued by the chair of the Committee on Rules and printed in the Congressional Record.

(3) The Regulations for the Use of Deposition Authority as issued by the Committee on Rules pursuant to H. Res. 5 titled—Adopting the Rules of the House of Representatives for the One Hundred Nineteenth Congress, and for other purposes—are incorporated by reference and shall be considered the rules of the Committee.

#### RULE VIII.—HEARING PROCEDURES

(a) *Power to Hear.*—For the purpose of carrying out any of its functions and duties under House rules X and XI, the Committee and its subcommittees are authorized to sit and hold hearings at any time or place within the United States whether the House is in session, has recessed, or has adjourned. (See Committee rule VI and paragraph (f) of Committee rule XI for provisions relating to Subcommittee hearings and meetings.)

(b) *Announcement.*—The Chairman of the Committee shall, after consultation with the Ranking Minority Member of the Committee, make a public announcement of the date, place, and subject matter

of any Committee hearing at least 1 week before the commencement of the hearing. The Chairman of a Subcommittee shall schedule a hearing only after consultation with the Chairman of the Committee and the Ranking Minority Member of the Subcommittee. After such consultation, the Chairman of the Subcommittee shall consult the Chairmen of the other subcommittees and shall request the Majority Staff Director to make a public announcement of the date, place, and subject matter of such hearing at least 1 week before the hearing. If the Chairman of the Committee or the Subcommittee, with concurrence of the Ranking Minority Member of the Committee or Subcommittee, determines there is good cause to begin the hearing sooner, or if the Committee or Subcommittee so determines by majority vote, a quorum being present for the transaction of business, the Chairman of the Committee or Subcommittee, as appropriate, shall request the Majority Staff Director to make such public announcement at the earliest possible date. The clerk of the Committee shall promptly notify the Daily Digest Clerk of the Congressional Record and shall promptly enter the appropriate information into the Committee scheduling service of the House information system as soon as possible after such public announcement is made.

(c) *Scheduling of Witnesses.*—(1) Except as otherwise provided in this rule, the scheduling of witnesses and determination of the time allowed for the presentation of testimony at hearings shall be at the discretion of the Chairman of the Committee or Subcommittee, unless a majority of the Committee or Subcommittee determines otherwise.

(2) The Regulations for the remote participation of Committee witnesses as issued by the Committee on Rules pursuant to H. Res. 5 titled—Adopting the Rules of the House of Representatives for the One Hundred Congress, and for other purposes—are incorporated by reference and shall be considered the rules of the Committee.

(d) *Written Statement; Oral Testimony.*—(1) Each witness who is to appear before the Committee or a Subcommittee, shall insofar as practicable file with the Majority Staff Director of the Committee, at least 2 working days before the day of his or her appearance, a written statement of proposed testimony. Witnesses shall provide sufficient copies of their statement for distribution to Committee or Subcommittee Members, staff, and the news media. Insofar as practicable, the Committee or Subcommittee staff shall distribute such written statements to all Members of the Committee or Subcommittee as soon as they are received, as well as any official reports from departments and agencies on such subject matter. All witnesses may be limited in their oral presentations to brief summaries of their statements within the time allotted to them at the discretion of the Chairman of the Committee or Subcommittee, in light of the nature of the testimony and the length of time available.

(2) As noted in paragraph (b) of Committee rule VII, the Chairman of the Committee, or any Member designated by the Chairman, may administer an oath to any witness.

“(3) In the case of a witness appearing in a non-governmental capacity, a written statement of proposed testimony shall include:

- (i) a curriculum vitae;
- (ii) a disclosure of the amount and source (by agency and program) of any Federal grant (or subgrant thereof) or contract (or subcontract thereof) received during the past 36 months by the witness or by an entity represented by the witness;
- (iii) a disclosure of the amount and country of origin of any payment or contract related to the subject matter of the hearing originating with a foreign government received during the past 36 months by the witness or by an entity represented by the witness; and
- (iv) a disclosure of whether the witness is a fiduciary (including, but not limited to, a director, officer, advisor, or resident agency) of any organization or entity that has an interest in the subject matter of the hearing.

Such statements, with appropriate redactions to protect the privacy of witnesses, shall be made publicly available in electronic form 24 hours before the witness appears to the extent practicable, but not later than 1 day after the witness appears.

(e) *Questioning of Witnesses.*—Committee or Subcommittee Members may question witnesses only when they have been recognized by the Chairman of the Committee or Subcommittee for that purpose. Each Member so recognized shall be limited to questioning a witness for 5 minutes until such time as each Member of the Committee or Subcommittee who so desires has had an opportunity to question the witness for 5 minutes; and thereafter the Chairman of the Committee or Subcommittee may limit the time of a further round of questioning after giving due consideration to the importance of the subject matter and the length of time available. All questions put to witnesses shall be germane to the measure or matter under consideration. Unless a majority of the Committee or Subcommittee determines otherwise, no Committee or Subcommittee staff shall interrogate witnesses.

(f) *Extended Questioning for Designated Members.*—Notwithstanding paragraph (e), the Chairman and Ranking Minority Member may designate an equal number of Members from each party to question a witness for a period not longer than 60 minutes.

(g) *Witnesses for the Minority.*—When any hearing is conducted by the Committee or any Subcommittee upon any measure or matter, the minority party Members on the Committee or Subcommittee shall be entitled, upon request.

(b) to the Chairman by a majority of those minority Members before the completion of such hearing, to call witnesses selected by the minority to testify with respect to that measure or matter during at least 1 day of hearing thereon as provided in clause 2(j)(1) of House rule XI.

(h) *Summary of Subject Matter.*—Upon announcement of a hearing, to the extent practicable, the Committee shall make available immediately to all Members of the Committee a concise summary of the subject matter (including legislative reports and other material) under consideration. In addition, upon announcement of a hearing and subsequently as they are received, the Chairman of the Committee or Subcommittee shall, to the extent practicable, make available to the Members of the Committee any official re-



ports from departments and agencies on such matter. (See paragraph (f) of Committee rule XI.)

(i) *Open Hearings.*—Each hearing conducted by the Committee or Subcommittee shall be open to the public, including radio, television, and still photography coverage, except as provided in clause 4 of House rule XI (See also paragraph (b) of Committee rule III.). In any event, no Member of the House may be excluded from nonparticipatory attendance at any hearing unless the House by majority vote shall authorize the Committee or Subcommittee, for purposes of a particular series of hearings on a particular bill or resolution or on a particular subject of investigation, to close its hearings to Members by means of the above procedure.

(j) *Hearings and Reports.*—(1)(i) The Chairman of the Committee or Subcommittee at a hearing shall announce in an opening statement the subject of the investigation. A copy of the Committee rules (and the applicable provisions of clause 2 of House rule XI, regarding hearing procedures, an excerpt of which appears in Appendix A thereto) shall be made available to each witness upon request. Witnesses at hearings may be accompanied by their own counsel for the purpose of advising them concerning their constitutional rights. The Chairman of the Committee or Subcommittee may punish breaches of order and decorum, and of professional ethics on the part of counsel, by censure and exclusion from the hearings; but only the full Committee may cite the offender to the House for contempt.

(ii) Whenever it is asserted by a Member of the Committee that the evidence or testimony at a hearing may tend to defame, degrade, or incriminate any person, or it is asserted by a witness that the evidence or testimony that the witness would give at a hearing may tend to defame, degrade, or incriminate the witness, such testimony or evidence shall be presented in executive session, notwithstanding the provisions of paragraph (i) of this rule, if by a majority of those present, there being in attendance the requisite number required under the Rules of the Committee to be present for the purpose of taking testimony, the Committee or Subcommittee determines that such evidence or testimony may tend to defame, degrade, or incriminate any person. The Committee or Subcommittee shall afford a person an opportunity to voluntarily appear as a witness; and the Committee or Subcommittee shall receive and shall dispose of requests from such person to subpoena additional witnesses.

(iii) No evidence or testimony taken in executive session may be released or used in public sessions without the consent of the Committee or Subcommittee. In the discretion of the Committee or Subcommittee, witnesses may submit brief and pertinent statements in writing for inclusion in the record. The Committee or Subcommittee is the sole judge of the pertinence of testimony and evidence adduced at its hearings. A witness may obtain a transcribed copy of his or her testimony given at a public session. If given at an executive session, a transcribed copy of testimony may be obtained when authorized by the Committee or Subcommittee. (See paragraph (c) of Committee rule V.)

(2) A proposed investigative or oversight report shall be considered as read if it has been available to the Members of the Com-

mittee for at least 24 hours (excluding Saturdays, Sundays, or legal holidays except when the House is in session on such day) in advance of their consideration.

#### RULE IX.—THE REPORTING OF BILLS AND RESOLUTIONS

(a) *Filing of Reports.*—The Chairman shall report or cause to be reported promptly to the House any bill, resolution, or other measure approved by the Committee and shall take or cause to be taken all necessary steps to bring such bill, resolution, or other measure to a vote. No bill, resolution, or measure shall be reported from the Committee unless a majority of the Committee is actually present. A Committee report on any bill, resolution, or other measure approved by the Committee shall be filed within 7 calendar days (not counting days on which the House is not in session) after the day on which there has been filed with the Majority Staff Director of the Committee a written request, signed by a majority of the Committee, for the reporting of that bill or resolution. The Majority Staff Director of the Committee shall notify the Chairman immediately when such a request is filed.

(b) *Content of Reports.*—Each Committee report on any bill or resolution approved by the Committee shall include as separately identified sections:

(1) a statement of the intent or purpose of the bill or resolution;

(2) a statement describing the need for such bill or resolution;

(3) a statement of Committee and Subcommittee consideration of the measure, including a summary of amendments and motions offered and the actions taken thereon;

(4) the results of each record vote on any amendment in the Committee and Subcommittee and on the motion to report the measure or matter, including the total number of votes cast for and against, and the names of Members voting for and against such amendment or motion (See clause 3(b) of House rule XIII);

(5) the oversight findings and recommendations of the Committee with respect to the subject matter of the bill or resolution, as required pursuant to clause 3(c)(1) of House rule XIII and clause 2(b)(1) of House rule X;

(6) the detailed statement described in House rule XIII clause 3(c)(2) and section 308(a) of the Congressional Budget Act of 1974 if the bill or resolution provides new budget authority (other than continuing appropriations), new spending authority described in section 401(c)(2) of such Act, new credit authority, or an increase or decrease in revenues or tax expenditures, except that the estimates with respect to new budget authority shall include, when practicable, a comparison of the total estimated funding level for the relevant program (or programs) to the appropriate levels under current law;

(7) the estimate of costs and comparison of such estimates, if any, prepared by the Director of the Congressional Budget Office in connection with such bill or resolution pursuant to section 402 of the Congressional Budget Act of 1974 if submitted in timely fashion to the Committee;

(8) a statement of general performance goals and objectives, including outcome-related goals and objectives, for which the measure authorizes funding;

(9) an estimate by the Committee of the costs that would be incurred in carrying out the bill or joint resolution in the fiscal year in which it is reported and in each of the five fiscal years following that fiscal year (or for the authorized duration of any program authorized by the bill or joint resolution if less than five years) (see clause 3(d)(1) of House rule XIII), together with—(i) a comparison of these estimates with those made and submitted to the Committee by any Government agency when practicable and (ii) a comparison of the total estimated funding level for the relevant program (or programs) with appropriate levels under current law (The provisions of this clause do not apply if a cost estimate and comparison prepared by the Director of the Congressional Budget Office under section 402 of the Congressional Budget Act of 1974 has been timely submitted prior to the filing of the report and included in the report);

(10) a list of congressional earmarks, limited tax benefits, and limited tariff benefits in the bill or in the report (and the name of any Member, Delegate, or Resident Commissioner who submitted a request to the Committee for each respective item included in such list) or a statement that the proposition contains no congressional earmarks, limited tax benefits, or limited tariff benefits;

(11) the changes in existing law (if any) shown in accordance with clause 3 of House rule XIII;

(12) the determination required pursuant to section 5(b) of P.L. 92-463, if the legislation reported establishes or authorizes the establishment of an advisory committee;

(13) the information on Federal and intergovernmental mandates required by section 423(c) and (d) of the Congressional Budget Act of 1974, as added by the Unfunded Mandates Reform Act of 1995 (P.L. 104-4);

(14) a statement regarding the applicability of section 102(b)(3) of the Congressional Accountability Act (P.L. 104-1);

(15) a statement indicating whether any provision of the measure establishes or reauthorizes a program of the Federal Government known to be duplicative of another Federal program. The Statement shall at a minimum explain whether—

(A) any such program was included in any report from the Government Accountability Office to Congress pursuant to section 21 of P.L. 111-139; or

(B) the most recent catalog of Federal Domestic Assistance, published pursuant to the Federal Program Information Act (P.L. 95-220, as amended by P.L. 98-169), identified other programs related to the program established or reauthorized by the measure; and

(16) a statement estimating the number of directed rule makings required by the measure.

(c) *Supplemental, Minority, Additional, or Dissenting Views.*—If, at the time of approval of any measure or matter by the Committee, any Member of the Committee gives notice of intention to file supplemental, minority, additional, or dissenting views (includ-

ing in electronic form), all Members shall be entitled to not less than 2 subsequent calendar days (excluding Saturdays, Sundays, and legal holidays except when the House is in session on such date) in which to file such written and signed views with the Clerk of the Committee. When time guaranteed by this paragraph has expired (or, if sooner, when all separate views have been received), the Committee may arrange to file its report with the Clerk of the House not later than 1 hour after the expiration of such time. All such views (in accordance with clause 2(l) of House rule XI and clause 3(a)(1) of House rule XIII), as filed by one or more Members of the Committee, shall be included within and made a part of the report filed by the Committee with respect to that bill or resolution.

(d) *Printing of Reports.*—The report of the Committee on the measure or matter noted in paragraph (a) above shall be printed in a single volume, which shall:

(1) include all supplemental, minority, additional, or dissenting views that have been submitted by the time of the filing of the report; and

(2) bear on its cover a recital that any such supplemental, minority, additional, or dissenting views (and any material submitted under clause 3(a)(1) of House rule XII) are included as part of the report.

(e) *Immediate Printing; Supplemental Reports.*—Nothing in this rule shall preclude—

(1) the immediate filing or printing of a Committee report unless timely request for the opportunity to file supplemental, minority, additional, or dissenting views has been made as provided by paragraph (c); or

(2) the filing by the Committee of any supplemental report on any bill or resolution that may be required for the correction of any technical error in a previous report made by the Committee on that bill or resolution.

(f) *Availability of Printed Hearing Records.*—For hearings held related to any reported bill or resolution, the Committee shall make every reasonable effort to have the record of such hearings printed and available for distribution to the Members of the House prior to the consideration of such bill or resolution by the House. Each printed hearing of the Committee or any of its subcommittees shall include a record of the attendance of the Members.

(g) *Committee Prints.*—All Committee or Subcommittee prints or other Committee or Subcommittee documents, other than reports or prints of bills, that are prepared for public distribution shall be approved by the Chairman of the Committee or the Committee prior to public distribution.

(h) *Post Adjournment Filing of Committee Reports.*—(1) After an adjournment of the last regular session of a Congress sine die, an investigative or oversight report approved by the Committee may be filed with the Clerk at any time, provided that if a Member gives notice at the time of approval of intention to file supplemental, minority, additional, or dissenting views, that Member shall be entitled to not less than 7 calendar days in which to submit such views for inclusion with the report.

(2) After an adjournment of the last regular session of a Congress sine die, the Chairman of the Committee may file at any time with the Clerk the Committee's activity report for that Congress pursuant to clause 1(d)(1) of House rule XI without the approval of the Committee, provided that a copy of the report has been available to each Member of the Committee for at least 7 calendar days and the report includes any supplemental, minority, additional, or dissenting views submitted by a Member of the Committee.

(3) All reports of committees may be delivered to the Clerk in electronic form.

(i) *Conference*.—The Chairman is directed to offer a motion under clause 1 of House rule XXII whenever the Chairman considers it appropriate.

#### RULE X.—OTHER COMMITTEE ACTIVITIES

##### (a) Authorization and Oversight Plan.—

(1) Not later than March 1 of the first session of a Congress, the Committee shall, in consultation with the Ranking Member, in a meeting that is open to the public, adopt its authorization and oversight plan for that Congress. Such plan shall be submitted simultaneously to the Committee on Oversight and Accountability and the Committee on House Administration.

(2) Each such plan shall include, with respect to programs and agencies within the committee's jurisdiction, and to the maximum extent practicable—

(A) a list of such programs or agencies with lapsed authorizations that received funding in the prior fiscal year or, in the case of a program or agency with a permanent authorization, which has not been subject to a comprehensive review by the committee in the prior three Congresses;

(B) a description of each such program or agency to be authorized in the current Congress;

(C) a description of each such program or agency to be authorized in the next Congress, if applicable;

(D) a description of any oversight to support the authorization of each such program or agency in the current Congress; and

(E) recommendations for changes to existing law for moving such programs or agencies from mandatory funding to discretionary appropriations, where appropriate.

(3) Each such plan may include, with respect to the programs and agencies within the Committee's jurisdiction—

(A) recommendations for the consolidation or termination of such programs or agencies that are duplicative, unnecessary, or inconsistent with the appropriate roles and responsibilities of the Federal Government;

(B) recommendations for changes to existing law related to Federal rules, regulations, statutes, and court decisions affecting such programs and agencies that are inconsistent with the authorities of the Congress under Article I of the Constitution; and

(C) a description of such other oversight activities as the committee may consider necessary.

(4) In the development of such plan, the Chairman shall coordinate with other committees of jurisdiction to ensure that programs and agencies are subject to routine, comprehensive authorization efforts.

(5) The Committee and its appropriate subcommittees shall review and study, on a continuing basis, the impact or probable impact of tax policies affecting subjects within its jurisdiction as provided in clause 2(c) of House rule X.

(b) *Annual Appropriations.*—The Committee shall, in its consideration of all bills and joint resolutions of a public character within its jurisdiction, ensure that appropriations for continuing programs and activities of the Federal government and the District of Columbia government will be made annually to the maximum extent feasible and consistent with the nature, requirements, and objectives of the programs and activities involved. The Committee shall review, from time to time, each continuing program within its jurisdiction for which appropriations are not made annually in order to ascertain whether such program could be modified so that appropriations therefor would be made annually.

(c) *Budget Act Compliance: Views and Estimates (See Appendix B).*—Not later than 6 weeks after the President submits his budget under section 1105(a) of Title 31, United States Code, or at such time as the Committee on the Budget may request, the Committee shall, submit to the Committee on the Budget (1) its views and estimates with respect to all matters to be set forth in the concurrent resolution on the budget for the ensuing fiscal year (under section 301 of the Congressional Budget Act of 1974) that are within its jurisdiction or functions; and (2) an estimate of the total amounts of new budget authority, and budget outlays resulting therefrom, to be provided or authorized in all bills and resolutions within its jurisdiction that it intends to be effective during that fiscal year.

(d) *Budget Act Compliance: Recommended Changes.*—Whenever the Committee is directed in a concurrent resolution on the budget to determine and recommend changes in laws, bills, or resolutions under the reconciliation process, it shall promptly make such determination and recommendations and report a reconciliation bill or resolution (or both) to the House or submit such recommendations to the Committee on the Budget, in accordance with the Congressional Budget Act of 1974.

(e) *Conference Committees.*—Whenever in the legislative process it becomes necessary to appoint conferees, the Chairman shall, after consultation with the Ranking Minority Member, determine the number of conferees the Chairman deems most suitable and then recommend to the Speaker as conferees, in keeping with the number to be appointed by the Speaker as provided in clause 11 of House rule I, the names of those Members of the Committee of not less than a majority who generally supported the House position and who were primarily responsible for the legislation. The Chairman shall, to the fullest extent feasible, include those Members of the Committee who were the principal proponents of the major provisions of the bill as it passed the House and such other Committee Members of the majority party as the Chairman may

designate in consultation with the Members of the majority party. Such recommendations shall provide a ratio of majority party Members to minority party Members no less favorable to the majority party than the ratio of majority party Members to minority party Members on the Committee. In making recommendations of Minority Party Members as conferees, the Chairman shall consult with the Ranking Minority Member of the Committee.

(f) *Hearing on Waste, Fraud, and Abuse.*—(1) The Committee, or a Subcommittee, shall hold at least one hearing during each 120-day period following the establishment of the Committee on the topic of waste, fraud, abuse, or mismanagement in Government programs which the Committee may authorize.

(2) A hearing described in subparagraph (1) shall include a focus on the most egregious instances of waste, fraud, abuse, or mismanagement as documented by any report the Committee has received from a Federal Office of the Inspector General or the Comptroller General of the United States.

(g) *Hearing on Agency Financial Statements.*—The Committee or a Subcommittee, shall hold at least one hearing in any session in which the Committee has received disclaimers of agency financial statements from auditors of any Federal agency that the Committee may authorize to hear testimony on such disclaimers from representatives of any such agency.

(h) *Hearing on GAO High-Risk-List.*—The Committee or a Subcommittee, shall hold at least one hearing on issues raised by reports issued by the Comptroller General of the United States indicating that Federal programs or operations that the Committee may authorize are at high risk for waste, fraud, and mismanagement, known as the ‘high-risk-list’ or the ‘high-risk series.’

(i) *Member Day Hearing.*—During the first session of a Congress, the Committee will hold a hearing at which it receives testimony from Members, Delegates, and the Resident Commissioner on proposed legislation within its jurisdiction.

(j) *Activities Report.*—(1) Not later than January 2 of each odd-numbered year, the Committee shall submit to the House a report on the activities of the Committee. After adjournment sine die of the last regular session of a Congress, or after December 15 of an even-numbered year, whichever occurs first, the Chair may file the report, a copy of which shall be made available to each Member of the Committee for at least 7 calendar days, with the Clerk of the House at any time.

(2) Such report shall include separate sections summarizing the legislative and oversight activities of the Committee during that Congress.

(3) The oversight section of such report shall include a summary of the oversight plans submitted by the Committee pursuant to clause 2(d) of House rule X, a summary of the actions taken and recommendations made with respect to each such plan, and a summary of any additional oversight activities undertaken by the Committee, and any recommendations made or actions taken with respect thereto.

## RULE XI.—SUBCOMMITTEES

(a) *Number and Composition.*—There shall be such subcommittees as specified in paragraph (c) of this rule. Each of such subcommittees shall be composed of the number of Members set forth in paragraph (c) of this rule, including ex officio Members.[1] The Chairman may create additional subcommittees of an ad hoc nature as the Chairman determines to be appropriate, subject to any limitations provided for in the House Rules.

(b) *Ratios.*—On each Subcommittee, there shall be a ratio of majority party Members to minority party Members which shall be consistent with the ratio on the full Committee. In calculating the ratio of majority party Members to minority party Members, there shall be included the ex officio Members of the subcommittees and ratios below reflect that fact.

(c) *Jurisdiction.*—Each Subcommittee shall have the following general jurisdiction and number of Members:

(c) *Jurisdiction.*—Each Subcommittee shall have the following general jurisdiction and number of Members:

*General Farm Commodities, Risk Management, and Credit (27 members, 15 majority and 12 minority)*

Policies, statutes, and markets relating to commodities including barley, cotton, cottonseed, corn, grain sorghum, honey, mohair, oats, other oilseeds, peanuts, pulse crops, rice, soybeans, sugar, wheat, and wool; the Commodity Credit Corporation; risk management policies and statutes, including Federal Crop Insurance; producer data and privacy issues; agricultural credit; and related oversight of such issues.

*Forestry and Horticulture (15 members, 8 majority and 7 minority)*

Policies and statutes relating to forestry and all forests under the jurisdiction of the Committee on Agriculture; regulatory issues impacting national forests; policies, statutes, and markets relating to horticulture, including fruits, vegetables, nuts, and ornamentals; bees and organic agriculture; policies and statutes relating to marketing and promotion orders; and related oversight of such issues.

*Conservation, Research, and Biotechnology (21 members, 11 majority and 10 minority)*

Policies and statutes related to resource conservation; pest and disease management, including pesticides; bioterrorism; adulteration and quarantine matters; research, education, and extension; biotechnology; and related oversight of such issues.

*Nutrition and Foreign Agriculture (23 members, 12 majority and 11 minority)*

Policies and statutes relating to nutrition, including the Supplemental Nutrition Assistance Program and domestic commodity distribution and consumer initiative; policies and statutes related to foreign agricultural assistance and trade promotion; and related oversight of such issues.



*Livestock, Dairy, and Poultry (29 members, 15 majority and 14 minority)*

Policies, statutes, and markets relating to all livestock, poultry, dairy, and seafood, including all products thereof; the inspection, marketing, and promotion of such commodities and products; aquaculture; animal welfare; grazing; and related oversight of such issues.

*Commodity Markets, Digital Assets, and Rural Development (25 members, 13 majority and 12 minority)*

Policies, statutes, and markets relating to commodity exchanges; rural development; energy; rural electrification; and related oversight of such issues.

(d) *Referral of Legislation.*—

(1)(a) *In General.*—All bills, resolutions, and other matters referred to the Committee shall be referred to all subcommittees of appropriate jurisdiction within 2 weeks after being referred to the Committee. After consultation with the Ranking Minority Member, the Chairman may determine that the Committee will consider certain bills, resolutions, or other matters.

(b) *Trade Matters.*—Unless action is otherwise taken under subparagraph (3), bills, resolutions, and other matters referred to the Committee relating to foreign agriculture, foreign food or commodity assistance, and foreign trade and marketing issues will be considered by the Committee.

(2) The Chairman, by a majority vote of the Committee, may discharge a Subcommittee from further consideration of any bill, resolution, or other matter referred to the Subcommittee and have such bill, resolution, or other matter considered by the Committee. The Committee having referred a bill, resolution, or other matter to a Subcommittee in accordance with this rule may discharge such Subcommittee from further consideration thereof at any time by a vote of the majority Members of the Committee for the Committee's direct consideration or for reference to another Subcommittee.

(3) Unless the Committee, a quorum being present, decides otherwise by a majority vote, the Chairman may refer bills, resolutions, legislation, or other matters not specifically within the jurisdiction of a Subcommittee, or that is within the jurisdiction of more than one Subcommittee, jointly or exclusively as the Chairman deems appropriate, including concurrently to the subcommittees with jurisdiction, sequentially to the subcommittees with jurisdiction (subject to any time limits deemed appropriate), divided by subject matter among the subcommittees with jurisdiction, or to an ad hoc subcommittee appointed by the Chairman for the purpose of considering the matter and reporting to the Committee thereon, or make such other provisions deemed appropriate.

(e) *Participation and Service of Committee Members on Subcommittees.*—(1) The Chairman and the Ranking Minority Member shall serve as ex officio Members of all subcommittees and shall have the right to vote on all matters before the subcommittees. The Chairman and the Ranking Minority Member may not be counted for the purpose of establishing a quorum.

(2) Any Member of the Committee who is not a Member of the Subcommittee may have the privilege of sitting and nonparticipatory attendance at Subcommittee hearings or meetings in accordance with clause 2(g)(2) of House rule XI. Such Member may not:

- (i) vote on any matter;
- (ii) be counted for the purpose of establishing a quorum;
- (iii) participate in questioning a witness under the 5-Minute Rule, unless permitted to do so by the Subcommittee Chairman in consultation with the Ranking Minority Member or a majority of the Subcommittee, a quorum being present;
- (iv) raise points of order; or
- (v) offer amendments or motions.

(f) *Subcommittee Hearings and Meetings.*—(1) Each Subcommittee is authorized to meet, hold hearings, receive evidence, and make recommendations to the Committee on all matters referred to it or under its jurisdiction after consultation by the Subcommittee Chairman with the Committee Chairman. (See Committee rule VIII.)

(2) After consultation with the Committee Chairman, Subcommittee Chairmen shall set dates for hearings and meetings of their subcommittees and shall request the Majority Staff Director to make any announcement relating thereto. (See paragraph (b) of Committee rule VIII.) In setting the dates, the Committee Chairman and Subcommittee Chairman shall consult with other Subcommittee Chairmen and relevant Committee and Subcommittee Ranking Minority Members in an effort to avoid simultaneously scheduling Committee and Subcommittee meetings or hearings to the extent practicable.

(3) Notice of all Subcommittee meetings shall be provided to the Chairman and the Ranking Minority Member of the Committee by the Majority Staff Director.

(4) Subcommittees may hold meetings or hearings outside of the House if the Chairman of the Committee and other Subcommittee Chairmen and the Ranking Minority Member of the Subcommittee is consulted in advance to ensure that there is no scheduling problem. However, the majority of the Committee may authorize such meeting or hearing.

(5) The provisions regarding notice and the agenda of Committee meetings under paragraph (a) of Committee rule II and special or additional meetings under paragraph (b) of Committee rule II shall apply to Subcommittee meetings.

(6) If a vacancy occurs in a Subcommittee chairmanship, the Chairman may set the dates for hearings and meetings of the Subcommittee during the period of vacancy. The Chairman may also appoint an acting Subcommittee Chairman until the vacancy is filled.

(g) *Subcommittee Action.*—(1) Any bill, resolution, recommendation, or other matter forwarded to the Committee by a Subcommittee shall be promptly forwarded by the Subcommittee Chairman or any Subcommittee Member authorized to do so by the Subcommittee.

(2) Upon receipt of such recommendation, the Majority Staff Director of the Committee shall promptly advise all Members of the Committee of the Subcommittee action.

(3) The Committee shall not consider any matters recommended by subcommittees until 2 calendar days have elapsed from the date of action, unless the Chairman or a majority of the Committee determines otherwise.

(h) *Subcommittee Investigations*.—No investigation shall be initiated by a Subcommittee without prior consultation with the Chairman of the Committee or a majority of the Committee.

#### RULE XII.—COMMITTEE BUDGET, STAFF, AND TRAVEL

(a) *Committee Budget*.—The Chairman, in consultation with the majority Members of the Committee and the minority Members of the Committee, shall prepare a preliminary budget for each session of the Congress. Such budget shall include necessary amounts for staff personnel, travel, investigation, and other expenses of the Committee and subcommittees. After consultation with the Ranking Minority Member, the Chairman shall include an amount budgeted to minority Members for staff under their direction and supervision. Thereafter, the Chairman shall combine such proposals into a consolidated Committee budget and shall take whatever action is necessary to have such budget duly authorized by the House.

(b) *Committee Staff*.—

(1) The Chairman shall appoint and determine the remuneration of, and may remove, the professional and clerical employees of the Committee not assigned to the minority. The professional and clerical staff of the Committee not assigned to the minority shall be under the general supervision and direction of the Chairman, who shall establish and assign the duties and responsibilities of such staff members and delegate such authority as he or she determines appropriate. (See clause 9 of House rule X).

(2) The Ranking Minority Member of the Committee shall appoint and determine the remuneration of, and may remove, the professional and clerical staff assigned to the minority within the budget approved for such purposes. The professional and clerical staff assigned to the minority shall be under the general supervision and direction of the Ranking Minority Member of the Committee who may delegate such authority as he or she determines appropriate.

(3) From the funds made available for the appointment of Committee staff pursuant to any primary or additional expense resolution, the Chairman shall ensure that each Subcommittee is adequately funded and staffed to discharge its responsibilities and that the minority party is fairly treated in the appointment of such staff (See clause 6(d) of House rule X).

(c) *Committee Travel*.—

(1) Consistent with the primary expense resolution and such additional expense resolution as may have been approved, the provisions of this rule shall govern official travel of Committee Members and Committee staff regarding domestic and foreign travel (See clause 8 of House rule X). Official travel for any Member or any Committee staff member shall be paid only

upon the prior authorization of the Chairman. Official travel may be authorized by the Chairman for any Committee Member and any Committee staff member in connection with the attendance of hearings conducted by the Committee and its subcommittees and meetings, conferences, facility inspections, and investigations which involve activities or subject matter relevant to the general jurisdiction of the Committee. Before such authorization is given there shall be submitted to the Chairman in writing the following:

- (i) The purpose of the official travel;
  - (ii) The dates during which the official travel is to be made and the date or dates of the event for which the official travel is being made;
  - (iii) The location of the event for which the official travel is to be made; and
  - (iv) The names of Members and Committee staff seeking authorization.
- (2) In the case of official travel of Members and staff of a Subcommittee to hearings, meetings, conferences, facility inspections, and investigations involving activities or subject matter under the jurisdiction of such Subcommittee to be paid for out of funds allocated to the Committee, prior authorization must be obtained from the Subcommittee Chairman and the full Committee Chairman. Such prior authorization shall be given by the Chairman only upon the representation by the applicable Subcommittee Chairman in writing setting forth those items enumerated in clause (1).

(3) Within 60 days of the conclusion of any official travel authorized under this rule, there shall be submitted to the Committee Chairman a written report covering the information gained as a result of the hearing, meeting, conference, facility inspection, or investigation attended pursuant to such official travel.

(4) Local currencies owned by the United States shall be made available to the Committee and its employees engaged in carrying out their official duties outside the United States, its territories or possessions. No appropriated funds shall be expended for the purpose of defraying expenses of Members of the Committee or its employees in any country where local currencies are available for this purpose, and the following conditions shall apply with respect to their use of such currencies;

- (i) No Member or employee of the Committee shall receive or expend local currencies for subsistence in any country at a rate in excess of the maximum per diem rate set forth in applicable Federal law; and

- (ii) Each Member or employee of the Committee shall make an itemized report to the Chairman within 60 days following the completion of travel showing the dates each country was visited, the amount of per diem furnished, the cost of transportation furnished, and any funds expended for any other official purpose, and shall summarize in these categories the total foreign currencies and appropriated funds expended. All such individual reports shall

be filed by the Chairman with the Committee on House Administration and shall be open to public inspection.

RULE XIII.—AMENDMENT OF RULES

These Rules may be amended by a majority vote of the Committee. A proposed change in these rules shall not be considered by the Committee as provided in clause 2 of House rule XI, unless written notice of the proposed change has been provided to each Committee Member 2 legislative days in advance of the date on which the matter is to be considered. Any such change in the Rules of the Committee shall be published in the Congressional Record within 30 calendar days after its approval.

[1] The Chairman and Ranking Minority Member of the Committee serve as ex officio Members of the Subcommittees. (See paragraph (e) of this rule).

### Committee on Appropriations

TOM COLE, Oklahoma, *Chairman*

HAROLD ROGERS, Kentucky, <i>Chairman Emeritus</i>	ROSA L. DeLAURO, Connecticut, <i>Ranking Member</i>
ROBERT B. ADERHOLT, Alabama	STENY H. HOYER, Maryland
MICHAEL K. SIMPSON, Idaho	MARCY KAPTUR, Ohio
JOHN R. CARTER, Texas	JAMES E. CLYBURN, South Carolina
KEN CALVERT, California	SANFORD D. BISHOP, Jr., Georgia
MARIO DIAZ-BALART, Florida	BETTY McCOLLUM, Minnesota
STEVE WOMACK, Arkansas	DEBBIE WASSERMAN SCHULTZ, Florida
CHARLES J. "CHUCK" FLEISCHMANN, Tennessee	HENRY CUELLAR, Texas
DAVID P. JOYCE, Ohio	CHELLIE PINGREE, Maine
ANDY HARRIS, Maryland	MIKE QUIGLEY, Illinois
MARK E. AMODEI, Nevada	GRACE MENG, New York
DAVID G. VALADAO, California	MARK POCAN, Wisconsin
DAN NEWHOUSE, Washington	PETE AGUILAR, California
JOHN R. MOOLENAAR, Michigan	LOIS FRANKEL, Florida
JOHN H. RUTHERFORD, Florida	BONNIE WATSON COLEMAN, New Jersey
BEN CLINE, Virginia	NORMA J. TORRES, California
GUY RESCHENTHALER, Pennsylvania	ED CASE, Hawaii
ASHLEY HINSON, Iowa	ADRIANO ESPAILLAT, New York
TONY GONZALES, Texas	JOSH HARDER, California
JULIA LETFLOW, Louisiana	LAUREN UNDERWOOD, Illinois
MICHAEL CLOUD, Texas	SUSIE LEE, Nevada
MICHAEL GUEST, Mississippi	JOSEPH D. MORELLE, New York
RYAN K. ZINKE, Montana	MIKE LEVIN, California
ANDREW S. CLYDE, Georgia	MADELEINE DEAN, Pennsylvania
STEPHANIE I. BICE, Oklahoma	VERONICA ESCOBAR, Texas
SCOTT FRANKLIN, Florida	FRANK J. MRVAN, Indiana
JAKE ELLZEY, Texas	MARIE GLUESENKAMP PEREZ, Washington
JUAN CISCOMANI, Arizona	GLENN IVEY, Maryland
CHUCK EDWARDS, North Carolina	
MARK ALFORD, Missouri	
NICK LaLOTA, New York	
DALE W. STRONG, Alabama	
CELESTE MALOY, Utah	
RILEY M. MOORE, West Virginia	

SUSAN ROSS, *Chief Clerk and Staff Director*

### RULES OF THE COMMITTEE ON APPROPRIATIONS FOR THE 119TH CONGRESS

(Adopted January 23, 2025)

**RESOLVED**, That the rules and practices of the Committee on Appropriations, House of Representatives, in the One Hundred Eighteenth Congress, except as otherwise provided hereinafter, shall be and are hereby adopted as the rules and practices of the Committee on Appropriations in the One Hundred Nineteenth Congress.

The foregoing resolution adopts the following rules:

#### SEC. 1: POWER TO SIT AND ACT

(a) For the purpose of carrying out any of its functions and duties under rules X and XI of the Rules of the House of Representatives, the Committee and each of its subcommittees is authorized:

(1) To sit and act at such times and places within the United States whether the House is in session, has recessed, or has

adjourned, and to hold such hearings as it deems necessary; and

(2) To require, by subpoena or otherwise, the attendance and testimony of such witnesses and the production of such books, reports, correspondence, memorandums, papers, and documents as it deems necessary.

(b) The Chair, or any Member designated by the Chair, may administer oaths to any witness.

(c) A subpoena may be authorized and issued by the Committee or its subcommittees under subsection (a)(2) in the conduct of any investigation or activity or series of investigations or activities, only when authorized by a majority of the Members of the Committee voting, a majority being present. The power to authorize and issue subpoenas under subsection (a)(2) may be delegated to the Chair pursuant to such rules and under such limitations as the Committee may prescribe. Authorized subpoenas shall be signed by the Chair or by any Member designated by the Committee.

(d) Compliance with any subpoena issued by the Committee or its subcommittees may be enforced only as authorized or directed by the House.

## SEC. 2: SUBCOMMITTEES

(a) The Majority Caucus of the Committee shall establish the number of subcommittees and shall determine the jurisdiction of each subcommittee.

(b) Each subcommittee is authorized to meet, hold hearings, receive evidence, and report to the Committee all matters referred to it.

(c) All legislation and other matters referred to the Committee shall be referred to the subcommittee of appropriate jurisdiction within 2 weeks unless, by majority vote of the majority Members of the full Committee, consideration is to be by the full Committee.

(d) The Majority Caucus of the Committee shall determine an appropriate ratio of Majority to Minority Members for each subcommittee. The Chair is authorized to negotiate that ratio with the Minority; *Provided*, however, That party representation in each subcommittee, including ex-officio members, shall be no less favorable to the Majority than the ratio for the full Committee.

(e) The Chair and Ranking Minority Member of the full Committee are each authorized to sit as a member of all subcommittees and to participate, including voting, in all of the work of the subcommittees; and may be counted for purposes of establishing a quorum in such subcommittees.

## SEC. 3: STAFFING

(a) *Committee Staff.*—The Chair is authorized to appoint the staff of the Committee, and make adjustments in the job titles and compensation thereof subject to the maximum rates and conditions established in clause 9(c) of rule X of the Rules of the House of Representatives. In addition, she or he is authorized, in her or his discretion, to arrange for their specialized training. The Chair is also authorized to employ additional personnel as necessary.

(b) *Assistants to Members.*—

(1) Each chair and ranking minority member of a subcommittee or the full Committee may select and designate not more than two staff members who shall serve at the pleasure of that Member.

(2) Staff members designated under this subsection shall be compensated at a rate, determined by the Member, not to exceed 75 per centum of the maximum established in clause 9(c) of rule X of the Rules of the House of Representatives, and subject to other terms and conditions established by the Chair.

(3) Notwithstanding any other provision of this subsection, the Chair may prescribe such terms and conditions she or he deems necessary to regulate the number and compensation of Assistants to Members and retain Assistants to Members previously designated by a Member of the Committee prior to the adoption of the Rules of the House establishing the Committee for the 112th Congress.

(4) Members designating staff members under this subsection must specifically certify by letter to the Chair that the employees are needed and will be utilized for Committee work.

#### SEC. 4: COMMITTEE MEETINGS

(a) *Regular Meeting Day.*—The regular meeting day of the Committee shall be the first Wednesday of each month while the House is in session if notice is given pursuant to paragraph (d)(3).

(b) *Additional and Special Meetings.*—

(1) The Chair may call and convene, as she or he considers necessary, additional meetings of the Committee for the consideration of any bill or resolution pending before the Committee or for the conduct of other Committee business. The Committee shall meet for such purpose pursuant to that call of the Chair.

(2) If at least three Committee Members desire that a special meeting of the Committee be called by the Chair, those Members may file in the Committee Offices a written request to the Chair for that special meeting. Such request shall specify the measure or matter to be considered. Upon the filing of the request, the Committee clerk shall notify the Chair.

(3) If within 3 calendar days after the filing of the request, the Chair does not call the requested special meeting to be held within 7 calendar days after the filing of the request, a majority of the Committee Members may file in the Committee offices their written notice that a special meeting will be held, specifying the date and hour of such meeting, and the measure or matter to be considered. The Committee shall meet on that date and hour.

(4) Immediately upon the filing of the notice, the Committee clerk shall notify all Committee Members that such special meeting will be held and inform them of its date and hour and the measure or matter to be considered. Such notice shall also be made publicly available in electronic form and shall be deemed to satisfy paragraph (d)(3). Only the measure or matter specified in that notice may be considered at the special meeting.

(c) *Vice Chair To Preside in Absence of Chair*—A member of the majority party on the Committee or subcommittee thereof des-



ignated by the Chair of the full Committee shall be vice chair of the Committee or subcommittee, as the case may be, and shall preside at any meeting during the temporary absence of the Chair. If the Chair and vice chair of the Committee or subcommittee are not present at any meeting of the Committee or subcommittee, the ranking member of the majority party who is present shall preside at that meeting.

(d) *Business Meetings:*

(1) Each meeting for the transaction of business, including the markup of legislation, of the Committee and its subcommittees shall be open to the public except when the Committee or the subcommittee concerned, in open session and with a majority present, determines by roll call vote that all or part of the remainder of the meeting on that day shall be closed.

(2) No person other than Committee Members and such congressional staff and departmental representatives as they may authorize shall be present at any business or markup session which has been closed.

(3) The Chair shall announce the date, place, and subject matter of each committee meeting for the transaction of business, which may not commence earlier than the third calendar day (excluding Saturdays, Sundays, or legal holidays except when the House is in session on such a day) on which members have notice thereof, unless the Chair, with the concurrence of the Ranking Minority Member, or the Committee by majority vote with a quorum present for the transaction of business, determines there is good cause to begin the meeting sooner, in which case the Chair shall make the announcement at the earliest possible date. An announcement shall be published promptly in the Daily Digest and made publicly available in electronic form.

(4) At least 24 hours prior to the commencement of a meeting for the markup of a bill or resolution, or at the time an announcement is made pursuant to the preceding subparagraph within 24 hours before such meeting, the Chair shall cause the text of such bill or resolution to be made publicly available in electronic form.

(e) *Committee Records:*

(1) The Committee shall keep a complete record of all Committee action, including a record of the votes on any question on which a roll call is taken. The result of each roll call vote shall be publicly available in electronic form within 48 hours of such record vote. The information made so available shall include a description of the amendment, motion, or other proposition, and the name of each Member voting for and each Member voting against, and the names of those Members present but not voting.

(2) Committee records (including hearings, data, charts, and files) shall be kept separate and distinct from the congressional office records of the Chair of the Committee. Such records shall be the property of the House, and all Members of the House shall have access thereto.

(3) The records of the Committee at the National Archives and Records Administration shall be made available in accord-

ance with rule VII of the Rules of the House, except that the Committee authorizes use of any record to which clause 3 (b)(4) of rule VII of the Rules of the House would otherwise apply after such record has been in existence for 20 years. The Chair shall notify the Ranking Minority Member of any decision, pursuant to clause 3 (b)(3) or clause 4(b) of rule VII of the Rules of the House, to withhold a record otherwise available, and the matter shall be presented to the Committee for a determination upon the written request of any Member of the Committee.

(f) *Availability of Amendments Adopted*—Not later than 24 hours after the adoption of an amendment to a bill or resolution, or 48 hours after the disposition or withdrawal of any other amendment, the Chair shall cause the text of each such amendment to be made publicly available in electronic form.

#### SEC. 5: COMMITTEE AND SUBCOMMITTEE HEARINGS

(a) *Overall Budget Hearings*—Overall budget hearings by the Committee, including the hearing required by section 242 (c) of the Legislative Reorganization Act of 1970 and clause 4 (a)(1) of rule X of the Rules of the House of Representatives, shall be conducted in open session except when the Committee in open session and with a majority present, determines by roll call vote that the testimony to be taken at that hearing on that day may be related to a matter of national security; except that the Committee may by the same procedure close one subsequent day of hearing. A transcript of all such hearings shall be printed and a copy furnished to each Member, Delegate, and the Resident Commissioner from Puerto Rico.

(b) *Other Hearings*:

(1) All other hearings conducted by the Committee or its subcommittees shall be open to the public except when the Committee or subcommittee in open session and with a majority present determines by roll call vote that all or part of the remainder of that hearing on that day shall be closed to the public because disclosure of testimony, evidence, or other matters to be considered would endanger the national security or would violate any law or rule of the House of Representatives.

Notwithstanding the requirements of the preceding sentence, a majority of those present at a hearing conducted by the Committee or any of its subcommittees, there being in attendance the number required under section 5 (c) of these rules to be present for the purpose of taking testimony, (1) may vote to close the hearing for the sole purpose of discussing whether testimony or evidence to be received would endanger the national security or violate clause 2 (k)(5) of rule XI of the Rules of the House of Representatives or (2) may vote to close the hearing, as provided in clause 2 (k)(5) of such rule. No Member of the House of Representatives may be excluded from nonparticipatory attendance at any hearing of the Committee or its subcommittees unless the House of Representatives shall by majority vote authorize the Committee or any of its subcommittees, for purposes of a particular series of hearings on a particular article of legislation or on a particular subject of investigation, to close its hearings to Members by the same procedures designated in this

subsection for closing hearings to the public; *Provided*, however, That the Committee or its subcommittees may by the same procedure vote to close 5 subsequent days of hearings.

(2) Subcommittee chairs shall coordinate the development of schedules for meetings or hearings after consultation with the Chair and other subcommittee chairs with a view toward avoiding simultaneous scheduling of Committee and subcommittee meetings or hearings.

(3) Each witness who is to appear before the Committee or any of its subcommittees as the case may be, insofar as is practicable, shall file in advance of such appearance, a written statement of the proposed testimony and shall limit the oral presentation at such appearance to a brief summary, except that this provision shall not apply to any witness appearing before the Committee in the overall budget hearings.

(4) Each witness appearing in a nongovernmental capacity before the Committee, or any of its subcommittees as the case may be, shall, to the greatest extent practicable, submit a written statement including: a curriculum vitae; a disclosure of the amount and source (by agency and program) of any Federal grant (or subgrant thereof) or contract (or subcontract thereof), or contracts, grants, or payments originating from a foreign government, received during the past 36 months by the witness or by an entity represented by the witness and related to the subject matter of the hearing; and a disclosure of whether the witness is a fiduciary (including but not limited to a director, officer, advisor, or resident agent) of any organization or entity that has an interest in the subject matter of the hearing. Such statements, with appropriate redactions to protect the privacy of witnesses, shall be made publicly available in electronic form, 24 hours before the witness appears to the extent practicable, but not later than 1 day after the witness appears.

The disclosure referred to in this paragraph shall include the amount and source of each Federal grant (or subgrant thereof) or contract (or subcontract thereof) related to the subject matter of the hearing, and the amount and country of origin of any payment, grant, or contract related to the subject matter of the hearing originating with a foreign government.

(c) *Quorum for Taking Testimony*—The number of Members of the Committee which shall constitute a quorum for taking testimony and receiving evidence in any hearing of the Committee shall be two.

(d) *Calling and Interrogation of Witnesses*:

(1) The Minority Members of the Committee or its subcommittees shall be entitled, upon request to the Chair or subcommittee chair, by a majority of them before completion of any hearing, to call witnesses selected by the Minority to testify with respect to the matter under consideration during at least 1 day of hearings thereon.

(2) The Committee and its subcommittees shall observe the 5-minute rule during the interrogation of witnesses until such time as each Member of the Committee or subcommittee who so desires has had an opportunity to question the witness.

(e) *Broadcasting and Photographing of Committee Meetings and Hearings*—Whenever a hearing or meeting conducted by the full Committee or any of its subcommittees is open to the public, those proceedings shall be open to coverage by television, radio, and still photography, and shall be conducted in accordance with the requirements set forth in clause (4)(f) of rule XI of the Rules of the House of Representatives. Neither the full Committee Chair or subcommittee chair shall limit the number of television or still cameras to fewer than two representatives from each medium (except for legitimate space or safety, in which case pool coverage shall be authorized). To the maximum practicable, the Committee shall provide audio and video coverage of each hearing or meeting for the transaction of business in a manner that allows the public to easily listen to and view the proceedings and shall maintain the recordings of such coverage in a manner that is easily accessible to the public.

(f) *Subcommittee Meetings*—No subcommittee shall sit while the House is reading an appropriation measure for amendment under the 5-minute rule or while the Committee is in session.

(g) *Public Notice of Committee Hearings*—The Chair of the Committee shall make public announcement of the date, place, and subject matter of any Committee or subcommittee hearing at least 1 week before the commencement of the hearing. If the Chair of the Committee or subcommittee, with the concurrence of the ranking minority member of the Committee or respective subcommittee, determines there is good cause to begin the hearing sooner, or if the Committee or subcommittee so determines by majority vote, a quorum being present for the transaction of business, the Chair or subcommittee chair shall make the announcement at the earliest possible date. Any announcement made under this subsection shall be promptly published in the Daily Digest and made publicly available in electronic form.

## SEC. 6: PROCEDURES FOR REPORTING BILLS AND RESOLUTIONS

### (a) *Prompt Reporting Requirement*:

(1) It shall be the duty of the Chair to report, or cause to be reported promptly to the House any bill or resolution approved by the Committee and to take or cause to be taken necessary steps to bring the matter to a vote.

(2) In any event, a report on a bill or resolution which the Committee has approved shall be filed within 7 calendar days (exclusive of days in which the House is not in session) after the day on which there has been filed with the Committee Clerk a written request, signed by a majority of Committee Members, for the reporting of such bill or resolution. Upon the filing of any such request, the Committee Clerk shall notify the Chair immediately of the filing of the request. This subsection does not apply to the reporting of a regular appropriation bill or to the reporting of a resolution of inquiry addressed to the head of an executive department.

(b) *Presence of Committee Majority*—No measure or recommendation shall be reported from the Committee unless a majority of the Committee was actually present.

(c) *Roll Call Votes*—With respect to each roll call vote on a motion to report any measure or matter of a public character, and on any amendment offered to the measure or matter, the total number of votes cast for and against, and the names of those Members voting for and against, shall be included in the Committee report on the measure or matter.

(d) *Compliance With Congressional Budget Act*—A Committee report on a bill or resolution which has been approved by the Committee shall include the statement required by section 308(a) of the Congressional Budget Act of 1974, separately set out and clearly identified, if the bill or resolution provides new budget authority.

(e) *Changes in Existing Law*—Each Committee report on a general appropriation bill shall contain a concise statement describing fully the effect of any provision of the bill which directly or indirectly changes the application of existing law.

(f) *Rescissions and Transfers*—Each bill or resolution reported by the Committee shall include separate headings for rescissions and transfers of unexpended balances with all proposed rescissions and transfers listed therein. The report of the Committee accompanying such a bill or resolution shall include a separate section with respect to such rescissions or transfers.

(g) *Listing of Unauthorized Appropriations*—Each Committee report on a general appropriation bill shall contain a list of all appropriations contained in the bill for any expenditure not currently authorized by law for the period concerned (except for classified intelligence or national security programs, projects, or activities) along with a statement of the last year for which such expenditures were authorized, the level of expenditures authorized for that year, the actual level of expenditures for that year, and the level of appropriations in the bill for such expenditures.

(h) *Duplicative Programs*—Each Committee report on a bill or joint resolution that establishes or reauthorizes a Federal program shall contain a statement indicating whether such program is known to be duplicative of another program, pursuant to clause 3(c)(5) of rule XIII of the Rules of the House of Representatives.

(i) *Supplemental or Minority Views*:

(1) If, at the time the Committee approves any measure or matter, any Committee Member gives notice of intention to file supplemental, minority, additional, or dissenting views, all Members shall be entitled to not less than 2 additional calendar days after the day of such notice (excluding Saturdays, Sundays, and legal holidays) in which to file such written and signed views (including in electronic form) with the Clerk of the Committee. All such views so filed shall be included in and shall be a part of the report filed by the Committee with respect to that measure or matter.

(2) The Committee report on that measure or matter shall be printed in a single volume which—

(i) shall include all supplemental, minority, additional, or dissenting views which have been submitted by the time of the filing of the report, and

(ii) shall have on its cover a recital that any such supplemental, minority, additional, or dissenting views are included as part of the report.

(3) This subsection does not preclude—

(i) the immediate filing or printing of a Committee report unless timely request for the opportunity to file supplemental, minority, additional, or dissenting views has been made as provided by such subsection; or

(ii) the filing by the Committee of a supplemental report on a measure or matter which may be required for correction of any technical error in a previous report made by the Committee on that measure or matter.

(4) If, at the time a subcommittee approves any measure or matter for recommendation to the full Committee, any Member of that subcommittee who gives notice of intention to offer supplemental, minority, additional, or dissenting views shall be entitled, insofar as is practicable and in accordance with the printing requirements as determined by the subcommittee, to include such views in the Committee Print with respect to that measure or matter.

(j) *Availability of Reports*—A copy of each bill, resolution, or report shall be made available to each Member of the Committee at least 3 calendar days (excluding Saturdays, Sundays, and legal holidays except when the House is in session on such a day) in advance of the date on which the Committee is to consider each bill, resolution, or report; *Provided*, That this subsection may be waived by agreement between the Chair and the Ranking Minority Member of the full Committee.

(k) *Performance Goals and Objectives*—Each Committee report shall contain a statement of general performance goals and objectives, including outcome-related goals and objectives, for which the measure authorizes funding.

(l) *Related Hearings*—Each Committee report shall contain a list of related Committee and subcommittee hearings and a designation of at least one Committee or subcommittee hearing that was used to develop or consider the measure being reported; *Provided*, That this subsection shall not apply to a bill or joint resolution continuing appropriations for a fiscal year, or containing an emergency designation under section 251(b)(2) or section 252(c) of the Balanced Budget and Emergency Deficit Control Act of 1985.

(m) *Motion to go to Conference*—The Chair is directed to offer a motion under clause 1 of rule XXII of the Rules of the House whenever the Chair considers it appropriate.

## SEC. 7: VOTING

(a) No vote by any Member of the Committee or any of its subcommittees with respect to any measure or matter may be cast by proxy.

(b) The vote on any question before the Committee shall be taken by the yeas and nays on the demand of one-fifth of the Members present.

(c) The Chair of the Committee or the chair of any of its subcommittees may—

(1) postpone further proceedings when a record vote is ordered on the question of approving a measure or matter or on adopting an amendment;

(2) resume proceedings on a postponed question at any time after reasonable notice.

When proceedings resume on a postponed question, notwithstanding any intervening order for the previous question, an underlying proposition shall remain subject to further debate or amendment to the same extent as when the question was postponed.

#### SEC. 8: STUDIES AND EXAMINATIONS

The following procedure shall be applicable with respect to the conduct of studies and examinations of the organization and operation of Executive Agencies under authority contained in section 202 (b) of the Legislative Reorganization Act of 1946 and in clause (3)(a) of rule X of the Rules of the House of Representatives:

(a) The Chair is authorized to appoint such staff and, in her or his discretion, arrange for the procurement of temporary services of consultants, as from time to time may be required.

(b) Studies and examinations will be initiated upon the written request of a subcommittee which shall be reasonably specific and definite in character, and shall be initiated only by a majority vote of the subcommittee, with the chair of the subcommittee and the ranking minority member thereof participating as part of such majority vote. When so initiated such request shall be filed with the Clerk of the Committee for submission to the Chair and the Ranking Minority Member and their approval shall be required to make the same effective. Notwithstanding any action taken on such request by the chair and ranking minority member of the subcommittee, a request may be approved by a majority of the Committee.

(c) Any request approved as provided under subsection (b) shall be immediately turned over to the staff appointed for action.

(d) Any information obtained by such staff shall be reported to the chair of the subcommittee requesting such study and examination and to the Chair and Ranking Minority Member, shall be made available to the members of the subcommittee concerned, and shall not be released for publication until the subcommittee so determines.

(e) Any hearings or investigations which may be desired, aside from the regular hearings on appropriation items, when approved by the Committee, shall be conducted by the subcommittee having jurisdiction over the matter.

#### SEC. 9: TEMPORARY INVESTIGATIVE TASK FORCES

(a) The Chair of the full Committee, in consultation with the Ranking Member of the full Committee, may establish and appoint members to serve on task forces of the Committee, to examine specific activities for a limited period of time in accordance with clause 5(b)(2)(C) of rule X of the Rules of the House.

(b) The Chair of the full Committee shall issue a written directive, in consultation with the Ranking Member of the full Committee, delineating the specific activities to be reviewed by a task force constituted pursuant to the preceding paragraph.

(c) A task force constituted under this section shall provide a written report of its findings and recommendations to the full Com-

mittee Chair and Ranking Member and members of the relevant subcommittees having jurisdiction over the matters reviewed. Such report shall be approved by a majority vote of the task force and shall include any supplemental, minority, additional, or dissenting views submitted by a Member of the task force or a member of a subcommittee having jurisdiction over the matter reviewed.

(d) Any information obtained during the course of such investigation, and any report produced by, a task force pursuant to this section, shall not be released until the Chair of the full Committee has authorized such release.

(e) The Chair is authorized to appoint such staff, and, in her or his discretion, arrange for the procurement of temporary services, as from time to time may be required.

#### SEC. 10: OFFICIAL TRAVEL

(a) The chair of a subcommittee shall approve requests for travel by subcommittee members and staff for official business within the jurisdiction of that subcommittee. The ranking minority member of a subcommittee shall concur in such travel requests by minority members of that subcommittee and the Ranking Minority Member shall concur in such travel requests for Minority Members of the Committee. Requests in writing covering the purpose, itinerary, and dates of proposed travel shall be submitted for final approval to the Chair. Specific approval shall be required for each and every trip.

(b) The Chair is authorized during the recess of the Congress to approve travel authorizations for Committee Members and staff, including travel outside the United States.

(c) As soon as practicable, the Chair shall direct the head of each Government agency concerned to honor requests of subcommittees, individual Members, or staff for travel, the direct or indirect expenses of which are to be defrayed from an executive appropriation, only upon request from the Chair.

(d) In accordance with clause 8 of rule X of the Rules of the House of Representatives and section 502 (b) of the Mutual Security Act of 1954, as amended, local currencies owned by the United States shall be available to Committee Members and staff engaged in carrying out their official duties outside the United States, its territories, or possessions. No Committee Member or staff member shall receive or expend local currencies for subsistence in any country at a rate in excess of the maximum per diem rate set forth in applicable Federal law.

##### (e) *Travel Reports:*

(1) Members or staff shall make a report to the Chair on their travel, covering the purpose, results, itinerary, expenses, and other pertinent comments.

(2) With respect to travel outside the United States or its territories or possessions, the report shall include: (1) an itemized list showing the dates each country was visited, the amount of per diem furnished, the cost of transportation furnished, and any funds expended for any other official purpose; and (2) a summary in these categories of the total foreign currencies and/or appropriated funds expended. All such individual reports on foreign travel shall be filed with the Chair



no later than 60 days following completion of the travel for use in complying with reporting requirements in applicable Federal law, and shall be open for public inspection.

(3) Each Member or employee performing such travel shall be solely responsible for supporting the amounts reported by the Member or employee.

(4) No report or statement as to any trip shall be publicized making any recommendations on behalf of the Committee without the authorization of a majority of the Committee.

(f) Members and staff of the Committee performing authorized travel on official business pertaining to the jurisdiction of the Committee shall be governed by applicable laws or regulations of the House and of the Committee on House Administration pertaining to such travel, and as promulgated from time to time by the Chair.

#### SEC. 11. ACTIVITIES REPORTS:

(a) Not later than January 2 of each odd-numbered year, the Committee shall submit to the House a report on the activities of the Committee.

(b) After adjournment sine die of a regular session of Congress, or after December 15, whichever occurs first, the Chair may file the report with the Clerk of the House at any time and without the approval of the Committee, provided that a copy of the report has been available to each Member of the Committee for at least 7 calendar days and the report includes any supplemental, minority, additional, or dissenting views submitted by a Member of the Committee.

### Committee on Armed Services

MIKE ROGERS, Alabama, *Chairman*

JOE WILSON, South Carolina  
MICHAEL R. TURNER, Ohio  
ROBERT J. WITTMAN, Virginia,

*Vice Chair*

AUSTIN SCOTT, Georgia  
SAM GRAVES, Missouri  
ELISE M. STEFANIK, New York  
SCOTT DESJARLAIS, Tennessee  
TRENT KELLY, Mississippi  
DON BACON, Nebraska  
JACK BERGMAN, Michigan  
RONNY JACKSON, Texas  
PAT FALLON, Texas  
CARLOS A. GIMENEZ, Florida  
NANCY MACE, South Carolina  
BRAD FINSTAD, Minnesota  
MORGAN LUTTRELL, Texas  
JENNIFER A. KIGGANS, Virginia  
JAMES C. MOYLAN, Guam  
CORY MILLS, Florida  
RICHARD McCORMICK, Georgia  
LANCE GOODEN, Texas  
CLAY HIGGINS, Louisiana  
DERRICK VAN ORDEN, Wisconsin  
JOHN J. McGUIRE III, Virginia  
PAT HARRIGAN, North Carolina  
MARK B. MESSMER, Indiana  
DEREK SCHMIDT, Kansas  
JEFF CRANK, Colorado  
ABRAHAM J. HAMADEH, Arizona

ADAM SMITH, Washington,  
*Ranking Member*

JOE COURTNEY, Connecticut  
JOHN GARAMENDI, California  
DONALD NORCROSS, New Jersey  
SETH MOULTON, Massachusetts  
SALUD O. CARBAJAL, California  
RO KHANNA, California  
WILLIAM R. KEATING, Massachusetts  
CHRISSEY HOULAHAN, Pennsylvania  
JASON CROW, Colorado  
MIKIE SHERRILL, New Jersey  
JARED F. GOLDEN, Maine  
SARA JACOBS, California  
MARILYN STRICKLAND, Washington  
PATRICK RYAN, New York  
GABE VASQUEZ, New Mexico  
CHRISTOPHER R. DeLUZIO, Pennsylvania  
JILL N. TOKUDA, Hawaii  
DONALD G. DAVIS, North Carolina  
GILBERT RAY CISNEROS, JR., California  
ERIC SORENSEN, Illinois  
MAGGIE GOODLANDER, New Hampshire  
SARAH ELFRETH, Maryland  
GEORGE WHITESIDES, California  
DEREK TRAN, California  
EUGENE SIMON VINDMAN, Virginia  
WESLEY BELL, Missouri

GEOFF GOSSELIN, *Staff Director*

### RULES OF THE COMMITTEE ON ARMED SERVICES FOR THE 119TH CONGRESS

(Adopted January 15, 2025)

#### RULE 1.—GENERAL PROVISIONS

(a) The Rules of the House of Representatives are the rules of the Committee on Armed Services (hereinafter referred to in these rules as the “Committee”) and its subcommittees so far as applicable.

(b) Pursuant to clause 2(a)(2) of rule XI of the Rules of the House of Representatives, the Committee’s rules shall be publicly available in electronic form and published in the Congressional Record not later than 60 days after the chair of the committee is elected in each odd-numbered year.

#### RULE 2.—FULL COMMITTEE MEETING DATE

(a) The Committee shall meet every Wednesday at 10:00 a.m., when the House of Representatives is in session, and at such other times as may be fixed by the Chair of the Committee (hereinafter referred to as the “Chair”), or by written request of members of the Committee pursuant to clause 2(c) of rule XI of the Rules of the House of Representatives.

(b) A Wednesday meeting of the Committee may be dispensed with by the Chair, but such action may be reversed by a written request of a majority of the members of the Committee.

#### RULE 3.—SUBCOMMITTEE MEETING DATES

Each subcommittee is authorized to meet, hold hearings, receive evidence, and report to the Committee on all matters referred to it. Insofar as possible, meetings of the Committee and its subcommittees shall not conflict. A subcommittee Chair shall set meeting dates after consultation with the Chair, other subcommittee chairs, and the ranking minority member of the subcommittee with a view toward avoiding, whenever possible, simultaneous scheduling of Committee and subcommittee meetings or hearings.

#### RULE 4.—JURISDICTION AND MEMBERSHIP OF COMMITTEE AND SUBCOMMITTEES

##### (a) *Jurisdiction*

(1) The Committee retains jurisdiction of all subjects listed in clause 1(c) and clause 3(b) of rule X of the Rules of the House of Representatives and retains exclusive jurisdiction for: defense policy generally, ongoing military operations, the organization and reform of the Department of Defense and the Department of Energy, counter-drug programs, humanitarian assistance activities of the Department of Defense, acquisition and industrial base policy, technology transfer and export controls, joint interoperability, detainee affairs and policy, and force protection policy. While subcommittees are provided jurisdictional responsibilities in subparagraph (a)(2) and are required to conduct oversight in their respective jurisdictions, pursuant to clause 2(b)(2) of rule X of the Rules of the House of Representatives, the Committee retains the right to exercise oversight and legislative jurisdiction over all subjects within its purview under rule X of the Rules of the House of Representatives.

(2) The Committee shall be organized to consist of seven standing subcommittees with the following jurisdictions:

Subcommittee on Tactical Air and Land Forces: Army programs and accounts related to aircraft, ground equipment, missiles, ammunition, and other procurement; Marine Corps programs and accounts related to ground and amphibious equipment, fighter aircraft, helicopters, air-launched weapons, and ammunition; Air Force programs and accounts related to fighter, training, reconnaissance and surveillance, and electronic warfare aircraft, helicopters, air-launched weapons, ground equipment, and ammunition; Navy programs and accounts related to fighter, training, and electronic warfare aircraft, helicopters, and air-launched weapons; tactical air and missile defense programs and accounts; chemical agent and munition destruction programs and accounts; and National Guard and Reserve equipment programs and accounts.

Subcommittee on Military Personnel: Department of Defense policy and programs and accounts related to military

personnel and their families, Reserve Component integration and employment, military health care, military education, dependent schools, POW/MIA issues, Morale, Welfare and Recreation, commissaries, cemeteries under the jurisdiction of the Department of Defense, the Uniform Code of Military Justice, military retirement issues, and the policies, hiring, and management authorities of the civilian and contract workforce of the Department of Defense.

Subcommittee on Readiness: Department of Defense policy and programs and accounts related to military readiness, training, logistics and maintenance, military construction, organic industrial base, environment, military installations and real property management, family housing, base realignments and closures, and energy.

Subcommittee on Seapower and Projection Forces: Navy and Marine Corps acquisition programs and accounts related to shipbuilding and conversion, reconnaissance and surveillance, tanker, and airlift aircraft, ship and submarine-launched weapons, ammunition, and other procurements; Air Force programs and accounts related to bomber, tanker, and airlift aircraft; Army programs and accounts related to waterborne vessels; and Maritime policy and programs and accounts under the jurisdiction of the Committee as delineated in paragraphs 5 and 9 of clause 1(c) of rule X of the Rules of the House of Representatives.

Subcommittee on Strategic Forces: Department of Defense and Department of Energy policy related to strategic deterrence, strategic stability, nuclear weapons, strategic and nuclear arms control, non-proliferation, nuclear safety, missile defense, and space; Department of Defense programs and accounts related to nuclear weapons, strategic missiles, nuclear command and control systems, Department of Defense intelligence space, space systems and services of the military departments, and intermediate and long-range missile defense systems; and Department of Energy national security programs and accounts.

Subcommittee on Intelligence and Special Operations: Department of Defense policy and programs and accounts related to military intelligence, national intelligence, countering weapons of mass destruction, counter-proliferation, counter-terrorism, other sensitive military operations, special operations forces, information operations policy and military information support operations, and security cooperation.

Subcommittee on Cyber, Information Technologies, and Innovation: Department of Defense policy related to the acquisition of computer software, the electromagnetic spectrum, and electromagnetic warfare; and Department of Defense policy and programs and accounts related to artificial intelligence, cyber security, cyber operations, cyber forces, information technology, and science and technology (including defense-wide programs and accounts related to research, development, testing, and evaluation, except for

those defense-wide programs and accounts related to research, development, testing, and evaluation of missile defense systems).

(3) *Definitions*—For the purposes of subparagraph (a)(2):

(A) The phrase “programs and accounts” means acquisition and modernization programs, sustainment planning during program development, and related funding lines for procurement, advanced development, advanced component development and prototypes, systems development, sustainment planning, and demonstration.

(B) The term “policy” means statutes, regulations, directives, and other institutional guidance.

(C) The phrase “science and technology” means science and technology programs and related funding lines for basic research, applied research, and non-acquisition program advanced development.

(b) Membership of the Subcommittees

(1) Subcommittee memberships shall be filled in accordance with the rules of the majority party’s conference and the minority party’s caucus, respectively.

(2) The Chair of the Committee and the Ranking Minority Member thereof (hereinafter referred to as the “Ranking Minority Member”) may sit as ex officio members of all subcommittees. Ex officio members shall not vote in subcommittee hearings or meetings or be taken into consideration for the purpose of determining the ratio of the subcommittees or establishing a quorum at subcommittee hearings or meetings.

(3) A member of the Committee who is not a member of a particular subcommittee may sit with the subcommittee and participate during any of its hearings but shall not have authority to vote, cannot be counted for the purpose of achieving a quorum, and cannot raise a point of order at the hearing.

RULE 5.—COMMITTEE PANELS AND TASK FORCES

(a) Committee Panels

(1) The Chair may designate a panel of the Committee consisting of members of the Committee to inquire into and take testimony on a matter or matters that fall within the jurisdiction of more than one subcommittee and to report to the Committee.

(2) No panel appointed by the Chair shall continue in existence for more than six months after the appointment. A panel so appointed may, upon the expiration of six months, be reappointed by the Chair for a period of time which is not to exceed six months.

(3) Consistent with the party ratios established by the majority party, all majority members of the panels shall be appointed by the Chair, and all minority members shall be appointed by the Ranking Minority Member. The Chair shall choose one of the majority members so appointed who does not currently chair another subcommittee of the Committee to serve as Chair of the panel. The Ranking Minority Member shall similarly choose the ranking minority member of the panel.

- (4) No panel shall have legislative jurisdiction.
- (b) Committee and Subcommittee Task Forces
  - (1) The Chair may designate a task force to inquire into and take testimony on a matter that falls within the jurisdiction of the Committee or subcommittee, respectively. The Chair and the Ranking Minority Member shall each appoint an equal number of members to the task force. The Chair shall choose one of the members so appointed, who does not currently chair another subcommittee of the Committee, to serve as Chair of the task force. The Ranking Minority Member shall similarly appoint the ranking minority member of the task force.
  - (2) No task force appointed by the Chair shall continue in existence for more than three months. A task force may only be reappointed for an additional three months with the written concurrence of the Chair and the Ranking Minority Member.
  - (3) No task force shall have legislative jurisdiction.

#### RULE 6.—REFERENCE AND CONSIDERATION OF LEGISLATION

- (a) The Chair shall refer legislation and other matters to the appropriate subcommittee or to the full Committee.
- (b) Legislation shall be taken up for a hearing or markup only when called by the Chair or the Chair of a subcommittee, as appropriate, or by a majority of the Committee or subcommittee, as appropriate.
- (c) The Chair, with approval of a majority vote of a quorum of the Committee, shall have authority to discharge a subcommittee from consideration of any measure or matter referred thereto and have such measure or matter considered by the Committee.
- (d) Reports and recommendations of a subcommittee may not be considered by the Committee until after the intervention of three calendar days from the time the report is approved by the subcommittee and available to the members of the Committee, except that this rule may be waived by a majority vote of a quorum of the Committee.
- (e) The Chair, in consultation with the Ranking Minority Member, shall establish criteria for recommending legislation and other matters to be considered by the House of Representatives, pursuant to clause 1 of rule XV of the Rules of the House of Representatives. Such criteria shall not conflict with the Rules of the House of Representatives and other applicable rules.

#### RULE 7.—PUBLIC ANNOUNCEMENT OF HEARINGS AND MEETINGS

- (a) Pursuant to clause 2(g)(3) of rule XI of the Rules of the House of Representatives, the Chair, or the Chair of any subcommittee, panel, or task force, shall make a public announcement of the date, place, and subject matter of any hearing or meeting for the transaction of business before that body at least one week before the commencement of a hearing and at least three calendar days (excluding Saturdays, Sundays, or legal holidays except when the House is in session on such a day) before the commencement of a meeting. However, if the Chair, with the concurrence of the Ranking Minority Member, or the Chair of any subcommittee, panel, or task force, with the concurrence of the respective ranking minority

member, determines that there is good cause to begin the hearing or meeting sooner, or if the Committee, subcommittee, panel, or task force so determines by majority vote, a quorum being present for the transaction of business, such Chair shall make the announcement at the earliest possible date. Any announcement made under this rule shall be promptly published in the Daily Digest, and promptly made publicly available in electronic form.

(b) At least 24 hours prior to the commencement of a meeting for the markup of legislation, or at the time of an announcement under paragraph (a) made within 24 hours before such meeting, the Chair, or the Chair of any subcommittee, panel, or task force shall cause the text of such measure or matter to be made publicly available in electronic form as provided in clause 2(g)(4) of rule XI of the Rules of the House of Representatives.

#### RULE 8.—BROADCASTING OF COMMITTEE HEARINGS AND MEETINGS

(a) Pursuant to clause 2(e)(5) of rule XI of the Rules of the House of Representatives, the Committee shall, to the maximum extent practicable, provide audio and video coverage of each hearing or meeting for the transaction of business in a manner that allows the public to easily listen to and view the proceedings. The Committee shall maintain the recordings of such coverage in a manner that is easily accessible to the public.

(b) Clause 4 of rule XI of the Rules of the House of Representatives shall apply to the Committee.

#### RULE 9.—MEETINGS AND HEARINGS OPEN TO THE PUBLIC

(a) Each hearing and meeting for the transaction of business, including the markup of legislation, conducted by the Committee, or any subcommittee, panel, or task force, to the extent that the respective body is authorized to conduct markups, shall be open to the public except when the Committee, subcommittee, panel, or task force in open session and with a majority being present, determines by record vote that all or part of the remainder of that hearing or meeting on that day shall be in executive session because disclosure of testimony, evidence, or other matters to be considered would endanger the national security, would compromise sensitive law enforcement information, or would violate any law or rule of the House of Representatives. Notwithstanding the requirements of the preceding sentence, a majority of those present, there being in attendance no fewer than two members of the Committee, subcommittee, panel, or task force may vote to close a hearing or meeting for the sole purpose of discussing whether testimony or evidence to be received would endanger the national security, would compromise sensitive law enforcement information, or would violate any law or rule of the House of Representatives. If the decision is to proceed in executive session, the vote must be by record vote and in open session, a majority of the Committee, subcommittee, panel, or task force being present.

(b) Whenever it is asserted by a member of the Committee, subcommittee, panel, or task force that the evidence or testimony at a hearing may tend to defame, degrade, or incriminate any person, or it is asserted by a witness that the evidence or testimony that

the witness would give at a hearing may tend to defame, degrade, or incriminate the witness, notwithstanding the requirements of paragraph (a) and the provisions of clause 2(g)(2)(A) of rule XI of the Rules of the House of Representatives and in accordance with the provisions of clause 2(g)(2)(B) of rule XI of the Rules of the House of Representatives, such evidence or testimony shall be presented in executive session, if by a majority vote of those present, there being in attendance no fewer than two members of the Committee, subcommittee, panel, or task force, the Committee, subcommittee, panel, or task force determines that such evidence may tend to defame, degrade, or incriminate any person. A majority of those present, there being in attendance no fewer than two members of the Committee, subcommittee, panel, or task force may also vote to close the hearing or meeting for the sole purpose of discussing whether evidence or testimony to be received would tend to defame, degrade, or incriminate any person. The Committee, subcommittee, panel, or task force shall proceed to receive such testimony in open session only if the Committee, subcommittee, panel, or task force, a majority being present, determines that such evidence or testimony will not tend to defame, degrade, or incriminate any person.

(c) Notwithstanding the foregoing, and with the approval of the Chair, each member of the Committee may designate by letter to the Chair, one member of that member's personal staff, and an alternate, which may include fellows, with Top Secret security clearance to attend hearings of the Committee, or that member's subcommittee(s), panel(s), or task force(s) (excluding briefings or meetings held under the provisions of committee rule 9(a)), which have been closed under the provisions of rule 9(a) above for national security purposes for the taking of testimony. The attendance of such a staff member or fellow at such hearings is subject to the approval of the Committee, subcommittee, panel, or task force as dictated by national security requirements at that time. The attainment of any required security clearances is the responsibility of individual members of the Committee.

(d) Pursuant to clause 2(g)(2) of rule XI of the Rules of the House of Representatives, no Member, Delegate, or Resident Commissioner may be excluded from nonparticipatory attendance at any hearing of the Committee or a subcommittee, unless the House of Representatives shall by majority vote authorize the Committee or subcommittee, for purposes of a particular series of hearings on a particular article of legislation or on a particular subject of investigation, to close its hearings to Members, Delegates, and the Resident Commissioner by the same procedures designated in this rule for closing hearings to the public.

(e) The Committee or the subcommittee may vote, by the same procedure, to meet in executive session for up to five additional consecutive days of hearings.

#### RULE 10.—QUORUM

(a) For purposes of taking testimony and receiving evidence, two members shall constitute a quorum.

(b) One-third of the members of the Committee or subcommittee shall constitute a quorum for taking any action, with the following



exceptions, in which case a majority of the Committee or subcommittee shall constitute a quorum:

- (1) Reporting a measure or recommendation;
- (2) Closing Committee or subcommittee meetings and hearings to the public;
- (3) Authorizing the issuance of subpoenas;
- (4) Authorizing the use of executive session material; and
- (5) Voting to proceed in open session after voting to close to discuss whether evidence or testimony to be received would tend to defame, degrade, or incriminate any person.

(c) No measure or recommendation shall be reported to the House of Representatives unless a majority of the Committee is actually present.

#### RULE 11.—THE FIVE-MINUTE RULE

(a) Subject to rule 15, the time any one member may address the Committee, subcommittee, panel, or task force on any measure or matter under consideration shall not exceed five minutes and then only when the member has been recognized by the Chair or subcommittee Chair, as appropriate, except that this time limit may be exceeded by unanimous consent. Any member, upon request, shall be recognized for not more than five minutes to address the Committee or subcommittee on behalf of an amendment which the member has offered to any pending bill or resolution. The five-minute limitation shall not apply to the Chair and the Ranking Minority Member or the Chair and the ranking minority member of a subcommittee, panel, or task force.

(b)(1) Members who are present at a hearing of the Committee, subcommittee, panel, or task force when a hearing is originally convened shall be recognized by the Chair or subcommittee, panel, or task force Chair, as appropriate, in order of seniority. Those members arriving subsequently shall be recognized in order of their arrival. Notwithstanding the foregoing, the Chair and the Ranking Minority Member or the Chair and the ranking minority member of a subcommittee, panel, or task force, as appropriate, will take precedence upon their arrival. In recognizing members to question witnesses in this fashion, the Chair shall take into consideration the ratio of the majority to minority members present and shall establish the order of recognition for questioning in such a manner as not to disadvantage the members of either party.

(2) Pursuant to rule 4 and subject to rule 15, a member of the Committee who is not a member of a subcommittee, panel, or task force may be recognized by a subcommittee, panel, or task force Chair in order of their arrival and after all present subcommittee, panel, or task force members have been recognized.

(3) The Chair of the Committee or the Chair of a subcommittee, panel, or task force, with the concurrence of the respective ranking minority member, may depart with the regular order for questioning which is specified in paragraphs (a) and (b) of this rule provided that such a decision is announced prior to the hearing or prior to the opening statements of the witnesses and that any such departure applies equally to the majority and the minority.

(c) No person other than a Member, Delegate, or Resident Commissioner of Congress and committee staff may be seated in or be-

hind the dais area during Committee, subcommittee, panel, or task force hearings and meetings.

#### RULE 12.—POWER TO SIT AND ACT; SUBPOENA POWER

(a) For the purpose of carrying out any of its functions and duties under rules X and XI of the Rules of the House of Representatives, the Committee and any subcommittee is authorized (subject to subparagraph (b)(1) of this paragraph):

(1) to sit and act at such times and places within the United States, whether the House is in session, has recessed, or has adjourned, and to hold hearings, and

(2) to require by subpoena, or otherwise, the attendance and testimony of such witnesses, including by deposition, and the production of such books, records, correspondence, memorandums, papers and documents, including, but not limited to, those in electronic form, as it considers necessary.

(b)(1) A subpoena may be authorized and issued by the Committee, or any subcommittee with the concurrence of the Chair and after consultation with the Ranking Minority Member, under subparagraph (a)(2) in the conduct of any investigation, or series of investigations or activities, only when authorized by a majority of the members voting, a majority of the Committee or subcommittee being present. Authorized subpoenas shall be signed only by the Chair, or by any member designated by the Committee.

(2) Pursuant to clause 2(m) of rule XI of the Rules of the House of Representatives, compliance with any subpoena issued by the Committee or any subcommittee under subparagraph (a)(2) may be enforced only as authorized or directed by the House of Representatives.

(c) For depositions ordered pursuant to subparagraph (a)(2), such depositions shall be conducted in a manner consistent with House Rules and regulations.

#### RULE 13.—WITNESS STATEMENTS

(a) Any prepared statement to be presented by a witness to the Committee or a subcommittee, panel, or task force shall be submitted to the Committee, subcommittee, panel, or task force at least 48 hours in advance of presentation and shall be distributed to all members of the Committee, subcommittee, panel, or task force as soon as practicable but not less than 24 hours in advance of presentation. A copy of any such prepared statement shall also be submitted to the Committee in electronic form. If a prepared statement contains national security information bearing a classification of Confidential or higher, the statement shall be made available in the Committee rooms to all members of the Committee, subcommittee, panel, or task force as soon as practicable but not less than 24 hours in advance of presentation; however, no such statement shall be removed from the Committee offices. The requirement of this rule may be waived by a majority vote of the Committee, subcommittee, panel, or task force, a quorum being present. In cases where a witness does not submit a statement by the time required under this rule, the Chair, with the concurrence of the Ranking Minority Member, or the Chair of a subcommittee,

panel, or task force, as appropriate, with the concurrence of the respective ranking minority member, may elect to exclude the witness from the hearing.

(b) The Committee and each subcommittee, panel, or task force shall require each witness who is to appear before it to file with the Committee in advance of his or her appearance a written statement of the proposed testimony and to limit the oral presentation at such appearance to a brief summary of the submitted written statement.

(c) Pursuant to clause 2(g)(5) of rule XI of the Rules of the House of Representatives, written witness statements, with appropriate redactions to protect the privacy of the witness, shall be made publicly available in electronic form 24 hours before the witness appears to the extent practicable, but not later than one day after the witness appears.

#### RULE 14.—ADMINISTERING OATHS TO WITNESSES

(a) The Chair, or any member designated by the Chair, may administer oaths to any witness.

(b) Witnesses, when sworn, shall subscribe to the following oath:

“Do you solemnly swear (or affirm) that the testimony you will give before this Committee (or subcommittee, panel, or task force) in the matters now under consideration will be the truth, the whole truth, and nothing but the truth, so help you God?”

#### RULE 15.—QUESTIONING OF WITNESSES

(a) When a witness is before the Committee or a subcommittee, panel, or task force, members of the Committee, subcommittee, panel, or task force may put questions to the witness only when recognized by the Chair, subcommittee, panel, or task force Chair, as appropriate, for that purpose according to rule 11 of the Committee.

(b) Members of the Committee, subcommittee, panel, or task force who so desire shall have not more than five minutes to question each witness or panel of witnesses, the responses of the witness or witnesses being included in the five-minute period, until such time as each member has had an opportunity to question each witness or panel of witnesses. Thereafter, additional rounds for questioning witnesses by members are within the discretion of the Chair or the subcommittee, panel, or task force Chair, as appropriate.

(c) Questions put to witnesses before the Committee, subcommittee, panel, or task force shall be pertinent to the measure or matter that may be before the Committee, subcommittee, panel, or task force for consideration.

#### RULE 16.—PUBLICATION OF COMMITTEE HEARINGS AND MARKUPS

The transcripts of those hearings conducted by the Committee, subcommittee, panel, or task force will be published officially in substantially verbatim form, with the material requested for the record inserted at that place requested, or at the end of the record, as appropriate. The transcripts of markups conducted by the Com-

mittee or any subcommittee may be published officially in verbatim form. Any requests to correct any errors, other than those in transcription, will be appended to the record, and the appropriate place where the change is requested will be footnoted. Any transcript published under this rule shall include the results of record votes conducted in the session covered by the transcript and shall also include materials that have been submitted for the record and are covered under rule 19. The handling and safekeeping of these materials shall fully satisfy the requirements of rule 20. No transcript of an executive session conducted under rule 9 shall be published under this rule.

#### RULE 17.—VOTING AND ROLLCALLS

(a) Voting on a measure or matter may be by record vote (including a vote by electronic device under such regulations as the Chair may prescribe, in consultation with the Ranking Minority Member, and in accordance with applicable House Rules and regulations), division vote, voice vote, or unanimous consent.

(b) A record vote shall be ordered upon the request of one-fifth of those members present.

(c) No vote by any member of the Committee or a subcommittee with respect to any measure or matter shall be cast by proxy.

(d) In the event of a vote or votes, when a member is in attendance at any other committee, subcommittee, or conference committee meeting during that time, the necessary absence of that member shall be so noted in the record vote record, upon timely notification to the Chair by that member.

(e) The Chair, with the concurrence of the Ranking Minority Member, or the Chair of a subcommittee, as appropriate, with the concurrence of the respective ranking minority member or the most senior minority member who is present at the time, may elect to postpone requested record votes until such time or point at a markup as is mutually decided. When proceedings resume on a postponed question, notwithstanding any intervening order for the previous question, the underlying proposition shall remain subject to further debate or amendment to the same extent as when the question was postponed.

#### RULE 18.—COMMITTEE REPORTS

(a) If, at the time of approval of any measure or matter by the Committee, any member of the Committee gives timely notice of intention to file supplemental, minority, additional or dissenting views, all members shall be entitled to not less than two calendar days (excluding Saturdays, Sundays, and legal holidays except when the House is in session on such days) in which to file such written and signed views (including in electronic form) with the Staff Director of the Committee, or the Staff Director's designee. All such views so filed by one or more members of the Committee shall be included within, and shall be a part of, the report filed by the Committee with respect to that measure or matter.

(b) With respect to each record vote on a motion to report any measure or matter, and on any amendment offered to the measure or matter, the total number of votes cast for and against, the

names of those voting for and against, and a brief description of the question, shall be included in the Committee report on the measure or matter.

(c) Not later than 24 hours after the adoption of any amendment or 48 hours after the disposition or withdrawal of any other amendment to a measure or matter considered by the Committee, the Chair shall cause the text of each such amendment to be made publicly available in electronic form as provided in clause 2(e)(6) of rule XI of the Rules of the House of Representatives.

#### RULE 19.—PUBLIC INSPECTION OF COMMITTEE ROLLCALLS

The result of each record vote in any meeting of the Committee shall be made publicly available in electronic form within 48 hours of such record vote pursuant to clause 2(e)(1)(B)(i) of rule XI of the Rules of the House of Representatives. Information so available shall include a description of the amendment, motion, order, or other proposition and the name of each member voting for and each member voting against such amendment, motion, order, or proposition and the names of those members present but not voting.

#### RULE 20.—PROTECTION OF NATIONAL SECURITY AND OTHER INFORMATION

(a) Except as provided in clause 2(g) of rule XI of the Rules of the House of Representatives, all national security information bearing a classification of Confidential or higher which has been received by the Committee or a subcommittee shall be deemed to have been received in executive session and shall be given appropriate safekeeping.

(b) The Chair shall, with the approval of a majority of the Committee, establish such procedures as in his judgment may be necessary to prevent the unauthorized disclosure of any national security information that is received which is classified as Confidential or higher. Such procedures shall, however, ensure access to this information by any member of the Committee or any other Member, Delegate, or Resident Commissioner of the House of Representatives, staff of the Committee, or staff designated under rule 9(c) who have the appropriate security clearances and the need to know, who has requested the opportunity to review such material.

(c) The Chair shall, in consultation with the Ranking Minority Member, establish such procedures as in his judgment may be necessary to prevent the unauthorized disclosure of any proprietary information that is received by the Committee, subcommittee, panel, or task force. Such procedures shall be consistent with the Rules of the House of Representatives and applicable law.

#### RULE 21.—COMMITTEE STAFFING

The staffing of the Committee, the standing subcommittees, and any panel or task force designated by the Chair shall be subject to the Rules of the House of Representatives.

## RULE 22.—COMMITTEE RECORDS

The records of the Committee at the National Archives and Records Administration shall be made available for public use in accordance with rule VII of the Rules of the House of Representatives. The Chair shall notify the Ranking Minority Member of any decision, pursuant to clause 3(b)(3) or clause 4(b) of rule VII, to withhold a record otherwise available, and the matter shall be presented to the Committee for a determination on the written request of any member of the Committee.

## RULE 23.—HEARING PROCEDURES

Clause 2(k) of rule XI of the Rules of the House of Representatives shall apply to the Committee.

## RULE 24.—COMMITTEE ACTIVITY REPORTS

Not later than January 2nd of each odd-numbered year the Committee shall submit to the House a report on its activities, pursuant to clause 1(d) of rule XI of the Rules of the House of Representatives.

### Committee on the Budget

JODEY C. ARRINGTON, Texas, *Chairman*

RALPH NORMAN, South Carolina  
TOM McCLINTOCK, California  
GLENN GROTHMAN, Wisconsin  
LLOYD SMUCKER, Pennsylvania,

*Vice Chair*

EARL L. "BUDDY" CARTER, Georgia  
BEN CLINE, Virginia  
JACK BERGMAN, Michigan  
CHIP ROY, Texas  
MARLIN A. STUTZMAN, Indiana  
BLAKE D. MOORE, Utah  
RON ESTES, Kansas  
JOSH BRECHEEN, Oklahoma  
JAY OBERNOLTE, California  
MIKE CAREY, Ohio  
CHUCK EDWARDS, North Carolina  
ANDREW S. CLYDE, Georgia  
ERIN HOUCHIN, Indiana  
ADDISON P. McDOWELL, North Carolina  
BRANDON GILL, Texas  
TIM MOORE, North Carolina

BRENDAN F. BOYLE, Pennsylvania,  
*Ranking Member*  
LLOYD DOGGETT, Texas  
ROBERT C. "BOBBY" SCOTT, Virginia  
SCOTT H. PETERS, California  
JIMMY PANETTA, California  
BONNIE WATSON COLEMAN, New Jersey  
STACEY E. PLASKETT, Virgin Islands  
VERONICA ESCOBAR, Texas  
ILHAN OMAR, Minnesota  
BECCA BALINT, Vermont  
MARCY KAPTUR, Ohio  
PRAMILA JAYAPAL, Washington  
JUDY CHU, California  
PAUL TONKO, New York  
MORGAN MCGARVEY, Kentucky  
GABE AMO, Rhode Island

GARY ANDRES, *Staff Director*

### RULES OF THE COMMITTEE ON THE BUDGET FOR THE 119TH CONGRESS

(Adopted January 23, 2025)

#### RULE 1.—APPLICABILITY OF HOUSE RULES

(a) Except as otherwise specified herein, the Rules of the House of Representatives are the rules of the Committee so far as applicable, except that a motion to recess from day to day, or a motion to recess subject to the call of the Chair (within 24 hours), or a motion to dispense with the first reading (in full) of a bill or resolution, if printed copies are available, is a non-debatable motion of privilege in the Committee. A proposed investigative or oversight report shall be considered as read if it has been available to the members of the Committee for at least 24 hours (excluding Saturdays, Sundays, or legal holidays except when the House is in session on such day).

(b) The Committee's rules shall be publicly available in electronic form and published in the Congressional Record not later than 60 days after the Chair of the Committee is elected in each odd-numbered year.

(c) The Chair, in consultation with the Ranking minority member, may establish such other procedures and take such actions as may be necessary to carry out these rules or facilitate the effective operation of the Committee.

#### RULE 2.—VICE CHAIR

The Chair of the Committee shall designate a member of the majority party to serve as Vice Chair of the Committee in accordance with clause 2(d) of rule XI of the Rules of the House of Representa-

tives. The Vice Chair shall preside at any meeting or hearing during the temporary absence of the Chair.

## MEETINGS

### RULE 3.—REGULAR MEETINGS

(a) The regular meeting day of the Committee shall be the second Wednesday of each month at 11 a.m., while the House is in session, if notice is given pursuant to paragraph (c) and paragraph (g)(3) of clause 2(g)(3) of rule XI of the Rules of the House of Representatives.

(b) Regular meetings shall be canceled when they conflict with meetings of either party's caucus or conference.

(c) The Chair shall give written notice of the date, place, and subject matter of any Committee meeting, which may not commence earlier than the third calendar day (excluding Saturdays, Sundays, or legal holidays except when the House is in session on such day) on which members have notice thereof, unless the Chair, with the concurrence of the Ranking minority member, or the Committee by majority vote with a quorum present for the transaction of business, determines there is good cause to begin the meeting sooner, in which case the Chair shall make the announcement at the earliest possible date. An announcement shall be published promptly in the Daily Digest and made publicly available in electronic form.

### RULE 4.—ADDITIONAL AND SPECIAL MEETINGS

(a) The Chair may call and convene additional meetings of the Committee as the Chair considers necessary or special meetings at the request of a majority of the members of the Committee in accordance with clause 2(c) of rule XI of the Rules of the House of Representatives.

(b) In the absence of exceptional circumstances, the Chair shall provide public electronic notice of additional meetings to the office of each member at least 24 hours in advance while Congress is in session, and at least three days in advance when Congress is not in session.

### RULE 5.—OPEN BUSINESS MEETINGS

(a) Meetings and hearings of the Committee shall be called to order and presided over by the Chair or, in the Chair's absence, by the member designated by the Chair as the Vice Chair of the Committee, or by the Ranking majority member of the Committee present as Acting Chair.

(b) Each meeting for the transaction of Committee business, including the markup of measures, shall be open to the public except when the Committee, in open session and with a quorum present, determines by roll call vote that all or part of the remainder of the meeting on that day shall be closed to the public in accordance with clause 2(g)(1) of rule XI of the Rules of the House of Representatives.

(c) No person, other than members of the Committee and such congressional staff and departmental representatives as the Com-



mittee may authorize, shall be present at any business or markup session which has been closed to the public.

(d) Not later than 24 hours after the adoption of any amendment, or 48 hours after the disposition or withdrawal of any other amendment, to a measure or matter considered by the Committee, the Chair of the Committee shall cause the text of each such amendment to be made publicly available in electronic form.

#### RULE 6.—QUORUM

A majority of the Committee shall constitute a quorum. No business shall be transacted and no measure or recommendation shall be reported unless a quorum is actually present.

#### RULE 7.—RECOGNITION

Any member, when recognized by the Chair, may address the Committee on any bill, motion, or other matter under consideration before the Committee. The time of such member shall be limited to five minutes until all members present have been afforded an opportunity to comment.

#### RULE 8.—CONSIDERATION OF BUSINESS

Measures or matters may be placed before the Committee, for its consideration, by the Chair or by a majority vote of the Committee members, a quorum being present.

#### RULE 9.—AVAILABILITY OF LEGISLATION

(a) The Committee shall consider no bill, joint resolution, or concurrent resolution unless copies of the measure have been made available to all Committee members at least 24 hours prior to the time at which such measure is to be considered. When considering concurrent resolutions on the budget, this requirement shall be satisfied by making available copies of the complete Chair's mark (or such material as will provide the basis for Committee consideration). The provisions of this rule may be suspended with the concurrence of the Chair and Ranking minority member.

(b) At least 24 hours prior to the commencement of a meeting for the markup of legislation, the Chair shall cause the text of such legislation to be made publicly available in electronic form.

#### RULE 10.—PROCEDURE FOR CONSIDERATION OF BUDGET RESOLUTION

(a) In the consideration of a concurrent resolution on the budget, the Committee shall first proceed, unless otherwise determined by the Committee, to consider budget aggregates, functional categories, and other appropriate matters on a tentative basis, with the document before the Committee open to amendment. Subsequent amendments may be offered to aggregates, functional categories, or other appropriate matters, which have already been amended in their entirety.

(b) Following adoption of the aggregates, functional categories, and other matters, the text of a concurrent resolution on the budget incorporating such aggregates, functional categories, and other

appropriate matters shall be considered for amendment and a final vote.

#### RULE 11.—ROLL CALL VOTES

(a) A roll call of the members may be had upon the request of at least one-fifth of those present. In the apparent absence of a quorum, a roll call may be had on the request of any member.

(b) No vote may be conducted on any measure or motion pending before the Committee unless a quorum is present for such purpose.

(c) In accordance with clause 2(e)(1)(B) of rule XI of the Rules of the House of Representatives, a record of the vote of each Committee member on each recorded vote shall be made publicly available in electronic form within 48 hours of such record vote, and, with respect to any roll call vote on any motion to amend or report, shall be included in the report of the Committee showing the total number of votes cast for and against and the names of those members voting for and against.

#### RULE 12.—PROXY VOTING

No vote by any member of the Committee on any measure or matter may be cast by proxy.

### HEARINGS

#### RULE 13.—ANNOUNCEMENT OF HEARINGS

The Chair shall make a public announcement of the date, place, and subject matter of any Committee hearing at least one week before the hearing, beginning with the day in which the announcement is made and ending the day preceding the scheduled hearing unless the Chair, with the concurrence of the Ranking minority member, or the Committee by majority vote with a quorum present for the transaction of business, determines there is good cause to begin the hearing sooner, in which case the Chair shall make the announcement at the earliest possible date. Such announcement shall be published promptly in the Daily Digest and made publicly available in electronic form.

#### RULE 14.—OPEN HEARINGS

(a) Each hearing conducted by the Committee or any of its task forces shall be open to the public except when the Committee or task force, in open session and with a quorum present, determines by roll call vote that all or part of the remainder of that hearing on that day shall be closed to the public because disclosure of testimony, evidence, or other matters to be considered would endanger the national security, or would compromise sensitive law enforcement information, or would tend to defame, degrade, or incriminate any person, or would violate any law or rule of the House of Representatives. The Committee or task forces may by the same procedure vote to close one subsequent day of hearing.

(b) For the purposes of clause 2(g)(2) of rule XI of the Rules of the House of Representatives, the task forces of the Committee are considered to be subcommittees.

#### RULE 15.—MEMBER DAY HEARING REQUIREMENT

During the first session of the 119th Congress, the Committee shall hold a Member Day Hearing to hear testimony from members, delegates, and the resident commissioner—whether or not they are a member of the Committee—on budget priorities and process.

#### RULE 16.—QUORUM

For the purpose of hearing testimony, not less than two members of the Committee shall constitute a quorum.

#### RULE 17.—QUESTIONING WITNESSES

(a) Questioning of witnesses will be conducted under the five-minute rule unless the Committee adopts a motion pursuant to clause 2(j) of rule XI of the Rules of the House of Representatives.

(b) In questioning witnesses under the five-minute rule:

(1) First, the Chair and the Ranking minority member shall be recognized;

(2) Next, the Committee members present at the time the hearing is called to order shall be recognized in order of seniority; and

(3) Finally, the Committee members not present at the time the hearing is called to order may be recognized in the order of their arrival at the hearing.

(c) In recognizing Committee members to question witnesses, the Chair may take into consideration the ratio of majority members to minority members and the number of majority and minority members present and shall apportion the recognition for questioning in such a manner as not to disadvantage the members of the majority.

(d) Notwithstanding the provisions of section (a), the Chair and Ranking minority member may designate an equal number of members from each party to question a witness for a period not longer than 30 minutes, or may designate staff from each party to question a witness for a period not longer than 30 minutes.

#### RULE 18.—SUBPOENAS AND OATHS

(a) In accordance with clause 2(m) of rule XI of the Rules of the House of Representatives, subpoenas authorized by a majority of the Committee or by the Chair may be issued over the signature of the Chair and may be served by any person designated by the Chair or such member.

(b) The Chair, or any member of the Committee designated by the Chair, may administer oaths to witnesses.

#### RULE 19.—WITNESSES' STATEMENTS

(a) So far as practicable, any prepared statement to be presented by a witness shall be submitted to the Committee at least 24 hours in advance of presentation and shall be distributed to all members of the Committee in advance of presentation.

(b) To the greatest extent possible, each witness appearing in a nongovernmental capacity shall include with the written statement

of proposed testimony a curriculum vitae and a disclosure of the amount and source (by agency and program) of any Federal grant (or sub-grant thereof) or contract (or subcontract thereof) received during the current fiscal year or either of the two preceding fiscal years.

(c) Such statements, with appropriate redactions to protect the privacy of witnesses, shall be made publicly available in electronic form not later than one day after the witness appears.

## PRINTS AND PUBLICATIONS

### RULE 20.—COMMITTEE PRINTS

All Committee prints and other materials prepared for public distribution shall be approved by the Committee prior to any distribution, unless such print or other material shows clearly on its face that it has not been approved by the Committee.

### RULE 21.—COMMITTEE PUBLICATIONS ON THE INTERNET

To the maximum extent feasible, the Committee shall make its publications available in electronic form.

## STAFF

### RULE 22.—COMMITTEE STAFF

(a) Subject to approval by the Committee and to the provisions of the following sections, the professional and clerical staff of the Committee shall be appointed, and may be removed, by the Chair.

(b) Committee staff shall not be assigned any duties other than those pertaining to Committee business, and shall be selected in accordance with clause 9 of rule XXIII of the Rules of the House of Representatives and solely on the basis of fitness to perform the duties of their respective positions.

(c) All Committee staff shall be entitled to equitable treatment, including comparable salaries, facilities, access to official Committee records, leave, and hours of work.

(d) Notwithstanding sections (a), (b), and (c), staff shall be employed in compliance with the Rules of the House of Representatives, the Employment and Accountability Act, the Fair Labor Standards Act of 1938, and any other applicable Federal statutes.

### RULE 23.—STAFF SUPERVISION

(a) Staff shall be under the general supervision and direction of the Chair, who shall establish and assign their duties and responsibilities, delegate such authority as the Chair deems appropriate, fix and adjust staff salaries (in accordance with rule X, clause 9(c) of the Rules of the House of Representatives) and job titles, and, at the Chair's discretion, arrange for their specialized training.

(b) Staff assigned to the minority shall be under the general supervision and direction of the minority members of the Committee, who may delegate such authority, as they deem appropriate.

## RECORDS

## RULE 24.—PREPARATION AND MAINTENANCE OF COMMITTEE RECORDS

(a) A substantially verbatim account of remarks actually made during the proceedings shall be made of all hearings and business meetings subject only to technical, grammatical, and typographical corrections.

(b) The proceedings of the Committee shall be recorded in a journal, which shall, among other things, include a record of the votes on any question on which a record vote is taken.

(c) Members of the Committee shall correct and return transcripts of hearings as soon as practicable after receipt thereof, except that any changes shall be limited to technical, grammatical, and typographical corrections.

(d) Any witness may examine the transcript of their own testimony and make grammatical, technical, and typographical corrections.

(e) The Chair may order the printing of a hearing record without the corrections of any member or witness if the Chair determines that such member or witness has been afforded a reasonable time for correction, and that further delay would seriously impede the Committee's responsibility for meeting its deadlines under the Congressional Budget Act of 1974.

(f) Transcripts of hearings and meetings may be printed if the Chair decides it is appropriate, or if a majority of the members so request.

## RULE 25.—ACCESS TO COMMITTEE RECORDS

(a) The Chair shall promulgate regulations to provide for public inspection of roll call votes and to provide access by members to Committee records (in accordance with clause 2(e) of rule XI of the Rules of the House of Representatives).

(b) Access to classified testimony and information shall be limited to members of Congress and to House Budget Committee staff and staff of the Office of Official Reporters who have an appropriate security clearance.

(c) Notice of the receipt of such information shall be sent to the Committee members. Such information shall be kept in the Committee safe and shall be available to members in the Committee office.

(d) The records of the Committee at the National Archives and Records Administration shall be made available for public use in accordance with rule VII of the Rules of the House of Representatives. The Chair shall notify the Ranking minority member of any decision, pursuant to clause 3(b)(3) or clause 4(b) of the rule, to withhold a record otherwise available, and the matter shall be presented to the Committee for a determination on the written request of any member of the Committee.

## OVERSIGHT

## RULE 26.—GENERAL OVERSIGHT

(a) The Committee shall review and study, on a continuing basis, the application, administration, execution, and effectiveness of those laws, or parts of laws, the subject of which is within its jurisdiction.

(b) The Committee is authorized at any time to conduct such investigations and studies as it may consider necessary or appropriate in the exercise of its responsibilities under clause 1(d) of rule X of the Rules of the House of Representatives, and, subject to the adoption of expense resolutions as required by clause 6 of rule X of the Rules of the House of Representatives, to incur expenses (including travel expenses) in connection therewith.

(c) Not later than March 1 of the first session of a Congress, the Committee shall meet in open session, with a quorum present, to adopt its authorization and oversight plan for that Congress and submit such plan to the Committees on Oversight and Accountability and House Administration in accordance with the provisions of clause 2(d) of rule X of the Rules of the House of Representatives.

## REPORTS

## RULE 27.—AVAILABILITY BEFORE FILING

(a) Any report accompanying any bill or resolution ordered reported to the House by the Committee shall be available to all Committee members at least 36 hours prior to filing with the House.

(b) No material change shall be made in any report made available to members pursuant to section (a) without the concurrence of the Ranking minority member or by a majority vote of the Committee.

(c) Notwithstanding any other rule of the Committee, either or both sections (a) and (b) may be waived by the Chair or by a majority vote by the Committee.

## RULE 28.—REPORT ON THE BUDGET RESOLUTION

The report of the Committee to accompany a concurrent resolution on the budget shall include any roll call vote on any motion to amend or report any measure.

RULE 29.—PARLIAMENTARIAN'S STATUS REPORT AND SECTION 302  
STATUS REPORT

(a) (1) In order to carry out its duty under sections 311 and 312 of the Congressional Budget Act of 1974 to advise the House of Representatives as to the current level of spending and revenues as compared to the levels set forth in the latest agreed-upon concurrent resolution on the budget, the Committee shall advise the Speaker on at least a monthly basis when the House is in session as to its estimate of the current level of spending and revenue. Such estimates shall be prepared by the staff of the Committee,

transmitted to the Speaker in the form of a Parliamentarian's Status Report, and printed in the Congressional Record.

(2) The Committee authorizes the Chair, in consultation with the Ranking minority member, to transmit to the Speaker the Parliamentarian's Status Report described above.

(b) (1) In order to carry out its duty under sections 302 and 312 of the Congressional Budget Act of 1974 to advise the House of Representatives as to the current level of spending within the jurisdiction of committees as compared to the appropriate allocations made pursuant to the Act in conformity with the latest agreed-upon concurrent resolution on the budget, the Committee shall, as necessary, advise the Speaker as to its estimate of the current level of spending within the jurisdiction of appropriate committees. Such estimates shall be prepared by the staff of the Committee and transmitted to the Speaker in the form of a Section 302 Status Report.

(2) The Committee authorizes the Chair, in consultation with the Ranking minority member, to transmit to the Speaker the Section 302 Status Report described above.

#### RULE 30.—ACTIVITY REPORT

(a) After an adjournment sine die of a regular session of a Congress or after December 15 of an even-numbered year, the Chair of the Committee may file at any time with the Clerk the Committee's activity report for that Congress pursuant to clause 1(d)(1) of rule XI of the Rules of the House of Representatives without the approval of the Committee, if a copy of the report has been available to each member of the Committee for at least seven calendar days and the report includes any supplemental, minority, or additional views submitted by a member of the Committee.

(b) Such report shall include separate sections summarizing the legislative and oversight activities of the Committee; a summary of the actions taken and recommendations made; a summary of any additional oversight activities undertaken by the Committee, and any recommendations made or actions taken thereon; and a delinication of any hearings held.

#### MISCELLANEOUS

##### RULE 31.—BROADCASTING OF MEETINGS AND HEARINGS

(a) It shall be the policy of the Committee to give all news media access to open hearings of the Committee, subject to the requirements and limitations set forth in clause 4 of rule XI of the Rules of the House of Representatives.

(b) Whenever any Committee business meeting is open to the public, that meeting may be covered, in whole or in part, by television broadcast, radio broadcast, still photography, or by any of such methods of coverage, in accordance with clause 4 of rule XI of the Rules of the House of Representatives.

##### RULE 32.—COMMITTEE WEBSITE

The Chair shall maintain an official Committee website for the purpose of furthering the Committee's legislative and oversight re-

sponsibilities, including communicating information about the Committee's activities to Committee members, other members of the House, and the public. The Ranking minority member may maintain a similar website for the same purpose, including communicating information about the activities of the minority to Committee members, other members of the House, and the public.

RULE 33.—APPOINTMENT OF CONFEREES

(a) Majority party members recommended to the Speaker as conferees shall be recommended by the Chair subject to the approval of the majority party members of the Committee.

(b) The Chair shall recommend such minority party members as conferees as shall be determined by the minority party; the recommended party representation shall be in approximately the same proportion as that in the Committee.

RULE 34.—WAIVERS

When a reported bill or joint resolution, conference report, or anticipated floor amendment violates any provision of the Congressional Budget Act of 1974, the Chair may, if practical, consult with the Committee members on whether the Chair should recommend, in writing, that the Committee on Rules report a special rule that enforces the Act by not waiving the applicable points of order during the consideration of such measure.



### Committee on Education and Workforce

TIM WALBERG, Michigan, *Chairman*

JOE WILSON, South Carolina  
 VIRGINIA FOXX, North Carolina  
 GLENN THOMPSON, Pennsylvania  
 GLENN GROTHMAN, Wisconsin  
 ELISE M. STEFANIK, New York  
 RICK W. ALLEN, Georgia  
 JAMES COMER, Kentucky  
 BURGESS OWENS, Utah  
 LISA C. McCLAIN, Michigan  
 MARY E. MILLER, Illinois  
 JULIA LETLOW, Louisiana  
 KEVIN KILEY, California  
 MICHAEL A. RULLI, Ohio  
 JAMES C. MOYLAN, Guam  
 ROBERT F. ONDER, Jr., Missouri  
 RYAN MACKENZIE, Pennsylvania  
 MICHAEL BAUMGARTNER, Washington  
 MARK HARRIS, North Carolina  
 MARK B. MESSMER, Indiana  
 RANDY FINE, Florida

ROBERT C. "BOBBY" SCOTT, Virginia,  
*Ranking Member*  
 JOE COURTNEY, Connecticut  
 FREDERICA S. WILSON, Florida  
 SUZANNE BONAMICI, Oregon  
 MARK TAKANO, California  
 ALMA S. ADAMS, North Carolina  
 MARK DeSAULNIER, California  
 DONALD NORCROSS, New Jersey  
 LUCY McBATH, Georgia  
 JAHANA HAYES, Connecticut  
 ILHAN OMAR, Minnesota  
 HALEY M. STEVENS, Michigan  
 GREG CASAR, Texas  
 SUMMER L. LEE, Pennsylvania  
 JOHN W. MANNION, New York  
 YASSAMIN ANSARI, Arizona

RJ LAUKITIS, *Staff Director*

### RULES OF THE COMMITTEE ON EDUCATION AND WORKFORCE FOR THE 119TH CONGRESS

(Adopted January 15, 2025)

#### RULE 1.—REGULAR, ADDITIONAL, AND SPECIAL MEETINGS

(a) Regular meetings of the Committee shall be held on the second Wednesday of each month at 10:00 a.m., while the House is in session. The Committee shall meet for the consideration of a bill or resolution pending before the Committee or the transaction of other committee business on regular meeting days fixed by the Committee if notice is given in accordance with clause 2(g)(3) of rule XI of the Rules of the House of Representatives.

(b) The Chair may call and convene, as he or she considers necessary, additional meetings of the Committee for the consideration of any bill or resolution pending before the Committee or for the conduct of other Committee business.

(c) If at least three members of the Committee desire that a special meeting of the Committee be called by the Chair, those members may file with the clerk of the Committee their written request to the Chair for that special meeting. Immediately upon the filing of the request, the staff director of the Committee shall notify the Chair of the filing of the request. If, within three calendar days after the filing of the request, the Chair does not call the requested special meeting to be held within seven calendar days after the filing of the request, a majority of the members of the Committee may file with the clerk of the Committee their written notice that a special meeting of the Committee will be held, specifying the date and hour thereof, and the measure or matter to be considered at that special meeting. Immediately upon the filing of the notice, the staff director of the Committee shall notify all members of the Committee that such meeting will be held and inform them of its date and hour and the measure or matter to be considered. Such

notice shall also be made publicly available in electronic form and shall satisfy the notice requirements in clause 2(g)(3)(A)(ii) of rule XI of the Rules of the House of Representatives. The Committee shall meet on that date and hour and only the measure or matter specified in that notice may be considered at that special meeting.

(d) Legislative meetings of the Committee and its subcommittees shall be open to the public, including radio, television, and still photography coverage, unless such meetings are closed pursuant to the requirements of the Rules of the House of Representatives. No business meeting of the Committee, other than regularly scheduled meetings, may be held without each member being given reasonable notice.

(e) The Chair of the Committee or of a subcommittee, as appropriate, shall preside at meetings or hearings. In the absence of the Chair of the Committee or of a subcommittee, members shall preside as provided in clause 2(d) of rule XI of the Rules of the House of Representatives. No person other than a Member of Congress or Congressional staff may walk in, stand in, or be seated at the rostrum area during a meeting or hearing of the Committee or subcommittee unless authorized by the Chair.

#### RULE 2.—DECORUM

The Chair shall enforce decorum.

#### RULE 3.—STANDING SUBCOMMITTEES AND JURISDICTION

(a) There shall be four standing subcommittees. In addition to conducting oversight in the area of their respective jurisdictions as required in clause 2 of rule X of the Rules of the House of Representatives, each subcommittee shall have the following jurisdiction:

*Subcommittee on Early Childhood, Elementary, and Secondary Education.*—Education from early learning through the high school level, including but not limited to elementary and secondary education, special education, homeless education, and migrant education; overseas dependent schools; career and technical education; school safety and alcohol and drug abuse prevention; school lunch and child nutrition programs; educational research and improvement including the Institute of Education Sciences; environmental education; pre-service and in-service teacher professional development including Title II of the Elementary and Secondary Education Act and Title II of the Higher Education Act; early care and education programs including the Head Start Act and the Child Care and Development Block Grant Act; adolescent development programs, including but not limited to those providing for the care and treatment of certain at-risk youth, including the Juvenile Justice and Delinquency Prevention Act and the Runaway and Homeless Youth Act; and all matters dealing with child abuse and domestic violence, including the Child Abuse Prevention and Treatment Act and child adoption.

*Subcommittee on Higher Education and Workforce Development.*—Education and workforce development beyond the high school level, including but not limited to higher education generally, postsecondary student assistance and employment services,

and the Higher Education Act; Title IX of the Education Amendments of 1972; all domestic volunteer programs; all programs related to the arts and humanities, museum and library services, and arts and artifacts indemnity; postsecondary career and technical education, apprenticeship programs, and workforce development, including the Workforce Innovation and Opportunity Act, vocational rehabilitation, and workforce development programs from immigration funding; science and technology programs; adult basic education (family literacy); all welfare reform programs, including work incentive programs and welfare-to-work requirements; poverty programs, including the Community Services Block Grant Act and the Low Income Home Energy Assistance Program (LIHEAP); the Native American Programs Act; the Institute of Peace; and all matters dealing with programs and services for the elderly including nutrition programs and the Older Americans Act.

*Subcommittee on Workforce Protections.*—Wages and hours of workers, including but not limited to the Davis-Bacon Act, the Walsh-Healey Act, the Service Contract Act, and the Fair Labor Standards Act; workers' compensation including the Federal Employees' Compensation Act, the Longshore and Harbor Workers' Compensation Act, and the Black Lung Benefits Act; the Migrant and Seasonal Agricultural Worker Protection Act; the Family and Medical Leave Act; the Worker Adjustment and Retraining Notification Act; the Employee Polygraph Protection Act of 1988; trade and immigration issues as they affect employers and workers; workers' safety and health, including but not limited to occupational safety and health, mine safety and health, and migrant and agricultural worker safety and health; and all matters related to equal employment opportunity and civil rights in employment.

*Subcommittee on Health, Employment, Labor, and Pensions.*—All matters dealing with relationships between employers and employees, including but not limited to the National Labor Relations Act, the Labor-Management Relations Act, and the Labor-Management Reporting and Disclosure Act; the Bureau of Labor Statistics; and employment-related health and retirement security, including pension, health, and other employee benefits and the Employee Retirement Income Security Act (ERISA).

(b) The majority party members of the Committee may provide for such temporary, ad hoc subcommittees as determined to be appropriate.

#### RULE 4.—EX OFFICIO MEMBERSHIP

The Chair of the Committee and the ranking minority party member ("Ranking Member") shall be ex officio members, but not voting members, of each subcommittee to which such Chair or Ranking Member has not been assigned and as ex officio members they shall not be counted for the purpose of constituting a quorum.

#### RULE 5.—SUBCOMMITTEE SCHEDULING

(a) A Subcommittee chair shall set meeting or hearing dates after consultation with the Chair and other subcommittee chairs with a view toward avoiding simultaneous scheduling of Committee and subcommittee meetings or hearings, wherever possible. No such

meetings or hearings, however, shall be held outside of Washington, D.C., without the prior authorization of the Committee Chair. Where practicable, 14 days' notice will be given of such meeting or hearing.

(b) Available dates for subcommittee meetings shall be assigned by the Chair to the subcommittees as nearly as practicable in rotation and in accordance with their workloads. As far as practicable, the Chair shall not schedule simultaneous subcommittee markups, a subcommittee markup during a full Committee markup, or any hearing during a markup.

#### RULE 6.—SUBCOMMITTEE RULES

The rules of the Committee shall be the rules of its subcommittees.

#### RULE 7.—SPECIAL ASSIGNMENT OF MEMBERS

To facilitate the oversight and other legislative and investigative activities of the Committee, the Chair of the Committee may, at the request of a subcommittee chair, make a temporary assignment of any member of the Committee to such subcommittee for the purpose of constituting a quorum and of enabling such member to participate in any public hearing, investigation, or study by such subcommittee to be held outside of Washington, D.C. Any member of the Committee may attend public hearings of any subcommittee and any member of the Committee may question witnesses only when they have been recognized by the Chair for that purpose.

#### RULE 8.—HEARING PROCEDURE

(a) The Chair, in the case of hearings to be conducted by the Committee, and the appropriate subcommittee chair, in the case of hearings to be conducted by a subcommittee, shall make public announcement of the date, place, and subject matter of any hearing to be conducted on any measure or matter at least one week before the commencement of that hearing unless the Chair of the Committee, with the concurrence of the Ranking Member, determines that there is good cause to begin such hearing at an earlier date or the Committee so determines by majority vote in the presence of the number of members required under the rules of the Committee for the transaction of business. In the latter event, the Chair or the subcommittee chair, as the case may be, shall have such an announcement promptly published in the Daily Digest and made publicly available in electronic form. To the extent practicable, the Chair or the subcommittee chair shall make public announcement of the final list of witnesses scheduled to testify at least 48 hours before the commencement of the hearing. The staff director of the Committee shall promptly notify the Daily Digest Clerk of the Congressional Record as soon as practicable after such public announcement is made.

(b) Subcommittees are authorized to hold hearings, receive exhibits, hear witnesses, and report to the Committee for final action, together with such recommendations as may be agreed upon by the subcommittee. As practicable, such exhibits, including videos, shall be provided to the Chair the day before a hearing.

(c) All opening statements at hearings conducted by the Committee or any subcommittee will be made part of the permanent written record. Opening statements by members may not be presented orally, unless the Chair of the Committee or any subcommittee determines that one statement from the Chair or a designee will be presented, in which case the Ranking Member or a designee may also make a statement. If a witness scheduled to testify at any hearing of the Committee or any subcommittee is a constituent of a member of the Committee or subcommittee, such member shall be entitled to briefly introduce such witness at the hearing.

(d) To the extent practicable, witnesses who are to appear before the Committee or a subcommittee shall file with the staff director of the Committee, at least 48 hours in advance of their appearance, a written statement of their proposed testimony, together with a brief summary thereof, and shall limit their oral presentation to a summary thereof of no more than five minutes. The staff director of the Committee shall promptly furnish to the staff director of the minority a copy of such testimony submitted to the Committee pursuant to this rule. The Chair of the Committee, or a member designated by the Chair, may administer oaths to witnesses.

(e) When any hearing is conducted by the Committee or any subcommittee upon any measure or matter, the minority party members on the Committee shall be entitled, upon request to the Chair by a majority of those minority party members before the completion of such hearing, to call witnesses selected by the minority to testify with respect to that measure or matter during at least one day of hearing thereon. The minority party may waive this right by calling at least one witness during a Committee hearing or subcommittee hearing.

(f) In the conduct of hearings of subcommittees sitting jointly, the rules otherwise applicable to all subcommittees shall likewise apply to joint subcommittee hearings for purposes of such shared consideration.

#### RULE 9.—QUESTIONING OF HEARING WITNESSES

(a) Subject to clauses (b), (c), and (d), a Committee member may question hearing witnesses only when the member has been recognized by the Chair for that purpose, and only for a five-minute period until all members present have had an opportunity to question a witness. The questioning of witnesses in both Committee and subcommittee hearings shall be initiated by the Chair, followed by the Ranking Member and all other members alternating between the majority and minority party. The Chair shall exercise discretion in determining the order in which members will be recognized. In recognizing members to question witnesses in this fashion, the Chair shall take into consideration the ratio of the majority to minority party members present and shall establish the order of recognition for questioning in such a manner as not to place the members of the majority party in a disadvantageous position.

(b) The Chair may permit a specified number of members to question a witness for longer than five minutes. The time for extended questioning of a witness under this clause shall be equal for

the majority party and the minority party and may not exceed one hour in the aggregate.

(c) The Chair may permit Committee staff for the majority and the minority party members to question a witness for equal specified periods. The time for extended questioning of a witness under this clause shall be equal for the majority party and the minority party and may not exceed one hour in the aggregate.

(d) In an investigative hearing or in an executive session, the Chair's authority to extend questioning under subsection (b) and (c) of this rule shall be equal for the majority and the minority party and may not exceed one hour in the aggregate and shall only be conducted by counsel for the majority and the minority party when authorized under subsection (c) of this rule.

(e) Each member may submit to the chair of the Committee additional questions for the record, to be answered by the witnesses who have appeared. Each member shall provide a copy of the questions in an electronic format to the clerk of the Committee no later than 10 business days following a hearing. The chair shall transmit all questions received from members of the Committee to the appropriate witnesses and include the transmittal letter and the responses from the witnesses in the hearing record. After consultation with the ranking minority member, the chair is authorized to close the hearing record no earlier than 120 days from the date the questions were transmitted to the appropriate witnesses. Members assigned to a subcommittee may submit questions for the record to such subcommittee in a manner consistent with this Rule.

#### RULE 10.—SUBPOENA AUTHORITY

The power to authorize and issue subpoenas is delegated to the Chair of the full Committee, as provided for under clause 2(m)(3)(A)(i) of rule XI of the Rules of the House of Representatives. The Chair shall notify the Ranking Member prior to issuing any subpoena under such authority. To the extent practicable, the Chair shall consult with the Ranking Member at least 24 hours in advance of a subpoena being issued under such authority, excluding Saturdays, Sundays, and federal holidays. As soon as practicable after issuing any subpoena under such authority, the Chair shall notify in writing all members of the Committee of the issuance of the subpoena.

#### RULE 11.—DEPOSITION PROCEDURE

(a) Consistent with House rules, in accordance with Section 3(t) of H. Res. 5, the Chair, upon consultation with the Ranking Member, may order the taking of depositions pursuant to notice or subpoena as contemplated by this rule.

(b) The Chair or majority staff shall consult with the Ranking Member or minority staff no less than three business days before any notice or subpoena for a deposition is issued. After such consultation, all members shall receive written notice that a notice or subpoena for a deposition will be issued.

(c) A notice or subpoena issued under this rule shall specify the date, time, and place of the deposition and the method or methods by which the deposition will be recorded. Prior to testifying, a depo-

nent shall be provided with a copy of the Committee's rules and the Rules of the House of Representatives.

(d) A deposition shall be conducted by one or more members or Committee counsel(s) as designated by the Chair or Ranking Member.

(1) A deposition shall be taken under oath or affirmation administered by a member or a person otherwise authorized to administer oaths and affirmations.

(e) A deponent may be accompanied at a deposition by counsel to advise the deponent of the deponent's rights. Only members and Committee counsel, however, may examine the deponent. No one may be present at a deposition other than members, Committee staff designated by the Chair or Ranking Member, such individuals as may be required to administer the oath or affirmation and transcribe or record the proceedings, the deponent, and the deponent's counsel (including personal counsel and counsel for the entity employing the deponent if the scope of the deposition is expected to cover actions taken as part of the deponent's employment). Observers or counsel for other persons or entities may not attend.

(f)(1) Unless the majority, minority, and deponent agree otherwise, questions in a deposition shall be propounded in rounds, alternating between the majority and minority. A single round shall not exceed 60 minutes per side, unless the members or counsel conducting the deposition agree to a different length of questioning. In each round, a member or Committee counsel(s) designated by the Chair shall ask questions first, and the member or Committee counsel(s) designated by the Ranking Member shall ask questions second.

(2) Any objection made during a deposition must be stated concisely and in a nonargumentative and non-suggestive manner. Deponent may refuse to answer a question only to preserve a privilege. When the deponent has objected and refused to answer a question to preserve a privilege, the Chair may rule on any such objection in a manner consistent with House Regulations. If the Chair overrules any such objection and thereby orders a deponent to answer any question to which a privilege objection was lodged, such ruling shall be filed with the clerk of the Committee and shall be provided to members and the deponent no less than three days before the ruling is enforced at a reconvened deposition. If a member of the Committee appeals in writing the ruling of the Chair, the appeal shall be preserved for Committee consideration. A deponent who refuses to answer a question after being directed to answer by the Chair in writing may be subject to sanction, except that no sanctions may be imposed if the ruling of the Chair is reversed on appeal. In all cases, when deposition testimony for which an objection has been made is offered for admission in evidence before the Committee, all properly lodged objections then made shall be timely and shall be considered by the Committee prior to admission in evidence before the Committee.

(g) Deposition testimony shall be transcribed by stenographic means and may also be video recorded. The clerk of the Committee shall receive the transcript and any video recording and promptly forward such to minority staff at the same time the clerk distributes such to other majority staff.

(h) The individual administering the oath shall certify on the transcript that the deponent was duly sworn. The transcriber shall certify that the transcript is a true, verbatim record of the testimony, and the transcript and any exhibits shall be filed, as shall any video recording, with the clerk of the Committee. In no case shall any video recording be considered the official transcript of a deposition or otherwise supersede the certified written transcript.

(i) After receiving the transcript, majority staff shall make available in a manner to be determined by the Chair the transcript for review by the deponent or deponent's counsel. No later than ten business days thereafter, the deponent may submit suggested changes to the Chair. Committee majority staff may direct the clerk of the Committee to note any typographical errors, including any requested by the deponent or minority staff, via an errata sheet appended to the transcript. Any proposed substantive changes, modifications, clarifications, or amendments to the deposition testimony must be submitted by the deponent as an affidavit that includes the deponent's reasons therefore. Any substantive changes, modifications, clarifications, or amendments shall be included as an appendix to the transcript, a copy of which shall be promptly forwarded to minority staff.

(j) The Chair and Ranking Member shall consult regarding the release of deposition transcript or electronic recordings. If either objects in writing to a proposed release of a deposition transcript or electronic recording or a portion thereof, the matter shall be promptly referred to the Committee for resolution.

#### RULE 12.—QUORUMS

One-third of the members of the Committee or subcommittee shall constitute a quorum for taking any action other than amending Committee rules, closing a meeting from the public, reporting a measure or recommendation, or in the case of the Committee or a subcommittee authorizing a subpoena. For the enumerated actions, a majority of the Committee or subcommittee shall constitute a quorum. Any two members shall constitute a quorum for the purpose of taking testimony and receiving evidence.

#### RULE 13.—REFERRAL OF BILLS, RESOLUTIONS, AND OTHER MATTERS

(a) The Chair shall consult with subcommittee chairs regarding referral to the appropriate subcommittees of such bills, resolutions, and other matters that have been referred to the Committee. Once copies of a bill, resolution, or other matter are available to the Committee, the Chair shall, within three weeks of such availability, provide notice of referral, if any, to the appropriate subcommittee.

(b) Referral to a subcommittee shall not be made until three days have elapsed after written notification of such proposed referral to all subcommittee chairs, at which time such proposed referral shall be made unless one or more subcommittee chair shall have given written notice to the Chair of the full Committee and to the chair of each subcommittee that he or she intends to question such proposed referral at the next regularly scheduled meeting of the Committee, or at a special meeting of the Committee called for that



purpose, at which time referral shall be made by the majority members of the Committee. All bills shall be referred under this rule to the subcommittee of proper jurisdiction without regard to whether the author is or is not a member of the subcommittee. Upon a majority vote of the Committee, a bill, resolution, or other matter referred to a subcommittee in accordance with this rule may be recalled at any time for the Committee's direct consideration or for reference to another subcommittee.

(c) The Chair shall announce the date, place, and subject matter of a Committee meeting, which may not commence earlier than the third calendar day (excluding Saturdays, Sundays, or legal holidays except when the House is in session on such a day) on which members have notice thereof; but this requirement may be waived if the Chair of the Committee, with the concurrence of the Ranking Member, determines that there is good cause or the Committee so determines by majority vote in the presence of the number of members required under the rules of the Committee for the transaction of such business.

(d) When a bill or resolution is being considered by the Committee or a subcommittee, members shall provide the clerk in a timely manner a sufficient number of written copies of any amendment offered, so as to enable each member present to receive a copy thereof prior to taking action. However, if directed by the Chair or majority staff, an electronic submission to the clerk in a timely manner, in the manner prescribed by the Chair or majority staff, shall satisfy the requirement to provide the clerk in a timely manner a sufficient number of written copies of any amendment offered. A point of order may be made against any amendment not reduced to writing. A copy of each such amendment shall be maintained in the public records of the Committee or subcommittee, as the case may be.

(e) In determining the order in which amendments to a matter pending before the Committee or a subcommittee will be considered, the Chair may give priority to:

- (1) The Chair's mark, and

- (2) Amendments, otherwise in order, including amendments in the nature of a substitute, that have been filed with the Committee at least 24 hours prior to the Committee or subcommittee business meeting on said measure or matter.

(f) The Chair shall provide, in a timely manner, electronically or in paper form to the Ranking Member a copy of each report received by the Chair that is authorized by statute to be transmitted to Congress and addressed by rule II, section 2(b) of the Rules of the House of Representative, unless such report has been specifically marked as already having been sent to the Ranking Member or Minority Committee staff.

(g) The Chair or majority staff shall consult with the Ranking Member or minority staff before waiving Committee consideration of a bill referred to the Committee. The Chair shall provide to the Ranking Member a copy of any Committee letter exchanged with another committee waiving Committee consideration of a bill referred to the Committee within 24 hours of issuing such a letter.

## RULE 14.—VOTES

(a) With respect to each roll call vote on a motion to report any bill, resolution, or matter of a public character, and on any amendment offered thereto, the total number of votes cast for and against, and the names of those members voting for and against, shall be included in the Committee report on the measure or matter.

(b) In accordance with clause 2(h) of rule XI of the Rules of the House of Representatives, the Chair of the Committee or a subcommittee is authorized to postpone further proceedings when a record vote is ordered on the question of approving a measure or matter or on adopting an amendment. Such Chair may resume proceedings on a postponed request at any time after reasonable notice. When proceedings resume on a postponed question, notwithstanding any intervening order for the previous question, an underlying proposition shall remain subject to further debate or amendment to the same extent as when the question was postponed.

(c) The chair may conduct any record vote by electronic device in accordance with clause 2(n) of rule XI.

## RULE 15.—RECORDS AND ROLLCALLS

(a) Written records shall be kept of the proceedings of the Committee and of each subcommittee, including a record of the votes on any question on which a roll call is demanded. The result of each such roll call vote shall be made available by the Committee or subcommittee for inspection by the public at reasonable times and shall be made available on the Committee's website within 48 hours of such record vote. Information so available for public inspection and on the Committee's website shall include a description of the amendment, motion, order, or other proposition; the name of each member voting for and each member voting against such amendment, motion, order, or proposition; and the names of those members present but not voting. The text of an amendment offered to a measure or matter considered in Committee shall be made publicly available in electronic form not later than 24 hours after its final disposition in Committee. A record vote may be demanded by one-fifth of the members present or, in the apparent absence of a quorum, by any one member.

(b) In accordance with rule VII of the Rules of the House of Representatives, any official permanent record of the Committee (including any record of a legislative, oversight, or other activity of the Committee or any subcommittee) shall be made available for public use if such record has been in existence for 30 years, except that

(1) any record that the Committee (or a subcommittee) makes available for public use before such record is delivered to the Archivist under clause 2 of rule VII of the Rules of the House of Representatives shall be made available immediately, including any record described in subsection (a) of this Rule;

(2) any investigative record that contains personal data relating to a specific living individual (the disclosure of which would be an unwarranted invasion of personal privacy), any administrative record with respect to personnel, and any

record with respect to a hearing closed pursuant to clause 2(g)(2) of rule XI of the Rules of the House of Representatives shall be available if such record has been in existence for 50 years; or

(3) except as otherwise provided by order of the House of Representatives, any record of the Committee for which a time, schedule, or condition for availability is specified by order of the Committee (entered during the Congress in which the record is made or acquired by the Committee) shall be made available in accordance with the order of the Committee.

(c) The official permanent records of the Committee include non-current records of the Committee (including subcommittees) delivered by the Clerk of the House of Representatives to the Archivist of the United States for preservation at the National Archives and Records Administration, which are the property of and remain subject to the rules and orders of the House of Representatives.

(d)(1) Any order of the Committee with respect to any matter described in paragraph (2) of this subsection shall be adopted only if the notice requirements of Committee rule 12(c) have been met, a quorum consisting of a majority of the members of the Committee is present at the time of the vote, and a majority of those present and voting approve the adoption of the order, which shall be submitted to the Clerk of the House of Representatives, together with any accompanying report.

(2) This subsection applies to any order of the Committee that

(A) provides for the non-availability of any record subject to subsection (b) of this rule for a period longer than the period otherwise applicable; or

(B) is subsequent to, and constitutes a later order under clause 4(b) of rule VII of the Rules of the House of Representatives, regarding a determination of the Clerk of the House of Representatives with respect to authorizing the Archivist of the United States to make available for public use the records delivered to the Archivist under clause 2 of rule VII of the Rules of the House of Representatives; or

(C) specifies a time, schedule, or condition for availability pursuant to subsection (b)(3) of this rule.

#### RULE 16.—REPORTS

(a) Reports of the Committee. All Committee reports on bills or resolutions shall comply with the provisions of clause 2 of rule XI and clauses 2, 3, and 4 of rule XIII of the Rules of the House of Representatives.

(1) No such report shall be filed until copies of the proposed report have been available to all members at least 36 hours prior to such filing in the House of Representatives. No material change shall be made in the report distributed to members unless agreed to by the Ranking Member; but any member or members of the Committee may file, as part of the printed report, individual, minority, or dissenting views, without regard to the preceding provisions of this rule.

(2) Such 36-hour period shall not conclude earlier than the end of the period provided under clause 2(l) of rule XI of the Rules of the House of Representatives after the Committee ap-

proves a measure or matter if a member, at the time of such approval, gives notice of intention to file supplemental, minority, or additional views for inclusion as part of the printed report.

(3) To the extent practicable, any report prepared pursuant to a Committee or subcommittee study or investigation shall be available to members no later than 48 hours prior to consideration of any such report by the Committee or subcommittee, as the case may be.

(4) No such report shall be filed until copies of the proposed report have been available to all members at least 36 hours prior to such filing in the House of Representatives. No material change shall be made in the report distributed to members unless agreed to by the Ranking Member; but any member or members of the Committee may file, as part of the printed report, individual, minority, or dissenting views, without regard to the preceding provisions of this rule.

(5) Such 36-hour period shall not conclude earlier than the end of the period provided under clause 2(1) of rule XI of the Rules of the House of Representatives after the Committee approves a measure or matter if a member, at the time of such approval, gives notice of intention to file supplemental, minority, or additional views for inclusion as part of the printed report.

(6) To the extent practicable, any report prepared pursuant to a Committee or subcommittee study or investigation shall be available to members no later than 48 hours prior to consideration of any such report by the Committee or subcommittee, as the case may be.

(b) *Disclaimers.*

(1) A report on activities of the Committee required under clause 1 of rule XI of the Rules of the House of Representatives shall include the following disclaimer in the document transmitting the report to the Clerk of the House of Representatives: This report has not been officially adopted by the Committee on Education and Workforce (or any subcommittee thereof) and therefore may not necessarily reflect the views of its members. Such disclaimer need not be included if the report was circulated to all members of the Committee at least seven days prior to its submission to the House of Representatives and provision is made for the filing by any member, as part of the printed report, of individual, minority, or dissenting views.

(2) All Committee or subcommittee reports printed pursuant to legislative study or investigation and not approved by a majority vote of the Committee or subcommittee, as appropriate, shall contain the following disclaimer on the cover of such report: This report has not been officially adopted by the Committee on Education and Workforce (or pertinent subcommittee thereof) and therefore may not necessarily reflect the views of its members.

The minority party members of the Committee or subcommittee shall have three calendar days, excluding weekends and holidays, to file, as part of the printed report, supplemental, minority, or additional views.

(c) Reports of Subcommittees. Whenever a subcommittee has ordered a bill, resolution, or other matter to be reported to the Committee, the chair of the subcommittee reporting the bill, resolution, or matter to the Committee, or any member authorized by the subcommittee to do so, may report such bill, resolution, or matter to the Committee. It shall be the duty of the chair of the subcommittee to report or cause to be reported promptly such bill, resolution, or matter, and to take or cause to be taken the necessary steps to bring such bill, resolution, or matter to a vote.

(1) In any event, the report, described in the proviso in subsection (c)(2) of this rule, of any subcommittee on a measure which has been approved by the subcommittee shall be filed within seven calendar days (exclusive of days on which the House is not in session) after the day on which there has been filed with the staff director of the Committee a written request, signed by a majority of the members of the subcommittee, for the reporting of that measure. Upon the filing of any such request, the staff director of the Committee shall transmit immediately to the chair of the subcommittee a notice of the filing of that request.

(2) Bills, resolutions, or other matters favorably reported by a subcommittee shall automatically be placed upon the agenda of the Committee as of the time they are reported. No bill or resolution or other matter reported by a subcommittee shall be considered by the full Committee unless it has been delivered or electronically sent to all members and notice of its prior transmission has been in the hands of all members at least 48 hours prior to such consideration. When a bill is reported from a subcommittee, such measure shall be accompanied by a section-by-section analysis; and, if the Chair of the Committee so requires (in response to a request from the Ranking Member of the Committee or for other reasons), a comparison showing proposed changes in existing law.

#### RULE 17.—APPOINTMENT OF CONFEREES, NOTICE OF CONFERENCE MEETINGS, AND CONFERENCE MOTION

(a) Whenever in the legislative process it becomes necessary to appoint conferees, the Chair shall recommend to the Speaker as conferees the names of those members of the subcommittee that handled the legislation in the order of their seniority upon such subcommittee and such other Committee members as the Chair may designate with the approval of the majority party members. Recommendations of the Chair to the Speaker shall provide a ratio of majority party members to minority party members no less favorable to the majority party than the ratio of majority members to minority party members on the full Committee. In making assignments of minority party members as conferees, the Chair shall consult with the Ranking Member of the Committee.

(b) After the appointment of conferees pursuant to clause 11 of rule I of the Rules of the House of Representatives for matters within the jurisdiction of the Committee, the Chair shall notify all members appointed to the conference of meetings at least 48 hours before the commencement of the meeting. If such notice is not possible, then notice shall be given as soon as possible.

(c) The Chair is directed to offer a motion under clause 1 of rule XXII of the Rules of the House of Representatives whenever the Chair considers it appropriate.

**RULE 18.—MEASURES TO BE CONSIDERED UNDER SUSPENSION**

(a) A member of the Committee may not seek to suspend the Rules of the House of Representatives on any bill, resolution, or other matter that has been modified after such measure is ordered reported, unless notice of such action has been given to the Chair and Ranking Member of the full Committee.

(b) The Chair of the Committee shall not request to have scheduled any bill or resolution for consideration under suspension of the rules that expresses appreciation, commends, congratulates, celebrates, recognizes the accomplishments of, or celebrates the anniversary of, an entity, event, group, individual, institution, team, or government program; or acknowledges or recognizes a period of time for such purposes.

**RULE 19.—BROADCASTING OF COMMITTEE HEARINGS AND MEETINGS**

(a) Television, Radio and Still Photography.—

(1) Whenever a hearing or meeting conducted by the Committee or any subcommittee is open to the public, those proceedings shall be open to coverage by television, radio, and still photography subject to the requirements of clause 4 of rule XI of the Rules of the House of Representatives and except when the hearing or meeting is closed pursuant to the Rules of the House of Representatives and of the Committee. The coverage of any hearing or meeting of the Committee or any subcommittee thereof by television, radio, or still photography shall be under the direct supervision of the Chair of the Committee, the subcommittee chair, or other member of the Committee presiding at such hearing or meeting and may be terminated by such member in accordance with the Rules of the House of Representatives.

(2) Personnel providing coverage by the television and radio media shall be then currently accredited to the Radio and Television Correspondents' Galleries.

(3) Personnel providing coverage by still photography shall be then accredited to the Press Photographers' Gallery.

(b) Audio and Video Coverage of Committee Hearings and Meetings.—To the maximum extent practicable, the Committee shall provide audio and video coverage of each hearing or meeting for the transaction of business in a manner that allows the public to easily listen to and view the proceedings and shall maintain the recordings of such coverage in a manner that is easily accessible to the public, unless such hearing or meeting is closed pursuant to the Rules of the House of Representatives and of the Committee. Such coverage shall be fair and nonpartisan in accordance with clause 4(b) of rule XI of the Rules of the House of Representatives and other applicable Rules of the House of Representatives and of the Committee. Personnel providing such coverage shall be employees of the House of Representatives or currently accredited to the Radio and Television Correspondents' Galleries.

#### RULE 20.—COMMITTEE STAFF

(a) The employees of the Committee shall be appointed by the Chair in consultation with subcommittee chairs and other majority party members of the Committee within the budget approved for such purposes by the Committee.

(b) The staff appointed by the minority shall have their remuneration determined in such manner as the minority party members of the Committee shall determine within the budget approved for such purposes by the Committee.

#### RULE 21.—SUPERVISION AND DUTIES OF COMMITTEE STAFF

The staff of the Committee shall be under the general supervision and direction of the Chair, who shall establish and assign the duties and responsibilities of such staff members and delegate authority as he or she determines appropriate. The staff appointed by the minority shall be under the general supervision and direction of the minority party members of the Committee, who may delegate such authority as they determine appropriate. All Committee staff shall be assigned to Committee business and no other duties may be assigned to them.

#### RULE 22.—AUTHORIZATION FOR TRAVEL

(a) Consistent with the primary expense resolution and such additional expense resolutions as may have been approved, the provisions of this rule shall govern travel of Committee members and staff. Travel to be paid from funds set aside for the full Committee for any member or any staff member shall be paid only upon the prior authorization of the Chair. Travel may be authorized by the Chair for any member and any staff member in connection with the attendance of hearings conducted by the Committee or any subcommittee thereof and meetings, conferences, and investigations that involve activities or subject matter under the general jurisdiction of the Committee. The Chair shall review travel requests to assure the validity to Committee business. Before such authorization is given, there shall be submitted to the Chair in writing the following:

- (1) The purpose of the travel;
- (2) The dates during which the travel is to be made and the date or dates of the event for which the travel is being made
- (3) The location of the event for which the travel is to be made; and
- (4) The names of members and staff seeking authorization.

(b)(1) In the case of travel outside the United States of members and staff of the Committee for the purpose of conducting hearings, investigations, studies, or attending meetings and conferences involving activities or subject matter under the legislative assignment of the Committee or pertinent subcommittees, prior authorization must be obtained from the Chair, or, in the case of a subcommittee, from the subcommittee chair and the Chair. Before such authorization is given, there shall be submitted to the Chair, in writing, a request for such authorization. Each request, which shall be filed in a manner that allows for a reasonable period of

time for review before such travel is scheduled to begin, shall include the following:

- (A) The purpose of travel;
- (B) The dates during which the travel will occur;
- (C) The names of the countries to be visited and the length of time to be spent in each;
- (D) An agenda of anticipated activities for each country for which travel is authorized together with a description of the purpose to be served and the areas of Committee jurisdiction involved; and
- (E) The names of members and staff for whom authorization is sought.

(2) Requests for travel outside the United States may be initiated by the Chair or the chair of a subcommittee (except that individuals may submit a request to the Chair for the purpose of attending a conference or meeting) and shall be limited to members and permanent employees of the Committee.

(3) The Chair shall not approve a request involving travel outside the United States while the House is in session (except in the case of attendance at meetings and conferences or where circumstances warrant an exception).

(4) At the conclusion of any hearing, investigation, study, meeting, or conference for which travel outside the United States has been authorized pursuant to this rule, each subcommittee (or members and staff attending meetings or conferences) shall submit a written report to the Chair covering the activities of the subcommittee and containing the results of these activities and other pertinent observations or information gained as a result of such travel.

(c) Members and staff of the Committee performing authorized travel on official business shall be governed by applicable laws, resolutions, or regulations of the House of Representatives and of the Committee on House Administration pertaining to such travel, including rules, procedures, and limitations prescribed by the Committee on House Administration with respect to domestic and foreign expense allowances.

(d) Prior to the Chair's authorization for any travel, the Ranking Member shall be given a copy of the written request therefor.

#### RULE 23.—BUDGET AND EXPENSES

(a) The Chair, in consultation with the majority party members of the Committee, shall prepare a preliminary budget. Such budget shall include necessary amounts for staff personnel, for necessary travel, investigation, and other expenses of the Committee; and, after consultation with the minority party membership, the Chair shall include amounts budgeted to the minority party members for staff personnel to be under the direction and supervision of the minority party, travel expenses of minority party members and staff, and minority party office expenses. All travel expenses of minority party members and staff shall be paid for out of the amounts so set aside and budgeted. The Chair shall take whatever action is necessary to have the budget as finally approved by the Committee duly authorized by the House of Representatives. After such budget shall have been adopted, no change shall be made in such budget



unless approved by the Committee. The Chair or the chair of any standing subcommittee may initiate necessary travel requests as provided in Committee Rule 22 within the limits of their portion of the consolidated budget as approved by the House, and the Chair may execute necessary vouchers therefor.

(b) Subject to the Rules of the House of Representatives and procedures prescribed by the Committee on House Administration, and with the prior authorization of the Chair of the Committee in each case, there may be expended in any one session of Congress for necessary travel expenses of witnesses attending hearings in Washington, D.C.:

(1) Out of funds budgeted and set aside for each subcommittee, not to exceed \$5,000 for expenses of witnesses attending hearings of each such subcommittee;

(2) Out of funds budgeted for the full Committee majority, not to exceed \$5,000 for expenses of witnesses attending full Committee hearings; and

(3) Out of funds set aside to the minority party members:

(A) Not to exceed, for each of the subcommittees, \$5,000 for expenses of witnesses attending subcommittee hearings, and

(B) Not to exceed \$5,000 for expenses of witnesses attending full Committee hearings.

(c) A full and detailed monthly report accounting for all expenditures of Committee funds shall be maintained by the Committee, and it shall be available to each member of the Committee. Such report shall show the amount and purpose of each expenditure, and the budget to which such expenditure is attributed.

#### RULE 24.—CHANGES IN COMMITTEE RULES

The Committee shall not consider a proposed change in these rules unless the text of such change has been delivered or electronically sent to all members and notice of its prior transmission has been in the hands of all members at least 48 hours prior to such consideration.

### Committee on Energy and Commerce

BRETT GUTHRIE, Kentucky, *Chairman*

ROBERT E. LATTA, Ohio  
H. MORGAN GRIFFITH, Virginia  
GUS M. BILIRAKIS, Florida  
RICHARD HUDSON, North Carolina  
EARL L. "BUDDY" CARTER, Georgia  
GARY J. PALMER, Alabama  
NEAL P. DUNN, Florida  
DAN CRENSHAW, Texas  
JOHN JOYCE, Pennsylvania,

*Vice Chair*

RANDY K. WEBER, SR., Texas  
RICK W. ALLEN, Georgia  
TROY BALDERSON, Ohio  
RUSS FULCHER, Idaho  
AUGUST PFLUGER, Texas  
DIANA HARSHBARGER, Tennessee  
MARIANNETTE MILLER-MEEKS, Iowa  
KAT CAMMACK, Florida  
JAY OBERNOLTE, California  
JOHN JAMES, Michigan  
CLIFF BENTZ, Oregon  
ERIN HOUCHEIN, Indiana  
RUSSELL FRY, South Carolina  
LAUREL M. LEE, Florida  
NICHOLAS A. LANGWORTHY, New York  
THOMAS H. KEAN, JR., New Jersey  
MICHAEL A. RULLI, Ohio  
GABE EVANS, Colorado  
CRAIG A. GOLDMAN, Texas  
JULIE FEDORCHAK, North Dakota

FRANK PALLONE, JR., New Jersey,  
*Ranking Member*  
DIANA DEGETTE, Colorado  
JANICE D. SCHAKOWSKY, Illinois  
DORIS O. MATSUI, California  
KATHY CASTOR, Florida  
PAUL TONKO, New York  
YVETTE D. CLARKE, New York  
RAUL RUIZ, California  
SCOTT H. PETERS, California  
DEBBIE DINGELL, Michigan  
MARC A. VEASEY, Texas  
ROBIN L. KELLY, Illinois  
NANETTE DIAZ BARRAGÁN, California  
DARREN SOTO, Florida  
KIM SCHRIER, Washington  
LORI TRAHAN, Massachusetts  
LIZZIE FLETCHER, Texas  
ALEXANDRIA OCASIO-CORTEZ, New York  
JAKE AUCHINCLOSS, Massachusetts  
TROY A. CARTER, Louisiana  
ROBERT MENENDEZ, New Jersey  
KEVIN MULLIN, California  
GREG LANDSMAN, Ohio  
JENNIFER L. MCCLELLAN, Virginia

MEGAN JACKSON, *Staff Director*

### RULES OF THE COMMITTEE ON ENERGY AND COMMERCE FOR THE 119TH CONGRESS

(Adopted January 15, 2025)

#### RULE 1.—GENERAL PROVISIONS

(a) *Rules of the Committee.* The Rules of the House are the rules of the Committee on Energy and Commerce (the "Committee") and its subcommittees so far as is applicable.

(b) *Rules of the Subcommittees.* Each subcommittee of the Committee is part of the Committee and is subject to the authority and direction of the Committee and to its rules so far as is applicable. Written rules adopted by the Committee, not inconsistent with the Rules of the House, shall be binding on each subcommittee of the Committee.

#### RULE 2.—BUSINESS MEETINGS/MARKUPS

(a) *Regular Meeting Days.* The Committee shall meet on the fourth Tuesday of each month at 10 a.m., for the consideration of bills, resolutions, and other business, if the House is in session on that day. If the House is not in session on that day and the Committee has not met during such month, the Committee shall meet at the earliest practicable opportunity when the House is again in session. The chair of the Committee may, at his or her discretion,

cancel, delay, or defer any meeting required under this section, after consultation with the ranking minority member.

(b) *Additional Meetings.* The chair may call and convene, as he or she considers necessary, additional meetings of the Committee for the consideration of any bill or resolution pending before the Committee or for the conduct of other Committee business. The Committee shall meet for such purposes pursuant to that call of the chair.

(c) *Notice.* The date, time, place, and subject matter of any meeting of the Committee (other than a hearing) shall be announced at least 36 hours (exclusive of Saturdays, Sundays, and legal holidays except when the House is in session on such days) in advance of the commencement of such meeting. In no event shall such meeting commence earlier than the third calendar day (excluding Saturdays, Sundays, or legal holidays except when the House is in session on such a day) on which members have notice thereof.

(d) *Agenda.* The agenda for each Committee meeting, setting out all items of business to be considered, shall be provided to each member of the Committee at least 36 hours in advance of such meeting.

(e) *Availability of Texts.* No bill, recommendation, or other matter shall be considered by the Committee unless the text of the matter, together with an explanation, has been available to members of the Committee for three days (or 24 hours in the case of a substitute for introduced legislation). Such explanation shall include a summary of the major provisions of the legislation, an explanation of the relationship of the matter to present law, and a summary of the need for the legislation.

(f) *Waiver.* The requirements of subsections (c), (d), and (e) may be waived by a majority of those present and voting (a majority being present) of the Committee or by the chair with the concurrence of the ranking member, as the case may be.

### RULE 3.—HEARINGS

(a) *Notice.* The date, time, place, and subject matter of any hearing of the Committee shall be announced at least one week in advance of the commencement of such hearing, unless a determination is made in accordance with clause 2(g)(3) of rule XI of the Rules of the House that there is good cause to begin the hearing sooner.

(b) *Memorandum.* Each member of the Committee shall be provided, except in the case of unusual circumstances, with a memorandum at least 48 hours before each hearing explaining (1) the purpose of the hearing and (2) the names of any witnesses.

(c) *Witnesses.*

(1) Each witness who is to appear before the Committee shall file with the clerk of the Committee, at least two working days in advance of his or her appearance, sufficient copies, as determined by the chair of the Committee of a written statement of his or her proposed testimony to provide to members and staff of the Committee, the news media, and the general public. Each witness shall, to the greatest extent practicable, also provide a copy of such written testimony in an electronic format prescribed by the chair. Each witness shall limit his or

her oral presentation to a brief summary of the argument. The chair of the Committee or the presiding member may waive the requirements of this paragraph or any part thereof.

(2) To the greatest extent practicable, the written testimony of each witness appearing in a nongovernmental capacity shall include a curriculum vitae and a disclosure of any Federal grants or contracts or foreign government contracts and payments related to the subject matter of the hearing received during the current calendar year or either of the two preceding calendar years by the witness or by an entity represented by the witness. The disclosure shall include (i) the amount and source of each Federal grant (or subgrant thereof) or contract (or subcontract thereof) related to the subject matter of the hearing; and (ii) the amount and country of origin of any payment or contract related to the subject matter of the hearing originating with a foreign government.

(d) *Questioning.*

(1) The right to question the witnesses before the Committee shall alternate between majority and minority members. Each member shall be limited to 5 minutes for the questioning of witnesses until such time as each member who so desires has had an opportunity to question witnesses. No member shall be recognized for a second period of 5 minutes to question a witness until each member of the Committee present has been recognized once for that purpose. The chair shall recognize in order of appearance members who were not present when the meeting was called to order after all members who were present when the meeting was called to order have been recognized in the order of seniority on the Committee or relevant subcommittee, as the case may be.

(2) The chair, with the concurrence of the ranking minority member, or the Committee by motion, may permit an equal number of majority and minority members to question a witness for a specified, total period that is equal for each side and not longer than 30 minutes for each side. The chair, with the concurrence of the ranking minority member, or the Committee by motion, may also permit committee staff of the majority and minority to question a witness for a specified, total period that is equal for each side and not longer than 30 minutes for each side.

(3) Each member may submit to the chair of the Committee additional questions for the record, to be answered by the witnesses who have appeared. Each member shall provide a copy of the questions in an electronic format to the clerk of the Committee no later than 10 business days following a hearing. The chair shall transmit all questions received from members of the Committee to the appropriate witnesses and include the transmittal letter and the responses from the witnesses in the hearing record. After consultation with the ranking minority member, the chair is authorized to close the hearing record no earlier than 120 days from the date the questions were transmitted to the appropriate witnesses.

#### RULE 4.—VICE CHAIR; PRESIDING MEMBER

The chair shall designate a member of the majority party to serve as vice chair of the Committee, and shall designate a majority member of each subcommittee to serve as vice chair of each subcommittee. The vice chair of the Committee or subcommittee, as the case may be, shall preside at any meeting or hearing during the temporary absence of the chair. If the chair and vice chair of the Committee or subcommittee are not present at any meeting or hearing, the most senior ranking member of the majority party who is present shall preside at the meeting or hearing.

#### RULE 5.—OPEN PROCEEDINGS

Except as provided by the Rules of the House, each meeting and hearing of the Committee for the transaction of business, including the markup of legislation, and each hearing, shall be open to the public, including to radio, television, and still photography coverage, consistent with the provisions of rule XI of the Rules of the House.

#### RULE 6.—QUORUM

Testimony may be taken and evidence received at any hearing at which there are present not fewer than two members of the Committee or subcommittee in question. A majority of the members of the Committee or subcommittee shall constitute a quorum for those actions for which the House rules require a majority quorum. For the purposes of taking any other action, one-third of the members of the Committee shall constitute a quorum.

#### RULE 7.—OFFICIAL COMMITTEE RECORDS

(a)(1) Documents reflecting the proceedings of the Committee shall be made publicly available in electronic form on the Committee's website and in the Committee office for inspection by the public, as provided in rule XI, clause 2(e) of the Rules of the House not more than 24 hours after each meeting has adjourned, including a record showing those present at each meeting; and a record of the vote on any question on which a record vote is demanded, including a description of the amendment, motion, order, or other proposition, the name of each member voting for and each member voting against such amendment, motion, order, or proposition, and the names of those members of the committee present but not voting.

(2) *Record Votes.* A record vote may be demanded by one-fifth of the members present or, in the apparent absence of a quorum, by any one member. No demand for a record vote shall be made or obtained except for the purpose of procuring a record vote or in the apparent absence of a quorum.

(b) *Postponement of Votes.* In accordance with clause 2(h)(4) of rule XI of the Rules of the House, the chair of the Committee or a subcommittee, after consultation with the ranking minority member of the Committee or subcommittee, may (A) postpone further proceedings when a record vote is ordered on the question of approving a measure or matter or on adopting an amendment; and (B) resume proceedings on a postponed question at any time after

reasonable notice. When proceedings resume on a postponed question, notwithstanding any intervening order for the previous question, an underlying proposition shall remain subject to further debate or amendment to the same extent as when the question was postponed.

(c) *Archived Records.* The records of the Committee at the National Archives and Records Administration shall be made available for public use in accordance with rule VII of the Rules of the House. The chair shall notify the ranking minority member of any decision, pursuant to clause 3 (b)(3) or clause 4 of the Rule, to withhold a record otherwise available, and the matter shall be presented to the Committee for a determination on the written request of any member of the Committee. The chair shall consult with the ranking minority member on any communication from the Archivist of the United States or the Clerk of the House concerning the disposition of noncurrent records pursuant to clause 3(b) of the Rule.

#### RULE 8.—SUBCOMMITTEES

(a) *Establishment.* There shall be such standing subcommittees with such jurisdiction and size as determined by the majority party caucus of the Committee. The jurisdiction, number, and size of the subcommittees shall be determined by the majority party caucus prior to the start of the process for establishing subcommittee chairs and assignments.

(b) *Powers and Duties.* Each subcommittee is authorized to meet, hold hearings, receive testimony, mark up legislation, and report to the Committee on all matters referred to it. Subcommittee chairs shall set hearing and meeting dates only with the approval of the chair of the Committee with a view toward assuring the availability of meeting rooms and avoiding simultaneous scheduling of Committee and subcommittee meetings or hearings whenever possible.

(c) *Ratio of Subcommittees.* The majority caucus of the Committee shall determine an appropriate ratio of majority to minority party members for each subcommittee and the chair shall negotiate that ratio with the minority party, provided that the ratio of party members on each subcommittee shall be no less favorable to the majority than that of the full Committee, nor shall such ratio (a) provide for a majority of less than two majority members.

(d) *Selection of Subcommittee Members.* Prior to any organizational meeting held by the Committee, the majority and minority caucuses shall select their respective members of the standing subcommittees.

(e) *Ex Officio Members.* The chair and ranking minority member of the Committee shall be ex officio members with voting privileges of each subcommittee of which they are not assigned as members and may be counted for purposes of establishing a quorum in such subcommittees.

### RULE 9.—OPENING STATEMENTS

(a) *Written Statements.* All written opening statements at hearings and business meetings conducted by the Committee shall be made part of the permanent record.

(b) *Length.*

(1) At full committee hearings, the chair and ranking minority member shall be limited to 5 minutes each for an opening statement, and may designate another member to give an opening statement of not more than 5 minutes. At subcommittee hearings, the subcommittee chair and ranking minority member of the subcommittee shall be limited to 5 minutes each for an opening statement. In addition, the full committee chair and ranking minority member shall each be allocated 5 minutes for an opening statement for themselves or their designees at subcommittee hearings.

(2) At any business meeting of the Committee, statements shall be limited to 5 minutes each for the chair and ranking minority member (or their respective designee) of the Committee or subcommittee, as applicable, and 3 minutes each for all other members. The chair may further limit opening statements for Members (including, at the discretion of the chair, the chair and ranking minority member) to one minute.

### RULE 10.—REFERENCE OF LEGISLATION AND OTHER MATTERS

All legislation and other matters referred to the Committee shall be referred to the subcommittee of appropriate jurisdiction within two weeks of the date of receipt by the Committee unless: (1) action is taken by the full Committee within those two weeks, or (2) by majority vote of the members of the Committee, consideration is to be by the full Committee. In the case of legislation or other matters within the jurisdiction of more than one subcommittee, the chair of the Committee may, in his or her discretion, refer the matter simultaneously to two or more subcommittees for concurrent consideration, or may designate a subcommittee of primary jurisdiction and also refer the matter to one or more additional subcommittees for consideration in sequence (subject to appropriate time limitations), either on its initial referral or after the matter has been reported by the subcommittee of primary jurisdiction. Such authority shall include the authority to refer such legislation or matter to an ad hoc subcommittee appointed by the chair, with the approval of the Committee, from the members of the subcommittees having legislative or oversight jurisdiction.

### RULE 11.—MANAGING LEGISLATION ON THE HOUSE FLOOR

The chair, in his or her discretion, shall designate which member shall manage legislation reported by the Committee to the House.

### RULE 12.—COMMITTEE PROFESSIONAL AND CLERICAL STAFF APPOINTMENTS

(a) *Delegation of Staff.* Whenever the chair of the Committee determines that any professional staff member appointed pursuant to the provisions of clause 9 of rule X of the House of Representatives,

who is assigned to such chair and not to the ranking minority member, by reason of such professional staff member's expertise or qualifications will be of assistance to one or more subcommittees in carrying out their assigned responsibilities, he or she may delegate such staff member to such subcommittees for such purpose. A delegation of a member of the professional staff pursuant to this subsection shall be made after consultation with subcommittee chairs and with the approval of the subcommittee chair or chairs involved.

(b) *Minority Professional Staff.* Professional staff members appointed pursuant to clause 9 of rule X of the House of Representatives, who are assigned to the ranking minority member of the Committee and not to the chair of the Committee, shall be assigned to such Committee business as the minority party members of the Committee consider advisable.

(c) *Additional Staff Appointments.* In addition to the professional staff appointed pursuant to clause 9 of rule X of the House of Representatives, the chair of the Committee shall be entitled to make such appointments to the professional and clerical staff of the Committee as may be provided within the budget approved for such purposes by the Committee. Such appointee shall be assigned to such business of the full Committee as the chair of the Committee considers advisable.

(d) *Sufficient Staff.* The chair shall ensure that sufficient staff is made available to each subcommittee to carry out its responsibilities under the rules of the Committee.

(e) *Fair Treatment of Minority Members in Appointment of Committee Staff.* The chair shall ensure that the minority members of the Committee are treated fairly in appointment of Committee staff.

(f) *Contracts for Temporary or Intermittent Services.* Any contract for the temporary services or intermittent service of individual consultants or organizations to make studies or advise the Committee or its subcommittees with respect to any matter within their jurisdiction shall be deemed to have been approved by a majority of the members of the Committee if approved by the chair and ranking minority member of the Committee. Such approval shall not be deemed to have been given if at least one-third of the members of the Committee request in writing that the Committee formally act on such a contract, if the request is made within 10 days after the latest date on which such chair or chairs, and such ranking minority member or members, approve such contract.

#### RULE 13.—SUPERVISION, DUTIES OF STAFF

(a) *Supervision of Majority Staff.* The professional and clerical staff of the Committee not assigned to the minority shall be under the supervision and direction of the chair who, in consultation with the chairs of the subcommittees, shall establish and assign the duties and responsibilities of such staff members and delegate such authority as they determine is appropriate.

(b) *Supervision of Minority Staff.* The professional and clerical staff assigned to the minority shall be under the supervision and direction of the minority members of the Committee, who may delegate such authority as they determine appropriate.



#### RULE 14.—COMMITTEE BUDGET

(a) *Administration of Committee Budget.* The chair of the Committee, in consultation with the ranking minority member, shall for the 119th Congress attempt to ensure that the Committee receives necessary amounts for professional and clerical staff, travel, investigations, equipment, and miscellaneous expenses of the Committee and the subcommittees, which shall be adequate to fully discharge the Committee's responsibilities for legislation and oversight.

(b) *Monthly Expenditures Report.* Committee members shall be furnished a copy of each monthly report, prepared by the chair for the Committee on House Administration, which shows expenditures made during the reporting period and cumulative for the year by the Committee and subcommittees, anticipated expenditures for the projected Committee program, and detailed information on travel.

#### RULE 15.—BROADCASTING OF COMMITTEE HEARINGS

Any meeting or hearing that is open to the public may be covered in whole or in part by radio or television or still photography, subject to the requirements of clause 4 of rule XI of the Rules of the House. The coverage of any hearing or other proceeding of the Committee or any subcommittee thereof by television, radio, or still photography shall be under the direct supervision of the chair of the Committee, the subcommittee chair, or other member of the Committee presiding at such hearing or other proceeding and may be terminated by such member in accordance with the Rules of the House.

#### RULE 16.—SUBPOENA POWER

The power to authorize and issue subpoenas is delegated to the chair of the full Committee, as provided for under clause 2(m)(3)(A)(i) of rule XI of the Rules of the House of Representatives. The chair shall notify the ranking minority member prior to issuing any subpoena under such authority. To the extent practicable, the chair shall consult with the ranking minority member at least 72 hours in advance of a subpoena being issued under such authority. The chair shall report to the members of the Committee on the issuance of a subpoena as soon as practicable but in no event later than one week after issuance of such subpoena.

#### RULE 17.—TRAVEL OF MEMBERS AND STAFF

(a) *Approval of Travel.* Consistent with the primary expense resolution and such additional expense resolutions as may have been approved, travel to be reimbursed from funds set aside for the Committee for any member or any staff member shall be paid only upon the prior authorization of the chair. Travel may be authorized by the chair for any member and any staff member in connection with the attendance of hearings conducted by the Committee or any subcommittee thereof and meetings, conferences, and investigations that involve activities or subject matter under the general jurisdiction of the Committee. Before such authorization is given, there shall be submitted to the chair in writing the following: (1)

the purpose of the travel; (2) the dates during which the travel is to be made and the date or dates of the event for which the travel is being made; (3) the location of the event for which the travel is to be made; and (4) the names of members and staff seeking authorization.

(b) *Approval of Travel by Minority Members and Staff.* In the case of travel by minority party members and minority party staff members for the purpose set out in (a), the prior approval, not only of the chair but also of the ranking minority member, shall be required. Such prior authorization shall be given by the chair only upon the representation by the ranking minority member in writing setting forth those items enumerated in (1), (2), (3), and (4) of paragraph (a).

#### RULE 18.—WEBSITE

The chair shall maintain an official Committee website for the purposes of furthering the Committee's legislative and oversight responsibilities, including communicating information about the Committee's activities to Committee members and other members of the House. The ranking minority member may maintain an official website for the purpose of carrying out official responsibilities, including communicating information about the activities of the minority members of the Committee to Committee members and other members of the House.

#### RULE 19.—CONFERENCES

The chair of the Committee is directed to offer a motion under clause 1 of rule XXII of the Rules of the House whenever the chair considers it appropriate.

### Committee on Ethics

MICHAEL GUEST, Mississippi, *Chairman*

JOHN H. RUTHERFORD, Florida  
ANDREW R. GARBARINO, New York  
ASHLEY HINSON, Iowa  
NATHANIEL MORAN, Texas

MARK DeSAULNIER, California,  
*Ranking Member*  
DEBORAH K. ROSS, North Carolina  
GLENN IVEY, Maryland  
SYLVIA R. GARCIA, Texas  
SUHAS SUBRAMANYAM, Virginia

THOMAS A. RUST, *Staff Director and Chief Counsel*

## RULES OF THE COMMITTEE ON ETHICS FOR THE 119TH CONGRESS

(Adopted March 25, 2025)

### FOREWORD

The Committee on Ethics is unique in the House of Representatives. Consistent with the duty to carry out its advisory and enforcement responsibilities in an impartial manner, the Committee is the only standing committee of the House of Representatives the membership of which is divided evenly by party. These rules are intended to provide a fair procedural framework for the conduct of the Committee's activities and to help ensure that the Committee serves well the people of the United States, the House of Representatives, and the Members, officers, and employees of the House of Representatives.

### PART I—GENERAL COMMITTEE RULES

#### RULE 1.—GENERAL PROVISIONS

(a) So far as applicable, these rules and the Rules of the House of Representatives shall be the rules of the Committee and any subcommittee. The Committee adopts these rules under the authority of clause 2(a)(1) of rule XI of the Rules of the House of Representatives, 119th Congress.

(b) The rules of the Committee may be modified, amended, or repealed by a vote of a majority of the Committee.

(c) When the interests of justice so require, the Committee, by a majority vote of its members, may adopt any special procedures, not inconsistent with these rules, deemed necessary to resolve a particular matter before it. Copies of such special procedures shall be furnished to all parties in the matter.

(d) The Chair and Ranking Minority Member shall have access to such information that they request as necessary to conduct Committee business.

#### RULE 2.—DEFINITIONS

(a) "Committee" means the Committee on Ethics.

(b) "Complaint" means a written allegation of improper conduct against a Member, officer, or employee of the House of Representatives filed with the Committee with the intent to initiate an inquiry.

(c) “Inquiry” means an investigation by an investigative subcommittee into allegations against a Member, officer, or employee of the House of Representatives.

(d) “Investigate,” “Investigating,” and/or “Investigation” mean review of the conduct of a Member, officer, or employee of the House of Representatives that is conducted or authorized by the Committee, an investigative subcommittee, or the Chair and Ranking Minority Member of the Committee.

(e) “Board” means the Board of the Office of Congressional Conduct.

(f) “Referral” means a report sent to the Committee from the Board pursuant to House Rules and all applicable House Resolutions regarding the conduct of a House Member, officer, or employee, including any accompanying findings or other supporting documentation.

(g) “Investigative Subcommittee” means a subcommittee designated pursuant to Rule 19(a) to conduct an inquiry to determine if a Statement of Alleged Violation should be issued.

(h) “Statement of Alleged Violation” means a formal charging document filed by an investigative subcommittee with the Committee containing specific allegations against a Member, officer, or employee of the House of Representatives of a violation of the Code of Official Conduct, or of a law, rule, regulation, or other standard of conduct applicable to the performance of official duties or the discharge of official responsibilities.

(i) “Adjudicatory Subcommittee” means a subcommittee designated pursuant to Rule 23(a) that holds an adjudicatory hearing and determines whether the counts in a Statement of Alleged Violation are proved by clear and convincing evidence.

(j) “Sanction Hearing” means a Committee hearing to determine what sanction, if any, to adopt or to recommend to the House of Representatives.

(k) “Respondent” means a Member, officer, or employee of the House of Representatives who is the subject of an investigation.

(l) “Office of Advice and Education” refers to the Office established by section 803(i) of the Ethics Reform Act of 1989. The Office handles inquiries; prepares written opinions in response to specific requests; develops general guidance; and organizes seminars, workshops, and briefings for the benefit of the House of Representatives.

(m) “Member” means a Representative in, or a Delegate to, or the Resident Commissioner to, the U.S. House of Representatives.

### RULE 3.—ADVISORY OPINIONS AND WAIVERS

(a) The Office of Advice and Education shall handle inquiries; prepare written opinions providing specific advice, including reviews of requests for privately-sponsored travel pursuant to the Committee’s Travel Guidelines and Regulations; develop general guidance; and organize seminars, workshops, and briefings for the benefit of the House of Representatives.

(b) Any Member, officer, or employee of the House of Representatives may request a written opinion with respect to the propriety of any current or proposed conduct of such Member, officer, or employee.

(c) The Office of Advice and Education may provide information and guidance regarding laws, rules, regulations, and other standards of conduct applicable to Members, officers, and employees in the performance of their duties or the discharge of their responsibilities.

(d) In general, the Committee shall provide a written opinion to an individual only in response to a written request, and the written opinion shall address the conduct only of the inquiring individual, or of persons for whom the inquiring individual is responsible as employing authority.

(e) A written request for an opinion shall be addressed to the Chair of the Committee and shall include a complete and accurate statement of the relevant facts. A request shall be signed by the requester or the requester's authorized representative or employing authority. A representative shall disclose to the Committee the identity of the principal on whose behalf advice is being sought.

(f) Requests for privately-sponsored travel shall be treated like any other request for a written opinion for purposes of paragraphs (g) through (l).

(1) The Committee's Travel Guidelines and Regulations shall govern the request submission and Committee approval process for privately-sponsored travel consistent with House Rules.

(2) A request for privately-sponsored travel of a Member, officer, or employee shall include a completed and signed Traveler Form that attaches the Private Sponsor Certification Form and includes all information required by the Committee's Travel Guidelines and Regulations. A private sponsor offering officially-connected travel to a Member, officer, or employee must complete and sign a Private Sponsor Certification Form, and provide a copy of that form to the invitee(s).

(3) Any individual who knowingly and willfully falsifies, or who knowingly and willfully fails to file, any form required by the Committee's Travel Guidelines and Regulations may be subject to civil penalties and criminal sanctions pursuant to 18 U.S.C. §1001.

(g) The Office of Advice and Education shall prepare for the Committee a response to each written request for an opinion from a Member, officer, or employee. Each response shall discuss all applicable laws, rules, regulations, or other standards.

(h) Where a request is unclear or incomplete, the Office of Advice and Education may seek additional information from the requester.

(i) The Chair and Ranking Minority Member are authorized to take action on behalf of the Committee on any proposed written opinion that they determine does not require consideration by the Committee. If the Chair or Ranking Minority Member requests a written opinion, or seeks a waiver, extension, or approval pursuant to Rules 3(m), 4(c), 4(e), or 4(h), the next ranking member of the requester's party is authorized to act in lieu of the requester.

(j) The Committee shall keep confidential any request for advice from a Member, officer, or employee, as well as any response thereto. Upon request of any Member, officer, or employee who has submitted a written request for an opinion or submitted a request for privately-sponsored travel, the Committee may release to the requesting individual a copy of their own written request for advice.

or submitted travel forms, any subsequent written communications between such individual and Committee staff regarding the request, and any Committee advisory opinion or travel letter issued to that individual in response. The Committee shall not release any internal Committee staff work product, communications, or notes in response to such a request, except as authorized by the Committee.

(k) The Committee may take no adverse action in regard to any conduct that has been undertaken in reliance on a written opinion if the conduct conforms to the specific facts addressed in the opinion.

(l) Information provided to the Committee by a Member, officer, or employee seeking advice regarding prospective conduct may not be used as the basis for initiating an investigation under clause 3(a)(2) or clause 3(b) of rule XI of the Rules of the House of Representatives, if such Member, officer, or employee acts in good faith in accordance with the written advice of the Committee.

(m) A written request for a waiver of clause 5 of House Rule XXV (the House gift rule), or for any other waiver or approval, shall be treated in all respects like any other request for a written opinion.

(n) A written request for a waiver of clause 5 of House Rule XXV (the House gift rule) shall specify the nature of the waiver being sought and the specific circumstances justifying the waiver.

(o) An employee seeking a waiver of time limits applicable to travel paid for by a private source shall include with the request evidence that the employing authority is aware of the request. In any other instance where proposed employee conduct may reflect on the performance of official duties, the Committee may require that the requester submit evidence that the employing authority knows of the conduct.

#### RULE 4.—FINANCIAL DISCLOSURE

(a) In matters relating to Title I of the Ethics in Government Act of 1978, the Committee shall coordinate with the Clerk of the House of Representatives, Legislative Resource Center, to assure that appropriate individuals are notified of their obligation to file reports required to be filed under Title I of the Ethics in Government Act and that such individuals are provided in a timely fashion with filing instructions and forms developed by the Committee.

(b) The Committee shall coordinate with the Legislative Resource Center to assure that information that the Ethics in Government Act requires to be placed on the public record is made public.

(c) Any reports required to be filed under Title I of the Ethics in Government Act filed by Members of the Board of the Office of Congressional Ethics that are forwarded to the Committee by the Clerk shall not be subject to paragraphs (d) through (q) of this Rule. The Office of Congressional Ethics retains jurisdiction over review of the timeliness and completeness of filings by Members of the Board as the Board's supervising ethics office.

(d) The Chair and Ranking Minority Member are authorized to grant on behalf of the Committee requests for reasonable extensions of time for the filing of Financial Disclosure Statements. Any such request must be received by the Committee no later than the date on which the Statement in question is due. A request received

after such date may be granted by the Committee only in extraordinary circumstances. Such extensions for one individual in a calendar year shall not exceed a total of 90 days per Statement, including any amendment required by the Committee in accordance with clause (m). No extension shall be granted authorizing a non-incumbent candidate to file a statement later than 30 days prior to a primary or general election in which the candidate is participating.

(e) An individual who takes legally sufficient action to withdraw as a candidate before the date on which that individual's Financial Disclosure Statement is due under the Ethics in Government Act shall not be required to file a Statement. An individual shall not be excused from filing a Financial Disclosure Statement when withdrawal as a candidate occurs after the date on which such Statement was due.

(f) Any individual who files a report required to be filed under Title I of the Ethics in Government Act more than 30 days after the later of—

(1) the date such report is required to be filed, or

(2) if a filing extension is granted to such individual, the last day of the filing extension period, is required by such Act to pay a late filing fee of \$200. The Chair and Ranking Minority Member are authorized to approve requests that the fee be waived based on extraordinary circumstances.

(g) Any late report that is submitted without a required filing fee shall be deemed procedurally deficient and not properly filed.

(h) The Chair and Ranking Minority Member are authorized to approve requests for waivers of the aggregation and reporting of gifts as provided by section 102(a)(2)(C) of the Ethics in Government Act. If such a request is approved, both the incoming request and the Committee response shall be forwarded to the Legislative Resource Center for placement on the public record.

(i) The Chair and Ranking Minority Member are authorized to approve blind trusts as qualifying under section 102(f)(3) of the Ethics in Government Act. The correspondence relating to formal approval of a blind trust, the trust document, the list of assets transferred to the trust, and any other documents required by law to be made public, shall be forwarded to the Legislative Resource Center for such purpose.

(j) The Committee shall designate staff who shall review reports required to be filed under Title I of the Ethics in Government Act and, based upon information contained therein, indicate in a form and manner prescribed by the Committee whether the Statement appears substantially accurate and complete and the filer appears to be in compliance with applicable laws and rules.

(k) Each report required to be filed under Title I of the Ethics in Government Act shall be reviewed within 60 days after the date of filing.

(l) If the reviewing staff believes that additional information is required because (1) the report required to be filed under Title I of the Ethics in Government Act appears not substantially accurate or complete, or (2) the filer may not be in compliance with applicable laws or rules, then the reporting individual shall be notified in writing of the additional information believed to be required, or of

the law or rule with which the reporting individual does not appear to be in compliance. Such notice shall also state the time within which a response is to be submitted. Any such notice shall remain confidential.

(m) Within the time specified, including any extension granted in accordance with clause (d), a reporting individual who concurs with the Committee's notification that the report required to be filed under Title I of the Ethics in Government Act is not complete, or that other action is required, shall submit the necessary information or take appropriate action. Any amendment may be in the form of a revised report required to be filed under Title I of the Ethics in Government Act or an explanatory letter addressed to the Clerk of the House of Representatives.

(n) Any amendment shall be placed on the public record in the same manner as other reports required to be filed under Title I of the Ethics in Government Act. The individual designated by the Committee to review the original report required to be filed under Title I of the Ethics in Government Act shall review any amendment thereto.

(o) Within the time specified, including any extension granted in accordance with clause (d), a reporting individual who does not agree with the Committee that the report required to be filed under Title I of the Ethics in Government Act is deficient or that other action is required, shall be provided an opportunity to respond orally or in writing. If the explanation is accepted, a copy of the response, if written, or a note summarizing an oral response, shall be retained in Committee files with the original report.

(p) The Committee shall be the final arbiter of whether any report required to be filed under Title I of the Ethics in Government Act requires clarification or amendment.

(q) If the Committee determines, by vote of a majority of its members, that there is reason to believe that an individual has willfully failed to file a report required to be filed under Title I of the Ethics in Government Act or has willfully falsified or willfully failed to file information required to be reported, then the Committee shall refer the name of the individual, together with the evidence supporting its finding, to the Attorney General pursuant to section 104(b) of the Ethics in Government Act. Such referral shall not preclude the Committee from initiating such other action as may be authorized by other provisions of law or the Rules of the House of Representatives.

#### RULE 5.—MEETINGS

(a) The regular meeting day of the Committee shall be the second Tuesday of each month, except when the House of Representatives is not meeting on that day. When the Committee Chair determines that there is sufficient reason, meetings may be called on additional days. A regularly scheduled meeting need not be held when the Chair determines there is no business to be considered.

(b) The Chair shall establish the agenda for meetings of the Committee, and the Ranking Minority Member may place additional items on the agenda.

(c) All meetings of the Committee or any subcommittee shall occur in executive session unless the Committee or subcommittee,



by an affirmative vote of a majority of its members, opens the meeting to the public.

(d) Any hearing held by an adjudicatory subcommittee, or any sanction hearing held by the Committee, shall be open to the public unless the Committee or subcommittee, by an affirmative vote of a majority of its members, closes the hearing to the public.

(e) A subcommittee shall meet at the discretion of its Chair.

(f) Insofar as practicable, notice for any Committee or subcommittee meeting shall be provided at least seven days in advance of the meeting. The Chair of the Committee or subcommittee may waive such time period for good cause.

#### RULE 6.—COMMITTEE STAFF

(a) The staff is to be assembled and retained as a professional, nonpartisan staff.

(b) Each member of the staff shall be professional and demonstrably qualified for the position for which the individual is hired.

(c) The staff as a whole and each individual member of the staff shall perform all official duties in a nonpartisan manner.

(d) No member of the staff shall engage in any partisan political activity directly affecting any congressional or presidential election.

(e) No member of the staff or outside counsel may accept public speaking engagements or write for publication on any subject that is in any way related to the employment or duties with the Committee of such individual without specific prior approval from the Chair and Ranking Minority Member.

(f) All staff members shall be appointed by an affirmative vote of a majority of the members of the Committee. Such vote shall occur at the first meeting of the membership of the Committee during each Congress and as necessary during the Congress.

(g) Subject to the approval of the Committee on House Administration, the Committee may retain counsel not employed by the House of Representatives whenever the Committee determines, by an affirmative vote of a majority of the members of the Committee, that the retention of outside counsel is necessary and appropriate.

(h) If the Committee determines that it is necessary to retain staff members for the purpose of a particular investigation or other proceeding, then such staff shall be retained only for the duration of that particular investigation or proceeding.

(i) Outside counsel may be dismissed prior to the end of a contract between the Committee and such counsel only by a majority vote of the members of the Committee.

(j) In addition to any other staff provided for by law, rule, or other authority, with respect to the Committee, the Chair and Ranking Minority Member each may appoint one individual as a shared staff member from the respective personal staff of the Chair or Ranking Minority Member to perform service for the Committee. Such shared staff may assist the Chair or Ranking Minority Member on any subcommittee on which the Chair or Ranking Minority Member serves. Only paragraphs (c) and (e) of this Rule and Rule 7(b) shall apply to shared staff.

## RULE 7.—CONFIDENTIALITY

(a) Before any Member or employee of the Committee, including members of an investigative subcommittee selected under clause 5(a)(4) of rule X of the House of Representatives and shared staff designated pursuant to Committee Rule 6(j), may have access to information that is confidential under the rules of the Committee, the following oath (or affirmation) shall be executed in writing:

“I do solemnly swear (or affirm) that I will not disclose, to any person or entity outside the Committee on Ethics, any information received in the course of my service with the Committee, except as authorized by the Committee or in accordance with its rules.” Copies of the executed oath shall be provided to the Clerk of the House as part of the records of the House. Breaches of confidentiality shall be investigated by the Committee and appropriate action shall be taken.

(b) No member of the staff or outside counsel may make public, unless approved by an affirmative vote of a majority of the members of the Committee, any information, document, or other material that is confidential, derived from executive session, or classified and that is obtained during the course of employment with the Committee.

(c) Committee members and staff shall not disclose any evidence or information relating to any investigation or proceeding of the Committee or a subcommittee to any person or organization outside the Committee, unless authorized by the Committee.

(d) This rule shall not prohibit the Chair or Ranking Minority Member from disclosing to the Board of the Office of Congressional Ethics the existence of a Committee investigation, the name of the Member, officer, or employee of the House who is the subject of that investigation, and a brief statement of the scope of that investigation in a written request for referral pursuant to Rule 17A(k). Such disclosures will only be made subject to written confirmation from the Board that the information provided by the Chair or Ranking Minority Member will be kept confidential by the Board.

(e) A Statement of Alleged Violation and any written response thereto shall be made public at the first meeting or hearing on the matter that is open to the public after the respondent has been given full opportunity to respond pursuant to Rule 22. Any other materials in the possession of the Committee regarding such statement may be made public as authorized by the Committee to the extent consistent with the Rules of the House of Representatives. If no public hearing is held on the matter, the Statement of Alleged Violation and any written response thereto shall be included in the Committee’s final report on the matter to the House of Representatives.

(f) Unless otherwise determined by a vote of the Committee, only the Chair or Ranking Minority Member of the Committee, after consultation with each other, may make public statements regarding matters before the Committee or any subcommittee.

(g) The Committee may establish procedures necessary to prevent the unauthorized disclosure of any testimony or other information received by the Committee or its staff.

RULE 8.—SUBCOMMITTEES—GENERAL POLICY AND STRUCTURE

(a) Notwithstanding any other provision of these Rules, the Chair and Ranking Minority Member of the Committee may consult with an investigative subcommittee either on their own initiative or on the initiative of the subcommittee, shall have access to evidence and information before a subcommittee with whom they so consult, and shall not thereby be precluded from serving as full, voting members of any adjudicatory subcommittee. Except for the Chair and Ranking Minority Member of the Committee pursuant to this paragraph, evidence in the possession of an investigative subcommittee shall not be disclosed to other Committee members except by a vote of the subcommittee.

(b) The Committee may establish other noninvestigative and nonadjudicatory subcommittees and may assign to them such functions as it may deem appropriate. The membership of each subcommittee shall provide equal representation for the majority and minority parties.

(c) The Chair may refer any bill, resolution, or other matter before the Committee to an appropriate subcommittee for consideration. Any such bill, resolution, or other matter may be discharged from the subcommittee to which it was referred by a majority vote of the Committee.

(d) Any member of the Committee may sit with any noninvestigative or nonadjudicatory subcommittee, but only regular members of such subcommittee may vote on any matter before that subcommittee.

RULE 9.—QUORUMS AND MEMBER DISQUALIFICATION

(a) The quorum for the Committee or an investigative subcommittee to take testimony and to receive evidence shall be two members, unless otherwise authorized by the House of Representatives.

(b) The quorum for an adjudicatory subcommittee to take testimony, receive evidence, or conduct business shall consist of a majority plus one of the members of the adjudicatory subcommittee.

(c) Except as stated in clauses (a) and (b) of this rule, a quorum for the purpose of conducting business consists of a majority of the members of the Committee or subcommittee.

(d) A member of the Committee shall be ineligible to participate in any Committee or subcommittee proceeding in which such Member is a respondent.

(e) A member of the Committee may seek disqualification from participating in any investigation of the conduct of a Member, officer, or employee of the House of Representatives upon the submission in writing and under oath of an affidavit of disqualification stating that the member cannot render an impartial and unbiased decision. If the Committee approves and accepts such affidavit of disqualification, the Chair shall so notify the Speaker and ask the Speaker to designate a Member of the House of Representatives from the same political party as the disqualified member of the Committee to act as a member of the Committee in any Committee proceeding relating to such investigation.

## RULE 10.—VOTE REQUIREMENTS

(a) The following actions shall be taken only upon an affirmative vote of a majority of the members of the Committee or subcommittee, as appropriate:

- (1) Issuing a subpoena.
- (2) Adopting a full Committee motion to create an investigative subcommittee.
- (3) Adopting or amending of a Statement of Alleged Violation.
- (4) Finding that a count in a Statement of Alleged Violation has been proved by clear and convincing evidence.
- (5) Sending a letter of reproof.
- (6) Adopting a recommendation to the House of Representatives that a sanction be imposed.
- (7) Adopting a report relating to the conduct of a Member, officer, or employee.
- (8) Issuing an advisory opinion of general applicability establishing new policy.

(b) Except as otherwise provided by the Rules of the House and Committee, action may be taken by the Committee or any subcommittee thereof by a simple majority, a quorum being present.

(c) No motion made to take any of the actions enumerated in clause (a) of this Rule may be entertained by the Chair unless a quorum of the Committee is present when such motion is made.

## RULE 11.—COMMITTEE RECORDS

(a) All communications and all pleadings pursuant to these rules shall be filed with the Committee at the Committee's office or such other place as designated by the Committee.

(b) All records of the Committee which have been delivered to the Archivist of the United States shall be made available to the public in accordance with rule VII of the Rules of the House of Representatives.

## RULE 12.—BROADCASTS OF COMMITTEE AND SUBCOMMITTEE PROCEEDINGS

(a) Television or radio coverage of a Committee or subcommittee hearing or meeting shall be without commercial sponsorship.

(b) Not more than four television cameras, operating from fixed positions, shall be permitted in a hearing or meeting room. The Committee may allocate the positions of permitted television cameras among the television media in consultation with the Executive Committee of the Radio and Television Correspondents' Galleries.

(c) Television cameras shall be placed so as not to obstruct in any way the space between any witness giving evidence or testimony and any member of the Committee, or the visibility of that witness and that member to each other.

(d) Television cameras shall not be placed in positions that unnecessarily obstruct the coverage of the hearing or meeting by the other media.

## PART II—INVESTIGATIVE AUTHORITY

## RULE 13.—HOUSE RESOLUTION

Whenever the House of Representatives, by resolution, authorizes or directs the Committee to undertake an inquiry or investigation, the provisions of the resolution, in conjunction with these Rules, shall govern. To the extent the provisions of the resolution differ from these Rules, the resolution shall control.

## RULE 14.—COMMITTEE AUTHORITY TO INVESTIGATE—GENERAL POLICY

(a) Pursuant to clause 3(b) of rule XI of the Rules of the House of Representatives, the Committee may exercise its investigative authority when:

(1) information offered as a complaint, in writing and under oath, by a Member of the House of Representatives is transmitted directly to the Committee;

(2) information offered as a complaint, in writing and under oath, by an individual not a Member of the House is transmitted to the Committee, provided that a Member of the House certifies in writing that such Member believes the information is submitted in good faith and warrants the review and consideration of the Committee;

(3) the Committee, on its own initiative, undertakes an investigation;

(4) a Member, officer, or employee is indicted or otherwise formally charged with criminal conduct or is convicted of a felony in a Federal, State, or local court;

(5) the House of Representatives, by resolution, authorizes or directs the Committee to undertake an inquiry or investigation; or

(6) a referral from the Board is transmitted to the Committee.

(b) The Committee also has investigatory authority over:

(1) certain unauthorized disclosures of intelligence-related information, pursuant to House rule X, clauses 11(g)(4) and (g)(5);

(2) reports received from the Office of the Inspector General pursuant to House rule II, clause 6(c)(5);

(3) determinations regarding appeals from fines imposed by the Sergeant-at-Arms for the use of electronic devices in contravention of applicable House rules or policies, pursuant to House rule II, clause 3(g); and

(4) information received from the Office of Congressional Workplace Rights, pursuant to the Congressional Accountability Act of 1995.

## RULE 15.—COMPLAINTS

(a) A complaint submitted to the Committee shall be in writing, dated, and properly verified (a document will be considered properly verified where a notary executes it with the language, “Signed and sworn to (or affirmed) before me on (date) by (the name of the person)”) setting forth in simple, concise, and direct statements—

(1) the name and legal address of the party filing the complaint (hereinafter referred to as the “complainant”);

(2) the name and position or title of the respondent(s);

(3) the nature of the alleged violation of the Code of Official Conduct or of other law, rule, regulation, or other standard of conduct applicable to the performance of duties or discharge of responsibilities; and

(4) the facts alleged to give rise to the violation. The complaint shall not contain innuendo, speculative assertions, or conclusory statements.

(b) Any documents in the possession of the complainant that relate to the allegations may be submitted with the complaint.

(c) Information offered as a complaint by a Member of the House of Representatives may be transmitted directly to the Committee.

(d) Information offered as a complaint by an individual not a Member of the House may be transmitted to the Committee, provided that a Member of the House certifies in writing that such Member believes the information is submitted in good faith and warrants the review and consideration of the Committee.

(e) A complaint must be accompanied by a certification, which may be unsworn, that the complainant has provided an exact copy of the filed complaint and all attachments to the respondent(s).

(f) The Committee may defer action on a complaint against a Member, officer, or employee of the House of Representatives when the complaint alleges conduct that the Committee has reason to believe is being reviewed by appropriate law enforcement or regulatory authorities, or when the Committee determines that it is appropriate for the conduct alleged in the complaint to be reviewed initially by law enforcement or regulatory authorities.

(g) A complaint may not be amended without leave of the Committee. Otherwise, any new allegations of improper conduct must be submitted in a new complaint that independently meets the procedural requirements of the Rules of the House of Representatives and the Committee’s rules.

(h) The Committee shall not accept, and shall return to the complainant, any complaint submitted within the 60 days before a Federal, State, or local election in which the subject of the complaint is a candidate.

(i) The Committee shall not consider a complaint, nor shall any investigation be undertaken by the Committee, of any alleged violation which occurred before the third previous Congress unless the Committee determines that the alleged violation is directly related to an alleged violation which occurred in a more recent Congress.

#### RULE 16.—DUTIES OF COMMITTEE CHAIR AND RANKING MINORITY MEMBER

(a) Whenever information offered as a complaint is submitted to the Committee, the Chair and Ranking Minority Member shall have 14 calendar days or 5 legislative days, whichever occurs first, to determine whether the information meets the requirements of the Committee’s rules for what constitutes a complaint.

(b) Whenever the Chair and Ranking Minority Member jointly determine that information submitted to the Committee meets the requirements of the Committee’s rules for what constitutes a com-

plaint, they shall have 45 calendar days or 5 legislative days, whichever is later, after the date that the Chair and Ranking Minority Member determine that information filed meets the requirements of the Committee's rules for what constitutes a complaint, unless the Committee by an affirmative vote of a majority of its members votes otherwise, to—

(1) recommend to the Committee that it dispose of the complaint, or any portion thereof, in any manner that does not require action by the House, which may include dismissal of the complaint or resolution of the complaint by a letter to the Member, officer, or employee of the House against whom the complaint is made;

(2) establish an investigative subcommittee; or

(3) request that the Committee extend the applicable 45-calendar day period when they determine more time is necessary in order to make a recommendation under paragraph (1) or (2) of rule 16(b).

(c) The Chair and Ranking Minority Member may jointly gather additional information concerning alleged conduct which is the basis of a complaint or of information offered as a complaint until they have established an investigative subcommittee or the Chair or Ranking Minority Member has placed on the agenda the issue of whether to establish an investigative subcommittee.

(d) If the Chair and Ranking Minority Member jointly determine that information submitted to the Committee meets the requirements of the Committee rules for what constitutes a complaint, and the complaint is not disposed of within 45 calendar days or 5 legislative days, whichever is later, and no additional 45-day extension is made, then they shall establish an investigative subcommittee and forward the complaint, or any portion thereof, to that subcommittee for its consideration. If at any time during the time period either the Chair or Ranking Minority Member places on the agenda the issue of whether to establish an investigative subcommittee, then an investigative subcommittee may be established only by an affirmative vote of a majority of the members of the Committee.

(e) Whenever the Chair and Ranking Minority Member jointly determine that information submitted to the Committee does not meet the requirements for what constitutes a complaint set forth in the Committee rules, they may (1) return the information to the complainant with a statement that it fails to meet the requirements for what constitutes a complaint set forth in the Committee's rules; or (2) recommend to the Committee that it authorize the establishment of an investigative subcommittee.

#### RULE 17.—PROCESSING OF COMPLAINTS

(a) If a complaint is in compliance with House and Committee rules, a copy of the complaint and the Committee rules shall be forwarded to the respondent(s) within 5 days with notice that the complaint conforms to the applicable rules.

(b) A respondent may, within 30 days of the Committee's notification in clause (a), provide to the Committee any information relevant to a complaint filed with the Committee. The respondent may submit a written statement in response to the complaint. Such

a statement shall be signed by the respondent. If the statement is prepared by counsel for the respondent, the respondent shall sign a representation that the respondent has reviewed the response and agrees with the factual assertions contained therein.

(c) The Committee staff may request information from a respondent or obtain additional information relevant to the case from other sources prior to the establishment of an investigative subcommittee only when so directed by the Chair and Ranking Minority Member.

(d) The respondent(s) shall be notified in writing regarding the Chair and Ranking Minority Member's determination under rule 16(e) or the Committee's decision either to dispose of the complaint or to create an investigative subcommittee.

#### RULE 17A.—REFERRALS FROM THE BOARD OF THE OFFICE OF CONGRESSIONAL CONDUCT

(a) The Committee has exclusive jurisdiction over the interpretation, administration, and enforcement of the Code of Official Conduct pursuant to clause 1(g) of House rule X. Receipt of referrals from the Board under this rule does not limit the Committee's discretion to address referrals in any way through the appropriate procedures authorized by Committee rules. The Committee shall review the report and findings transmitted by the Board without prejudice or presumptions as to the merit of the allegations.

(b)(1) Whenever the Committee receives either (A) a referral containing a written report and any findings and supporting documentation from the Board; or (B) a referral from the Board pursuant to a request under rule 17A(k), the Chair shall have 45 calendar days or 5 legislative days after the date the referral is received, whichever is later, to make public the report and findings of the Board unless the Chair and Ranking Minority Member jointly decide, or the Committee votes, to withhold such information for not more than one additional 45-day period.

(2) At least one calendar day before the Committee makes public any report and findings of the Board, the Chair shall notify in writing the Board and the Member, officer, or employee who is the subject of the referral of the impending public release of these documents. At the same time, the Chair shall transmit a copy of any public statement on the Committee's disposition of the matter and any accompanying Committee report to the individual who is the subject of the referral.

(3) All public statements and reports and findings of the Board that are required to be made public under this rule shall be posted on the Committee's website.

(c) If the OCC report and findings are withheld for an additional 45-day period pursuant to paragraph (b)(1), the Chair shall—

(1) make a public statement on the day of such decision or vote that the matter referred from the Board has been extended; and

(2) make public the written report and findings pursuant to paragraph (b) upon the termination of such additional period.

(d) If the Board transmits a report with a recommendation to dismiss or noting a matter as unresolved due to a tie vote, and the matter is extended for an additional period as provided in paragraph (b), the Committee is not required to make a public state-



ment that the matter has been extended pursuant to paragraph (b)(1).

(e) If the Committee votes to dismiss a matter referred from the Board, the Committee is not required to make public the written report and findings of the Board pursuant to paragraph (c) unless the Committee's vote is inconsistent with the recommendation of the Board. A vote by the Committee to dismiss a matter is not considered inconsistent with a report from the Board that the matter is unresolved by the Board due to a tie vote.

(f) Except as provided by paragraph (g):

(1) If the Committee establishes an investigative subcommittee respecting any matter referred by the Board, then the report and findings of the Board shall not be made public until the conclusion of the investigative subcommittee process. The Committee shall issue a public statement noting the establishment of an investigative subcommittee, which shall include the name of the Member, officer, or employee who is the subject of the inquiry, and shall set forth the alleged violation.

(2) If any such investigative subcommittee does not conclude its review within one year after the Board's referral, then the Committee shall make public the report of the Board no later than one year after the referral. If the investigative subcommittee does not conclude its review before the end of the Congress in which the report of the Board is made public, the Committee shall make public any findings of the Board on the last day of that Congress.

(g) If the vote of the Committee is a tie or the Committee fails to act by the close of any applicable period(s) under this rule, the report and the findings of the Board shall be made public by the Committee, along with a public statement by the Chair explaining the status of the matter.

(h)(1) If the Committee agrees to a request from an appropriate law enforcement or regulatory authority to defer taking action on a matter referred by the Board under paragraph (b)—

(A) The Committee is not required to make public the written report and findings of the Board pursuant to paragraph (c), except that if the recommendation of the Board is that the matter requires further review, the Committee shall make public the written report of the Board but not the findings; and

(B) The Committee shall make a public statement that it is deferring taking action on the matter at the request of such law enforcement or regulatory authority within one day (excluding weekends and public holidays) of the day that the Committee agrees to the request.

(2) If the Committee has not acted on the matter within one year of the date the public statement described in paragraph (h)(1)(B) is released, the Committee shall make a public statement that it continues to defer taking action on the matter. The Committee shall make a new statement upon the expiration of each succeeding one-year period during which the Committee has not acted on the matter.

(i) The Committee shall not accept, and shall return to the Board, any referral from the Board within 60 days before a Fed-

eral, State, or local election in which the subject of the referral is a candidate.

(j) The Committee may postpone any reporting requirement under this rule that falls within that 60-day period until after the date of the election in which the subject of the referral is a candidate. For purposes of calculating any applicable period under this Rule, any days within the 60-day period before such an election and the date of the election shall not be counted.

(k)(1) At any time after the Committee receives written notification from the Board of the Office of Congressional Ethics that the Board is undertaking a review of alleged conduct of any Member, officer, or employee of the House at a time when the Committee is investigating, or has completed an investigation of the same matter, the Committee may so notify the Board in writing and request that the Board cease its review and refer the matter to the Committee for its consideration immediately. The Committee shall also notify the Board in writing if the Committee has not reached a final resolution of the matter or has not referred the matter to the appropriate Federal or State authorities by the end of any applicable time period specified in Rule 17A (including any permissible extension).

(2) The Committee may not request a second referral of the matter from the Board if the Committee has notified the Board that it is unable to resolve the matter previously requested pursuant to this section. The Board may subsequently send a referral regarding a matter previously requested and returned by the Committee after the conclusion of the Board's review process.

#### RULE 18.—COMMITTEE-INITIATED INQUIRY OR INVESTIGATION

(a) Notwithstanding the absence of a filed complaint, the Committee may consider any information in its possession indicating that a Member, officer, or employee may have committed a violation of the Code of Official Conduct or any law, rule, regulation, or other standard of conduct applicable to the conduct of such Member, officer, or employee in the performance of the duties or the discharge of the responsibilities of such individual. The Chair and Ranking Minority Member may jointly gather additional information concerning such an alleged violation by a Member, officer, or employee unless and until an investigative subcommittee has been established. The Chair and Ranking Minority Member may also jointly take appropriate action consistent with Committee Rules to resolve the matter.

(b) If the Committee votes to establish an investigative subcommittee, the Committee shall proceed in accordance with Rule 19.

(c) Any written request by a Member, officer, or employee of the House of Representatives that the Committee conduct an investigation into such person's own conduct shall be considered in accordance with subsection (a) of this rule.

(d) An investigation shall not be undertaken regarding any alleged violation that occurred before the third previous Congress unless a majority of the Committee determines that the alleged violation is directly related to an alleged violation that occurred in a more recent Congress.

(e)(1) An inquiry shall be undertaken by an investigative subcommittee with regard to any felony conviction of a Member, officer, or employee of the House of Representatives in a Federal, State, or local court who has been sentenced. Notwithstanding this provision, the Chair and Ranking Minority Member have the discretion to gather information pursuant to subsection (a) of this rule, and the Committee has the discretion to initiate an inquiry upon an affirmative vote of a majority of the members of the Committee, at any time prior to conviction or sentencing.

(2) Not later than 30 days after a Member of the House is indicted or otherwise formally charged with criminal conduct in any Federal, State, or local court, the Committee shall either initiate an inquiry upon a majority vote of the members of the Committee or submit a report to the House describing its reasons for not initiating an inquiry and describing the actions, if any, that the Committee has taken in response to the allegations.

#### RULE 19.—INVESTIGATIVE SUBCOMMITTEE

(a)(1) Upon the establishment of an investigative subcommittee, the Chair and Ranking Minority Member of the Committee shall designate four members (with equal representation from the majority and minority parties) to serve as an investigative subcommittee to undertake an inquiry. Members of the Committee and Members of the House selected pursuant to clause 5(a)(4)(A) of rule X of the House of Representatives are eligible for appointment to an investigative subcommittee, as determined by the Chair and Ranking Minority Member of the Committee. At the time of appointment, the Chair shall designate one member of the subcommittee to serve as the Chair and the Ranking Minority Member shall designate one member of the subcommittee to serve as the ranking minority member of the investigative subcommittee. The Chair and Ranking Minority Member of the Committee may serve as members of an investigative subcommittee, but may not serve as non-voting, ex-officio members.

(2) A respondent shall be notified of the membership of the investigative subcommittee and shall have 10 days after such notice is transmitted to object to the participation of any subcommittee member. Such objection shall be in writing and must be on the grounds that the subcommittee member cannot render an impartial and unbiased decision. The members of the Committee shall engage in a collegial discussion regarding such objection. The subcommittee member against whom the objection is made shall be the sole judge of any disqualification and may choose to seek disqualification from participating in the inquiry pursuant to rule 9(e).

(b) In an inquiry undertaken by an investigative subcommittee—

(1) All proceedings, including the taking of testimony, shall be conducted in executive session and all evidence or testimony produced pursuant to subpoena or otherwise shall be deemed to have been taken or produced in executive session.

(2) The investigative subcommittee, through any of its members or the staff, shall ask the respondent(s) and all witnesses whether they intend to be represented by counsel. If so, the respondent or witnesses or their legal representatives shall provide written designation of counsel. A respondent or witness

who is represented by counsel shall not be questioned in the absence of counsel unless an explicit waiver is obtained.

(3) The subcommittee shall provide the respondent(s) an opportunity to present, orally or in writing, a statement, which must be under oath or affirmation, regarding the allegations and any other relevant questions arising out of the inquiry.

(4) The staff may interview witnesses, examine documents and other evidence, and request that submitted statements be under oath or affirmation and that documents be certified as to their authenticity and accuracy.

(5) The subcommittee, by a majority vote of its members, may require, by subpoena or otherwise, the attendance and testimony of witnesses and the production of such books, records, correspondence, memoranda, papers, documents, and other items as it deems necessary to the conduct of the inquiry. Unless the Committee otherwise provides, the subpoena power shall rest in the Chair and Ranking Minority Member of the Committee and a subpoena shall be issued upon the request of the investigative subcommittee.

(6) Required testimony shall be given under oath or affirmation. The form of the oath or affirmation shall be: "Do you solemnly swear (or affirm) that the testimony you will give before this subcommittee in the matter now under consideration will be the truth, the whole truth, and nothing but the truth (so help you God)?" The oath or affirmation shall be administered by the Chair or any individual designated by the Chair to administer oaths.

(c) During the inquiry, the procedure respecting the admissibility of evidence and rulings shall be as follows:

(1) Any relevant evidence shall be admissible unless the evidence is privileged under the precedents of the House of Representatives.

(2) The Chair of the subcommittee or other presiding member at any investigative subcommittee proceeding shall rule upon any question of admissibility or relevance of evidence, motion, procedure, or any other matter, and may direct any witness to answer any question under penalty of contempt. A witness, witness counsel, or a member of the subcommittee may appeal any rulings to the members present at that proceeding. A majority vote of the members present at such proceeding on such appeal shall govern the question of admissibility, and no appeal shall lie to the Committee.

(3) Whenever a person is determined by a majority vote to be in contempt of the subcommittee, the matter may be referred to the Committee to determine whether to refer the matter to the House of Representatives for consideration.

(4) Committee counsel may, subject to subcommittee approval, enter into stipulations with a respondent and/or the respondent's counsel as to facts that are not in dispute.

(d) Upon an affirmative vote of a majority of the subcommittee members, and an affirmative vote of a majority of the full Committee, an investigative subcommittee may expand the scope of its inquiry.

(e) Upon completion of the inquiry, the staff shall draft for the investigative subcommittee a report that shall contain a comprehensive summary of the information received regarding the alleged violations.

(f) Upon completion of the inquiry, an investigative subcommittee, by a majority vote of its members, may adopt a Statement of Alleged Violation if it determines that there is substantial reason to believe that a violation of the Code of Official Conduct, or of a law, rule, regulation, or other standard of conduct applicable to the performance of official duties or the discharge of official responsibilities by a Member, officer, or employee of the House of Representatives has occurred. If more than one violation is alleged, such Statement shall be divided into separate counts. Each count shall relate to a separate violation, shall contain a plain and concise statement of the alleged facts of such violation, and shall include a reference to the provision of the Code of Official Conduct or law, rule, regulation, or other applicable standard of conduct governing the performance of duties or discharge of responsibilities alleged to have been violated. A copy of such Statement shall be transmitted to the respondent and the respondent's counsel.

(g) If the investigative subcommittee does not adopt a Statement of Alleged Violation, it shall transmit to the Committee a report containing a summary of the information received in the inquiry, its conclusions and reasons therefore, and any appropriate recommendation.

(h) An investigative subcommittee may transmit a single report regarding multiple respondents, but shall adopt a separate Statement of Alleged Violation for each respondent where applicable.

#### RULE 20.—AMENDMENTS TO STATEMENTS OF ALLEGED VIOLATION

(a) An investigative subcommittee may, upon an affirmative vote of a majority of its members, amend its Statement of Alleged Violation any time before the Statement of Alleged Violation is transmitted to the Committee; and

(b) If an investigative subcommittee amends its Statement of Alleged Violation, the respondent shall be notified in writing and shall have 30 calendar days from the date of that notification to file an answer to the amended Statement of Alleged Violation.

#### RULE 21.—COMMITTEE REPORTING REQUIREMENTS

(a) Whenever an investigative subcommittee does not adopt a Statement of Alleged Violation and transmits a report to that effect to the Committee, the Committee may by an affirmative vote of a majority of its members transmit such report to the House of Representatives;

(b) Whenever an investigative subcommittee adopts a Statement of Alleged Violation but recommends that no further action be taken, it shall transmit a report to the Committee regarding the Statement of Alleged Violation; and

(c) Whenever an investigative subcommittee adopts a Statement of Alleged Violation, the respondent admits to the violations set forth in such Statement, the respondent waives the right to an ad-

judicatory hearing, and the respondent's waiver is approved by the Committee—

(1) the subcommittee shall prepare a report for transmittal to the Committee, a final draft of which shall be provided to the respondent not less than 15 calendar days before the subcommittee votes on whether to adopt the report;

(2) the respondent may submit views in writing regarding the final draft to the subcommittee within 7 calendar days of receipt of that draft;

(3) the subcommittee shall transmit a report to the Committee regarding the Statement of Alleged Violation together with any views submitted by the respondent pursuant to subparagraph (2), and the Committee shall make the report, together with the respondent's views, available to the public before the commencement of any sanction hearing; and

(4) the Committee shall by an affirmative vote of a majority of its members issue a report and transmit such report to the House of Representatives, together with the respondent's views previously submitted pursuant to subparagraph (2) and any additional views respondent may submit for attachment to the final report; and

(d) Members of the Committee shall have not less than 72 hours to review any report transmitted to the Committee by an investigative subcommittee before both the commencement of a sanction hearing and the Committee vote on whether to adopt the report.

#### RULE 22.—RESPONDENT'S ANSWER

(a)(1) Within 30 days from the date of transmittal of a Statement of Alleged Violation, the respondent shall file with the investigative subcommittee an answer, in writing and under oath, signed by respondent and respondent's counsel. Failure to file an answer within the time prescribed shall be considered by the Committee as a denial of each count.

(2) The answer shall contain an admission to or denial of each count set forth in the Statement of Alleged Violation and may include negative, affirmative, or alternative defenses and any supporting evidence or other relevant information.

(b) The respondent may file a Motion for a Bill of Particulars within 10 days of the date of transmittal of the Statement of Alleged Violation. If a Motion for a Bill of Particulars is filed, the respondent shall not be required to file an answer until 20 days after the subcommittee has replied to such motion.

(c)(1) The respondent may file a Motion to Dismiss within 10 days of the date of transmittal of the Statement of Alleged Violation or, if a Motion for a Bill of Particulars has been filed, within 10 days of the date of the subcommittee's reply to the Motion for a Bill of Particulars. If a Motion to Dismiss is filed, the respondent shall not be required to file an answer until 20 days after the subcommittee has replied to the Motion to Dismiss, unless the respondent previously filed a Motion for a Bill of Particulars, in which case the respondent shall not be required to file an answer until 10 days after the subcommittee has replied to the Motion to Dismiss. The investigative subcommittee shall rule upon any motion to dismiss filed during the period between the establishment

of the subcommittee and the subcommittee's transmittal of a report or Statement of Alleged Violation to the Committee or to the Chair and Ranking Minority Member at the conclusion of an inquiry, and no appeal of the subcommittee's ruling shall lie to the Committee.

(2) A Motion to Dismiss may be made on the grounds that the Statement of Alleged Violation fails to state facts that constitute a violation of the Code of Official Conduct or other applicable law, rule, regulation, or standard of conduct, or on the grounds that the Committee lacks jurisdiction to consider the allegations contained in the Statement.

(d) Any motion filed with the subcommittee pursuant to this rule shall be accompanied by a Memorandum of Points and Authorities.

(e)(1) The Chair of the investigative subcommittee, for good cause shown, may permit the respondent to file an answer or motion after the day prescribed above.

(2) If the ability of the respondent to present an adequate defense is not adversely affected and special circumstances so require, the Chair of the investigative subcommittee may direct the respondent to file an answer or motion prior to the day prescribed above.

(f) If the day on which any answer, motion, reply, or other pleading must be filed falls on a Saturday, Sunday, or public holiday, such filing shall be made on the first business day thereafter.

(g) As soon as practicable after an answer has been filed or the time for such filing has expired, the Statement of Alleged Violation and any answer, motion, reply, or other pleading connected therewith shall be transmitted by the Chair of the investigative subcommittee to the Chair and Ranking Minority Member of the Committee.

#### RULE 23.—ADJUDICATORY HEARINGS

(a) If a Statement of Alleged Violation is transmitted to the Chair and Ranking Minority Member pursuant to rule 22, and no waiver pursuant to rule 26(b) has occurred, the Chair shall designate the members of the Committee who did not serve on the investigative subcommittee to serve on an adjudicatory subcommittee. The Chair and Ranking Minority Member of the Committee shall be the Chair and Ranking Minority Member of the adjudicatory subcommittee unless they served on the investigative subcommittee. The respondent shall be notified of the designation of the adjudicatory subcommittee and shall have 10 days after such notice is transmitted to object to the participation of any subcommittee member. Such objection shall be in writing and shall be on the grounds that the member cannot render an impartial and unbiased decision. The members of the Committee shall engage in a collegial discussion regarding such objection. The member against whom the objection is made shall be the sole judge of any disqualification and may choose to seek disqualification from serving on the subcommittee pursuant to rule 9(e).

(b) A majority of the adjudicatory subcommittee membership plus one must be present at all times for the conduct of any business pursuant to this rule.

(c) The adjudicatory subcommittee shall hold a hearing to determine whether any counts in the Statement of Alleged Violation

have been proved by clear and convincing evidence and shall make findings of fact, except where such violations have been admitted by respondent.

(d) The subcommittee may require, by subpoena or otherwise, the attendance and testimony of such witnesses and production of such books, records, correspondence, memoranda, papers, documents, and other items as it deems necessary. A subpoena for documents may specify terms of return other than at a meeting or hearing of the subcommittee. Depositions, interrogatories, and sworn statements taken under any investigative subcommittee direction may be accepted into the hearing record.

(e) The procedures set forth in clause 2(g)(1)–(4), (6)–(7) and (k) of rule XI of the Rules of the House of Representatives shall apply to adjudicatory hearings. All such hearings shall be open to the public unless the adjudicatory subcommittee, pursuant to such clause, determines that the hearings or any part thereof should be closed.

(f)(1) The adjudicatory subcommittee shall, in writing, notify the respondent that the respondent and respondent's counsel have the right to inspect, review, copy, or photograph books, papers, documents, photographs, or other tangible objects that committee counsel intends to use as evidence against the respondent in an adjudicatory hearing. The respondent shall be given access to such evidence, and shall be provided the names of witnesses committee counsel intends to call, and a summary of their expected testimony, no less than 15 calendar days prior to any such hearing. Except in extraordinary circumstances, no evidence may be introduced or witness called in an adjudicatory hearing unless the respondent has been afforded a prior opportunity to review such evidence or has been provided the name of the witness.

(2) After a witness has testified on direct examination at an adjudicatory hearing, the Committee, at the request of the respondent, shall make available to the respondent any statement of the witness in the possession of the Committee which relates to the subject matter as to which the witness has testified.

(3) Any other testimony, statement, or documentary evidence in the possession of the Committee which is material to the respondent's defense shall, upon request, be made available to the respondent.

(g) No less than 5 days prior to the hearing, the respondent or counsel shall provide the adjudicatory subcommittee with the names of witnesses expected to be called, summaries of their expected testimony, and copies of any documents or other evidence proposed to be introduced.

(h) The respondent or counsel may apply to the subcommittee for the issuance of subpoenas for the appearance of witnesses or the production of evidence. The application shall be granted upon a showing by the respondent that the proposed testimony or evidence is relevant and not otherwise available to respondent. The application may be denied if not made at a reasonable time or if the testimony or evidence would be merely cumulative.

(i) No later than two weeks or 5 legislative days after the Chair of the Committee designates members to serve on an adjudicatory subcommittee, whichever is later, the Chair of the adjudicatory



subcommittee shall establish a schedule and procedure for the hearing and for prehearing matters. The procedures may be changed either by the Chair of the adjudicatory subcommittee or a by a majority vote of the members of the subcommittee. If the Chair makes prehearing rulings upon any question of admissibility or relevance of evidence, motion, procedure, or any other matter, the Chair shall make available those rulings to all subcommittee members at the time of the ruling.

(j) The procedures regarding the admissibility of evidence and rulings shall be as follows:

(1) Any relevant evidence shall be admissible unless the evidence is privileged under the precedents of the House of Representatives.

(2) The Chair of the subcommittee or other presiding member at an adjudicatory subcommittee hearing shall rule upon any question of admissibility or relevance of evidence, non-dispositive motion, procedure, or any other matter, and may direct any witness to answer any question under penalty of contempt. A majority of the members of the subcommittee shall rule on any dispositive motions. A witness, witness counsel, or a member of the subcommittee may appeal any ruling to the members present at that proceeding. A majority vote of the members present at such proceeding on such an appeal shall govern the question of admissibility and no appeal shall lie to the Committee.

(3) Whenever a witness is deemed by a Chair or other presiding member to be in contempt of the subcommittee, the matter may be referred to the Committee to determine whether to refer the matter to the House of Representatives for consideration.

(4) Committee counsel may, subject to subcommittee approval, enter into stipulations with the respondent and/or the respondent's counsel as to facts that are not in dispute.

(k) Unless otherwise provided, the order of an adjudicatory hearing shall be as follows:

(1) The Chair and Ranking Minority Member of the subcommittee shall open the hearing with equal time and during which time, the Chair shall state the adjudicatory subcommittee's authority to conduct the hearing and the purpose of the hearing.

(2) The Chair shall then recognize Committee counsel and the respondent's counsel, in turn, for the purpose of giving opening statements.

(3) Testimony from witnesses and other relevant evidence shall be received in the following order whenever possible:

(i) witnesses (deposition transcripts and affidavits obtained during the inquiry may be used in lieu of live witnesses) and other evidence offered by Committee counsel,

(ii) witnesses and other evidence offered by the respondent,

(iii) rebuttal witnesses, as permitted by the Chair.

(4) Witnesses at a hearing shall be examined first by counsel calling such witness. The opposing counsel may then cross-examine the witness. Redirect examination and recross examina-

tion by counsel may be permitted at the Chair's discretion. Subcommittee members may then question witnesses. Unless otherwise directed by the Chair, questions by Subcommittee members shall be conducted under the five-minute rule.

(5) The Chair shall then recognize Committee counsel and respondent's counsel, in turn, for the purpose of giving closing arguments. Committee counsel may reserve time for rebuttal argument, as permitted by the Chair.

(l) A subpoena to a witness to appear at a hearing shall be served sufficiently in advance of that witness' scheduled appearance to allow the witness a reasonable period of time, as determined by the Chair of the adjudicatory subcommittee, to prepare for the hearing and to employ counsel.

(m) Each witness appearing before the subcommittee shall be furnished a printed or electronic copy of the Committee rules, the relevant provisions of the Rules of the House of Representatives applicable to the rights of witnesses, and a copy of the Statement of Alleged Violation.

(n) Testimony of all witnesses shall be taken under oath or affirmation. The form of the oath or affirmation shall be: "Do you solemnly swear (or affirm) that the testimony you will give before this subcommittee in the matter now under consideration will be the truth, the whole truth, and nothing but the truth (so help you God)?" The oath or affirmation shall be administered by the Chair or Committee member designated by the Chair to administer oaths.

(o) At an adjudicatory hearing, the burden of proof rests on Committee counsel to establish the facts alleged in the Statement of Alleged Violation by clear and convincing evidence. However, Committee counsel need not present any evidence regarding any count that is admitted by the respondent or any fact stipulated. Committee counsel or respondent's counsel may move the adjudicatory subcommittee to make a finding that there is no material fact at issue. If the adjudicatory subcommittee finds that there is no material fact at issue, the burden of proof will be deemed satisfied.

(p) As soon as practicable after all testimony and evidence have been presented, the subcommittee shall consider each count contained in the Statement of Alleged Violation and shall determine by a majority vote of its members whether each count has been proved. If a majority of the subcommittee does not vote that a count has been proved, a motion to reconsider that vote may be made only by a member who voted that the count was not proved. A count that is not proved shall be considered as dismissed by the subcommittee.

(q) The findings of the adjudicatory subcommittee shall be reported to the Committee.

#### RULE 24.—SANCTION HEARING AND CONSIDERATION OF SANCTIONS OR OTHER RECOMMENDATIONS

(a) If no count in a Statement of Alleged Violation is proved, the Committee shall prepare a report to the House of Representatives, based upon the report of the adjudicatory subcommittee.

(b) If an adjudicatory subcommittee completes an adjudicatory hearing pursuant to Rule 23 and reports that any count of the Statement of Alleged Violation has been proved, a hearing before

the Committee shall be held to receive oral and/or written submissions by counsel for the Committee and counsel for the respondent as to the sanction the Committee should recommend to the House of Representatives with respect to such violations. Testimony by witnesses shall not be heard except by written request and vote of a majority of the Committee.

(c) Upon completion of any proceeding held pursuant to clause (b), the Committee shall consider and vote on a motion to recommend to the House of Representatives that the House take disciplinary action. If a majority of the Committee does not vote in favor of the recommendation that the House of Representatives take action, a motion to reconsider that vote may be made only by a member who voted against the recommendation. The Committee may also, by majority vote, adopt a motion to issue a Letter of Reproval or take other appropriate Committee action.

(d) If the Committee determines a Letter of Reproval constitutes sufficient action, the Committee shall include any such letter as a part of its report to the House of Representatives.

(e) With respect to any proved counts against a Member of the House of Representatives, the Committee may recommend to the House one or more of the following sanctions:

(1) Expulsion from the House of Representatives.

(2) Censure.

(3) Reprimand.

(4) Fine.

(5) Denial or limitation of any right, power, privilege, or immunity of the Member if under the Constitution the House of Representatives may impose such denial or limitation.

(6) Any other sanction determined by the Committee to be appropriate.

(f) With respect to any proved counts against an officer or employee of the House of Representatives, the Committee may recommend to the House one or more of the following sanctions:

(1) Dismissal from employment.

(2) Reprimand.

(3) Fine.

(4) Any other sanction determined by the Committee to be appropriate.

(g) With respect to the sanctions that the Committee may recommend, reprimand is appropriate for serious violations, censure is appropriate for more serious violations, and expulsion of a Member or dismissal of an officer or employee is appropriate for the most serious violations. A recommendation of a fine is appropriate in a case in which it is likely that the violation was committed to secure a personal financial benefit; and a recommendation of a denial or limitation of a right, power, privilege, or immunity of a Member is appropriate when the violation bears upon the exercise or holding of such right, power, privilege, or immunity. This clause sets forth general guidelines and does not limit the authority of the Committee to recommend other sanctions.

(h) The Committee report shall contain an appropriate statement of the evidence supporting the Committee's findings and a statement of the Committee's reasons for the recommended sanction.

RULE 25.—DISCLOSURE OF EXCULPATORY INFORMATION TO  
RESPONDENT

If the Committee, or any investigative or adjudicatory subcommittee at any time receives any exculpatory information respecting a Complaint or Statement of Alleged Violation concerning a respondent, it shall make such information known and available to the respondent as soon as practicable, but in no event later than the transmittal of evidence supporting a proposed Statement of Alleged Violation pursuant to rule 26(c). If an investigative subcommittee does not adopt a Statement of Alleged Violation, it shall identify any exculpatory information in its possession at the conclusion of its inquiry and shall include such information, if any, in the subcommittee's final report to the Committee regarding its inquiry. For purposes of this rule, exculpatory evidence shall be any evidence or information that is substantially favorable to the respondent with respect to the allegations or charges before an investigative or adjudicatory subcommittee.

RULE 26.—RIGHTS OF RESPONDENTS AND WITNESSES

(a) A respondent shall be informed of the right to be represented by counsel, to be provided at the respondent's own expense.

(b) A respondent may seek to waive any procedural rights or steps in the disciplinary process. A request for waiver must be in writing, signed by the respondent, and must detail what procedural steps the respondent seeks to waive. Any such request shall be subject to the acceptance of the Committee or subcommittee, as appropriate.

(c) Not less than 10 calendar days before a scheduled vote by an investigative subcommittee on a Statement of Alleged Violation, the subcommittee shall provide the respondent with a copy of the Statement of Alleged Violation it intends to adopt together with all evidence it intends to use to prove those charges which it intends to adopt, including documentary evidence, witness testimony, memoranda of witness interviews, and physical evidence, unless the subcommittee by an affirmative vote of a majority of its members decides to withhold certain evidence in order to protect a witness, but if such evidence is withheld, the subcommittee shall inform the respondent that evidence is being withheld and of the count to which such evidence relates.

(d) Neither the respondent nor respondent's counsel shall, directly or indirectly, contact the subcommittee or any member thereof during the period of time set forth in paragraph (c) except for the sole purpose of settlement discussions where counsels for the respondent and the subcommittee are present.

(e) If, at any time after the issuance of a Statement of Alleged Violation, the Committee or any subcommittee thereof determines that it intends to use evidence not provided to a respondent under paragraph (c) to prove the charges contained in the Statement of Alleged Violation (or any amendment thereof), such evidence shall be made immediately available to the respondent, and it may be used in any further proceeding under the Committee's rules.

(f) Evidence provided pursuant to paragraph (c) or (e) shall be made available to the respondent and respondent's counsel only

after each agrees, in writing, that no document, information, or other materials obtained pursuant to that paragraph shall be made public until—

(1) such time as a Statement of Alleged Violation is made public by the Committee if the respondent has waived the adjudicatory hearing; or the commencement of an adjudicatory hearing if the respondent has not waived an adjudicatory hearing; but the failure of respondent and respondent's counsel to so agree in writing, and therefore not receive the evidence, shall not preclude the issuance of a Statement of Alleged Violation at the end of the period referenced to in (c).

(g) If the Committee issues a report with respect to a claim referred to the Committee by the Office of Congressional Workplace Rights pursuant to Section 416(e) of the Congressional Accountability Act of 1995, the Committee shall ensure that the report does not directly disclose the identity or position of the individual who filed the claim.

(h) A respondent shall receive written notice whenever

(1) the Chair and Ranking Minority Member determine that information the Committee has received constitutes a complaint;

(2) a complaint or allegation is transmitted to an investigative subcommittee;

(3) that subcommittee votes to authorize its first subpoena or to take testimony under oath, whichever occurs first; and

(4) the Committee votes to expand the scope of the inquiry of an investigative subcommittee.

(i) Whenever an investigative subcommittee adopts a Statement of Alleged Violation and a respondent enters into an agreement with that subcommittee to settle an investigation, in whole or in part, on which the Statement is based, that agreement, unless the respondent requests otherwise, shall be in writing and signed by the respondent and the respondent's counsel, the Chair and Ranking Minority Member of the subcommittee, and outside counsel, if any.

(j) Statements or information derived solely from a respondent or respondent's counsel during any settlement discussions between the Committee or a subcommittee thereof and the respondent shall not be included in any report of the subcommittee or the Committee or otherwise publicly disclosed without the consent of the respondent.

(k) Whenever a motion to establish an investigative subcommittee does not prevail, the Committee shall promptly send a letter to the respondent(s) informing the respondent(s) of such vote.

(l) Witnesses shall be afforded a reasonable period of time, as determined by the Committee or subcommittee, to prepare for an appearance before an investigative subcommittee or for an adjudicatory hearing and to obtain counsel.

(m) Prior to their testimony, witnesses shall be furnished a printed or electronic copy of the Committee's Rules and the provisions of the Rules of the House of Representatives applicable to the rights of witnesses.

(n) Witnesses may be accompanied by their own counsel for the purpose of advising them concerning their constitutional rights.

The Chair may punish breaches of order and decorum, and of professional responsibility on the part of counsel, by censure and exclusion from the hearings; and the Committee may cite the offender to the House of Representatives for contempt.

(o) Each witness subpoenaed to provide testimony or other evidence shall be provided the same per diem rate as established, authorized, and regulated by the Committee on House Administration for Members, officers, and employees of the House, and, as the Chair considers appropriate, actual expenses of travel to or from the place of examination. No compensation shall be authorized for attorney's fees or for a witness' lost earnings. Such per diem may not be paid if a witness had been summoned at the place of examination.

(p) With the approval of the Committee, a witness, upon request, may be provided with a transcript of the witness' own deposition or other testimony taken in executive session, or, with the approval of the Chair and Ranking Minority Member, may be permitted to examine such transcript in the office of the Committee. Any such request shall be in writing and shall include a statement that the witness, and counsel, agree to maintain the confidentiality of all executive session proceedings covered by such transcript.

#### RULE 27.—FRIVOLOUS FILINGS

If a complaint or information offered as a complaint is deemed frivolous by an affirmative vote of a majority of the members of the Committee, the Committee may take such action as it, by an affirmative vote of a majority deems appropriate in the circumstances.

#### RULE 28.—REFERRALS TO FEDERAL OR STATE AUTHORITIES

Referrals made under clause 3(a)(3) of rule XI of the Rules of the House of Representatives may be made by an affirmative vote of two-thirds of the members of the Committee.

**Committee on Financial Services**J. FRENCH HILL, Arkansas, *Chairman*

FRANK D. LUCAS, Oklahoma	MAXINE WATERS, California,
PETE SESSIONS, Texas	<i>Ranking Member</i>
BILL HUIZENGA, Michigan,	NYDIA M. VELÁZQUEZ, New York
<i>Vice Chair</i>	BRAD SHERMAN, California
ANN WAGNER, Missouri	GREGORY W. MEEKS, New York
ANDY BARR, Kentucky	DAVID SCOTT, Georgia
ROGER WILLIAMS, Texas	STEPHEN F. LYNCH, Massachusetts
TOM EMMER, Minnesota	AL GREEN, Texas
BARRY LOUDERMILK, Georgia	EMANUEL CLEAVER, Missouri
WARREN DAVIDSON, Ohio	JAMES A. HIMES, Connecticut
JOHN W. ROSE, Tennessee	BILL FOSTER, Illinois
BRYAN STEIL, Wisconsin	JOYCE BEATTY, Ohio
WILLIAM R. TIMMONS IV, South Carolina	JUAN VARGAS, California
MARLIN A. STUTZMAN, Indiana	JOSH GOTTHEIMER, New Jersey
RALPH NORMAN, South Carolina	VICENTE GONZALEZ, Texas
DANIEL MEUSER, Pennsylvania	SEAN CASTEN, Illinois
YOUNG KIM, California	AYANNA PRESSLEY, Massachusetts
BYRON DONALDS, Florida	RASHIDA TLAIB, Michigan
ANDREW R. GARBARINO, New York	RITCHIE TORRES, New York
SCOTT FITZGERALD, Wisconsin	SYLVIA R. GARCIA, Texas
MIKE FLOOD, Nebraska	NIKEMA WILLIAMS, Georgia
MICHAEL LAWLER, New York	BRITTANY PETTERSEN, Colorado
MONICA DE LA CRUZ, Texas	CLEO FIELDS, Louisiana
ANDREW OGLES, Tennessee	JANELLE S. BYNUM, Oregon
ZACHARY NUNN, Iowa	SAM T. LICCARDO, California
LISA C. McCLAIN, Michigan	
MARIA ELVIRA SALAZAR, Florida	
TROY DOWNING, Montana	
MIKE HARIDOPOLOS, Florida	
TIM MOORE, North Carolina	

BEN JOHNSON, *Staff Director***RULES OF THE COMMITTEE ON FINANCIAL SERVICES FOR  
THE 119TH CONGRESS**

(Adopted January 22, 2025)

**RULE 1.—GENERAL PROVISIONS**

The rules of the House are the rules of the Committee on Financial Services (hereinafter in these rules referred to as the “Committee”) and its subcommittees so far as applicable, except that a motion to recess from day to day, and a motion to dispense with the first reading (in full) of a bill or resolution, if printed copies are available, are privileged motions in the Committee and shall be considered without debate. A proposed investigative or oversight report shall be considered as read if it has been available to the members of the Committee for at least 24 hours (excluding Saturdays, Sundays, or legal holidays except when the House is in session on such day).

Each subcommittee is a part of the Committee and is subject to the authority and direction of the Committee and to its rules so far as applicable.

The provisions of clause 2 of rule XI of the Rules of the House are incorporated by reference as the rules of the Committee to the extent applicable.

## RULE 2.—MEETINGS

*Calling of Meetings*

(a)(1) The Committee shall regularly meet on the first Tuesday of each month when the House is in session. A regular meeting of the Committee may be dispensed with if, in the judgment of the Chair of the Committee, there is no need for the meeting.

Additional regular meetings and hearings of the Committee may be called by the Chair in accordance with clause 2(g)(3) of rule XI of the Rules of the House.

Special meetings shall be called and convened by the Chair as provided in clause 2(c)(2) of rule XI of the Rules of the House.

*Notice for Meetings*

(b)(1) The Chair shall notify each member of the Committee of the agenda of each regular meeting of the Committee at least three calendar days (excluding Saturdays, Sundays, and legal holidays except when the House is in session on any such day) before the time of the meeting.

The Chair shall provide to each member of the Committee at least three calendar days (excluding Saturdays, Sundays, and legal holidays except when the House is in session on any such day) before the time of each regular meeting for each measure or matter on the agenda a copy of—

the measure or materials relating to the matter in question; and

an explanation of the measure or matter to be considered, which in the case of an explanation of a bill, resolution, or similar measure, shall include a summary of the major provisions of the legislation, an explanation of the relationship of the measure to present law, and a summary of the need for the legislation.

At least 24 hours prior to the commencement of a meeting for the markup of legislation, the Chair shall cause the text of such legislation to be made publicly available in electronic form.

The provisions of this subsection may be waived by a two-thirds vote of the Committee or by the Chair with the concurrence of the ranking minority member.

## RULE 3.—MEETING AND HEARING PROCEDURES

*In General*

(a)(1) Meetings and hearings of the Committee shall be called to order and presided over by the Chair or, in the Chair's absence, by a member designated by the Chair to carry out such duties.

Meetings and hearings of the committee shall be open to the public unless closed in accordance with clause 2(g) of rule XI of the Rules of the House.

Any meeting or hearing of the Committee that is open to the public shall be open to coverage by television broadcast, radio broadcast, and still photography in accordance with the provisions of clause 4 of rule XI of the Rules of the House (which are incorporated by reference as part of these rules). Operation and use of any Committee operated broadcast system shall be fair and non-



partisan and in accordance with clause 4(b) of rule XI and all other applicable rules of the Committee and the House.

To the extent feasible, members and witnesses may use the Committee equipment for the purpose of presenting static exhibits electronically during a meeting or hearing, provided the information is transmitted to the appropriate Committee staff in an appropriate electronic format at least one business day before the meeting or hearing so as to ensure display capacity and quality. The content of all materials must relate to the pending business of the Committee and conform to the rules of the House. The confidentiality of the material will be maintained by the technical staff until its official presentation to the Committee members. For the purposes of maintaining the official records of the Committee, printed copies of exhibits presented, to the extent practicable, must accompany the presentations.

No person, other than a Member of Congress, Committee staff, or an employee of a Member when that Member has an amendment under consideration, may stand in or be seated at the rostrum area of the Committee rooms unless the Chair determines otherwise.

#### *Quorum*

(b)(1) For the purpose of taking testimony and receiving evidence, two members of the Committee shall constitute a quorum.

A majority of the members of the Committee shall constitute a quorum for the purposes of reporting any measure or matter, of authorizing a subpoena (other than a subpoena authorized and issued by the Chair pursuant to subsection (e)(1)), of closing a meeting or hearing pursuant to clause 2(g) of rule XI of the Rules of the House (except as provided in clause 2(g)(2)(A) and (B)) or of releasing executive session material pursuant to clause 2(k)(7) of rule XI of the Rules of the House.

For the purpose of taking any action other than those specified in paragraph (2) one-third of the members of the Committee shall constitute a quorum.

#### *Voting*

(c)(1) No vote may be conducted on any measure or matter pending before the Committee unless the requisite number of members of the Committee is actually present for such purpose.

A record vote of the Committee shall be provided on any question before the Committee upon the request of one-fifth of the members present.

No vote by any member of the Committee on any measure or matter may be cast by proxy.

In addition to any other requirement of these rules or the Rules of the House, including clause 2(e)(1)(B) of rule XI, the Chair shall make the record of the votes on any question on which a record vote is demanded publicly available in electronic form on the Committee's website not later than 24 hours after such vote is taken. Such record shall include in electronic form the text of the amendment, motion, order, or other proposition, the name of each member voting for and each member voting against such amendment, motion, order, or proposition, and the names of those members of

the Committee present but not voting. With respect to any record vote on any motion to report or record vote on any amendment, a record of such votes shall be included in the report of the Committee showing the total number of votes cast for and against and the names of those members of the committee present but not voting.

*Postponed Record Votes.*—(A) Subject to subparagraph (B), the Chair may postpone further proceedings when a record vote is ordered on the question of approving any measure or matter or adopting an amendment. The Chair may resume proceedings on a postponed request at any time, but no later than the next meeting day.

In exercising postponement authority under subparagraph (A), the Chair shall take all reasonable steps necessary to notify members on the resumption of proceedings on any postponed record vote.

When proceedings resume on a postponed question, notwithstanding any intervening order for the previous question, an underlying proposition shall remain subject to further debate or amendment to the same extent as when the question was postponed.

The Chair's authority to postpone recorded votes will not be used to prejudice a member with regard to the offering of another amendment. In the application of this rule, the Chair will consult regularly with the ranking minority member regarding the scheduling of the resumption of postponed votes.

The Chair may conduct, in consultation with the Ranking Member, any record vote by electronic device in accordance with clause 2(n) of rule XI.

It shall not be in order to consider a bill or an amendment thereto if the stated provisions of such measure—

- are known to have the net effect of increasing mandatory spending for the period of either
  - the current year, the budget year, and the four fiscal years following that budget year; or
  - the current year, the budget year, and the nine fiscal years following that budget year, or
- authorize an increase in authorizations, appropriations, or direct spending in any given year, unless fully offset by at least an equal reduction in current spending; or
- authorize discretionary appropriations using terms such as “such sums as may be necessary” or similar language that fails to specify the actual amount of funding being authorized by the bill or amendment; or
- authorize appropriations without including a sunset provision.

#### *Hearing Procedures*

(d)(1)(A) The Chair shall notice the date, place, and subject matter of any Committee hearing at least one week before the commencement of the hearing unless the Chair, with the concurrence of the ranking minority member, or the Committee by majority vote with a quorum present for the transaction of business, determines there is good cause to begin the hearing sooner, in which

case the Chair shall make the announcement at the earliest possible date.

(B) Not less than three calendar days before the commencement of a hearing (excluding Saturdays, Sundays, and legal holidays except when the House is in session on any such day) announced under this paragraph, the Chair shall provide to the members of the Committee a concise summary of the subject of the hearing, or in the case of a hearing on a measure or matter, a copy of the measure or materials relating to the matter in question and a concise explanation of the measure or matter to be considered. At the same time the Chair provides the information required by the preceding sentence, the Chair shall also provide to the members of the Committee a list of the witnesses expected to appear before the Committee at that hearing. The witness list may not be modified within 24 hours of a hearing unless the Chair, with the concurrence of the ranking minority member, determines there is good cause for such modification.

To the greatest extent practicable—

each witness who is to appear before the Committee shall file with the Committee 48 hours in advance of the appearance sufficient copies (including a copy in electronic form), as determined by the Chair, of a written statement of proposed testimony and shall limit the oral presentation to the Committee to a brief summary thereof;

and each witness appearing in a non-governmental capacity shall include with the written statement of proposed testimony a curriculum vitae, a disclosure of the amount and source (by agency and program) of any Federal grant (or subgrant thereof) or contract (or subcontract thereof) received during the current fiscal year or either of the two preceding fiscal years, and a disclosure of whether the witness is a fiduciary (including, but not limited to, a director, officer, advisor, or resident agent) of any organization or entity, that has an interest in the subject matter of the hearing. Such disclosure statements, with appropriate redactions to protect the privacy of the witness, shall be made publicly available in electronic form not later than one day after the witness appears.

The requirements of paragraph (2)(A) may be modified or waived by the Chair when the Chair determines it to be in the best interest of the Committee.

(4)(A) Subject to subparagraph (B), the five-minute rule shall be observed in the questioning of witnesses before the Committee or any of its subcommittees until each present member thereof has had an opportunity to question the witnesses. The Chair shall, so far as practicable, recognize alternately based on seniority of the majority and minority members present at the time the hearing was called to order and others based on their arrival at the hearing. The Chair shall, so far as practicable, defer to the ranking member with respect to the order of recognition for minority Members. No member shall be recognized for a second period of five minutes to question witnesses until each present member of the Committee or such subcommittee has been recognized once for that purpose.

(B) The Chair may permit a specified number of members to question one or more witnesses for a specified period of time not to exceed 60 minutes in the aggregate, equally divided between and controlled by the Chair and the ranking minority member.

Whenever any hearing is conducted by the Committee on any measure or matter, the minority party members of the Committee shall be entitled, upon the request of a majority of them before the completion of the hearing, to call witnesses with respect to that measure or matter during at least one day of hearing thereon. The Chair, with the concurrence of the ranking minority member, will determine the date, time, and place of such hearing.

At any hearing of the Committee, opening statements by members of the Committee shall be limited to 10 minutes in the aggregate. The Chair shall control five minutes and recognize members in the Chair's sole discretion. The ranking minority member shall control five minutes; the Chair shall recognize members for such time according to the direction of the ranking minority member as communicated to the Chair.

Notwithstanding any member's oral delivery of an opening statement, written opening statements by any member of the Committee submitted to the Chair within 5 legislative days after the adjournment of a hearing shall be made a part of the official hearing record thereof.

#### *Subpoenas and Oaths*

(e)(1) The power to authorize and issue subpoenas is delegated to the Chair. Unless there are exigent circumstances, the Chair will provide written notice to the ranking minority member at least 48 hours in advance of the authorization and issuance of a subpoena, and such notice shall include a full copy of the proposed subpoena including any proposed document schedule.

Authorized subpoenas shall be signed by the Chair or by any member designated by the Committee and may be served by any person designated by the Chair or such member. The Chair or any person designated by the Chair to serve a subpoena will copy the ranking minority member or designated minority staff when a subpoena is issued and served electronically.

The Chair, or any member of the Committee designated by the Chair, may administer oaths to witnesses before the Committee.

#### *Depositions*

(f) The Regulations for the Use of Deposition Authority as passed by the Committee on Rules pursuant to H. Res. 5 titled—Adopting the Rules of the House of Representatives for the One Hundred Nineteenth Congress, and for other purposes—are incorporated by reference and shall be considered the rules of the Committee.

#### **RULE 4.—PROCEDURES FOR REPORTING MEASURES OR MATTERS**

No measure or matter shall be reported from the Committee unless a majority of the Committee is actually present.

The Chair of the Committee shall report or cause to be reported promptly to the House any measure approved by the Committee and take necessary steps to bring a matter to a vote.

The report of the Committee on a measure which has been approved by the Committee shall be filed within seven calendar days (exclusive of days on which the House is not in session) after the day on which there has been filed with the clerk of the Committee a written request, signed by a majority of the members of the Committee, for the reporting of that measure pursuant to the provisions of clause 2(b)(2) of rule XIII of the Rules of the House.

All reports printed by the Committee pursuant to a legislative study or investigation and not approved by a majority vote of the Committee shall contain the following disclaimer on the cover of such report: "This report has not been officially adopted by the Committee on Financial Services and may not necessarily reflect the views of its Members."

The Chair is directed to offer a motion under clause 1 of rule XXII of the Rules of the House whenever the Chair considers it appropriate.

*Supplemental, Minority, Additional, or Dissenting Views*

If at the time of approval of a measure or matter by the Committee, a member of the Committee gives notice of intention to file supplemental, minority, additional, or dissenting views for inclusion in the report to the House thereon, Members shall not have less than two additional calendar days after the day notice has been given (excluding Saturdays, Sundays, and legal holidays except when the House is in session on such a day) to file such written and signed views with the clerk of the Committee.

RULE 5.—SUBCOMMITTEES

*Establishment and Responsibilities of Subcommittees*

(a)(1) There shall be six subcommittees of the Committee as follows:

*Subcommittee on Capital Markets.*—The jurisdiction of the Subcommittee on Capital Markets includes—securities, including retirement savings plans and products, exchanges, and finance;

capital markets activities, including securitization, business capital formation, securities lending, and repurchase agreements;

investment companies, investment advisers, and advisers to private funds;

activities involving accounting and auditing;

activities involving futures, forwards, options, and other types of derivative instruments;

the Securities and Exchange Commission;

the Financial Accounting Standards Board;

the Municipal Securities Rulemaking Board;

the Public Company Accounting Oversight Board;

the Securities Investor Protection Corporation;

self-regulatory organizations registered with the Securities and Exchange Commission; and

initiatives to protect investor interest and to promote investor confidence in market integrity and provide greater access to investment opportunities.

*Subcommittee on Financial Institutions.*—The jurisdiction of the Subcommittee on Financial Institutions includes—

all agencies, including the Office of the Comptroller of the Currency, the Federal Deposit Insurance Corporation, the Board of Governors of the Federal Reserve System and the Federal Reserve System, and the National Credit Union Administration, which directly or indirectly exercise supervisory or regulatory authority in connection with, or provide deposit insurance for, financial institutions, and the establishment of interest rate ceilings on deposits;

matters related to the Consumer Financial Protection Bureau;

the chartering, branching, merger, acquisition, consolidation, or conversion of financial institutions;

consumer credit, including the provision of consumer credit by insurance companies, and further including those matters in the Consumer Credit Protection Act dealing with truth in lending, extortionate credit transactions, restrictions on garnishments, fair credit reporting and the use of credit information by credit bureaus and credit providers, equal credit opportunity, debt collection practices, and electronic funds transfers;

creditor remedies and debtor defenses, Federal aspects of the Uniform Consumer Credit Code, credit and debit cards, and the preemption of State usury laws;

consumer access to financial services, including the Home Mortgage Disclosure Act and the Community Reinvestment Act;

the terms and rules of disclosure of financial services, including the advertisement, promotion and pricing of financial services, and availability of government check cashing services;

deposit insurance;

consumer access to savings accounts and checking accounts in financial institutions, including lifeline banking and other consumer accounts;

financial stability and systemic risk, including matters relating to the Financial Stability Oversight Council and the Office of Financial Research;

financial aid to all sectors and elements within the economy; and

economic stabilization.

*Subcommittee on Housing and Insurance.*—The jurisdiction of the Subcommittee on Housing and Insurance includes—

insurance generally, including but not limited to, terrorism risk insurance, private mortgage insurance, government sponsored insurance programs, including those offering protection against crime, fire, flood (and related land use controls), earthquake and other natural hazards, and the Federal Insurance Office;

housing (except programs administered by the Department of Veterans Affairs), including mortgage and loan insurance pursuant to the National Housing Act; rural housing; housing and homeless assistance programs; all activi-

ties of the Government National Mortgage Association; secondary market organizations for home mortgages, including the Federal National Mortgage Association, the Federal Home Loan Mortgage Corporation, and the Federal Agricultural Mortgage Corporation; the Federal Housing Finance Agency; the Federal Home Loan Banks; housing construction and design and safety standards; housing-related energy conservation; housing research and demonstration programs; financial and technical assistance for nonprofit housing sponsors; housing counseling and technical assistance; regulation of the housing industry (including landlord/tenant relations); and real estate lending including regulation of settlement procedures;

community development and community and neighborhood planning, training and research; national urban growth policies; urban/rural research and technologies; and regulation of interstate land sales; and

the qualifications for and designation of Empowerment Zones and Enterprise Communities (other than matters relating to tax benefits).

*Subcommittee on National Security, Illicit Finance, and International Financial Institutions.*—The jurisdiction of the Subcommittee on National Security, Illicit Finance, and International Financial Institutions includes—

financial support networks of national security threats, including matters related to terrorist financing, money laundering, drug sale proceeds, and alternative remittance systems;

methods to detect and inhibit terrorism and illicit finance, including matters related to anti-money laundering and combating the financing of terrorism (AML/CFT) standards, asset forfeiture, and financial sanctions; as well as programs related to such matters administered by agencies or subunits thereof, including activities of the Office of Terrorism and Financial Intelligence and the Financial Crimes Enforcement Network;

inter-governmental initiatives to detect and inhibit terrorism and illicit finance, including the Financial Action Task Force;

multilateral development lending institutions, including activities of the National Advisory Council on International Monetary and Financial Policies as related thereto, and monetary and financial developments as they relate to the activities and objectives of such institutions;

international trade, including but not limited to the activities of the Export-Import Bank;

the International Monetary Fund, its permanent and temporary agencies, and all matters related thereto;

international investment policies, both as they relate to United States investments for trade purposes by citizens of the United States and investments made by all foreign entities in the United States;

defense production matters as contained in the Defense Production Act of 1950, as amended; and

coins, coinage, currency, and medals, including commemorative coins and medals, proof and mint sets and other special coins, the Coinage Act of 1965, gold and silver, including the coinage thereof (but not the par value of gold), gold medals, counterfeiting, currency denominations and design, the distribution of coins, and the operations of the Bureau of the Mint and the Bureau of Engraving and Printing.

*Subcommittee on Digital Assets, Financial Technology, and Artificial Intelligence.*—The jurisdiction of the Subcommittee on Digital Assets, Financial Technology, and Artificial Intelligence includes—

digital assets, including but not limited to cryptocurrencies, stablecoins, and central bank digital currencies (CBDCs);

development of new or alternative forms of currency;

activities of digital asset issuers, digital asset trading and lending platforms, digital asset custody providers, and other digital asset intermediaries;

matters related to innovative consumer financial products and services, including consumer transactions using mobile devices, and matters related to regulatory technology (RegTech);

matters related to the Department of Treasury, the Securities and Exchange Commission, Office of the Comptroller of the Currency, the Federal Deposit Insurance Corporation, the Board of Governors of the Federal Reserve System and the Federal Reserve System, and the National Credit Union Administration, to the extent they directly or indirectly exercise supervisory or regulatory authority in connection with nonbank financial firms offering innovative consumer products and services and financial institutions and firms engaging in digital asset-related activity.

matters related to the Consumer Financial Protection Bureau to the extent they directly or indirectly exercise supervisory or regulatory authority over nonbank financial technology (FinTech) firms providing innovative consumer financial products and services; and

matters related to technologies of machine learning, artificial intelligence, and quantum computing.

*Subcommittee on Oversight and Investigations.*—The jurisdiction of the Subcommittee on Oversight and Investigations includes—

overseeing all agencies, departments, programs, matters within the jurisdiction of the Committee;

overseeing agency, department, and operational adherence to statutory authority, including promulgating regulations;

conducting investigations within agencies, departments, and programs; and

conducting research and analysis regarding matters within the jurisdiction of the Committee, including the impact or probable impact of tax policies affecting matters within the jurisdiction of the Committee.



In addition, each such subcommittee shall have specific responsibility for such other measures or matters as the Chair refers to it.

Each subcommittee of the Committee shall review and study, on a continuing basis, the application, administration, execution, and effectiveness of those laws, or parts of laws, the subject matter of which is within its general responsibility. This review and study may include but is not limited to reviewing waste, fraud and abuse; the impact of regulatory overreach; and adherence to the Administrative Procedure Act and congressional intent with respect to such laws.

Each subcommittee may make recommendations with regard to the necessity or desirability of enacting, changing, or repealing any legislation within the jurisdiction of the subcommittee.

#### *Referral of Measures and Matters to Subcommittees*

(b)(1) The Chair may regularly refer to one or more subcommittees such measures and matters as the Chair deems appropriate given its jurisdiction and responsibilities. In making such a referral, the Chair may designate a subcommittee of primary jurisdiction and subcommittees of additional or sequential jurisdiction.

All measures or matters shall be subject to consideration by the full Committee.

In referring any measure or matter to a subcommittee, the Chair may specify a date by which the subcommittee shall report thereon to the Committee.

The Chair, in his or her sole discretion, may discharge a subcommittee from consideration of any measure or matter referred to a subcommittee of the Committee.

#### *Composition of Subcommittees*

(c)(1) Members shall be elected to each subcommittee and to the positions of chair and ranking minority member thereof, in accordance with the rules of the respective party caucuses. The Chair of the Committee shall designate a member of the majority party on each subcommittee as its vice chair. The Chair may designate one member of the Committee of the majority party who previously has served as the chair of the Committee as the Chair Emeritus.

The Chair and ranking minority member of the Committee shall be ex officio members with voting privileges of each subcommittee of which they are not assigned as members and may be counted for purposes of establishing a quorum in such subcommittees. The Chair Emeritus shall be an ex officio member without voting privileges of each subcommittee to which he or she is not assigned and shall not count for purposes of establishing a quorum in such subcommittees.

The subcommittees shall be comprised as follows:

The Subcommittee on Capital Markets, shall be comprised of 25 members, 14 elected by the majority caucus and 11 elected by the minority caucus.

The Subcommittee on Financial Institutions shall be comprised of 25 members, 14 elected by the majority caucus and 11 elected by the minority caucus.

The Subcommittee on Housing and Insurance shall be comprised of 19 members, 10 elected by the majority caucus and 9 elected by the minority caucus.

The Subcommittee on National Security, Illicit Finance, and International Financial Institutions shall be comprised of 18 members, 10 elected by the majority caucus and 8 elected by the minority caucus.

The Subcommittee on Digital Assets, Financial Technology, and Artificial Intelligence shall be comprised of 21 members, 12 elected by the majority caucus and 9 elected by the minority caucus.

The Subcommittee on Oversight and Investigations shall be comprised of 12 members, 7 elected by the majority caucus and 5 elected by the minority caucus.

#### *Subcommittee Meetings and Hearings*

(d)(1) Each subcommittee of the Committee may be authorized at the sole direction of the Chair to meet, hold hearings, receive testimony, mark up legislation, and report to the full Committee on any measure or matter referred to it, consistent with subsection (a).

No subcommittee of the Committee may meet or hold a hearing at the same time as a meeting or hearing of the full Committee.

The chair of each subcommittee shall set hearing and meeting dates only with the approval of the Chair with a view toward assuring the availability of meeting rooms and avoiding simultaneous scheduling of Committee and subcommittee meetings or hearings.

#### *Effect of a Vacancy*

Any vacancy in the membership of a subcommittee shall not affect the power of the remaining members to execute the functions of the subcommittee as long as the required quorum is present.

#### *Records*

Each subcommittee of the Committee shall provide the full Committee with copies of such records of votes taken in the subcommittee and such other records with respect to the subcommittee as the Chair deems necessary for the Committee to comply with all rules and regulations of the House.

### RULE 6.—STAFF

#### *In General*

(a)(1) Except as provided in paragraph (2), the professional and other staff of the Committee shall be appointed, and may be removed by the Chair, and shall work under the general supervision and direction of the Chair.

All professional and other staff provided to the minority party members of the Committee shall be appointed, and may be removed, by the ranking minority member of the Committee, and shall work under the general supervision and direction of such member.

It is intended that the skills and experience of all members of the Committee staff be available to all members of the Committee.

*Subcommittee Staff*

(b) From funds made available for the appointment of staff, the Chair of the Committee shall, pursuant to clause 6(d) of rule X of the Rules of the House, ensure that sufficient staff is made available so that each subcommittee can carry out its responsibilities under the rules of the Committee and that the minority party is treated fairly in the appointment of such staff.

*Compensation of Staff*

(c)(1) Except as provided in paragraph (2), the Chair shall fix the compensation of all professional and other staff of the Committee.

(2) The ranking minority member shall fix the compensation of all professional and other staff provided to the minority party members of the Committee.

## RULE 7.—BUDGET AND TRAVEL

*Budget*

(a)(1) The Chair, in consultation with other members of the Committee, shall prepare for each Congress a budget providing amounts for staff, necessary travel, investigation, and other expenses of the Committee and its subcommittees.

(2) From the amount provided to the Committee in the primary expense resolution adopted by the House of Representatives, the Chair, after consultation with the ranking minority member, shall designate an amount to be under the direction of the ranking minority member for the compensation of the minority staff, travel expenses of minority members and staff, and minority office expenses. All expenses of minority members and staff shall be paid for out of the amount so set aside.

*Travel*

(b)(1) The Chair may authorize travel for any member and any staff member of the Committee in connection with activities or subject matters under the general jurisdiction of the Committee. Before such authorization is granted, there shall be submitted to the Chair in writing the following:

The purpose of the travel.

The dates during which the travel is to occur.

The names of the States or countries to be visited and the length of time to be spent in each. The names of members and staff of the Committee for whom the authorization is sought.

Members and staff of the Committee shall make a written report to the Chair on any travel they have conducted under this subsection, including a description of their itinerary, expenses, and activities, and of pertinent information gained as a result of such travel.

Members and staff of the Committee performing authorized travel on official business shall be governed by applicable laws, resolutions, and regulations of the House and of the Committee on House Administration.

## RULE 8.—COMMITTEE ADMINISTRATION

*Records*

(a)(1) There shall be a transcript made of each regular meeting and hearing of the Committee, and the transcript may be printed if the Chair decides it is appropriate or if a majority of the members of the Committee requests such printing. Any such transcripts shall be a substantially verbatim account of remarks actually made during the proceedings, subject only to technical, grammatical, and typographical corrections authorized by the person making the remarks. Nothing in this paragraph shall be construed to require that all such transcripts be subject to correction and publication.

The Committee shall keep a record of all actions of the Committee and of its subcommittees. The record shall contain all information required by clause 2(e)(1) of rule XI of the Rules of the House and shall be available in electronic form and for public inspection at reasonable times in the offices of the Committee.

All Committee hearings, records, data, charts, and files shall be kept separate and distinct from the congressional office records of the Chair, shall be the property of the House, and all Members of the House shall have access thereto as provided in clause 2(e)(2) of rule XI of the Rules of the House.

The records of the Committee at the National Archives and Records Administration shall be made available for public use in accordance with rule VII of the Rules of the House of Representatives. The Chair shall notify the ranking minority member of any decision, pursuant to clause 3(b)(3) or clause 4(b) of the rule, to withhold a record otherwise available, and the matter shall be presented to the Committee for a determination on written request of any member of the Committee.

*Committee Publications on the Internet*

(b) The Chair shall maintain an official Committee website for the purpose of carrying out the official responsibilities of the Committee, including communicating information about the Committee's activities. The ranking minority member may maintain an official website. To the maximum extent feasible, the Committee shall make its publications available in electronic form on the official Committee website maintained by the Chair.

*Audio and Video Coverage of Committee Hearings and Meetings*

(c)(1) To the maximum extent feasible, the Committee shall provide audio and video coverage of each hearing or meeting for the transaction of business in a manner that allows the public to easily listen to and view the proceedings; and,

(2) maintain the recordings of such coverage in a manner that is easily accessible to the public.

### Committee on Foreign Affairs

BRIAN J. MAST, Florida, *Chairman*

CHRISTOPHER H. SMITH, New Jersey	GREGORY MEEKS, New York,
JOE WILSON, South Carolina	<i>Ranking Member</i>
MICHAEL T. McCAUL, Texas	BRAD SHERMAN, California
SCOTT PERRY, Pennsylvania	WILLIAM R. KEATING, Massachusetts
DARRELL ISSA, California	AMI BERA, California
TIM BURCHETT, Tennessee	JOAQUIN CASTRO, Texas
MARK E. GREEN, Tennessee	DINA TITUS, Nevada
ANDY BARR, Kentucky	TED LIEU, California
RONNY JACKSON, Texas	SARA JACOBS, California
YOUNG KIM, California	SHEILA CHERFILUS-McCORMICK, Florida
MARIA ELVIRA SALAZAR, Florida	GREG STANTON, Arizona
BILL HUIZENGA, Michigan	JARED MOSKOWITZ, Florida
AUMUA AMATA COLEMAN RADEWAGEN,	JONATHAN L. JACKSON, Illinois
American Samoa	SYDNEY KAMLAGER-DOVE, California
WARREN DAVIDSON, Ohio	JIM COSTA, California
JAMES R. BAIRD, Indiana	GABE AMO, Rhode Island
THOMAS H. KEAN, JR., New Jersey	KWEISI MFUME, Maryland
MICHAEL LAWLER, New York	PRAMILA JAYAPAL, Washington
CORY MILLS, Florida	GEORGE LATIMER, New York
KEITH SELF, Texas	JOHNNY OLSZEWSKI, JR., Maryland
RICHARD McCORMICK, Georgia	JULIE JOHNSON, Texas
RYAN K. ZINKE, Montana	SARAH McBRIDE, Delaware
JAMES C. MOYLAN, Guam	BRADLEY SCOTT SCHNEIDER, Illinois
ANNA PAULINA LUNA, Florida	MADELEINE DEAN, Pennsylvania
JEFFERSON SHREVE, Indiana	
SHERI BIGGS, South Carolina	
MICHAEL BAUMGARTNER, Washington	
RYAN MACKENZIE, Pennsylvania	

JAMES LANGENDERFER, *Staff Director*

### RULES OF THE COMMITTEE ON FOREIGN AFFAIRS FOR THE 119TH CONGRESS

(Adopted January 22, 2025)

#### 1.—GENERAL PROVISIONS

(a) The Rules of the House of Representatives, and in particular, the committee rules enumerated in clause 2 of rule XI, are the rules of the Committee on Foreign Affairs (hereafter referred to as the “Committee”), to the extent applicable.

(b) A motion to recess and a motion to dispense with the first reading (in full) of a bill or resolution, if printed copies are available, are privileged non-debatable motions in Committee.

(c) The Chairman of the Committee on Foreign Affairs shall consult the Ranking Minority Member to the extent possible with respect to the business of the Committee. Each subcommittee of the Committee is a part of the Committee and is subject to the authority and direction of the Committee and to its rules, to the extent applicable.

(d) The Chairman of the Full Committee shall designate a Member of the majority party as its Vice Chairman.

#### 2.—DATE OF MEETING

The regular meeting date of the Committee shall be the first Tuesday of every month when the House of Representatives is in session pursuant to clause 2(b) of rule XI of the House of Rep-

representatives. Additional meetings may be called by the Chairman as the Chairman may deem necessary or at the request of a majority of the Members of the Committee in accordance with clause 2(c) of rule XI of the House of Representatives. The determination of the business to be considered at each meeting shall be made by the Chairman subject to clause 2(c) of rule XI of the House of Representatives. A regularly scheduled meeting need not be held if, in the judgment of the Chairman, there is no business to be considered.

### 3.—QUORUM AND RECORD VOTING

For purposes of taking testimony and receiving evidence before the Committee or subcommittee, two Members shall constitute a quorum, and the Chairman of the full Committee or a subcommittee shall make every effort to ensure that the relevant Ranking Minority Member or another Minority Member is present at the time a hearing is convened.

One-third of the Members of the Committee or subcommittee shall constitute a quorum for taking any action, except: (1) reporting a measure or recommendation; (2) closing Committee meetings and hearings to the public; (3) authorizing the issuance of subpoenas; and (4) any other action for which an actual majority quorum is required by any rule of the House of Representatives or by law.

No measure or recommendation shall be reported to the House of Representatives unless a majority of the Committee is actually present. No measure or recommendation shall be reported to the full Committee by a subcommittee unless half of the subcommittee is actually present. A record vote may be demanded by one-fifth of the Members present or, in the apparent absence of a quorum, by any one Member.

The relevant Chairman may conduct any record vote by electronic device in accordance with clause 2(n) of rule XI of the House of Representatives.

### 4.—MEETINGS AND HEARINGS OPEN TO THE PUBLIC

#### (a) *Meetings*

(1) Each meeting for the transaction of business, including the markup of legislation, of the Committee or a subcommittee shall be open to the public except when the Committee or subcommittee, in open session and with a majority present, determines by record vote that all or part of the remainder of the meeting on that day shall be closed to the public, because disclosure of matters to be considered would endanger national security, would compromise sensitive law enforcement information, or would tend to defame, degrade or incriminate any person or otherwise violate any law or rule of the House of Representatives. No person, other than Members of the Committee and such congressional staff and departmental representatives as the Committee or subcommittee may authorize, shall be present at any business or markup session which has been closed to the public. This subsection does not apply to open

Committee hearings which are provided for by subsection (b) of this rule.

(2) The Chairman of the full Committee or a subcommittee may postpone further proceedings when a record vote is ordered on the question of approving any measure or matter, or adopting an amendment. The relevant Chairman may resume proceedings on a postponed request at any time. When exercising postponement authority, the relevant Chairman shall take all reasonable steps necessary to notify Members on the resumption of proceedings on any postponed record vote. When proceedings resume on a postponed question, notwithstanding any intervening order for the previous question, an underlying proposition shall remain subject to further debate or amendment to the same extent as when the question was postponed.

(b) *Hearings*

(1) Each hearing conducted by the Committee or a subcommittee shall be open to the public except when the Committee or subcommittee, in open session and with a majority present, determines by record vote that all or part of the remainder of that hearing on that day should be closed to the public because disclosure of testimony, evidence or other matters to be considered would endanger the national security, would compromise sensitive law enforcement information, or otherwise would violate any law or rule of the House of Representatives. Notwithstanding the preceding sentence, a majority of those present, there being in attendance the requisite number required under the rules of the Committee to be present for the purpose of taking testimony—

(A) may vote to close the hearing for the sole purpose of discussing whether testimony or evidence to be received would endanger the national security, would compromise sensitive law enforcement information, or violate paragraph (2) of this subsection; or

(B) may vote to close the hearing, as provided in paragraph (2) of this subsection.

(2) Whenever it is asserted by a Member of the Committee that the evidence or testimony at a hearing may tend to defame, degrade, or incriminate any person, or it is asserted by a witness that the evidence or testimony that the witness would give at a hearing may tend to defame, degrade, or incriminate the witness—

(A) such testimony or evidence shall be presented in executive session, notwithstanding the provisions of paragraph (1) of this subsection, if by a majority of those present, there being in attendance the requisite number required under the rules of the Committee to be present for the purpose of taking testimony, the Committee or subcommittee determines that such evidence or testimony may tend to defame, degrade, or incriminate any person; and

(B) the Committee or subcommittee shall proceed to receive such testimony in open session only if the Committee, a majority being present, determines that such evi-

dence or testimony will not tend to defame, degrade, or incriminate any person.

(3) No Member of the House of Representatives may be excluded from non-participatory attendance at any hearing of the Committee or a subcommittee unless the House of Representatives has by majority vote authorized the Committee or subcommittee, for purposes of a particular series of hearings, on a particular article of legislation or on a particular subject of investigation, to close its hearings to Members by the same procedures designated in this subsection for closing hearings to the public.

(4) A Member of the House of Representatives who is not a Member of the Committee may not be recognized to participate in a Committee or subcommittee hearing except by the unanimous consent of Committee Members present at such hearing. Participatory recognition of a non-Committee Member shall occur only after all Committee Members seeking recognition, both majority and minority, have had their opportunity to participate and question any witnesses.

(5) The Committee or a subcommittee may by the procedure designated in this subsection vote to close one (1) subsequent day of hearing.

(6) No congressional staff shall be present at any meeting or hearing of the Committee or a subcommittee that has been closed to the public, and at which classified information will be involved, unless such person is authorized access to such classified information in accordance with rule XX of the House of Representatives.

## 5.—CONVENING HEARINGS AND MARKUPS

### (a) *Hearings*

(1) Notice. Public announcement shall be made of the date, place, and subject matter of any hearing to be conducted by the Committee or a subcommittee at the earliest possible date, and in any event at least one (1) week before the commencement of that hearing. If the Chairman of the full Committee or a subcommittee, with the concurrence of the relevant Ranking Minority Member, determines that there is good cause to begin a hearing sooner, or if the Committee or subcommittee so determines by majority vote in the presence of the number of members required under the rules of the Committee for the taking of action, the Chairman of the full Committee, if concurring, shall make the announcement at the earliest possible date. No change shall be made to a publicly announced hearing title until after consultation with the relevant Ranking Minority Member and notice to previously announced witnesses.

(2) Member Day Hearing. During the first session of the Congress, the full Committee shall hold a hearing at which it receives testimony from Members, Delegates, and the Resident Commissioner on proposed legislation within its jurisdiction.

### (b) *Markups and Other Meetings to Transact Business*

(1) Convening. The Chairman of the full Committee or a subcommittee may call or convene, as the relevant Chairman considers necessary, meetings of the Committee or subcommittee



for the consideration of a bill or resolution pending before the Committee or subcommittee, as the case may be, or for the conduct of other Committee or subcommittee business.

(2) Notice. Public announcement shall be made by the Chairman of the full Committee of the date, place, and subject matter of any markup or other meeting to conduct business at the earliest possible date, and in any event at least one (1) week before the commencement of such markup or meeting, unless the relevant Chairman determines, in consultation with the relevant Ranking Minority Member, that there is good cause to begin such a markup or meeting on an earlier date. If such determination is made, the Chairman of the full Committee, if concurring in that determination, shall make the announcement at the earliest possible date.

(3) Agenda and Texts. The relevant Chairman shall provide to all Committee or subcommittee Members an agenda for each Committee and subcommittee markup or other meeting to transact business, setting out all items of business to be considered, including whenever possible a copy of any measure scheduled for markup, at least 48 hours (excluding Saturdays, Sundays, and legal holidays) before the meeting. Bills on subjects not listed on such agenda shall be subject to a point of order unless their consideration is agreed to by a two-thirds vote of the Committee or subcommittee, or by the Chairman of the full Committee with the concurrence of the Ranking Minority Member. The text of any measure to be marked up shall be made publicly available in electronic form at least 24 hours prior to the commencement of the markup meeting, or at the time of an announcement under subparagraph (b)(2) made within 24 hours before such meeting.

(c) Publication. Public announcement of all hearings and markups shall be published in the Daily Digest portion of the Congressional Record and made publicly available in electronic form. Members shall be notified by the Staff Director of all meetings (including markups and hearings) and briefings of subcommittees and of the full Committee.

(d) Member Seating. During Committee and subcommittee hearings and markups, chairs on the dais are for Members. No staff member other than a Committee or subcommittee staff director, counsel, or professional staff member may occupy a chair on the dais, unless authorized by the Chairman of the full Committee, after consultation with the Ranking Member of the Full Committee. Only one staff member each from the majority and the minority may occupy chairs on the dais at any time during a hearing or markup.

## 6.—WITNESSES

### (a) *Questioning of Witnesses*

(1) In so far as practicable, witnesses shall be permitted to present their oral statements without interruption subject to reasonable time constraints imposed by the Chairman of the full Committee or a subcommittee, with questioning by the Committee Members taking place afterward. Members should refrain from questions until such statements are completed.

(2) In recognizing Members, the relevant Chairman shall, to the extent practicable, give preference to the Members on the basis of their arrival at the hearing and seniority, taking into consideration the majority and minority ratio of the Members actually present. A Member seeking recognition to speak or ask a question shall address the relevant Chairman and not the witness.

(3) Subject to paragraph (4), each Member may question the witness for 5 minutes, the reply of the witness being included in the 5-minute period. After all Members have had an opportunity to ask questions, any additional round of questioning allowed by the relevant Chairman shall begin again under the 5-minute rule.

(4) Notwithstanding paragraph (3), the relevant Chairman, with the concurrence of the Ranking Minority Member, may permit one (1) or more majority Members of the Committee designated by the relevant Chairman to question a witness for a specified period of not longer than 30 minutes. On such occasions, an equal number of minority Members of the Committee designated by the Ranking Minority Member shall be permitted to question the same witness for the same period of time. Committee staff may be permitted to question a witness for equal specified periods either with the concurrence of the Chairman and Ranking Minority Member of the full Committee or by motion. However, in no case may questioning by Committee staff proceed before each Member of the Committee who wishes to speak under the 5-minute rule has had one opportunity to do so.

(b) *Testimony of Witnesses*

(1) Advance Filing Requirement. Each witness who is to appear before the Committee or a subcommittee is required to file testimony with the Committee or subcommittee at least two (2) business days in advance of that appearance. For purposes of this subsection, testimony includes the written statement of a witness, as well as any video, photographs, audio-visual matter, posters, or other supporting materials that the witness intends to present or display before the Committee. Such testimony should be provided in electronic form to the extent practicable. The Committee or subcommittee shall notify Members at least two business days in advance of a hearing of the availability of testimony submitted by witnesses. In addition, each witness shall provide sufficient copies, as determined by the Chairman of the full Committee or a subcommittee, of his or her proposed written statement to be provided to Members and staff of the Committee or subcommittee, the news media, and the general public. The text of the written statement provided pursuant to this paragraph shall be considered final, and may not be revised by the witness after the Committee meeting at which the witness appears.

(2) Witness Preclusion and Waiver. The requirements of paragraph (1) or any part thereof may be waived by the Chairman of the full Committee or a subcommittee, or the presiding Member, or the Ranking Member of the Committee or subcommittee as it relates to witnesses who are called by the mi-

nority to testify, provided that the witness or the relevant Chairman or Ranking Minority Member has submitted, prior to the witness's appearance, a written explanation to the reasons testimony has not been made available to the Committee or subcommittee. If a witness who is not an official of the U.S. Government has not submitted testimony as required by paragraph (1) and no such written explanation has been submitted, the witness shall be released from testifying unless a majority of the Committee or subcommittee votes to accept his or her testimony.

(3) Remote Witness Participation. Remote participation is available only for witnesses appearing in a non-governmental capacity and in exceptional circumstances, in accordance with the regulations promulgated pursuant to subsection 3(j) of House Resolution 5. The Chairman of the full Committee or a subcommittee shall promptly, and not later than 48 hours beforehand if possible, notify the relevant Ranking Member of any witness who is likely to present testimony other than in person, such as by videoconference. A witness may not testify via telephone or other audio-only medium without the concurrence of the Chairman and Ranking Member of the Committee or subcommittee. The relevant Chairman shall make reasonable efforts to verify the identity of any witness participating remotely.

(4) 'Truth In Testimony' Disclosure. In the case of a witness appearing in a nongovernmental capacity, a written statement of proposed testimony shall include:

(A) a curriculum vitae;

(B) a disclosure of the amount and source of any Federal grant (or subgrant thereof) or contract (or subcontract thereof), or of any contract, grant or payment originating with a foreign government, received during the past 36 months by the witness or by an entity represented by the witness and related to the subject matter of, and the witness's representational capacity at, the hearing;

(C) a disclosure of whether the witness is negotiating or awaiting approval to receive a contract with, a grant or payment from, a foreign government;

(D) a disclosure of whether the witness is a fiduciary (including, but not limited to, a director, officer, advisor, or resident agent) of any organization or entity that has an interest in the subject matter of the hearing; and

(E) a disclosure of whether the witness is an active registrant under the Foreign Agents Registration Act (FARA).

Such statements, with appropriate redactions to protect the privacy, safety, or security of the witness, shall be made publicly available in electronic form 24 hours before the witness appears to the extent practicable, but not later than one day after the witness appears.

(5) Witness Presentation. A witness shall limit his or her oral presentation to a brief summary of his or her written statement.

(6) Translation. A witness requiring an interpreter or translator should include in the testimony provided pursuant to

paragraph (1) the identity of the interpreter or translator that the witness intends to use. Unless properly noticed as a separate witness, an interpreter or translator appearing before the Committee should not present views or statements other than those expressed by the witness.

(c) Oaths. The Chairman of the full Committee or a subcommittee, or any Member of the Committee designated by the relevant Chairman, may administer oaths to any witness appearing before the Committee.

#### 7.—PREPARATION AND MAINTENANCE OF COMMITTEE RECORDS

An accurate stenographic record shall be made of all hearings and markup sessions. Members of the Committee and any witness may examine the transcript of his or her own remarks and may make any grammatical or technical changes that do not substantively alter the record. Any such Member or witness shall return the transcript to the Committee offices within seven (7) calendar days (not including Saturdays, Sundays, and legal holidays) after receipt of the transcript, or as soon thereafter as is practicable.

Any information supplied for the record at the request of a Member of the Committee shall be provided to the Member when received by the Committee.

Transcripts of hearings and markup sessions (except for the record of a meeting or hearing which is closed to the public) shall be printed as soon as is practicable after receipt of the corrected versions, except that the Chairman may order the transcript of a hearing to be printed without the corrections of a Member or witness if the Chairman determines that such Member or witness has been afforded a reasonable time to correct such transcript and such transcript has not been returned within such time. The records of the Committee at the National Archives and Records Administration shall be made available for public use in accordance with rule VII of the House of Representatives. The Chairman shall notify the Ranking Minority Member of any decision, pursuant to clause 3(b)(3) or clause 4(b) of the rule, to withhold a record otherwise available, and the matter shall be presented to the Committee for a determination on the written request of any Member of the Committee.

The Committee shall, to the maximum extent feasible, make its publications available in electronic form, including official prints of hearings and markups.

#### 8.—EXTRANEOUS MATERIALS IN COMMITTEE HEARINGS PRINTS

No extraneous material shall be printed in either the body or appendices of any Committee or subcommittee hearing, except matter which has been accepted for inclusion in the record during the hearing or by agreement of the Chairman of the full Committee or a subcommittee and Ranking Minority Member of the Committee or subcommittee within five (5) calendar days of the hearing. Copies of bills and other legislation under consideration and responses to written questions submitted by Members shall not be considered extraneous material.

Extraneous material in either the body or appendices of any hearing to be printed which would be in excess of eight (8) printed pages (for any one submission) shall be accompanied by a written request to the relevant Chairman. Such written request shall contain an estimate in writing from the Public Printer of the probable cost of publishing such material.

#### 9.—INFORMATION ON COMMITTEE ACTION

(a) Record Votes. The result of each record vote in any meeting of the Committee outside of executive session shall be made publicly available in electronic form within 48 hours of such record vote. Such result shall include a description of the amendment, motion, order, or other proposition, the name of each Member voting for and against, and the Members present but not voting.

(b) Amendments. Not later than 24 hours after the adoption of any amendment, or 48 hours after the disposition or withdrawal of any other amendment to a measure or matter considered by the Committee, the text of each such amendment shall be made publicly available in electronic form.

(c) Hearing and Markup Attendance. Member attendance at each Committee hearing and markup shall be recorded and included in the Committee print of the transcript of that hearing or markup.

#### 10.—PROXIES

Proxy voting is not permitted in the Committee or in subcommittees.

#### 11.—REPORTS

(a) Reports on Bills and Resolutions. To the extent practicable, not later than 24 hours before a report is to be filed with the Clerk of the House on a measure that has been ordered reported by the Committee, the Chairman shall make available for inspection by all Members of the Committee a copy of the draft Committee report in order to afford Members adequate information and the opportunity to draft and file any supplemental, minority or additional views which they may deem appropriate. With respect to each record vote on a motion to report any measure or matter of a public character, and on any amendment offered to the measure or matter, the total number of votes cast for and against, and the names of those Members voting for and against, shall be included in any Committee report on the measure or matter.

(b) Prior Approval of Certain Reports. No Committee, subcommittee, or staff report, study, or other document which purports to express publicly the views, findings, conclusions, or recommendations of the Committee or a subcommittee may be released to the public or filed with the Clerk of the House unless approved by a majority of the Committee or subcommittee, as appropriate. A proposed investigative or oversight report shall be considered as read if it has been available to Members of the Committee for at least 24 hours (excluding Saturdays, Sundays, or legal holidays except when the House is in session on such a day). In any case in which clause 2(1) of rule XI and clause 3(a)(1) of rule XIII of the House of Representatives does not apply, each Member of

the Committee or subcommittee shall be given an opportunity to have views or a disclaimer included as part of the material filed or released, as the case may be.

(c) Foreign Travel Reports. At the same time that the report required by clause 8(b)(3) of rule X of the House of Representatives, regarding foreign travel reports, is submitted to the Chairman, Members and employees of the Committee shall provide a report to the Chairman listing all official meetings, interviews, inspection tours and other official functions in which the individual participated, by country and date. Under extraordinary circumstances, the Chairman may waive the listing in such report of an official meeting, interview, inspection tour, or other official function. The report shall be maintained in the Committee offices and shall be available for public inspection during normal business hours. Except in extraordinary circumstances, no Member or employee of the Committee will be authorized for additional Committee travel until the reports described in this subsection have been submitted to the Chairman for that person's prior Committee travel.

## 12.—REPORTING BILLS AND RESOLUTIONS

Except in extraordinary circumstances, bills and resolutions will not be taken to the House of Representatives for action unless and until the Committee or relevant subcommittee has ordered reported such bill or resolution, a quorum being present.

Except in extraordinary circumstances, a bill or resolution originating in the House of Representatives that contains exclusively findings and policy declarations or expressions of the sense of the House of Representatives or the sense of the Congress shall not be considered by the Committee or a subcommittee unless such bill or resolution has at least 25 House co-sponsors, at least 10 of whom are Members of the Committee.

For purposes of this rule, extraordinary circumstances will be determined by the Chairman, after consultation with the Ranking Minority Member and such other Members of the Committee as the Chairman deems appropriate.

The Committee or a subcommittee shall not consider a bill or resolution originating in the House of Representatives that expresses appreciation, commends, congratulates, celebrates, recognizes the accomplishments of, or celebrates the anniversary of, an entity, event, group, individual, institution, team, or government program, or that acknowledges or recognizes a period of time for such purposes, except in circumstances determined by the Chairman with the concurrence of the Ranking Minority Member.

The Chairman is directed to offer a motion under clause 1 of rule XXII of the Rules of the House whenever the Chairman considers it appropriate.

## 13.—STAFF SERVICES

(a) The Committee staff shall be selected and organized so that it can provide a comprehensive range of professional services in the field of foreign affairs to the Committee, the subcommittees, and all its Members. The staff shall include persons with training and experience in foreign affairs, making available to the Committee indi-

viduals with knowledge of major countries, areas, and U.S. overseas programs and operations.

(b) Subject to clause 9 of rule X of the House of Representatives, the staff of the Committee, except as provided in paragraph (c), shall be appointed by the Chairman with the approval of the majority of the Members in the majority party of the Committee. Their remuneration shall be fixed by the Chairman, and they shall work under the general supervision and direction of, and may be removed by, the Chairman. Staff assignments are to be authorized by the Chairman or by the Staff Director under the direction of the Chairman.

(c) Subject to clause 9 of rule X of the House of Representatives, the staff of the Committee assigned to the minority shall be appointed by the Ranking Minority Member with the approval of the majority of the minority party Members of the Committee. Their remuneration shall be fixed by the Ranking Minority Member, and they shall work under the general supervision and direction of, and may be removed by, the Ranking Minority Member.

(d) The Chairman shall ensure that sufficient staff is made available to each subcommittee to carry out its responsibilities under the rules of the Committee. The Chairman shall ensure that the minority party is fairly treated in the appointment of such staff.

#### 14.—NUMBER AND JURISDICTION OF SUBCOMMITTEES

(a) Full Committee. The full Committee is responsible for oversight and legislation relating to: Management, operations, and programs of the Department of State, the U.S. Agency for International Development, the U.S. International Development Finance Corporation, the Millennium Challenge Corporation, the U.S. Agency for Global Media, the U.S. Trade and Development Agency, the Peace Corps, and other U.S. government entities within the Committee's jurisdiction; foreign assistance (including development assistance, the Millennium Challenge Account, HIV/AIDS in foreign countries, security assistance, and Public Law 480 programs abroad); national security developments affecting foreign policy; strategic planning and agreements; war powers, treaties, executive agreements, and the deployment and use of United States Armed Forces; peacekeeping and, peace enforcement, the imposition and enforcement of United Nations or other international sanctions; the Office of the Special Presidential Envoy for Hostage Affairs; non-proliferation, arms control and disarmament issues; counterterrorism; activities and policies of the State, Commerce, and Defense Departments and other agencies related to the Arms Export Control Act, the Export Control Reform Act, and the Foreign Assistance Act, including export and licensing policy for munitions items and technology and dual-use equipment and technology; international law; global energy, environmental, cyberspace, and technology policy issues; promotion of democracy; international law enforcement issues, including narcotics control programs and activities; embassy security; international broadcasting; public diplomacy, including international communication and information policy, and international education and exchange programs; international economic policy and U.S. export promotion; and all other matters not specifically assigned to a subcommittee.

The full Committee may conduct oversight and investigations with respect to any matter within the jurisdiction of the Committee as defined in the Rules of the House of Representatives, including special oversight functions relating to customs administration, intelligence activities relating to foreign policy, international financial and monetary organizations, and international fishing agreements.

Notwithstanding subcommittee jurisdiction as identified in subsection (b) of this rule, the full Committee may exercise and assume authority delegated to a subcommittee thereof, at the judgment of the Chairman of the full committee.

(b) Subcommittees. There shall be seven (7) standing subcommittees. The names and jurisdiction of those subcommittees shall be as follows:

(1) Africa Subcommittee. The regional oversight focus of the Africa Subcommittee shall align with the area of responsibility of the State Department's Bureau of African Affairs. This subcommittee shall also have functional jurisdiction over the following:

- (A) The Office of Foreign Assistance;
- (B) The Bureau of Global Health Security and Diplomacy;
- (C) Millennium Challenge Corporation; and
- (D) The U.S. Agency for International Development.

(2) East Asia and Pacific Subcommittee. The regional oversight focus of the Pacific Subcommittee shall align with the area of responsibility of the State Department's Bureau of East Asian and Pacific Affairs. This subcommittee shall also have functional jurisdiction over the following:

- (A) Bureaus and programs of the Under Secretary for Economic Growth, Energy, and Environment; and
- (B) U.S. International Development Finance Corporation.

(3) Europe Subcommittee. The regional oversight focus of the Europe Subcommittee shall align with the area of responsibility of the State Department's Bureau of European and Eurasian Affairs. This subcommittee shall also have functional jurisdiction over the following:

- (A) Bureaus and programs of the Under Secretary for Arms Control and International Security; and
- (B) The Bureau of Cyberspace and Digital Policy.

(4) Middle East and North Africa Subcommittee. The regional oversight focus of the Middle East and North Africa Subcommittee shall align with the area of responsibility of the State Department's Bureau of Near Eastern Affairs. This subcommittee shall also have functional jurisdiction over the following:

- (A) Bureaus and programs of the Under Secretary for Management; and
- (B) The Bureau of Counterterrorism.

(5) South and Central Asia Subcommittee. The regional oversight focus of the Asia Subcommittee shall align with the area of responsibility of the State Department's Bureau of South



and Central Asian Affairs. This subcommittee shall also have functional jurisdiction over the following:

(A) Bureaus and programs of the Undersecretary for Public Diplomacy and Public Affairs; and

(B) The Peace Corps.

(6) Western Hemisphere Subcommittee. The regional oversight focus of the Western Hemisphere Subcommittee shall align with the area of responsibility of the State Department's Bureau of Western Hemisphere Affairs. This subcommittee shall also have functional jurisdiction over the bureaus and programs of the Undersecretary for Civilian Security, Democracy, and Human Rights.

(7) Oversight and Intelligence Subcommittee. There is no specific regional oversight focus of the Oversight and Intelligence Subcommittee. This subcommittee shall have functional jurisdiction over the following:

(A) The United States Mission to the United Nations;

(B) The Bureau of International Organizations Affairs;

(C) Offices that report directly to the Secretary of State, to include: Office of the Ombuds, Office of Civil Rights, Office of Global Women's Issues, Bureau of Intelligence and Research, Bureau of Legislative Affairs, Office of the Legal Adviser, Office of Policy Planning, Office of the Chief of Protocol, Office of Diversity and Inclusion, and all Special Envoys and Special Representatives.

(c) Legislative Jurisdictions. The subcommittees shall have jurisdiction over the following within their respective functional domains:

(1) Authorization and reauthorization of bureaus and programs;

(2) Legislation with respect to disaster assistance outside the Foreign Assistance Act, boundary issues, and international claims;

(3) Legislation with respect to region- or country-specific loans or other financial relations outside the Foreign Assistance Act; and

(4) Legislation and oversight regarding human rights practices in particular countries.

(d) Regional Oversight. The subcommittees with regional oversight shall have jurisdiction over the following within their respective regions:

(1) Matters affecting the political relations between the United States and other countries and regions, including resolutions or other legislative measures directed to such relations;

(2) Oversight of regional lending institutions;

(3) Oversight of matters related to the regional activities of the United Nations, of its affiliated agencies, and of other multilateral institutions;

(4) Identification and development of options for meeting future problems and issues relating to U.S. interests in the region;

(5) Concurrent oversight jurisdiction with respect to functional matters assigned to the regions of other subcommittees insofar as they may affect the region;

(6) Oversight of foreign assistance activities affecting the region, with the concurrence of the Chairman of the full Committee; and,

(7) Such other matters as the Chairman of the full Committee may determine.

#### 15.—POWERS AND DUTIES OF SUBCOMMITTEES

(a) In General. Each subcommittee is authorized to meet, hold hearings, receive evidence, and report to the full Committee on all matters referred to it.

(b) Scheduling. Subcommittee chairmen shall set meeting dates after consultation with the Chairman, other subcommittee chairmen, the relevant Ranking Minority Member and other appropriate Members, with a view toward minimizing scheduling conflicts. Subcommittee meetings shall not be scheduled to occur simultaneously with meetings of the full Committee. Hearings shall not be scheduled to occur prior to the first vote or subsequent to the last vote of a legislative week, or outside of Washington, D.C., without prior consultation with the relevant Ranking Minority Member. In order to ensure orderly administration and fair assignment of hearing and meeting rooms, the subject, time, and location of hearings and meetings shall be arranged in advance with the Chairman through the Staff Director of the Committee.

(c) Participation. The Chairman of the full Committee and the Ranking Minority Member may attend the meetings and participate in the activities of all subcommittees of which they are not Members, except that they may not vote or be counted for a quorum in such subcommittees.

(d) Required Oversight Hearings. During each 180-day period following organization of the Committee, each subcommittee shall hold at least one hearing on oversight of U.S. Government activities.

#### 16.—REFERRAL OF BILLS BY CHAIRMAN

In accordance with rule 14 of the Committee and to the extent practicable, relevant legislation and other matters referred to the Committee may be referred by the Chairman to one or more subcommittees of jurisdiction. In referring any legislation to a subcommittee, the Chairman may specify a date by which the subcommittee shall report thereon to the full Committee.

The Chairman may designate a subcommittee Chairman or other Member to take responsibility as manager of a bill or resolution during its consideration in the House of Representatives.

#### 17. PARTY RATIOS ON SUBCOMMITTEES AND CONFERENCE COMMITTEES

The majority party caucus of the Committee shall determine an appropriate ratio of majority to minority party Members for each subcommittee. Party representation on each subcommittee or conference committee shall be no less favorable to the majority party than the ratio for the full Committee. The Chairman and the Ranking Minority Member are authorized to negotiate matters affecting

such ratios including the size of subcommittees and conference committees.

#### 18.—SUBCOMMITTEE FUNDING AND RECORDS

Each subcommittee shall have adequate funds to discharge its responsibility for legislation and oversight.

In order to facilitate Committee compliance with clause 2(e)(1) of rule XI of the House of Representatives, each subcommittee shall keep a complete record of all subcommittee actions which shall include a record of the votes on any question on which a record vote is demanded. The result of each record vote shall be promptly made available to the full Committee for inspection by the public in accordance with rule 9 of the Committee.

All subcommittee hearings, records, data, charts, and files shall be kept distinct from the congressional office records of the Member serving as Chairman of the subcommittee. Subcommittee records shall be coordinated with the records of the full Committee, shall be the property of the House, and all Members of the House shall have access thereto.

#### 19.—MEETINGS OF SUBCOMMITTEE CHAIRMEN

The Chairman shall call a meeting of the subcommittee chairmen on a regular basis not less frequently than once a month. Such a meeting need not be held if there is no business to conduct. It shall be the practice at such meetings to review the current agenda and activities of each of the subcommittees.

#### 20.—ACCESS TO CLASSIFIED INFORMATION

(a) Authorized Persons. In accordance with the stipulations of the Rules of the House of Representatives, all Members of the House who have executed the oath required by clause 13 of rule XXIII of the House of Representatives shall be authorized to have access to classified information within the possession of the Committee.

Members of the Committee staff shall be considered authorized to have access to classified information within the possession of the Committee when they have the proper security clearances, when they have executed the oath required by clause 13 of rule XXIII of the House of Representatives, and when they have a demonstrable need to know. The decision on whether a given staff member has a need to know will be made on the following basis:

- (1) In the case of the full Committee majority staff, by the Chairman, acting through the Staff Director;
- (2) In the case of the full Committee minority staff, by the Ranking Minority Member of the Committee, acting through the Minority Staff Director;
- (3) In the case of subcommittee majority staff, by the chairman of the subcommittee;
- (4) In the case of the subcommittee minority staff, by the Ranking Minority Member of the subcommittee.

No other individuals shall be considered authorized persons, unless so designated by the Chairman of the full Committee.

(b) Designated Persons. Each Committee Member is permitted to designate one member of his or her staff as having the right of access to information classified Confidential. Such designated persons must have the proper security clearance, have executed the oath required by clause 13 of rule XXIII of the House of Representatives, and have a need to know as determined by his or her principal. Upon request of a Committee Member in specific instances, a designated person also shall be permitted access to information classified Top Secret which has been furnished to the Committee pursuant to section 36 of the Arms Export Control Act, as amended. Upon the written request of a Committee Member and with the approval of the Chairman in specific instances, a designated person may be permitted access to other classified materials. Designation of a staff person shall be by letter from the Committee Member to the Chairman.

(c) Location. Classified information will be stored in secure safes in the Office of the Security Officer and in the Office of the Minority Staff Director. All materials classified Top Secret or higher must be stored in a Secure Compartmentalized Information Facility (SCIF).

(d) Handling. Materials classified Confidential or Secret may be taken from Committee offices to other Committee offices and hearing rooms by Members of the Committee and authorized Committee staff in connection with hearings and briefings of the Committee or its subcommittees for which such information is deemed to be essential. Removal of such information from the Committee offices shall be only with the permission of the Chairman under procedures designed to ensure the safe handling and storage of such information at all times. Except as provided in this paragraph, Top Secret materials may not be taken from approved storage areas for any purpose, except that such materials may be taken to hearings and other meetings that are being conducted at the Top Secret level when necessary. Materials classified Top Secret may otherwise be used under conditions approved by the Chairman after consultation with the Ranking Minority Member.

(e) Notice. Appropriate notice of the receipt of classified documents received by the Committee from the Executive Branch will be sent promptly to Committee Members through the Survey of Activities or by other means.

(f) Access. Except as provided for above, access to materials classified Top Secret or otherwise restricted held by the Committee will be in approved Committee spaces. The following procedures will be observed:

- (1) Authorized persons will be permitted access to classified documents after inquiring of the Staff Director or an assigned staff member. Access to the SCIF will be afforded during regular Committee hours.

- (2) Authorized persons will be required to identify themselves, to identify the documents or information they wish to view, and to sign the Classified Materials Log, which is kept with the classified information.

- (3) The assigned staff member will be responsible for maintaining a log which identifies: (1) authorized persons seeking access, (2) the classified information requested, and (3) the

time of arrival and departure of such persons. The assigned staff member will also assure that the classified materials are returned to the proper location.

(g) Divulgence. Classified information provided to the Committee by the Executive Branch shall be handled in accordance with the procedures that apply within the Executive Branch for the protection of such information. Any classified information to which access has been gained through the Committee may not be divulged to any unauthorized person. Classified material shall not be photocopied or otherwise reproduced. In no event shall classified information be discussed in a non-secure environment. Apparent violations of this rule should be reported as promptly as possible to the Chairman for appropriate action.

(h) Other Regulations. The Chairman, after consultation with the Ranking Minority Member, may establish such additional regulations and procedures as in his judgment may be necessary to safeguard classified information under the control of the Committee. Members of the Committee will be given notice of any such regulations and procedures promptly. They may be modified or waived in any or all particulars by a majority vote of the full Committee.

#### 21.—BROADCASTING OF COMMITTEE HEARINGS AND MEETINGS

All Committee and subcommittee meetings or hearings which are open to the public may be covered, in whole or in part, by television broadcast, radio broadcast, and still photography, or by any such methods of coverage in accordance with the provisions of clause 3 of House rule XI.

The Chairman of the full Committee or a subcommittee shall determine, in his or her discretion, the number of television and still cameras permitted in a hearing or meeting room, but shall not limit the number of television or still cameras to fewer than two (2) representatives from each medium.

Such coverage shall be in accordance with the following requirements contained in section 116(b) of the Legislative Reorganization Act of 1970, and clause 4 of XI of the Rules of the House of Representatives:

(a) If the television, Internet or radio coverage of the hearing or meeting is to be presented to the public as live coverage, that coverage shall be conducted and presented without commercial sponsorship.

(b) No witness served with a subpoena by the Committee shall be required against his will to be photographed at any hearing or to give evidence or testimony while the broadcasting of that hearing, by radio or television, is being conducted. At the request of any such witness who does not wish to be subjected to radio, television, Internet or still photography coverage, all lenses shall be covered and all microphones used for coverage turned off. This subparagraph is supplementary to clause 2(k)(5) of rule XI of the Rules of the House of Representatives relating to the protection of the rights of witnesses.

(c) The allocation among cameras permitted by the Chairman of the full Committee or a subcommittee in a hearing room shall be in accordance with fair and equitable procedures devised by the Ex-

ecutive Committee of the Radio and Television Correspondents' Galleries.

(d) Television cameras shall be placed so as not to obstruct in any way the space between any witness giving evidence or testimony and Member of the Committee or its subcommittees or the visibility of that witness and that Member to each other.

(e) Television cameras shall operate from fixed positions but shall not be placed in positions which obstruct unnecessarily the coverage of the hearing by the other media.

(f) Equipment necessary for coverage by the television and radio media shall not be installed in, or removed from, the hearing or meeting room while the Committee or subcommittee is in session.

(g) Floodlights, spotlights, strobe lights, and flashguns shall not be used in providing any method of coverage of the hearing or meeting, except that the television media may install additional lighting in the hearing room, without cost to the Government, in order to raise the ambient lighting level in the hearing room to the lowest level necessary to provide adequate television coverage of the hearing or meeting at the current state-of-the art level of television coverage.

(h) In the allocation of the number of still photographers permitted by the Chairman of the full Committee or a subcommittee in a hearing or meeting room, preference shall be given to photographers from Associated Press Photos, United Press International News pictures, and Reuters. If requests are made by more of the media than will be permitted by the Chairman of the full Committee or a subcommittee for coverage of the hearing or meeting by still photography, that coverage shall be made on the basis of a fair and equitable pool arrangement devised by the Standing Committee of Press Photographers.

(i) Photographers shall not position themselves, at any time during the course of the hearing or meeting, between the witness table and the Members of the Committee or its subcommittees.

(j) Photographers shall not place themselves in positions which obstruct unnecessarily the coverage of the hearing by the other media.

(k) Personnel providing coverage by the television and radio media shall be currently accredited to the Radio and Television Correspondents' Galleries.

(l) Personnel providing coverage by still photography shall be currently accredited to the Press Photographers' Gallery Committee of Press Photographers.

(m) Personnel providing coverage by the television and radio media and by still photography shall conduct themselves and their coverage activities in an orderly and unobtrusive manner.

## 22.—SUBPOENA POWERS

A subpoena may be authorized and issued by the Chairman, in accordance with clause 2(m) of rule XI of the House of Representatives, in the conduct of any investigation or activity or series of investigations or activities within the jurisdiction of the Committee, following consultation with the Ranking Minority Member.

In addition, a subpoena may be authorized and issued by the Committee or its subcommittees in accordance with clause 2(m) of

rule XI of the House of the Representatives, in the conduct of any investigation or activity or series of investigations or activities, only when authorized by a majority of the Members voting, a majority of the Committee or subcommittee being present. Authorized subpoenas shall be signed by the Chairman or by any Member designated by the Committee.

#### 23.—RECOMMENDATION FOR APPOINTMENT OF CONFEREES

Whenever the Speaker is to appoint a conference committee, the Chairman shall recommend to the Speaker as conferees those Members of the Committee who are primarily responsible for the legislation (including to the full extent practicable the principal proponents of the major provisions of the bill as it passed the House), who have actively participated in the Committee or subcommittee consideration of the legislation, and who agree to attend the meetings of the conference. With regard to the appointment of minority Members, the Chairman shall consult with the Ranking Minority Member.

#### 24.—GENERAL OVERSIGHT

Not later than March 1 of the first session of a Congress, the Committee shall adopt an oversight plan in accordance with the provisions of clause 2(d) of rule X of the House of Representatives.

In accordance with the provisions of clause 2(n) of rule XI of the House of Representatives, the Committee or a subcommittee thereof shall hold at least one hearing during each 120-day period following its establishment on the topic of waste, fraud, abuse, or mismanagement in programs within its jurisdiction, as documented in reports received from a Federal Office of the Inspector General or the Comptroller General of the United States that have been provided to the Ranking Minority Member prior to the notice of the hearing pursuant to Committee rule 5.

#### 25.—COMMITTEE PANELS AND TASK FORCES

##### (a) Committee Panels

(1) The Chair may designate a panel of the Committee consisting of members of the Committee to inquire into and take testimony on a matter or matters that fall within the jurisdiction of more than one subcommittee and to report to the Committee.

(2) No panel appointed by the Chair shall continue in existence for more than six months after the appointment. A panel so appointed may, upon the expiration of six months, be reappointed by the Chair for a period of time which is not to exceed six months.

(3) Consistent with the party ratios established by the majority party, all majority members of the panels shall be appointed by the Chair, and all minority members shall be appointed by the Ranking Minority Member. The Chair shall choose one of the majority members so appointed who does not currently chair another subcommittee of the Committee to serve as Chair of the panel. The Ranking Minority Member

shall similarly choose the ranking minority member of the panel.

(4) No panel shall have legislative jurisdiction.

(b) Committee and Subcommittee Task Forces

(1) The Chair, or the Chair of a subcommittee with the concurrence of the Chair, may designate a task force to inquire into and take testimony on a matter that falls within the jurisdiction of the Committee or subcommittee, respectively. The Chair and the Ranking Minority Member or the Chair and the ranking minority member of a subcommittee shall each appoint an equal number of members to the task force. The Chair or the Chair of a subcommittee shall choose one of the members so appointed, who does not currently chair another subcommittee of the Committee, to serve as Chair of the task force. The Ranking Minority Member or the ranking minority member of a subcommittee shall similarly appoint the ranking minority member of the task force.

(2) No task force appointed by the Chair or the Chair of a subcommittee shall continue in existence for more than three months. A task force may only be reappointed for an additional three months with the written concurrence of the Chair and the Ranking Minority Member or the concurrence of the Chair and the ranking minority member of the subcommittee whose Chair appointed the task force.

(3) No task force shall have legislative jurisdiction.

## 26.—OTHER PROCEDURES AND REGULATIONS

The Chairman, in consultation with the Ranking Minority Member, may establish such other procedures and take such actions as may be necessary to carry out the foregoing rules or to facilitate the effective operation of the Committee. Any additional procedures or regulations may be modified or rescinded in any or all particulars by a majority vote of the full Committee.



### Committee on Homeland Security

MARK E. GREEN, Tennessee, *Chairman*

MICHAEL T. MCCAUL, Texas,  
*Vice Chair*

CLAY HIGGINS, Louisiana  
MICHAEL GUEST, Mississippi  
CARLOS A. GIMENEZ, Florida  
AUGUST PFLUGER, Texas  
ANDREW R. GARBARINO, New York  
MARJORIE TAYLOR GREENE, Georgia  
TONY GONZALES, Texas  
MORGAN LUTTRELL, Texas  
DALE W. STRONG, Alabama  
JOSH BRECHEEN, Oklahoma  
ELIJAH CRANE, Arizona  
ANDREW OGLES, Tennessee  
SHERI BIGGS, South Carolina  
GABE EVANS, Colorado  
RYAN MACKENZIE, Pennsylvania  
BRAD KNOTT, North Carolina

BENNIE G. THOMPSON, Mississippi,  
*Ranking Member*

ERIC SWALWELL, California  
J. LUIS CORREA, California  
SHRI THANEDAR, Michigan  
SETH MAGAZINER, Rhode Island  
DANIEL S. GOLDMAN, New York  
DELIA C. RAMIREZ, Illinois  
TIMOTHY M. KENNEDY, New York  
LAMONICA McIVER, New Jersey  
JULIE JOHNSON, Texas  
PABLO JOSE HERNÁNDEZ, Puerto Rico  
NELLIE POU, New Jersey  
TROY A. CARTER, Louisiana  
ROBERT GARCIA, California  
AL GREEN, Texas

ERIC HEIGHBERGER, *Staff Director*

### RULES OF THE COMMITTEE ON HOMELAND SECURITY FOR THE 119TH CONGRESS

(Adopted January 22, 2025)

#### RULE I.—GENERAL PROVISIONS

(A) *Applicability of the Rules of the U.S. House of Representatives.*—The Rules of the U.S. House of Representatives (the “House”) are the rules of the Committee on Homeland Security (the “Committee”) and its subcommittees insofar as applicable.

(B) *Applicability to Subcommittees.*—Except where the terms “Full Committee” and “subcommittee” are specifically mentioned, the following rules shall apply to the Committee’s subcommittees and their respective Chairs and Ranking Minority Members to the same extent as they apply to the Full Committee and its Chair and Ranking Minority Member.

(C) *Appointments by the Chair.*—Clause 2(d) of rule XI of the House shall govern the designation of a Vice Chair of the Full Committee.

(D) *Conferences.*—The Chair is authorized to offer a motion under clause 1 of Rule XXII of the Rules of the House whenever the Chair considers it appropriate.

(E) *Committee Website.*—The Chair shall maintain an official Committee website for the purposes of furthering the Committee’s legislative and oversight responsibilities, including communicating information about the Committee’s activities to Committee Members, other Members, and the public at large. The Ranking Minority Member may maintain a similar website for the same purposes. The official Committee website shall display a link on its home page to the website maintained by the Ranking Minority Member.

(F) *Activity Report.*—The Committee shall submit a report to the House on the activities of the Committee in accordance with House rule XI 1(d).

## RULE II.—SUBCOMMITTEES

(A) *Generally.*—The Full Committee shall be organized into the following six standing subcommittees and each shall have specific responsibility for such measures or matters as the Chair refers to it:

- (1) Subcommittee on Border Security and Enforcement
- (2) Subcommittee on Counterterrorism and Intelligence
- (3) Subcommittee on Cybersecurity and Infrastructure Protection
- (4) Subcommittee on Emergency Management and Technology
- (5) Subcommittee on Oversight, Investigations, and Accountability
- (6) Subcommittee on Transportation and Maritime Security

(B) *Selection and Ratio of Subcommittee Members.*—The Chair and Ranking Minority Member of the Full Committee shall select their respective Members of each subcommittee. The ratio of Majority to Minority Members shall be comparable to the Full Committee, consistent with the party ratios established by the Majority.

(C) *Ex Officio Members.*—The Chair and Ranking Minority Member of the Full Committee shall be ex officio members of each subcommittee but are not authorized to vote on matters that arise before each subcommittee. The Chair and Ranking Minority Member of the Full Committee shall only be counted to satisfy the quorum requirement for the purpose of taking testimony and receiving evidence.

(D) *Powers and Duties of Subcommittees.*—Except as otherwise directed by the Chair of the Full Committee, each subcommittee is authorized to meet, hold hearings, receive testimony, markup legislation, and report to the Full Committee on all matters within its purview. Subcommittee Chairs shall set hearing and meeting dates only with the approval of the Chair of the Full Committee. To the greatest extent practicable, no more than one meeting and hearing should be scheduled for a given time.

## RULE III.—SPECIAL COMMITTEE PANELS

(A) *Designation.*—The Chair of the Full Committee may designate a special panel of the Committee consisting of Members of the Committee to inquire into and take testimony on a matter or matters that warrant enhanced consideration, and to report to the Committee.

(B) *Party Ratios and Appointment.*—The chair of a special panel shall be appointed by the Chair of the Full Committee. The Ranking Minority Member of the Full Committee may select a ranking minority member for a special panel and may appoint additional minority members, consistent with the ratio of the full committee. The Chair and Ranking Minority Member may serve as ex officio members.

(C) *Duration.*—No special panel shall continue in existence for more than six months.

(D) *Jurisdiction.*—No special panel shall have legislative jurisdiction.

#### RULE IV.—REGULAR MEETINGS

(A) *Regular Meeting Date.*—The regular meeting date and time for the transaction of business of the Full Committee shall be at 10:00 a.m. on the first Wednesday that the House is in Session each month, unless otherwise directed by the Chair.

(B) *Additional Meetings.*—At the discretion of the Chair, additional meetings of the Committee may be scheduled for the consideration of any legislation or other matters pending before the Committee, or to conduct other Committee business. The Committee shall meet for such purposes pursuant to the call of the Chair.

(C) *Consideration.*—Except in the case of a special meeting held under clause 2(c)(2) of House rule XI, the determination of the business to be considered at each meeting of the Committee shall be made by the Chair.

#### RULE V.—NOTICE AND PUBLICATION

(A) *Notice.*—

(1) *Hearings.*—(a) Pursuant to clause 2(g)(3) of rule XI of the Rules of the House of Representatives, the Chair of the Committee shall make public announcement of the date, place, and subject matter of any hearing before the Full Committee or subcommittee, which may not commence earlier than one week after such notice. (b) However, a hearing may begin sooner than specified in (a) if the Chair of the Committee, with the concurrence of the Ranking Minority Member, determines that there is good cause to begin such hearing sooner, or if the Committee so determines by majority vote, a quorum being present for the transaction of business. If such a determination is made, the Chair shall make the announcement required under (a) at the earliest possible date. To the extent practicable, the names of all witnesses scheduled to appear at such hearing shall be provided to Members no later than 48 hours prior to the commencement of such hearing.

(2) *Meetings.*—(a) The Chair shall announce the date, time, place and subject matter of any meeting, which may not commence earlier than the third calendar day (excluding Saturdays, Sundays, or legal holidays except when the House is in session on such a day) on which Members have notice thereof except in the case of a special meeting called under clause 2(c)(2) of House rule XI. These notice requirements may be waived if the Chair with the concurrence of the Ranking Minority Member, determines that there is good cause to begin the meeting sooner or if the Committee so determines by majority vote, a quorum being present for the transaction of business.

(b) At least 48 hours prior to the commencement of a meeting for the markup of legislation, or at the time of announcement of the meeting, if less than 48 hours under rule V(A)(2), the text of such legislation to be marked up shall be provided to the Members, made publicly available in electronic form, and posted on the official Committee website.

(c) Not later than 24 hours after concluding a meeting to consider legislation, the text of such legislation as ordered for-

warded or reported, including any amendments adopted or defeated, shall be made publicly available in electronic form and posted on the official Committee website.

(3) *Briefings.*—The Chair shall provide notice of the date, time, place, and subject matter of a Member briefing. To the extent practicable, a Member briefing shall not commence earlier than the third day on which Members have notice thereof.

(B) *Publication.*—House rule XI 2(g)(3)(C) is hereby incorporated by reference.

#### RULE VI.—OPEN MEETINGS AND HEARINGS; BROADCASTING

##### (A) *Open Meetings.*—

(1) All meetings and hearings of the Committee shall be open to the public including to radio, television, and still photography coverage, except as provided by rule XI of the Rules of the House or when the Committee, in open session and with a majority present, determines by recorded vote that all or part of the remainder of that hearing on that day shall be closed to the public because disclosure of testimony, evidence, or other matters to be considered would endanger the national security, compromise sensitive law enforcement information, tend to defame, degrade or incriminate a witness, or violate any law or rule of the House of Representatives.

(2) The Committee or Subcommittee may meet in executive session for up to five additional consecutive days of hearings if agreed to by the same procedure.

(B) *Broadcasting.*—Whenever any hearing or meeting conducted by the Committee is open to the public, the Committee shall permit that hearing or meeting to be covered by television broadcast, internet broadcast, print media, and still photography, or by any of such methods of coverage, in accordance with the provisions of clause 4 of rule XI of the Rules of the House. Operation and use of any Committee operated broadcast system shall be fair and non-partisan and in accordance with clause 4(b) of rule XI and all other applicable rules of the Committee and the House. Priority shall be given by the Committee to members of the Press Galleries. Pursuant to clause 2(e) of rule XI of the Rules of the House of Representatives, the Committee shall, to the greatest extent practicable, provide audio and video coverage of each hearing or meeting in a manner that allows the public to easily listen to and view the proceedings and shall maintain the recordings of such coverage in a manner that is easily accessible to the public.

(C) *Transcripts.*—A transcript shall be made of the testimony of each witness appearing before the Committee during a Committee hearing. All transcripts of meetings or hearings that are open to the public shall be made available.

#### RULE VII.—PROCEDURES FOR MEETINGS AND HEARINGS

(A) *Opening Statements.*—At any meeting of the Committee, the Chair and Ranking Minority Member shall be entitled to present oral opening statements of five minutes each. Other Members may submit written opening statements for the record. The Chair presiding over the meeting may permit additional opening statements

by other Members of the Full Committee or of that subcommittee, with the concurrence of the Ranking Minority Member.

(B) *The Five-Minute Rule*.—The time any one Member may address the Committee on any bill, motion, or other matter under consideration by the Committee shall not exceed five minutes, and then only when the Member has been recognized by the Chair, except that this time limit may be extended when permitted by unanimous consent.

(C) *Voting*.—The Chair may conduct any recorded vote by electronic device in accordance with clause 2(n) of House rule XI.

(D) *Postponement of Vote*.—The Chair may postpone further proceedings when a recorded vote is ordered on the question of approving any measure or matter or adopting an amendment and may resume proceedings on a postponed vote at any time after reasonable notice to Members by the Clerk or other designee of the Chair. When proceedings resume on a postponed question, notwithstanding any intervening order for the previous question, an underlying proposition shall remain subject to further debate or amendment to the same extent as when the question was postponed.

(E) *Record*.—Members may have 10 business days to submit to the Chief Clerk of the Committee their statements for the record, and, in the case of a hearing, additional questions for the hearing record to be directed towards a witness at the hearing.

#### RULE VIII.—WITNESSES

##### (A) *Questioning of Witnesses*.—

(1) Questioning of witnesses by Members will be conducted under the five-minute rule unless the Committee adopts a motion permitted by clause 2(j)(2) of House rule XI.

(2) In questioning witnesses under the five-minute rule, the Chair and the Ranking Minority Member shall first be recognized. In a subcommittee meeting or hearing, the Chair and Ranking Minority Member of the Full Committee are then recognized. To the extent practicable, all other Members will be recognized in the order of seniority on the Committee, alternating between Majority and Minority Members. To the extent practicable, each Member shall be recognized at least once before any Member is given a second opportunity to question a witness.

(3) The Chair, in consultation with the Ranking Minority Member, or the Committee by motion, may permit a specified number of Members to question a witness for a period longer than five minutes, but the time allotted must be equally apportioned to the Majority and the Minority and may not exceed one hour in the aggregate.

(4) The Chair, in consultation with the Ranking Minority Member, or the Committee by motion, may permit Committee staff of the Majority and Minority to question a witness for a specified period of time, but the time allotted must be equally apportioned to the Majority and Minority staff and may not exceed one hour in the aggregate.

(5) Subsection 3(i) of H. Res. 5 is hereby incorporated by reference.

(B) *Minority Witnesses*.— House rule XI 2(j)(1) is hereby incorporated by reference.

(C) *Oath or Affirmation*.—The Chair of the Committee or any Member designated by the Chair, may administer an oath to any witness.

(D) *Statements by Witnesses*.—

(1) Consistent with the notice given, and to the greatest extent practicable, each witness shall submit a prepared or written statement for the record of the proceedings (including, where practicable, an electronic copy) with the Clerk of the Committee no less than 48 hours in advance of the witness' appearance before the Committee.

(2) In the case of a witness appearing in a non-governmental capacity, a written statement of proposed testimony shall include a curriculum vita and a disclosure of any Federal grants or contracts, or contracts or payments originating with a foreign government, received during the current calendar year or either of the two preceding calendar years by the witness or by an entity represented by the witness and related to the subject matter of the hearing. Such disclosures shall include the amount and source of each Federal grant (or subgrant thereof) or contract (or subcontract thereof) related to the subject matter of the hearing, and the amount and country of origin of any payment or contract related to the subject matter jurisdiction of the hearing originating with a foreign government. Such statements, with the appropriate redactions to protect the privacy or security of the witness, shall be made publicly available in electronic form not later than one day after the witness appears.

#### RULE IX.—QUORUM

*Quorum Requirements*.—Two Members shall constitute a quorum for purposes of taking testimony and receiving evidence. One-third of the Members of the Committee shall constitute a quorum for conducting business, except for (1) reporting a measure or recommendation; (2) closing Committee meetings to the public, pursuant to Committee rule IV; (3) any other action for which an actual majority quorum is required by any rule of the House of Representatives or by law. The Chair's staff shall consult with the Ranking Minority Member's staff when scheduling meetings and hearings, to ensure that a quorum for any purpose will include at least one Minority Member of the Committee.

#### RULE X.—DECORUM

(A) *Breaches of Decorum*.—The Chair may punish breaches of order and decorum, by censure and exclusion from a hearing or meeting; and the Committee may cite the offender to the House for contempt.

(B) *Access to Dais*.—Access to the dais before, during, and after a hearing, markup, or other meeting of the Committee shall be limited to Members and staff of the Committee. Subject to availability of space on the dais, Committee Members' personal staff may be present on the dais during a hearing if their employing Member is

seated on the dais and during a markup or other meeting if their employing Member is the author of a measure or amendment under consideration by the Committee, but only during the time that the measure or amendment is under active consideration by the Committee, or otherwise at the discretion of the Chair, or of the Ranking Minority Member for personal staff employed by a Minority Member.

(C) *Wireless Communications Use Prohibited*.—During a hearing, mark-up, or other meeting of the Committee, ringing or audible sounds or conversational use of cellular telephones or other electronic devices is prohibited in the Committee room.

#### RULE XI.—REFERRALS TO SUBCOMMITTEES

*Referral of Bills and Other Matters by the Chair*.—Except for bills and other matters retained by the Chair for Full Committee consideration, each bill or other matter referred to the Full Committee shall be referred by the Chair to one or more subcommittees within two weeks of receipt by the Committee. In referring any measure or matter to a subcommittee, the Chair may specify a date by which the subcommittee shall report thereon to the Full Committee. Bills or other matters referred to subcommittees may be re-assigned or discharged by the Chair.

#### RULE XII.—SUBPOENAS; COUNSEL

(A) *Authorization*.—The power to authorize and issue subpoenas is delegated to the Chair of the Full Committee, as provided for under clause 2(m)(3)(A)(i) of rule XI of the Rules of the House of Representatives. The Chair shall notify the Ranking Minority Member prior to issuing any subpoena under such authority. To the extent practicable, the Chair shall consult with the Ranking Minority Member at least 24 hours in advance of a subpoena being issued under such authority, excluding Saturdays, Sundays, and Federal holidays. The Chair of the Full Committee shall notify Members of the Committee of the authorization and issuance of a subpoena under this rule as soon as practicable, but in no event later than one week after service of such subpoena.

(B) *Disclosure*.—Provisions may be included in a subpoena with the concurrence of the Chair and the Ranking Minority Member of the Full Committee, or by the Committee, to prevent the disclosure of the Full Committee's demands for information when deemed necessary for the security of information or the progress of an investigation, including but not limited to prohibiting the revelation by witnesses and their counsel of Full Committee's inquiries.

(C) *Subpoena duces tecum*.—A subpoena duces tecum may be issued whose return to the Committee Clerk shall occur at a time and place other than that of a regularly scheduled meeting.

(D) *Counsel*.—When representing a witness or entity before the Committee in response to a document request, request for transcribed interview, or subpoena from the Committee, or in connection with testimony before the Committee at a hearing, counsel for the witness or entity must promptly submit to the Committee a notice of appearance specifying the following: (a) counsel's name, firm or organization, and contact information; and (b) each client rep-

resented by the counsel in connection with the proceeding. Submission of a notice of appearance constitutes acknowledgement that counsel is authorized to accept service of process by the Committee on behalf of such client(s), and that counsel is bound by and agrees to comply with all applicable House and Committee rules and regulations.

(E) *Deposition Authority*.—Subsection 3(t) of H. Res. 5 is hereby incorporated by reference.

#### RULE XIII.—COMMITTEE STAFF

(A) *Generally*.—Committee staff members are subject to the provisions of clause 9 of House rule X and must be eligible to be considered for routine access to classified information.

(B) *Staff Assignments*.—For purposes of these rules, Committee staff means the employees of the Committee, detailees, fellows, interns, or any other person engaged by contract or otherwise to perform services for, or at the request of, the Committee. All such persons shall be either Majority, Minority, or shared staff. The Chair shall appoint, supervise, where applicable determine remuneration of, and may remove Majority staff. The Ranking Minority Member shall appoint, supervise, where applicable determine remuneration of, and may remove Minority staff. In consultation with the Ranking Minority Member, the Chair may appoint, supervise, determine remuneration of and may remove shared staff that is assigned to service of the Committee. The Chair shall certify Committee staff appointments, including appointments by the Ranking Minority Member, as required.

(C) *Divulgence of Information*.—Prior to the public acknowledgment by the Chair or the Committee of a decision to initiate an investigation of a particular person, entity, or subject, no member of the Committee staff shall knowingly divulge to any person any information, including non-classified information, which comes into his or her possession by virtue of his or her status as a member of the Committee staff, if the member of the Committee staff has a reasonable expectation that such information may alert the subject of a Committee investigation to the existence, nature, or substance of such investigation, unless authorized to do so by the Chair or the Committee.

#### RULE XIV.—CLASSIFIED AND CONTROLLED UNCLASSIFIED INFORMATION

(A) *Security Precautions*.—Committee Members and staff shall operate under strict security precautions administered by the Security Officer of the Committee consistent with the Committee's Security and Access Control Policy. A security officer shall be on duty at all times during normal office hours. Classified documents and controlled unclassified information (CUI)—formerly known as sensitive but unclassified (SBU) information—may be destroyed, discussed, examined, handled, reviewed, stored, transported and used only in an appropriately secure manner in accordance with all applicable laws, executive orders, and other governing authorities. Such documents may be removed from the Committee's offices only in furtherance of official Committee business. Appropriate security



procedures, as determined by the Chair in consultation with the Ranking Minority Member, shall govern the handling of such documents removed from the Committee's offices.

(B) *Temporary Custody of Executive Branch Material.*—Executive branch documents or other materials containing classified information in any form that were not made part of the record of a Committee hearing, did not originate in the Committee or the House, and are not otherwise records of the Committee shall, while in the custody of the Committee, be segregated and maintained by the Committee in the same manner as Committee records that are classified. Such documents and other materials shall be returned to the Executive branch agency from which they were obtained at the earliest practicable time.

(C) *Access by Committee Staff.*—Access to classified information supplied to the Committee shall be limited to Committee staff members with appropriate security clearances and a need-to-know, as determined by the Chair or Ranking Minority Member, and under the direction of the Majority or Minority Staff Director.

(D) *Maintaining Confidentiality.*—No Committee Member or Committee staff shall disclose, in whole or in part or by way of summary, to any person who is not a Committee Member or authorized Committee staff for any purpose or in connection with any proceeding, judicial or otherwise, any testimony given before the Committee in executive session except for purposes of obtaining an official classification of such testimony. Classified information and controlled unclassified information (CUI) shall be handled in accordance with all applicable laws, executive orders, and other governing authorities and consistently with the provisions of these rules and Committee procedures.

(E) *Oath.*—Before a Committee Member or Committee staff may have access to classified information, the following oath (or affirmation) shall be executed:

*I do solemnly swear (or affirm) that I will not disclose any classified information received in the course of my service on the Committee on Homeland Security, except as authorized by the Committee or the House of Representatives or in accordance with the Rules of such Committee or the Rules of the House.*

Copies of the executed oath (or affirmation) shall be retained by the Clerk of the Committee as part of the records of the Committee.

(F) *Disciplinary Action.*—The Chair shall immediately consider disciplinary action in the event any Committee Member or Committee staff member fails to conform to the provisions of these rules governing the disclosure of classified or unclassified information. Such disciplinary action may include, but shall not be limited to, immediate dismissal from the Committee staff, criminal referral to the Justice Department, and notification of the Speaker of the House. With respect to Minority staff, the Chair shall consider such disciplinary action in consultation with the Ranking Minority Member.

## RULE XV.—COMMITTEE RECORDS

(A) *Committee Records*.—House rule XI 2(e) is hereby incorporated by reference.

(B) *Legislative Calendar*.—The Clerk of the Committee shall maintain a printed calendar for the information of each Committee Member showing any procedural or legislative measures considered or scheduled to be considered by the Committee, and the status of such measures and such other matters as the Committee determines shall be included. The calendar shall be revised from time to time to show pertinent changes. A copy of such revisions shall be made available to each Member of the Committee upon request.

(C) *Members Right to Access*.—Members of the Committee and of the House shall have access to all official Committee Records. Access to Committee files shall be limited to examination within the Committee offices at reasonable times. Access to Committee Records that contain classified information shall be provided in a manner consistent with these rules.

(D) *Removal of Committee Records*.—Files and records of the Committee are not to be removed from the Committee offices. No Committee files or records that are not made publicly available shall be photocopied by any Member.

(E) *Executive Session Records*.—Evidence or testimony received by the Committee in executive session shall not be released or made available to the public unless authorized by the Committee, a majority being present. Such information may be made available to appropriate government personnel for purposes of classification. Members may examine the Committee's executive session records, but may not make copies of, or take personal notes from, such records.

(F) *Availability of Committee Records*.—The Committee shall keep a complete record of all Committee action including recorded votes and attendance at hearings and meetings. Information so available for public inspection shall include a description of each amendment, motion, order, or other proposition, including the name of the Member who offered the amendment, motion, order, or other proposition, and the name of each Member voting for and each Member voting against each such amendment, motion, order, or proposition, as well as the names of those Members present but not voting. Such record shall be made available to the public at reasonable times within the Committee offices and also made publicly available in electronic form and posted on the official Committee website within 48 hours of such recorded vote.

(G) *Separate and Distinct*.—All Committee records and files must be kept separate and distinct from the office records of the Members serving as Chair and Ranking Minority Member. Records and files of Members' personal offices shall not be considered records or files of the Committee.

(H) *Disposition of Committee Records*.—At the conclusion of each Congress, non-current records of the Committee shall be delivered to the Clerk of the House in accordance with rule VII of the Rules of the House.

(I) *Archived Records*.—The records of the Committee at the National Archives and Records Administration shall be made avail-

able for public use in accordance with rule VII of the Rules of the House. The Chair shall notify the Ranking Minority Member of any decision, pursuant to clause 3(b)(3) or clause 4(b) of the Rule, to withhold a record otherwise available, and the matter shall be presented to the Committee for a determination on the written request of any member of the Committee. The Chair shall consult with the Ranking Minority Member on any communication from the Archivist of the United States or the Clerk of the House concerning the disposition of noncurrent records pursuant to clause 3(b) of the Rule.

RULE XVI.—COMMITTEE RULES

(A) *Availability of Committee Rules in Electronic Form.*—House rule XI 2(a) is hereby incorporated by reference.

(B) *Changes to Committee Rules.*—These rules may be modified, amended, or repealed by the Full Committee provided that a notice in writing of the proposed change has been given to each Member at least 48 hours prior to the meeting at which action thereon is to be taken and such changes are not inconsistent with the Rules of the House of Representatives.

**Committee on House Administration**

BRYAN STEIL, Wisconsin, *Chairman*

BARRY LOUDERMILK, Georgia  
H. MORGAN GRIFFITH, Virginia  
GREGORY MURPHY, North Carolina  
STEPHANIE I. BICE, Oklahoma  
MIKE CAREY, Ohio  
LAUREL M. LEE, Florida, *Vice Chair*  
MARY E. MILLER, Illinois

JOSEPH D. MORELLE, New York,  
*Ranking Member*  
TERRI A. SEWELL, Alabama  
NORMA J. TORRES, California  
JULIE JOHNSON, Texas

MIKE PLATT, *Staff Director*

**RULES OF THE COMMITTEE ON HOUSE ADMINISTRATION  
FOR THE 119TH CONGRESS**

(Adopted January 23, 2025)

**RULE 1.—GENERAL PROVISIONS**

(a) The Rules of the House of Representatives are the Rules of the Committee so far as applicable and are incorporated by reference as if set forth fully herein.

(1) Should changes be adopted by the House of Representatives to the Rules of the House of Representatives, such new version of the Rules of the House of Representatives shall immediately be incorporated by reference without intervening Committee action.

(b) The Committee incorporates by reference all requirements imposed on the Committee by statute as if set forth fully herein.

(1) Should new or amended statutory requirements imposed on the Committee be adopted, such new or amended requirements shall be immediately incorporated by reference without intervening Committee action.

(c) The following motions shall be privileged in the Committee and shall be decided without debate.

(1) A motion to recess from day to day, or to recess subject to the call of the Chairman (within 24 hours), shall be privileged; and

(2) A motion to dispense with the first reading (in full) of a bill or resolution shall be privileged if printed copies are available.

(d) Each subcommittee is a part of the Committee and is subject to the authority and direction of the Committee and the Committee Rules, so far as applicable.

(e) The Committee shall hold at least one hearing during each 120-day period following its organization on the topic of waste, fraud, abuse, or mismanagement in Government programs that it authorizes.

(1) Such hearings shall include a focus on the most egregious examples of waste, fraud, abuse, or mismanagement as documented by any report the Committee has received from a Federal Office of the Inspector General or the Comptroller of the United States.

(f) The Committee shall hold at least one hearing during any session on the budget justification of any Legislative Branch entity or agency that it authorizes.

(g) The Committee shall hold at least one hearing during any session in which the Committee receives disclaimers of agency financial statements of any Federal agency that it authorizes or such disclaimers from representatives of any such agency.

(h) The Committee shall hold at least one hearing on issues raised by reports issued by the Comptroller of the United States indicating that Federal programs or operations that the Committee authorizes are at high risk of waste, fraud, abuse, or mismanagement known as the “high-risk list” or the “high-risk series”.

(i) The committee is authorized at any time to conduct such investigations and studies as it may consider necessary or appropriate in the exercise of its responsibilities under House rule X, and, subject to the adoption of expense resolutions as required by rule X, clause 6 of the Rules of the House of Representatives to incur expenses (including travel expenses) in connection therewith.

(j) A proposed investigative or oversight report shall be considered as read in Committee if it has been available to the members of the Committee for at least 24 hours (excluding Saturdays, Sundays, or legal holidays except when the House is in session on such a day).

(k) A report of an investigation or study conducted jointly by more than one committee may be filed jointly, provided that each of the committees complies independently with all requirements for approval and filing of the report.

(l) After an adjournment *sine die* of the last regular session of a Congress, an investigative or oversight report may be filed with the Clerk of the House of Representatives at any time, provided that a member who gives timely notice of intention to file supplemental, minority, additional, or dissenting views shall be entitled to not fewer than seven calendar days in which to submit such views for inclusion in the report.

(m) The Committee is authorized to have printed and bound testimony and other data presented at hearings held by the committee or as otherwise determined by the Chairman, and to make such information available to the public. All costs of stenographic services and transcripts in connection with any meeting, hearing, or other activity of the Committee shall be paid from the applicable accounts of the House described in clause 1(k)(1) of rule X of the Rules of the House of Representatives.

(n) The Committee shall submit to the House no later than January 2 of each odd-numbered year a report on the activities of the Committee pursuant to rules X and XI of the of the Rules of the House of Representatives. Such report shall include

(1) Separate sections summarizing the legislative and oversight activities of the Committee during the Congress;

(2) A summary of the authorization and oversight plans submitted by the Committee under clause 2(d) of rule X of the Rules of the House of Representatives;

(3) A summary of the actions taken and recommendations made with respect to the authorization and oversight plans specified in subparagraph (2), above;

(4) A summary of any additional oversight activities undertaken by the Committee and any recommendations made or actions taken thereon;

(5) A delineation of any hearings held pursuant to clauses 2(o), 2(p), or 2(q) of rule XI of the Rules of the House of Representatives; and

(6) A list of hearings conducted with remote witness participation.

(7) After an adjournment *sine die* of the last regular session of a Congress, or after December 15 of an even-numbered year, whichever occurs first, the Chairman may file this report with the Clerk of the House of Representatives at any time and without approval of the Committee, provided that

i. A copy of the report has been available to each member of the Committee for at least seven calendar days; and

ii. The report includes any supplemental, minority, additional, or dissenting views submitted by a member of the Committee.

(o) The Committee's Rules shall be made publicly available in electronic form and published in the Congressional Record not later than 30 days after the Committee is organized in each odd-numbered year.

(p) The Chairman may designate a member of the majority party as the Vice Chair of the Committee.

(q) Unless context clearly requires otherwise,

(1) All words, phrases, and terms of art have the meanings given them in the U.S. Constitution or the Rules of the House of Representatives or, in the alternative, their meanings in usual congressional or parliamentary usage or daily usage.

(2) "Chairman" means the member of the House of Representatives appointed by the Speaker to lead the Committee on House Administration or, when context requires, the member of the Committee appointed by the Chairman to lead a given subcommittee.

(3) "Clerk" means the Clerk of the Committee. References to the Clerk of the House will be express.

(4) "Committee" means the Committee on House Administration of the U.S. House of Representatives or, when context requires, a subcommittee of the Committee.

(5) "Committee Rules" mean this document, as may be duly amended by the Committee.

(6) "House of Representatives" or "House" means the U.S. House of Representatives.

(7) "House Rules" means the Rules of the House of Representatives. When used in the singular, this refers to a specific provision of the Rules of the House of Representatives.

#### RULE 2.—REGULAR AND SPECIAL MEETINGS

(a) The provisions of rule 9 of these Committee Rules shall apply as applicable to hearings except as described below in this rule 2.

(b)(1) The regular meeting date of the Committee on House Administration shall be the second Wednesday of every month when the House is in session in accordance with clause 2(b) of rule XI of the Rules of the House of Representatives. If the House is not in session on the second Wednesday of the month, the regular meeting date shall be the third Wednesday of that month.

(2) Additional meetings may be called by the Chairman of the Committee as he deems necessary or at the request of a majority of the members of the Committee in accordance with clause 2(c) of rule XI of the Rules of the House of Representatives.

(3) The determination of the business to be considered at each meeting shall be made by the Chairman in accordance with clause 2(c) of rule XI of the Rules of the House of Representatives. A regularly scheduled meeting may be dispensed with, if, in the judgment of the Chair, there is no need for the meeting.

(4) To the extent practicable, the Chairman shall call to order promptly all scheduled meetings.

(c) If the Chairman is not present at any meeting of the Committee, the ranking member of the majority party who is present shall preside at the meeting.

(d)(1) The Chairman shall make public announcement of the date, place, and subject matter of any meeting to be conducted on any measure or matter. Such meetings shall not commence earlier than the third calendar day (excluding Saturdays, Sundays, or legal holidays except when the House is in session on such a day) on which members of the Committee have notice thereof.

(2) If the Chairman, with the concurrence of the ranking minority member, determines that there is good cause to schedule or to begin sooner a meeting of the Committee (or if the Committee so determines by majority vote, a quorum being present), the Chair shall make the announcement at the earliest possible date. The announcement shall be made available publicly in electronic form and published in the Daily Digest.

(e) The Chairman shall make available publicly in electronic form at least 24 hours before a meeting of the Committee the text of any legislation, resolution, regulation, or other document to be marked up, provided that the text of any legislation, resolution, regulation, or other document to be marked up at a hearing announced with fewer than 24 hours' notice pursuant to Paragraph (d), above, shall be made available publicly with such announcement.

### RULE 3.—OPEN MEETINGS

(a) As required by clause 2(g) of rule XI of the Rules of the House of Representatives, each meeting for the transaction of business, including for the mark-up of legislation by the Committee, shall be open to the public except when the Committee in open session and with a quorum present determines by record vote that all or part of the remainder of the meeting on that day shall be closed to the public because disclosure of matters to be considered would endanger national security, would compromise sensitive law enforcement information, would tend to defame, degrade, or incriminate any person, or would otherwise violate any relevant law or the Rules of the House of Representatives.

(b) No person other than members of the Committee and such congressional staff and such other persons as the Committee may authorize shall be present in any Committee meeting that has been closed to the public.

(c) The Committee may vote by the same procedure described above in Paragraph (a) to close one subsequent day of hearing.

## RULE 4.—RECORDS AND ROLL CALLS

(a)(1) A record vote shall be held if requested by any member of the Committee.

(2) The result of each record vote in any meeting of the Committee shall be available for inspection by the public at reasonable times at the Committee offices, including a description of the amendment, motion, order, or other proposition voted upon, the name of each member voting for and against such proposition, and a list of the members present but not voting.

(3) The Chairman shall make available publicly in electronic form the record of the votes on any question on which a record vote is demanded not later than 48 hours after such vote is taken (excluding Saturdays, Sundays, or legal holidays except when the House is in session on such a day). Such record shall include a description of the amendment, motion, order, or other proposition voted upon, the name of each member voting for and against such proposition, and a list of the members present but not voting.

(4) The Chairman shall make available publicly in electronic form the text of any amendment to a measure or matter adopted by the Committee not later than 24 hours after such amendment is adopted.

(b)(1) Subject to subparagraph (2), below, the Chairman may postpone further proceedings when a record vote is ordered on the question of approving any measure or matter or adopting an amendment. The Chair may resume proceedings on a postponed request at any time.

(2) In exercising postponement authority under subparagraph (1), above, the Chairman shall take all reasonable steps necessary to notify members of the resumption of proceedings on any postponed record vote.

(3) When proceedings resume on a postponed question, notwithstanding any intervening order for the previous question, an underlying proposition shall remain subject to further debate or amendment to the same extent as before the question was postponed.

(c) All Committee hearings, records, data, and files shall be kept separate and distinct from the congressional office records of the Chairman and shall constitute property of the House of Representatives and, pursuant to the Rules of the House of Representatives, all members of the House of Representatives shall have access thereto.

(d) Committee records that are held at the National Archives shall be made available pursuant to rule VII of the Rules of the House of Representatives. The Chairman shall notify the ranking minority member of any decision to withhold a record pursuant to such Rule for disposition upon written request of any Committee member.

(e) To the maximum extent feasible, the Committee shall make its publications available in electronic form, keeping in mind the importance of accessibility standards and machine-readable formats to the Committee's openness and transparency goals.

(f) The Chairman may conduct any record vote by electronic device in accordance with clause 2(n) of rule XI of the Rules of the House of Representatives.



RULE 5.—PROXIES AND REMOTE PARTICIPATION

(a) No vote by any member of the Committee may be cast other than in person at the location where the Committee is sitting, including, but not limited to, through the use of a remote participation software platform, by proxy, or through other means.

(b) Subject to Paragraph (c), below, and pursuant to Section 3(i) of H. Res. 5 and the regulations adopted by the Committee on Rules for the Remote Participation of Committee Witnesses, the Chairman may, with written approval from the Majority Leader, authorize a witness to appear remotely before the Committee, provided that

(1) such witness is appearing in a non-governmental capacity;

(2) such witness is not appearing in response to a subpoena (unless both the Chairman and the Majority Leader authorize such testimony in writing and publish their authorization in the Congressional Record);

(3) the testimony of such witness is necessary; and

(4) such witness is only available to participate if such authorization to appear remotely is granted due to extreme hardship or other exceptional circumstances.

(5) Should such authorization be granted, the official record of the committee proceeding shall include

i. a letter from the chair detailing the necessity of allowing the witness to participate remotely;

ii. a description of why the witness could not participate in person;

iii. an explanation of why such testimony was necessary for purposes of fulfilling Congress' Article I responsibility; and

iv. a letter from the Majority Leader approving such remote participation.

(6) The witness should conduct a pre-hearing technology test with staff designated for this purpose by the Chairman to ensure that the witness will have sufficient internet access during the hearing and to minimize the possibility of any technical issues.

(7) Any text-based or private messaging function in the remote participation software platform must be disabled unless it is used to provide technical support to the witness. Such support conversations may be excluded from the public video stream and will not be considered a committee record.

(8) Only witnesses approved for remote participation may have participatory access on the remote participation software platform.

(9) A witness participating remotely should appear before a non-partisan, professionally appropriate background that is minimally distracting to members and to other witnesses to the greatest extent possible. The Chairman reserves the authority to enforce rules of decorum for all committee proceedings.

(10) A witness participating remotely shall be visible on-screen within the remote participation software platform until

excused by the Chairman. Further, such witness must agree to remain on the remote participation software platform until excused by the Chairman.

(11) A witness participating remotely shall disclose to the Chairman and ranking minority member any additional individual(s) present with such witness but not visible on screen.

(12) Counsel for a witness participating remotely shall be allowed access to the remote participation software platform if they are not in the physical presence of such witness. It is recommended that counsel facilitate a separate secure line of communication with the witness. A witness may not be unmuted by any other individual and should be allowed to use such secure line of communication while testifying to confer with counsel.

(13) A witness may not allow an individual not invited to testify to speak on the platform. The Chairman may only provide an exception when the other individual is necessary to facilitate the witness's participation in the hearing (including for translation services).

(14) The Chairman may not authorize remote participation by more than one witness at a committee hearing without the written approval of the Majority Leader published in the Congressional Record.

(c) The regulations described in Paragraph (b), above, are incorporated by reference as if fully set forth herein. A copy of such regulations in effect as of the date of the Committee's adoption of these Rules is printed above solely for convenience but shall in no way control in the event of a conflict with the regulations adopted by the Committee on Rules. Further, should the Committee on Rules adopt changes to such regulations or new regulations pertaining to this subject matter, such regulations shall immediately and without intervening action be made part of the Committee Rules by this reference as if fully set forth herein, replacing the previous version. In such case, adoption by the Committee on Rules shall be sufficient notice to all members of the Committee of this change.

#### RULE 6.—POWER TO SIT AND ACT; SUBPOENA POWER

(a) For the purpose of carrying out any of its functions and duties under rules X and XI of the Rules of the House of Representatives, the Committee is authorized (subject to subparagraph (c)(1), below)

(1) to sit and act at such times and places within the United States, whether the House is in session, has recessed, or has adjourned, and to hold such hearings as it considers necessary; and

(2) to require, by subpoena or otherwise, the attendance and testimony of such witnesses and/or the production of such books, records, correspondence, memoranda, papers, documents, and other materials, whether tangible or intangible, that the Committee deems necessary.

(b) The Chairman or any member of the Committee designated by the Chairman, may administer oaths to any witnesses.

(c)

(1) A subpoena may be authorized and issued by the Chairman in accordance with clause 2(m) of rule XI of the Rules of the House of Representatives in the conduct of any investigation or activity or series of investigations or activities within the jurisdiction of the Committee.

(2) Following authorization and issuance of such subpoena, the Chairman shall notify the ranking minority member and shall provide such member a full copy of the proposed subpoena, including any proposed document schedule, at that time.

(3) A subpoena *duces tecum* may specify terms of return other than at a meeting or hearing of the Committee.

(4) The Committee may issue subpoenas for documents or testimony to any person or entity, whether governmental, public, or private, within the United States, including, but not limited to, the President, Vice President, whether current or former, in a personal or official capacity, as well as the White House, the Office of the President, the Executive Office of the President, and any individual currently or formerly employed in the White House, Office of the President, or Executive Office of the President.

#### RULE 7.—QUORUMS

(a) No measure or recommendation shall be reported to the House unless a majority of the Committee is actually present.

(b) For purposes of taking any action other than reporting any measure, issuance of subpoena, closing meetings, promulgating Committee orders or regulations, or changing the Rules of the Committee, one-third of the members of the Committee actually present shall constitute a quorum.

(c) For purposes of taking testimony and receiving evidence, two members actually present shall constitute a quorum.

#### RULE 8.—AMENDMENTS

(a) Any amendment offered to any pending legislation before Committee must be made available in written form. If such amendment is not available in written form, the Chairman will allow an appropriate period of time for the provision thereof.

(b) In general, members of the Committee shall endeavor to submit all amendments electronically. If such amendment is not available in electronic form, the Chairman will allow an appropriate period of time for the creation thereof.

(c) The general order of consideration of amendments shall be within the discretion of the Chairman. However, he shall endeavor to apply the following order of precedence in all cases unless circumstances, in his discretion, warrant otherwise:

(1) Amendments submitted in writing and electronically at least 24 hours before the Committee's consideration of the measure or matter.

(2) Amendments submitted in writing and electronically but fewer than 24 hours before the Committee's consideration of the measure or matter.

(3) Amendments submitted in writing but not electronically.

RULE 9.—HEARING PROCEDURES

(a) The provisions of rule 2 of the Committee Rules shall apply as applicable to hearings except as described below in this rule 9.

(b) The Chairman shall make public announcement of the date, time, place, and subject matter of any hearing to be conducted on any measure or matter at least seven days before the commencement of that hearing.

(c) If the Chairman, with the concurrence of the ranking minority member, determines that there is good cause to schedule or to begin sooner a meeting of the Committee (or if the Committee so determines by majority vote, a quorum being present), the Chair shall make the announcement at the earliest possible date. The announcement shall be made available publicly in electronic form and published in the Daily Digest.

(d) Pursuant to clause 2(j)(i) of rule XI of the Rules of the House of Representatives, when any hearing is conducted by the Committee upon any measure or matter, the minority party members of the Committee, shall be entitled, upon request to the Chairman before the end of the hearing by a majority of those minority members actually present, to call witnesses selected by the minority to testify with respect to that measure or matter during at least one day of hearings thereon.

(1) Pursuant to Committee precedent, this requirement shall be fulfilled if the Chairman permits the minority members of the Committee to call at least one witness during at least one day of hearings on a measure or matter, even if the minority members of the Committee choose not to call a witness.

(e) Any members of the Committee may have the privilege of sitting with any subcommittee during its hearings, meetings, or deliberations and may participate in such hearings, meetings, or deliberations, but except as provided in subparagraph (1), below, no member who is not a member of the subcommittee shall count for a quorum nor offer any motion or amendment or vote on any matter before the subcommittee.

(1) Except as described in subparagraph (i), below, the Chairman and the ranking minority member shall be *ex officio* members with voting privileges of each subcommittee for which they are not assigned as members and may be counted as members of each such subcommittee for the purposes of establishing a quorum.

(i) This provision shall not apply to the Subcommittee on Modernization and Innovation.

(f) Except as provided below, members of the Committee may question a witness only when they have been recognized by the Chairman for that purpose, and only for a five-minute period until all members actually present have had an opportunity to question a witness.

(1) Pursuant to clause 2(j)(2)(B) of rule XI of the Rules of the House of Representatives, the five-minute period for questioning a witness by any one member may be extended.

(2) Pursuant to Committee precedent, the Chair may decline to extend a member's time for questioning.

(g) The Chairman shall establish a reasonable order for the questioning of witness by members of the Committee.

(h) Pursuant to clause 2(j)(2)(C) of rule XI of the Rules of the House of Representatives, Committee may adopt a motion permitting committee staff for its majority and minority party members to question a witness for equal specified periods. The time for extended questioning of a witness under this paragraph shall be equal for the majority party and the minority party and shall not exceed one hour in the aggregate.

(i) Pursuant to clause 2(g)(2)(C) of rule XI of the Rules of the House of Representatives, a member of the House of Representatives may not be excluded from nonparticipatory attendance at a hearing of the Committee unless the House by majority vote authorizes the Committee to close certain proceedings to members of the House who are not members of the Committee.

(j) All witnesses who appear before the Committee shall, to the extent practicable, submit in advance written statements of proposed testimony.

(1) Further, non-governmental witnesses shall also submit

(i) An accurate and up-to-date curriculum vitae;

(ii) A disclosure of any Federal grants or contracts or contracts, grants, or payments originating with a foreign government, in either case received during the past 36 months by the witness or by an entity represented by the witness and related to the subject matter of the hearing; and

1. This disclosure shall include

a. The amount and source of each Federal grant (or subgrant thereof) or contract (or subcontract thereof) related to the subject matter of the hearing; and

b. The amount and country of origin of any payment or contract related to the subject matter of the hearing originating with a foreign government.

(iii) A disclosure of whether the witness is a fiduciary (including, but not limited to, a director, officer, advisor, or resident agent) of any organization or entity that has an interest in the subject matter of the hearing.

(2) Such submissions by non-governmental witnesses, with appropriate redactions to protect the privacy or security of the witness, shall be made available publicly in electronic form 24 hours before the witness appears to the extent practicable, but not later than one day after the witness appears.

(k) All witnesses who appear before the Committee shall limit their initial presentations to the Committee to brief summaries of their testimony.

(l) Pursuant to clause 5 of rule XI of the Rules of the House of Representatives, the Chairman may, in his discretion, choose to reimburse witnesses who demonstrate extreme indigency or who would otherwise not be able to appear before the Committee for actual expenses of travel to or from the place of examination, provided that the witness is not local to the place of examination.

(m) The following additional provisions shall apply to hearings of the Committee as applicable:

(1) The Chairman shall announce in an opening statement the subject of a hearing's investigation.

(2) A copy of the Committee Rules and clause 2(k) of rule XI of the Rules of the House of Representatives shall be made available to each witness.

(3) Witnesses at hearings may be accompanied by their own counsel for the purpose of advising them concerning their constitutional rights.

(4) The Chair may punish breaches of order and decorum and of breaches of professional ethics on the part of counsel by censure and exclusion from hearings. The Committee may cite the offender to the House for contempt.

(5) Whenever it is asserted by a member of the committee that the evidence or testimony at a hearing may tend to defame, degrade, or incriminate any person, or it is asserted by a witness that the evidence or testimony that the witness would give at a hearing may tend to defame, degrade, or incriminate the witness—

(i) Notwithstanding clause 2(g) of rule XI of the Rules of the House of Representatives, such testimony or evidence shall be presented in executive session if, in the presence of at least two members actually present, the committee determines by majority vote that such evidence or testimony may tend to defame, degrade, or incriminate any person; and

(ii) The committee shall proceed to receive such testimony in open session only if the committee, a majority being present, determines that such evidence or testimony will not tend to defame, degrade, or incriminate any person.

In either case, the committee shall afford such person an opportunity voluntarily to appear as a witness and receive and dispose of requests from such person to subpoena additional witnesses.

(6) Except as provided in subparagraph (5), above, the Chairman shall receive and the Committee shall dispose of requests to subpoena additional witnesses.

(7) Evidence or testimony taken in executive session and proceedings conducted in executive session may be released or used in public sessions only when authorized by the Committee, a majority being present.

(8) In the discretion of the committee, witnesses may submit brief and pertinent sworn statements for inclusion in the record. The Committee is the sole judge of the pertinence of testimony and evidence adduced at its hearing.

(9) A witness may obtain a transcript copy of the testimony such witness given at a public session or, if given at an executive session, when authorized by the Committee.

#### RULE 10.—PROCEDURES FOR REPORTING MEASURES OR MATTERS

(a)(1) The Chairman shall report or cause to be reported promptly to the House of Representatives any measure approved by the

Committee and to take or cause to be taken all steps necessary to bring such measure to a vote.

(2) In any event, the Committee's report on a measure that has been approved by the Committee shall be filed within seven calendar days (excluding Saturdays, Sundays, or legal holidays except when the House is in session on such a day) after the day on which there has been filed with the Clerk of the Committee a written request, signed by a majority of the members of the Committee, for the reporting of that measure. Upon the filing of any such request, the Clerk of the committee shall transmit immediately to the Chairman notice of the filing of such request.

(b)(1) No measure or recommendation shall be reported to the House unless a majority of the Committee is actually present.

(2) With respect to each record vote on a motion to report any measure or matter of a public character and on any amendment offered to such measure or matter, the total number of votes cast for and against, the names of those members voting for and against, and the specific votes of those members, whether for or against, shall be included in the Committee report on the measure or matter.

(c) The Committee's report on a measure or matter that has been approved by the Committee shall include the matters required by clause 3(c) of rule XIII of the Rules of the House of Representatives..

(d) If, at the time any measure or matter is ordered reported by the Committee, any member of the Committee gives notice of intention to file supplemental, minority, additional, or dissenting views, that member shall be entitled to no fewer than two additional calendar days (not to include Saturdays or Sundays or legal holidays unless the House is in session on such a day) to file such views in writing and signed by such member with the Clerk of the Committee. All such views so filed by one or more members of the Committee shall be included within and shall be part of the Committee's report on such measure or matter. The Committee's report with respect to such measure or matter shall be produced electronically and be printed in a single volume (unless practicality requires additional volumes) that.

(1) Shall include all supplemental, minority, additional, or dissenting views as far as practicable in the form submitted by the time of the filing of the report; and

(2) Shall bear upon its cover a recital that any such supplemental, minority, additional, or dissenting views (and any material submitted under paragraph (c), above) are included as part of the report. This subparagraph does not preclude

i. The immediate filing or printing of a Committee report unless timely request for the opportunity to file supplemental, minority, additional, or dissenting views has been made as provided in paragraph (c), above;

ii. The filing of any supplemental report upon any measure or matter that may be required for the correction of any technical error in a previous report made by the Committee upon that measure or matter.

(3) Shall, when appropriate, contain the documents required by clause 3(e) of rule XIII of the Rules of the House of Representatives.

(e) The Chairman is directed to offer a motion under clause 1 of rule XXII of the Rules of the House of Representatives whenever the Chairman considers it appropriate. The Chairman shall notify the ranking minority member of his decision.

(f) If the Committee has held hearings on a measure or matter to be considered in the House, the Committee shall make every reasonable effort to have such hearings published and available to members of the House prior to such consideration.

(g) The Chairman may designate any majority member of the Committee to manage time during the consideration of a bill or resolution by the House.

#### RULE 11.—COMMITTEE OVERSIGHT

(a) The Committee shall conduct oversight of matters within the jurisdiction of the Committee in accordance with clauses 2 and 4 of rule X of the Rules of the House of Representatives.

(b) Pursuant to clause 2(d) of rule X of the Rules of the House of Representatives, the Committee shall no later than March 1 adopt at a meeting open to the public and with a quorum present its Authorization and Oversight plan for that Congress.

#### RULE 12.—REVIEW OF CONTINUING PROGRAMS; BUDGET ACT PROVISIONS

(a) The Committee shall, in its consideration of all bills and joint resolutions of public character within its jurisdiction, ensure that appropriation for continuing programs and activities of the Federal Government will be made annually to the maximum extent feasible and consistent with the nature, requirement, and objectives of the programs and activities involved.

(b) The Committee shall review from time to time each continuing program within its jurisdictions for which appropriations are not made annually in order to ascertain whether such program could be modified so that appropriations therefore would be made annually.

(c) In accordance with clause 4(f)(1) of rule X of the Rules of the House of Representatives, the Committee shall submit to the Committee on the Budget

(1) Its views and estimates with respect to all matters to be set forth in the concurrent resolution on the budget for the ensuing fiscal year that are within its jurisdiction or functions; and

(2) An estimate of the total amounts of new budget authority and budget outlays resulting therefrom, to be provided or authorized in all bills and resolutions within its jurisdiction that it intends to be effective during that fiscal year.

(d) Whenever the Committee is directed in a concurrent resolution on the budget to determine and recommend changes in laws, bills, or resolutions under the reconciliation process, it shall promptly make such determination and recommendations and report a reconciliation bill or resolution (or both) to the House of Rep-



representatives or submit such recommendations to the Committee on the Budget in accordance with the Congressional Budget Act of 1974.

#### RULE 13.—A TRANSPARENT AND OPEN COMMITTEE

(a) The Chairman shall maintain an official Committee website for the purpose of furthering the Committee's legislative and oversight responsibilities and other activities, including communicating information about the Committee's activities to members of the Committee, to other members of the House of Representatives, and to the public. The ranking minority member may maintain a similar website for the same purpose, including communicating information about the activities of the minority members to members of the Committee, to other members of the House of Representatives, and to the public.

(b) The coverage of Committee proceedings shall be permitted and conducted only in strict conformity with the following:

(1) The purpose of the provisions of this Paragraph (b) is to provide a means, in conformity with acceptable standards of dignity, propriety, and decorum, by which Committee proceedings that are open to the public may be covered by audio and visual means—

i. For the education, enlightenment, and information of the general public, on the basis of accurate and impartial news coverage, regarding the operations, procedures, and practices of the House as a legislative and representative body, and regarding the measures, public issues, and other matters before the House and its committees, the consideration thereof, and the action taken thereof; and

ii. For the development of the perspective and understanding of the general public with respect to the role and function of the House under the Constitution as an institution of the Federal Government.

(2) Whenever any hearing or meeting conducted by the Committee is open to the public, those proceedings shall be open to coverage by audio and visual means (including other means, such as those that may be suggested by accessibility best practices, upon approval by the Chairman) as provided in rule XI, clause 4 of the Rules of the House of Representatives and subject to the limitations therein.

i. The Committee may not limit the number of television or still cameras to fewer than two representatives from each medium (except for legitimate space or safety considerations, in which case pool coverage shall be authorized).

(3) Pursuant to clause 4(b) of rule XI of the Rules of the House of Representatives, no audio or video recordings of Committee proceedings may be used or made available for any partisan political campaign purpose.

(4) Pursuant to clause 4(c) of rule XI of the Rules of the House of Representatives, the general conduct of each Committee proceeding covered under authority of this Rule and the personal behavior of Committee members and staff, other Government officials and personnel, witnesses television, radio, and press media personnel, and the general public at the hear-

ing, shall be in strict conformity with and observance of the applicable standards of dignity, propriety, courtesy, and decorum traditionally observed by the House in its operations, and may not be such as to—

i. Distort the objects and purposes of the hearing or other meeting or the activities of Committee members in connection with that hearing or meeting or in connection with the general work of the Committee or of the House; or

ii. Cast discredit or dishonor on the House, the Committee, or a Member, Delegate, or Resident Commissioner or bring the House, the Committee, or a Member, Delegate, or Resident Commissioner into disrepute.

(5) If audio or visual coverage of Committee proceedings is to be presented to the public as live coverage, that coverage shall be conducted without commercial sponsorship.

(6) The allocation among the television media of the positions or the number of television cameras permitted by the Chairman in a Committee hearing or meeting room shall be in accordance with fair and equitable procedures devised by the Executive Committee of the Radio and Television Correspondents' Galleries.

(7) Television cameras shall be placed so as not to obstruct in any way the space between a witness giving evidence or testimony and any member of the Committee or the visibility of that witness and that member to each other.

(8) Television cameras shall operate from fixed positions but may not be placed in positions that obstruct unnecessarily the coverage of the hearing or meeting by the other media.

(9) Equipment necessary for coverage by the television and radio media may not be installed in, or removed from, the Committee hearing or meeting room while the Committee is in session.

(10)

i. Except as provided in subparagraph (ii), below, floodlights, spotlights, strobelights, and flashguns may not be used in providing any method of coverage of Committee proceedings.

ii. Pursuant to approval by the Chairman, the television media may install additional lighting in the Committee's rooms, without cost to the Government, in order to raise the ambient lighting level to the lowest level necessary to provide adequate television coverage of Committee proceedings at the current state of the art for television coverage.

(11) If requests are made by more of the media than will be permitted by the Chairman for coverage of a hearing or meeting by still photography, that coverage shall be permitted on the basis of a fair and equitable pool arrangement devised by the Standing Committee of Press Photographers.

(12) Photographers may not position themselves between the witness table and the members of the Committee at any time during the course of a Committee proceeding.

(13) Photographers may not place themselves in positions that obstruct unnecessarily the coverage of the hearing by the other media.

(14) Personnel providing coverage by the television and radio media shall be currently accredited to the Radio and Television Correspondents' Galleries.

(15) Personnel providing coverage by still photography shall be currently accredited to the Press Photographer's Gallery.

(16) Personnel providing coverage by the television and radio media and by still photographer shall conduct themselves and their coverage activities in an orderly and unobtrusive manner.

#### RULE 14.—COMMITTEE STAFF

(a) The staff of the Committee on House Administration shall be appointed as follows

(1) The staff shall be appointed by the Chairman except as provided in subparagraph (2), below, may be removed by the Chairman, and shall work under the general supervision and direction of the Chairman.

(2) All staff provided to the minority party members of the Committee shall be appointed by the ranking minority member, may be removed by the ranking minority member of the Committee, and shall be under the general supervision and direction of such member.

(3) The appointment of all professional staff shall be subject to the approval of the Committee as provided by and subject to the provisions of clause 9 of rule X of the Rules of the House of Representatives.

(4) The Chairman shall fix the compensation of all staff of the Committee (including following consultation with the ranking minority member of the Committee for the staff provided to the minority party members) within the budget approved for such purposes by the Committee.

(b) The Chairman is authorized to appoint the Clerk of the Committee (and such deputies or assistants as the Chairman in his discretion determines may be necessary) to perform the required and usual duties on behalf of the Committee.

(1) Upon such appointment, the Chairman shall inform the Committee.

(2) Further, the Chairman is authorized to appoint an acting Clerk of the Committee to perform the required and usual duties of the Clerk of the Committee on behalf of the Committee until a permanent clerk is named.

(c) The Chairman is authorized to appoint the Parliamentarian of the Committee (and such deputies or assistants as the Chairman in his discretion determines may be necessary) to perform the required and usual duties on behalf of the Committee.

(1) Upon such appointment, the Chairman shall inform the Committee.

(2) Further, the Chairman is authorized to appoint an acting Parliamentarian of the Committee to perform the required and usual duties of the Parliamentarian of the Committee on behalf of the Committee until a permanent parliamentarian is named.

## RULE 15.—TRAVEL OF MEMBERS AND STAFF

(a) Consistent with the primary expense resolution and such additional expense resolutions as may have been approved, the provisions of this rule 15 shall govern travel of Committee members and staff.

(b) Travel for any member or staff to the Committee shall be paid only upon the prior authorization of the Chairman or his designee.

(c) The Chairman may authorize travel for any such individual in connection with attendance at hearings, meetings, or other proceedings conducted by the Committee and meetings, conferences, and investigations which involve activities or subject matter under the general jurisdiction of the Committee. Before such authorization is granted there shall be submitted to the Chairman in writing the following information:

- (1) The purpose of the travel;
- (2) The dates during which the travel will occur;
- (3) The locations to be visited and the length of time to be spent in each; and
- (4) The names of members and staff seeking authorization.

(d) (1) The Chairman must provide prior authorization in the case of travel outside the United States by members or staff of the Committee for the purpose of conducting Committee business involving activities or subject matter under the legislative or oversight assignment of the Committee.

(2) Before such authorization is given, there shall be submitted to the Chairman, in writing, a request for such authorization. Such requests shall be filed in a manner that allows for a reasonable period of time for review before such travel is scheduled to begin, shall include the following information:

- i. The purpose of the travel;
- ii. The dates during which the travel will occur;
- iii. The locations, including country names, to be visited and the length of time to be spent in each;
- iv. An agenda of anticipated activities for each country for which travel is authorized together with a description of the purpose to be served and the areas of committee jurisdiction involved; and
- v. The names of members and staff for whom authorization is sought.

(3) At the conclusion of any Committee business outside of the United States authorized by this rule 15, the members and staff attending such Committee business shall submit to the Chairman a written report of their activities and other pertinent observations or information gained as a result of such travel.

(e) During any authorized travel on official business authorized by the Committee, members and staff shall be governed by all applicable law, the Rules of the House of Representatives, the Rules of the Committee, and any applicable resolutions or regulations of the House of Representatives or the Committee.

## RULE 16.—DEPOSITIONS

(a) Subject to Paragraph (b), below, and pursuant to Section (3)(t) of House Res. 5 and regulations promulgated by the Committee on Rules, the Chairman may, upon consultation with the ranking minority member, authorize the taking of depositions, including pursuant to subpoena, and designate a member or counsel to the Committee to conduct such depositions.

(1) Notices for the taking of depositions shall specify the date, time, and place of examination. Depositions shall be taken under oath administered by a member of the Committee authorized by these Rules to administer oaths. Depositions may continue from day to day.

(2) Consultation with the ranking minority member shall include three days' notice before any deposition is taken. All members of the Committee shall also receive three days' written notice that a deposition will be taken, except in exigent circumstances. For the purposes of these procedures, a day shall not include Saturdays, Sundays, or legal holidays except when the House is in session on such a day.

(3) Witness may be accompanied at a deposition by two designated personal, nongovernmental attorneys to advise them of their rights. Only members of the Committee, Committee staff designed by the Chairman or the ranking minority member, an official reporter, the witness, and the witness' two designated attorneys are permitted to attend. Other persons, including government agency personnel, may not attend.

(4) The Chairman may designate a deposition as part of a joint investigation between committees, and, in that case, provide notice of the deposition to the members of the committees. If such a designation is made, the chair and ranking minority member of the additional committee(s) may designate committee staff to attend pursuant to subparagraph (3), above. Members and designated staff may attend and ask questions as set forth below.

(5) A deposition shall be conducted by any member or committee counsel designated by the chair or ranking minority member of the committee that noticed the deposition. When depositions are conducted by committee counsel, there shall be no more than two committee counsel permitted to question a witness per round. One of the committee counsel shall be designated by the chair and the other by the ranking minority member per round.

(6) Deposition questions shall be propounded in rounds. The length of each round shall not exceed 60 minutes per side and shall provide equal time to the majority and the minority. In each round, the member(s) or committee counsel designated by the chair shall ask questions first, and the member(s) or committee counsel designated by the ranking minority member shall ask questions second.

(7) Objections must be stated concisely and in a non-argumentative and non-suggestive manner. A witness' attorney may not instruct a witness to refuse to answer a question, except to preserve a privilege. In the event of professional, eth-

ical, or other misconduct by the witness' attorney during the deposition, the Committee may take any appropriate disciplinary action. The witness may refuse to answer a question only to preserve a privilege. When the witness has refused to answer a question to preserve a privilege, members or staff may

- i. Proceed with the deposition; or
- ii. Either at that time or at a subsequent time, seek a ruling from the Chairman either by telephone or otherwise.

If the Chairman overrules any such objection and thereby orders a witness to answer any question to which an objection was lodged, the witness shall be ordered to answer. If a member of the Committee chooses to appeal the ruling of the Chairman, such appeal must be made within three days, in writing, and shall be preserved for Committee consideration. The Committee's ruling on appeal shall be filed with the Clerk of the Committee and shall be provided to the members of the Committee and witness no fewer than three days before the reconvened deposition. A deponent who refuses to answer a question after being directed to answer by the Chairman may be subject to sanction, except that no sanction may be imposed if the ruling of the Chairman is reversed by the Committee on appeal.

(8) The Chairman shall ensure that the testimony is either transcribed or electronically recorded or both. If a witness' testimony is transcribed, the witness or the witness' attorney shall be afforded an opportunity to review a copy. No later than five days after the witness has been notified of the opportunity to review the transcript, the witness may submit suggested changes to the Chairman. Committee staff may make any typographical and technical changes. Substantive changes, modifications, clarifications, or amendments to the deposition transcript submitted by the witness must be accompanied by a letter signed by the witness requesting the changes and a statement of the witness' reasons for each proposed change. Any substantive changes, modifications, clarifications, or amendments shall be included as an appendix to the transcript conditioned upon the witness signing the transcript.

(9) The transcriber shall certify that the transcript is a true record of the testimony, and the transcript shall be filed, together with any electronic record, with the Clerk of the Committee in Washington, D.C. Depositions shall be considered to have been taken in Washington, D.C., as well as the location actually taken once filed with the Clerk of the Committee for the Committee's use. The Chairman and the ranking minority member shall be provided with a copy of the transcripts of the deposition at the same time.

(10) The Chairman and ranking minority member shall consult regarding the release of deposition testimony, transcripts, or recordings, and portions thereof. If either objects in writing to a proposed release of deposition testimony, transcript, or recording, or a portion thereof, the matter shall be promptly referred to the Committee for resolution.

(b) The regulations described in Paragraph (a), above, are incorporated by reference as if fully set forth herein. A copy of such reg-

ulations in effect as of the date of the Committee's adoption of these Rules is printed above solely for convenience but shall in no way control in the event of a conflict with the regulations adopted by the Committee on Rules. Further, should the Committee on Rules adopt changes to such regulations or new regulations pertaining to this subject matter, such regulations shall immediately and without intervening action be made part of the Committee Rules by this reference as if fully set forth herein, replacing the previous version. In such case, adoption by the Committee on Rules shall be sufficient notice to all members of the Committee of this change.

#### RULE 17.—NUMBER AND JURISDICTION OF SUBCOMMITTEES

(a) There shall be two standing subcommittees with party membership ratios as indicated.

(b) Except as may be noted, each subcommittee shall have jurisdiction as stated by the Committee Rules, may conduct oversight over such subject matter, and may consider legislation as may be referred to it by the Chairman.

(c) The names, jurisdictions, and membership ratios of the subcommittees are as follows:

##### (1) Subcommittee on Elections

i. Matters relating to federal elections and such other matters as may be referred to the subcommittee.

ii. Four majority party members and two minority party members.

##### (2) Subcommittee on Modernization and Innovation

i. Matters relating to modernization of the House of Representatives and the Legislative Branch and such other matters as may be referred to the subcommittee.

ii. Two majority party members and two minority party members.

(d) The Chairman may establish additional subcommittees, including standing, special, and select subcommittees, as well as task forces and panels, each with ratios of membership appropriate for its work, to operate pursuant to jurisdiction assigned by the Chairman and for the period of time determined by the Chairman, which may be for the remainder of the Congress, in all cases as the Chairman determines appropriate. Following such an action, the Chairman shall inform the full Committee.

#### RULE 18.—REFERRAL OF LEGISLATION TO SUBCOMMITTEES

(a) The Chairman may refer legislation or other matters to subcommittees according to their jurisdiction or otherwise as the Chairman considers appropriate. The Chairman may discharge any subcommittee of any matter referred to it.

#### RULE 19.—POWERS AND DUTIES OF SUBCOMMITTEES

(a) Subcommittees are authorized to meet, to hold hearings, to receive evidence, to mark up legislation referred to them, and to report to the full committee on all matters referred to them.

(b) No subcommittee shall meet during any full Committee meeting, hearing, or other proceeding.

## RULE 20.—OTHER PROCEDURES AND REGULATIONS

(a) The Chairman may establish such other procedures and take such actions as may be necessary to carry out the responsibilities of the Committee or to facilitate its effective operation.

(b) The Chairman may direct staff of the Committee to make any necessary technical or conforming changes to these rules without intervening Committee action. In all cases, the Chairman shall cause the most current version of the rules to be available to members of the Committee.



### Committee on the Judiciary

JIM JORDAN, Ohio, *Chairman*

DARRELL ISSA, California	JAMIE RASKIN, Maryland,
ANDY BIGGS, Arizona	<i>Ranking Member</i>
TOM McCLINTOCK, California	JERROLD NADLER, New York
THOMAS P. TIFFANY, Wisconsin	ZOE LOFGREN, California
THOMAS MASSIE, Kentucky	STEVE COHEN, Tennessee
CHIP ROY, Texas	HENRY C. "HANK" JOHNSON, JR., Georgia
SCOTT FITZGERALD, Wisconsin	ERIC SWALWELL, California
BEN CLINE, Virginia	TED LIEU, California
LANCE GOODEN, Texas	PRAMILA JAYAPAL, Washington
JEFFERSON VAN DREW, New Jersey	J. LUIS CORREA, California
TROY E. NEHLS, Texas	MARY GAY SCANLON, Pennsylvania
BARRY MOORE, Alabama	JOE NEGUSE, Colorado
KEVIN KILEY, California	LUCY McBATH, Georgia
HARRIET M. HAGEMAN, Wyoming	DEBORAH K. ROSS, North Carolina
LAUREL M. LEE, Florida	BECCA BALINT, Vermont
WESLEY HUNT, Texas	JESÚS G. "CHUY" GARCÍA, Illinois
RUSSELL FRY, South Carolina	SYDNEY KAMLAGER-DOVE, California
GLENN GROTHMAN, Wisconsin	JARED MOSKOWITZ, Florida
BRAD KNOTT, North Carolina	DANIEL S. GOLDMAN, New York
MARK HARRIS, North Carolina	JASMINE CROCKETT, Texas
ROBERT F. ONDER, Jr., Missouri	
DEREK SCHMIDT, Kansas	
BRANDON GILL, Texas	
MICHAEL BAUMGARTNER, Washington	

CHRISTOPHER HIXON, *Staff Director*

### RULES OF THE COMMITTEE ON THE JUDICIARY FOR THE 119TH CONGRESS

(Adopted January 15, 2025)

#### RULE I.—

The Rules of the House of Representatives are the rules of the Committee on the Judiciary and its Subcommittees with the following specific additions thereto.

#### RULE II.—COMMITTEE MEETINGS

(a) The regular meeting day of the Committee on the Judiciary for the conduct of its business shall be on Wednesday of each week while the House is in session.

(b) Additional meetings may be called by the Chair and a regular meeting of the Committee may be dispensed with when, in the judgment of the Chair, there is no need therefor.

(c) The Chair shall furnish each Member of the Committee or Subcommittee with the date, place, and a list of bills and subjects to be considered at a Committee or Subcommittee meeting, which may not commence earlier than the third day on which Members have notice thereof (excluding Saturdays, Sundays and legal holidays when the House is not in session).

(d) At least 48 hours prior to the commencement of a meeting for the markup of legislation, the text of such legislation shall be made publicly available in electronic form.

(e) In an emergency that does not reasonably allow for the notice as requirements in (c) and (d), the Chair may waive the notice requirements with the concurrence of the Ranking Minority Member.

(f) To the maximum extent practicable, amendments to a measure or matter shall be submitted in writing or electronically to the designee of both the Chair and Ranking Member at least 24 hours prior to the consideration of the measure or matter. The Chair may give priority to amendments submitted in advance.

(g) At the start of each meeting, the Chair, or the Chair's designee, may lead the Committee in the Pledge of Allegiance to the Flag, in accordance with Section 4 of Title 4, United States Code.

(h) Committee and Subcommittee meetings for the transaction of business, i.e. meetings other than those held for the purpose of taking testimony, shall be open to the public except when the Committee or Subcommittee determines by majority vote to close the meeting because disclosure of matters to be considered would endanger national security, would compromise sensitive law enforcement information, or would tend to defame, degrade or incriminate any person, or otherwise would violate any law or rule of the House.

(i) Every motion made to the Committee and entertained by the Chair shall be reduced to writing upon demand of any Member, and a copy made available to each Member present.

(j) All amendments or any other material offered or submitted by any Member, including motions reduced to writing pursuant to a demand under paragraph (i), shall be emailed to judiciarydocs@mail.house.gov. All items submitted shall be in .pdf format.

(k) For purposes of taking any action at a meeting of the full Committee or any Subcommittee thereof for which a majority is not required, a quorum shall be constituted by the presence of not less than one-third of the Members of the Committee or Subcommittee, respectively.

(1)(1) Subject to subparagraph (2), the Chair may postpone further proceedings when a record vote is ordered on the question of approving any measure or matter or adopting an amendment. The Chair may resume proceedings on a postponed request at any time.

(2) In exercising postponement authority under subparagraph (1), the Chair shall take all reasonable steps necessary to notify Members of the resumption of proceedings on any postponed record vote.

(3) When proceedings resume on a postponed question, notwithstanding any intervening order for the previous question, an underlying proposition shall remain subject to further debate or amendment to the same extent as when the question was postponed.

(m) Transcripts of markups shall be recorded and may be published in the same manner as hearings before the Committee.

(n) Without further action of the Committee, the Chair is directed to offer a motion under clause 1 of rule XXII of the Rules of the House of Representatives whenever the Chair considers it appropriate.

### RULE III.—HEARINGS

(a) The Committee Chair or any Subcommittee Chair shall make public announcement of the date, place, and subject matter of any hearing to be conducted by it on any measure or matter at least one week before the commencement of that hearing. If the Chair of the Committee, or Subcommittee, with the concurrence of the

Ranking Minority Member, determines there is good cause to begin the hearing sooner, or if the Committee or Subcommittee so determines by majority vote, a quorum being present for the transaction of business, the Chair or Subcommittee Chair shall make the announcement at the earliest possible date.

(b) At the start of each hearing, the Chair, any Subcommittee Chair, or their designee may lead the Committee or Subcommittee, respectively, in the Pledge of Allegiance to the Flag, in accordance with Section 4 of Title 4, United States Code.

(c) Committee and Subcommittee hearings shall be open to the public except when the Committee or Subcommittee determines by majority vote to close the hearing because disclosure of matters to be considered would endanger national security, would compromise sensitive law enforcement information, or would tend to defame, degrade or incriminate any person or otherwise would violate any law or rule of the House.

(d) For purposes of taking testimony and receiving evidence before the Committee or any Subcommittee, a quorum shall be constituted by the presence of two Members.

(e) In the course of any hearing, each Member shall be allowed five minutes for the interrogation of a witness until such time as each Member who so desires has had an opportunity to question the witness.

(f) Every motion made to the Committee and entertained by the Chair shall be reduced to writing upon demand of any Member, and a copy made available to each Member present.

(g) All material offered or submitted by any Member, including motions reduced to writing pursuant to a demand under paragraph (f), shall be emailed to [judiciarydocs@mail.house.gov](mailto:judiciarydocs@mail.house.gov). All items submitted shall be in .pdf format.

(h) The transcripts of those hearings conducted by the Committee which are decided to be printed shall be published in verbatim form, with the material requested for the record inserted at that place requested, or at the end of the record, as appropriate. Individuals, including Members of Congress, whose comments are to be published as part of a Committee document shall have five legislative days following the hearing to verify the accuracy of the transcription in advance of publication. Individuals, including Members of Congress, whose comments are to be published as part of a Committee document may review the accuracy of the transcription in the Committee office. Any requests by those Members, staff or witnesses to correct any errors other than errors in the transcription, or disputed errors in transcription, shall be appended to the record, and the appropriate place where the change is requested will be footnoted.

(i) Prior to approval by the Chair of hearings conducted jointly with another congressional Committee, a memorandum of understanding may be prepared that specifies, to the extent possible, any deviation from rule III of the Committee rules, and incorporates an agreement for the publication of the verbatim transcript. The Chair shall provide any such memorandum of understanding to the Ranking Minority Member prior to the commencement of such hearing.

#### RULE IV.—SUBPOENAS

(a) A subpoena may be authorized and issued by the Chair, in accordance with clause 2(m) of rule XI of the House of Representatives, in the conduct of any investigation or activity or series of investigations or activities within the jurisdiction of the Committee, following consultation with the Ranking Minority Member.

(b) In addition, a subpoena may be authorized and issued by the Committee or its Subcommittees in accordance with clause 2(m) of rule XI of the House of Representatives, in the conduct of any investigation or activity or series of investigations or activities, when authorized by a majority of the Members voting, a majority of the Committee or Subcommittee being present. Authorized subpoenas shall be signed by the Chair or by any Member designated by the Committee.

(c) At least one calendar day before issuing any subpoena pursuant to subsection (a), the Chair shall consult with the Ranking Minority Member regarding the authorization and issuance of such subpoena and shall provide a draft copy of the proposed subpoena, including a draft of any proposed document schedule, at that time.

(d) The Chair may waive the requirements of subsection (c) in the event of an emergency that does not reasonably allow for advance written notice, including, but not limited to, when a witness who is voluntarily before the Committee refuses to answer a question.

#### RULE V.—BROADCASTING

Whenever a hearing or meeting conducted by the Committee or any Subcommittee is open to the public, those proceedings shall be open to coverage by television, radio, and still photography subject to the requirements of clause 4 of rule XI of the Rules of the House of Representatives.

#### RULE VI.—SUBCOMMITTEES

(a) The full Committee shall have jurisdiction over such matters as determined by the Chair, and relevant oversight.

(b) There shall be six standing Subcommittees of the Committee on the Judiciary, with jurisdictions as follows:

The *Subcommittee on the Constitution and Limited Government* shall have jurisdiction over the following subject matters: constitutional rights, constitutional amendments, Federal civil rights, civil liberties, claims against the United States, Federal charters of incorporation, non-immigration private claims bills, ethics in government, tort liability, including medical malpractice and product liability, legal reform generally, the effect of the regulation of artificial intelligence on the foregoing subjects, other appropriate matters as referred by the Chair, and relevant oversight.

The *Subcommittee on Courts, Intellectual Property, Artificial Intelligence, and the Internet* shall have jurisdiction over the following subject matters: administration of U.S. Courts, Legal Services Corporation, Federal Rules of Evidence, Civil and Appellate Procedure, judicial ethics, patents, trademarks and the Lanham Act, trade secrets, copyright, intellectual property enforcement, in-

formation technology, emerging technologies, other appropriate matters as referred by the Chair, and relevant oversight.

The *Subcommittee on Crime and Federal Government Surveillance* shall have jurisdiction over the following subject matters: Federal Criminal Code, drug policy, sentencing, parole and pardons, internal and homeland security, Federal Rules of Criminal Procedure, prisons, criminal law enforcement, other appropriate matters as referred by the Chair, and relevant oversight.

The *Subcommittee on Immigration Integrity, Security, and Enforcement* shall have jurisdiction over the following subject matters: immigration and naturalization, border security, admission of refugees, treaties, conventions and international agreements, private immigration bills, non-border immigration enforcement, other appropriate matters as referred by the Chair, and relevant oversight.

The *Subcommittee on the Administrative State, Regulatory Reform, and Antitrust* shall have jurisdiction over the following subject matters: the antitrust laws and competition policy, bankruptcy and commercial law, bankruptcy judgeships, Federal Rules of Bankruptcy Procedure, administrative law, the Administrative Conference of the United States, state taxation affecting interstate commerce, interstate compacts, the effect of the regulation of artificial intelligence on the foregoing subjects, other appropriate matters as referred by the Chair, and relevant oversight.

The *Subcommittee on Oversight* shall have jurisdiction over the following subject matters: operations and activities of the agencies, departments, and components within the jurisdiction of the Committee, including the application, administration, execution, and effectiveness of laws governing them, any potential instances of waste, fraud, or abuse, and other appropriate matters as referred by the Chair.

(c) The Chair of the Committee and Ranking Minority Member thereof shall be ex officio Members, but not voting Members, of each standing Subcommittee to which such Chair or Ranking Minority Member has not been assigned by resolution of the Committee. Ex officio Members shall not be counted as present for purposes of constituting a quorum at any hearing or meeting of such standing Subcommittee.

#### RULE VII.—POWERS AND DUTIES OF SUBCOMMITTEES

Each Subcommittee is authorized to meet, hold hearings, receive evidence, and report to the full Committee on all matters referred to it or under its jurisdiction. Subcommittee chairs shall set dates for hearings and meetings of their respective Subcommittees after consultation with the Chair and other Subcommittee chairs with a view toward avoiding simultaneous scheduling of full Committee and Subcommittee meetings or hearings whenever possible.

#### RULE VIII.—NON-LEGISLATIVE REPORTS

No report of the Committee or Subcommittee which does not accompany a measure or matter for consideration by the House shall be published unless all Members of the Committee or Subcommittee issuing the report shall have been apprised of such report and given the opportunity to give notice of intention to file

supplemental, additional, or dissenting views as part of the report. In no case shall the time in which to file such views be less than three calendar days (excluding Saturdays, Sundays, and legal holidays when the House is not in session).

#### RULE IX.—COMMITTEE RECORDS

The records of the Committee at the National Archives and Records Administration shall be made available for public use according to the rules of the House. The Chair shall notify the Ranking Minority Member of any decision to withhold a record otherwise available, and the matter shall be presented to the Committee for a determination on the written request of any Member of the Committee.

#### RULE X.—OFFICIAL COMMITTEE WEBSITE

(a) The Chair shall maintain an official website on behalf of the Committee for the purpose of furthering the Committee's legislative and oversight responsibilities, including communicating information about the Committee's activities to Committee Members and other Members of the House.

(b) The Chair shall make the record of the votes on any question on which a record vote is demanded in the full Committee available on the Committee's official website not later than 48 hours after such vote is taken. Such record shall identify or describe the amendment, motion, order, or other proposition, the name of each Member voting for and each Member voting against such amendment, motion, order, or proposition, and the names of the Members voting present.

(c) Not later than 24 hours after the adoption of any amendment to a measure or matter considered by the Committee or its Subcommittees, the Chair shall make the text of each such amendment publicly available in electronic form.

(d) Not later than 48 hours after the disposition or withdrawal of any other amendment to a measure or matter considered by the Committee or its Subcommittees, the Chair shall make the text of each such amendment publicly available in electronic form.

(e) Not later than 3 days after the conclusion of a Committee meeting, the transcript of such meeting and the text of all amendments offered shall be made available on the Committee website.

(f) The Ranking Member is authorized to maintain a similar official website on behalf of the Committee Minority for the same purpose, including communicating information about the activities of the Minority to Committee Members and other Members of the House.

#### RULE XI.—DEPOSITIONS

Pursuant to section 3(t) of House Resolution 5, 119th Congress, the Chair may order the taking of depositions, including by subpoena. Section 3(t) of House Resolution 5 and the Regulations for the Use of Deposition Authority shall govern depositions conducted by the Committee on the Judiciary and its Subcommittees.

### Committee on Natural Resources

BRUCE WESTERMAN, Arkansas, *Chairman*

ROBERT J. WITTMAN, Virginia	JARED HUFFMAN, California, <i>Ranking Member</i>
TOM McCLINTOCK, California	JOE NEGUSE, Colorado
PAUL A. GOSAR, Arizona	TERESA LEGER FERNÁNDEZ, New Mexico
AUMUA AMATA COLEMAN RADEWAGEN, American Samoa	MELANIE A. STANSBURY, New Mexico
DOUG LAMALFA, California	VAL T. HOYLE, Oregon
DANIEL WEBSTER, Florida	SETH MAGAZINER, Rhode Island
RUSS FULCHER, Idaho	JARED F. GOLDEN, Maine
PETE STAUBER, Minnesota	DAVE MIN, California
THOMAS P. TIFFANY, Wisconsin	MAXINE DEXTER, Oregon
LAUREN BOEBERT, Colorado	PABLO JOSÉ HERNÁNDEZ, Puerto Rico
CLIFF BENTZ, Oregon	EMILY RANDALL, Washington
JENNIFER A. KIGGANS, Virginia	YASSAMIN ANSARI, Arizona
WESLEY HUNT, Texas	SARAH ELFRETH, Maryland
MIKE COLLINS, Georgia	ADAM GRAY, California
HARRIET M. HAGEMAN, Wyoming	LUZ M. RIVAS, California
MARK E. AMODEI, Nevada	NYDIA M. VELÁZQUEZ, New York
TIM WALBERG, Michigan	DEBBIE DINGELL, Michigan
MIKE EZELL, Mississippi	DARREN SOTO, Florida
CELESTE MALOY, Utah	JULIA BROWNLEY, California
ADDISON P. McDOWELL, North Carolina	SUSIE LEE, Nevada
JEFF CRANK, Colorado	
NICHOLAS J. BEGICH III, Alaska	
JEFF HURD, Colorado	
MIKE KENNEDY, Utah	

VIVIAN MOEGLEIN, *Staff Director*

### RULES OF THE COMMITTEE ON NATURAL RESOURCES FOR THE 119TH CONGRESS

(Adopted January 22, 2025)

#### RULE 1.—RULES OF THE HOUSE; VICE CHAIRS

##### (a) *Applicability of House Rules.*—

(1) The Rules of the House of Representatives, so far as they are applicable, are the rules of the Committee on Natural Resources (hereinafter in these rules referred to as the “Committee”) and its Subcommittees.

(2) Each Subcommittee is part of the Committee and is subject to the authority, direction and rules of the Committee. References in these rules to “Committee” and “Chair” shall apply to each subcommittee and its Chair wherever applicable.

(3) House rule XI is incorporated and made a part of the rules of the Committee to the extent applicable.

(b) *Vice Chair.*—Unless inconsistent with other rules, the Chair shall designate a Vice Chair of the Committee and appoint Vice Chairs of the Subcommittees. If the Chair of the Committee or Subcommittee is not present at any meeting of the Committee or Subcommittee, as the case may be, the Vice Chair shall preside. If the Vice Chair is not present, the Ranking Member of the Majority party on the Committee or Subcommittee who is present, or the Chair’s designee, shall preside at that meeting.

RULE 2.—MEETINGS IN GENERAL

(a) *Scheduled Meetings*.—The Committee shall meet at 10 a.m. the first Wednesday of each month when the House is in session if so noticed by the Chair under Committee Rule 3(a). The Committee shall also meet at the call of the Chair subject to advance notice to all Members of the Committee. Special meetings shall be called and convened by the Chair as provided in clause 2(c)(1) of House rule XI. Any Committee meeting or hearing that conflicts with a party caucus, conference, or similar party meeting shall be rescheduled at the discretion of the Chair, in consultation with the Ranking Minority Member. The Committee may not sit during a joint session of the House and Senate or during a recess when a joint meeting of the House and Senate is in progress.

(b) *Open Meetings*.—Each meeting for the transaction of business, including the markup of legislation, and each hearing of the Committee or a Subcommittee shall be open to the public, except as provided by clause 2(g) and clause 2(k) of House rule XI.

(c) *Broadcasting*.—Whenever a meeting for the transaction of business, including the markup of legislation, or a hearing is open to the public, that meeting or hearing shall be open to coverage by audio and visual recordings in accordance with clauses 2(a)(1) and 4 of House rule XI. The provisions of clause 4(f) of House rule XI are specifically made part of these rules by reference. To the maximum extent practicable, the Committee shall provide audio and visual coverage of each hearing or meeting for the transaction of business in a manner that allows the public to easily listen to and view the proceedings, and maintain the recordings of such coverage in a manner that is easily accessible to the public. Operation and use of any Committee internet broadcast system shall be fair, and nonpartisan, and in accordance with clause 4(b) of House rule XI and all other applicable rules of the Committee and the House.

(d) *Authorization and Oversight Plan*.—No later than March 1 of the first session of each Congress, the Committee shall prepare and submit its authorization and oversight plan for that Congress in accordance with clause 2(d) of House rule X.

RULE 3.—MEETING AND HEARING PROCEDURES IN GENERAL

(a) Notice and Information for Members and the Public.

(1) The Chair shall publicly announce the date, place and subject matter of a Committee hearing or meeting in accordance with clause 2(g)(3) of House rule XI.

(2) A hearing or meeting may begin sooner if the Chair, with the concurrence of the Ranking Minority Member, determines that there is good cause to begin the meeting or hearing sooner, or if the Committee so determines by majority vote. In these cases, the Chair shall publicly announce the meeting or hearing at the earliest possible time. The Committee shall promptly notify the Daily Digest Clerk of the Congressional Record and shall promptly make publicly available in electronic form the appropriate information as soon as possible after the public announcement is made.

(3) To the extent practicable, a background memorandum prepared by the Majority staff summarizing the major provi-



sions of any bill being considered by the Committee, including the need for the bill and its effect on current law, will be available for the Members of the Committee and the public no later than 48 hours before the meeting.

(b) *Public Availability of Markup Text.*—At least 24 hours prior to the markup of any legislation (or at the time of an announcement under paragraph (a)(2) above made within 24 hours before such meeting), the Chair shall cause the text of such legislation to be made publicly available in electronic form.

(c) *Meetings and Hearings to Begin Promptly.*—Each meeting or hearing of the Committee shall begin promptly at the time stipulated in the public announcement of the meeting or hearing.

(d) *Addressing the Committee.*—A Committee Member may address the Committee or a Subcommittee on any bill, motion, or other matter under consideration or may question a witness at a hearing only when recognized by the Chair for that purpose. The time a Member may address the Committee or Subcommittee for any purpose or to question a witness shall be limited to five minutes, except as provided in Committee Rule 4(f), and except that the Chair may extend this time period equally for the majority and minority party for the purpose of Members questioning a witness who requires an interpreter. In recognizing Members to question witnesses, the Chair shall take into consideration the ratio of the Majority to Minority Members present and shall establish the order of recognition for questioning in a manner so as not to disadvantage the Members of the Majority or the Members of the Minority. Members shall limit remarks to the subject matter under consideration.

(e) *Quorums.*—

(1) A majority of the Members of the Committee shall constitute a quorum for the reporting of any measure or recommendation, the authorizing of a subpoena under Committee rule 4(d); the closing of any meeting or hearing to the public under clause 2(g)(1), clause 2(g)(2)(A) and clause 2(k)(5)(B) of House rule XI; and the releasing of executive session materials under clause 2(k)(7) of House rule XI. Testimony and evidence may be received at any hearing at which there are at least two Members of the Committee present. For the purpose of transacting all other business of the Committee, one-third of the Members shall constitute a quorum.

(2) When a call of the roll is required to ascertain the presence of a quorum, the offices of all Members shall be notified, and the Members shall have not less than 15 minutes to prove their attendance. The Chair shall have the discretion to waive this requirement when a quorum is actually present or whenever a quorum is secured and may direct the Director of Legislative Operations or their designee to note the names of all Members present within the 15-minute period.

(f) *Participation of Members in Committee and Subcommittees.*—

(1) Any Member of the Committee may sit with any Subcommittee during any meeting or hearing, and by unanimous consent of the Members of the Subcommittee may participate in such meeting or hearing. However, a Member who is not a Member of the Subcommittee may not vote on any matter be-

fore the Subcommittee, be counted for purposes of establishing a quorum, or raise points of order.

(2) Any Member of the House who is not a Member of the Committee may sit with the full Committee or any Subcommittee during any meeting or hearing, and by unanimous consent of the Members of the Committee or Subcommittee may participate in such meeting or hearing. Unless otherwise provided by unanimous consent, such participation includes but is not limited to the right to seek recognition, to submit materials for the record as described in Committee Rule 3(o), and to introduce a constituent witness as described in Committee Rule 4(f)(1). However, a Member of the House who is not a Member of the Committee may not vote on any matter, be counted for purposes of establishing a quorum, raise points of order, or offer motions.

(g) *Proxies*.—No vote in the Committee or its Subcommittees may be cast by proxy.

(h) *Recorded Votes*.—Recorded votes shall be ordered on the demand of one-fifth of the Members present, or by any Member in the apparent absence of a quorum. The Chair may conduct any record vote by electronic device in accordance with clause 2(n) of House rule XI.

(i) *Postponed Recorded Votes*.—

(1) Subject to paragraph (2), the Chair may, after consultation with the Ranking Minority Member, postpone further proceedings when a recorded vote is ordered on the question of approving any measure or matter or adopting an amendment. The Chair shall resume proceedings on a postponed request at any time after reasonable notice, but no later than the next meeting day.

(2) Notwithstanding any intervening order for the previous question, when proceedings resume on a postponed question under paragraph (1), an underlying proposition shall remain subject to further debate or amendment to the same extent as when the question was postponed.

(3) This rule shall apply to Subcommittee proceedings.

(j) *Privileged Motions*.—A motion to recess from day to day, a motion to recess subject to the call of the Chair (within 24 hours), and a motion to dispense with the first reading (in full) of a bill or resolution if printed or electronic copies are available and have been properly circulated by the Director of Legislative Operations or their designee, are nondebatable motions of high privilege.

(k) *Layover and Copy of Bill*.—No measure or recommendation reported by a Subcommittee shall be considered by the Committee until two calendar days from the time of Subcommittee action. No bill shall be considered by the Committee unless a copy has been delivered to the office of each Member of the Committee requesting a copy. These requirements may be waived by a majority vote of the Committee at the time of consideration of the measure or recommendation.

(l) *Access to Dais and Conference Room*.—Access to the hearing rooms' daises (and to the conference rooms adjacent to the Committee hearing rooms) shall be limited to Members of Congress and employees of the Committee during a meeting or hearing of the

Committee, except that Committee Members' personal staff may be present on the daises if their employing Member is the author of a bill or amendment under consideration by the Committee, but only during the time that the bill or amendment is under active consideration by the Committee.

(m) *Cellular Telephones and other Electronic Devices.*—During a meeting or hearing of the Committee, ringing or audible sounds or conversational use of cellular telephones or other electronic devices is prohibited on the Committee dais or in the Committee hearing rooms.

(n) *Motion to go to Conference with the Senate.*—The Chair may offer a motion under clause 1 of House rule XXII whenever the Chair considers it appropriate.

(o) *Materials for Record.*—Other than witness questions for the hearing record, materials must be submitted within 10 business days following the last day of the hearing or meeting. Witness questions for the hearing record must be submitted to the Director of Legislative Operations or their designee within 3 business days following the last day of the hearing. The materials submitted must address the subject matter of the hearing or meeting. Only a Member of the Committee (including a Member participating as provided in Committee Rule 3(f)) or an invited witness may submit materials for inclusion in the hearing or meeting record.

#### RULE 4.—HEARING PROCEDURES

(a) *Written Statement; Oral Testimony.*—Witnesses who are to appear before the Committee or a Subcommittee shall file with the Director of Legislative Operations or their designee, at least two business days before the day of their appearance, a written statement of their proposed testimony, including to the extent practicable English translations of any portions not in English. Witnesses shall limit their oral presentation to a five-minute summary of the written statement, unless the Chair, in consultation with the Ranking Minority Member, extends this time period. Subject to the approval of the Committee, the Chair may waive oral testimony of any witness who has submitted written testimony for the record. Any witness appearing before the Committee shall remain available for questioning by the Committee, unless excused by the Chair. In addition, a witness appearing in a nongovernmental capacity shall file such disclosure materials required by clause 2(g)(5) of House rule XI. Any witness appearing in a nongovernmental capacity shall also disclose any current or pending litigation that involves the Federal Government. Failure to comply with these disclosure requirements may result in the exclusion of the written testimony from the hearing record and/or the barring of an oral presentation of the testimony. Disclosure materials may be signed electronically.

(b) *Minority Witnesses.*—When any hearing is conducted by the Committee or any Subcommittee upon any measure or matter, the Minority party Members on the Committee or Subcommittee shall be entitled, upon request to the Chair by a majority of those Minority Members before the completion of the hearing, to call witnesses selected by the Minority to testify with respect to that measure or matter during at least one day of hearings thereon.

(c) *Information for Members.*—After announcement of a hearing, the Committee shall make available as soon as practicable to all Members of the Committee a tentative witness list and to the extent practicable the Majority staff shall make publicly available a memorandum explaining the subject matter of the hearing (including relevant legislative reports and other necessary material). In addition, the Chair shall make available to the Members of the Committee any official reports from departments and agencies on the subject matter as they are received.

(d) *Subpoenas.*—

(1) The Chair of the Committee may authorize and issue a subpoena under clause 2(m) of House rule XI.

(2) The Committee may authorize and issue a subpoena under clause 2(m) of House rule XI if authorized by a majority of the Members voting.

(3) Subpoenas shall be signed only by the Chair of the Committee. Subpoenas may be served by any person designated by the Chair.

(4) For any subpoena issued pursuant to Committee rule 4(d)(1), the Chair shall, to the extent practicable, cause notice of the issuance of such subpoena to the Minority, and such notice shall be given at least contemporaneously with service of such subpoena.

(e) *Oaths.*—The Chair of the Committee, the Chairs of the Subcommittees, or any Member designated by the Chair may administer oaths to any witness before the Committee. All witnesses appearing in hearings may be administered the following oath by the Chair or his designee prior to receiving the testimony: “Do you solemnly swear or affirm, under penalty of law, that the testimony that you are about to give is the truth, the whole truth, and nothing but the truth, so help you God?”

(f) *Opening Statements; Questioning of Witnesses.*—

(1) Opening Statements may be made by the Chair and the Ranking Member or their designee. Such Statements shall be limited to five minutes in length. If a witness scheduled to testify at any hearing of the Committee is a constituent of a Member of the Committee (including a Member participating under Committee Rule 3(f)), that Member may be recognized for up to 30 seconds to briefly introduce the witness at the hearing.

(2) The questioning of witnesses in Committee and Subcommittee hearings may be initiated by the Chair, followed by the Ranking Minority Member and all other Members alternating between the Majority and Minority parties. In recognizing Members to question witnesses, the Chair shall take into consideration the ratio of the Majority to Minority Members present and shall establish the order of recognition for questioning in a manner so as not to disadvantage the Members of the Majority or the Members of the Minority. A motion is in order to allow designated Majority and Minority party Members to question a witness for a specified period to be equally divided between the Majority and Minority parties. This period shall not exceed one hour in the aggregate.

(g) *Claims of Privilege.*—Claims of common-law privileges made by witnesses in hearings, or by interviewees or deponents in inves-

tigations or inquiries, are applicable only at the discretion of the Chair, subject to appeal to the Committee.

#### RULE 5.—FILING OF COMMITTEE REPORTS

(a) *Duty of Chair.*—Whenever the Committee authorizes the favorable reporting of a measure from the Committee, the Chair or the Chair's designee shall report the same to the House of Representatives and shall take all steps necessary to secure its passage without any additional authority needing to be set forth in the motion to report each individual measure. In appropriate cases, the authority set forth in this rule shall extend to moving in accordance with the Rules of the House of Representatives that the House be resolved into the Committee of the Whole House on the State of the Union for the consideration of the measure; and to moving in accordance with the Rules of the House of Representatives for the disposition of a Senate measure that is substantially the same as the House measure as reported. Subject to the approval of the Chair and the Ranking Minority Member, staff may make necessary technical and conforming changes to measures that the Committee has authorized to be reported favorably.

(b) *Filing.*—A report on a measure that has been approved by the Committee shall be filed within seven calendar days (exclusive of days on which the House of Representatives is not in session) after the day on which there has been filed with the relevant Full Committee staff a written request, signed by a majority of the Members of the Committee, for the reporting of that measure. Upon the filing with the relevant Full Committee staff of this request, the staff shall transmit immediately to the Chair notice of the filing of that request.

(c) *Supplemental, Additional, Dissenting, or Minority Views.*—Any Member may, if notice is given by any Member at the time a measure or matter is approved by the Committee, file supplemental, additional, dissenting, or minority views. These views must be in writing and signed by each Member joining therein and be filed with the Committee Chief Counsel not less than two additional calendar days (excluding Saturdays, Sundays and legal holidays except when the House is in session on those days) of the time the bill or resolution is approved by the Committee. This paragraph shall not preclude the filing of any supplemental report on any measure or matter that may be required for the correction of any technical error in a previous report made by the Committee on that bill or resolution.

(d) *Review by Members.*—Each Member of the Committee shall be given an opportunity to review each proposed Committee report before it is filed with the Clerk of the House of Representatives. Nothing in this paragraph extends the time allowed for filing supplemental, additional, dissenting, or minority views under paragraph (c).

(e) *Disclaimer.*—All Committee or Subcommittee reports printed and not approved by a majority vote of the Committee or Subcommittee, as appropriate, shall contain the following disclaimer on the cover of the report: "This report has not been officially adopted by the {Committee on Natural Resources} {Subcommittee} and therefore may not necessarily reflect the views of its Members."

RULE 6.—ESTABLISHMENT OF SUBCOMMITTEES; FULL COMMITTEE  
JURISDICTION; BILL REFERRALS

(a) *Subcommittees*.—There shall be five standing Subcommittees of the Committee, with the following jurisdiction and responsibilities:

*Subcommittee on Federal Lands*

(1) Measures and matters related to the National Park System and its units, including Federal reserved water rights.

(2) The National Wilderness Preservation System.

(3) Wild and Scenic Rivers System, National Trails System, national heritage areas and other national units established for protection, conservation, preservation or recreational development, other than coastal barriers.

(4) Military parks and battlefields, national cemeteries administered by the Secretary of the Interior, parks in and within the vicinity of the District of Columbia and the erection of monuments to the memory of individuals.

(5) Federal and non-Federal outdoor recreation plans, programs and administration including the Land and Water Conservation Fund Act of 1965 and the Outdoor Recreation Act of 1963.

(6) Preservation of prehistoric ruins and objects of interest on the public domain and other historic preservation programs and activities, including national monuments, historic sites and programs for international cooperation in the field of historic preservation.

(7) Matters concerning the following agencies and programs: Urban Parks and Recreation Recovery Program, Historic American Buildings Survey, Historic American Engineering Record, and U.S. Holocaust Memorial.

(8) Public lands generally, including measures or matters relating to entry, easements, withdrawals, grazing, and Federal reserved water rights.

(9) Forfeiture of land grants and alien ownership, including alien ownership of mineral lands.

(10) Cooperative efforts to encourage, enhance, and improve international programs for the protection of the environment and the conservation of natural resources otherwise within the jurisdiction of the Subcommittee.

(11) Forest reservations, including management thereof, created from the public domain.

(12) Public forest lands generally, including measures or matters related to entry, easements, withdrawals, grazing, and Federal reserved water rights.

(13) General and continuing oversight and investigative authority over activities, policies, and programs within the jurisdiction of the Subcommittee.

*Subcommittee on Water, Wildlife and Fisheries*

(1) Generation and marketing of electric power from Federal water projects by Federally chartered or Federal regional power marketing authorities.

(2) All measures and matters concerning water resources planning conducted pursuant to the Water Resources Planning Act, water resource research and development programs, and saline water research and development.

(3) Compacts relating to the use and apportionment of interstate waters, water rights, and major interbasin water or power movement programs.

(4) All measures and matters pertaining to irrigation and reclamation projects and other water resources development and recycling programs, including policies and procedures.

(5) Indian water rights and settlements.

(6) Activities and programs of the Water Resources and Ecosystem Mission Areas or their successors within the U.S. Geological Survey.

(7) The Endangered Species Act.

(8) Fisheries management and fisheries research generally, including the management of all commercial and recreational fisheries (including the reauthorization of the Magnuson Stevens Fishery Conservation and Management Act), interjurisdictional fisheries, international fisheries agreements, aquaculture, seafood safety, and fisheries promotion.

(9) All matters pertaining to the protection of coastal and marine environments, estuarine protection, and coastal barriers.

(10) Oceanography.

(11) Ocean engineering, including materials, technology, and systems.

(12) Marine sanctuaries.

(13) U.N. Convention on the Law of the Sea.

(14) All matters regarding Antarctica within the Committee's jurisdiction.

(15) Sea Grant programs and marine extension services.

(16) Cooperative efforts to encourage, enhance and improve international programs for the protection of the environment and the conservation of natural resources otherwise within the jurisdiction of the Subcommittee.

(17) Coastal zone management.

(18) Wildlife resources, including research, restoration, and conservation.

(19) Measures and matters related to the U.S. Fish and Wildlife Service, including ecological services, fish and aquatic conservation, international affairs, migratory birds, national wildlife refuge system, wildlife and sport fish restoration, and the Lacey Act.

(20) General and continuing oversight and investigative authority over activities, policies, and programs within the jurisdiction of the Subcommittee.

#### *Subcommittee on Energy and Mineral Resources*

(1) Planning for and development of energy from solar and wind resources on land belonging to the United States, including the outer Continental Shelf.

(2) All matters and measures affecting geothermal resources.

(3) Marine hydrokinetic energy development on the outer Continental Shelf.

(4) All matters related to the leasing, development, and conservation of fossil fuel resources belonging to the United States, including on the outer Continental Shelf and land where the surface is owned by entities other than the United States, including decommissioning of relevant facilities and reclamation of affected areas.

(5) Mitigation of energy and mining related impacts on Federal lands and resources.

(6) Terrestrial and geological sequestration of carbon dioxide, except for matters involving implementation of land or forestry management strategies.

(7) All measures and matters concerning the Office of Surface Mining Reclamation and Enforcement.

(8) All measures and matters concerning the U.S. Geological Survey, except for the activities and programs of the Water Resources and Ecosystem Mission Areas or their successors.

(9) Collection and management of energy and mineral revenues.

(10) Mining interests generally, including all matters involving mining regulation and enforcement, including the reclamation of mined lands, the environmental effects of mining, mineral land laws and claims, long-range mineral programs, and seabed mining.

(11) Conservation of United States uranium supply.

(12) Geospatial data collection and management, except for nautical charts (or data collected by the National Oceanic and Atmospheric Administration).

(13) Helium supply and management of the Federal helium program.

(14) Rights-of-way over public lands for pipeline transportation of oil, natural gas, carbon dioxide, helium, and hydrogen.

(15) Measures and matters concerning the transportation of natural gas from or within Alaska and disposition of oil transported by the trans-Alaska oil pipeline.

(16) Cooperative efforts to encourage, enhance and improve international programs for the protection of the environment and the conservation of natural resources otherwise within the jurisdiction of the Subcommittee.

(17) Rights-of-way over public lands for energy-related transmission.

(18) All matters relating to mineral withdrawals on public lands and public forest lands.

(19) General and continuing oversight and investigative authority over activities, policies, and programs within the jurisdiction of the Subcommittee.

*Subcommittee on Indian and Insular Affairs*

(1) All matters related to the Federal trust responsibility to Native Americans and the sovereignty of Native Americans.



(2) Measures relating to the welfare of Native Americans, including management of Indian lands in general and special measures relating to claims that are paid out of Indian funds.

(3) All matters regarding Native Alaskans.

(4) All matters regarding the relations of the United States with Native Americans and Native American tribes, including special oversight functions under House rule X.

(5) All matters regarding Native Hawaiians.

(6) All matters regarding insular areas of the United States.

(7) All measures or matters regarding the Freely Associated States.

(8) General and continuing oversight and investigative authority over activities, policies, and programs within the jurisdiction of the Subcommittee.

*Subcommittee on Oversight and Investigations*

(1) Primary and general oversight and investigative authority on all activities, policies, and programs within the jurisdiction of the Committee under House rule X.

(b) *Full Committee*.—The following measures and matters shall be retained at the Full Committee:

(1) Environmental and habitat measures of general applicability, including the National Environmental Policy Act.

(2) Cooperative efforts to encourage, enhance, and improve international programs for the protection of the environment and the conservation of natural resources otherwise within the jurisdiction of the Full Committee.

(3) All other measures and matters retained by the Full Committee, including those retained under Committee Rule 6(e).

(4) General and continuing oversight and investigative authority over activities, policies, and programs within the jurisdiction of the Full Committee.

(c) *Ex-officio Members*.—The Chair and Ranking Minority Member of the Committee may serve as ex-officio Members of each standing Subcommittee to which the Chair or the Ranking Minority Member have not been assigned. Ex-officio Members shall have the right to fully participate in Subcommittee activities but may not vote and may not be counted in establishing a quorum.

(d) *Powers and Duties of Subcommittees*.—Each Subcommittee is authorized to meet, hold hearings, receive evidence and report to the Committee on all matters within its jurisdiction. Each Subcommittee shall review and study on a continuing basis the application, administration, execution and effectiveness of those statutes, or parts of statutes, the subject matter of which is within that Subcommittee's jurisdiction; and the organization, operation, and regulations of any Federal agency or entity having responsibilities in or for the administration of such statutes, to determine whether these statutes are being implemented and carried out in accordance with the intent of Congress. Each Subcommittee shall review and study any conditions or circumstances indicating the need for enacting new or supplemental legislation within the jurisdiction of the Subcommittee. Each Subcommittee shall have general and con-

tinuing oversight and investigative authority over activities, policies, and programs within the jurisdiction of the Subcommittee.

(e) *Referral to Subcommittees; Recall*—

(1) Except as provided in paragraph (2) and for those measures or matters retained at the Full Committee, every legislative measure or other matter referred to the Committee shall be referred to the maximum extent possible to the Subcommittee of jurisdiction within two weeks of the date of its referral to the Committee. If any measure or matter is within or affects the jurisdiction of one or more Subcommittees, the Chair may refer that measure or matter simultaneously to two or more Subcommittees for concurrent consideration or for consideration in sequence subject to appropriate time limits, or divide the matter into two or more parts and refer each part to a Subcommittee.

(2) The Chair, with the approval of a majority of the Majority Members of the Committee, may refer a legislative measure or other matter to a select or special Subcommittee. A legislative measure or other matter referred by the Chair to a Subcommittee may be recalled from the Subcommittee for direct consideration by the Full Committee, or for referral to another Subcommittee, provided Members of the Committee receive one-week's written notice of the recall and a majority of the Members of the Committee do not object. In addition, a legislative measure or other matter referred by the Chair to a Subcommittee may be recalled from the Subcommittee at any time by majority vote of the Committee for direct consideration by the Full Committee or for referral to another Subcommittee.

(f) *Consultation*.—Each Subcommittee Chair shall consult with the Chair of the Full Committee prior to setting dates for Subcommittee meetings and hearings with a view toward avoiding whenever possible conflicting Committee and Subcommittee meetings and hearings.

(g) *Vacancy*.—A vacancy in the membership of a Subcommittee shall not affect the power of the remaining Members to execute the functions of the Subcommittee.

RULE 7.—TASK FORCES, SPECIAL OR SELECT SUBCOMMITTEES.

(a) *Appointment*.—The Chair of the Committee is authorized, after consultation with the Ranking Minority Member, to appoint Task Forces, or special or select Subcommittees, to carry out the duties and functions of the Committee.

(b) *Ex-officio Members*.—The Chair and Ranking Minority Member of the Committee may serve as ex-officio Members of each Task Force, or special or select Subcommittee if they are not otherwise Members. Ex-officio Members shall have the right to fully participate in activities but may not vote and may not be counted in establishing a quorum.

(c) *Party Ratios*.—The ratio of Majority Members to Minority Members, excluding ex-officio Members, on each Task Force, special or select Subcommittee shall be as close as practicable to the ratio on the Full Committee.

(d) *Temporary Resignation*.—Members can temporarily resign their position on a Subcommittee to serve on a Task Force, special

or select Subcommittee without prejudice to the Member's seniority on the Subcommittee.

(e) *Chair and Ranking Minority Member.*—The Chair of any Task Force, or special or select Subcommittee shall be appointed by the Chair of the Committee. The Ranking Minority Member shall select a Ranking Minority Member for each Task Force, or standing, special or select Subcommittee.

#### RULE 8.—RECOMMENDATION OF CONFEREES

Whenever it becomes necessary to appoint conferees on a particular measure, the Chair shall recommend to the Speaker as conferees those Majority Members primarily responsible for the measure. Similarly, the Ranking Member shall recommend to the Minority Leader as conferees those Minority Members primarily responsible for the measure. The ratio of Majority Members to Minority Members recommended for conferences shall be no greater than the ratio on the Committee.

#### RULE 9.—COMMITTEE RECORDS

(a) *Segregation of Records.*—All Committee records shall be kept separate and distinct from the office records of individual Committee Members serving as Chairs or Ranking Minority Members. These records shall be the property of the House and all Members shall have access to them in accordance with clause 2(e)(2) of House Rule XI.

(b) *Availability.*—The Committee shall make available to the public for review at reasonable times in the Committee office transcripts of public meetings and hearings, except those that are unrevised or unedited and intended solely for the use of the Committee.

(c) *Archived Records.*—Records of the Committee that are deposited with the National Archives shall be made available for public use pursuant to House rule VII. The Chair shall notify the Ranking Minority Member of any decision, pursuant to clause 3(b)(3) or clause 4 of House rule VII, to withhold, or to provide a time, schedule or condition for availability of, any record otherwise available. At the written request of any Member of the Committee, the matter shall be presented to the Committee for a determination and shall be subject to the same notice and quorum requirements for the conduct of business under Committee rule 3.

(d) *Records of Closed Meetings.*—Notwithstanding the other provisions of this rule, no records of Committee meetings or hearings that were closed to the public pursuant to the Rules of the House of Representatives shall be released to the public unless the Committee votes to release those records in accordance with the procedure used to close the Committee meeting.

(e) *Classified Materials.*—All classified materials shall be maintained in an appropriately secured location and shall be released only to authorized persons for review, who shall not remove the material from the Committee offices without the written permission of the Chair.

(f) *Committee Information Available for the Public.*—As required by the Rules of the House of Representatives, the Chair shall cause to be made available publicly in electronic form the following:

(1) a record of the votes on any question on which a recorded vote is taken.

(2) copies of all amendments adopted, voted down, or withdrawn.

(3) the rules of the Committee, once adopted, and any amendments thereto, in accordance with clause 2(a)(2) of House rule XI.

(4) the statements required under clause 2(g)(5) of House rule XI, with appropriate redactions to protect the privacy of the witness.

#### RULE 10.—COMMITTEE BUDGET AND EXPENSES

(a) *Budget.*—At the beginning of each Congress, after consultation with the Chair of each Subcommittee and the Ranking Minority Member, the Chair shall present to the Committee for its approval a budget covering the funding required for staff, travel, and miscellaneous expenses.

(b) *Expense Resolution.*—Upon approval by the Committee of each budget, the Chair, acting pursuant to clause 6 of House rule X, shall prepare and introduce in the House a supporting expense resolution, and take all action necessary to bring about its approval by the Committee on House Administration and by the House of Representatives.

(c) *Amendments.*—The Chair shall report to the Committee any amendments to each expense resolution and any related changes in the budget.

(d) *Additional Expenses.*—Authorization for the payment of additional or unforeseen Committee expenses may be procured by one or more additional expense resolutions processed in the same manner as set out under this rule.

(e) *Monthly Reports.*—Copies of each monthly report prepared by the Chair for the Committee on House Administration that shows expenditures made during the reporting period and cumulative for the year, anticipated expenditures for the projected Committee program, and detailed information on travel, shall be available to each Member.

#### RULE 11.—COMMITTEE STAFF

(a) *Rules and Policies.*—Committee staff are subject to the provisions of clause 9 of House rule X, as well as any written personnel policies the Committee may from time to time adopt.

(b) *Majority and Nonpartisan Staff.*—The Chair shall appoint, determine the remuneration of, and may remove, the legislative and administrative employees of the Committee not assigned to the Minority. The legislative and administrative staff of the Committee not assigned to the Minority shall be under the general supervision and direction of the Chair, who shall establish and assign the duties and responsibilities of Committee staff and delegate any authority the Chair determines appropriate.

(c) *Minority Staff*.—The Ranking Minority Member of the Committee shall appoint, determine the remuneration of, and may remove, the legislative and administrative staff assigned to the Minority within the budget approved for those purposes. The legislative and administrative staff assigned to the Minority shall be under the general supervision and direction of the Ranking Minority Member of the Committee who may delegate any authority the Ranking Member determines appropriate.

(d) *Availability*.—The skills and services of all Committee staff shall be available to all Members of the Committee.

#### RULE 12.—COMMITTEE TRAVEL

In addition to any written travel policies the Committee may from time to time adopt, all travel of Members and staff of the Committee or its Subcommittees to hearings, meetings, conferences, and investigations, including all foreign travel, must be authorized by the Full Committee Chair prior to any public notice of the travel and prior to the actual travel. In the case of Minority staff, all travel shall first be approved by the Ranking Minority Member. Funds authorized for the Committee under clauses 6 and 7 of House rule X are for expenses incurred in the Committee's activities within the United States.

#### RULE 13.—CHANGES TO COMMITTEE RULES

The rules of the Committee may be modified, amended, or repealed by a majority vote of the Committee provided that written notice of the proposed change has been provided to each Member of the Committee prior to the meeting date on which the changes are to be discussed and voted on consistent with Committee rule 3(a). A change to the rules of the Committee shall be published in the Congressional Record no later than 30 days after its approval and made publicly available in electronic form.

#### RULE 14.—OTHER PROCEDURES

The Chair may establish procedures and take actions as may be necessary to carry out the rules of the Committee or to facilitate the effective administration of the Committee, in accordance with the rules of the Committee and the Rules of the House of Representatives.

#### RULE 15.—DEPOSITION AUTHORITY

The Regulations for the Use of Deposition Authority as issued by the Committee on Rules pursuant to H. Res. 5 titled.—Adopting the Rules of the House of Representatives for the One Hundred Nineteenth Congress, and for other purposes.—are incorporated by reference and shall be considered the rules of the Committee.

#### RULE 16.—FORUMS AND ROUNDTABLES

(a) *Generally*.—At the beginning of each forum or roundtable hosted by the Committee, the Member convening the forum or roundtable shall make the following statement: "This event is not an official hearing or meeting of the House Committee on Natural

Resources. Documents produced to support this forum may not necessarily reflect the views of the Committee or its Members.”

(b) *Disclaimer*.—All documents generated for the purpose of a Committee forum or roundtable shall contain the following disclaimer on the cover of the document: “This document has not been officially adopted by the {Committee on Natural Resources} {Subcommittee} and therefore may not necessarily reflect the views of its Members.”

#### RULE 17.—MEMBER DAY HEARING REQUIREMENT

To the extent required by House rules, the Committee or each Subcommittee thereof (other than the Subcommittee on Oversight and Investigations) shall hold a hearing at which it receives testimony from Members, Delegates, and the Resident Commissioner on proposed legislation within its jurisdiction.

### Committee on Oversight and Government Reform

JAMES COMER, Kentucky, <i>Chair</i>	ELEANOR HOLMES NORTON, District of Columbia
JIM JORDAN, Ohio	STEPHEN F. LYNCH, Massachusetts
MICHAEL R. TURNER, Ohio	RAJA KRISHNAMOORTHY, Illinois
PAUL A. GOSAR, Arizona	RO KHANNA, California
VIRGINIA FOXX, North Carolina	KWEISI MFUME, Maryland
GLENN GROTHMAN, Wisconsin	SHONTEL M. BROWN, Ohio
MICHAEL CLOUD, Texas	MELANIE A. STANSBURY, New Mexico
GARY J. PALMER, Alabama	ROBERT GARCIA, California,
CLAY HIGGINS, Louisiana	<i>Ranking Member</i>
PETE SESSIONS, Texas	MAXWELL FROST, Florida
ANDY BIGGS, Arizona	SUMMER L. LEE, Pennsylvania
NANCY MACE, South Carolina	GREG CASAR, Texas
PAT FALLON, Texas	JASMINE CROCKETT, Texas
BYRON DONALDS, Florida	EMILY RANDALL, Washington
SCOTT PERRY, Pennsylvania	SUHAS SUBRAMANYAM, Virginia
WILLIAM R. TIMMONS IV, South Carolina	YASSAMIN ANSARI, Arizona
TIM BURCHETT, Tennessee	WESLEY BELL, Missouri
MARJORIE TAYLOR GREENE, Georgia	LATEEFAH SIMON, California
LAUREN BOEBERT, Colorado	DAVE MIN, California
ANNA PAULINA LUNA, Florida	AYANNA PRESSLEY, Massachusetts
NICHOLAS A. LANGWORTHY, New York	RASHIDA TLAIB, Michigan
ERIC BURLISON, Missouri	
ELIJAH CRANE, Arizona	
BRIAN JACK, Georgia	
JOHN J. MCGUIRE III, Virginia	
BRANDON GILL, Texas	

MARK MARIN, *Staff Director*

### RULES OF THE COMMITTEE ON OVERSIGHT AND GOVERNMENT REFORM FOR THE 119TH CONGRESS

(Adopted January 14, 2025)

#### RULE 1.—GENERAL

(a) *Rules of the House.* The Rules of the House are the rules of the Committee on Oversight and Government Reform (“the Committee”) and its subcommittees so far as applicable.

(b) *Application of the Rules.* Except where the terms “the Committee” and “subcommittee” are specifically referred to, the following rules shall apply to the Committee and its subcommittees as well as to their respective chairs, ranking minority members, members, and staff.

#### RULE 2.—MEETINGS

(a) *Regular Meetings.* The regular meetings of the Committee shall be held on the second Thursday of each month at 10 a.m., when the House is in session. The Chair of the Committee is authorized to dispense with a regular meeting or to change the date thereof when circumstances warrant.

(b) *Additional and Special Meetings.* The Chair of the Committee may call and convene additional meetings, when circumstances warrant. A special meeting of the Committee may be requested by members of the Committee pursuant to the provisions of House rule XI, clause 2(c)(2).

(c) *Subcommittee Meetings.* Each subcommittee shall meet at the call of its chair, subject to Rule 7.

(d) *Presiding Member.* The Chair of the Committee or a subcommittee shall preside over each meeting and hearing thereof (“the presiding member”). If the Chair of the Committee or a subcommittee is not present during a meeting or hearing thereof, the Vice Chair of the Committee or subcommittee, designated pursuant to House rule XI, clause 2(d), shall serve as the presiding member during the absence of the Chair. If the Chair and Vice Chair of the Committee or a subcommittee are not present during a meeting or hearing thereof, the ranking member of the majority party on the Committee or subcommittee who is present shall serve as the presiding member during the absence of the Chair and Vice Chair.

(e) *Notice.* The Chair of the Committee or a subcommittee shall announce the date, place, and subject matter of a meeting or hearing pursuant to House rule XI, clause 2(g)(3)(A).

(f) *Agenda.* Every member of the Committee, unless prevented by unusual circumstances, shall be provided with a memorandum at least three calendar days (excluding Saturdays, Sundays, and legal holidays, unless the House is in session on such days) before each meeting or hearing explaining: (1) the purpose of the meeting or hearing; and (2) the names, titles, background and reasons for appearance of any witnesses. The Ranking Minority Member shall be responsible for providing the same information on witnesses whom the minority may request.

(g) *Availability of Text.* To the maximum extent practicable, amendments to a measure or matter shall be submitted in writing or electronically to the designee of the Chair and Ranking Minority Member of the Committee or a subcommittee at least 24 hours prior to its consideration of the measure or matter. The Chair may exercise discretion to give priority to amendments submitted pursuant to this process.

### RULE 3.—QUORUMS

(a) *Generally.* A majority of the members of the Committee or a subcommittee shall form a quorum for the Committee or subcommittee, respectively, except that two members shall constitute a quorum for taking testimony and receiving evidence, and one third of the members shall form a quorum for taking any action other than for which the presence of a majority of the Committee or subcommittee is otherwise required.

(b) *Subcommittee Field Hearings.* The Chair of the Committee may, at the request of a subcommittee chair, make a temporary assignment of any member of the Committee to such subcommittee for the purpose of constituting a quorum at and participating in any public hearing by such subcommittee to be held outside of Washington, DC. A member appointed to such temporary positions shall not be a voting member. The Chair of the Committee shall give reasonable notice of such temporary assignment to the Ranking Minority Member of the Committee and of the respective subcommittee.



#### RULE 4.—COMMITTEE REPORTS

(a) *Bills and Resolutions.* Each bill or resolution approved by the Committee shall be reported by the Chair of the Committee pursuant to House rule XIII, clauses 2–4.

(b) *Approval of Investigative and Oversight Reports.* Only those investigative or oversight reports approved by a majority vote of the Committee at a meeting at which a quorum is present may be ordered printed, unless otherwise required by the Rules of the House of Representatives.

(c) *Notice of Investigative and Oversight Reports.* A proposed investigative or oversight report shall not be considered in the Committee unless the proposed report has been available to the members of the Committee for at least three calendar days (excluding Saturdays, Sundays, and legal holidays, unless the House is in session on such days) before consideration of such proposed report in the Committee. If a hearing has been held on the matter reported upon, every reasonable effort shall be made to have such hearing printed and available to the members of the Committee before the consideration of the proposed report in the Committee.

(d) *Additional Views.* If at the time of approval of a report, a member of the Committee gives notice of intent to file supplemental, minority, additional, or dissenting views any member of the Committee shall be entitled to file such views following House rule XI, clause 2(l) and rule XIII, clause 3(a)(1).

#### RULE 5.—RECORD VOTES

(a) *Request for Record Vote.* A record vote of the members may be had upon the request of any member upon approval of a one-fifth vote of the members present.

(b) *Postponement of a Record Vote.* Pursuant to House rule XI, clause 2(h)(4), the presiding member at a meeting is authorized to postpone further proceedings when a record vote is ordered on the question of approving a measure or matter or on adopting an amendment and to resume proceedings on a postponed question at any time after reasonable notice. When proceedings resume on a postponed question, notwithstanding any intervening order for the previous question, an underlying proposition shall remain subject to further debate or amendment to the same extent as when the question was postponed. After consultation with the Ranking Minority Member, the Chair shall take reasonable steps to notify members on the resumption of proceedings on any postponed record vote.

(c) *Electronic Voting.* The chair may conduct a record vote on postponed questions by electronic device in accordance with clause 2(n) of rule XI provided that:

- (1) Any Member may opt to vote by voice.

#### RULE 6.—SUBCOMMITTEES; REFERRALS

(a) *Subcommittees.*

- (1) There shall be seven subcommittees of the Committee, with appropriate party ratios, as follows:

- (A) *Subcommittee on Cybersecurity, Information Technology, and Government Innovation*, which shall have leg-

islative and oversight jurisdiction over issues related to information security, including cybersecurity and privacy; and government-wide federal information technology management and innovation.

(B) *Subcommittee on Economic Growth, Energy Policy, and Regulatory Affairs*, which shall have legislative and oversight jurisdiction over regulatory affairs, including federal paperwork reduction and information collections; population and demographic studies; labor policies; and impediments to economic growth and job creation, and unfunded mandates.

(C) *Subcommittee on Government Operations*, which shall have legislative and oversight jurisdiction over the U.S. Postal Service, procurement, emergency management, public information and records, including the Freedom of Information Act, the National Archives and Records Administration, and the Presidential Records Act; and the relationship between the federal government to the states and municipalities.

(D) *Subcommittee on Health Care and Financial Services*, which shall have oversight jurisdiction over federal health care policy, food and drug safety, federal entitlement programs, monetary policy, banking, infrastructure, tax policy, and oversight and legislative jurisdiction over the Office of National Drug Control Policy.

(E) *Subcommittee on the Military and Foreign Affairs*, which shall have oversight jurisdiction over national security, foreign operations, and the U.S. borders and immigration (shared with the Subcommittee on Federal Law Enforcement).

(F) *Subcommittee on Federal Law Enforcement*, which shall have oversight jurisdiction over homeland security, and criminal justice, and federal law and regulatory enforcement, and the U.S. borders and immigration (shared with the Subcommittee on Military and Foreign Affairs).

(G) *Subcommittee on Delivering on Government Efficiency*, which shall have oversight jurisdiction over the federal civil service, including compensation, classification, and benefits; federal property disposal; government reorganizations and operations, including transparency, performance, grants management, and accounting measures generally.

(2) In addition, each subcommittee shall have specific responsibility for such other measures or matters as the Chair of the Committee refers to it.

(3) Each subcommittee with legislative jurisdiction shall review and study, on a continuing basis, the application, administration, execution, and effectiveness of those laws, or parts of laws, the subject matter of which is within its general responsibility.

(b) *Referrals.* Bills, resolutions, and other matters may be expeditiously referred by the Chair of the Committee to subcommittees, as appropriate in the determination of the Chair of the Committee, for consideration or investigation in accordance with subcommit-

tees' jurisdictions. Bills, resolutions, and other matters referred to subcommittees may be re-referred or discharged by the Chair of the Committee when, in the judgment of the Chair, the subcommittee is not able to complete its work or cannot reach agreement therein.

(c) *Membership.* The Chair of the Committee shall assign members to the subcommittees and shall designate the chair and vice-chair of each subcommittee. Minority party assignments, including designation of the ranking minority member of each subcommittee, shall be made only with the concurrence of the Ranking Minority Member of the Committee.

(d) *Ex Officio Membership.* The Chair of the Committee and the Ranking Minority Member of the Committee shall be ex officio members of all subcommittees. They are authorized to vote on subcommittee matters; but, unless they are regular members of the subcommittee, they shall not be counted in determining a subcommittee quorum other than a quorum for taking testimony.

#### RULE 7.—SUBCOMMITTEE HEARING AND MEETING PROCEDURE

(a) *Generally.* Each subcommittee is authorized to meet, hold hearings, receive testimony, markup legislation, and report to the Committee on any measure or matter referred to it.

(b) *During Committee Meetings and Hearings.* No subcommittee may meet or hold a hearing at the same time as a meeting or hearing of the Committee.

(c) *Scheduling.* Each subcommittee chair shall set hearing and meeting dates only with the approval of the Chair of the Committee with a view toward assuring the availability of meeting rooms and avoiding simultaneous scheduling of meetings or hearings.

(d) *Participation.* At the discretion of the Chair of the Committee, members of the Committee may participate in subcommittee and select subcommittee hearings and other proceedings.

#### RULE 8.—STAFF

(a) *Employment Authority.* Except as otherwise provided by House rule X, clauses 6, 7 and 9, the Chair of the Committee shall have the authority to hire and discharge employees of the professional and clerical staff of the Committee and subcommittees.

(b) *Duties.* Except as otherwise provided by House rule X, clauses 6, 7 and 9, the staff of the Committee and subcommittees shall be subject to the direction of the Chair of the Committee and shall perform such duties as the Chair of the Committee may assign.

#### RULE 9.—HEARINGS

(a) *Generally.* Hearings shall be conducted according to the procedures in House rule XI, clause 2(k). The Chair of the Committee or subcommittee shall make an opening statement as set forth in House rule XI, clause 2(k)(1). In addition, the Ranking Minority Member of the Committee or subcommittee may make an opening statement. All questions put to witnesses before the Committee or a subcommittee shall be relevant to the subject matter before the Committee or subcommittee for consideration, and the presiding

member shall rule on the relevance of any question put to a witness.

(b) *Recognition and Order of Questioning.* A member may question witnesses only when recognized by the presiding member for that purpose. In accordance with House rule XI, clause 2(j)(2), the five-minute rule shall apply during the questioning of witnesses in a hearing. The presiding member shall, so far as practicable, recognize alternately based on seniority of those majority and minority members present at the conclusion of the members' opening statements as determined by the Chair for the majority members and the Ranking Minority Member for the minority members. Other members will be recognized based on their arrival at the hearing. Additional time may be extended at the direction of the presiding member.

(c) *Extended Questioning.* The Chair, or the Committee or subcommittee by motion, may permit a specified number of majority and minority members to question a witness for a specified, total period that is equal for each side and not longer than thirty minutes for each side.

(d) *Staff Questioning.* The Chair, or the Committee or subcommittee by motion, may permit Committee or subcommittee staff of the majority and minority to question a witness for a specified, total period that is equal for each side and not longer than thirty minutes for each side.

(e) *Time for Questioning.* Nothing in paragraph (e) or (d) affects the rights of a member (other than a member designated under paragraph (e) to question a witness for 5 minutes in accordance with paragraph (b). In any extended questioning permitted under paragraph (c) or (d), the presiding member shall determine how to allocate the time permitted for extended questioning by majority members or staff, and the Ranking Minority Member shall determine how to allocate the time permitted for extended questioning by minority members or staff.

(f) *Witness Statements.* Witnesses appearing before the Committee or a subcommittee shall, so far as practicable, submit written statements at least 24 hours before their appearance.

(g) *Oaths.* The presiding member may administer oaths to any witness before the Committee or subcommittee. All witnesses appearing in hearings may be administered the following oath by the presiding member prior to receiving the testimony: "Do you solemnly swear or affirm that the testimony that you are about to give is the truth, the whole truth, and nothing but the truth, so help you God?"

#### RULE 10.—COMMITTEE RECORDS, OPEN MEETINGS, TRANSPARENCY

(a) *Generally.* The Committee and subcommittee staff shall maintain in the Committee offices a complete record of Committee and subcommittee actions from the current Congress including a record of the roll call votes taken at business meetings. The original records, or true copies thereof, as appropriate, shall be available for public inspection whenever the Committee offices are open for public business. The staff shall assure that such original records are preserved with no unauthorized alteration, additions, or defacement.

(b) *Transcripts of Proceedings.* A stenographic record of all testimony shall be kept of public hearings and shall be made available on such conditions as the Chair of the Committee may prescribe.

(c) *Open Meetings.* Meetings and hearings shall be open to the public or closed in accordance with the Rules of the House of Representatives.

(d) *Committee Website.* The Chair of the Committee shall maintain an official website on behalf of the Committee for the purpose of furthering the Committee's legislative and oversight responsibilities, including communicating information about the Committee's activities to Committee members and other members of the House. To the greatest extent practicable, the Chair of the Committee shall ensure that Committee records are made available on the Committee's official website in appropriate formats.

(e) *Minority Website.* The Ranking Minority Member of the Committee is authorized to maintain an official website on behalf of the minority members of the Committee for the same purpose as in paragraph (d), including communicating information about the activities of the minority to Committee members and other members of the House.

(f) *Archived Records.* The records of the Committee at the National Archives and Records Administration shall be made available for public use in accordance with rule VII of the Rules of the House. The Chair shall notify the Ranking Minority Member of any decision, pursuant to clause 3(b)(3) or clause 4(b) of the rule, to withhold a record otherwise available, and the matter shall be presented to the Committee for a determination on written request of any member of the Committee.

#### RULE 11.—AUDIO AND VISUAL COVERAGE OF COMMITTEE PROCEEDINGS

(a) *Generally.* An open meeting or hearing may be covered, in whole or in part, by television broadcast, radio broadcast, internet broadcast, and still photography, unless closed subject to the provisions of House Rules. Any such coverage shall conform to the provisions of House rule XI, clause 4.

(b) *Committee Broadcast System.* Use of the Committee Broadcast System shall be fair and nonpartisan, and in accordance with House rule XI, clause 4(b), and all other applicable rules of the House and the Committee. Members of the Committee shall have prompt access to a copy of coverage by the Committee Broadcast System, to the extent that such coverage is maintained.

(c) *Other Coverage.* Personnel providing coverage of an open meeting or hearing of the Committee by internet broadcast, other than through the Committee Broadcast System shall be currently accredited to the Radio and Television Correspondents' Galleries. If the Committee Broadcast System is not available, the Chair of the Committee may, with the concurrence of the Ranking Minority Member of the Committee, direct staff to provide coverage in a manner that is fair and nonpartisan and in accordance with House rule XI, clause 4.

RULE 12.—ADDITIONAL DUTIES OF THE CHAIR OF THE COMMITTEE

The Chair of the Committee shall:

(a) Make available to other committees the findings and recommendations resulting from the investigations of the Committee, as required by House rule X, clause 4(c)(2);

(b) Direct such review and studies on—

(1) the impact or probable impact of tax policies affecting subjects within the Committee's jurisdiction, as required by House rule X, clause 2(c);

(2) the operation of Government activities at all levels, including the Executive Office of the President, as required by House rule X, clause 3(i);

(3) the effect of laws enacted to reorganize the legislative and executive branches of the Government, as required by House rule X, clause 4(c)(1)(B); and

(4) intergovernmental relationships between the United States and the States and municipalities and between the United States and international organizations of which the United States is a member, as required by House rule X, clause 4(c)(1)(C);

(c) Submit to the Committee on House Administration the Committee's oversight plan as required by House rule X, clause 2(d);

(d) Report to the House by April 15 in the first session of Congress, after consultation with the Speaker, the Majority Leader, and the Minority Leader, the oversight plans submitted by committees together with any recommendations that the Committee, or the House leadership group described above, may make to ensure the most effective coordination of oversight plans and otherwise achieve the objectives of House rule X, clause 2;

(e) Submit to the House such recommendations as the Committee considers necessary or desirable in connection with the reports of the Comptroller General, as required by House rule X, clause 4(c)(1)(A);

(f) Submit to the Committee on the Budget views and estimates required by House rule X, clause 4(f), and to file reports with the House as required by the Congressional Budget Act;

(g) Authorize and issue subpoenas as provided in House rule XI, clause 2(m), in the conduct of any investigation or activity or series of investigations or activities within the jurisdiction of the Committee;

(h) Prepare, after consultation with the Ranking Minority Member of the Committee, a budget for the Committee;

(i) Make any necessary technical and conforming changes to legislation reported by the Committee upon unanimous consent; and

(j) Offer motions under clause 1 of rule XXII of the Rules of the House (motion to request or agree to a conference) whenever the Chair of the Committee considers it appropriate.

RULE 13.—CONSIDERATION OF CERTAIN BILLS AND RESOLUTIONS

(a) *Commemorative Stamps.* The determination of the subject matter of commemorative stamps and new semi-postal issues is properly for consideration by the Postmaster General, and the Committee will not give consideration to legislative proposals speci-

fying the subject matter of commemorative stamps and new semi-postal issues. It is suggested that recommendations for the subject matter of stamps be submitted to the Postmaster General.

(b) *Postal Naming Bills.* The consideration of bills designating facilities of the United States Postal Service shall be conducted so as to minimize the time spent on such matters by the Committee and the House.

(c) *Resolutions.* The Chair of the Committee shall not request to have scheduled any resolution for consideration under suspension of the Rules, which expresses appreciation, commends, congratulates, celebrates, recognizes the accomplishments of, or celebrates the anniversary of, an entity, event, group, individual, institution, team or government program; or acknowledges or recognizes a period of time for such purposes.

#### RULE 14.—PANELS AND TASK FORCES

(a) *Generally.* The Chair of the Committee is authorized to appoint panels or task forces to carry out the duties and functions of the Committee.

(b) *Ex Officio Membership.* The Chair and Ranking Minority Member of the Committee may serve as ex-officio members of each panel or task force established under this Rule.

(c) *Appointment of Leadership.* The chair of any panel or task force shall be appointed by the Chair of the Committee. The Ranking Minority Member of the Committee shall select a ranking minority member for each panel or task force.

(d) *Application of Rules.* The House and Committee rules applicable to subcommittee meetings, hearings, recommendations, and reports shall apply to the meetings, hearings, recommendations, and reports of panels and task forces.

(e) *Termination.* No panel or task force appointed under this Rule shall continue in existence for more than six months. A panel or task force appointed under this Rule may, upon the expiration of six months, be reappointed by the chair.

#### RULE 15.—DEPOSITION AUTHORITY

(a) *Generally.* The Chair of the Committee, upon consultation with the Ranking Minority Member of the Committee, may order the taking of depositions, under oath and pursuant to notice or subpoena.

(b) *Notices.* Notices for the taking of depositions shall specify the date, time, and place of examination. Depositions may continue from day to day.

(c) *Oaths.* Depositions shall be taken under oath administered by a member or a person otherwise authorized to administer oaths.

(d) *Consultation.* Consultation with the Ranking Minority Member of the Committee shall include three calendar days' notice (excluding Saturdays, Sundays, and legal holidays, unless the House is in session on such days), and a copy of a proposed deposition subpoena, if applicable, before any deposition is taken. All members shall receive three days written notice that a deposition will be taken, except in exigent circumstances.

(e) *Attendance.* Witnesses may be accompanied at a deposition by two designated personal, nongovernmental attorneys to advise them of their rights. No one may be present at depositions except members, Committee staff designated by the Chair of the Committee or the Ranking Minority Member of the Committee, an official reporter, the witness, and the witness's two designated attorneys. Other persons, including government agency personnel, may not attend.

(f) *Joint Depositions.* The Chair of the Committee may designate a deposition as part of a joint investigation between committees, and in that case, provide notice to members of both committees. If such a designation is made, the Chair and the Ranking Minority Member of the additional committee(s) may designate committee staff to attend. Members and designated staff of the committees may attend and ask questions as set forth below.

(g) *Who May Question.* A deposition shall be conducted by any member or counsel designated by the Chair of the Committee or Ranking Minority Member of the Committee. When depositions are conducted by Committee counsel, there shall be no more than two Committee counsel permitted to question a witness per round. One of the Committee counsel shall be designated by the Chair of the Committee and the other by the Ranking Minority Member of the Committee. Other Committee staff members designated by the Chair of the Committee or Ranking Minority Member of the Committee may attend, but may not pose questions to the witness.

(h) *Order of Questions.* Questions in the deposition shall be propounded in rounds, alternating between the majority and minority. A single round shall not exceed 60 minutes per side, unless the members or counsel conducting the deposition agree to a different length of questioning. In each round, the member(s) or Committee counsel designated by the Chair of the Committee shall ask questions first, and the member(s) or Committee counsel designated by the Ranking Minority Member of the Committee shall ask questions second.

(i) *Objections.* Any objection made during a deposition must be stated concisely and in a non-argumentative and non-suggestive manner. The witness may refuse to answer a question only to preserve a privilege. When the witness has refused to answer a question to preserve a privilege, members or staff may (i) proceed with the deposition, or (ii) either at that time or at a subsequent time, seek a ruling from the Chair either by telephone or otherwise. If the Chair of the Committee overrules any such objection during the deposition, the witness shall be ordered to answer. If following the deposition's recess, the Chair of the Committee overrules any such objection and thereby orders a witness to answer any question to which a privilege objection was lodged, such ruling shall be filed with the clerk of the Committee and shall be provided to the members and the witness no less than three days before the reconvened deposition. If a member of the Committee appeals in writing the ruling of the Chair, the appeal shall be preserved for Committee consideration. A deponent who refuses to answer a question after being directed by the Chair in writing, or orally during the proceeding as reflected in the record, may be subject to sanction, ex-



cept that no sanctions may be imposed if the ruling of the Chair is reversed by the Committee on appeal.

(j) *Record of Testimony.* The Chair of the Committee shall ensure that the testimony is either transcribed or electronically recorded and transcribed. If a witness's testimony is transcribed, the witness or the witness's counsel shall be afforded an opportunity to review a copy. No later than five days after the witness has been notified of the opportunity to review the transcript, the witness may submit suggested changes to the Chair of the Committee. Committee staff may make any typographical and technical changes. Substantive changes, modifications, clarifications, or amendments to the deposition transcript submitted by the witness must be accompanied by a letter signed by the witness requesting the changes and a statement of the witness's reasons for each proposed change. Any substantive changes, modifications, clarifications, or amendments shall be included as an appendix to the transcript conditioned upon the witness signing the transcript. The transcript, together with any electronic recording, is the property of the Committee and shall be the only record of the testimony.

(k) *Transcription Requirements.* The individual administering the oath, if other than a member, shall certify on the transcript that the witness was duly sworn. The transcriber shall certify that the transcript is a true record of the testimony, and the transcript shall be filed, together with any electronic recording, with the clerk of the Committee in Washington, D.C. Depositions shall be considered to have been taken in Washington, D.C., as well as the location actually taken once filed there with the clerk of the Committee for the Committee's use. The Chair of the Committee and the Ranking Minority Member of the Committee shall be provided with a copy of the transcripts of the deposition at the same time.

(l) *Release.* The Chair of the Committee and Ranking Minority Member of the Committee shall consult in advance regarding the release of deposition testimony, transcripts, or recordings, and portions thereof. If either objects in writing to a proposed release of a deposition testimony, transcript or recording, or a portion thereof, the matter shall be promptly referred to the Committee for resolution.

(m) *Provision of Rules to Witnesses.* A witness shall not be required to testify unless the witness has been provided with a copy of the House Rules, Committee rules, and the Regulations for the Use of Deposition Authority.

#### RULE 16.—WITNESS AND PRIVILEGE PROCEDURE

(a) *Witness Disclosures.* Witnesses appearing at a hearing of the Committee or a subcommittee in a non-governmental capacity shall include a curriculum vitae and a disclosure of the amount and source (by agency and program) of each federal grant (or subgrant thereof) or contract (or subcontract thereof), as well as the amount and source of payments or contracts originating from foreign governments, insofar as they relate to the subject matter of the hearing, received during the current calendar year or either of the two previous calendar years, by the witness or by an entity represented by the witness.

(b) *Representation by Counsel.* When representing a witness or entity before the Committee or a subcommittee in response to a request or subpoena from the Committee, or in connection with testimony before the Committee or a subcommittee, counsel for the witness or entity must promptly submit to the Committee a notice of appearance specifying the following: (1) counsel's name, firm or organization, bar membership, and contact information including email; and (2) each client or entity represented by the counsel in connection with the proceeding.

(c) *Privileges.* The Chair of the Committee has the authority to rule on assertions of privilege.

(1) For the Chair to consider assertions of privilege over testimony or statements, witnesses or entities must clearly state the specific privilege being asserted and the reason for the assertion on or before the scheduled date of testimony or appearance, or upon a demand from the Chair of the Committee that provides for a subsequent due date.

(2) For the Chair to consider an assertion of privilege over a document, on or before the scheduled date of testimony or appearance, or upon a demand from the Chair of the Committee that provides for a subsequent due date, the assertion must be set forth in a privilege log that includes the following information for each document for which a privilege is asserted: (a) every privilege asserted; (b) the type of document; (c) the general subject matter; (d) the date, author, addressee, and any other recipients; (e) the relationship of the author and addressee to each other; and (f) the basis for the privilege asserted.

(3) The only assertions of executive privilege that the Chair of the Committee will consider are those made in writing by an executive branch official authorized to assert the privilege.

(4) The Chair of the Committee may waive or modify any of the requirements of this rule in order to facilitate cooperation.

**Committee on Rules**

VIRGINIA FOXX, NORTH CAROLINA, <i>Chairwoman</i>	
MICHELLE FISCHBACH, Minnesota	JAMES P. MCGOVERN, Massachusetts,
RALPH NORMAN, South Carolina	<i>Ranking Member</i>
CHIP ROY, Texas	MARY GAY SCANLON, Pennsylvania
ERIN HOUCHIN, Indiana	JOE NEGUSE, Colorado
NICHOLAS A. LANGWORTHY, New York	TERESA LEGER FERNÁNDEZ, New Mexico
AUSTIN SCOTT, Georgia	
H. MORGAN GRIFFITH, Virginia,	
<i>Vice Chair</i>	
BRIAN JACK, Georgia	

STEVE WASKIEWICZ, *Staff Director***RULES OF THE COMMITTEE ON RULES FOR THE 119TH CONGRESS**

(As adopted January 16, 2025)

**RULE 1.—GENERAL PROVISIONS**

(a) The Rules of the House are the rules of the Committee and its subcommittees so far as applicable, except that a motion to recess from day to day, and a motion to dispense with the first reading (in full) of a bill or resolution, if printed copies are available, are non-debatable privileged motions in the Committee. A proposed investigative or oversight report shall be considered as read if it has been available to the members of the Committee for at least 24 hours (excluding Saturdays, Sundays, or legal holidays except when the House is in session on such day).

(b) Each subcommittee is a part of the Committee, and is subject to the authority and direction of the Committee and to its rules so far as applicable.

(c) The provisions of clause 2 of rule XI of the Rules of the House are incorporated by reference as the rules of the Committee to the extent applicable.

(d) The Committee's rules shall be published in the Congressional Record not later than 30 days after the Committee is elected in each odd-numbered year.

**RULE 2.—REGULAR, ADDITIONAL, AND SPECIAL MEETINGS****REGULAR MEETINGS**

(a)(1) The Committee shall regularly meet at 4:00 p.m. on the first day on which votes are scheduled of each week when the House is in session.

(2) A regular meeting of the Committee may be dispensed with if, in the judgment of the Chair, there is no need for the meeting.

(3) Additional regular meetings and hearings of the Committee may be called by the Chair.

**NOTICE FOR REGULAR MEETINGS**

(b) The Chair shall notify in electronic or written form each member of the Committee of the agenda of each regular meeting of the Committee at least 48 hours (excluding Saturdays, Sundays, or legal holidays except when the House is in session on such a

day) before the time of the meeting and shall provide to each member of the Committee, at least 24 hours (excluding Saturdays, Sundays, or legal holidays except when the House is in session on such a day) before the time of each regular meeting:

(1) for each bill or resolution scheduled on the agenda for consideration of a rule, a copy of—

- (A) the text of the bill or resolution;
- (B) the text of any committee reports thereon; and
- (C) any available letter requesting a rule for the bill or resolution; and

(2) for each other bill, resolution, report, or other matter on the agenda a copy of—

- (A) the bill, resolution, report, or materials relating to the other matter in question; and
- (B) any report on the bill, resolution, report, or any other matter made by any subcommittee of the Committee.

#### EMERGENCY MEETINGS

(c)(1) The Chair may call an emergency meeting of the Committee at any time on any measure or matter which the Chair determines to be of an emergency nature; provided, however, that the Chair has made an effort to consult the ranking minority member, or, in such member's absence, the next ranking minority party member of the Committee.

(2) As soon as possible after calling an emergency meeting of the Committee, the Chair shall notify each member of the Committee of the time and location of the meeting.

(3) To the extent feasible, the notice provided under paragraph (2) shall include the agenda for the emergency meeting and copies of available materials which would otherwise have been provided under subsection (b) if the emergency meeting was a regular meeting.

#### SPECIAL MEETINGS

(d) Special meetings shall be called and convened as provided in clause 2(c)(2) of rule XI of the Rules of the House.

### RULE 3.—MEETING AND HEARING PROCEDURES

#### IN GENERAL

(a)(1) Meetings and hearings of the Committee shall be called to order and presided over by the Chair or, in the Chair's absence, by the member designated by the Chair as the Vice Chair of the Committee, or by the ranking majority member of the Committee present as Acting Chair.

(2) Meetings and hearings of the Committee shall be open to the public unless closed in accordance with clause 2(g) of rule XI of the Rules of the House of Representatives.

(3) Any meeting or hearing of the Committee that is open to the public shall be open to coverage by television, radio, and still photography in accordance with the provisions of clause 4 of rule XI of the Rules of the House (which are incorporated by reference as part of these rules).

(4) Before a motion to report a rule is offered, a copy of the language recommended shall be furnished to each member of the Committee.

#### QUORUM

(b)(1) For the purpose of hearing testimony on requests for rules, five members of the Committee shall constitute a quorum.

(2) For the purpose of taking testimony and receiving evidence on measures or matters of original jurisdiction before the Committee, three members of the Committee shall constitute a quorum.

(3) A majority of the members of the Committee shall constitute a quorum for the purposes of: reporting any measure or matter; authorizing a subpoena; closing a meeting or hearing pursuant to clause 2(g) of rule XI of the Rules of the House (except as provided in clause 2(g)(2)(A) and (B)); or taking any other action.

#### VOTING

(c)(1) No vote may be conducted on any measure or motion pending before the Committee unless a majority of the members of the Committee is actually present for such purpose.

(2) A record vote of the Committee shall be provided on any question before the Committee upon the request of any member.

(3) No vote by any member of the Committee on any measure or matter may be cast by proxy.

(4) A record of the vote of each member of the Committee on each record vote on any measure or matter before the Committee shall be made publicly available in electronic form within 48 hours, and with respect to any record vote on any motion to amend or report, shall be included in the report of the Committee showing the total number of votes cast for and against and the names of those members voting for and against.

#### HEARING PROCEDURES

(d)(1) With regard to hearings on matters of original jurisdiction, to the greatest extent practicable:

(A) each witness who is to appear before the Committee shall file with the Committee at least 24 hours in advance of the appearance a statement of proposed testimony in written and electronic form and shall limit the oral presentation to the Committee to a brief summary thereof; and

(B) In the case of a witness appearing in a nongovernmental capacity, a written statement of proposed testimony shall include—

(i) a curriculum vitae;

(ii) a disclosure of any Federal grants or contracts, or contracts, or grants, or payments originating with a foreign government, received during the past 36 months by the witness or by an entity represented by the witness and related to the subject matter of the hearing;

(iii) a disclosure of whether the witness is a fiduciary (including, but not limited to, a director, officer, advisor, or resident agent) of any organization or entity that has an interest in the subject matter of a hearing.

(C) The disclosure referred to in subdivision (B)(ii) shall include—

(i) the amount and source of each Federal grant (or subgrant thereof) or contract (or subcontract thereof) related to the subject matter of the hearing originating with a foreign government; and

(ii) the amount and country of origin of any payment or contract related to the subject matter of the hearing originating with a foreign government.

(D) Such statements, with appropriate redactions to protect the privacy or security of the witness, shall be made publicly available in electronic form 24 hours before the witness appears to the extent practicable, but not later than one day after the witness appears.

(2) The five-minute rule shall be observed in the interrogation of each witness before the Committee until each member of the Committee has had an opportunity to question the witness.

(3) The provisions of clause 2(k) of rule XI of the Rules of the House shall apply to any hearing conducted by the Committee.

#### SUBPOENAS AND OATHS

(e)(1) Pursuant to clause 2(m) of rule XI of the Rules of the House of Representatives, a subpoena may be authorized and issued by the Committee or a subcommittee in the conduct of any investigation or series of investigations or activities, only when authorized by a majority of the members voting, a majority being present.

(2) The Chair may authorize and issue subpoenas under such clause during any period in which the House has adjourned for a period of longer than three days.

(3) Authorized subpoenas shall be signed by the Chair or by any member designated by the Committee, and may be served by any person designated by the Chair or such member.

(4) The Chair, or any member of the Committee designated by the Chair, may administer oaths to witnesses before the Committee.

#### RULE 4.—GENERAL OVERSIGHT RESPONSIBILITIES

The Committee shall review and study, on a continuing basis, the application, administration, execution, and effectiveness of those laws, or parts of laws, the subject matter of which is within its jurisdiction.

#### RULE 5.—SUBCOMMITTEES

##### ESTABLISHMENT AND RESPONSIBILITIES OF SUBCOMMITTEES

(a)(1) There shall be two subcommittees of the Committee as follows:

(A) Subcommittee on Legislative and Budget Process, which shall have general responsibility for measures or matters related to relations between the Congress and the Executive Branch.

(B) Subcommittee on Rules and Organization of the House, which shall have general responsibility for measures or matters related to process and procedures of the House, relations between the two Houses of Congress, relations between the Congress and the Judiciary, and internal operations of the House.

(2) In addition, each such subcommittee shall have specific responsibility for such other measures or matters as the Chair refers to it.

(3) Each subcommittee of the Committee shall review and study, on a continuing basis, the application, administration, execution, and effectiveness of those laws, or parts of laws, the subject matter of which is within its general responsibility.

#### REFERRAL OF MEASURES AND MATTERS TO SUBCOMMITTEES

(b)(1) No special order providing for the consideration of any bill or resolution shall be referred to a subcommittee of the Committee.

(2) The Chair shall refer to a subcommittee such measures or matters of original jurisdiction as the Chair deems appropriate given its jurisdiction and responsibilities.

(3) All other measures or matters of original jurisdiction shall be subject to consideration by the full Committee.

(4) In referring any measure or matter of original jurisdiction to a subcommittee, the Chair may specify a date by which the subcommittee shall report thereon to the Committee.

(5) The Committee by motion may discharge a subcommittee from consideration of any measure or matter referred to a subcommittee of the Committee.

#### COMPOSITION OF SUBCOMMITTEES

(c) The size and ratio of each subcommittee shall be determined by the Committee and members shall be elected to each subcommittee, and to the positions of chair and ranking minority member thereof, in accordance with the rules of the respective party caucuses. The Chair of the full committee may designate a member of the majority party on each subcommittee as its vice chair.

#### SUBCOMMITTEE MEETINGS AND HEARINGS

(d)(1) Each subcommittee of the Committee is authorized to meet, hold hearings, receive testimony, mark up legislation, and report to the full Committee on any measure or matter referred to it.

(2) No subcommittee of the Committee may meet or hold a hearing at the same time as a meeting or hearing of the full Committee is being held.

(3) The chair of each subcommittee shall schedule meetings and hearings of the subcommittee only after consultation with the Chair.

#### QUORUM

(e)(1) For the purpose of taking testimony, two members of the subcommittee shall constitute a quorum.

(2) For all other purposes, a quorum shall consist of a majority of the members of a subcommittee.

#### EFFECT OF A VACANCY

(f) Any vacancy in the membership of a subcommittee shall not affect the power of the remaining members to execute the functions of the subcommittee.

#### RECORDS

(g) Each subcommittee of the Committee shall provide the full Committee with copies of such records of votes taken in the subcommittee and such other records with respect to the subcommittee necessary for the Committee to comply with all rules and regulations of the House.

### RULE 6.—STAFF

#### IN GENERAL

(a)(1) Except as provided in paragraphs (2) and (3), the professional and other staff of the Committee shall be appointed, by the Chair, and shall work under the general supervision and direction of the Chair.

(2) All professional, and other staff provided to the minority party members of the Committee shall be appointed, by the ranking minority member of the Committee, and shall work under the general supervision and direction of such member.

(3) The appointment of all professional staff shall be subject to the approval of the Committee as provided by, and subject to the provisions of, clause 9 of rule X of the Rules of the House.

#### ASSOCIATE STAFF

(b) Associate staff for members of the Committee may be appointed only at the discretion of the Chair (in consultation with the ranking minority member regarding any minority party associate staff), after taking into account any staff ceilings and budgetary constraints in effect at the time, and any terms, limits, or conditions established by the Committee on House Administration under clause 9 of rule X of the Rules of the House.

#### SUBCOMMITTEE STAFF

(c) From funds made available for the appointment of staff, the Chair of the Committee shall, pursuant to clause 6(d) of rule X of the Rules of the House, ensure that sufficient staff is made available to each subcommittee to carry out its responsibilities under the rules of the Committee, and, after consultation with the ranking minority member of the Committee, that the minority party of the Committee is treated fairly in the appointment of such staff.

#### COMPENSATION OF STAFF

(d) The Chair shall fix the compensation of all professional and other staff of the Committee, after consultation with the ranking minority member regarding any minority party staff.



## CERTIFICATION OF STAFF

(e)(1) To the extent any staff member of the Committee or any of its subcommittees does not work under the direct supervision and direction of the Chair, the member of the Committee who supervises and directs the staff member's work shall file with the Chief of Staff of the Committee (not later than the tenth day of each month) a certification regarding the staff member's work for that member for the preceding calendar month.

(2) The certification required by paragraph (1) shall be in such form as the Chair may prescribe, shall identify each staff member by name, and shall state that the work engaged in by the staff member and the duties assigned to the staff member for the member of the Committee with respect to the month in question met the requirements of clause 9 of rule X of the rules of the House.

(3) Any certification of staff of the Committee, or any of its subcommittees, made by the Chair in compliance with any provision of law or regulation shall be made—

(A) on the basis of the certifications filed under paragraph (1) to the extent the staff is not under the Chair's supervision and direction, and

(B) on his own responsibility to the extent the staff is under the Chair's direct supervision and direction.

## RULE 7.—BUDGET, TRAVEL, PAY OF WITNESSES

## BUDGET

(a) The Chair, in consultation with other members of the Committee, shall prepare for each Congress a budget providing amounts for staff, necessary travel, investigation, and other expenses of the Committee and its subcommittees.

## TRAVEL

(b)(1) The Chair may authorize travel for any member and any staff member of the Committee in connection with activities or subject matters under the general jurisdiction of the Committee. Before such authorization is granted, there shall be submitted to the Chair in writing the following:

(A) The purpose of the travel.

(B) The dates during which the travel is to occur.

(C) The names of the States or countries to be visited and the length of time to be spent in each.

(D) The names of members and staff of the Committee for whom the authorization is sought.

(2) Members and staff of the Committee shall make a written report to the Chair on any travel they have conducted under this subsection, including a description of their itinerary, expenses, and activities, and of pertinent information gained as a result of such travel.

(3) Members and staff of the Committee performing authorized travel on official business shall be governed by applicable laws, resolutions, and regulations of the House and of the Committee on House Administration.

## PAY OF WITNESSES

(c) Witnesses may be paid from funds made available to the Committee in its expense resolution subject to the provisions of clause 5 of rule XI of the Rules of the House.

## RULE 8.—COMMITTEE ADMINISTRATION

## REPORTING

(a) Whenever the Committee authorizes the favorable reporting of a bill or resolution from the Committee—

(1) The Chair or acting Chair shall report it to the House or designate a member of the Committee to do so.

(2) In the case of a bill or resolution in which the Committee has original jurisdiction, the Chair shall allow, to the extent that the anticipated floor schedule permits, any member of the Committee a reasonable amount of time to submit views for inclusion in the Committee report on the bill or resolution. Any such report shall contain all matters required by the Rules of the House of Representatives (or by any provision of law enacted as an exercise of the rulemaking power of the House) and such other information as the Chair deems appropriate.

(3) In the case of a resolution providing for consideration of a measure, the Committee report accompanying such resolution shall include an accurate explanation of any waivers of points of order, including a detailed explanation of all points of order.

## RECORDS

(b)(1) There shall be a transcript made of each regular meeting and hearing of the Committee, and the transcript may be printed if the Chair decides it is appropriate or if a majority of the members of the Committee requests such printing. Any such transcripts shall be a substantially verbatim account of remarks actually made during the proceedings, subject only to technical, grammatical, and typographical corrections authorized by the person making the remarks. Nothing in this paragraph shall be construed to require that all such transcripts be subject to correction and publication.

(2) The Committee shall keep a record of all actions of the Committee and of its subcommittees. The record shall contain all information required by clause 2(e)(1) of rule XI of the Rules of the House of Representatives and shall be available for public inspection at reasonable times in the offices of the Committee.

(3) All Committee hearings, records, data, charts, and files shall be kept separate and distinct from the congressional office records of the Chair, shall be the property of the House, and all Members of the House shall have access thereto as provided in clause 2(e)(2) of rule XI of the Rules of the House.

(4) The records of the Committee at the National Archives and Records Administration shall be made available for public use in accordance with rule VII of the Rules of the House. The Chair shall notify the ranking minority member of any decision, pursuant to clause 3(b)(3) or clause 4(b) of the rule, to withhold a record otherwise available, and the matter shall be presented to the Committee

for a determination on written request of any member of the Committee.

#### AUDIO AND VIDEO COVERAGE

- (c) The Chair shall provide, to the maximum extent practicable—
  - (1) complete and unedited audio and video broadcasts of all committee hearings and meetings; and
  - (2) for distribution of such broadcasts and unedited recordings thereof to the public and for the storage of audio and video recordings of the proceedings. Proceedings shall be broadcast live on the Majority Committee website and recordings shall be made available on such website within one calendar day of the proceeding.

#### COMMITTEE PUBLICATIONS ON THE INTERNET

- (d) To the maximum extent feasible, the Committee shall make its publications available in electronic form.

#### JOURNAL

- (e) The proceedings of the Committee shall be recorded in a journal, which shall, among other things, include a record of the votes on any question on which a record vote is taken. The journal shall be published periodically, but in no case less often than once in each session of Congress.

#### SURVEY OF ACTIVITIES REQUIREMENT

- (f) The Committee's Survey of Activities, filed pursuant to clause 1(d) of rule XI of the Rules of the House, shall include a compilation of all known waivers of points of order previously disclosed in reports from the Committee on Rules pursuant to paragraph (a)(3) of this rule or included in the Congressional Record.

#### OTHER PROCEDURES

- (g) The Chair may establish such other Committee procedures and take such actions as may be necessary to carry out these rules or to facilitate the effective operation of the Committee and its subcommittees in a manner consistent with these rules.

#### RULE 9.—AMENDMENTS TO COMMITTEE RULES

The rules of the Committee may be modified, amended or repealed, in the same manner and method as prescribed for the adoption of committee rules in clause 2 of rule XI of the Rules of the House, but only if written notice of the proposed change has been provided to each Member at least 48 hours before the time of the meeting at which the vote on the change occurs. Any such change in the rules of the Committee shall be published in the Congressional Record within 30 calendar days after their approval.

### Committee on Science, Space, and Technology

BRIAN BABIN, Texas, *Chairman*

RANDY K. WEBER, SR., Texas	ZOE LOFGREN, California,
JAMES R. BAIRD, Indiana	<i>Ranking Member</i>
DANIEL WEBSTER, Florida	SUZANNE BONAMICI, Oregon
JAY OBERNOLTE, California	HALEY M. STEVENS, Michigan
CHARLES J. "CHUCK" FLEISCHMANN,	DEBORAH K. ROSS, North Carolina
Tennessee	ANDREA SALINAS, Oregon
DARRELL ISSA, California	VALERIE P. FOUSHEE, North Carolina
CLAUDIA TENNEY, New York	EMILIA STRONG SYKES, Ohio
SCOTT FRANKLIN, Florida	MAXWELL FROST, Florida
MAX L. MILLER, Ohio	GABE AMO, Rhode Island
RICHARD McCORMICK, Georgia	SUHAS SUBRAMANYAM, Virginia
MIKE COLLINS, Georgia	LUZ M. RIVAS, California
VINCE FONG, California	SARAH McBRIDE, Delaware
DAVID ROUZER, North Carolina	LAURA GILLEN, New York
KEITH SELF, Texas	GEORGE WHITESIDES, California
PAT HARRIGAN, North Carolina	LAURA FRIEDMAN, California
SHERI BIGGS, South Carolina	APRIL McCLAIN DELANEY, Maryland
JEFF HURD, Colorado	JOSH RILEY, New York
MIKE HARIDOPOLOS, Florida	BILL FOSTER, Illinois
MIKE KENNEDY, Utah	
NICHOLAS J. BEGICH III, Alaska	

TOM HAMMOND, *Staff Director*

### RULES OF THE COMMITTEE ON SCIENCE, SPACE, AND TECHNOLOGY FOR THE 119TH CONGRESS

(As adopted January 16, 2025)

#### RULE I.—GENERAL

##### (a) *Application of Rules.*—

(1) The Rules of the House of Representatives ("House Rules") are the rules of the Committee on Science, Space, and Technology and its Subcommittees with the specific additions thereto contained in these rules.

(2) Except where the term "Subcommittee" is specifically referred to, the following rules shall apply to the Committee and its Subcommittees as well as to the respective Chairs and Ranking Minority Members.

(b) *Other Procedures.*—The Chair of the Committee, after consultation with the Ranking Minority Member of the Committee, may establish such other procedures and take such actions as may be necessary to carry out these rules or to facilitate the effective operation of the Committee.

(c) *Use of Hearing Rooms.* In consultation with the Ranking Minority Member, the Chair of the Committee shall establish guidelines for the use of Committee hearing rooms.

#### RULE II.—REGULAR, ADDITIONAL, AND SPECIAL MEETINGS

(a) *Regular Meetings.* The regular meeting day of the Committee for the conduct of its business shall be on the first Wednesday of each month, if the House is in session. If the House is not in session on that day, then the Committee shall meet on the next Wednesday of such month on which the House is in session, or at another practicable time as determined by the Chair.

(1) A regular meeting of the Committee may be dispensed with if, in the judgment of the Chair, there is no need for the meeting.

(2) The Chair may call and convene, when the Chair considers it necessary and in accordance with the notice requirements contained in these rules, additional meetings of the Committee for the consideration of any bill or resolution pending before the Committee or for the conduct of other Committee business.

(b) *Bills and Subjects to be Considered.*—

(1) The Chair shall announce the date, place, and subject matter of any Committee meeting, which may not commence earlier than the third calendar day (excluding Saturdays, Sundays, or legal holidays except when the House is in session on such a day) on which Members have notice thereof, unless the Chair, with the concurrence of the Ranking Minority Member, or the Committee by majority vote with a quorum present for the transaction of business, determines there is good cause to begin the meeting sooner, in which case the Chair shall make the announcement at the earliest possible date.

(2) At least 48 hours prior to the commencement of a meeting for the markup of legislation (excluding Saturdays, Sundays, and legal holidays except when the House is in session on such a day), the Chair shall cause the text of such legislation to be made publicly available in electronic form.

(3) To the maximum extent practicable, amendments to a measure or matter shall be submitted in writing or electronically to the designee of both the Chair and Ranking Minority Member at least 24 hours prior to the consideration of the measure or matter, and the Chair may oppose any amendment not so submitted.

(c) *Open Meetings.*—Meetings for the transaction of business and hearings of the Committee shall be open to the public or closed in accordance with the House Rules.

(d) *Quorums.*—

(1) *Majority Quorum.*—A majority of the Members of the Committee or Subcommittee shall constitute a quorum for:

(A) The reporting of a bill, resolution or other measure (See clause 2(h)(1) of House rule XI);

(B) The closing of a meeting or hearing to the public pursuant to clause 2(g), 2(k)(5), and 2(k)(7) of House rule XI; and

(C) As where required by a Rule of the House.

(2) *Quorum for Taking Testimony.*—Two Members of the Committee or Subcommittee shall constitute a quorum for the purpose of taking testimony and receiving evidence.

(3) *Working Quorum.*—One-third of the Members of the Committee or Subcommittee shall constitute a quorum for taking any action, other than as noted in paragraphs (1) and (2) of this subsection.

(e) *Absence of the Chair.*—If the Chair is not present at any meeting of the Committee or Subcommittee, the Vice Chair on the Committee who is present shall preside at the meeting, unless another Member of the Committee is designated by the Chair.

(f) *Postponement of Proceedings.*—

(1) Pursuant to clause 2(h)(4) of House rule XI, the Chair may postpone further proceedings when a record vote is ordered on the question of approving a measure or matter or on adopting an amendment. The Chair may resume proceedings on a postponed vote at any time after reasonable notice.

(2) When proceedings resume on a postponed question, notwithstanding any intervening order for the previous question, an underlying proposition shall remain subject to further debate or amendment to the same extent as when the question was postponed.

(g) *Time for Statements and Debate.*—

(1) Insofar as is practicable, the Chair, after consultation with the Ranking Minority Member, shall limit the total time of opening statements by Members at a Committee meeting to no more than ten minutes, the time to be divided equally between the Chair and Ranking Minority Member, except in the case of joint Subcommittee hearings, in which case the total time of opening statements by Members at such joint hearing shall be no more than twenty minutes, the time to be divided equally between the Chairs and Ranking Minority Members. When requested, ex officio Members of any Subcommittee shall also be recognized at a Subcommittee hearing for five minutes each to present an opening statement.

(2) The time any one Member may address the Committee on any bill, amendment, motion, or other matter under consideration by the Committee will be limited to five minutes, and then only when the Member has been recognized by the Chair. This time limit may be waived by the Chair pursuant to unanimous consent.

(h) *Requests for Recorded Vote.*—A record vote of the Committee shall be provided on any question before the Committee upon the request of three or more Members or, in the apparent absence of a quorum, by any one Member.

(i) *Electronic Voting.*—The chair may conduct any record vote by electronic device in accordance with clause 2(n) of House rule XI.

(j) *Transcripts.*—Transcripts of markups shall be recorded and may be published in the same manner as hearings before the Committee and shall be included as part of the legislative report, unless waived by the Chair of the Committee.

(k) *Motion to Go to Conference.*—Without further action of the Committee, the Chair is authorized to offer a motion under clause 1 of House rule XXII whenever the Chair considers it appropriate.

### RULE III.—HEARINGS

(a) *Notice of Hearings.*—

(1) The Chair shall publicly announce the date, place, and subject matter of any hearing to be conducted by the Committee on any measure or matter at least one week before the commencement of that hearing. If the Chair, with the concurrence of the Ranking Minority Member, determines there is good cause to begin the hearing sooner, or if the Committee so determines by majority vote, a quorum being present for the transaction of business, the Chair shall make the announcement at the earliest possible date.

(2) The Chair shall publicly announce a list of witnesses to testify at a hearing as soon as a complete list of witnesses, including those to be called by the minority, is compiled. When practicable, the Chair and the Ranking Minority Member will seek to have a complete list of witnesses compiled at or as soon as practicable after the time that the hearing is publicly announced.

(b) *Witnesses.*—

(1) Insofar as is practicable, no later than 48 hours in advance of his or her appearance, each witness who is to appear before the Committee shall file, in printed copy and in electronic form, a written statement of his or her proposed testimony and a curriculum vitae.

(2) Each witness shall limit his or her presentation to a five minute summary, however additional time may be granted by the Chair when appropriate.

(3) The Chair, or any Member of the Committee designated by the Chair, may administer oaths to witnesses before the Committee.

(4) Whenever any hearing is conducted by the Committee on any measure or matter, the Minority Members of the Committee shall be entitled, upon request to the Chair by a majority of them and before the completion of the hearing, to call witnesses selected by the Minority to testify with respect to the measure or matter during at least one day of hearing thereon.

(5) In the case of a witness appearing in a nongovernmental capacity, a written statement of proposed testimony shall include:

(A) A curriculum vitae;

(B) A disclosure of any Federal grants or contracts, or contracts, grants, or payments originating with a foreign government, received during the past 36 months by the witness or by an entity represented by the witness and related to the subject matter of the hearing; and

(C) A disclosure of whether the witness is a fiduciary (including, but not limited to, a director, officer, advisor, or resident agent) of any organization or entity that has an interest in the subject matter of the hearing.

Such statements, with appropriate redactions to protect the privacy or security of the witness, shall be made publicly available in electronic form 24 hours before the witness appears to the extent practicable, but not later than one day after the witness appears.

(c) *Questioning of Witnesses.*—

(1) The right to interrogate a witness before the Committee shall alternate between Majority and Minority Members of the Committee. Each Member shall be limited to five minutes in the interrogation of witnesses. No Member may be recognized for a second period of interrogation until each Member present, who wishes to be recognized, has been recognized at least once.

(2) Notwithstanding clause 1, upon a motion the Chair, in consultation with the Ranking Minority Member, may:

(A) Designate a specified number of Members of the Committee from each party to question a witness for a pe-

riod of time equally divided between the majority party and the minority party, not to exceed one hour in the aggregate; or

(B) Designate staff from each party to question a witness for a period of time equally divided between the majority party and the minority party, not to exceed one hour in the aggregate.

(3) Members of the Committee have 10 calendar days from the date of a hearing to submit additional questions in writing for the record to be answered by witnesses who have appeared before the Committee. The letters of transmittal and any responses thereto shall be included in the hearing record.

(d) *Claims of Privilege.*—Claims of common-law privileges made by witnesses in hearings, or by interviewees or deponents in investigations or inquiries, are applicable only at the discretion of the Chair, subject to appeal to the Committee.

(e) *Publication of Transcripts.*—The transcripts of those hearings conducted by the Committee, when it is decided they will be printed, shall be published in substantially verbatim form, with the material requested for the record inserted at that place requested, or at the end of the record, as appropriate. Individuals, including Members, whose comments are to be published as part of a Committee document shall be given the opportunity to verify the accuracy of the transcription in advance of publication. Any requests by those Members, staff, or witnesses to correct any errors other than errors in the transcript, or disputed errors in transcription, shall be appended to the record, and the appropriate place where the change is requested will be footnoted. Prior to approval by the Chair of hearings conducted jointly with another Congressional Committee, a memorandum of understanding shall be prepared which incorporates an agreement for the publication of the transcript.

(f) *Items for the Record.*—Committee Members have 10 calendar days from the date of a hearing to submit brief and pertinent statements or materials in writing for inclusion in the record. The Committee is the sole judge of the pertinence of testimony and evidence adduced at its hearing.

#### RULE IV.—REPORTS

(a) Bills and resolutions approved by the Committee shall be reported by the Chair pursuant to clauses 2–4 of House rule XIII.

(b) A proposed investigative or oversight report shall be considered as read if it has been available to the Members of the Committee for at least 24 hours (excluding Saturdays, Sundays, or legal holidays except when the House is in session on such days).

(c) Every investigative or oversight report shall be approved by a majority vote of the Committee at a meeting at which a quorum is present. If at the time of approval of such a report a Member of the Committee gives notice of intent to file supplemental, minority, additional, or dissenting views that Member shall be entitled to file such views.

(d) Only those investigative or oversight reports approved by a majority vote of the Committee may be ordered printed, unless otherwise required by House rules.



## RULE V.—BROADCASTING

(a) Whenever a meeting for the transaction of business, including the markup of legislation or a hearing is open to the public, that meeting or hearing shall be open to coverage by television, radio, and still photography in accordance with clause 4 of House rule XI.

(b) To the maximum extent practicable, the Committee shall provide audio and visual coverage of each hearing or meeting for the transaction of business in a manner that allows the public to easily listen to and view the proceedings and maintain the recordings of such coverage in a manner that is easily accessible to the public. Operation and use of any Committee internet broadcast system shall be fair and nonpartisan, and in accordance with clauses 4(b) and (f) of House rule XI and all other applicable rules of the Committee and the House.

## RULE VI.—SUBCOMMITTEES

(a) *Committee Jurisdiction.*—The Full Committee shall retain jurisdiction over such matters as determined by the Chair.

(b) *Subcommittees and Jurisdiction.*—There shall be five standing Subcommittees of the Committee on Science, Space, and Technology, with jurisdictions as follows:

(1) *Subcommittee on Energy.* Shall have jurisdiction over the following subject matters: all matters relating to energy research, development, and demonstration projects therefor; commercial application of energy technology; Department of Energy research, development, and demonstration programs; Department of Energy laboratories; Department of Energy science activities; Department of Energy cybersecurity activities; Department of Energy international research, development, and demonstration projects; energy supply activities; nuclear, solar, and renewable energy, and other advanced energy technologies; uranium supply and enrichment, and Department of Energy waste management; Department of Energy environmental management research, development, and demonstration; fossil energy research and development; clean coal technology; energy conservation research and development, including building performance, alternate fuels, distributed power systems, and industrial process improvements; pipeline research, development, and demonstration projects; energy standards; other appropriate matters as referred by the Chair; and relevant oversight.

(2) *Subcommittee on Environment.* Shall have jurisdiction over the following subject matters: all matters relating to environmental research; Environmental Protection Agency research and development; environmental standards; climate change research and development; the National Oceanic and Atmospheric Administration, including all activities related to weather, weather services, climate, the atmosphere, marine fisheries, and oceanic research; risk assessment activities; scientific issues related to environmental policy, including climate change; other appropriate matters as referred by the Chair; and relevant oversight.

(3) *Subcommittee on Research and Technology*. Shall have jurisdiction over the following subject matters: all matters relating to science policy and science education; the Office of Science and Technology Policy; all scientific research, and scientific and engineering resources (including human resources); all matters relating to science, technology, engineering and mathematics education; intergovernmental mechanisms for research, development, and demonstration and cross-cutting programs; international scientific cooperation; National Science Foundation; university research policy, including infrastructure and overhead; university research partnerships, including those with industry; science scholarships; computing, communications, networking, and information technology; research and development relating to health, biomedical, and nutritional programs; research, development, and demonstration relating to nanoscience, nanoengineering, and nanotechnology; research, development, and demonstration relating to semiconductors, semiconductor manufacturing, and microelectronics; quantum information science; agricultural, geological, biological and life sciences research; materials research, development, demonstration, and policy; all matters relating to competitiveness, technology, standards, and innovation; standardization of weights and measures, including technical standards, standardization, and conformity assessment; measurement, including the metric system of measurement; cybersecurity standards; the Technology Administration of the Department of Commerce; the National Institute of Standards and Technology; the National Technical Information Service; competitiveness, including small business competitiveness; tax, anti-trust, regulatory and other legal and governmental policies related to technological development and commercialization; technology transfer, including civilian use of defense technologies; patent and intellectual property policy; international technology trade; research, development, and demonstration activities of the Department of Transportation; surface and water transportation research, development, and demonstration programs; earthquake programs and fire research programs, including those related to wildfire proliferation research and prevention; biotechnology policy; research, development, demonstration, and standards-related activities of the Department of Homeland Security; Small Business Innovation Research and Technology Transfer; voting technologies and standards; other appropriate matters as referred by the Chair; and relevant oversight.

(4) *Subcommittee on Space and Aeronautics*. Shall have jurisdiction over the following subject matters: all matters relating to astronomical and aeronautical research and development; national space policy, including access to space; sub-orbital access and applications; National Aeronautics and Space Administration and its contractor and government-operated labs; space commercialization, including commercial space activities relating to the Department of Transportation and the Department of Commerce; exploration and use of outer space; international space cooperation; the National Space Council; space

applications, space communications and related matters; Earth remote sensing policy; civil aviation including unmanned aerial systems, research, development, and demonstration; research, development, and demonstration programs of the Federal Aviation Administration; space law; other appropriate matters as referred by the Chair; and relevant oversight.

(5) *Subcommittee on Investigations and Oversight.* Shall have general and special investigative authority on all matters within the jurisdiction of the Committee.

(c) *Composition of Subcommittees.*—

(1) The Chair shall assign Members to the Subcommittees. Minority party assignments shall be made only with the concurrence of the Ranking Minority Member. The Chair shall determine the ratio of Majority Members to Minority Members of each Subcommittee; provided that the ratio of Majority Members to Minority Members on each Subcommittee (excluding any ex officio Member) shall be no less favorable to the Majority party than the ratio for the Committee.

(2) The Chair and Ranking Minority Member of the Committee shall be ex officio Members of each Subcommittee and shall have the right to vote and be counted as part of the quorum and ratios on all matters before the Subcommittee.

(d) *Referral to Subcommittees.*—The Chair shall expeditiously refer all legislation and other matters referred to the Committee to the Subcommittee or Subcommittees of appropriate jurisdiction, unless the Chair deems consideration is to be by the Committee. Subcommittee Chairs may make requests for referral of specific matters to their Subcommittee if they believe Subcommittee jurisdictions so warrants.

(e) *Subcommittee Procedures and Reports.*

(1) Subcommittee Chairs shall set meeting dates with the concurrence of the Chair and after consultation with the other Subcommittee Chairs with a view toward avoiding simultaneous scheduling of Subcommittee meetings or hearings whenever possible. No Subcommittee may meet or hold a hearing at the same time as a meeting or hearing of the Committee without authorization from the Chair.

(2) Each Subcommittee is authorized to meet, hold hearings, receive testimony or evidence, mark up legislation, and report to the Committee on all matters referred to it. For matters within its jurisdiction, each Subcommittee is authorized to conduct legislative, investigative, forecasting, and general oversight hearings; to conduct inquiries into the future; and to undertake budget impact studies.

(3) Each Subcommittee shall provide the Committee with copies of such records of votes taken in the Subcommittee and such other records with respect to the Subcommittee as the Chair of the Committee deems necessary to ensure compliance with the House rules.

(4) After ordering a measure or matter reported, a Subcommittee shall issue a report in such form as the Chair shall specify. To the maximum extent practicable, reports and recommendations of a Subcommittee shall not be considered by the Committee until after the intervention of 48 hours (exclud-

ing Saturdays, Sundays, and legal holidays except when the House is in session on such a day) from the time the report is submitted and made available to the Committee. Printed hearings thereon shall be made available, if feasible, to the Committee, except that this Rule may be waived at the discretion of the Chair after consultation with the Ranking Minority Member.

(5) Any Member of the Committee may have the privilege of sitting with any Subcommittee during its hearings or deliberations and may participate in such hearings or deliberations, but no Member who is not a Member of the Subcommittee shall vote on any matter before such Subcommittee, except as provided in rule VI(c)(2).

#### RULE VII.—VICE CHAIRS

(a) The Chair of the Committee shall designate a Member of the majority party to serve as Vice Chair of the Committee and shall designate a Majority Member of each Subcommittee to serve as Vice Chair of the Subcommittee. Vice Chairs of the Committee and each Subcommittee serve at the pleasure of the Chair, who may at any time terminate his designation of a Member as Vice Chair and designate a different Member of the majority party to serve as Vice Chair of the Committee or relevant Subcommittee.

(b) The Chair may assign duties, privileges, and responsibilities to the Vice Chairs of the Committee or the various Subcommittees.

#### RULE VIII.—OVERSIGHT AND INVESTIGATIONS

(a) The Committee shall review and study, on a continuing basis, the application, administration, execution, and effectiveness of those laws, or parts of laws, the subject matter of which is within its jurisdiction, including all laws, programs, and Government activities relating to nonmilitary research and development in accordance with House rule X.

(b) Not later than March 1st of the first session of the 119th Congress, the Chair, after consultation with the Ranking Minority Member, shall adopt and submit the Committee's oversight and authorization plan to the Committee on Oversight and Accountability and the Committee on House Administration in accordance with the provisions of clause 2(d) of House rule X.

(c) Any investigation undertaken in the name of the Committee shall be approved by the Chair. Nothing in this subsection shall be interpreted to infringe on a Subcommittee's authority to conduct general oversight of matters within its jurisdiction, short of undertaking an investigation.

#### RULE IX.—SUBPOENAS

The power to authorize and issue subpoenas is delegated to the Chair as provided for under clause 2(m)(3)(A)(i) of House rule XI. The Chair shall notify the Ranking Minority Member prior to issuing any subpoena under such authority. To the extent practicable, the Chair shall consult with the Ranking Minority Member at least 24 hours in advance of a subpoena being issued under such authority.

## RULE X.—DEPOSITION AUTHORITY

The Chair, after consultation with the Ranking Member, may authorize a member or counsel of the Committee to conduct depositions pursuant to subsection 3(t) of House Resolution 5, 119th Congress, and subject to any regulations issued pursuant thereto.

## RULE XI.—COMMITTEE RECORDS

(a) The records of the Committee at the National Archives and Records Administration shall be made available for public use in accordance with House rule VII.

(b) The Chair shall notify the Ranking Minority Member of the Committee of any decision, pursuant to clauses 3(b)(3) or 4(b) of House rule VII, to withhold a record otherwise available, and the matter shall be presented to the Committee for a determination on the written request of any Member of the Committee.

## RULE XII.—OFFICIAL COMMITTEE WEBSITE

The Chair shall maintain an official Committee website for the purpose of furthering the Committee's legislative and oversight responsibilities, including communicating information about the Committee's activities to Committee Members and other Members of the House. The Ranking Minority Member of the Committee may maintain a similar website for the same purpose, including communicating information about the activities of the minority to Committee Members and other Members of the House.

## RULE XIII.—COMMITTEE BUDGET

From the amount provided to the Committee in the primary expense resolution adopted by the House of Representatives in the 119th Congress, the Chair shall designate one-third of the budget, after adjustment for the salaries of the shared administrative functions for the Clerk, Printer and Financial Administrator, under the direction of the Ranking Minority Member for the purposes of minority staff, travel expenses of minority staff and Members, and all other minority office expenses.

## RULE XIV.—AMENDMENTS TO COMMITTEE RULES

The rules of the Committee may be modified, amended, or repealed, in the same manner and method as prescribed for the adoption of committee rules in clause 2 of House rule XI, but only if written notice of the proposed change has been provided to each such Member at least 3 days before the time of the meeting at which the vote on the change occurs. Any such change in the rules of the Committee shall be published in the Congressional Record within 30 calendar days after their approval.

**Committee on Small Business**ROGER WILLIAMS, Texas, *Chair*

PETE STAUBER, Minnesota	NYDIA M. VELÁZQUEZ, New York,
DANIEL MEUSER, Pennsylvania	<i>Ranking Member</i>
BETH VAN DUYN, Texas	MORGAN MCGARVEY, Kentucky
JAKE ELLZEY, Texas	HILLARY J. SCHOLTEN, Michigan
MARK ALFORD, Missouri	LAMONICA McIVER, New Jersey
NICK LALOTA, New York	GILBERT RAY CISNEROS, JR., California
BRAD FINSTAD, Minnesota	KELLY MORRISON, Minnesota
TONY WIED, Wisconsin	GEORGE LATIMER, New York
ROBERT P. BRESNAHAN, JR., Pennsylvania	DEREK TRAN, California
BRIAN JACK, Georgia	LATEEFAH SIMON, California
TROY DOWNING, Montana	JOHNNY OLSZEWSKI, JR., Maryland
KIMBERLYN KING-HINDS, Northern Mariana Islands	HERBERT C. CONAWAY, JR., New Jersey
DEREK SCHMIDT, Kansas	MAGGIE GOODLANDER, New Hampshire
JIMMY PATRONIS, Florida	

LAUREN HOLMES, *Staff Director***RULES OF THE COMMITTEE ON SMALL BUSINESS FOR THE  
119TH CONGRESS**

(As adopted January 22, 2025)

**1.—GENERAL PROVISIONS****(A) *Applicability of House Rules.*—**

(1) The Rules of the House of Representatives, so far as they are applicable, are the rules of the Committee on Small Business (“the Committee”) and its Subcommittees.

(2) Each subcommittee is part of the Committee and is subject to the authority and direction of the Committee and its rules so far as applicable.

(3) Except where the term “the Committee” and “subcommittee” are specifically referred to, the following rules shall apply to the Committee and its subcommittees as well as the to their respective chairs, ranking minority members, and members.

(4) Rule XI of the Rules of the House, which pertains entirely to Committee procedure, is incorporated and made a part of the rules of the Committee to the extent applicable.

**(B) *Appointments by the Chair.***—Pursuant to the Rules of the House, the Chair shall designate a Member of the Committee Majority to serve as Vice Chair of the Committee. The Vice Chair shall preside at any meeting or hearing during the temporary absence of the Chair. The Chair also reserves the right to designate a Member of the Committee Majority to serve as the Chair at a hearing or meeting.

**(C) *Authority to Conduct Investigations.***—The Committee and its subcommittees, after consultation with the Chairman of the Committee, may conduct such investigations and studies as they may consider necessary or appropriate in the exercise of their responsibilities under rule X of the Rules of the House and in accordance with clause 2(m) of House rule XI.

## 2.—MEETINGS IN GENERAL

(A) *Regular Meetings.*—The regular meeting day of the Committee shall be the second Wednesday of every month when the House is in session. The Chair is authorized to dispense with a regular meeting or to change the date thereof when circumstances warrant as determined by the sole discretion of the Chair.

(B) *Additional Meetings.*—Additional meetings may be called as deemed necessary by the Chair or at the request of the majority Members of the Committee pursuant to rule XI, cl. 2(c) of the Rules of the House. At least 3 calendar days' notice, pursuant to rule XI, cl. 2(g)(3)(A), of such an additional meeting shall be given unless the Chair, with the concurrence of the Ranking Minority Member, determines that there is good cause to call the meeting on less notice or upon a vote by a majority of the Committee (a quorum being present). Announcements of the meeting shall be published promptly in the Daily Digest and made publicly available in electronic form.

(C) *Business to be Considered.*—The determination of the business to be considered at each meeting shall be made by the Chair subject to limitations set forth in House rule XI, cl. 2(c).

(D) *Meeting Materials.*—The Chair shall provide to each Member of the Committee, to the extent practicable, at least 48 hours in advance of a meeting, a copy of the bill, resolution, report, or other item to be considered at the meeting, but no later than 24 hours before the meeting. Such material also shall be made available to the public at least 24 hours in advance in electronic form.

(E) *Special and Emergency Meetings.*—The rules for notice and meetings as set forth in rule 5 of these Rules shall not apply to special and emergency meetings. Clause 2(c)(2) of rule XI and clause 2(g)(3)(A) of rule XI of the Rules of the House, as applicable, shall apply to such meetings.

(F) *Open Meetings.*—Each meeting of the Committee or its Subcommittees for the transaction of business, including the markup of legislation, shall be open to the public, including to radio, television, streaming, and still photography coverage, except as provided by House rule XI, cl. 4. If the majority of Members of the Committee or Subcommittee present at the meeting determine by a recorded vote in open session that all or part of the remainder of the meeting on that day shall be closed to the public because the disclosure of matters to be considered would endanger national security, would compromise sensitive law enforcement information, or would tend to defame, degrade, or incriminate any person or otherwise would violate any law or rule of the House; provided however, that no person other than Members of the Committee, and such congressional staff and such executive branch representatives they may authorize, shall be present in any meeting which has been closed to the public.

(G) *Open Hearings.*—Each hearing conducted by the Committee or its Subcommittees shall be open to the public, including radio, television, and still photography coverage. If the majority of Members of the Committee or Subcommittee present at the hearing determine by a recorded vote in open session that all or part of the remainder of the hearing on that day shall be closed to the public

because the disclosure of matters to be considered would endanger national security, would compromise sensitive law enforcement information, or would tend to defame, degrade, or incriminate any person or otherwise would violate any law or rule of the House; provided however, that the Committee or Subcommittee may by the same procedure also vote to close one subsequent day of hearings. Notwithstanding the requirements of the preceding sentence, a majority of those present (if the requisite number of Members are present under Committee Rules for the purpose of taking testimony) may vote: (i) to close the hearing for the sole purpose of discussing whether the testimony or evidence to be received would endanger the national security, would compromise sensitive law enforcement information, or violate rule XI, cl. 2(k)(5) of the House or (ii) to close the hearing, as provided clause 2(k)(5) of rule XI of the House.

(H) *Participation in Subcommittee Hearings.*—The Chair and Ranking Minority Member are *ex officio* Members of all Subcommittees for any hearing conducted by a Subcommittee. Members of the Committee who wish to participate in a hearing of the Subcommittee to which they are not Members shall make such request to the Chair and the Ranking Minority Member of the Subcommittee at the commencement of the hearing. The Chair, after consultation with the Ranking Minority Member of the Subcommittee, shall grant such request.

(I) *Non-Participatory Attendance by Other Members of the House.*—No Member of the House may be excluded from non-participatory attendance at any hearing of the Committee or any Subcommittee, unless the House of Representatives shall by majority vote authorize the Committee or Subcommittees, for purposes of a particular subject of investigation, to close its hearing to Members by the same procedures designated to close hearings to the public.

(J) *Procedure to Participate.*—Members of Congress who are not Members of the Committee but would like to participate in a hearing shall notify the Chair and the Ranking Minority Member and submit a formal request no later than 24 hours before the commencement of the meeting or hearing. Such Member may not vote on any matter; be counted for the purpose of establishing a quorum; participate in questioning a witness under the 5-minute rule, unless permitted to do so by the Chair in consultation with the Ranking Minority Member; raise points of order; or offer amendments or motions.

(K) *Audio and Video Coverage.*—To the maximum extent practicable, the Committee shall provide audio and video coverage of each hearing or meeting for the transaction of business in a manner that allows the public to easily listen and view the proceedings and shall maintain the recordings of such coverage in a manner easily accessible to the public. Operation and use of any Committee internet broadcast system shall be fair and nonpartisan, and in accordance with clauses 4 (b) and (f) of House rule XI and all other applicable rules of the Committee and the House.

### 3.—MEETING AND HEARING PROCEDURES IN GENERAL

(A) *Notice and Information for Members and the Public.*—



(1) Public announcement of the date, place, and subject matter of any hearing to be conducted by the Committee shall be made no later than seven (7) calendar days before the commencement of the hearing. To the extent possible, the seven days shall be counted from 168 hours before the time of the Committee's hearing.

(2) The Chair, with the concurrence of the Ranking Minority Member, or upon a vote by the majority of the Committee (a quorum being present), may authorize a hearing to commence on less than 7 days' notice.

(3) A list of witnesses shall be made available as soon as practicable after the hearing is noticed to the public. A final witness list shall be issued by the Committee no later than 48 hours prior to the commencement of the hearing.

(4) The Chair shall provide to all Members of the Committee, as soon as practicable after the announcement of the hearing, a memorandum explaining the subject matter of the hearing and any official reports from departments and agencies on the subject matter of the hearing. Such material shall be made available to all Members of the Committee no later than 48 hours before the commencement of the hearing, unless the Chair, after consultation with the Ranking Minority Member, determines that certain reports from departments or agencies should not be made available prior to the commencement of the hearing. Material provided by the Chair to all Members, whether provided prior to or at the hearing, shall be placed on the Committee website no later than 48 hours after the commencement of the hearing, unless such material contains sensitive or classified information, in which case such material shall be handled pursuant to Rule 16 of the Committee's Rules.

(B) *Questioning of Witnesses.*—Except when the Committee adopts a motion pursuant to subdivisions (B) and (C) of clause 2(j)(2) of rule XI of the Rules of the House, Committee Members may question witnesses only when they have been recognized by the Chair for that purpose. Members shall have the opportunity, as set forth in rule XI, cl. 2(j) of the Rules of the House, to question each witness on the panel for a period not to exceed five minutes. For any hearing, the Chair of the Committee or Subcommittee may offer a motion to extend the questioning of a witness or witnesses by the Member identified in the motion for more than five minutes as set forth in rule XI, cl. 2(j)(B). No Member may be recognized for a second period of interrogation, subject to the 5-minute rule, until each Member present, who wishes to be recognized, has been recognized at least once.

(C) *Order of Questioning*

(1) *Full Committee Hearings.*—The Chair of the Committee shall commence questioning followed by the Ranking Minority Member. Thereafter, questioning shall alternate between the Majority and Minority Members. Before the gavel has been struck, or in the case of Members arriving simultaneously, the order of questioning shall be based on seniority among Members of his or her own party. After the gavel has been struck, Members first to arrive shall have priority over Members of his or her own party. Members of Congress who are not Members

of the Committee, if allowed by the Chair, may be recognized for questioning of witnesses but only after all Committee Members have first been recognized.

(2) *Subcommittee Hearings.*—The Chair of the Subcommittee shall commence questioning followed by the Ranking Minority Member of the Subcommittee. If present, the Chair and Ranking Minority Member of the Committee shall then be recognized for questioning, respectively. Thereafter, questioning shall alternate between the Majority and Minority Members of the Subcommittee. Before the gavel has been struck, or in the case of Subcommittee Members arriving simultaneously, the order of questioning shall be based on seniority among Members of his or her own party. After the gavel has been struck, Subcommittee Members first to arrive shall have priority over Subcommittee Members of his or her own party. Members of the Full Committee who are not members of the Subcommittee and are granted permission to participate pursuant to committee rule 7(C), may be recognized for questioning only after all Subcommittee Members have first been recognized. The order of questioning for Members of the Full Committee who are not members of the Subcommittee shall be based on full committee seniority. Members of Congress who are not Members of the Subcommittee, if allowed by the Chair, may be recognized for questioning of witnesses but only after all Subcommittee Members and Full Committee Members have first been recognized.

(D) *Consideration of Ratio.*—In recognizing Members to question witnesses, the Chair may take into consideration the ratio of Majority and Minority Members present in such a manner as to not disadvantage the Members of either party.

(E) *Remote Participation.*—Except as provided by section 3(i) of H. Res. 5, 119th Congress and these regulations, witnesses shall testify before a committee in person. No remote testimony will be accepted from witnesses testifying in a government capacity. In the event the chair of a committee determines that testimony of a witness appearing in a non-governmental capacity is necessary and such a witness is only available to participate remotely due to extreme hardship or other exceptional circumstances, the chair may allow the witness to participate remotely, with written approval from the Majority Leader.

(1) The official record of the committee proceeding shall include a letter from the chair detailing the necessity of allowing the witness to participate remotely, a description of why the witness could not participate in person, why such testimony was necessary for purposes of fulfilling Congress's Article I responsibility, and a letter from the Majority Leader approving of such remote participation.

(2) The witness must agree to remain on the platform until excused by the chair. The witness should conduct a pre-hearing technology test with staff designated by the chair, to ensure the witness will have sufficient internet connection during the hearing, and to minimize the possibility of any technical issues.

(3) No witness appearing in a governmental capacity may participate remotely. No witness testifying before a committee in response to a subpoena is permitted to testify remotely, unless both the chair of the committee and the Majority Leader authorize such testimony in writing and printed in the Congressional Record.

(4) Any text based or private messaging function in the software platform used to facilitate the participation of a remote witness must be disabled unless it is used to provide technical support to the witness, which may be excluded from the public video stream and will not be considered a committee record.

(5) Only witnesses approved for remote participation may have participatory access on the software platform.

(6) Committees may only utilize a software platform certified by the Chief Administrative Officer. The Chief Administrative Officer should inform committees, including the ranking minority members, each time a software platform is certified.

(7) Witnesses participating remotely should appear before a nonpolitical, professional appropriate background that is minimally distracting to other members and witnesses, to the greatest extent possible. It remains within the full discretion of the chair to enforce rules of decorum for committee proceedings.

(8) Any committee report of activities submitted pursuant to clause 1(d)(1) of rule XI should include a list of hearings conducted with remote participation.

(9) A witness participating remotely in a committee proceeding shall be visible onscreen within the software platform until excused by the chair. The witness shall disclose to the chair and ranking member any additional individual(s) present off screen.

(10) Witness counsel shall be allowed access on the remote proceeding software platform if they are not in the physical presence of the witness. It is recommended that counsel facilitate a separate secure line of communication with the witness. A witness may not be unmuted by any other individual and should be allowed to use such secure line of communication while testifying to confer with counsel.

(11) A witness may not allow an individual not invited to testify to speak on the platform. The committee chair may only provide an exception when the other individual is necessary to facilitate the witness's participation in the hearing (e.g. translators).

(12) A chair may not authorize remote participation for more than one witness at a committee hearing without the approval of the Majority Leader in writing and printed in the Congressional Record.

(F) *Transcripts of Proceedings.* A stenographic record of all testimony shall be kept of public meetings and hearings and shall be made available on such conditions as the Chair may prescribe.

#### 4.—REFERRAL OF BILLS BY THE CHAIR

The Chair will retain consideration of all legislation referred to the Committee by the Speaker. No action will be required of a Sub-

committee before legislation is considered for report by the Committee. Subcommittee chairs, pursuant to the rules set out herein, may hold hearings on any bill referred to the Committee.

#### 5.—SUBCOMMITTEES

(A) *Generally.* Each Subcommittee of the Committee is part of the Committee and is subject to the authority and direction of the Committee, and to the Rules of the House and the rules adopted herein, to the extent applicable. The Chair and Ranking Member of the Committee are *ex officio*.—Members of all Subcommittees for the purpose of any meeting conducted by a Subcommittee.

(B) The Committee shall be organized into the following five subcommittees:

(1) *Subcommittee on Rural Development, Energy, and Supply Chains.*—This Subcommittee (which will consist of six (6) Republican Members and five (5) Democratic Members) will address issues to enhance rural economic and business growth, increase America's energy independence, and ensure America's small businesses can compete effectively in a global marketplace. This Subcommittee will review supply chain disruptions impacts on small businesses and the importance of having products made in America.

- Oversight of the Small Business Administration's outreach and structure as it pertains to increasing assistance to rural businesses and entrepreneurs.
- Oversight of agricultural policies, including those related to the Farm bill to enhance small business interests..
- Oversight of trade policies and issues affecting small firms related to trade agreements.
- Oversight of energy issues.
- Oversight of international trade policy with particular emphasis on agencies that provide direct assistance to small businesses, such as: the Small Business Administration's (SBA) Office of International Trade, the Department of Commerce's United States Export Assistance Centers, the Department of Agriculture's Foreign Agricultural Service, and the Export-Import Bank.
- Oversight of infringement of intellectual property rights by foreign competition.
- Examine the implementation and effectiveness of government programs designed to assist rural and agricultural businesses impacted by the pandemic.
- Examine the impact of supply chain disruptions on small businesses.

(2) *Subcommittee on Innovation, Entrepreneurship, and Workforce Development.*—

This Subcommittee (which will consist of six (6) Republican Members and five (5) Democratic Members) will address how innovation promotes economic growth and job creation by small businesses. In addition, the Subcommittee will examine small business job growth through the creation and adoption of advanced technologies. The Subcommittee will review the broad scope of workforce issues that affect the ability of small businesses to obtain and maintain qualified employees.

- Oversight of SBA entrepreneurial development programs.
- Oversight of all federal policies that affect the workforce including, but not limited to, the roles of the Department of Labor, the Occupational Safety and Health Administration, and the National Labor Relations Board.
- Analyze workforce issues, including but not limited to health care, retirement, and labor challenges facing small businesses.
- Examination of general technology issues, including cyber security issues confronting small businesses and intellectual property policy in the United States.
- Oversight of United States telecommunications policies including, but not limited to, the National Broadband Plan and allocation of electromagnetic spectrum.
- Oversight of the Small Business Innovation Research Program.
- Oversight of the Small Business Technology Transfer Program.
- Investigate the state of the nation's entrepreneurship, the challenges they face, and steps to strengthen entrepreneurship, including startups, solopreneurs, self-employed, and microbusinesses.
- Examine programs and efforts designed to assist both small employers and their workers throughout the Covid-19 pandemic.

(3) *Subcommittee on Economic Growth, Tax, and Capital Access.*—

This Subcommittee (which will consist of six (6) Republican Members and five (5) Democratic Members) will evaluate the operation of the financial markets in the United States and their ability to provide needed capital to small businesses. In addition, the Subcommittee will review federal programs, especially those overseen by the SBA, aimed at assisting entrepreneurs in obtaining needed capital. Since the tax policy plays an integral role in access to capital, this Committee also will examine the impact of federal tax policies on small businesses.

- Oversight of capital access and financial markets including FinTech and digital asset companies.
- SBA financial assistance programs, including guaranteed loans, microloans, certified development company loans, and small business investment companies.
- Implementation of the Dodd-Frank Wall Street Reform and Consumer Protection Act.
- Oversight of the Consumer Financial Protection Bureau.
- Oversight of the Department of Agriculture business and industry guaranteed loan program.
- Oversight of general tax policy affecting small businesses.
- Oversight of the Internal Revenue Service.
- The management of the SBA's COVID Relief programs and the agency's disaster loan program.

- Analyze efforts to address challenges for the unbanked and underbanked business community and steps to increase capital access.

- Review the challenges and opportunities presented by Fintech companies as it relates to small business capitalization.

- Investigate the implementation and efficacy of programs related to supporting the business community and nonprofits throughout the Covid-19 pandemic, including but not limited to the Paycheck Protection Program, the Economic Injury Disaster Loan program, and other SBA programs.

(4) *Subcommittee on Oversight, Investigations, and Regulations.*—

This Subcommittee (which will consist of six (6) Republican Members and five (5) Democratic Members) will review the regulatory burdens imposed on small businesses by federal agencies and how those burdens may be alleviated. This Subcommittee will also probe the efficient operation of government programs that affect small businesses, including the SBA, and develop proposals to make them operate in a more efficient manner.

- Oversight of general issues affecting small businesses and federal agencies.

- Oversight of the management of the SBA.

- Oversight of the SBA Inspector General.

- Oversight of the SBA's Office of Advocacy.

- Implementation and effectiveness of the Regulatory Flexibility Act.

- Oversight of the Office of Information and Regulatory Affairs at the Office of Management and Budget.

- Use of the Congressional Review Act.

- Transparency of the federal rulemaking process as required by the Administrative Procedure and Data Quality Acts.

- Evaluating the Paperwork Reduction Act.

- Investigate all programs relating to the Covid-19 pandemic, SBA's anti-fraud framework, and their impact on the business and nonprofit community and their employees.

(5) *Subcommittee on Contracting and Infrastructure.*—

This Subcommittee (which will consist of six (6) Republican Members and five (5) Democratic Members) will assess the federal procurement system, including those programs designed specifically to enhance participation by small businesses in providing goods and services to the federal government. The Subcommittee will review the broad scope of opportunities available to small businesses for rebuilding and modernizing the nations' infrastructure.

- Oversight of government-wide procurement practices and programs affecting small businesses.

- Oversight of federal procurement policies that inhibit or expand participation by small businesses in the federal contracting marketplace.

- Oversight of all contracting programs established by the Small Business Act or those relying on or modeled after programs in the Small Business Act
- Review technical assistance provided to federal contractors and prospective contractors through SBA personnel, Offices of Small and Disadvantaged Business Utilization, and Procurement Technical Assistance Centers.
- Review the SBA Surety Bond guarantee program.
- General oversight of programs available to small businesses in modernizing and strengthening the nation's infrastructure.
- Address steps the federal government has taken or can take to strengthen the supply chain and create more federal procurement opportunities for small business concerns.
- Analyze implementation of the infrastructure law to ensure the participation of small businesses and review steps needed to strengthen their competitiveness in infrastructure projects.

(C) *Powers and Duties of Subcommittees.*—Each Subcommittee is authorized to meet, hold hearings, receive evidence, and report to the Committee on any matters referred to it. Prior to the scheduling of any meeting or hearing of a Subcommittee, the Chair of the Subcommittee shall obtain the approval of the Chair of the Committee.

(D) *Hearing Time and Date.*—No hearing or meeting of a Subcommittee shall take place at the same time as the meeting or hearing of the Full Committee or another Subcommittee, provided however, that the Subcommittee Chairs may hold field hearings that conflict with those held by other Subcommittees of the Committee.

## 6.—WITNESSES

(A) *Number of Witnesses.*—For any hearing conducted by the Committee or Subcommittee there shall be no more than four non-governmental witnesses of which the Ranking Minority Member of the Committee or Subcommittee (as appropriate) is entitled to select one witness for the hearing.

(B) *Witnesses Selected by the Minority.*—Witnesses selected by the Ranking Minority Member of the Committee or Subcommittee shall be invited to testify by the Chair of the Committee or Subcommittee (as appropriate). Rule 6(A) shall apply with equal force to witnesses selected by the Ranking Minority Member of the Committee or Subcommittee.

(C) *Small Business Week Exception.*—The limitations set forth in the preceding paragraph shall not apply if the Committee holds a hearing to honor the work of the small business community in conjunction with the annual celebration of Small Business Week. Witness limitations for such a hearing shall be determined by the Chair in consultation with the Ranking Minority Member.

(D) *Statement of Witnesses.*—

- (1) Insofar as is practicable, each witness who is to appear before the Committee or Subcommittee shall file an electronic copy of the written testimony with the Committee and the

Ranking Minority Member no later than 48 hours before the commencement of the hearing.

(2) Each witness shall limit his or her oral presentation to a five-minute summary of the written testimony, unless the Chair, in consultation with the Ranking Minority Member, extends this time period.

(3) Insofar as is practicable, each non-governmental witness shall provide to the Committee and the Ranking Minority Member, no later than 48 hours before the commencement of the hearing, a curriculum vitae or other statement describing their education, employment, professional affiliation, or other background information pertinent to their testimony.

(E) *Witness Disclosure*.—As required by rule XI, cl. 2(g) of the Rules of the House, each non-governmental witness before the commencement of the hearing shall file with the Chair a disclosure form detailing any contracts or grants that the witness has with the federal government, as well as the amount and country of origin of any payment or contract related to the subject of the hearing originating with a foreign government. Such information shall be posted on the Committee website within 24 hours after the witness appeared at the hearing.

(F) *Failure to Comply*.—The failure to provide the materials set forth by the deadlines set forth in these rules may be grounds for excluding both the oral and written testimony of the witness unless waived by the Chair of the Committee or Subcommittee.

(G) *Public Access to Witness Materials*.—The Committee will provide public access to printed materials, including the testimony of witnesses in electronic form on the Committee's website no later than 24 hours after the hearing is adjourned. Supplemental material provided after the hearing adjourns shall be placed on the Committee website no later than 24 hours after receipt of such material.

## 7.—QUORUM

(A) *Generally*.—A majority of the members of the Committee or a subcommittee shall form a quorum for the Committee or subcommittee, respectively, except that two members, one Member from the Majority and one Member from the Minority, shall constitute a quorum for taking testimony and receiving evidence.

(B) *Quorum for a Hearing*.—For purposes of taking testimony or receiving evidence, a quorum shall be one Member from the Majority and one Member from the Minority.

The Chair of the Committee or Subcommittee shall exercise reasonable comity by waiting for the Ranking Minority Member even if a quorum is present before striking the gavel to commence the hearing.

(C) *Field Hearings*.—For hearings held by the Committee or a Subcommittee in a location other than the Committee's hearing room or the assigned hearing room in Washington, DC, a quorum shall be deemed to be present if the Chair of the Committee or Subcommittee is present.



## 8.—RECORD VOTES

(A) *When Provided*.—A record vote of the Committee shall be provided on any question before the Committee upon the request of any Member of the Committee. A record of the vote of each Member of the Committee on a matter before the Committee shall be available in electronic form within 48 hours of such record vote, and, with respect to any roll call vote on any motion to amend or report, shall be included in the report of the Committee showing the total number of votes cast for and against and the names of those Members voting for and against. The chair may conduct any record vote by electronic device in accordance with clause 2(n) of rule XI.

(B) *Proxy Voting*.—No vote by any Member of the Committee with respect to any measure or matter may be cast by proxy.

(C) *Public Access to Record Votes*.—The Chair of the Committee shall, not later than 24 hours after consideration of a bill, resolution, report or other item, cause the text of the reported item and any amendment adopted thereto to be made publicly available in electronic form.

## 9.—SUBPOENAS, OATHS, AND DEPOSITIONS

(A) *Issuance of Subpoena*.—A subpoena may be authorized and issued by the Chairman, in accordance with clause 2(m) of rule XI of the House of Representatives with 24-hour notice and consultation with the Ranking Member.

(1) The Committee may authorize and issue a subpoena under clause 2(m) of House rule XI if authorized by a majority of the Members voting.

(B) *Oaths*.—The Chairman of the Committee, or any member of the Committee designated by the Chairman, may administer oaths to any witness.

(C) *Deposition Authority*.—Pursuant to section 3(t) of House Resolution 5 of the 119th Congress, the Chair upon consultation with the Ranking Minority Member may order the taking of depositions, including pursuant to subpoena, by a member or counsel of the Committee. Depositions taken by a member or counsel of the Committee shall be subject to regulations issued by the Committee on Rules and printed in the Congressional Record. A witness shall not be required to testify unless the witness has been provided with a copy of section 3(t) of H. Res. 5, 119th Congress, and these regulations.

## 10.—AMENDMENTS DURING MARKUP

(A) *Availability of Amendments*.—Any amendment offered to any pending legislation before the Committee must be made available in written form by any Member of the Committee. If such amendment is not available in written form when requested, the markup may be recessed subject to the call of the Chair to provide sufficient time for the provision of such written amendment. Such recess shall not prejudice the offering of such amendment.

(B) *Drafting and Filing of Amendments*.—For amendments to be accepted during markup, there is no requirement that the amendments be filed prior to commencement of the markup or prepared

with the assistance of the Office of Legislative Counsel. Even though it is not necessary, Members seeking to amend legislation during markup should draft amendments with the assistance of the Office of Legislative Counsel and consult with the Chair or Ranking Minority Member's staff (as appropriate) in the preparation of such amendments.

#### 11.—POSTPONEMENT OF PROCEEDINGS

(A) *When Postponement is Permissible.*—The Chair, in consultation with the Ranking Minority Member, may postpone further proceedings when a record vote is ordered on the question of approving any measure or matter or adopting an amendment. The Chair may resume postponed proceedings, but no later than 24 hours after such postponement, unless the House is not in session or there are conflicts with Member schedules that make it unlikely a quorum will be present to conduct business on the postponed proceeding. In such cases, the Chair will consult with Members to set a time as early as possible to resume proceedings but in no event later than the next meeting date as set forth in Rule 2 of these Rules.

(B) *Resumption of Proceedings.*—When proceedings resume on a postponed question, notwithstanding any intervening order for the previous question, an underlying proposition shall remain subject to further debate or amendment to the same extent as when the question was postponed.

#### 12.—COMMITTEE RECORDS

(A) The Committee shall maintain a complete record of all actions, which shall include a record of the votes on any question on which a recorded vote is demanded. The result of any vote by the Committee, or if applicable by a Subcommittee, including a voice vote shall be posted on the Committee's website within 24 hours after the vote has been taken. Such record shall include a description of the amendment, motion, order, or other proposition, the name of the Member voting for and against such amendment, motion, order, or other proposition, and the names of Members present but not voting. For any amendment, motion, order, or other proposition decided by voice vote, the record shall include a description and whether the voice vote was in favor or against.

(B) *Transcripts.*—The Committee shall maintain a complete record of all Committee and Subcommittee activity which, in the case of a meeting or hearing transcript, shall include a substantially verbatim account of the remarks actually made during the proceedings subject only to technical, grammatical, and typographical corrections authorized by the person making the remarks.

(C) *Availability of Records.*—The records of the Committee at the National Archives and Records Administration shall be made available in accordance with rule VII of the Rules of the House. The Chair of the Committee shall notify the Ranking Member of the Committee of any decision, pursuant to rule VII, cl. 3(b)(3) or cl. 4 (b), to withhold a record otherwise available, and the matter shall

be presented to the Committee for a determination of the written request of any Member of the Committee.

(D) *Publishing and Posting of Records*.—The Committee rules shall be made publicly available in electronic form and published in the Congressional Record not later than 60 days after the Chair of the Committee is elected in each odd-numbered year.

### 13.—COMMITTEE WEBSITE

The Chair shall maintain an official Committee website for the purpose of furthering the Committee's legislative and oversight responsibilities, including communicating information about Committee's activities to Committee Members and other Members of the House. The Ranking Minority Member may maintain a similar website for the same purpose, including communicating information about the activities of the Minority to Committee Members and other Members of the House.

### 14.—ACCESS TO CLASSIFIED OR SENSITIVE INFORMATION

(A) Access to classified or sensitive information supplied to the Committee or Subcommittees and attendance at closed sessions of the Committee or a Subcommittee shall be limited to Members and necessary Committee staff and stenographic reporters who have appropriate security clearance when the Chair determines that such access or attendance is essential to the functioning of the Committee or one of its Subcommittees.

(B) *Procedures Governing Availability*.—The procedures to be followed in granting access to those hearings, records, data, charts, and files of the Committee which involve classified information or information deemed to be sensitive shall be as follows:

(1) Only Members of the House of Representatives and specifically designated Committee staff of the Committee on Small Business may have access to such information.

(2) Members who desire to read materials that are in possession of the Committee shall notify the Clerk of the Committee in writing.

(3) The Clerk of the Committee will maintain an accurate access log, which identifies the circumstances surrounding access to the information, without revealing the material examined.

(4) If the material desired to be reviewed is material which the Committee or Subcommittee deems to be sensitive enough to require special handling, before receiving access to such information, individuals will be required to sign an access information sheet acknowledging such access and that the individual has read and understands the procedures under which access is being granted.

(5) Material provided for review under this rule shall not be removed from a specified room within the Committee offices.

(6) Individuals reviewing materials under this rule shall make certain that the materials are returned to the proper custodian.

(7) No reproductions or recordings may be made of any portion of such materials.

(8) The contents of such information shall not be divulged to any person in any way, form, shape, or manner and shall not be discussed with any person who has not received the information in the manner authorized by the rules of the Committee.

(9) When not being examined in the manner described herein, such information will be kept in secure safes or locked file cabinets within the Committee offices.

(10) These procedures only address access to information the Committee or Subcommittee deems to be sensitive enough to require special treatment.

(11) If a Member of the House of Representatives believes that certain sensitive information should not be restricted as to dissemination or use, the Member may petition the Committee or Subcommittee to so rule.

(12) With respect to classified information and materials provided to the Committee by the Executive Branch or an independent agency as that term is defined in 44 U.S.C. 3502, the classification of information and materials as determined by the Executive Branch or independent agency shall prevail unless affirmatively changed by the Committee or Subcommittee involved, after consultation with the Executive Branch or independent agency.

(13) Other materials in the possession of the Committee are to be handled in accordance with House Rules.

#### 15.—OTHER PROCEDURES

The Chair of the Committee may establish such other procedures and take such actions as may be necessary to carry out the foregoing rules or to facilitate the effective operation of the Committee.

#### 16.—AMENDMENTS TO COMMITTEE RULES

The rules of the Committee may be modified, amended, or repealed by a majority vote of the Members, at a meeting specifically called for such purpose, but only if written notice of the proposed change or changes has been provided to each Member of the Committee at least 72 hours prior to the time of the meeting of the Committee to consider such change or changes.

#### 17.—COMMITTEE STAFF

(A) *Majority Staff*.—The employees of the Committee, except those assigned to the Minority as provided below, shall be appointed and assigned, and may be removed by the Chair of the Committee. The Chair shall fix their remuneration and they shall be under the general supervision and direction of the Chair.

(B) *Minority Staff*.—The employees of the Committee assigned to the Minority shall be appointed and assigned, and their remuneration determined, as the Ranking Minority Member of the Committee shall decide.

(C) *Subcommittee Staff*.—There shall be no separate staff assigned to Subcommittees. The Chair and Ranking Minority Member shall endeavor to ensure that sufficient Committee staff is

made available in order that each Subcommittee may carry out the responsibilities set forth in rule 3, *supra*.

18.—BUDGET AND TRAVEL

(A) *Allocation of Budget.*—From the amount provided to the Committee in the primary expense resolution adopted by the House of Representatives in the 119th Congress, the Chair, after consultation with the Ranking Minority Member, shall designate one-third of the budget under the direction of the Ranking Minority Member for the purposes of Minority staff, travel expenses of Minority staff and Members, and Minority office expenses.

(B) *Authorization of Travel.*—The Chair may authorize travel in connection with activities or subject matters under the legislative or oversight jurisdiction of the Committee as set forth in rule X of the Rules of the House. The Ranking Minority Member may authorize travel for any Minority Member or staff of the Minority in connection with activities or subject matters under the Committee's jurisdiction as set forth in rule X of the Rules of the House. Before such travel, there shall be submitted to the Chair of the Committee in writing the following at least seven (7) calendar days prior specifying: (a) the purpose of the travel; (b) the dates during which the travel is to occur; (c) the names of the states or countries to be visited and the length of time spent in each; and (d) the names of Members and staff of the Committee participating in such travel.

### Transportation and Infrastructure

SAM GRAVES, Missouri, *Chairman*

ERIC A. "RICK" CRAWFORD, Arkansas, <i>Vice Chair</i>	RICK LARSEN, Washington, <i>Ranking Member</i>
DANIEL WEBSTER, Florida	ELEANOR HOLMES NORTON, District of Columbia
THOMAS MASSIE, Kentucky	JERROLD NADLER, New York
SCOTT PERRY, Pennsylvania	STEVE COHEN, Tennessee
BRIAN BABIN, Texas	JOHN GARAMENDI, California
DAVID ROUZER, North Carolina	HENRY C. "HANK" JOHNSON, JR., Georgia
MIKE BOST, Illinois	ANDRE CARSON, Indiana
DOUG LAMALFA, California	DINA TITUS, Nevada
BRUCE WESTERMAN, Arkansas	JARED HUFFMAN, California
BRIAN J. MAST, Florida	JULIA BROWNLEY, California
PETE STAUBER, Minnesota	FREDERICA S. WILSON, Florida
TIM BURCHETT, Tennessee	MARK DESAULNIER, California
DUSTY JOHNSON, South Dakota	SALUD O. CARBAJAL, California
JEFFERSON VAN DREW, New Jersey	GREG STANTON, Arizona
TROY E. NEHLS, Texas	SHARICE DAVIDS, Kansas
TRACEY MANN, Kansas	JESÚS G. "CHUY" GARCÍA, Illinois
BURGESS OWENS, Utah	CHRIS PAPPAS, New Hampshire
ERIC BURLISON, Missouri	SETH MOULTON, Massachusetts
MIKE COLLINS, Georgia	MARILYN STRICKLAND, Washington
MIKE EZELL, Mississippi	PATRICK RYAN, New York
KEVIN KILEY, California	VAL T. HOYLE, Oregon
VINCE FONG, California	EMILIA STRONG SYKES, Ohio
TONY WIED, Wisconsin	HILLARY J. SCHOLTEN, Michigan
TOM BARRETT, Michigan	VALERIE P. FOUSHEE, North Carolina
NICHOLAS J. BEGICH III, Alaska	CHRISTOPHER R. DELUZIO, Pennsylvania
ROBERT P. BRESNAHAN, JR., Pennsylvania	ROBERT GARCIA, California
JEFF HURD, Colorado	NELLIE POULSON, New Jersey
JEFFERSON SHREVE, Indiana	KRISTEN McDONALD RIVET, Michigan
ADDISON P. McDOWELL, North Carolina	LAURA FRIEDMAN, California
DAVID J. TAYLOR, Ohio	LAURA GILLEN, New York
BRAD KNOTT, North Carolina	SHOMARI FIGURES, Alabama
KIMBERLYN KING-HINDS, Northern Mariana Islands	
MIKE KENNEDY, Utah	
ROBERT F. ONDER, JR., Missouri	
JIMMY PATRONIS, Florida	

JACK RUDDY, *Staff Director*

### RULES OF THE COMMITTEE ON TRANSPORTATION AND INFRASTRUCTURE

(As adopted January 23, 2025)

#### RULE I.—GENERAL PROVISIONS

##### (a) *Applicability of House Rules.*—

(1) *In General.*—The Rules of the House are the rules of the Committee on Transportation and Infrastructure (hereinafter referred to in these as rules the "Committee") and its subcommittees so far as applicable, except that a motion to recess from day to day, and a motion to dispense with the first reading (in full) of a bill or resolution, if printed copies are available, are non-debatable privileged motions in the Committee and its subcommittees.

(2) *Subcommittees.*—Each subcommittee is part of the Committee, and is subject to the authority and direction of the Committee and its rules so far as applicable.

(3) *Incorporation of House Rule on Committee Procedure.*—Rule XI of the Rules of the House, which pertains entirely to Committee procedure, is incorporated and made a part of the rules of the Committee to the extent applicable. Pursuant to clause 2(a)(3) of rule XI of the Rules of the House, the Chairman of the Committee is authorized to offer a motion under clause 1 of rule XXII of the Rules of the House whenever the Chairman considers it appropriate.

(b) *Publication of Rules.*—Pursuant to clause 2(a) of rule XI of the Rules of the House, the Committee's rules shall be publicly available in electronic form and published in the Congressional Record not later than 60 days after the Chairman is elected in each odd-numbered year.

(c) *Vice Chair.*—The Chairman shall appoint a Vice Chair of the Committee and of each subcommittee. If the Chairman of the Committee or subcommittee is not present at any meeting of the Committee or subcommittee, as the case may be, the Vice Chair shall preside. If the Vice Chair is not present, the ranking majority member who is present shall preside at that meeting.

## RULE II.—REGULAR, ADDITIONAL, AND SPECIAL MEETINGS

(a) *Regular Meetings.*—Regular meetings of the Committee shall be held on the last Wednesday of every month to transact its business unless such day is a holiday, or the House is in recess or is adjourned, in which case the Chairman shall determine the regular meeting day of the Committee for that month. A regular meeting of the Committee may be dispensed with if, in the judgment of the Chairman, there is no need for the meeting. This paragraph shall not apply to meetings of any subcommittee.

(b) *Additional Meetings.*—The Chairman may call and convene, if the Chairman considers necessary, additional meetings of the Committee for the consideration of any bill or resolution pending before the Committee or for the conduct of other Committee business. The Committee shall meet for such purpose pursuant to the call of the Chairman.

(c) *Special Meetings.*—If at least three members of the Committee desire that a special meeting of the Committee be called by the Chairman, those members may file with the Clerk of the Committee their written request to the Chairman for that special meeting. Such request shall specify the measure or matter to be considered. Immediately upon the filing of the request, the Clerk of the Committee shall notify the Chairman of the filing of the request. If, within three calendar days after the filing of the request, the Chairman does not call the requested special meeting, to be held within seven calendar days after the filing of the request, a majority of the members of the Committee may file with the Clerk their written notice that a special meeting of the Committee will be held, specifying the date and hour thereof, and the measure or matter to be considered at that special meeting. The Committee shall meet on that date and hour. Immediately upon the filing of the notice, the Clerk of the Committee shall notify all members of the Committee that such meeting will be held and inform them of its date and hour and the measure or matter to be considered; and only the measure or matter specified in that notice may be considered at

that special meeting. Such notice shall also be made publicly available in electronic form and shall be deemed to satisfy paragraph (d)(1).

(d) *Notice.*—

(1) *Minimum Notice Period.*—Pursuant to clause 2(g)(3) of rule XI of the Rules of the House, the Chairman shall make a public announcement of the date, place, and subject matter of a Committee or subcommittee meeting, which may not commence earlier than the third calendar day (excluding Saturdays, Sundays, or legal holidays except when the House is in session on such a day) on which members have notice thereof.

(2) *Changes in Meeting Times.*—A meeting may commence sooner than announced if the Chairman, with concurrence of the ranking minority member, determines there is good cause to begin the meeting sooner or the Committee or subcommittee so determines by majority vote, a quorum being present for the transaction of business. The Chairman shall make a public announcement of the meeting time change at the earliest possible opportunity.

(3) *Notification of Daily Digest Clerk.*—The Clerk of the Committee shall notify the Daily Digest Clerk of the Congressional Record promptly and make publicly available in electronic form a time change for a Committee or subcommittee meeting made under this paragraph.

(e) *Prohibition on Sitting During Joint Session.*—The Committee may not sit during a joint session of the House and Senate or during a recess when a joint meeting of the House and Senate is in progress.

### RULE III.—MEETINGS AND HEARINGS GENERALLY

(a) *Minimum Period for Availability of Committee Markup Text.*—Pursuant to clause 2(g)(4) of rule XI of the Rules of the House, the Chairman shall make publicly available, in electronic form, the text of any legislation to be marked up at least 24 hours prior to the commencement of a meeting for the markup of legislation, or at the time of a meeting announcement under paragraph (d)(2) of Committee rule II if made within 24 hours before such meeting.

(b) *Open Meetings.*—Each meeting for the transaction of business, including the markup of legislation, and each hearing of the Committee or a subcommittee shall be open to the public, except as provided by clause 2(g) of rule XI of the Rules of the House or clause 2(k) of rule XI of the Rules of the House.

(c) *Meetings to Begin Promptly.*—Each meeting or hearing of the Committee shall begin promptly at the time so stipulated in the public announcement of the meeting or hearing.

(d) *Addressing the Committee.*—Except as provided under paragraph (e) of Committee rule IV, a Committee member may address the Committee or a subcommittee on any bill, motion, or other matter under consideration—

(1) only when recognized by the Chairman for that purpose; and



(2) only for five minutes until such time as each member of the Committee or subcommittee who so desires has had an opportunity to address the Committee or subcommittee.

A member's remarks shall be limited to the subject matter under consideration. The Chairman shall enforce this paragraph.

(e) *Participation of Members in Subcommittee Meetings and Hearings.*—All members of the Committee who are not members of a particular subcommittee may, by unanimous consent of the members of such subcommittee, participate in any subcommittee meeting or hearing. However, a member who is not a member of the subcommittee may not vote on any matter before the subcommittee, be counted for purposes of establishing a quorum, or raise points of order.

(f) *Member Day Hearing.*—Pursuant to section 3(r) of House Resolution 5, the Committee shall hold a hearing at which it receives testimony from Members, Delegates, and the Resident Commissioner on proposed legislation within the Committee's jurisdiction during the first session of the 119th Congress.

(g) *Broadcasting.*—Whenever a meeting for the transaction of business, including the markup of legislation, or a hearing is open to the public, that meeting or hearing shall be open to coverage by television, radio, and still photography in accordance with clause 4 of rule XI of the Rules of the House. Operation and use of any Committee internet broadcast system shall be fair and nonpartisan and in accordance with clause 4(b) of rule XI of the Rules of the House and all other applicable rules of the Committee and the House. Further, pursuant to clause 2(e)(5) of rule XI of the Rules of the House, the Committee shall provide audio and video coverage of each hearing or meeting for the transaction of business in a manner that allows the public to easily listen to and view the proceedings. The Committee shall also maintain the recordings of such coverage in a manner that is easily accessible to the public.

(h) *Access to the Dais and Lounges.*—Access to the hearing rooms' daises and to the lounges adjacent to the Committee hearing rooms shall be limited to Members of Congress and employees of Congress during a meeting or hearing of the Committee unless specifically permitted by the Chairman or ranking minority member.

(i) *Use of Electronic Devices.*—During a hearing, mark-up, or other meeting of the Committee, audible sounds or vocal use of cellular telephones or other electronic devices is prohibited in the Committee room.

(j) *Availability of Text of Amendments in Electronic Form.*—Pursuant to clause 2(e) of rule XI of the Rules of the House, not later than 24 hours after the adoption of any amendment, or 48 hours after the disposition or withdrawal of any other amendment, to a measure or matter considered by the Committee, the Chairman shall cause the text of the amendment to be made publicly available in electronic form.

#### RULE IV.—HEARING PROCEDURES

(a) *Announcement of Hearing.*—

(1) *Minimum Notice Period.*—Pursuant to clause 2(g)(3) of rule XI of the Rules of the House, the Chairman shall make a public announcement of the date, place, and subject matter

of a Committee or subcommittee hearing, which may not commence earlier than the one week after such notice.

(2) *Changes in Hearing Times.*—A hearing may commence sooner than announced if the Chairman, with concurrence of the ranking minority member, determines there is good cause to begin the hearing sooner or the Committee so determines by majority vote, a quorum being present for the transaction of business. The Chairman shall make a public announcement of the hearing time change at the earliest possible opportunity.

(3) *Notification of Daily Digest Clerk.*—The Clerk of the Committee shall notify the Daily Digest Clerk of the Congressional Record promptly and make publicly available in electronic form a time change for a Committee or subcommittee hearing made under this paragraph.

(b) *Written Statement of Proposed Testimony; Oral Statement.*—

(1) *Filing of Statement.*—So far as practicable, each witness who is to appear before the Committee or a Subcommittee shall file with the Clerk of the Committee or subcommittee, at least two calendar days (excluding Saturdays, Sundays, and legal holidays except when the House is in session on such a day) before the day of the witness' appearance, a written statement of proposed testimony. The Chairman, with the concurrence of the ranking minority member, may take the following actions for failure to comply with this requirement: (A) exclude such witness' written testimony from the hearing record; (B) bar such witness' oral presentation of the testimony; or (C) both (A) and (B). Each witness' oral presentation shall be limited to a summary of the written statement.

(2) *Truth in Testimony Information.*—Pursuant to clause 2(g)(5) of rule XI of the Rules of the House, in the case of a witness appearing in a nongovernmental capacity, a written statement of proposed testimony shall include a curriculum vitae, a disclosure of any Federal grants or contracts, or payments originating with a foreign government, received during the past 36 months by the witness or by an entity represented by the witness and related to the subject matter of the hearing, and a disclosure of whether the witness is a fiduciary (including but not limited to, a director, officer, advisor, or resident agent) of any organization or entity that has an interest in the subject matter of the hearing.

(3) *Availability of Information in Electronic Form.*—Statements filed under this paragraph, with appropriate redactions to protect the privacy of the witness, shall be made publicly available in electronic form 24 hours before the witness appears, to the extent practicable, but not later than one day after the witness appears.

(c) *Minority Witnesses.*—When any hearing is conducted by the Committee or any subcommittee upon any measure or matter, the minority party members on the Committee or subcommittee shall be entitled, upon request to the Chairman by a majority of those minority members before the completion of such hearing, to call witnesses selected by the minority to testify with respect to that measure or matter during at least one day of hearing thereon.

(d) *Summary of Subject Matter.*—Upon announcement of a hearing, to the extent practicable, the Committee shall make available to all members of the Committee a concise summary of the subject matter (including legislative reports and other materials) under consideration. In addition, upon announcement of a hearing and subsequently as they are received, the Chairman shall make available to the members of the Committee any official reports from departments and agencies on such matter.

(e) *Opening Statements; Questioning of Witnesses.*—

(1) *Opening Statements.*—

(A) *Chairman and Ranking Member.*—At a hearing of the Full Committee, the Chairman and ranking minority member of the Committee shall each be entitled to present an oral opening statement of five minutes. At a hearing of a subcommittee, the Chairman and ranking minority member of the Committee and the Chairman and ranking minority member of the subcommittee shall each be entitled to present an opening statement for five minutes.

(B) *Other Members.*—At a hearing of the Full Committee or a subcommittee, other members of the Committee or subcommittee, as appropriate, may submit written opening statements for the record. The Chairman presiding over the hearing may permit oral opening statements by other members of the Committee or subcommittee, as appropriate, with the concurrence of the ranking minority member.

(2) *Questioning of Witnesses.*—The questioning of witnesses in Committee and subcommittee hearings shall be initiated by the Chairman, followed by the ranking minority member and all other members alternating between the majority and minority parties. In recognizing members to question witnesses in this fashion, the Chairman shall take into consideration the ratio of the majority to minority members present and shall establish the order of recognition for questioning in such a manner as not to disadvantage the members of the majority nor the members of the minority. The Chairman may accomplish this by recognizing two majority members for each minority member recognized.

(f) *Procedures for Questions.*—

(1) *In General.*—A Committee member may question a witness at a hearing—

(A) only when recognized by the Chairman for that purpose; and

(B) subject to subparagraphs (2) and (3), only for five minutes until such time as each member of the Committee or subcommittee who so desires has had an opportunity to question the witness.

A member's remarks shall be limited to the subject matter under consideration. The Chairman shall enforce this subparagraph.

(2) *Extended Questioning of Witnesses by Members.*—The Chairman of the Committee or a subcommittee, with the concurrence of the ranking minority member, or the Committee or subcommittee by motion, may permit a specified number of its members to question a witness for longer than five minutes.

The time for extended questioning of a witness under this subdivision shall be equal for the majority party and minority party and may not exceed one hour in the aggregate.

(3) *Extended Questioning of Witnesses by Staff.*—The Chairman of the Committee or a subcommittee, with the concurrence of the ranking minority member, or the Committee or subcommittee by motion, may permit Committee staff for its majority and minority party members to question a witness for equal specified periods. The time for extended questioning of a witness under this subdivision shall be equal for the majority party and minority party and may not exceed one hour in the aggregate.

(4) *Right to Question Witnesses Following Extended Questioning.*—Nothing in subparagraph (2) or (3) affects the right of a member (other than a member designated under subparagraph (2)) to question a witness for five minutes in accordance with subparagraph (1)(B) after the questioning permitted under subparagraph (2) or (3).

(g) *Additional Hearing Procedures.*—

(1) *In General.*—Clause 2(k) of rule XI of the Rules of the House (relating to additional rules for hearings) applies to hearings of the Committee and its subcommittees.

(2) *Non-Governmental Witness.*—Pursuant to section 3(i) of House Resolution 5 and subject to the regulations issued by the Chairman of the Committee on Rules and printed in the Congressional Record, the Chairman of the Committee may allow for the remote appearance of witnesses appearing in a non-governmental capacity.

RULE V.—PROCEDURES FOR REPORTING BILLS, RESOLUTIONS, AND REPORTS

(a) *Filing of Reports.*—

(1) *In General.*—The Chairman of the Committee shall report promptly to the House any measure or matter approved by the Committee and take necessary steps to bring the measure or matter to a vote.

(2) *Requests for Reporting.*—The report of the Committee on a measure or matter which has been approved by the Committee shall be filed within seven calendar days (exclusive of days on which the House is not in session) after the day on which there has been filed with the Clerk of the Committee a written request, signed by a majority of the members of the Committee, for the reporting of that measure or matter. Upon the filing of any such request, the Clerk of the Committee shall transmit immediately to the Chairman of the Committee notice of the filing of that request.

(b) *Quorum; Record Votes.*—

(1) *Quorum.*—Pursuant to clause 2(h)(1) of rule XI of the Rules of the House, a measure or recommendation may not be reported from the Committee unless a majority of the Committee is actually present.

(2) *Record Votes.*—Pursuant to clause 3(b) of rule XIII of the Rules of the House, with respect to each record vote on a motion to report a measure or matter of a public nature, and on

any amendment offered to the measure or matter, the total number of votes cast for and against, and the names of members voting for and against, shall be included in the Committee report on the measure or matter.

(i) The Chairman may conduct any record vote by electronic device in accordance with clause 2(n) of rule XI.

(c) *Required Matters.*—The report of the Committee on a measure or matter which has been approved by the Committee shall include the items required to be included by the rules and orders of the House applicable in the One Hundred Eighteenth Congress.

(d) *Additional Views.*—If, at the time of approval of any measure or matter by the Committee, any member of the Committee gives notice of intention to file supplemental, minority, additional, or dissenting views, all members shall be entitled to not less than two additional calendar days after the day of such notice (excluding Saturdays, Sundays, and legal holidays, except when the House is in session on such a day) in which to file such written and signed views in accordance with clause 2(l) of rule XI of the Rules of the House.

(e) *Activities Report.*—

(1) *In General.*—Not later than January 2nd of each odd numbered year, the Committee shall submit to the House a report on the activities of the Committee.

(2) *Contents.*—The report shall include—

(A) separate sections summarizing the legislative and oversight activities of the Committee under rules X and XI of the Rules of the House during the Congress;

(B) a summary of the oversight plan submitted by the Committee under clause 2(d) of rule X of the Rules of the House;

(C) a summary of the actions taken and recommendations made with respect to the oversight plan specified in subdivision (B);

(D) a summary of any additional oversight activities undertaken by the Committee and any recommendations made or actions taken thereon; and

(E) a delineation of any hearings held pursuant to clauses 2(n), (o), or (p) of rule XI of the Rules of the House.

(3) *Filing.*—After an adjournment sine die of the last regular session of a Congress, or after December 15 of an even numbered year, whichever occurs first, the Chairman may file the report described in subparagraph (1) with the Clerk of the House at any time and without approval of the Committee, provided that—

(A) a copy of the report has been available to each member of the Committee for at least seven calendar days; and

(B) the report includes any supplemental, minority, additional, or dissenting views submitted by a member of the Committee.

(f) *Other Committee Materials.*—

(1) *In General.*—All Committee and subcommittee prints, reports, documents, or other materials, not otherwise provided for under this rule, that purport to express publicly the views of the Committee or any of its subcommittees or members of

the Committee or its subcommittees shall be approved by the Committee or the subcommittee prior to printing and distribution and any member shall be given an opportunity to have views included as part of such material prior to printing, release, and distribution in accordance with paragraph (d) of this rule.

(2) *Documents Containing Views Other Than Member Views.*—A Committee or subcommittee document containing views other than those of members of the Committee or subcommittee shall not be published without approval of the Committee or subcommittee.

(3) *Disclaimer.*—All Committee or subcommittee reports printed pursuant to legislative study or investigation and not approved by a majority vote of the Committee or subcommittee, as appropriate, shall contain the following disclaimer on the cover of such report: “This report has not been officially adopted by the Committee on Transportation and Infrastructure (or pertinent subcommittee thereof) and may not therefore necessarily reflect the views of its members.”.

(g) *Availability of Publications.*—Pursuant to clause 2(e)(4) of rule XI of the Rules of the House, the Committee shall make its publications available in electronic form to the maximum extent feasible.

#### RULE VI.—QUORUMS AND RECORD VOTES; POSTPONEMENT OF VOTES

(a) *Working Quorum.*—One-third of the members of the Committee or a subcommittee shall constitute a quorum for taking any action other than the closing of a meeting pursuant to clauses 2(g) and 2(k)(5) of rule XI of the Rules of the House, the authorizing of a subpoena pursuant to paragraph (d) of Committee rule XII, the reporting of a measure or recommendation pursuant to paragraph (b)(1) of Committee rule V, and the actions described in paragraphs (b), (c) and (d) of this rule.

(b) *Quorum for Reporting.*—A majority of the members of the Committee or a subcommittee shall constitute a quorum for the reporting of a measure or recommendation.

(c) *Approval of Certain Matters.*—A majority of the members of the Committee or a subcommittee shall constitute a quorum for approval of a resolution concerning any of the following actions:

(1) A prospectus for construction, alteration, purchase or acquisition of a public building or the lease of space as required by section 3307 of title 40, United States Code.

(2) Survey investigation of a proposed project for navigation, flood control, and other purposes by the Corps of Engineers (section 4 of the *Rivers and Harbors Act* of March 4, 1913, 33 U.S.C. 542).

(3) Construction of a water resources development project by the Corps of Engineers with an estimated Federal cost not exceeding \$15,000,000 (section 201 of the *Flood Control Act of 1965*).

(4) Deletion of water quality storage in a Federal reservoir project where the benefits attributable to water quality are 15 percent or more but not greater than 25 percent of the total

project benefits (section 65 of the *Water Resources Development Act of 1974*).

(5) Authorization of a Natural Resources Conservation Service watershed project involving any single structure of more than 4,000 acre feet of total capacity (section 2 of Pub. L. 566, 83rd Congress).

(d) *Quorum for Taking Testimony*.—Two members of the Committee or subcommittee shall constitute a quorum for the purpose of taking testimony and receiving evidence.

(e) *Record Votes*.—A record vote may be demanded by one-fifth of the members present.

(f) *Postponement of Votes*.—

(1) *In General*.—In accordance with clause 2(h)(4) of rule XI of the Rules of the House, the Chairman of the Committee or a subcommittee, after consultation with the ranking minority member of the Committee or subcommittee, may—

(A) postpone further proceedings when a record vote is ordered on the question of approving a measure or matter or on adopting an amendment; and

(B) resume proceedings on a postponed question at any time after reasonable notice.

(2) *Resumption of Proceedings*.—When proceedings resume on a postponed question, notwithstanding any intervening order for the previous question, an underlying proposition shall remain subject to further debate or amendment to the same extent as when the question was postponed.

(g) *Availability of Record Votes in Electronic Form*.—Pursuant to clause 2(e)(1)(B)(i) of rule XI of the Rules of the House, the Chairman shall make the result of any record vote publicly available in electronic form within 48 hours of such record vote.

#### RULE VII.—ESTABLISHMENT OF SUBCOMMITTEES; SIZE AND PARTY RATIOS

(a) *Establishment*.—There shall be six standing subcommittees. These subcommittees, with the following sizes (including delegates) and majority/minority ratios, are:

(1) Subcommittee on Aviation (41 Members: 22 Majority and 19 Minority).

(2) Subcommittee on Coast Guard and Maritime Transportation (15 Members: 8 Majority and 7 Minority).

(3) Subcommittee on Economic Development, Public Buildings, and Emergency Management (17 Members: 9 Majority and 8 Minority).

(4) Subcommittee on Highways and Transit (55 Members: 29 Majority and 26 Minority).

(5) Subcommittee on Railroads, Pipelines, and Hazardous Materials (33 Members: 18 Majority and 15 Minority).

(6) Subcommittee on Water Resources and Environment (35 Members: 19 Majority and 16 Minority).

(b) *Ex Officio Members*.—The Chairman and ranking minority member of the Committee shall serve as ex officio voting members on each subcommittee.

(c) *Ratios*.—On each subcommittee there shall be a ratio of majority party members to minority party members which shall be no

less favorable to the majority party than the ratio for the Full Committee. In calculating the ratio of majority party members to minority party members, there shall be included the ex officio members of the subcommittees.

#### RULE VIII.—POWERS AND DUTIES OF SUBCOMMITTEES

(a) *Authority to Sit.*—Each subcommittee is authorized to meet, hold hearings, receive evidence, and report to the Full Committee on all matters referred to it or under its jurisdiction. Subcommittee Chair shall set dates for hearings and meetings of their respective subcommittees after consultation with the Chairman and other subcommittee chairs with a view toward avoiding simultaneous scheduling of Full Committee and subcommittee meetings or hearings whenever possible.

(b) *Consideration by Committee.*—Each bill, resolution, or other matter favorably reported by a subcommittee shall automatically be placed upon the agenda of the Committee. Any such matter reported by a subcommittee shall not be considered by the Committee unless it has been delivered to the offices of all members of the Committee at least 48 hours before the meeting, unless the Chairman determines that the matter is of such urgency that it should be given early consideration.

#### RULE IX.—REFERRAL OF LEGISLATION TO SUBCOMMITTEES

(a) *General Requirement.*—Except where the Chairman of the Committee determines, in consultation with the majority members of the Committee, that consideration is to be by the Full Committee, each bill, resolution, investigation, or other matter which relates to a subject listed under the jurisdiction of any subcommittee established in Committee rule VII referred to or initiated by the Full Committee shall be referred by the Chairman to all subcommittees of appropriate jurisdiction within two weeks. All bills shall be referred to the subcommittee of proper jurisdiction without regard to whether the author is or is not a member of the subcommittee.

(b) *Recall From Subcommittee.*—A bill, resolution, or other matter referred to a subcommittee in accordance with this rule may be recalled therefrom at any time by a vote of a majority of the members of the Committee voting, a quorum being present, for the Committee's direct consideration or for reference to another subcommittee.

(c) *Multiple Referrals.*—In carrying out this rule with respect to any matter, the Chairman may refer the matter simultaneously to two or more subcommittees for concurrent consideration or for consideration in sequence (subject to appropriate time limitations in the case of any subcommittee after the first), or divide the matter into two or more parts (reflecting different subjects and jurisdictions) and refer each such part to a different subcommittee, or make such other provisions as he or she considers appropriate.

#### RULE X.—RECOMMENDATION OF CONFEREES

The Chairman of the Committee shall recommend to the Speaker as conferees the names of those members (1) of the majority party



selected by the Chairman, and (2) of the minority party selected by the ranking minority member of the Committee. Recommendations of conferees to the Speaker shall provide a ratio of majority party members to minority party members which shall be no less favorable to the majority party than the ratio for the Committee.

#### RULE XI.—OVERSIGHT

(a) *Purpose.*—The Committee shall carry out oversight responsibilities as provided in this rule in order to assist the House in—

(1) its analysis, appraisal, and evaluation of—

(A) the application, administration, execution, and effectiveness of the laws enacted by the Congress; or

(B) conditions and circumstances which may indicate the necessity or desirability of enacting new or additional legislation; and

(2) its formulation, consideration, and enactment of such modifications or changes in those laws, and of such additional legislation, as may be necessary or appropriate.

(b) *Authorization and Oversight Plan.*—Not later than March 1st of the first session of each Congress, the Chairman shall submit to the Committee on Oversight and Government Reform and the Committee on House Administration its authorization and oversight plan for that Congress in accordance with clause 2(d) of rule X of the Rules of the House.

(c) *Review of Laws and Programs.*—The Committee and the appropriate subcommittees shall cooperatively review and study, on a continuing basis, the application, administration, execution, and effectiveness of those laws, or parts of laws, the subject matter of which is within the jurisdiction of the Committee, and the organization and operation of the Federal agencies and entities having responsibilities in or for the administration and execution thereof, in order to determine whether such laws and the programs thereunder are being implemented and carried out in accordance with the intent of the Congress and whether such programs should be continued, curtailed, or eliminated. In addition, the Committee and the appropriate subcommittees shall cooperatively review and study any conditions or circumstances which may indicate the necessity or desirability of enacting new or additional legislation within the jurisdiction of the Committee (whether or not any bill or resolution has been introduced with respect thereto), and shall on a continuing basis undertake future research and forecasting on matters within the jurisdiction of the Committee.

(d) *Review of Tax Policies.*—The Committee and the appropriate subcommittees shall cooperatively review and study on a continuing basis the impact or probable impact of tax policies affecting subjects within the jurisdiction of the Committee.

#### RULE XII.—POWER TO SIT AND ACT; POWER TO CONDUCT INVESTIGATIONS; OATHS; SUBPOENA POWER

(a) *Authority to Sit and Act.*—For the purpose of carrying out any of its functions and duties under rules X and XI of the Rules of the House, the Committee and each of its subcommittees, is authorized (subject to paragraph (d)(1))—

(1) to sit and act at such times and places within the United States whether the House is in session, has recessed, or has adjourned and to hold such hearings; and

(2) to require, by subpoena or otherwise, the attendance and testimony of such witnesses and the production of such books, records, correspondence, memorandums, papers, and documents, as it deems necessary.

(b) *Authority to Conduct Investigations.*—

(1) *In General.*—The Committee is authorized at any time to conduct such investigations and studies as it may consider necessary or appropriate in the exercise of its responsibilities under rule X of the Rules of the House and (subject to the adoption of expense resolutions as required by rule X, clause 6 of the Rules of the House) to incur expenses (including travel expenses) in connection therewith.

(c) *Oaths.*—The Chairman, or any member designated by the Chairman, may administer oaths to any witness.

(d) *Issuance of Subpoenas.*—

(1) *In General.*—A subpoena may be issued by the Committee or subcommittee under paragraph (a)(2) in the conduct of any investigation or activity or series of investigations or activities, only when authorized by a majority of the members voting, a majority being present. Such authorized subpoenas shall be signed by the Chairman of the Committee or by any member designated by the Committee. If a specific request for a subpoena has not been previously rejected by either the Committee or subcommittee, the Chairman of the Committee, after consultation with the ranking minority member of the Committee, may authorize and issue a subpoena under paragraph (a)(2) in the conduct of any investigation or activity or series of investigations or activities, and such subpoena shall for all purposes be deemed a subpoena issued by the Committee. As soon as practicable after a subpoena is issued under this rule, the Chairman shall notify all members of the Committee of such action.

(2) *Enforcement.*—Compliance with any subpoena issued by the Committee or subcommittee under paragraph (a)(2) may be enforced only as authorized or directed by the House.

(e) *Expenses of Subpoenaed Witnesses.*—Each witness who has been subpoenaed, upon the completion of the witness' testimony before the Committee or any subcommittee, may report to the offices of the Committee, and there sign appropriate vouchers for travel allowances and attendance fees. If hearings are held in cities other than Washington, D.C., the witness or the witness' representative may contact the counsel of the Committee, before leaving the hearing room.

(f) *Deposition Authority.*—Pursuant to section 3(t) of House Resolution 5 and subject to the regulations issued by the Chairman of the Committee on Rules and printed in the Congressional Record, the Chairman of the Committee, upon consultation with the ranking minority member, may order the taking of depositions, including pursuant to a subpoena, by a member or counsel of such committee.

RULE XIII.—REVIEW OF CONTINUING PROGRAMS; BUDGET ACT PROVISIONS

(a) *Ensuring Annual Appropriations.*—The Committee shall, in its consideration of all bills and joint resolutions of a public character within its jurisdiction, ensure that appropriations for continuing programs and activities of the Federal government and the District of Columbia government will be made annually to the maximum extent feasible and consistent with the nature, requirements, and objectives of the programs and activities involved.

(b) *Review of Multi-Year Appropriations.*—The Committee shall review, from time to time, each continuing program within its jurisdiction for which appropriations are not made annually in order to ascertain whether such program could be modified so that appropriations therefore would be made annually.

(c) *Views and Estimates.*—In accordance with clause 4(f)(1) of rule X of the Rules of the House, the Committee shall submit to the Committee on the Budget—

(1) its views and estimates with respect to all matters to be set forth in the concurrent resolution on the budget for the ensuing fiscal year which are within its jurisdiction or functions; and

(2) an estimate of the total amount of new budget authority, and budget outlays resulting therefrom, to be provided or authorized in all bills and resolutions within its jurisdiction which it intends to be effective during that fiscal year.

(d) *Budget Allocations.*—As soon as practicable after a concurrent resolution on the budget for any fiscal year is agreed to, the Committee (after consulting with the appropriate committee or committees of the Senate) shall subdivide any allocations made to it in the joint explanatory statement accompanying the conference report on such resolution, and promptly report such subdivisions to the House, in the manner provided by section 302 of the *Congressional Budget Act of 1974*.

(e) *Reconciliation.*—Whenever the Committee is directed in a concurrent resolution on the budget to determine and recommend changes in laws, bills, or resolutions under the reconciliation process, it shall promptly make such determination and recommendations, and report a reconciliation bill or resolution (or both) to the House or submit such recommendations to the Committee on the Budget, in accordance with the *Congressional Budget Act of 1974*.

RULE XIV.—RECORDS

(a) *Keeping of Records.*—The Committee shall keep a complete record of all Committee action which shall include—

(1) in the case of any meeting or hearing transcripts, a substantially verbatim account of remarks actually made during the proceedings, subject only to technical, grammatical, and typographical corrections authorized by the person making the remarks involved; and

(2) a record of the votes on any question on which a record vote is taken.

(b) *Public Inspection.*—Pursuant to clause 2(e) of rule XI of the Rules of the House, the result of each such record vote shall be

made publicly available by the Committee in electronic form within 48 hours of such record vote. Information so available shall include a description of the amendment, motion, order, or other proposition and the name of each member voting for and each member voting against such amendment, motion, order, or proposition, and the names of those members present but not voting.

(c) *Property of the House.*—All Committee records (including hearings, data, charts, and files) shall be kept separate and distinct from the congressional office records of the member serving as Chairman of the Committee; and such records shall be the property of the House and all members of the House shall have access thereto.

(d) *Availability of Archived Records.*—The records of the Committee at the National Archives and Records Administration shall be made available for public use in accordance with rule VII of the Rules of the House. The Chairman shall notify the ranking minority member of the Committee of any decision, pursuant to clause 3(b)(3) or clause 4(b) of such rule, to withhold a record otherwise available, and the matter shall be presented to the Committee for a determination on written request of any member of the Committee.

(e) *Authority to Print.*—The Committee is authorized to have printed and bound testimony and other data presented at hearings held by the Committee. All costs of stenographic services and transcripts in connection with any meeting or hearing of the Committee shall be paid as provided in clause 1(c) of rule XI of the Rules of the House.

#### RULE XV.—COMMITTEE BUDGETS

(a) *Biennial Budget.*—The Chairman, in consultation with the Chairman of each subcommittee, the majority members of the Committee, and the minority members of the Committee, shall, for each Congress, prepare a consolidated Committee budget. Such budget shall include necessary amounts for staff personnel, necessary travel, investigation, and other expenses of the Committee.

(b) *Additional Expenses.*—Authorization for the payment of additional or unforeseen Committee expenses may be procured by one or more additional expense resolutions processed in the same manner as set out herein.

(c) *Travel Requests.*—The Chairman or any Chairman of a subcommittee may initiate necessary travel requests as provided in Committee rule XVII within the limits of the consolidated Committee budget as approved by the House and the Chairman may execute necessary vouchers thereof.

(d) *Monthly Reports.*—Once monthly, the Chairman shall submit to the Committee on House Administration, in writing, a full and detailed accounting of all expenditures made during the period since the last such accounting from the amount budgeted to the Committee. Such report shall show the amount and purpose of such expenditure and the budget to which such expenditure is attributed. A copy of such monthly report shall be available in the Committee office for review by members of the Committee.

## RULE XVI.—COMMITTEE STAFF

(a) *Appointment by Chairman.*—The Chairman shall appoint and determine the remuneration of, and may remove, the employees of the Committee not assigned to the minority. The staff of the Committee not assigned to the minority shall be under the general supervision and direction of the Chairman, who shall establish and assign (a) the duties and responsibilities of such staff members and delegate such authority as he or she determines appropriate.

(b) *Appointment by Ranking Minority Member.*—The ranking minority member of the Committee shall appoint and determine the remuneration of, and may remove, the staff assigned to the minority within the budget approved for such purposes. The staff assigned to the minority shall be under the general supervision and direction of the ranking minority member of the Committee who may delegate such authority as he or she determines appropriate.

(c) *Intention Regarding Staff.*—It is intended that the skills and experience of all members of the Committee staff shall be available to all members of the Committee.

## RULE XVII.—TRAVEL OF MEMBERS AND STAFF

(a) *Approval.*—Consistent with the primary expense resolution and such additional expense resolutions as may have been approved, the provisions of this rule shall govern travel of Committee members and staff. Travel to be reimbursed from funds set aside for the Committee for any member or any staff member shall be paid only upon the prior authorization of the Chairman. Travel shall be authorized by the Chairman for any member and any staff member in connection with the attendance of hearings conducted by the Committee or any subcommittee and meetings, conferences, and investigations which involve activities or subject matter under the general jurisdiction of the Committee. Before such authorization is given there shall be submitted to the Chairman in writing the following:

- (1) The purpose of the travel;
- (2) The dates during which the travel is to be made and the date or dates of the event for which the travel is being made;
- (3) The location of the event for which the travel is to be made; and
- (4) The names of members and staff seeking authorization.

(b) *Subcommittee Travel.*—In the case of travel of members and staff of a subcommittee to hearings, meetings, conferences, and investigations involving activities or subject matter under the legislative assignment of such subcommittee, prior authorization must be obtained from the subcommittee Chairman and the Chairman. Such prior authorization shall be given by the Chairman only upon the representation by the Chairman of such subcommittee in writing setting forth those items enumerated in subparagraphs (1), (2), (3), and (4) of paragraph (a) and that there has been compliance where applicable with Committee rule IV.

(c) *Travel Outside the United States.*—

- (1) *In General.*—In the case of travel outside the United States of members and staff of the Committee or subcommittee for the purpose of conducting hearings, investigations, studies,

or attending meetings and conferences involving activities or subject matter under the legislative assignment of the Committee or pertinent subcommittee, prior authorization must be obtained from the Chairman, or, in the case of a subcommittee from the subcommittee Chairman and the Chairman. Before such authorization is given there shall be submitted to the Chairman, in writing, a request for such authorization. Each request, which shall be filed in a manner that allows for a reasonable period of time for review before such travel is scheduled to begin, shall include the following:

- (A) The purpose of the travel;
- (B) The dates during which the travel will occur;
- (C) The names of the countries to be visited and the length of time to be spent in each;
- (D) An agenda of anticipated activities for each country for which travel is authorized together with a description of the purpose to be served and the areas of Committee jurisdiction involved; and
- (E) The names of members and staff for whom authorization is sought.

(2) *Initiation of Requests.*—Requests for travel outside the United States may be initiated by the Chairman or a subcommittee Chairman (except that individuals may submit a request to the Chairman for the purpose of attending a conference or meeting) and shall be limited to members and permanent employees of the Committee.

(d) *Reports by Members and Staff.*—Within 15 legislative days from the conclusion of any hearing, investigation, study, meeting, or conference for which travel has been authorized pursuant to this rule, each member and staff member involved in such travel shall submit a written report to the Chairman covering the activities and other pertinent observations or information gained as a result of such travel.

(e) *Applicability of Laws, Rules, Policies.*—Members and staff of the Committee performing authorized travel on official business shall be governed by applicable laws, resolutions, or regulations of the House and of the Committees on House Administration and Ethics pertaining to such travel, and by the travel policy of the Committee.

#### RULE XVIII.—COMMITTEE PANELS

(a) *Designation.*—In accordance with clause 5(b)(2)(C) of rule X of the Rules of the House, the Chairman of the Committee, with the concurrence of the ranking minority member, may designate a panel of the Committee consisting of members of the Committee to inquire into and take testimony on a matter or matters that fall within the jurisdiction of more than one subcommittee and to report to the Committee.

(b) *Duration.*—No panel designated under paragraph (a) shall continue in existence for more than six months after the date of the designation.

(c) *Party Ratios and Appointment.*—The ratio of majority members to minority members on a panel designated under paragraph (a) shall be as close as practicable to the ratio of the Full Com-

mittee. All majority members of the panels shall be appointed by the Chairman of the Committee, and all minority members shall be appointed by the ranking minority member of the Committee. The Chairman of the Committee shall choose one of the majority members so appointed to serve as Chairman of the panel. The ranking minority member of the Committee shall similarly choose the ranking minority member of the panel.

(d) *Ex Officio Members*.—The Chairman and ranking minority member of the Committee may serve as ex officio members of a panel designated under paragraph (a). The Chairman and minority member are authorized to vote on matters that arise before the panel and shall be counted to satisfy the quorum requirement for any purpose.

(e) *Jurisdiction*.—No panel designated under paragraph (a) shall have legislative jurisdiction.

(f) *Applicability of Committee Rules*.—A panel designated under paragraph (a) shall be subject to all Committee rules herein.

### Committee on Veterans' Affairs

MIKE BOST, Illinois, *Chairman*

AUMUA AMATA COLEMAN RADEWAGEN, American Samoa	MARK TAKANO, California, <i>Ranking Member</i>
JACK BERGMAN, Michigan	JULIA BROWNLEY, California
NANCY MACE, South Carolina	CHRIS PAPPAS, New Hampshire
MARIANNETTE MILLER-MEEKS, Iowa	SHEILA CHERFILUS-McCORMICK, Florida
GREGORY F. MURPHY, North Carolina	MORGAN MCGARVEY, Kentucky
DERRICK VAN ORDEN, Wisconsin	DELIA C. RAMIREZ, Illinois
MORGAN LUTTRELL, Texas	NIKKI BUDZINSKI, Illinois
JUAN CISCOMANI, Arizona	TIMOTHY M. KENNEDY, New York
KEITH SELF, Texas	MAXINE DEXTER, Oregon
JENNIFER A. KIGGANS, Virginia	HERBERT C. CONAWAY, JR., New Jersey
ABRAHAM J. HAMADEH, Arizona	KELLY MORRISON, Minnesota
KIMBERLYN KING-HINDS, Northern Mariana Islands	
TOM BARRETT, Michigan	

JON CLARK, *Staff Director*

### RULES OF THE COMMITTEE ON VETERANS' AFFAIRS FOR THE 119TH CONGRESS

(As adopted January 16, 2025)

#### RULE 1.—GENERAL PROVISIONS

(a) *Applicability of the Rules of the U.S. House of Representatives.*—

In General.—The rules of the U.S. House of Representatives (the House) are the rules of the Committee on Veterans' Affairs (Committee) and its subcommittees so far as applicable.

(b) *Rules of the Subcommittees.*—Each subcommittee of the Committee is a part of the Committee and is subject to the authority and direction of the Committee and to its rules so far as applicable. Written rules of the Committee, not inconsistent with the Rules of the House, shall be binding on each subcommittee of the Committee.

(c) *Incorporation of House Rule on Committee Procedure.*—Clause 2 of House rule XI, which pertains entirely to Committee procedure, is incorporated, and made part of the rules of the Committee so far as applicable.

(d) *Privileged Motions.*—In the Committee, a motion to recess from day to day, a motion to recess subject to the call of the Chair (within 1 day), and a motion to dispense with the first reading (in full) of a bill or resolution if printed copies are available, shall be privileged and decided without debate.

(e) *Conferences.*—Pursuant to clause 2(a)(3) of House rule XI, the Chair is authorized to offer a motion under clause 1 of House rule XXII whenever the Chair considers it appropriate.

(f) *Vice Chair.*—Pursuant to clause 2(d) of House rule XI, the Chair of the Committee shall designate the Vice Chair of the Committee.

(g) *Taking of Depositions.*—Pursuant to section 3(k) of House Resolution 5 of the 119th Congress, the Chair upon consultation with the Ranking Minority Member may order the taking of depositions, including pursuant to subpoena, by a member or counsel of the Committee. Depositions taken by a member or counsel of the



Committee shall be subject to regulations issued by the Committee on Rules and printed in the Congressional Record.

(h) *Subpoenas*.—Pursuant to clause 2(m) of House rule XI, subpoenas may be authorized and issued by the Chair in the conduct of any investigation or series of investigations or activities, only when authorized by a majority of the members voting, a majority being present.

(i) *Open Meetings and Hearings*.—Meetings and hearings of the Committee shall be open to the public unless closed in accordance with clause 2(g) of House rule XI.

(j) *Motions, Reduced to Writing*.—Every motion made to the Committee and entertained by the Chair shall be reduced to writing upon demand of any member, and a copy made available to each member present.

(k) *Decorum*.—The Chair shall enforce decorum including with regard to actions that impact the health and safety of Members, staff, and anyone else present, or impedes the business of the Committee.

## RULE 2.—COMMITTEE MEETINGS

(a) *Notice Requirements for Meetings*.—The Chair shall furnish each member of the Committee with the date, place, and a list of measures and subjects to be considered at a Committee meeting, which may not commence earlier than the third calendar day on which members have notice thereof (excluding Saturdays, Sundays and legal holidays except when the House is in session on such a day).

(b) *Availability of Texts*.—At least two days (excluding Saturdays, Sundays, and legal holidays except when the House is in session on such a day) prior to the commencement of a meeting for the markup of legislation, including any amendment in the nature of a substitute to such bills or resolutions that shall first be recognized by the Chair, the text of such legislation shall be made publicly available in electronic form.

(c) In an emergency that does not reasonably allow for the notice as required in paragraph (a), the Chair may waive the notice requirement with the concurrence of the Ranking Minority Member; or if the Committee so determines by majority vote of the quorum required under Committee Rule 4(a). An announcement made under this subparagraph shall be published promptly in the Daily Digest and made publicly available in electronic form.

(d) *Amendments*.—To the maximum extent practicable, amendments to a measure or matter noticed under paragraph (b) shall be submitted in writing or electronically to the designee of both the Chair and Ranking Member and made available electronically to each member of the Committee at least one day (excluding Saturdays, Sundays, and legal holidays except when the House is in session on such a day) prior to the consideration of the measure or matter. The Chair may use his or her discretion to give priority to amendments submitted in advance.

(e) *Transcripts*.—Transcripts of markups shall be recorded and may be published in the same manner as hearings before the Committee.

(f) *Additional Meetings.*—The Chair of the Committee may call and convene, as the Chair considers necessary, additional meetings of the Committee for the consideration of any bill or resolution pending before the Committee or for the conduct of other Committee business. The Committee shall meet for such purpose pursuant to the call of the Chair.

(g) *Congressional Budget Office Scoring.*—The Committee shall not include any bill or resolution for consideration during a Committee markup which is not accompanied by an accounting from the Congressional Budget Office of the mandatory and discretionary costs or savings associated with such bill or resolution.

The accounting from the Congressional Budget Office need not be official and may be a preliminary score but is expected to provide Committee members with an approximation of the budgetary impact a bill or resolution may have prior to any vote to favorably forward or report such bill or resolution. A majority of Committee members may waive the requirements of this paragraph with a quorum present.

(h) *Notice and Approval of Committee Investigative Reports or Studies.*—A proposed investigative or oversight report shall be considered as read in committee if it has been available to the members for at least one day (excluding Saturdays, Sundays, or legal holidays except when the House is in session on such a day).

A proposed investigative report or study shall not be considered in the Committee unless the report has been available to the members of the Committee for at least seven calendar days (excluding Saturdays, Sundays, or legal holidays except when the House is in session on such a day) before consideration of such proposed report or study in the Committee. All reports or studies must be approved by a majority vote of the Committee to be considered an official report of the Committee.

### RULE 3.—HEARINGS

(a) *Notice.*—(1) The Chair, in the case of a hearing to be conducted by the Committee, shall publicly announce the date, place, and subject matter of any hearing to be conducted on any measure or matter at least one week before the commencement of such hearing, unless in accordance with clause 2(g)(3)(B) of House rule XI—

(A) the Chair, with the concurrence of the Ranking Minority Member, determines that there is good cause to begin the hearing at an earlier date, or

(B) the Committee determines by majority vote of the quorum required under Committee rule 4(a) that a hearing may begin earlier than one week after announcement of the hearing as required under this subsection. An announcement made under this subparagraph shall be published promptly in the Daily Digest and made publicly available in electronic form.

(b) *Requirements for Testimony.*—

(1) Pursuant to clause 2(g)(5) of House rule XI, each witness who is to appear before the Committee shall file with the clerk of the Committee, at least 2 days (exclusive of weekends and holidays) in advance of his or her appearance, or at such other time as designated by the Chair after consultation with the

Ranking Minority Member, a written statement of his or her proposed testimony. Each witness shall, to the greatest extent practicable, provide a copy of such written testimony in an electronic format prescribed by the Chair. Each witness shall limit initial presentations to a brief summary of the written statement.

(2)(A) Truth in Testimony Disclosure: A witness before the Committee shall provide the information required in accordance with rule XI, clause 2(g)(5) of the Rules of the House of Representatives. A witness appearing in a non-governmental capacity, shall provide a written statement of proposed testimony, which shall include a curriculum vitae and a disclosure of any Federal grants or contracts, or contracts, grants, or payments originating with a foreign government, a foreign adversary-controlled entity, or an entity or country of particular concern, received by the witness or by an entity represented by the witness in the last 36 months, and related to the subject matter of the hearing, and a disclosure of whether the witnesses is a fiduciary (including, but not limited to, a director, officer, advisor, or resident agent) of any organization or entity that has an interest in the subject matter of the hearing.

(B) Pursuant to rule XI, clause 2(g)(5), the witness is required to disclose the amount and source of each Federal grant or contract related to the subject matter of the hearing and the amount and country of origin of any payment, or contract related to the subject matter of the hearing originating with a foreign government, and for purposes of testimony before this Committee, a foreign adversary-controlled entity, or an entity or country of particular concern.

(C) The disclosure shall include the amount, country of origin, and entity originating any payment, grant, or in-kind contribution required to be disclosed.

A “foreign adversary-controlled entity” means (i) a government or political party of a foreign adversary; (ii) any entity in which an entity identified in subpart (i) owns a 10% stake or greater; or (iii) any entity subject to the direction, ownership, control, or influence of an entity identified in subparts (i) or (ii).

A “foreign adversary” means the People’s Republic of China, the Republic of Cuba, the Islamic Republic of Iran, the Democratic People’s Republic of Korea, the Russian Federation, and the Maduro regime of the Bolivarian Republic of Venezuela.

An “entity or country of particular concern” means any country or entity so designated by the Secretary of State or that is the subject of economic sanctions, to include Algeria, Azerbaijan, Belarus, Burma, Burundi, the Central African Republic, Comoros, Democratic Republic of Congo, Eritrea, Mali, Nicaragua, Pakistan, Saudi Arabia, Somalia, South Sudan, Sudan, Syria, Tajikistan, Turkmenistan, Vietnam, Western Balkans, and Zimbabwe. (C)

(C) Calling and Questioning Witnesses.—

(1)(A) Committee members may question witnesses only when they have been recognized by the Chair of the Committee for that purpose, and only for a 5-minute period until all members present have had an opportunity to question a witness. The questioning of witnesses in Committee hearings shall be

initiated by the Chair, followed by the Ranking Minority Member and all other members alternating between the majority and minority.

(B) Except as otherwise announced by the Chair at the beginning of a hearing, members who are present at the start of the hearing will be recognized before other members who arrive after the hearing has begun. In recognizing members to question witnesses in this fashion, the Chair shall take into consideration the ratio of the majority to minority members present and shall establish the order of recognition for questioning in such a manner as not to disadvantage the members of the majority.

(2) Notwithstanding the provisions of paragraph (1)(A) regarding the 5-minute rule, and pursuant to clause 2(j) of House rule XI, the Chair after consultation with the Ranking Minority Member, may permit a specified number of Committee members to question a witness for longer than 5 minutes. The time for extended questioning of a witness under this paragraph shall be equal for the majority party and the minority party and may not exceed one hour in the aggregate. In no event shall the Chair allow a member to question a witness for an extended period under this rule until all members present have had the opportunity to ask questions under the 5-minute rule. The Chair, after consultation with the Ranking Minority Member, may permit Committee staff for its majority and minority party members to question a witness for equal specified periods. The time for extended questioning of witnesses by staff shall be equal for the majority party and the minority party and may not exceed one hour in the aggregate.

(3) Pursuant to clause 2(k) of House rule XI, the Chair at a hearing shall announce in an opening statement the subject of the hearing, and a copy of the committee rules and of clause 2 of House rule XI shall be made available to each witness on request.

(A) Witnesses at hearings may be accompanied by their own counsel for the purpose of advising them concerning their constitutional rights. The Chair may punish breaches of order and decorum, and of professional ethics on the part of counsel, by censure and exclusion from the hearings; and the Committee may cite the offender to the House for contempt.

(B) Whenever it is asserted by a member of the Committee that the evidence or testimony at a hearing may tend to defame, degrade, or incriminate any person, or it is asserted by a witness that the evidence or testimony that the witness would give at a hearing may tend to defame, degrade, or incriminate the witness—

(i) notwithstanding clause 2(g)(2) of House rule XI, such testimony or evidence shall be presented in executive session if, in the presence of the number of members required under Committee rule 4(a), the Committee determines by vote of a majority of those present that such evidence or testimony may tend to defame, degrade, or incriminate any person; and

(ii) the Committee shall proceed to receive such testimony in open session only if the Committee, a majority being present, determines that such evidence or testimony will not tend to defame, degrade, or incriminate any person.

In either case the Committee shall afford such person an opportunity voluntarily to appear as a witness and receive and dispose of requests from such person to subpoena additional witnesses.

(C) Except as provided in subparagraph (B), the Chair shall receive, and the Committee shall dispose of requests to subpoena additional witnesses.

(D) Evidence or testimony taken in executive session, and proceedings conducted in executive session, may be released or used in public sessions only when authorized by the Committee, a majority being present.

(E) In the discretion of the Committee, witnesses may submit brief and pertinent sworn statements in writing for inclusion in the record. The Committee is the sole judge of the pertinence of testimony and evidence adduced at its hearing.

(F) A witness may obtain a transcript copy of the testimony of such witness given at a public session or, if given at an executive session, when authorized by the Committee.

(4) Any witness appearing before the Committee shall remain available for questioning by the Committee unless excused by the Chair.

(5) Non-Committee members may be invited to sit at the dais for and participate in Committee hearings with the unanimous consent of the members present. Further, non-Committee members may be recognized for questioning of witnesses but only after all Committee members have first been recognized.

(6) Pursuant to House rule XI clause 2(j)(1), when a hearing is conducted by the Committee on any measure or matter, the minority members of the Committee shall be entitled, upon request to the Chair of a majority of those minority members before the completion of the hearing, to call witnesses selected by the minority to testify with respect to that measure or matter during at least one day of the hearing thereon.

(7) At the discretion of the chair and in accordance with regulations submitted for printing in the Congressional Record by the chair of the Committee on Rules—

(A) witnesses at committee or subcommittee proceedings may appear remotely;

(B) counsel shall be permitted to accompany witnesses appearing remotely; and

(C) an oath may be administered to a witness remotely for purposes of clause 2(m)(2) of rule XI.

(8) Member Day Hearing: During the first session of the 119th Congress, the Chair shall hold a hearing at which it receives testimony from Members, Delegates, and the Resident Commissioner on proposed legislation within its jurisdiction.

RULE 4.—QUORUM AND RECORD VOTES; POSTPONEMENT OF PROCEEDINGS

(a) *Working Quorum*.—A majority of the members of the Committee shall constitute a quorum for business, except that two members shall constitute a quorum for the purpose of taking testimony and receiving evidence.

(b) *Quorum for Reporting*.—No measure, or recommendation shall be reported unless a majority of the members of the Committee or Subcommittee are present.

(c) *Record Votes*.—A record vote may be demanded by one-fifth of the members present or, in the apparent absence of a quorum, by any one member. With respect to any record vote on any motion to amend or report, the total number of votes cast for and against, and the names of those members voting for and against, shall be included in the report of the Committee on the bill or resolution.

(d) *Prohibition Against Proxy Voting*.—No vote by any member of the Committee with respect to any measure or matter may be cast by proxy.

(e) *Postponing Proceedings*.—The Chair may postpone further proceedings when a record vote is ordered on the question of approving a measure or matter or on adopting an amendment; and may resume proceedings on a postponed question after reasonable notice during a proceeding of the Full Committee or any Subcommittee. When proceedings resume on a postponed question, notwithstanding any intervening order for the previous question, an underlying proposition shall remain subject to further debate or amendment to the same extent as when the question was postponed.

(f) *The chair may conduct any record vote by electronic device in accordance with clause 2(n) of House rule XI.*

RULE 5.—SUBCOMMITTEES

(a) *Establishment and Jurisdiction*.—

(1) There shall be five subcommittees of the Committee with jurisdictions as follows:

(A) Subcommittee on Disability Assistance and Memorial Affairs, which shall have legislative, oversight, and investigative jurisdiction over compensation; general and special pensions of all the wars of the United States; life insurance issued by the Government on account of service in the Armed Forces; cemeteries of the United States in which veterans of any war or conflict are or may be buried, whether in the United States or abroad, except cemeteries administered by the Secretary of the Interior; burial benefits; the Board of Veterans' Appeals; and the United States Court of Appeals for Veterans Claims.

(B) Subcommittee on Economic Opportunity, which shall have legislative, oversight, and investigative jurisdiction over education of veterans, employment and training of veterans, vocational rehabilitation, veterans' home loan and housing programs, transition of servicemembers to civilian life, veteran-owned business concerns, and servicemembers civil relief.

(C) Subcommittee on Health, which shall have legislative, oversight, and investigative jurisdiction over the Veterans Health Administration including medical care, medical services, community care, medical support and compliance, medical and prosthetic research, health care for homeless veterans, medical education, major and minor construction, medical facilities including leases and recurring and non-recurring maintenance, and the Fourth Mission of the Department of Veterans Affairs.

(D) Subcommittee on Oversight and Investigations, which shall have oversight and investigative jurisdiction over veterans' matters generally. The subcommittee shall have legislative jurisdiction over VA Central Office organizations and overall management of the Department of Veterans Affairs, enterprise human capital management, information technology, cybersecurity, data management, financial management, supply chain and procurement, whistleblower matters, the Office of Inspector General, and over such matters as may be referred to the Subcommittee by the Chair of the full Committee.

(E) Subcommittee on Technology Modernization, which shall have oversight and investigative jurisdiction over the Department of Veterans Affairs' enterprise technology modernization programs and projects, including the Electronic Health Record Modernization program, the Office of Information and Technology, information technology, enterprise information technology governance, cybersecurity, and data management.

(2) Each subcommittee shall have responsibility for such other measures or matters as the Chair refers to it.

(b) *Vacancies*.—Any vacancy in the membership of a subcommittee shall not affect the power of the remaining members to execute the functions of that subcommittee.

(c) *Ratios*.—On each subcommittee, there shall be a ratio of majority party members to minority party members, which shall be consistent with the ratio on the full Committee.

(d) *Referral to Subcommittees*.—The Chair of the Committee may refer a measure or matter, which is within the general responsibility of more than one of the subcommittees of the Committee, as the Chair deems appropriate. In referring any measure or matter to a subcommittee, the Chair of the Committee may specify a date by which the subcommittee shall report thereon to the Committee.

(e) *Powers and Duties*.—

(1) Each subcommittee is authorized to meet, hold hearings, receive evidence, and report to the full Committee on all matters referred to it or under its jurisdiction. Subcommittee Chairs shall set dates for hearings and meetings of their respective subcommittees after consultation with the Chair of the Committee and other subcommittee chairs with a view toward avoiding simultaneous scheduling of Committee and subcommittee meetings or hearings whenever possible.

(2) Whenever a subcommittee has ordered a bill, resolution, or other matter to be reported to the Committee, the Chair of the subcommittee reporting the bill, resolution, or matter to

the full Committee, or any member authorized by the subcommittee to do so, shall notify the Chair and the Ranking Minority Member of the Committee of the subcommittee's action.

(3) A member of the Committee who is not a member of a subcommittee may sit with the subcommittee during any of its meetings and hearings, but shall not have authority to vote, cannot be counted for a quorum, and cannot raise a point of order or any other procedural motion at the meeting or hearing.

(4) The Chair and Ranking Minority Member of the Committee shall be ex-officio members of each standing subcommittee to which the Chair or Ranking Minority Member have not been assigned. Ex-officio members shall have the right to fully participate in subcommittee activities but may not vote and may not be counted in establishing a quorum.

(5) Non-Committee members may be invited to sit at the dais for and participate in subcommittee hearings with the unanimous consent of all Members present. Further, non-Committee members may be recognized for questioning of witnesses but only after all subcommittee members have first been recognized for questioning.

(6) Each subcommittee shall provide the full Committee with copies of such record votes taken in subcommittee and such other records with respect to the subcommittee as the Chair of the Committee deems necessary for the Committee to comply with the House rules.

#### RULE 6.—TASK FORCE

(a) *Establishment*.—The Committee may establish a task force to perform specific oversight functions for time limited purposes. A task force does not have legislative or hearing jurisdiction.

(b) *Authorization*.—The Committee shall adopt a resolution authorizing a task force. The resolution shall set forth the specific purpose and objectives of the task force.

(c) *Membership and Ratios*.—The Task Force shall be led by a Chair and Co-Chair. It shall include committee majority and minority members, on a volunteer basis.

(d) *Duration*.—No task force shall exist for a cumulative period longer than six months from the date of the first official meeting in a Congress.

(e) *Powers and Duties*.—

(1) A task force is authorized to meet, hold roundtables, and report to the full Committee on all matters set forth in the resolution authorizing the task force.

(2) The task force shall submit the findings and recommendations of the task force to the full Committee within 30 business days of completion of the task force.

(3) The rules of the Committee are the rules of a task force.

#### RULE 7.—GENERAL OVERSIGHT RESPONSIBILITY

(a) *Purpose*.—Pursuant to House rule X clause 2, the Committee shall carry out oversight responsibilities consistent with clause 1(s) of House rule X and Committee rule 5.



(b) *Oversight Plan*.—Not later than March 1 of the first session of a Congress, the Chair shall prepare, in a meeting that is open to the public, adopt its authorization and oversight plan for that Congress. The plan shall be submitted simultaneously to the Committee on Oversight and Accountability and the Committee on House Administration.

(c) Each such plan shall include, with respect to programs and agencies within the committee's jurisdiction, and to the maximum extent practicable—

(A) a list of such programs or agencies with lapsed authorizations that received funding in the prior fiscal year or, in the case of a program or agency with a permanent authorization, which has not been subject to a comprehensive review by the committee in the prior three Congresses;

(B) a description of each such program or agency to be authorized in the current Congress;

(C) a description of each such program or agency to be authorized in the next Congress, if applicable;

(D) a description of any oversight to support the authorization of each such program or agency in the current Congress; and

(E) recommendations for changes to existing law for moving such programs or agencies from mandatory funding to discretionary appropriations, where appropriate.

(d) Each such plan may include, with respect to the programs and agencies within the committee's jurisdiction—

(A) recommendations for the consolidation or termination of such programs or agencies that are duplicative, unnecessary, or inconsistent with the appropriate roles and responsibilities of the Federal Government;

(B) recommendations for changes to existing law related to Federal rules, regulations, statutes, and court decisions affecting such programs and agencies that are inconsistent with the authorities of the Congress under Article I of the Constitution;

(C) a description of such other oversight activities as the committee may consider necessary.

(e) In the development of such plan, the chair of each committee shall coordinate with other committees of jurisdiction to ensure that programs and agencies are subject to routine, comprehensive authorization efforts.

(f) *Oversight by Subcommittees*.—The existence and activities of the Subcommittee on Oversight and Investigations shall in no way limit the responsibility of the other subcommittees of the Committee for carrying out oversight or investigative duties.

(g) Pursuant to House rule XI clause 1(b), the Committee may conduct at any time such investigations and studies as it considers necessary or appropriate in the exercise of its responsibilities under rule X. Prior to initiating an investigation or study, the Chair shall, in consultation with the Ranking Member, set forth the objectives and scope of the investigation. Upon initiating an investigation or study, the Chair shall inform members in writing of the objectives and scope of the investigation or study. No changes to objectives or scope shall be made unless the consultation and notice requirements are met. All witness interviews—formal and informal—con-

ducted in connection with a report or study shall be open to majority and minority staff.

#### RULE 8.—BUDGET ACT RESPONSIBILITIES

(a) *Budget Act Responsibilities.*—Pursuant to clause 4(f)(1) of rule X of the Rules of the House, the Committee shall submit to the Committee on the Budget not later than six weeks after submission of the budget by the President, or at such time as the Committee on the Budget may request—

(1) Its views and estimates with respect to all matters to be set forth in the concurrent resolution on the budget for the ensuing fiscal year that are within its jurisdiction or functions; and

(2) An estimate of the total amounts of new budget authority, and budget outlays resulting therefrom, to be provided or authorized in all bills and resolutions within its jurisdiction that it intends to be effective during that fiscal year.

#### RULE 9.—RECORDS AND OTHER MATTERS

(a) *Transcripts.*—There shall be a transcript made of each meeting and hearing of the Committee. Any such transcript shall be a substantially verbatim account of remarks actually made during the proceedings, subject only to technical, grammatical, and typographical corrections authorized by the person making the remarks involved. These transcripts shall be maintained in electronic format on a repository operated by the House Clerk.

(b) *Records.*—(1) The Committee shall keep a record of all Committee action. The record shall contain all information required by clause 2(e)(1) of rule XI of the Rules of the House and shall be available for public inspection at reasonable times in the offices of the Committee.

(2) There shall be kept in writing a record of the proceedings of the Committee, including a record of the votes on any question on which a record vote is taken. The result of each such record vote shall be made publicly available by the Committee in electronic form within 2 days of such record vote. Information so available shall include a description of the amendment, motion, order, or other proposition, the name of each member voting for and each member voting against such amendment, motion, order, or proposition, and the names of those members present but not voting.

(c) *Availability of Archived Records.*—The records of the Committee at the National Archives and Records Administration shall be made available for public use in accordance with House rule VII. The Chair shall notify the Ranking Minority Member of any decision made by the Clerk of the House, pursuant to clause 4 of House rule VII, to withhold a record otherwise available, and the matter shall be presented to the Committee for a vote on written request of any member of the Committee.

(d) *Availability of Amendments.*—Not later than 1 day after the adoption of any amendment, or 2 days after the disposition or withdrawal of any other amendment, to a measure or matter considered by the Committee, the Chair shall cause the text of each such

amendment to be made publicly available in electronic form on a repository operated by the House Clerk.

(e) *Availability of Publications*.—Pursuant to clause 2(e)(4) of rule XI of the Rules of the House, the Committee shall make its publications available in electronic form to the maximum extent feasible.

#### RULE 10.—TRAVEL

(a) *Requirements for Travel*.—All requests for travel, funded by the Committee, for members and staff in connection with activities or subject matters under the general jurisdiction of the Committee, shall be submitted to the Chair for approval or disapproval. All travel requests should be submitted to the Chair at least five working days in advance of the proposed travel. For all travel funded by any other source, notice shall be given to the Chair at least five working days in advance of the proposed travel. All travel requests shall be submitted to the Chair in writing and include—

- (1) The purpose of the travel.
- (2) The dates during which the travel is to occur.
- (3) The names of the locations to be visited and the length of time to be spent in each.
- (4) The names of members and staff of the Committee for whom the authorization is sought. Travel by the minority shall be submitted to the Chair via the Ranking Member.

(b) *Trip Reports*.—Members and staff shall make a written report to the Chair within 15 working days on all travel approved under this subsection. Reports shall include a description of their itinerary, expenses, and activities, and pertinent information gained as a result of such travel.

When travel involves majority and minority members or staff, the majority shall submit the report to the Chair on behalf of the majority and minority. The minority may append additional remarks to the report at their discretion.

(c) *Applicability of House Rules*.—Members and staff of the Committee performing authorized travel on official business shall be governed by applicable laws, resolutions, and rules of the House and of the Committee on House Administration.

#### RULE 11.—FACILITY OR PROPERTY NAMING

(a) *Facility or property Naming*.—No Department of Veterans Affairs (VA) facility or property shall be named after any individual by the Committee unless—

- (1) Such individual is deceased and was—
  - (A) A veteran who (i) was instrumental in the construction or the operation of the facility or property to be named, or (ii) was a recipient of the Medal of Honor or, as determined by the Chair and Ranking Minority Member, otherwise performed military service of an extraordinarily distinguished character;
  - (B) A member of the United States House of Representatives or Senate who had a direct association with such facility or property;

(C) An Administrator of Veterans' Affairs, a Secretary of Veterans Affairs, a Secretary of Defense or of a service branch, or a military or other Federal civilian official of comparable or higher rank; or

(D) An individual who, as determined by the Chair and Ranking Minority Member, performed outstanding service for veterans.

(2) Each member of the Congressional delegation representing the State in which the designated facility or property is located must indicate in writing such member's support of the proposal to name such facility or property after such individual. Evidence of a member's support in writing must be in the form of a letter to the Chair and Ranking Member proposing to name the particular VA facility or property in question.

(3) The pertinent State department or chapter of each Congressionally chartered veterans' organization having a national membership of at least 500,000 must indicate in writing its support of such proposal. Under certain circumstances, the Committee may grant a waiver to accept written support from pertinent chapters or posts of chartered veterans' organizations in lieu of the State department.

(b) The above criteria for naming a VA facility or property may be waived by unanimous consent.

#### RULE 12.—MEDIA COVERAGE

(a) *Media Coverage.*—Any meeting of the Committee that is open to the public shall be open to coverage by radio, television, and still photography in accordance with the provisions of clause 4(f) of House rule XI as follows:

(1) If audio or visual coverage of the hearing or meeting is to be presented to the public as live coverage, that coverage shall be conducted and presented without commercial sponsorship.

(2) The allocation among the television media of the positions or the number of television cameras permitted by a Committee Chair in a hearing or meeting room shall be in accordance with fair and equitable procedures devised by the Executive Committee of the Radio and Television Correspondents' Galleries.

(3) Television cameras shall be placed so as not to obstruct in any way the space between a witness giving evidence or testimony and any member of the Committee or the visibility of that witness and that member to each other.

(4) Television cameras shall operate from fixed positions but may not be placed in positions that obstruct unnecessarily the coverage of the hearing or meeting by the other media.

(5) Equipment necessary for coverage by the television and radio media may not be installed in, or removed from, the hearing or meeting room while the Committee is in session.

(6)(A) Except as provided in subdivision (B), floodlights, spotlights, strobe lights, and flashguns may not be used in providing any method of coverage of the hearing or meeting.

(B) The television media may install additional lighting in a hearing or meeting room, without cost to the Government, in order to raise the ambient lighting level in a hearing or meeting room to the lowest level necessary to provide adequate television coverage of a hearing or meeting at the current state of the art of television coverage.

(7) If requests are made by more of the media than will be permitted by the Committee Chair for coverage of a hearing or meeting by still photography, that coverage shall be permitted on the basis of a fair and equitable pool arrangement devised by the Standing Committee of Press Photographers.

(8) Photographers may not position themselves between the witness table and the members of the Committee at any time during the course of a hearing or meeting.

(9) Photographers may not place themselves in positions that obstruct unnecessarily the coverage of the hearing by the other media.

(10) Personnel providing coverage by the television and radio media shall be currently accredited to the Radio and Television Correspondents' Galleries.

(11) Personnel providing coverage by still photography shall be currently accredited to the Press Photographers' Gallery.

(12) Personnel providing coverage by the television and radio media and by still photography shall conduct themselves and their coverage activities in an orderly and unobtrusive manner.

(13) Majority Committee staff shall be required to notify the Minority Committee staff if a hearing will be streamed by an outside media outlet in addition to the House Recording Studio.

(14) Personnel providing coverage by the television and radio media shall be currently accredited to the Radio and Television Correspondents Galleries.

**Committee on Ways and Means**JASON SMITH, Missouri, *Chairman*

VERN BUCHANAN, Florida	RICHARD E. NEAL, Massachusetts,
ADRIAN SMITH, Nebraska	<i>Ranking Member</i>
MIKE KELLY, Pennsylvania	LLOYD DOGGETT, Texas
DAVID SCHWEIKERT, Arizona	MIKE THOMPSON, California
DARIN LAHOOD, Illinois	JOHN B. LARSON, Connecticut
JODEY C. ARRINGTON, Texas	DANNY K. DAVIS, Illinois
RON ESTES, Kansas	LINDA T. SANCHEZ, California
LLOYD SMUCKER, Pennsylvania	TERRI A. SEWELL, Alabama
KEVIN HERN, Oklahoma	SUZAN K. DELBENE, Washington
CAROL D. MILLER, West Virginia	JUDY CHU, California
GREGORY F. MURPHY, North Carolina	GWEN MOORE, Wisconsin
DAVID KUSTOFF, Tennessee	BRENDAN F. BOYLE, Pennsylvania
BRIAN K. FITZPATRICK, Pennsylvania	DONALD S. BEYER, Jr., Virginia
W. GREGORY STEUBE, Florida	DWIGHT EVANS, Pennsylvania
CLAUDIA TENNEY, New York	BRADLEY SCOTT SCHNEIDER, Illinois
MICHELLE FISCHBACH, Minnesota	JIMMY PANETTA, California
BLAKE D. MOORE, Utah	JIMMY GOMEZ, California
BETH VAN DUYN, Texas	STEVEN HORSFORD, Nevada
RANDY FEENSTRA, Iowa	STACEY E. PLASKETT, Virgin Islands
NICOLE MALLIOTAKIS, New York	THOMAS R. SUOZZI, New York
MIKE CAREY, Ohio	
RUDY YAKYM III, Indiana	
MAX L. MILLER, Ohio	
AARON BEAN, Florida	
NATHANIEL MORAN, Texas	

MARK ROMAN, *Staff Director***RULES OF THE COMMITTEE ON WAYS AND MEANS FOR  
THE 119TH CONGRESS**

(As adopted January 14, 2025)

**A. GENERAL****RULE 1.—APPLICATION OF HOUSE RULES**

The Rules of the House are the rules of the Committee on Ways and Means and its subcommittees so far as applicable, except that a motion to recess from day to day, and a motion to dispense with the first reading (in full) of a bill or resolution, if printed copies are available, is a non-debatable motion of high privilege in the Committee.

Each subcommittee of the Committee is part of the Committee and is subject to the authority and direction of the Committee and to its rules so far as applicable. Written rules adopted by the Committee, not inconsistent with the Rules of the House, shall be binding on each subcommittee of the Committee.

The provisions of rule xi of the Rules of the House are incorporated by reference as the rules of the Committee to the extent applicable.

**RULE 2.—MEETING DATE AND QUORUMS**

The regular meeting day of the Committee on Ways and Means shall be each Wednesday while the House is in session. However, the Committee shall not meet on the regularly scheduled meeting day if there is no business to be considered.

A majority of the Committee constitutes a quorum for business; provided however, that two Members shall constitute a quorum at any regularly scheduled hearing called for the purpose of taking testimony and receiving evidence. In establishing a quorum for purposes of a public hearing, every effort shall be made to secure the presence of at least one Member each from the Majority and the Minority.

The Chair of the Committee may call and convene, as he or she considers necessary, additional meetings of the Committee for the consideration of any bill or resolution pending before the Committee or for the conduct of other Committee business. The Committee shall meet pursuant to the call of the Chair.

#### RULE 3.—COMMITTEE BUDGET

For each Congress, the Chair, in consultation with the Majority Members of the Committee, shall prepare a preliminary budget. Such budget shall include necessary amounts for staff personnel, travel, investigation, and other expenses of the Committee. After consultation with the Minority Members, the Chair shall include an amount budgeted by Minority Members for staff under their direction and supervision.

#### RULE 4.—PUBLICATION OF COMMITTEE DOCUMENTS

Any Committee or Subcommittee print, document, or similar material prepared for public distribution shall either be approved by the Committee or Subcommittee prior to distribution and opportunity afforded for the inclusion of supplemental, minority or additional views, or such document shall prominently display near the top of its cover the following: "Majority [or Minority] Staff Report," as appropriate.

The requirements of this rule shall apply only to the publication of policy-oriented, analytical documents, and not to the publication of public hearings, legislative documents, documents which are administrative in nature or reports which are required to be submitted to the Committee under public law. The appropriate characterization of a document subject to this rule shall be determined after consultation with the Minority.

#### RULE 5.—OFFICIAL TRAVEL

Consistent with the primary expense resolution and such additional expense resolution as may have been approved, the provisions of this rule shall govern official travel of Committee Members and Committee staff. Official travel to be reimbursed from funds set aside for the full Committee for any Member or any Committee staff member shall be paid only upon the prior authorization of the Chair. Official travel may be authorized by the Chair for any Member and any Committee staff member in connection with the attendance at hearings conducted by the Committee, its Subcommittees, or any other Committee or Subcommittee of the Congress on matters relevant to the general jurisdiction of the Committee, and meetings, conferences, facility inspections, and investigations which involve activities or subject matter relevant to the general jurisdic-

tion of the Committee. Before such authorization is given, there shall be submitted to the Chair in writing the following:

- (1) The purpose of the official travel;
- (2) The dates during which the official travel is to be made and the date or dates of the event for which the official travel is being made;
- (3) The location of the event for which the official travel is to be made; and
- (4) The names of the Members and Committee staff seeking authorization.

In the case of official travel of Members and staff of a Subcommittee to hearings, meetings, conferences, facility inspections and investigations involving activities or subject matter under the jurisdiction of such Subcommittee, prior authorization must be obtained from the Subcommittee Chair and the full Committee Chair. Such prior authorization shall be given by the full Committee Chair only upon the representation by the applicable Subcommittee Chair in writing setting forth those items enumerated above.

Within 60 days of the conclusion of any official travel authorized under this rule, there shall be submitted to the full Committee Chair a written report covering the information gained as a result of the hearing, meeting, conference, facility inspection or investigation attended pursuant to such official travel.

#### RULE 6.—AVAILABILITY OF COMMITTEE RECORDS AND PUBLICATIONS

The records of the Committee at the National Archives and Records Administration shall be made available for public use in accordance with rule VII of the Rules of the House of Representatives. The Chair shall notify the Ranking Minority Member of any decision, pursuant to clause 3(b)(3) or clause 4(b) of rule VII, to withhold a record otherwise available, and the matter shall be presented to the Committee for a determination on the written request of any Member of the Committee. The Committee shall, to the maximum extent feasible, make its publications available in electronic form.

#### RULE 7.—COMMITTEE WEBSITE

The Chair shall maintain an official Committee website for the purpose of furthering the Committee's legislative and oversight responsibilities, including communicating information about the Committee's activities to Committee Members, other Members of the house and the public. The Ranking Minority Member may maintain a similar website for the same purpose, including communicating information about the activities of the Minority to Committee Members, other Members of the House, and the public.

#### B. SUBCOMMITTEES

#### RULE 8.—SUBCOMMITTEE RATIOS AND JURISDICTION

All matters referred to the Committee on Ways and Means involving revenue measures, except those revenue measures referred to Subcommittees under paragraphs a, b, c, d, e or f shall be considered by the full Committee and not in Subcommittee. There



shall be six standing Subcommittees as follows: a Subcommittee on Trade; a Subcommittee on Oversight; a Subcommittee on Health; a Subcommittee on Social Security; a Subcommittee on Work and Welfare; and a Subcommittee on Tax. The ratio of Republicans to Democrats on any Subcommittee of the Committee shall be consistent with the ratio of Republicans to Democrats on the full Committee.

(a) The Subcommittee on Trade shall consist of 21 Members, 12 of whom shall be Republicans and 9 of whom shall be Democrats.

The jurisdiction of the Subcommittee on Trade shall include bills and matters referred to the Committee on Ways and Means that relate to customs and customs administration including tariff and import fee structure, classification, valuation of and special rules applying to imports, and special tariff provisions and procedures which relate to customs operation affecting exports and imports; import trade matters, including import impact, industry relief from injurious imports, adjustment assistance and programs to encourage competitive responses to imports, unfair import practices including antidumping and countervailing duty provisions, and import policy which relates to dependence on foreign sources of supply; commodity agreements and reciprocal trade agreements involving multilateral and bilateral trade negotiations and implementation of agreements involving tariff and non-tariff trade barriers to and distortions of International trade; International rules, organizations and institutional aspects of International trade agreements; budget authorizations for the customs revenue functions of the Department of Homeland Security, the U.S. International Trade Commission, and the U.S. Trade Representative; and special trade-related problems involving market access, competitive conditions of specific industries, export policy and promotion, access to materials in short supply, bilateral trade relations including trade with developing countries, operations of multinational corporations, and trade with non-market economies.

(b) The Subcommittee on Oversight shall consist of 13 Members, 8 of whom shall be Republicans and 5 of whom shall be Democrats.

The jurisdiction of the Subcommittee on Oversight shall include all matters within the scope of the full Committee's jurisdiction. said oversight jurisdiction shall not be exclusive but shall be concurrent with that of the other Subcommittees. With respect to matters involving the internal revenue code and other revenue issues, said concurrent jurisdiction shall be shared with the full Committee. Before undertaking any investigation or hearing, the Chair of the Subcommittee on Oversight shall confer with the Chair of the full Committee and the Chair of any other Subcommittee having jurisdiction.

(c) The Subcommittee on Health shall consist of 19 Members, 11 of whom shall be Republicans and 8 of whom shall be Democrats.

The jurisdiction of the Subcommittee on Health shall include bills and matters referred to the Committee on Ways and Means that relate to programs providing payments (from any source) for health care, health delivery systems, or health research. More specifically, the jurisdiction of the Subcommittee on Health shall include bills and matters that relate to the health care programs of the Social Security Act (including titles V, XI (Part B), XVIII, and

XIX thereof) and, concurrent with the full Committee, tax credit and deduction provisions of the Internal Revenue Code dealing with health insurance premiums and health care costs.

(d) The Subcommittee on Social Security shall consist of 13 Members, 8 of whom shall be Republicans and 5 of whom shall be Democrats.

The jurisdiction of the Subcommittee on Social Security shall include bills and matters referred to the Committee on Ways and Means that relate to the Federal Old Age, Survivors' and Disability Insurance System, the Railroad Retirement System, and employment taxes and trust fund operations relating to those systems. More specifically, the jurisdiction of the Subcommittee on Social Security shall include bills and matters involving Title II of the Social Security Act and Chapter 22 of the Internal Revenue Code (the Railroad Retirement Tax Act), as well as provisions in title VII and title XI of the act relating to procedure and administration involving the Old Age, Survivors' and Disability Insurance System.

(e) The Subcommittee on Work and Welfare shall consist of 13 Members, 8 of whom shall be Republicans and 5 of whom shall be Democrats.

The jurisdiction of the Subcommittee on Work and Welfare shall include bills and matters referred to the Committee on Ways and Means that relate to the public assistance provisions of the Social Security Act, including temporary assistance for needy families, child care, child and family services, child support, foster care, adoption, supplemental security income, social services, home visiting, and eligibility of welfare recipients for food stamps. More specifically, the jurisdiction of the Subcommittee on Work and Welfare shall include bills and matters relating to titles I, IV, VI, X, XIV, XVI, XVII, XX and related provisions of titles V, VII and XI of the Social Security Act.

The jurisdiction of the Subcommittee on Work and Welfare shall also include bills and matters referred to the Committee on Ways and Means that relate to the Federal-State system of unemployment compensation, and the financing thereof, including the programs for extended and emergency benefits. More specifically, the jurisdiction of the Subcommittee on Work and Welfare shall also include all bills and matters pertaining to the programs of unemployment compensation under titles III, IX and XII of the Social Security Act, Chapters 23 and 23A of the Internal Revenue Code, and the Federal-State Extended Unemployment Compensation Act of 1970, and provisions relating thereto.

(f) The Subcommittee on Tax shall consist of 19 Members, 11 of whom shall be Republicans and 8 of whom shall be Democrats.

The jurisdiction of the Subcommittee on Tax shall consist of those revenue measures that, from time to time, shall be referred to it specifically by the Chair of the full Committee.

#### RULE 9.—COMMITTEE PANELS

Subject to clause 5(b)(2)(c) of rule X of the Rules of the House, the Chair may designate a select panel of the Committee to inquire into and take testimony on matters of special national interest. Any such panel shall be subject to all Committee rules herein and shall not have legislative jurisdiction.

Any select panel designated under this rule shall continue in existence for six months after the date of the designation and may be reauthorized in the discretion of the Chair for subsequent six month terms.

#### RULE 10.—EX-OFFICIO MEMBERS OF SUBCOMMITTEES

The Chair of the full Committee and the Ranking Minority Member may sit as ex-officio Members of all Subcommittees. They may be counted for purposes of assisting in the establishment of a quorum for a Subcommittee. However, their absence shall not count against the establishment of a quorum by the regular Members of the Subcommittee. Ex-officio Members shall neither vote in the Subcommittee nor be taken into consideration for the purposes of determining the ratio of the Subcommittee.

#### RULE 11.—SUBCOMMITTEE MEETINGS

Insofar as practicable, meetings of the full Committee and its Subcommittees shall not conflict. Subcommittee Chairmen shall set meeting dates after consultation with the Chair of the full Committee and other Subcommittee Chairmen with a view towards avoiding, wherever possible, simultaneous scheduling of full Committee and Subcommittee meetings or hearings.

#### RULE 12.—REFERENCE OF LEGISLATION AND SUBCOMMITTEE REPORTS

Except for bills or measures retained by the Chair of the full Committee for full Committee consideration, every bill or other measure referred to the Committee shall be referred by the Chair of the full Committee to the appropriate Subcommittee in a timely manner.

No measure reported by a Subcommittee shall be considered by the full Committee unless it has been presented to all Members of the full Committee at least two legislative days prior to the full Committee's meeting, together with a comparison with present law, a section-by-section analysis of the proposed change, a section-by-section justification, and a draft statement of the budget effects of the measure that is consistent with the requirements for reported measures under clause 3(d)(1) of rule XIII of the Rules of the House of Representatives.

#### RULE 13.—RECOMMENDATION FOR APPOINTMENT OF CONFEREES

Whenever in the legislative process it becomes necessary to appoint conferees, the Chair of the full Committee shall recommend to the Speaker as conferees the names of those Committee Members as the Chair may designate. In making recommendations of Minority Members as conferees, the Chair shall consult with the Ranking Minority Member of the Committee.

## C. HEARINGS

## RULE 14.—WITNESSES

In order to assure the most productive use of the limited time available to question hearing witnesses, a witness who is scheduled to appear before the full Committee or a Subcommittee shall file with the Clerk of the Committee at least 48 hours in advance of his or her appearance a written statement of their proposed testimony. In addition, all witnesses shall comply with formatting requirements as specified by the Committee and the Rules of the House. Failure to comply with the 48-hour rule may result in a witness being denied the opportunity to testify in person. Failure to comply with the formatting requirements may result in a witness' statement being rejected for inclusion in the published hearing record. In addition to the requirements of clause 2(g)(5) of rule XI of the Rules of the House regarding information required of public witnesses, a witness shall limit his or her oral presentation to a summary of their position and shall provide sufficient copies of their written statement to the Clerk for distribution to Members, staff and news media.

A witness appearing at a public hearing, or submitting a statement for the record of a public hearing, or submitting written comments in response to a published request for comments by the Committee must include in their statement or submission, a list of all clients, persons or organizations on whose behalf the witness appears.

## RULE 15.—QUESTIONING OF WITNESSES

Committee Members may question witnesses only when recognized by the Chair for that purpose. All Members shall be limited to five minutes on the initial round of questioning. In questioning witnesses under the five minute rule, the Chair and the Ranking Minority Member shall be recognized first. In recognizing Members to question witnesses, the Chair may take into consideration Member attendance at the start of a hearing, and give priority to those in attendance at the start of a hearing. The Chair may take into consideration the ratio of Majority Members to Minority Members and the number of Majority and Minority Members present and shall apportion the recognition for questioning in such a manner as not to disadvantage Members of the Majority.

## RULE 16.—SUBPOENA POWER

The power to authorize and issue subpoenas is delegated to the Chair of the full Committee, as provided for under clause 2(m)(3)(a)(i) of rule XI of the Rules of the House of Representatives.

## RULE 17.—DEPOSITION AUTHORITY

The Regulations for the Use of Deposition Authority as issued by the Committee on Rules pursuant to H. Res. 5 titled—adopting the Rules of the House of Representatives for the One Hundred Eighteenth Congress, and for Other Purposes—are incorporated by reference and shall be considered the Rules of the Committee.

#### RULE 18.—RECORDS OF HEARINGS

An accurate stenographic record shall be kept of all testimony taken at a public hearing. The staff shall transmit to a witness the transcript of his or her testimony for correction and immediate return to the Committee offices. Only changes in the interest of clarity, accuracy and corrections in transcribing errors will be permitted. Changes that substantially alter the actual testimony will not be permitted. Members shall have the opportunity to correct their own remarks before publication. The Chair of the full Committee may order the printing of a hearing without the corrections of a witness or Member if he or she determines that a reasonable time has been afforded to make corrections and that further delay would impede the consideration of the legislation or other measure that is the subject of the hearing.

#### RULE 19.—BROADCASTING OF HEARINGS

The provisions of clause 4(f) of rule XI of the Rules of the House of Representatives are specifically made a part of these rules by reference. In addition, the following policy shall apply to media coverage of any meeting of the full Committee or a Subcommittee:

(1) An appropriate area of the Committee's hearing room will be designated for members of the media and their equipment.

(2) No interviews will be allowed in the Committee room while the Committee is in session. Individual interviews must take place before the gavel falls for the convening of a meeting or after the gavel falls for adjournment.

(3) Day-to-day notification of the next day's electronic coverage shall be provided by the media to the Chair of the full Committee through an appropriate designee.

(4) Still photography during a Committee meeting will not be permitted to disrupt the proceedings or block the vision of Committee Members or witnesses.

(5) Further conditions may be specified by the Chair.

#### D. MARKUPS

#### RULE 20.—PREVIOUS QUESTION

The Chair shall not recognize a Member for the purpose of moving the previous question unless the Member has first advised the Chair and the Committee that this is the purpose for which recognition is being sought.

#### RULE 21. POSTPONEMENT OF PROCEEDINGS

The Chair may postpone further proceedings when a record vote is ordered on the question of approving any measure or matter or adopting an amendment.

The Chair may resume proceedings on a postponed request at any time. In exercising postponement authority the Chair shall take reasonable steps to notify Members on the resumption of proceedings on any postponed record vote.

When proceedings resume on a postponed question, notwithstanding any intervening order for the previous question, an under-

lying proposition shall remain subject to further debate or amendment to the same extent as when the question was postponed.

#### RULE 22.—MOTION TO GO TO CONFERENCE

The Chair is authorized to offer a motion under clause 1 of rule XXII of the Rules of the House of Representatives whenever the Chair considers it appropriate.

#### RULE 23.—OFFICIAL TRANSCRIPTS OF MARKUPS AND OTHER COMMITTEE MEETINGS

An official stenographic transcript shall be kept accurately reflecting all markups and other official meetings of the full committee and the subcommittees, whether they be open or closed to the public. This official transcript, marked as “uncorrected,” shall be available for inspection by the public (except for meetings closed pursuant to clause 2(G)(1) of rule XI of the Rules of the House), by Members of the House, or by Members of the Committee together with their staffs, during normal business hours in the Full Committee or Subcommittee office under such controls as the Chair of the Full Committee deems necessary.

The Chair may provide a Member of the Committee with electronic access to an unofficial transcript of an open markup or other open official meeting of the full Committee or a Subcommittee upon written request by the Member to the Chair, but the Member shall not cause such electronic unofficial transcript to be published or otherwise made publicly available.

If (1) in executing technical and conforming changes, the Office of the House Legislative Counsel or (2) in the preparation of a Committee report, the Chief of Staff of the Joint Committee on Taxation determines (in consultation with appropriate Majority and Minority Committee staff) that it is necessary to review the official transcript of a markup, such transcript may be released upon the signature and to the custody of an appropriate Committee staff person. Such transcript shall be returned immediately after its review in the drafting session.

The official transcript of a markup or Committee meeting other than a public hearing shall not be published or distributed to the public in any way except by a majority vote of the Committee. Before any public release of the uncorrected transcript, Members must be given a reasonable opportunity to correct their remarks. In instances in which a stenographic transcript is kept of a conference committee proceeding, all of the requirements of this rule shall likewise be observed.

#### E. STAFF

#### RULE 24.—SUPERVISION OF COMMITTEE STAFF

The staff of the Committee shall be under the general supervision and direction of the Chair of the full Committee except as provided in clause 9 of rule X of the Rules of the House of Representatives concerning Committee expenses and staff.

Pursuant to clause 6(D) of rule X of the Rules of the House of Representatives, the Chair of the full Committee, from the funds

made available for the appointment of Committee staff pursuant to primary and additional expense resolutions, shall ensure that each Subcommittee receives sufficient staff to carry out its responsibilities under the Rules of the Committee, and that the Minority Party is fairly treated in the appointment of such staff.

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**PART II—SELECT AND PERMANENT SELECT  
COMMITTEES**

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### Permanent Select Committee on Intelligence

ERIC A. “RICK” CRAWFORD, Arkansas, *Chairman*

TRENT KELLY, Mississippi,  
*Vice Chair*

DARIN LAHOOD, Illinois  
BRIAN K. FITZPATRICK, Pennsylvania  
AUSTIN SCOTT, Georgia  
J. FRENCH HILL, Arkansas  
DAN CRENSHAW, Texas  
RONNY JACKSON, Texas  
SCOTT PERRY, Pennsylvania  
ANN WAGNER, Missouri  
BEN CLINE, Virginia  
W. GREGORY STEUBE, Florida  
CLAUDIA TENNEY, New York  
PAT FALLON, Texas

JAMES A. HIMES, Connecticut,  
*Ranking Member*

ANDRE CARSON, Indiana  
JOAQUIN CASTRO, Texas  
RAJA KRISHNAMOORTHY, Illinois  
JASON CROW, Colorado  
AMI BERA, California  
STACEY E. PLASKETT, Virgin Islands  
JOSH GOTTHEIMER, New Jersey  
JIMMY GOMEZ, California  
CHRISSY HOULAHAN, Pennsylvania  
MIKE QUIGLEY, Illinois

GRIFFIN DECKER, *Staff Director*

### RULES OF THE PERMANENT SELECT COMMITTEE ON INTELLIGENCE FOR THE 119TH CONGRESS

(As adopted February 7, 2025)

#### RULE 1.—GENERAL PROVISIONS

Applicability of the Rules of the U.S. House of Representatives. The Rules of the U.S. House of Representatives (the “House”) are the rules of the Permanent Select Committee on Intelligence (the “Committee”) and its subcommittees insofar as applicable. Applicability to Subcommittees. Except when the terms “Full Committee” and “Subcommittee” are specifically mentioned, the following rules shall apply to the Committee’s subcommittees and their respective Chairs and Ranking Minority Members to the same extent as they apply to the full Committee and its Chair and Ranking Minority Member. Changes in Rules. These rules may be modified, amended, waived, or repealed by a vote of the full Committee. A notice, in writing, of the proposed change or waiver shall be given to each member at least 48 hours prior to any meeting at which action on the proposed rule change or waiver is to be taken. Committee Website. The Chair shall maintain an official Committee website for the purposes of furthering the Committee’s legislative and oversight responsibilities, including communicating information about the Committee’s activities to the Committee Members, other Members, and the public at large. The Ranking Minority Member may maintain a similar website for the same purposes. The official Committee website shall display a link on its homepage to the website maintained by the Ranking Minority Member.

#### RULE 2.—LEGISLATIVE CALENDAR AND COMMITTEE MEETINGS

##### *Legislative Calendar.*

*Generally.* The Chief Clerk or other Committee staff designated by the Chair, under the direction of the Staff Director, shall maintain a calendar that lists:

- The legislative measures introduced and referred to the Committee;
- The status of such measures; and

Such other matters that the Committee may require.

*Revisions to the Calendar.* The calendar shall be revised from time to time to show pertinent changes. A copy of such revision shall be furnished to each Member of the Committee upon request.

*Consultation with Appropriate Government Entities.* Unless otherwise directed by the Committee, legislative measures referred to the Committee may be referred by the Chief Clerk to the appropriate department or agency of the Government for reports thereon.

*Full Committee Regular Meeting.* The regular meeting day of the Committee for the transaction of Committee business shall be the first Thursday on which the House of Representatives is in session of each month, unless otherwise directed by the Chair. The Chair of the Committee is authorized to dispense with a regular meeting or to change the date thereof when circumstances warrant.

*Additional and Special Meetings.* The Chair of the Committee may call and convene additional meetings when circumstances warrant. A special meeting of the Committee may be requested by Members of the Committee pursuant to the provisions of clause 2(c)(2) and clause 2(m)(1) of House rule XI.

*Subcommittee Meetings.* Except as otherwise directed by the Chair of the full Committee, each subcommittee is authorized to meet, hold hearings, receive testimony, mark up legislation, and report to the full Committee on all matters within its jurisdiction and/or referred to it. Insofar as possible, meetings of the subcommittees shall not conflict with meetings of the full Committee. A subcommittee Chair shall set meeting dates only after consultation with and approval of the Chair of the full Committee.

*Subcommittee Field Hearings.* The Chair of the Committee, at the request of a subcommittee Chair, may make a temporary assignment of any Member of the Committee to such subcommittee for the purpose of constituting a quorum at and participating in any public hearing by such subcommittee to be held outside of Washington, D.C. A Member appointed to such temporary position shall not be a voting member. The Chair of the Committee shall give reasonable notice of such temporary assignment to the Ranking Minority Member of the Committee and of the respective subcommittee.

*Notice of Meetings.*

*Generally.* In the case of any meeting of the Committee, the Chief Clerk shall provide reasonable notice to every Member of the Committee. Such notice shall provide the time, place, and subject matter of the meeting, and shall be made consistent with the provisions of clause 2(g)(3) of House rule XI.

*Hearings.* Except as provided in subsection (F)(4), a Committee hearing may not commence earlier than one week after such notice.

*Business Meetings.* Except as provided in subsection (F)(4), a Committee business meeting may not commence earlier than the third day on which Members have notice thereof (excluding Saturdays, Sundays, and legal holidays when the House is not in session).

*Exception.* A hearing or business meeting may begin sooner than otherwise specified in either of the following circumstances (in which case the Chair shall provide the notice at the earliest possible time):

- the Chair, with the concurrence of the Ranking Minority Member, determines there is good cause; or
- the Committee determines by majority vote in the presence of the number of Members required under the rules of the Committee for the transaction of business.

*Definition.* For purposes of this rule, notice means:

- Written notification; or
- Notification delivered by facsimile transmission, regular mail, or electronic mail.

*Open Meetings.*

*Generally.* Pursuant to House rule XI, but subject to the limitations of subsections (G)(2) and (G)(3) of this rule, Committee meetings held for the transaction of business and Committee hearings shall be open to the public.

*Meetings.* Any meeting or portion thereof for the transaction of business, including the markup of legislation, or any hearing or portion thereof, shall be closed to the public if the Committee determines by record vote in open session, with a majority of the Committee present, that disclosure of the matters to be discussed may:

- Endanger national security;
- Compromise sensitive law enforcement information;
- Tend to defame, degrade, or incriminate any person; or
- Otherwise violate any law or Rule of the House.

*Hearings.* The Committee may vote to close a Committee hearing pursuant to clause 11(d)(2) of House rule X, regardless of whether a majority is present, so long as at least two Members of the Committee are present, one of whom is a Member of the Minority and votes upon the motion.

*Briefings.* Committee briefings shall be closed to the public.

*Broadcasting Meetings.* Whenever a hearing or meeting conducted by the Committee is open to the public, a majority of the Committee may permit that hearing or meeting to be covered, in whole or in part, by television broadcast, radio broadcast, and still photography, or by any such methods of coverage, subject to the provisions and in accordance with the spirit of the purposes enumerated in the Rules of the House of Representatives.

*Quorum.*

*Hearings.* For purposes of taking testimony, or receiving evidence, a quorum shall consist of two Committee Members, at least one of whom is a Member of the Majority.

*Reporting Measures and Recommendations.* For purposes of reporting a measure or recommendation, a quorum shall consist of a majority of the Committee's Members.

*Other Committee Proceedings.* For purposes of the transaction of all other Committee business, other than the consideration of a motion to close a hearing as described in section (G)(3), a quorum shall consist of one-third of the Committee's Members.

RULE 3.—JURISDICTION AND MEMBERSHIP OF THE COMMITTEE AND SUBCOMMITTEES

*Generally.* The Committee retains jurisdiction of all subjects listed in clause 11(b) of House rule X.

Creation of subcommittees shall be by majority vote of the Committee.

Subcommittees shall deal with such legislation and oversight of programs and policies as described in section (C).

While subcommittees are provided jurisdictional responsibilities in section (C), the Committee retains the right to exercise oversight and legislative jurisdiction over all subjects within its purview under House rule X.

*Establishment of Subcommittees.* The Committee shall be organized into the following six subcommittees, and each shall have specific responsibility for such legislation and oversight of programs and policies as described in section (C) and as the Committee refers to it:

- Subcommittee on the Central Intelligence Agency;
- Subcommittee on the National Intelligence Enterprise;
- Subcommittee on Defense Intelligence and Overhead Architecture;
- Subcommittee on the National Security Agency and Cyber;
- Subcommittee on Open Source Intelligence; and
- Subcommittee on Oversight and Investigations.

*Subcommittee Jurisdiction.*

*Subcommittee on the Central Intelligence Agency.* Legislative and oversight responsibilities shall include the programs, policies, budget, and operations of the Central Intelligence Agency; all covert actions of the Intelligence Community; and the collection, exploitation, and dissemination of human intelligence (HUMINT).

*Subcommittee on the National Intelligence Enterprise.* Legislative and oversight responsibilities shall include the programs, policies, budget, and operations of the Office of the Director of National Intelligence and the intelligence components of the Department of Energy, Department of Homeland Security (including the U.S. Coast Guard), Department of Justice (including the Drug Enforcement Administration and Federal Bureau of Investigation), Department of State, and Department of Treasury; matters regarding U.S. persons' privacy and civil liberties; counter-intelligence; all domestic activities of the Intelligence Community; and all cross-cutting matters associated with the National Intelligence Enterprise.

*Subcommittee on Defense Intelligence and Overhead Architecture.* Legislative and oversight responsibilities shall include the programs, policies, budget, operations, and intelligence and intelligence-related activities of the Department of Defense, including the Undersecretary of Defense for Intelligence and Security, Defense Intelligence Agency, National Reconnaissance Office, National Geospatial-Intelligence Agency, and the intelligence components of the Military Services (Army, Air Force, Marine Corps, Navy, and Space Force); all activities funded by the Military Intelligence Program; all matters related to the

Defense Intelligence Enterprise; and the collection, exploitation, and dissemination of acoustic intelligence (ACINT), geospatial intelligence (GEOINT), imagery intelligence (IMINT), and measures and signatures intelligence (MASINT).

*Subcommittee on the National Security Agency and Cyber.* Legislative and oversight responsibilities shall include the programs, policies, budget, and operations of the National Security Agency/Central Security Service; the intelligence and intelligence-related activities of U.S. Cyber Command (USCYBERCOM); the collection, exploitation, and dissemination of communications intelligence (COMINT), electronic intelligence (ELINT), foreign instrumentation signals intelligence (FISINT), and signals intelligence (SIGINT); and all cyber-intelligence activities of the Intelligence Community, including support for the nation's cyber-defense and cyber-offense.

*Subcommittee on Open Source Intelligence.* Legislative and oversight responsibilities shall include the programs, policies, budget, and operations of all elements of the Intelligence Community as they relate to open source intelligence (OSINT) collection, use, and dissemination.

*Subcommittee on Oversight and Investigations.* Oversight responsibilities shall include all matters within the scope of the full Committee's jurisdiction, in concurrence with the relevant subcommittee(s) of jurisdiction; any investigative matters referred by the Chair; and receiving and reviewing whistleblower complaints and other information concerning waste, fraud, or abuse by the Intelligence Community.

*Subcommittee Membership.*

*Generally.* Each Member of the Committee may be assigned to at least one of the subcommittees.

*Selection and Ratio of Subcommittee Members.* The Chair and Ranking Minority Member of the full Committee shall select their respective members for each subcommittee. The size and ratio of each subcommittee shall be determined by the Chair, in consultation with the Ranking Minority Member.

*Ex Officio Membership.* In the event that the Chair and Ranking Minority Member of the full Committee do not choose to sit as regular voting members of one or more of the subcommittees, each is authorized to sit as an ex officio member of the subcommittees and participate in the work of the subcommittees. When sitting ex officio, however, they:

Shall not have a vote in subcommittee hearings or meetings; and

Shall not be counted for purposes of determining a quorum at subcommittee hearings or meetings.

#### RULE 4.—COMMITTEE WORKING GROUPS

*Generally.* The Chair, in consultation with the Ranking Minority Member, or the Chair of a subcommittee in consultation with the Ranking Minority Member of that subcommittee, may designate a working group to inquire into and take testimony on a matter that falls within the jurisdiction of the Committee or subcommittee, respectively.

*Selection and Ratio of Working Group Members.* The Chair and Ranking Minority Member of the full Committee, or subcommittee when applicable, shall select their respective members for each working group. The ratio of Majority to Minority members shall be comparable to the full Committee or respective subcommittee, consistent with the party ratios established by the Majority party, except that each working group shall have at least one more Majority Member than Minority Members. The Chair, or the Chair of the designating subcommittee, shall choose one of the Majority Members so appointed to serve as Chair of the working group. The Ranking Minority Member, or the Ranking Minority Member of the designating subcommittee, shall similarly appoint the Ranking Minority Member of the working group.

*Limitation.* No working group shall have legislative jurisdiction.

#### RULE 5.—OVERSIGHT AND INVESTIGATIONS

*Commencing Investigations.* The Committee shall commence investigations only if approved by the Chair, in consultation with the Ranking Minority Member.

*Conducting Investigations.* An authorized investigation may be conducted by Members of the Committee or Committee staff designated by the Chair, in consultation with the Ranking Minority Member, to undertake any such investigation.

*Closing Investigations.* The Chair, upon notice to the Ranking Minority Member, may halt or end a previously authorized investigation at the Chair's discretion.

#### RULE 6.—COMMITTEE REPORTS

*Bills and Resolutions.* Each bill or resolution approved by the Committee shall be reported by the Chair of the Committee pursuant to clauses 2–4 of House rule XIII.

*Approval of Investigative and Oversight Reports.* Only those investigative or oversight reports approved by a majority vote of the Committee at a meeting at which a quorum is present may be ordered printed, unless otherwise required by the Rules of the House of Representatives.

*Notice of Investigative and Oversight Reports.* A proposed investigative or oversight report shall not be considered in the Committee unless the proposed report has been available to the Members of the Committee for at least three calendar days (excluding Saturdays, Sundays, and legal holidays, unless the House is in session on such days) before consideration of such proposed report in the Committee. If a hearing has been held on the matter reported upon, every reasonable effort shall be made to have such hearing transcript printed and available to the Members of the Committee before the consideration of the proposed report in the Committee.

*Additional Views.* If, at the time of approval of a report, a Member of the Committee gives notice of intent to file supplemental, minority, additional, or dissenting views, any Member of the Committee shall be entitled to file such views following clause 2(l) of House rule XI and clause 3(a)(1) of House rule XIII.

## RULE 7.—HEARING PROCEDURES

*Generally.* Hearings shall be conducted according to the procedures in clause 2(k) of House rule XI. The Chair of the Committee or subcommittee shall make an opening statement as set forth in clause 2(k)(1) of House rule XI. In addition, the Ranking Minority Member of the Committee or subcommittee may make an opening statement.

*Presiding Member.* The Chair of the Committee or a subcommittee shall preside over each meeting and hearing thereof (“the presiding member”).

*The Five-Minute Rule.* Generally, the time any one Member may address the Committee, subcommittee, or working group on any measure or matter under consideration shall not exceed five minutes and then only when the Member has been recognized by the Chair or subcommittee Chair, as appropriate, except that this time limit may be exceeded by unanimous consent or authorization by the Chair. The five-minute limitation shall not apply to the Chair and the Ranking Minority Member or the Chair and the ranking minority member of a subcommittee or a working group. Upon request from a Member, the Chair may afford such Member additional time, not to exceed two minutes, for additional remarks that are in rebuttal of remarks made by another Member during a hearing, briefing, or meeting concerning the requesting Member’s position or prior statements, as the Chair deems appropriate and necessary.

*Markup.* Prior to Committee or subcommittee markup of legislation, Committee staff should make every reasonable effort to resolve Majority and Minority differences regarding the legislation.

*Amendments.* When a bill or resolution is being considered by the Committee, Members shall provide the Chief Clerk in a timely manner with a sufficient number of written copies of any amendment offered, so as to enable each Member present to receive a copy thereof prior to taking action. A point of order may be made against any amendment not reduced to writing. A copy of each such amendment shall be maintained in the public records of the Committee. Any member, upon request, shall be recognized for not more than five minutes to address the Committee or subcommittee on behalf of an amendment which the member has offered to any pending bill or resolution.

*Voting.* Voting on a measure or matter may be by record vote, division vote, voice vote, or unanimous consent.

*Request for Record Vote.* A record vote of the Members may be directed by the Chair or upon the request of any Member.

*Postponement of Further Proceedings.* In accordance with clause 2(h) of House rule XI, the Chair is authorized to postpone further proceedings when a record vote is ordered on the question of approving a measure or matter or adopting an amendment. The Chair may resume proceedings on a postponed request at any time after reasonable notice. When proceedings resume on a postponed question, notwithstanding any intervening order for the previous question, an underlying proposition shall remain subject to further debate or amendment to the same extent as when the question was postponed.

*Reporting Record Votes.* Whenever the Committee reports any measure or matter by record vote, the report of the Committee upon such measure or matter shall include a tabulation of the votes cast in favor of, and the votes cast in opposition to, such measure or matter.

*Availability of Record Votes on Committee Website.* In addition to any other requirement of the Rules of the House, the Chair shall make the record votes on any measure or matter on which a record vote is taken, other than a motion to close a Committee hearing, briefing, or meeting, available on the Committee's website not later than 2 business days after such vote is taken. Such record shall include an unclassified description of the amendment, motion, order, or other proposition, the name of each Member voting in favor of, and each Member voting in opposition to, such amendment, motion, order, or proposition, and the names of those Members of the Committee present but not voting.

#### RULE 8.—MOTIONS TO GO TO CONFERENCE

In accordance with clause 2(a) of House rule XI, the Chair is authorized and directed to offer a privileged motion to go to conference under clause 1 of House rule XXII whenever the Chair considers it appropriate.

#### RULE 9.—PROCEDURES FOR TAKING TESTIMONY OR RECEIVING EVIDENCE

*Notice.* Adequate notice shall be given to all witnesses appearing before the Committee.

*Oath or Affirmation.* The Chair may require testimony of witnesses to be given under oath or affirmation.

*Administration of Oath or Affirmation.* Upon the determination that a witness shall testify under oath or affirmation, any Member of the Committee designated by the Chair may administer the oath or affirmation.

Witnesses, when sworn, shall subscribe to the following oath:

“Do you solemnly swear (or affirm) that the testimony you will give before this Committee (or subcommittee, or working group) in the matters now under consideration will be the truth, the whole truth, and nothing but the truth?”

*Counsel for the Witness.*

*Generally.* Witnesses before the Committee may be accompanied by counsel, subject to the requirements of subsection (C)(2).

*Role of Counsel for the Witness.* Counsel shall not be allowed to examine witnesses before the Committee, either directly or through cross-examination.

*Counsel Clearances Required.* In the event that a meeting or hearing of the Committee may be closed because the subject to be discussed deals with classified information, counsel accompanying a witness before the Committee must possess the requisite security clearance and provide proof of such clearance to the Committee at least 24 hours prior to the meeting or hearing at which the counsel intends to be present.

*Failure to Obtain Counsel.* Any witness who is unable to obtain counsel should notify the Committee. If such notification occurs at



least 24 hours prior to the witness's appearance before the Committee, the Committee shall then endeavor to obtain voluntary counsel for the witness. Failure to obtain counsel, however, will not excuse the witness from appearing and testifying.

*Conduct of Counsel for Witnesses.* Counsel for witnesses appearing before the Committee shall conduct themselves ethically and professionally at all times in their dealings with the Committee.

A majority of Members of the Committee may, should circumstances warrant, find that counsel for a witness before the Committee failed to conduct himself or herself in an ethical or professional manner.

Upon such finding, counsel may be subject to appropriate disciplinary action.

*Temporary Removal of Counsel.*

The Chair may remove counsel during any proceeding before the Committee for failure to act in an ethical and professional manner.

Upon a motion, a majority of the Members of the Committee may vote to overturn the decision of the Chair to remove counsel for a witness.

*Statements by Witnesses.*

*Oral Statements.* The Committee, subcommittees, or working groups may direct and/or provide an opportunity for a witness to make an oral statement, which shall be brief and relevant, at the beginning and/or at the conclusion of the witness's testimony at a hearing or meeting. Each such oral statement shall not exceed five minutes in length, unless otherwise determined by the Chair.

*Written Statements.*

*Generally.* The Committee, subcommittees, or working groups may require each witness who is to appear before it to file with the Chief Clerk in advance of his or her appearance a written statement of the proposed testimony and to limit the oral presentation at such appearance to a brief summary of the submitted written statement. The submitted written statement shall be entered for the record of the proceeding.

Any prepared statement to be presented by a witness to the Committee, subcommittees, or working groups shall be submitted to the Committee, subcommittee, or working group in electronic form at least 72 hours in advance of presentation and shall be distributed to all Members of the Committee, subcommittee, or working group as soon as practicable but not less than 24 hours in advance of presentation.

In the event that the hearing was called with less than 24 hours' notice, written statements should be submitted as soon as practicable prior to the hearing.

*Availability of Statements.* Pursuant to clause 2(g)(5) of House rule XI, except as provided for in paragraph (c), written witness statements submitted for an open meeting or hearing, with appropriate redactions to protect the privacy or security of the witness, shall be made publicly available in electronic form on the Committee website 24 hours before the witness appears, to the extent practicable, but not later than one day after the witness appears.

*Exception.* If a prepared statement contains national security information bearing a classification of Confidential or higher or is from a witness expected to testify at a closed hearing or meeting,

the statement shall be made available in the Committee rooms to all Members of the Committee, subcommittee, or working group as soon as practicable but not less than 24 hours in advance of presentation; however, no such statement shall be removed from the Committee offices or made publicly available.

*Questioning of Witnesses.*

*Generally.* Questioning of witnesses before the Committee shall be conducted by Members of the Committee. In the course of any hearing, each Member shall be allowed five minutes for the interrogation of a witness until such time as each Member who so desires has had an opportunity to question the witness. Thereafter, additional rounds for questioning witnesses by Members are within the discretion of the Chair of the Committee, subcommittees, or working groups, as appropriate.

*Exceptions.*

The Chair, in consultation with the Ranking Minority Member, may determine that Committee staff will be authorized to question witnesses at a hearing in accordance with clause 2(j) of House rule XI.

The Chair and Ranking Minority Member are each authorized to designate Committee staff to conduct such questioning.

*Objections and Ruling.*

*Generally.* Any objection raised by a witness, or counsel for the witness, shall be ruled upon by the Chair, and such ruling shall be the ruling of the Committee.

*Committee Action.* A ruling by the Chair may be overturned upon a majority vote of the Committee.

*Record of Witness Testimony.*

*Transcript or Recording Required.* A transcript or recording shall be made of the testimony of each witness appearing before the Committee during any hearing of the Committee.

*Opportunity to Inspect.* Any witness testifying before the Committee shall be given a reasonable opportunity to inspect the transcript of the hearing and may be accompanied by counsel to determine whether such testimony was correctly transcribed. Such counsel:

May review the transcript or recording only if he or she has the appropriate security clearances necessary to review any classified aspect of the transcript; and

Should, to the extent possible, be the same counsel that was present for such classified testimony.

*Corrections.*

Pursuant to House rule XI, any corrections the witness desires to make in a transcript shall be limited to technical, grammatical, and typographical corrections.

Corrections may not be made to change the substance of the testimony.

Such corrections shall be submitted in writing to the Committee within 7 days after the transcript is made available to the witnesses.

Any questions arising with respect to such corrections shall be decided by the Chair.

Copy for the Witness. At the request of the witness, any portion of the witness's testimony given in executive session shall be made

available to that witness if that testimony is subsequently quoted or intended to be made part of a public record. Such testimony shall be made available to the witness at the witness's expense.

*Requests to Testify.*

*Generally.* The Committee will consider requests to testify on any matter or measure pending before the Committee.

*Recommendations for Additional Evidence.* Any person who believes that testimony, other evidence, or commentary, presented at a public hearing may tend to affect adversely that person's reputation may submit to the Committee, in writing:

A request to appear personally before the Committee;

A sworn statement of facts relevant to the testimony, evidence, or commentary; or

Proposed questions for the cross-examination of other witnesses.

*Committee Discretion.* The Committee may take those actions it deems appropriate with respect to such requests.

*Contempt Procedures.* Citations for contempt of Congress shall be forwarded to the House only if:

Reasonable notice is provided to all Members of the Committee of a meeting to be held to consider any such contempt recommendations;

The Committee has met and considered the contempt allegations;

The subject of the allegations was afforded an opportunity to state, either in writing or in person, why he or she should not be held in contempt; and

The Committee agreed by majority vote to forward the citation recommendations to the House.

*Release of Name of Witness.*

*Generally.* At the request of a witness scheduled to be heard by the Committee, the name of that witness shall not be released publicly prior to, or after, the witness's appearance before the Committee.

*Exceptions.* Notwithstanding subsection (J)(1), the Chair may authorize the release to the public of the name of any witness scheduled to appear before the Committee.

## RULE 10.—SUBPOENAS

*Generally.* All subpoenas shall be authorized by the Chair of the full Committee, upon consultation with the Ranking Minority Member, or by vote of the full Committee. A subpoena may be authorized and issued in the conduct of any investigation or series of investigations or activities to require the attendance and testimony of such witnesses and the production of such books, records, correspondence, memoranda, papers, and documents, whether physical or electronic, as deemed necessary.

*Subpoena Contents.* Any subpoena authorized by the Chair of the full Committee or by the full Committee may compel:

The attendance of witnesses and testimony before the Committee; or

The production of memoranda, documents, records, whether physical or electronic, or any other tangible item.

*Signing of Subpoena.* A subpoena authorized by the Chair of the full Committee or by the full Committee may be signed by the Chair or by any Member of the Committee designated to do so by the full Committee.

*Subpoena Service.* A subpoena authorized by the Chair of the full Committee, or by the full Committee, may be served by any person designated to do so by the Chair.

*Other Requirements.* Each subpoena shall have attached thereto a copy of these rules. All subpoenas must be reviewed by the House Office of General Counsel and signed by the Clerk of the House prior to issuance.

*Receipt of Subpoena Records.*

Unless otherwise determined by the Committee or subcommittee, certain information received by the Committee or subcommittee pursuant to a subpoena or request for documents or information not made part of the record at an open hearing shall be deemed to have been received in executive session when the Chair, in the Chair's judgment and after consultation with the Ranking Minority Member of the Committee, deems that in view of all of the circumstances, such as the sensitivity of the information or the confidential nature of the information, such action is appropriate.

All national security information bearing a classification of Confidential or higher which has been received by the Committee or a subcommittee in response to a subpoena request shall be deemed to have been received in executive session and shall be given appropriate safekeeping in accordance with these rules.

#### RULE 11.—DEPOSITIONS

*Generally.* The Chair of the Committee, upon consultation with the Ranking Minority Member of the Committee, may order the taking of depositions, under oath and pursuant to notice or subpoena. Depositions taken under the authority prescribed in this section shall be consistent with House Rules, resolutions, and orders, including any applicable deposition regulations issued by the Chair of the House Rules Committee and printed in the Congressional Record.

*Notices.* Notices for the taking of depositions shall specify the date, time, and place of examination. All Members of the Committee shall also receive three calendar days' written notice (excluding Saturdays, Sundays, and legal holidays, unless the House is in session on such days) that a deposition has been scheduled, except in exigent circumstances. Depositions may continue from day to day.

*Oaths.* Depositions shall be taken under oath administered by a Member or a person otherwise authorized by the Chair of the Committee to administer oaths.

*Consultation.* Consultation with the Ranking Minority Member of the Committee shall include three calendar days' notice (excluding Saturdays, Sundays, and legal holidays unless the House is in session on such days), and a copy of a proposed deposition subpoena, if applicable, before any deposition is taken. Any such subpoena must be authorized pursuant to Rule 10 to be issued.

*Attendance.* Deponents may be accompanied at a deposition by two designated personal, nongovernmental attorneys to advise

them of their rights. Only Members, Committee staff designated by the Chair of the Committee or the Ranking Minority Member of the Committee, an official reporter, the deponent, and the deponent's two designated attorneys are permitted to attend. Other persons, including government agency personnel, observers, and counsel for other persons or for agencies under investigation, may not attend.

*Joint Depositions.* The Chair of the Committee may designate a deposition as part of a joint investigation between committees, and in that case, provide notice to Members of both committees in accordance with Section (B) of this rule.

*Who May Question.* A deposition shall be conducted by any Member of the Committee or counsel designated by the Chair of the Committee or Ranking Minority Member of the Committee. When depositions are conducted by Committee counsel, there shall be no more than two Committee counsel permitted to question a witness per round. One of the Committee counsel shall be designated by the Chair of the Committee and the other by the Ranking Minority Member of the Committee. Other Committee staff members designated by the Chair of the Committee or Ranking Minority Member of the Committee may attend but may not pose questions to the witness.

*Order of Questions.* Questions in the deposition shall be propounded in rounds, alternating between the majority and minority. A single round shall not exceed 60 minutes per side, unless the Members or counsel conducting the deposition agree to a different length of questioning. In each round, the Member(s) or Committee counsel designated by the Chair of the Committee shall ask questions first, and the Member(s) or Committee counsel designated by the Ranking Minority Member of the Committee shall ask questions second.

*Objections.* Any objection made during a deposition must be stated concisely and in a non-argumentative and non-suggestive manner. The witness may refuse to answer a question only to preserve a privilege. When the witness has refused to answer a question to preserve a privilege, Members or staff may (a) proceed with the deposition, or (b) either at that time or at a subsequent time, seek a ruling from the Chair either by telephone or otherwise. If the Chair of the Committee overrules any such objection during the deposition, the witness shall be ordered to answer. If following the deposition's recess, the Chair of the Committee overrules any such objection and thereby orders a witness to answer any question to which a privilege objection was lodged, such ruling shall be filed with the Chief Clerk of the Committee and shall be provided to the Members and the witness no fewer than three days before the reconvened deposition. If a Member of the Committee appeals in writing the ruling of the Chair, the appeal shall be preserved for Committee consideration. A deponent who refuses to answer a question after being directed by the Chair in writing, or orally during the proceeding as reflected in the record, may be subject to sanction, except that no sanctions may be imposed if the ruling of the Chair is reversed by the Committee on appeal.

*Record of Testimony.* Testimony shall be either transcribed or electronically recorded or both. If a witness's testimony is tran-

scribed, the witness or the witness's counsel shall be afforded an opportunity to review a copy. No later than five days after the witness has been notified of the opportunity to review the transcript, the witness may submit suggested changes to the Chair of the Committee. Committee staff may make any typographical and technical changes. Substantive changes, modifications, clarifications, or amendments to the deposition transcript submitted by the witness must be accompanied by a letter signed by the witness requesting the changes and a statement of the witness's reasons for each proposed change. Any substantive changes, modifications, clarifications, or amendments shall be included as an appendix to the transcript conditioned upon the witness signing the transcript.

*Transcription Requirements.* The individual administering the oath, if other than a Member, shall certify on the transcript that the witness was duly sworn. The transcriber shall certify that the transcript is a true record of the testimony, and the transcript shall be filed, together with any electronic recording, with the Chief Clerk of the Committee in Washington, D.C. Depositions shall be considered to have been taken in Washington, D.C., as well as the location actually taken once filed there with the Chief Clerk of the Committee for the Committee's use. The Chair of the Committee and the Ranking Minority Member of the Committee shall be provided with a copy of the transcripts of the deposition at the same time.

*Release.* The Chair of the Committee and Ranking Minority Member of the Committee shall consult in advance regarding the release of deposition testimony, transcripts, or recordings, and portions thereof. If either objects in writing to a proposed release of a deposition testimony, transcript or recording, or a portion thereof, the matter shall be promptly referred to the Committee for resolution.

#### RULE 12.—RECEIPT AND HANDLING OF CLASSIFIED INFORMATION

*Generally.* In the case of any information that has been classified under established security procedures and submitted to the Committee by any source on an exclusive basis, the Committee shall receive such classified information as executive session material.

*Staff Receipt of Classified Information.* For purposes of receiving classified information, Committee staff are authorized to accept information on behalf of the Committee. Committee staff shall operate under strict security procedures administered by the Committee Security Director under the direct supervision of the Staff Director, in accordance with the Security Policy Manual developed pursuant to Rule 12 (D)(8) of these rules.

*Non-Disclosure of Classified Information.* Any classified information received by the Committee, from any source, shall not be disclosed to any person not a Member of the Committee or the Committee staff, or otherwise released, except as provided by the Rules of the House and these rules.

#### *Security Measures.*

*Strict Security.* The Committee's offices shall operate under strict security procedures administered by the Security Director under the direct supervision of the Staff Director.

*U.S. Capitol Police Presence Required.* At least one uniformed U.S. Capitol Police officer shall be on duty at all times outside the entrance to Committee offices to control entry of all persons to such offices.

*Identification Required.* Before entering the Committee's offices all persons shall identify themselves to the U.S. Capitol Police officer described in subsection (D)(2) and to any appropriate Member of the Committee or Committee staff.

*Maintenance of Classified Information.* Classified information shall be segregated and maintained in approved security storage locations.

*Examination of Classified Information.* Classified information in the Committee's possession shall be examined in an appropriately secure manner.

*Prohibition on Removal of Classified Information.* Removal of any classified information from the Committee's offices is strictly prohibited, except as provided by these rules.

*Exception.* Notwithstanding the prohibition set forth in subsection (D)(6), classified information may be removed from the Committee's offices in furtherance of official Committee business. Appropriate security procedures shall govern the handling of any classified information removed from the Committee's offices.

*Security Policy Manual.* A security policy manual shall be maintained by the Security Director in coordination with the Staff Director on behalf of the Chair. All Members and staff shall at all times adhere to the policies set forth in the Committee Security Policy Manual. The Chair may direct changes to the security policy of the Committee, in consultation with the Ranking Minority Member, at any time.

*Registry.*

*Generally.* The Committee shall maintain a registry that:

Provides a brief description of the content of all classified information provided to the Committee by the executive branch that remain in the possession of the Committee; and

Lists by number all such documents.

*Designation by the Staff Director.* The Staff Director shall designate a Member of the Committee staff to be responsible for the organization and daily maintenance of such registry.

*Availability.* Such registry shall be available to all Members of the Committee and Committee staff.

### RULE 13.—COMMITTEE ACCESS TO CLASSIFIED INFORMATION

*Obligation to Not Disclose.*

*Oath Requirement.* Before any Member of the Committee, or the Committee staff, shall have access to classified information, the following oath shall be executed:

*"I do solemnly swear (or affirm) that I will not disclose or cause to be disclosed any classified information received in the course of my service on the House Permanent Select Committee on Intelligence, except when authorized to do so by the Committee or the House of Representatives."*

*Non-Disclosure Agreement.* Committee staff shall agree in writing not to divulge or cause to be divulged any classified information which comes into such person's possession while employed by the

Committee, to any person not a Member of the Committee or the Committee staff, except as authorized by the Committee in accordance with the Rules of the House and these rules.

*Copy.* A copy of such executed oath and non-disclosure agreement shall be retained in the files of the Committee.

*Access to Classified Information by Members of the Committee.* All Members of the Committee shall have access to all classified papers and other material received by the Committee from any source, with the exception of any access limitations established pursuant to 50 U.S.C. 3093(c)(2). If the executive branch seeks to limit such access to classified papers and other material in accordance with existing law or policy and makes such request in writing, the Chair, in consultation with the Ranking Minority Member, may agree to restrict Member and staff access to certain classified information pursuant to the executive branch's request.

*Access to Classified Information by Staff of the Committee.*

*Appropriate Clearances Required.* Committee staff must have the appropriate clearances, as determined by the Chair of the Committee in consultation with the Director of National Intelligence, prior to any access to classified information.

Need-to-Know Required for Controlled Access Programs (CAPs), Special Access Programs (SAPs), and similarly restricted classified information. Committee staff shall have access to CAPs, SAPs, and similarly restricted classified information provided to the Committee on a strict "need-to-know" basis, as determined by the Chair of the Committee, in consultation with the Ranking Minority Member when applicable, and under the Chair's direction by the Staff Director.

*Termination of Access.* In the event of the termination of the Committee, Members and Committee staff must follow any determination by the House of Representatives with respect to the protection of classified information received while a Member of the Committee or as Committee staff.

#### RULE 14.—COMMITTEE CONTROL OF ACCESS TO CLASSIFIED INFORMATION BY OTHERS

*Access to Classified Information by Designated Members and Staff of the House Committee on Appropriations.* The Chair, in consultation with the Ranking Minority Member, may admit the Chair and Ranking Minority Member of the Subcommittee on Defense of the Committee on Appropriations, and an appropriately cleared designated staffer from the Majority and Minority committee staff of the House Committee on Appropriations, to attend closed hearings and briefings of the Committee involving discussions of classified information. Such Members and designated staff may also be granted access to classified information in the possession of the Committee incident to such attendance.

*Admission.* The Chair may determine whether to admit the designated Members and designated staff to each closed hearing or briefing of the Committee involving discussions of classified information. When admitted, the designated Members shall not be counted for quorum purposes and shall not have a vote in any meeting.



*Reciprocity.* The Chair, in consultation with the Ranking Minority Member, may condition access provided under section (A) on reciprocal admission of Members and staff of the Committee to classified hearings and briefings of the Subcommittee on Defense of the Committee on Appropriations involving discussions of classified information.

*Access to Classified Information by Designated Members and Staff of the House Committee on Armed Services.* The Chair, in consultation with the Ranking Minority Member, may admit the Chair and Ranking Minority Member of the House Committee on Armed Services, and an appropriately cleared designated staffer from the Majority and Minority committee staff of the House Committee on Armed Services, to closed hearings and briefings of the Committee involving discussions of classified information. Such Members and designated staff may also be granted access to classified information in the possession of the Committee incident to such attendance.

*Admission.* The Chair may determine whether to admit the designated Members and designated staff to each closed hearing or briefing of the Committee involving discussions of classified information. When admitted, the designated members shall not be counted for quorum purposes and shall not have a vote in any meeting.

*Reciprocity.* The Chair, in consultation with the Ranking Minority Member, may condition access provided under section (B) on reciprocal admission of Members and staff of the Committee to classified hearings and briefings of the Committee on Armed Services involving discussions of classified information.

*Access to Classified Information by Other Non-Committee Members.* Pursuant to the Rules of the House and notwithstanding sections (A) and (B) of this rule, Members who are not Members of the Committee may be granted access to such classified information in the possession of the Committee, and be admitted on a non-participatory basis to classified hearings or briefings of the Committee involving discussions of classified information, in the following manner:

*Access to Classified Information by Designated Members and Staff of Other Standing and Select Committees of the House.* The Chair, in consultation with the Ranking Minority Member, may grant access to such classified information in the possession of the Committee to the Chair and Ranking Minority Member of any standing or select committee of the House, and to an appropriately cleared designated staffer from the Majority and Minority committee staff of such committee, or may admit the Chair and Ranking Minority Member of any standing or select committee of the House, and an appropriately cleared designated staffer from the Majority and Minority committee staff of such committee, to attend closed hearings and briefings of the Committee involving discussions of classified information related to the legislative jurisdiction of the standing or select committee.

*Consideration for Access to Classified Information.* Prior to the Chair granting access to the Chair and Ranking Minority Member of any other standing or select committee, either through the

Chair's invitation or approval of the other committee Chair or Ranking Minority Member's request, the Chair shall consider:

The sensitivity to the national defense or the confidential conduct of the foreign relations of the United States of the information sought;

The likelihood of its being directly or indirectly disclosed;

The jurisdictional interest of the Members making the request; and

Such other concerns, constitutional or otherwise, as may affect the public interest of the United States.

*Consultation Required.* Prior to the Chair granting access to any Chair and Ranking Minority Member of any other standing or select committee, the Chair shall consult the Director of National Intelligence and such other officials it considers necessary.

*Information Handling.* Designated Members and staff of a standing or select committee who have been granted access to classified information under these rules are required to adhere to all the Committee's information handling procedures as documented in the Committee's Security Policy. A copy of all relevant sections of the Security Policy Manual will be provided to the Chair and Ranking Minority Member of the standing or select committee in advance of the Chair granting access to classified information.

*Admission.* When admitted, the designated Members shall not be counted for quorum purposes and shall not have a vote in any meeting.

*Reciprocity.* The Chair, in consultation with the Ranking Minority Member, may condition access provided under section (C)(1) on reciprocal admission of members and staff of the Committee to classified hearings and briefings of the other standing or select committees involving discussions of classified information.

*Non-Committee Member's Request.* The Committee shall consider non-committee Member requests to examine classified information in the possession of the Committee, or to attend Committee hearings or briefings relating to the intelligence or intelligence-related activities of a department or agency of the United States, and may grant access on a non-participatory, case-by-case basis, when the Committee has determined appropriate or necessary to do so.

*Written Request Required.* Non-committee Members who desire to examine classified information in the possession of the Committee, or to attend Committee hearings or briefings, must notify the Committee. Such notification shall be in writing and shall state with specificity the justification for the request and the need for access.

*Consideration of Request.* The Committee shall consider each such request by non-committee Members at the earliest practicable opportunity. The Committee shall determine, by record vote, what action it deems appropriate under the circumstances, including but not limited to:

Approving the request, in whole or part;

Denying the request;

Providing the requested information or material in a different form than that sought by the Member; or

Making the requested information or material available to all Members of the House.

*Committee Consideration.* Prior to making a determination on the request, the Committee shall consider:

The sensitivity to the national defense or the confidential conduct of the foreign relations of the United States of the information sought;

The likelihood of its being directly or indirectly disclosed;

The jurisdictional interest of the Member making the request; and

Such other concerns, constitutional or otherwise, as may affect the public interest of the United States.

*Consultation Required.* Prior to the Committee taking action on any request from a non-committee Member, the Committee shall consult the Director of National Intelligence and such other officials the Chair considers necessary.

*Chair and Ranking Minority Member Consideration of Requests for Previously Granted Materials.* If the Committee has previously voted to grant a non-committee Member access to classified information in the possession of the Committee, the Chair and Ranking Minority Member may jointly determine what action they deem appropriate for subsequent requests for the same information in the same Congress.

In their determination, the Chair and Ranking Minority Member shall consider the factors described in paragraph (A)(2)(c) and may take any action they deem appropriate, including, but not limited to, the actions described in paragraph (A)(2)(b).

If the Chair and Ranking Minority Member are unable to reach a joint determination, or if they refer a request to the Committee, the Committee shall consider the request at the earliest practicable opportunity in the manner described in subsection (A)(2).

*Finality of Committee Decision.*

Should the non-committee Member making such a request disagree with the determination by the Committee or the determination by the Chair and Ranking Minority Member with respect to an access request or any part thereof pursuant to subsections (A)(2) or (A)(3), that Member must notify the Committee in writing of such disagreement.

The Committee shall subsequently consider the matter and decide, by record vote, what further action or recommendation, if any, the Committee will take.

Exclusion of CAPs, SAPs, and similarly restricted classified information. When disclosing any information pursuant to section (C), all necessary steps should be taken by the Committee to exclude materials or information relating to CAPs, SAPs, and similarly restricted classified information.

*Calling Information to the Attention of the House.* Pursuant to Section 501 of the National Security Act of 1947 (50 U.S.C. 3091), and to the Rules of the House, the Committee shall call to the attention of the House those matters requiring the attention of the House based on of the following provisions:

*By Request of a Committee Member.* At the request of any Member of the Committee to call to the attention of the House, the Committee shall meet at the earliest practicable opportunity to consider and make a determination.

*Factors to be Considered.* Prior to making a determination on the request, the Committee shall consider the following factors, among any others it deems appropriate:

The effect of the matter in question on the national defense or the foreign relations of the United States;

Whether the matter in question involves sensitive intelligence sources and methods;

Whether the matter in question otherwise raises questions affecting the national interest; and

Whether the matter in question affects matters within the jurisdiction of another Committee of the House.

*Views of Other Committees.* In examining such factors, the Committee may seek the opinion of Members of the Committee appointed from standing committees of the House with jurisdiction over the matter in question, or submissions from such other committees.

*Other Advice.* The Committee may seek the advice of any executive branch official when considering whether to call information to the attention of the House.

*Reasonable Opportunity to Examine Materials.* Before the Committee makes any decision regarding any proposal to bring any matter to the attention of the House, Members of the Committee shall have a reasonable opportunity to examine all pertinent testimony, documents, or other materials in the Committee's possession that may inform their decision on the question.

*Notification to the House.* The Committee may bring a matter to the attention of the House, when, after consideration of the factors set forth in this rule, it considers the matter in question so important that it requires the attention of all members of the House, and time is of the essence, or for any reason the Committee finds compelling.

*Method of Disclosure to the House.*

Should the Committee decide by record vote that a matter requires the attention of the House, it shall make arrangements to notify the House.

In such cases, the Committee shall consider whether:

To request an immediate closed session of the House (with time equally divided between the Majority and the Minority);  
or

To publicly disclose the matter in question pursuant to clause 11(g) of House rule X.

*Requirement to Protect Sources and Methods.* In bringing a matter to the attention of the House or to any non-committee Member or staff, the Committee, with due regard for the protection of intelligence sources and methods, shall take all necessary steps to safeguard materials or information relating to the matter in question.

*Acknowledgement of Rules.* Prior to any classified information within the possession of the Committee being made available to any non-committee Member or staff, the Security Director for the Committee shall provide each recipient a copy of these rules, as well as the applicable portions of the Committee's Security Policy Manual and the Rules of the House of Representatives governing the handling and disclosure of classified information. A copy of

each recipient's signed acknowledgement of receipt and agreement to comply shall be retained in the files of the Committee.

*Records and Notes.* Any records or notes taken by any non-committee Member or staff incident to receiving access to classified information in the possession of the Committee pursuant to this rule, including executive session information and the substance of any hearing or briefing that was closed to the public, shall remain Committee information and be stored in the possession of the Committee.

*Ensuring Clearances and Secure Storage.* If the Committee determines, upon record vote, that such classified information made available to a non-committee Member or staff, or any records or notes taken by the non-committee Member or staff incident to accessing such classified information, may be stored by a non-committee Member on a temporary or permanent basis, prior to such storage, the Security Director shall ensure that such other non-committee Member receiving such classified information has the ability to properly store classified information in a manner consistent with all governing rules, regulations, policies, procedures, and statutes.

*Log.* The Security Director for the Committee shall maintain a written record identifying the name of each non-committee Member and staff receiving access to classified information in the possession of the Committee, the particular classified information provided to such non-committee Member or staff, the date upon which such material is provided, and the date upon which such material will cease to be provided.

*Additional Authority.*

*Staff Director's Additional Authority.* The Staff Director is further empowered to provide for such additional measures which he or she deems necessary to protect classified information, as authorized by the Chair or the Committee, to be provided to non-committee Members or staff.

*Notice to Originating Agency.* In the event that the Chair or the Committee grants access to classified information provided to the Committee by an agency of the executive branch to a non-committee Member or staff pursuant to this rule, the Committee shall notify the providing agency of such action.

*Requests to Limit Access for Non-Committee Members and Staff.* If the executive branch seeks to limit such access to classified information in accordance with existing law or policy and makes such request in writing, the Chair, in consultation with the Ranking Minority Member, may agree to restrict access to certain classified information pursuant to the executive branch's request.

#### RULE 15.—LIMITS ON DISCUSSION OF CLASSIFIED INFORMATION

*Generally.* Except as otherwise provided by these rules and the Rules of the House of Representatives, Members of the Committee and Committee staff shall not at any time, either during that person's tenure as a Member of the Committee or as Committee staff, or anytime thereafter, discuss or disclose, or cause to be discussed or disclosed:

The classified substance of the work of the Committee;

Any information, whether classified or not, received by the Committee in executive session;

Any classified information received by the Committee from any source; or

The substance, whether classified or not, of any Committee event that was closed to the public pursuant to these rules or the Rules of the House, to include the questions or statements of other Members or staff.

*Exceptions.*

Notwithstanding the provisions of section (A) of this rule, Members of the Committee and the Committee staff may discuss and disclose those matters described in section (A) with:

Members and appropriately cleared staff of the Senate Select Committee on Intelligence designated by the Chair of that committee;

The Chairs and Ranking Minority Members of the House and Senate Committees on Appropriations and appropriately cleared staff of those committees designated by the Chairs of those committees;

The Chair and Ranking Minority Member of the Subcommittee on Defense of the House Committee on Appropriations and appropriately cleared staff of that subcommittee as designated by the Chair of that subcommittee; and

The Chairs and Ranking Minority Members of the House and Senate Committees on Armed Services and appropriately cleared staff of those committees designated by the Chairs of those committees, on all matters relating to any Military Intelligence Programs, or other intelligence and intelligence-related activities of or concerning the Department of Defense.

Notwithstanding the provisions of section (A), Members of the Committee and the Committee staff may discuss with and disclose to the Chair and Ranking Minority Member of a subcommittee of the House Appropriations Committee, and appropriately cleared staff of that subcommittee as designated by the Chair of that subcommittee, information regarding an agency or program as is necessary to facilitate the enactment of an appropriations or authorization bill which includes an authorization or appropriation for such agency or program.

The Chair may, in consultation with the Ranking Minority Member, upon the written request to the Chair from the Inspector General of an element of the Intelligence Community, grant access to Committee transcripts or documents that are relevant to an investigation of an allegation of possible false testimony or other inappropriate conduct before the Committee, or that are otherwise relevant to the Inspector General's investigation.

Upon the written request of the head of an Intelligence Community element, the Chair may, in consultation with the Ranking Minority Member, make available Committee briefing or hearing transcripts to that element for review by that element if a representative of that element testified, presented information to the Committee, or was present at the briefing or hearing the transcript of which is requested for review.

Members of the Committee and Committee staff may discuss and disclose such matters as otherwise directed by the Committee, pursuant to the Rules of the House of Representatives and these rules.

*Requirement to Protect Sources and Methods.* When discussing or disclosing any information pursuant to section (B), Members of the Committee and Committee staff shall take all necessary steps to safeguard materials or information relating to the matter in question, with due regard for the protection of intelligence sources and methods.

*Records of Closed Proceedings.* Any records or notes taken by any person memorializing material otherwise prohibited from disclosure by Members of the Committee and Committee staff under these rules, including information received in executive session and the substance of any hearing or briefing that was closed to the public, shall remain Committee material subject to these rules and may not be publicly discussed, disclosed, or caused to be publicly discussed or disclosed, unless authorized by the Committee consistent with these rules.

*Non-Disclosure in Proceedings.* Members of the Committee and the Committee staff shall not discuss either the substance or procedure of the work of the Committee with any person not a Member of the Committee or the Committee staff in connection with any proceeding, judicial or otherwise, either during the person's tenure as a Member of the Committee, or of the Committee staff, or at any time thereafter, except as directed by the Committee in accordance with the Rules of the House and these rules.

*Requests for Testimony of Staff.*

All Committee staff must, as a condition of employment, agree in writing to notify the Committee immediately of any request for testimony received while a member of the Committee staff, or at any time thereafter, concerning any classified information received by such person while a member of the Committee staff.

Committee staff shall not disclose, in response to any such request for testimony, any such classified information, except as authorized by the Committee in accordance with the Rules of the House and these rules.

In the event of the termination of the Committee, Committee staff will be subject to any determination made by the House of Representatives with respect to any requests for testimony involving classified information received while a member of the Committee staff.

#### RULE 16.—COMMITTEE STAFF

*Definition.* In these rules, "Committee staff" or "staff of the Committee" means:

- Employees of the Committee;
- Consultants to the Committee;
- Employees of other Government agencies detailed to the Committee; or

Any other person engaged by contract, or otherwise, to perform services for, or at the request of, the Committee.

*Appointment of Committee Staff and Security Requirements.*

*Chair's Authority.* Except as provided in subsection (B)(2), the Committee staff shall be appointed, and may be removed, by the

Chair and shall work under the general supervision and direction of the Chair.

*Staff Assistance to Minority Membership.* Except as provided in subsection (B)(3) and section (D), and except as otherwise provided by these rules, the Committee staff provided to the Minority party Members of the Committee shall be appointed, and may be removed, by the Ranking Minority Member of the Committee, and shall work under the general supervision and direction of such Ranking Minority Member.

*Security Clearance Required.* Except as provided in section (C), any offer of employment for a prospective Committee staff position shall be contingent upon:

The completion of a background investigation, when applicable; and

A determination by the Chair, in consultation with the Director of National Intelligence, that requirements for the appropriate security clearances commensurate with the sensitivity of the classified information to which such employee or person will be given access have been met.

*Personnel to Perform Non-Classified Functions of the Committee.* As necessary and on a case-by-case basis, the Chair may appoint Committee staff who shall perform only non-classified functions and administrative tasks of the Committee. The Staff Director and Security Director shall implement necessary measures to ensure such an employee has no access to any classified information.

*Security and Non-disclosure of Classified Information.* Notwithstanding subsection (B)(2), the Chair shall supervise and direct the Committee staff with respect to the security and non-disclosure of classified information. Committee staff shall comply with requirements necessary to ensure the security and non-disclosure of classified information as determined by the Chair, in consultation with the Ranking Minority Member.

*Other Conditions of Employment.* All Committee staff must, before joining the Committee staff, agree in writing, as a condition of employment, to be bound by the Rules of the House, including the jurisdiction of the Committee on Ethics and of the Committee concerning the security of classified information during and after the period of the employment or contractual agreement of such employee or person with the Committee, and not to divulge or cause to be divulged any classified information which comes into such person's possession while a member of the Committee staff, to any person not a member of the Committee or the Committee staff, except as authorized by the Committee in accordance with the Rules of the House and these rules.

#### RULE 17.—COMMITTEE TRAVEL

*Authority.* The Chair may authorize Members and Committee staff to travel on Committee business.

*Requests.*

*Member Requests.* Members requesting authorization for such travel shall state the purpose and length of the trip and shall submit such request directly to the Chair.

*Committee Staff Requests.* Committee staff requesting authorization for such travel shall state the purpose and length of the trip



and shall submit such request through their supervisors to the Staff Director and the Chair.

*Notification to Members.*

*Generally.* Members of the Committee shall be notified of all official foreign travel of Committee staff, prior to the commencement of such travel, when the travel is to be conducted without an accompanying Member.

*Content.* All Members of the Committee are to be advised, prior to the commencement of such travel, of its length, nature, and purpose.

*Trip Reports.*

*Generally.* The lead Committee staff accompanying an official Committee travel delegation shall submit a full report of all issues discussed during any travel to the Chief Clerk within a reasonable period of time following the completion of such trip. For purposes of this rule, the term “reasonable period of time” means:

No later than 60 days after returning from a foreign trip;  
and

No later than 45 days after returning from a domestic trip.

*Availability of Reports.* Such trip reports shall be:

Available for review by any Member or appropriately cleared Committee staff; and

Considered executive session material for purposes of these rules.

*Limitations on Travel.*

*Generally.* The Chair may prohibit Committee business travel of Committee staff who fail to comply with the requirements of subsection (D)(1) of this rule.

*Exception.* The Chair may authorize Committee staff to travel on Committee business, notwithstanding the requirements of subsection (D)(1) of this rule:

At the specific request of a Member of the Committee; or

In the event there are circumstances beyond the control of the Committee staff hindering compliance with such requirements.

*Privately sponsored travel.*

*Staff prohibition.* Committee staff may not participate in privately sponsored travel or in any travel funded in whole or in part by a foreign government unless there is prior written approval from the Chair. Restrictions on the conduct of Committee business. Committee business may not be conducted when a Member of the Committee is traveling outside of the United States as a participant in travel funded by a private sponsor or a foreign government unless there is prior written approval from the Chair. The Chair will provide Members of the Committee with a written policy outlining the approval process, including all required information pertaining to such travel.

RULE 18.—COMMITTEE RECORDS TRANSFERRED TO THE NATIONAL ARCHIVES

*Generally.* The records of the Committee at the National Archives and Records Administration shall be made available for public use in accordance with the Rules of the House of Representatives.

*Notice of Withholding.* The Chair shall notify the Ranking Minority Member of any decision, pursuant to the Rules of the House of Representatives, to withhold a record otherwise available, and the matter shall be presented to the full Committee for a determination of the question of public availability on the written request of any Member of the Committee.

**Select Committee on the Strategic Competition Between the United States and the Chinese Communist Party**

JOHN R. MOOLENAAR, Michigan, *Chairman*

ROBERT J. WITTMAN, Virginia	RAJA KRISHNAMOORTHY, Illinois,
ANDY BARR, Kentucky	<i>Ranking Member</i>
DAN NEWHOUSE, Washington	KATHY CASTOR, Florida
DARIN LAHOOD, Illinois	ANDRÉ CARSON, Indiana
NEAL P. DUNN, Florida	SETH MOULTON, Massachusetts
DUSTY JOHNSON, South Dakota	RO KHANNA, California
ASHLEY HINSON, Iowa	MIKIE SHERRILL, New Jersey
CARLOS A. GIMENEZ, Florida	HALEY M. STEVENS, Michigan
GUS M. BILIRAKIS, Florida	RITCHIE TORRES, New York
YOUNG KIM, California	SHONTEL M. BROWN, Ohio
NATHANIEL MORAN, Texas	GREG STANTON, Arizona
ZACHARY NUNN, Iowa	JILL N. TOKUDA, Hawaii

DAVE HANKE, *Staff Director*

**RULES OF THE SELECT COMMITTEE ON THE STRATEGIC COMPETITION BETWEEN THE UNITED STATES AND THE CHINESE COMMUNIST PARTY FOR THE 119TH CONGRESS**

(As adopted February 7, 2025)

**RULE I.—GENERAL PROVISIONS**

(a) *Applicability of House Rules.* The provisions of H. Res. 5 (119th Cong.), which established the Select Committee on Strategic Competition between the United States and the Chinese Communist Party (“Select Committee” or “Committee”), are hereby incorporated by reference. Nothing herein shall be construed as superseding any provision of that title. The Rules of the House of Representatives shall apply to the Committee to the extent provided by that resolution.

(b) *Applicability of Certain Authorities.* Pursuant to H. Res. 5 Section 2 (119th Cong.), the Committee has the authorities and responsibilities of, and shall be subject to the same limitations and restrictions as, a standing committee of the House, including those authorities and responsibilities delegated to the Committee pursuant to H. Res. 5 Section 3(k) (119th Cong.).

(c) *Applicability of Certain Regulations.* The regulations issued by the House Committee on Rules of the 119th Congress entitled Regulations for the Remote Participation of Committee Witnesses and Regulations for the Use of Deposition Authority (both attached) are hereby incorporated by reference.

(d) *Publication.* The Committee rules shall be made publicly available in electronic form and published in the Congressional Record not later than 60 days after the Committee adopts its rules.

**RULE II.—MEETINGS**

(a) *Schedule.* The Committee’s regular meeting date shall be the first Wednesday of every month that the House is in session. The Chair may call additional meetings as the Chair considers necessary, and may dispense with a regular meeting if, in the judgment of the Chair, there is no need for the meeting.

(b) *Presiding.* The Chair shall call to order and preside over the meetings of the Committee. In the Chair's absence, the Chair may designate a member to carry out such duties.

(c) *Notice.*

(1) The Chair shall provide to each Member the date, place, and subject matter of a Committee meeting. The meeting may not commence earlier than the third calendar day (excluding Saturdays, Sundays, and legal holidays except when the House is in session on such a day) on which members have notice thereof.

(2) To the greatest extent practicable, the Chair shall cause of the text of a report to be made available to the Members at least 24 hours prior to the commencement of a meeting for the purpose of considering such a report. If the report is made available 24 hours in advance of the meeting (excluding Saturdays, Sundays, and legal holidays except when the House is in session on such a day), it shall be considered as read in committee.

(d) *Waiver.* The requirements of paragraph (c)(1) may be waived by a majority of the Committee present and voting (a majority being present) or by the Chair with the concurrence of the Ranking Member. If the requirements of paragraph (c)(1) are waived, the Chair shall announce such a meeting at the earliest possible time.

(e) *Postponement of Votes.* The Chair, after consultation with the Ranking Member, may postpone further proceedings when a recorded vote is ordered on the question of approving any measure or matter or adopting an amendment and may resume proceedings on a postponed vote at any time after reasonable notice to members by the Clerk or other designee of the Chair. When proceedings resume on a postponed question, notwithstanding any intervening order for the previous question, an underlying proposition shall remain subject to further debate or amendment to the same extent as when the question was postponed.

### RULE III.—HEARINGS

(a) *Announcement.*

(1) *Notice.* The Chair shall announce the date, time, place, and subject matter of a Committee hearing at least one week prior to the hearing. The hearing may commence sooner if the Chair, with the concurrence of the Ranking Member, determines there is good cause or if the Committee so determines by a majority vote, a quorum being present. The Chair shall announce such a hearing at the earliest possible time.

(2) *Witnesses.* The Chair shall make available to the public and to members a list of witnesses, including minority witnesses, not later than two business days before the hearing.

(b) *Written Witness Statement; Oral Testimony.*

(1) *Filing of Statement.* To the greatest extent practicable, each witness shall file a written statement with the Clerk at least two business days before the witness's scheduled testimony. The Clerk shall distribute the statement to the members of the Committee as soon as is practicable and not later than the business day before the hearing. For purposes of this subsection, testimony may include the written statement of a wit-

ness, as well as any video, photographs, audio-visual matter, posters, or other supporting materials that the witness intends to present or display before the Committee. Such testimony shall be provided in electronic form to the extent practicable.

(2) *Witness Opening Statements.* Each witness's oral testimony shall not exceed five minutes unless so permitted by the Chair, after consultation with the Ranking Member.

(3) *Publication.* Statements filed under this paragraph shall be made publicly available in electronic form not later than one day after the witness appears.

(4) *Truth in Testimony.* Each witness appearing in a non-governmental capacity shall include with the written statement of his or her proposed testimony, to the greatest extent practicable:

(A) a curriculum vitae;

(B) a disclosure of any Federal grants or contracts received during the past 36 months by the witness or by an entity represented by the witness and related to the subject matter of the hearing;

(C) a disclosure of any payments or grants from a foreign government, foreign political party, or agent thereof within the past 36 months to any entity from which the witness is compensated more than \$10,000 a year and related to the subject matter of the hearing;

(D) with respect to a foreign adversary, a disclosure of any payments, grants, or in-kind contributions from any agent of a foreign adversary within the past five years to any entity from which the witness is compensated more than \$10,000 a year;

(E) a disclosure of whether the witness is a fiduciary (including, but not limited to, a director, officer, advisor, or resident agent) of any organization or entity that has an interest in the subject matter of a hearing.

The disclosure shall include the amount, country of origin, and entity originating any payment, grant, or in-kind contribution required to be disclosed.

An "agent of a foreign adversary" means (i) a government or political party of a foreign adversary; (ii) any entity in which an entity identified in subpart (i) owns a 10% stake or greater; (iii) any entity subject to the direction, ownership, control, or influence of an entity identified in subparts (i) or (ii); and (iv) any agent of an entity identified in subparts (i)–(iii).

A "foreign adversary" means the People's Republic of China, the Republic of Cuba, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Russian Federation, and the Maduro regime of the Bolivarian Republic of Venezuela.

(c) *Witness Selection.* The minority party members are entitled, upon request to the Chair by the Ranking Member, to call at least one witness selected by the minority members to testify at a hearing. If the Chair selects more than two majority witnesses, the minority party members are entitled, upon request to the Chair by the Ranking Member, to call an additional witness selected by the minority members. Three witness panels are preferred, but in the

case of a four-witness panel, at least one witness shall be selected by the Chair with the concurrence of the Ranking Member.

The Chair and the Ranking Member each agree to consult the other with regard to the selection of hearing witnesses.

(d) *Opening Statements.* The Chair shall deliver an opening statement announcing the subject of the hearing. The Ranking Member may also deliver an opening statement. The Chair may, after consultation with the Ranking Member, allow other members to deliver opening statements. Any member may delegate time allocated for the member's opening statement to another member. Opening statements shall not exceed five minutes unless so permitted by the Chair, after consultation with the Ranking Member.

(e) *Questioning of Witnesses.*

(1) *Order.* To the greatest extent practicable, the Chair shall initiate the right to question witnesses before the Committee, followed by the Ranking Member and all other members thereafter, alternating between majority and minority members. A member may only question a witness when recognized by the Chair for that purpose.

(2) *Time Allocated.* In general, each member who so desires shall have the opportunity to question witnesses related to the subject matter of the hearing for five (5) minutes.

(3) *Extended Questioning.* The Chair, after consultation with the Ranking Member, may permit a specified number of members to engage in colloquies, question witnesses, or otherwise discuss or debate matters related to the subject matter of the hearing for longer than five (5) minutes. The time for extended questioning shall be divided equally between the majority and the minority and shall not exceed one hour.

(4) *Staff Questioning.* The Chair, with the concurrence of the Ranking Member, may permit designated staff members to question witnesses related to the subject matter of the hearing. The time allocated for staff questioning shall be divided equally between the majority and the minority and shall not exceed one hour.

(6) *Questions for the Record.* Each member may submit to the Chair written questions for the record to be answered by the witnesses who have appeared. Questions shall be submitted not later than one week after a hearing. The Chair shall transmit all such questions to the appropriate witnesses and provide the responses from the witnesses in the hearing record.

(f) *Presiding.* The Chair shall call to order and preside over hearings or may designate another member to carry out such duties.

(g) *Oaths.* The Chair shall administer oaths to any witness before the Committee or may designate another member to carry out such duties. Each witness appearing before the Committee shall affirm the following oath:

Do you solemnly swear or affirm, under penalty of law, that the testimony you are about to give is the truth, the whole truth, and nothing but the truth, so help you God?

(h) *Claims of Privilege.* Claims of common-law privilege made by witnesses in hearings, or by interviewees in investigations or in-

quiries, are applicable only at the discretion of the Chair, subject to appeal to the Committee.

#### RULE IV.—QUORUM RULES

(a) *In General.* A majority of the Members of the Committee shall constitute a quorum for the purposes of adopting a committee report under rule V, or where otherwise required by House rules.

(b) *Testimony and Evidence.* For the purpose of taking testimony and receiving evidence, no fewer than two members of the Committee shall constitute a quorum.

(c) *Other.* For the purposes of taking any other action, one-third of the members of the Committee shall constitute a quorum.

(d) *No Proxy Voting.* Members may not vote by proxy on any measure.

#### RULE V.—COMMITTEE REPORTS

(a) *Authority to Issue Committee Reports.* The Committee may produce reports pursuant to H. Res. 5 (119th Cong.) Section 2.

(b) *Procedures.* Committee reports shall be issued by majority vote at a Committee meeting convened pursuant to rule II. The record of such a meeting shall include the total number of votes cast for and against, and the names of those voting for, voting against, and present but not voting on the adoption of the report.

(c) *Additional Views.* At the time of the approval of a Committee report, any Member may give notice of intent to file supplemental, minority, additional, or dissenting views. If a Member gives such notice, all members of the Committee shall be entitled to no less than two business days to file such views.

(d) *Publication.* To the extent feasible, the Committee shall make Committee reports available on its website within 30 days of adoption.

#### RULE VI.—SUBPOENAS

The power to authorize and issue subpoenas pursuant to clause 2(m) of House rule XI is hereby delegated to the Chair.

#### RULE VII.—COMMITTEE RECORDS

(a) *Recorded Votes.* Within 48 hours of a recorded vote, the Committee shall publish on its website a record with a description of the measure voted upon, a list of those present at the meeting, and the result of the recorded vote, including the name of each member voting for, voting against, or present but not voting on the measure.

(b) *Archived Records.* The records of the Committee at the National Archives and Records Administration shall be made available for public use pursuant to the Rules of the House. The Chair shall notify the Ranking Member of any decision to withhold a record otherwise available, and the matter shall be presented to the Committee for a determination on the written request of any member of the Committee.

### RULE VIII.—OPEN PROCEEDINGS

Meetings and hearings convened pursuant to rules II and III shall be open to the public, including radio, television, and still photography coverage, unless closed in accordance with clause 2(g) of House rule XI. The audio and video coverage of Committee proceedings permitted under clause 4 of House rule XI shall apply to the Committee.

### RULE IX.—COMMITTEE STAFF

(a) *Appointment.* The staff of the Committee shall be appointed as follows:

(1) *In General.* Except as provided in subsection (2), Committee staff shall be appointed by the Chair, may be removed by the Chair, and shall work under the general supervision and direction of the Chair;

(2) *Minority Staff.* All staff provided to the minority party members of the Committee shall be appointed by the Ranking Member, and may be removed by the Ranking Member, and shall work under the general supervision and direction of the Ranking Member;

(b) *Compensation.* The Chair shall fix the compensation of all staff, after consultation with the Ranking Member regarding any minority party staff, within the budget approved for such purposes.

### RULE X.—BUDGET

(a) *In General.* The Chair shall prepare a budget providing amounts for staff, committee travel, hearings, investigations, and other expenses of the Committee.

(b) *Minority Expenses.* Consistent with clause 9 of House rule X, the Chair shall, after consultation with the Ranking Member, designate an amount budgeted for the Ranking Minority Member for the compensation of the minority staff, travel expenses of minority members and staff, and minority office expenses. All expenses of minority members and staff shall be paid for out of the amount so set aside.

### RULE XI.—TRAVEL

(a) *Authorization.* The Chair may authorize travel for any member and any staff member of the Committee in connection with activities or subject matters under the general jurisdiction of the Committee. Travel to be reimbursed from funds set aside for the Committee for any member or staff member shall be paid only upon the prior authorization of the Chair.

(b) *Requesting Authorization.* Before such authorization is granted, the requester shall submitted to the Chair in writing: (1) The purpose of the travel; (2) The dates during which the travel is to occur; (3) The names of the states or countries to be visited and the length of time to be spent in each; (4) An agenda of anticipated activities; and (5) The names of members and staff of the Committee for whom the authorization is sought.

(c) *Travel Reports.* Within 30 of completing authorized travel, Members and staff of the Committee shall make a written report



to the Chair on any travel they have conducted under this subsection, including a description of their itinerary, expenses, and activities, and of pertinent information gained as a result of such travel.

(d) *House Rules.* Members and staff of the Committee performing authorized travel on official business shall be governed by applicable laws, resolutions, and regulations of the House and of the Committee on House Administration.

#### RULE XII.—WEBSITE

The Chair shall maintain an official Committee website for the purpose of carrying out the official responsibilities of the Committee, including communicating information about the Committee's activities. The Ranking Member may maintain a minority website. To the maximum extent feasible, the Committee shall make its publications available in electronic form on the official Committee website maintained by the Chair.

#### RULE XIII.—MISCELLANEOUS

The Chair may establish additional procedures and take such actions as may be necessary to carry out the foregoing rules or to facilitate the effective operation of the Committee to the extent permissible under House rules.

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**PART III—CONGRESSIONAL JOINT  
COMMITTEES**

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**Joint Economic Committee**DAVID SCHWEIKERT, Arizona, *Chairman*

JODEY C. ARRINGTON, Texas

RON ESTES, Kansas

LLOYD SMUCKER, Pennsylvania

NICOLE MALLIOTAKIS, New York

VICTORIA SPARTZ, Indiana

ERIC SCHMITT, Missouri,

*Vice Chair*

TOM COTTON, Arkansas

TED BUDD, North Carolina

DAVID McCORMICK, Pennsylvania

MARSHA BLACKBURN, Tennessee

ASHLEY MOODY, Florida

MAGGIE HASSAN, New Hampshire,

*Ranking Member*

AMY KLOBUCHAR, Minnesota

MARTIN HEINRICH, New Mexico

MARK KELLY, Arizona

DON BEYER, Virginia

GWEN MOORE, Wisconsin

SEAN CASTEN, Illinois

DAVE MIN, California

**RULES OF THE JOINT ECONOMIC COMMITTEE FOR THE  
119TH CONGRESS**

(As adopted February 21, 2025)

**RULE 1**

The rules of the Senate and House, insofar as they are applicable, shall govern the committee and its subcommittees. The rules of the Committee, insofar as they are applicable, shall be the rules of any subcommittee of the Committee.

**RULE 2**

The meetings of the Committee shall be held at such times and in such places as the Chairman may designate, or at such times as a quorum of the Committee may request in writing, with adequate advance notice provided to all members of the Committee. Subcommittee meetings shall not be held when the full Committee is meeting. Where the rules require a vote of the members of the Committee, polling of members either in writing or by telephone shall not be permitted to substitute for a vote taken at a Committee meeting, unless the Ranking Minority Member assents to a waiver of this requirement.

**RULE 3**

Ten members of the Committee shall constitute a quorum. A majority of the members of a subcommittee shall constitute a quorum of such subcommittee.

**RULE 4**

Written or telegraphic proxies of Committee members will be received and recorded on any vote taken by the Committee, except at the organization meeting at the beginning of each Congress, or for the purpose of creating a quorum.

**RULE 5**

The Chairman may name standing or special subcommittees. Any member of the Committee shall have the privilege of sitting with any subcommittee during its hearings or deliberations, but no

such member who is not a member of the subcommittee shall vote on any matter before such subcommittee.

#### RULE 6

The chairmanship and vice chairmanship of the Committee shall alternate between the House and Senate by Congresses. The senior member of the minority party in the House of Congress opposite to that of the Chairman shall be the Ranking Minority Member of the Committee. In the event the House and Senate are under different party control, the Chairman and Vice Chairman shall represent the majority party in the respective Houses.

#### RULE 7

Questions as to the order of business and the procedure of the Committee shall in the first instance be decided by the Chairman, subject always to an appeal to the Committee.

#### RULE 8

All hearings conducted by the Committee or its subcommittees shall be open to the public except where the Committee or subcommittee, as the case may be, by a majority vote orders an executive session. Whenever possible, all public hearings shall include some sessions held on the Senate side and some on the House side. House and Senate members shall alternate in order of seating and interrogation.

#### RULE 9

So far as practicable all witnesses appearing before the Committee shall file advance written statements of their proposed testimony, and their oral testimony shall be limited to brief summaries. Brief insertions of additional germane material will be received for the record, subject to the approval of the Chairman.

#### RULE 10

An accurate stenographic record shall be kept of all testimony and each witness provided with a copy thereof. Witnesses may make changes in testimony for the purpose of correcting grammatical errors, obvious errors of fact, and errors of transcription. Brief supplemental materials when required to clarify the transcript may be inserted in the record subject to the approval of the Chairman. Witnesses shall be allowed 3 days within which to correct and return the transcript of their testimony. If not so returned, the clerk may close the record whenever necessary.

#### RULE 11

Each member of the Committee shall be provided with a copy of the hearings transcript for the purpose of correcting errors of transcription and grammar, and clarifying questions or remarks. If another person is authorized by a Committee member to make his corrections, the clerk shall be so notified.

Members who have received unanimous consent to submit written questions to witnesses shall be allowed 2 days within which to

submit these to the executive director for transmission to the witnesses. The record may be held open for a period not to exceed 1 week awaiting responses by witnesses.

#### RULE 12

Testimony received in executive hearings shall not be released or included in any report without the approval of a majority of the Committee.

#### RULE 13

The Chairman shall provide adequate time for questioning of witnesses by all members, and the rule of germaneness shall be enforced in all hearings.

#### RULE 14

None of the hearings of the Committee shall be telecast or broadcast, whether directly or through such devices as recordings, tapes, motion pictures, or other mechanical means, if in conflict with a rule or practice of the House on the side of the Capitol where hearings are being held. If no general rule or practice prevails in regard to such telecasts or broadcasts, none of the hearings of the Committee shall be telecast or broadcast unless approved by a majority of the members of the Committee.

Telecasts or broadcasts of any such portion of hearings of the Committee as may include testimony of a witness, shall not be authorized if such witness objects to such telecast or broadcast: Provided, That such witness shall be afforded the opportunity to make such objection, if any, to the Committee at a time when the proceedings are not being telecast or broadcast.

#### RULE 15

No Committee report shall be made public or transmitted to the Congress without the approval of a majority of the Committee except that when the Congress has adjourned, subcommittees may by majority vote and with the express permission of the full Committee submit reports to the full Committee and simultaneously release same to the public: Provided, That any member of the Committee may make a report supplementary to or dissenting from the majority report. Such supplementary or dissenting reports should be as brief as possible. Factual reports by the Committee staff may be printed for the distribution to Committee members and the public only upon authorization of the Chairman of the full Committee either with the approval of a majority of the Committee or with the consent of the Ranking Minority Member.

#### RULE 16

No summary of a Committee report, prediction of the contents of a report, or statement of conclusions concerning any investigation shall be made by a member of the Committee or of the Committee staff prior to the issuance of a report of the Committee.

## RULE 17

There shall be kept a complete record of all Committee proceedings and actions. The clerk of the Committee, or a designated member of the Committee staff, shall act as recording secretary of all proceedings before the Committee and shall prepare and circulate to all members of the Committee the minutes of such proceedings. Minutes circulated will be considered approved unless objection is registered prior to the next Committee meeting. The records of the Committee shall be open to all members of the Committee.

## RULE 18

The Committee shall have a professional and clerical staff under the supervision of an executive director. The Committee shall appoint and remove the executive director with the approval of not less than 10 members of the Committee. Staff operating procedures shall be determined by the executive director, with the approval of the Chairman of the Committee, and after notification to the Ranking Minority Member with respect to basic revisions. The executive director under the general supervision of the Chairman is authorized to deal directly with agencies of the Government and with non-Government groups and individuals on behalf of the Committee.

The professional members of the Committee staff shall be appointed and removed on the recommendation of the executive director with approval by a majority vote of the Committee. The professional staff members, including the executive director, shall be persons selected without regard to political affiliations who, as a result of training, experience, and attainments, are exceptionally qualified to analyze and interpret economic developments and programs. The clerical and temporary staff shall be appointed and removed by the executive director with the approval of the Chairman, and after notification to the Ranking Minority Member. The Committee staff shall serve all members of the Committee in an objective, non-partisan manner. From time to time, upon request the executive director shall designate individual members of the staff to assist subcommittees, individual Committee members, and the minority members. The staff, to the extent possible, shall be organized along functional lines to permit specialization.

## RULE 19

Attendance at executive sessions shall be limited to members of the Committee and of the Committee staff. Other persons whose presence is requested or consented to by the Committee may be admitted to such sessions.

## RULE 20

Selection of witnesses for Committee hearings shall be made by the Committee staff under the direction of the Chairman. A list of proposed witnesses shall be submitted to the members of the Committee for review sufficiently in advance of the hearings to permit

suggestions by the Committee members to receive appropriate consideration.

#### RULE 21

The Chairman of the Committee shall have the overall responsibility for preparing and carrying out the Committee's program, including staff duties, subject to prior approval of each item on the program by a majority of the Committee or, alternatively, by the Ranking Minority Member. Prior to and during the transition from one Congress to another, the outgoing Committee shall prepare and have ready a plan for the consideration of the President's Economic Report and the preparation of the Committee's report thereon in order to meet the March 1 deadline established by Public Law 304 (79th Cong.), as amended.

#### RULE 22

Proposals for amending Committee rules shall be sent to all members at least 1 week before final action is taken thereon, unless the amendment is made by unanimous consent. Approval by at least 11 members of the Committee shall be required to amend these rules.

#### RULE 23

The information contained in any books, papers, or documents furnished to the Committee by any individual, partnership, corporation, or other legal entity shall, upon the request of the individual, partnership, corporation, or other entity furnishing the same, be maintained in strict confidence by the members and staff of the Committee, except that any such information may be released outside of executive session of the Committee if the release thereof is effected in a manner which will not reveal the identity of such individual, partnership, corporation, or entity: Provided, That the Committee by majority vote may authorize the disclosure of the identity of any such individual, partnership, corporation, or entity in connection with any pending hearing or as a part of a duly authorized report of the Committee if such release is deemed essential to the performance of the functions of the Committee and is in the public interest.

**Joint Committee on the Library**

BRYAN STEIL, Wisconsin, *Chairman*

MITCH MCCONNELL, Kentucky,

*Vice Chair*

MIKE CAREY, Ohio

DAVID VALADAO, California

DEB FISCHER, Nebraska

CINDY HYDE-SMITH, Mississippi

JOE MORELLE, New York

JULIE JOHNSON, Texas

ALEX PADILLA, California

AMY KLOBUCHAR, Minnesota

**RULES OF THE JOINT COMMITTEE ON THE LIBRARY FOR  
THE 119TH CONGRESS**

(As adopted March 11, 2025)

**RULE 1.—MEETINGS OF THE COMMITTEE**

(a) Regular meetings may be called by the Chair, with the concurrence of the Vice Chair, as may be deemed necessary or pursuant to the provision of paragraph 3 of rule XXVI of the Standing Rules of the Senate.

(b) Meetings of the committee, including meetings to conduct hearings, shall be open to the pubpc, except that a meeting or series of meetings by the committee on the same subject for a period of no more than 14 calendar days may be closed to the pubpc on a motion made and seconded to go into closed session to discuss only whether the matters enumerated in subparagraphs (A) through (F) would require the meeting to be closed followed immediately by a recorded vote in open session by a majority of the members of the committee when it is determined that the matters to be discussed or the testimony to be taken at such meeting or meetings—

(1) will disclose matters necessary to be kept secret in the interests of national defense or the confidential conduct of the foreign relations of the United States;

(2) will relate solely to matters of the committee staff personnel or internal staff management or procedures;

(3) will tend to charge an individual with crime or misconduct, to disgrace or injure the professional standing of an individual, or otherwise to expose an individual to pubpc contempt or obloquy, or will represent a clearly unwarranted invasion of privacy of an individual;

(4) will disclose the identity of any informer or law enforcement agent or will disclose any information relating to the investigation or prosecution of a criminal offense that is required to be kept secret in the interest of effective law enforcement;

(5) will disclose information relating to the trade secrets or financial or commercial information pertaining specifically to a given person if—

(i) an Act of Congress requires the information to be kept confidential by Government officers and employees; or

(ii) the information has been obtained by the Government on a confidential basis, other than through an apppation by such person for a specific Government financial or other benefit, and is required to be kept secret in order to prevent undue injury to the benefit, and is re-



- quired to be kept secret in order to prevent undue injury to the competitive position of such person; or
- (6) may divulge matters required to kept confidential under the provisions of law or Government regulation. (Paragraph 5(b) of rule XXVI of the Standing Rules of the Senate.)
- (c) Written notices of committee meetings will normally be sent by the committee's staff director to all members at least three days in advance. In addition, the committee staff will email or telephone reminders of committee meetings to all members of the committee or to the appropriate staff assistants in their offices.
- (d) A copy of the committee's intended agenda enumerating separate items of committee business will normally be sent to all members of the committee by the staff director at least one day in advance of all meetings. This does not preclude any member of the committee from raising appropriate non-agenda topics.
- (e) Any witness who is to appear before the committee in any hearing shall file with the clerk of the committee at least three business days before the date of their appearance, a written statement of their proposed testimony and an executive summary thereof, in such form as the Chair may direct, unless the Chair waived such a requirement for good cause.

#### RULE 2.—QUORUMS

- (a) Pursuant to paragraph 7(a)(1) of rule XXVI of the Standing Rules, four members of the committee shall constitute a quorum.
- (b) Pursuant to paragraph 7(a)(2) of rule XXVI of the Standing Rules, two members of the committee shall constitute a quorum for the purpose of taking testimony; provided, however, once a quorum is established, any one member can continue to take such testimony.
- (c) Under no circumstance may proxies be considered for the establishment of a quorum.

#### RULE 3.—VOTING

- (a) Voting in the committee on any issue will normally be by voice vote.
- (b) If a third of the members present so demand, a recorded vote will be taken on any question by roll call.
- (c) The results of roll call votes taken in any meeting upon a measure, or any amendment thereto, shall be stated in the committee report on that measure unless previously announced by the committee, and such report or announcement shall include a tabulation of the votes cast in favor and the votes cast in opposition to each measure and amendment by each member of the committee. (Paragraph 7(b) and (c) of rule XXVI of the Standing Rules.)

#### RULE 4.—DELEGATION AND AUTHORITY TO THE CHAIR AND VICE CHAIR

- (a) The Chair and Vice Chair are authorized to sign all necessary vouchers and routine papers for which the committee's approval is required and to decide on the committee's behalf on all routine business.

(b) The Chair is authorized to engage commercial reporters for the preparation of transcripts of committee meetings and hearings.

(c) The Chair is authorized to issue, on behalf of the committee, regulations normally promulgated by the committee at the beginning of each session.

### Joint Committee on Printing

MITCH McCONNELL, Kentucky, *Chairman*

BRYAN STEIL, Wisconsin,  
*Vice Chair*

GREG MURPHY, North Carolina

MARY MILLER, Illinois

DEB FISCHER, Nebraska

BILL HAGERTY, Tennessee

JOE MORELLE, New York

TERRI A. SEWELL, Alabama

ALEX PADILLA, California

JEFF MERKLEY, Oregon

## RULES OF THE JOINT COMMITTEE ON PRINTING FOR THE 119TH CONGRESS

(As adopted March 11, 2025)

### RULE 1.—COMMITTEE RULES

(a) The rules of the Senate and House insofar as they are applicable, shall govern the Committee.

(b) The Committee's rules shall be published in the Congressional Record as soon as possible following the Committee's organizational meeting in each odd-numbered year.

(c) Where these rules require a vote of the members of the Committee, polling of members either in writing or by telephone shall not be permitted to substitute for a vote taken at a Committee meeting, unless the Ranking Minority Member assents to waiver of this requirement.

(d) Proposals for amending Committee rules shall be sent to all members at least one week before final action is taken thereon, unless the amendment is made by unanimous consent.

### RULE 2.—REGULAR COMMITTEE MEETINGS

(a) The regular meeting date of the Committee shall be the second Wednesday of every month when the House and Senate are in session. A regularly scheduled meeting need not be held if there is no business to be considered and after appropriate notification is made to the Vice-Chair and Ranking Minority Member. Additional meetings may be called by the Chair, as the Chair may deem necessary or at the request of the majority of the members of the Committee.

(b) If the Chair of the Committee is not present at any meeting of the Committee, the Vice-Chair or the Chair's designee from the members of the Committee who are present, shall preside at the meeting.

### RULE 3.—QUORUM

(a) Five members of the Committee shall constitute a quorum, which is required for the purpose of closing meetings, promulgating Committee orders or changing the rules of the Committee.

(b) Three members shall constitute a quorum for purposes of taking testimony and receiving evidence.

### RULE 4.—OPEN AND CLOSED MEETINGS

(a) Each meeting for the transaction of business of the Committee shall be open to the public except when the Committee, in

open session and with a quorum present, determines by roll call vote that all or part of the remainder of the meeting on that day shall be closed to the public. No such vote shall be required to close a meeting that relates solely to internal budget or personnel matters.

(b) No person other than members of the Committee, and such congressional staff and other representatives as they may authorize, shall be present in any business session that has been closed to the public.

#### RULE 5.—ALTERNATING CHAIR AND VICE-CHAIR BY CONGRESSES

(a) The Chair and Vice-Chair of the Committee shall alternate between the House and the Senate by Congresses: The senior member of the minority party in the House of Congress opposite of that of the Chair shall be the Ranking Minority Member of the Committee.

(b) In the event the House and Senate are under different party control, the Chair and Vice-Chair shall represent the majority party in their respective Houses. When the Chair and Vice-Chair represent different parties, the Vice-Chair shall also fulfill the responsibilities of the Ranking Minority Member as prescribed by these rules.

#### RULE 6.—PARLIAMENTARY QUESTIONS

(a) Questions as to the order of business and the procedures of Committee shall in the first instance be decided by the Chair; subject always to an appeal to the Committee.

#### RULE 7.—HEARINGS: PUBLIC ANNOUNCEMENTS AND WITNESSES

(a) The Chair, in the case of hearings to be conducted by the Committee, shall make public announcement of the date, place and subject matter of any hearing to be conducted on any measure or matter at least one week before the commencement of that hearing unless the Committee determines that there is good cause to begin such hearing at an earlier date. In the latter event, the Chair shall make such public announcement at the earliest possible date. The staff director of the Committee shall promptly notify the Daily Digest of the Congressional Record as soon as possible after such public announcement is made.

(b) So far as practicable, all witnesses appearing before the Committee shall file advance written statements of their proposed testimony at least 48 hours in advance of their appearance and their oral testimony shall be limited to brief summaries. Limited insertions or additional germane material will be received for the record, subject to the approval of the Chair.

#### RULE 8.—OFFICIAL HEARING RECORD

(a) An accurate stenographic record shall be kept of all Committee proceedings and actions. Brief supplemental materials when required to clarify the transcript may be inserted in the record subject to the approval of the Chair.

(b) Each member of the Committee shall be provided with a copy of the hearing transcript for the purpose of correcting errors of transcription and grammar, and clarifying questions or remarks. If any other person is authorized by a Committee Member to make their corrections, the staff director shall be so notified.

(c) Members who have received unanimous consent to submit written questions to witnesses shall be allowed two days within which to submit these to the staff director for transmission to the witnesses. The record may be held open for a period not to exceed two weeks awaiting the responses by witnesses.

(d) A witness may obtain a transcript copy of their testimony given at a public session or, if given at an executive session, when authorized by the Committee. Testimony received in closed hearings shall not be released or included in any report without the approval of the Committee.

#### RULE 9.—WITNESSES FOR COMMITTEE HEARINGS

(a) Selection of witnesses for Committee hearings shall be made by the Committee staff under the direction of the Chair. A list of proposed witnesses shall be submitted to the members of the Committee for review sufficiently in advance of the hearings to permit suggestions by the Committee members to receive appropriate consideration.

(b) The Chair shall provide adequate time for questioning of witnesses by all members, including minority Members and the rule of germaneness shall be enforced in all hearings notified.

(c) Whenever a hearing is conducted by the Committee upon any measure or matter, the minority on the Committee shall be entitled, upon unanimous request to the Chair before the completion of such hearings, to call witnesses selected by the minority to testify with respect to the measure or matter during at least one day of hearing thereon.

#### RULE 10.—CONFIDENTIAL INFORMATION FURNISHED TO THE COMMITTEE

The information contained in any books, papers or documents furnished to the Committee by any individual, partnership, corporation or other legal entity shall, upon the request of the individual, partnership, corporation or entity furnishing the same, be maintained in strict confidence by the members and staff of the Committee, except that any such information may be released outside of executive session of the Committee if the release thereof is effected in a manner which will not reveal the identity of such individual, partnership, corporation or entity in connection with any pending hearing or as a part of a duly authorized report of the Committee if such release is deemed essential to the performance of the functions of the Committee and is in the public interest.

#### RULE 11.—BROADCASTING OF COMMITTEE HEARINGS

The rule for broadcasting of Committee hearings shall be the same as rule XI, clause 4, of the Rules of the House of Representatives.

#### RULE 12.—COMMITTEE REPORTS

(a) No Committee report shall be made public or transmitted to the Congress without the approval of a majority of the Committee except when Congress has adjourned: provided that any member of the Committee may make a report supplementary to or dissenting from the majority report. Such supplementary or dissenting reports should be as brief as possible.

(b) Factual reports by the Committee staff may be printed for distribution to Committee members and the public only upon authorization of the Chair either with the approval of a majority of the Committee or with the consent of the Ranking Minority Member.

#### RULE 13.—CONFIDENTIALITY OF COMMITTEE REPORTS

No summary of a Committee report, prediction of the contents of a report, or statement of conclusions concerning any investigation shall be made by a member of the Committee or by any staff member of the Committee prior to the issuance of a report of the Committee.

#### RULE 14.—COMMITTEE STAFF

(a) The Committee shall have a staff director, selected by the Chair. The staff director shall be an employee of the House of Representatives or of the Senate.

(b) The Ranking Minority Member may designate an employee of the House of Representatives or of the Senate as the minority staff director.

(c) The staff director, under the general supervision of the Chair, is authorized to deal directly with agencies of the Government and with non-Government groups and individuals on behalf of the Committee.

(d) The Chair or staff director shall timely notify the Vice-Chair and the Ranking Minority Member or the minority staff director of decisions made on behalf of the Committee.

(e) The Chair is authorized to appoint the Clerk of the Committee (and such deputies or assistants as the Chair in their discretion determines may be necessary) to perform the required and usual duties on behalf of the Committee.

(1) Upon such appointment, the Chair shall inform the Committee.

(2) Further, the Chair is authorized to appoint an acting Clerk of the Committee to perform the required and usual duties of the Clerk of the Committee on behalf of the Committee until a permanent clerk is named.

(f) The Chair is authorized to appoint the Parliamentarian of the Committee (and such deputies or assistants as the Chair in their discretion determines may be necessary) to perform the required and usual duties on behalf of the Committee.

(1) Upon such appointment, the Chair shall inform the Committee.

(2) Further, the Chair is authorized to appoint an acting Parliamentarian of the Committee to perform the required and usual duties of the Parliamentarian of the Committee on be-

half of the Committee until a permanent parliamentarian is named.

#### RULE 15.—COMMITTEE CHAIR

The Chair of the Committee may establish such other procedures and take such actions as may be necessary to carry out the foregoing rules or to facilitate the effective operation of the Committee. Specifically, the Chair is authorized, during the interim periods between meetings of the Committee, to act on all requests submitted by any executive department, independent agency, temporary or permanent commissions and committees of the Federal Government, the Government Publishing Office and any other Federal entity, pursuant to the requirements of applicable Federal law and regulations.

#### RULE 16.—OTHER PROCEDURES AND REGULATIONS

(a) The Chair may establish such other procedures and take such actions as may be necessary to carry out the responsibilities of the Committee or to facilitate its effective operation.

(b) The Chair may direct staff of the Committee to make any necessary technical or conforming changes to these Rules without intervening Committee action. In all cases, the Chair shall cause the most current version of the Rules to be available to members of the Committee.

**Joint Committee on Taxation**JASON SMITH, Missouri, *Chairman*

MIKE CRAPO, Idaho,

*Vice Chair*

CHUCK GRASSLEY, Iowa

JOHN CORNYN, Texas

VERN BUCHANAN, Florida

ADRIAN SMITH, Nebraska

RICHARD NEAL, Massachusetts

LLOYD DOGGETT, Texas

RON WYDEN, Oregon

MARIA CANTWELL, Washington

A description of the Joint Committee on Taxation and the rules by which it functions can be found in the United States of America Internal Revenue Code, Title 26. Therefore, the Joint Committee does not adopt written rules.



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## APPENDIX

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### Rule X

#### ORGANIZATION OF COMMITTEES

##### COMMITTEES AND THEIR LEGISLATIVE JURISDICTIONS

1. There shall be in the House the following standing committees, each of which shall have the jurisdiction and related functions assigned by this clause and clauses 2, 3, and 4. All bills, resolutions, and other matters relating to subjects within the jurisdiction of the standing committees listed in this clause shall be referred to those committees, in accordance with clause 2 of rule XII, as follows:

- (a) *Committee on Agriculture.*
  - (1) Adulteration of seeds, insect pests, and protection of birds and animals in forest reserves.
  - (2) Agriculture generally.
  - (3) Agricultural and industrial chemistry.
  - (4) Agricultural colleges and experiment stations.
  - (5) Agricultural economics and research.
  - (6) Agricultural education extension services.
  - (7) Agricultural production and marketing and stabilization of prices of agricultural products, and commodities (not including distribution outside of the United States).
  - (8) Animal industry and diseases of animals.
  - (9) Commodity exchanges.

- (10) Crop insurance and soil conservation.
- (11) Dairy industry.
- (12) Entomology and plant quarantine.
- (13) Extension of farm credit and farm security.
- (14) Inspection of livestock, poultry, meat products, and seafood and seafood products.
- (15) Forestry in general and forest reserves other than those created from the public domain.
- (16) Human nutrition and home economics.
- (17) Plant industry, soils, and agricultural engineering.
- (18) Rural electrification.
- (19) Rural development.
- (20) Water conservation related to activities of the Department of Agriculture.
- (b) *Committee on Appropriations.*
  - (1) Appropriation of the revenue for the support of the Government.
  - (2) Rescissions of appropriations contained in appropriation Acts.
  - (3) Transfers of unexpended balances.
  - (4) Bills and joint resolutions reported by other committees that provide new entitlement authority as defined in section 3(9) of the Congressional Budget Act of 1974 and referred to the committee under clause 4(a)(2).
  - (5) Bills and joint resolutions that provide new budget authority, limitation on the use of funds, or other authority relating to new direct loan obligations and new loan guarantee commitments referencing section 504(b) of the Congressional Budget Act of 1974.
- (c) *Committee on Armed Services.*
  - (1) Ammunition depots; forts; arsenals; and Army, Navy, Marine Corps, Air Force, and Space Force reservations and establishments.
  - (2) Common defense generally.
  - (3) Conservation, development, and use of naval petroleum and oil shale reserves.
  - (4) The Department of Defense generally, including the Departments of the Army, Navy, and Air Force, generally.
  - (5) Interoceanic canals generally, including measures relating to the maintenance, operation, and administration of interoceanic canals.
  - (6) Merchant Marine Academy and State Maritime Academies.
  - (7) Military applications of nuclear energy.
  - (8) Tactical intelligence and intelligence-related activities of the Department of Defense.
  - (9) National security aspects of merchant marine, including financial assistance for the construction and operation of vessels, maintenance of the U.S. shipbuilding and ship repair industrial base, cabotage, cargo preference, and merchant marine officers and seafarers as these matters relate to the national security.
  - (10) Pay, promotion, retirement, and other benefits and privileges of members of the armed forces.

- (11) Scientific research and development in support of the armed services.
- (12) Selective service.
- (13) Size and composition of the Army, Navy, Marine Corps, Air Force, and Space Force.
- (14) Soldiers' and sailors' homes.
- (15) Strategic and critical materials necessary for the common defense.
- (16) Cemeteries administered by the Department of Defense.
- (d) *Committee on the Budget.*
  - (1) Concurrent resolutions on the budget (as defined in section 3(4) of the Congressional Budget Act of 1974), other matters required to be referred to the committee under titles III and IV of that Act, and other measures setting forth appropriate levels of budget totals for the United States Government.
  - (2) Budget process generally.
  - (3) Establishment, extension, and enforcement of special controls over the Federal budget, including the budgetary treatment of offbudget Federal agencies and measures providing exemption from reduction under any order issued under part C of the Balanced Budget and Emergency Deficit Control Act of 1985.
- (e) *Committee on Education and Workforce.*
  - (1) Child labor.
  - (2) Gallaudet University and Howard University and Hospital.
  - (3) Convict labor and the entry of goods made by convicts into interstate commerce.
  - (4) Food programs for children in schools.
  - (5) Labor standards and statistics.
  - (6) Education or labor generally.
  - (7) Mediation and arbitration of labor disputes.
  - (8) Regulation or prevention of importation of foreign laborers under contract.
  - (9) Workers' compensation.
  - (10) Vocational rehabilitation.
  - (11) Wages and hours of labor.
  - (12) Welfare of miners.
  - (13) Work incentive programs.
  - (14) Organization, administration, and general management of the Department of Education.
  - (15) Organization, administration, and general management of the Department of Labor.
- (f) *Committee on Energy and Commerce.*
  - (1) Biomedical research and development.
  - (2) Consumer affairs and consumer protection.
  - (3) Health and health facilities (except health care supported by payroll deductions).
  - (4) Interstate energy compacts.
  - (5) Interstate and foreign commerce generally.
  - (6) Exploration, production, storage, supply, marketing, pricing, and regulation of energy resources, including all

fossil fuels, solar energy, and other unconventional or renewable energy resources.

(7) Conservation of energy resources.

(8) Energy information generally.

(9) The generation and marketing of power (except by federally chartered or Federal regional power marketing authorities); reliability and interstate transmission of, and ratemaking for, all power; and siting of generation facilities (except the installation of interconnections between Government waterpower projects).

(10) General management of the Department of Energy and management and all functions of the Federal Energy Regulatory Commission.

(11) National energy policy generally.

(12) Public health and quarantine.

(13) Regulation of the domestic nuclear energy industry, including regulation of research and development reactors and nuclear regulatory research.

(14) Regulation of interstate and foreign communications.

(15) Travel and tourism.

The committee shall have the same jurisdiction with respect to regulation of nuclear facilities and of use of nuclear energy as it has with respect to regulation of nonnuclear facilities and of use of nonnuclear energy.

(g) *Committee on Ethics.*

The Code of Official Conduct.

(h) *Committee on Financial Services.*

(1) Banks and banking, including deposit insurance and Federal monetary policy.

(2) Economic stabilization, defense production, renegotiation, and control of the price of commodities, rents, and services.

(3) Financial aid to commerce and industry (other than transportation).

(4) Insurance generally.

(5) International finance.

(6) International financial and monetary organizations.

(7) Money and credit, including currency and the issuance of notes and redemption thereof; gold and silver, including the coinage thereof; valuation and revaluation of the dollar.

(8) Public and private housing.

(9) Securities and exchanges.

(10) Urban development.

(i) *Committee on Foreign Affairs.*

(1) Relations of the United States with foreign nations generally.

(2) Acquisition of land and buildings for embassies and legations in foreign countries.

(3) Establishment of boundary lines between the United States and foreign nations.

(4) Export controls, including nonproliferation of nuclear technology and nuclear hardware.

- (5) Foreign loans.
- (6) International commodity agreements (other than those involving sugar), including all agreements for co-operation in the export of nuclear technology and nuclear hardware.
- (7) International conferences and congresses.
- (8) International education.
- (9) Intervention abroad and declarations of war.
- (10) Diplomatic service.
- (11) Measures to foster commercial intercourse with foreign nations and to safeguard American business interests abroad.
- (12) International economic policy.
- (13) Neutrality.
- (14) Protection of American citizens abroad and expatriation.
- (15) The American National Red Cross.
- (16) Trading with the enemy.
- (17) United Nations organizations.
- (j) *Committee on Homeland Security.*
  - (1) Overall homeland security policy.
  - (2) Organization, administration, and general management of the Department of Homeland Security.
  - (3) Functions of the Department of Homeland Security relating to the following:
    - (A) Border and port security (except immigration policy and non-border enforcement).
    - (B) Customs (except customs revenue).
    - (C) Integration, analysis, and dissemination of homeland security information.
    - (D) Domestic preparedness for and collective response to terrorism.
    - (E) Research and development.
    - (F) Transportation security.
    - (G) Cybersecurity.
- (k) *Committee on House Administration.*
  - (1) Appropriations from accounts for committee salaries and expenses (except for the Committee on Appropriations); House Information Resources; and allowance and expenses of Members, Delegates, the Resident Commissioner, officers, and administrative offices of the House.
  - (2) Auditing and settling of all accounts described in subparagraph (1).
  - (3) Employment of persons by the House, including staff for Members, Delegates, the Resident Commissioner, and committees; and reporters of debates, subject to rule VI.
  - (4) Except as provided in paragraph (r)(11), the Library of Congress, including management thereof; the House Library; statuary and pictures; acceptance or purchase of works of art for the Capitol; the Botanic Garden; and purchase of books and manuscripts.
  - (5) The Smithsonian Institution and the incorporation of similar institutions (except as provided in paragraph (r)(11)).

- (6) Expenditure of accounts described in subparagraph (1).
- (7) House Communications Standards Commission.
- (8) Printing and correction of the Congressional Record.
- (9) Accounts of the House generally.
- (10) Assignment of office space for Members, Delegates, the Resident Commissioner, and committees.
- (11) Disposition of useless executive papers.
- (12) Election of the President, Vice President, Members, Senators, Delegates, or the Resident Commissioner; corrupt practices; contested elections; credentials and qualifications; and Federal elections generally.
- (13) Services to the House, including the House Restaurant, parking facilities, and administration of the House Office Buildings and of the House wing of the Capitol.
- (14) Travel of Members, Delegates, and the Resident Commissioner.
- (15) Raising, reporting, and use of campaign contributions for candidates for office of Representative, of Delegate, and of Resident Commissioner.
- (16) Compensation, retirement, and other benefits of the Members, Delegates, the Resident Commissioner, officers, and employees of Congress.
- (l) *Committee on the Judiciary.*
  - (1) The judiciary and judicial proceedings, civil and criminal.
  - (2) Administrative practice and procedure.
  - (3) Apportionment of Representatives.
  - (4) Bankruptcy, mutiny, espionage, and counterfeiting.
  - (5) Civil liberties.
  - (6) Constitutional amendments.
  - (7) Criminal law enforcement and criminalization.
  - (8) Federal courts and judges, and local courts in the Territories and possessions.
  - (9) Immigration policy and nonborder enforcement.
  - (10) Interstate compacts generally.
  - (11) Claims against the United States.
  - (12) Meetings of Congress; attendance of Members, Delegates, and the Resident Commissioner; and their acceptance of incompatible offices.
  - (13) National penitentiaries.
  - (14) Patents, the Patent and Trademark Office, copyrights, and trademarks.
  - (15) Presidential succession.
  - (16) Protection of trade and commerce against unlawful restraints and monopolies.
  - (17) Revision and codification of the Statutes of the United States.
  - (18) State and territorial boundary lines.
  - (19) Subversive activities affecting the internal security of the United States.
- (m) *Committee on Natural Resources.*

- (1) Fisheries and wildlife, including research, restoration, refuges, and conservation.
- (2) Forest reserves and national parks created from the public domain.
- (3) Forfeiture of land grants and alien ownership, including alien ownership of mineral lands.
- (4) Geological Survey.
- (5) International fishing agreements.
- (6) Interstate compacts relating to apportionment of waters for irrigation purposes.
- (7) Irrigation and reclamation, including water supply for reclamation projects and easements of public lands for irrigation projects; and acquisition of private lands when necessary to complete irrigation projects.
- (8) Native Americans generally, including the care and allotment of Native American lands and general and special measures relating to claims that are paid out of Native American funds.
- (9) Insular areas of the United States generally (except those affecting the revenue and appropriations).
- (10) Military parks and battlefields, national cemeteries administered by the Secretary of the Interior, parks within the District of Columbia, and the erection of monuments to the memory of individuals.
- (11) Mineral land laws and claims and entries thereunder.
- (12) Mineral resources of public lands.
- (13) Mining interests generally.
- (14) Mining schools and experimental stations.
- (15) Marine affairs, including coastal zone management (except for measures relating to oil and other pollution of navigable waters).
- (16) Oceanography.
- (17) Petroleum conservation on public lands and conservation of the radium supply in the United States.
- (18) Preservation of prehistoric ruins and objects of interest on the public domain.
- (19) Public lands generally, including entry, easements, and grazing thereon.
- (20) Relations of the United States with Native Americans and Native American tribes.
- (21) Trans-Alaska Oil Pipeline (except ratemaking).
- (n) *Committee on Oversight and Government Reform.*
  - (1) Federal civil service, including intergovernmental personnel; and the status of officers and employees of the United States, including their compensation, classification, and retirement.
  - (2) Municipal affairs of the District of Columbia in general (other than appropriations).
  - (3) Federal paperwork reduction.
  - (4) Government management and accounting measures generally.
  - (5) Holidays and celebrations.

- (6) Overall economy, efficiency, and management of government operations and activities, including Federal procurement.
- (7) National archives.
- (8) Population and demography generally, including the Census.
- (9) Postal service generally, including transportation of the mails.
- (10) Public information and records.
- (11) Relationship of the Federal Government to the States and municipalities generally.
- (12) Reorganizations in the executive branch of the Government.
- (o) *Committee on Rules.*
  - (1) Rules and joint rules (other than those relating to the Code of Official Conduct) and the order of business of the House.
  - (2) Recesses and final adjournments of Congress.
- (p) *Committee on Science, Space, and Technology.*
  - (1) All energy research, development, and demonstration, and projects therefor, and all federally owned or operated nonmilitary energy laboratories.
  - (2) Astronautical research and development, including resources, personnel, equipment, and facilities.
  - (3) Civil aviation research and development.
  - (4) Environmental research and development.
  - (5) Marine research.
  - (6) Commercial application of energy technology.
  - (7) National Institute of Standards and Technology, standardization of weights and measures, and the metric system.
  - (8) National Aeronautics and Space Administration.
  - (9) National Space Council.
  - (10) National Science Foundation.
  - (11) National Weather Service.
  - (12) Outer space, including exploration and control thereof.
  - (13) Science scholarships.
  - (14) Scientific research, development, and demonstration, and projects therefor.
- (q) *Committee on Small Business.*
  - (1) Assistance to and protection of small business, including financial aid, regulatory flexibility, and paperwork reduction.
  - (2) Participation of small-business enterprises in Federal procurement and Government contracts.
- (r) *Committee on Transportation and Infrastructure.*
  - (1) Coast Guard, including lifesaving service, lighthouses, lightships, ocean derelicts, and the Coast Guard Academy.
  - (2) Federal management of emergencies and natural disasters.
  - (3) Flood control and improvement of rivers and harbors.
  - (4) Inland waterways.



- (5) Inspection of merchant marine vessels, lights and signals, lifesaving equipment, and fire protection on such vessels.
- (6) Navigation and laws relating thereto, including pilotage.
- (7) Registering and licensing of vessels and small boats.
- (8) Rules and international arrangements to prevent collisions at sea.
- (9) The Capitol Building and the Senate and House Office Buildings.
- (10) Construction or maintenance of roads and post roads (other than appropriations therefor).
- (11) Construction or reconstruction, maintenance, and care of buildings and grounds of the Botanic Garden, the Library of Congress, and the Smithsonian Institution.
- (12) Merchant marine (except for national security aspects thereof).
- (13) Purchase of sites and construction of post offices, customhouses, Federal courthouses, and Government buildings within the District of Columbia.
- (14) Oil and other pollution of navigable waters, including inland, coastal, and ocean waters.
- (15) Marine affairs, including coastal zone management, as they relate to oil and other pollution of navigable waters.
- (16) Public buildings and occupied or improved grounds of the United States generally.
- (17) Public works for the benefit of navigation, including bridges and dams (other than international bridges and dams).
- (18) Related transportation regulatory agencies (except the Transportation Security Administration).
- (19) Roads and the safety thereof.
- (20) Transportation, including civil aviation, railroads, water transportation, transportation safety (except automobile safety and transportation security functions of the Department of Homeland Security), transportation infrastructure, transportation labor, and railroad retirement and unemployment (except revenue measures related thereto).
- (21) Water power.
- (s) *Committee on Veterans' Affairs.*
  - (1) Veterans' measures generally.
  - (2) Cemeteries of the United States in which veterans of any war or conflict are or may be buried, whether in the United States or abroad (except cemeteries administered by the Secretary of the Interior).
  - (3) Compensation, vocational rehabilitation, and education of veterans.
  - (4) Life insurance issued by the Government on account of service in the Armed Forces.
  - (5) Pensions of all the wars of the United States, general and special.
  - (6) Readjustment of servicemembers to civil life.

- (7) Servicemembers' civil relief.
- (8) Veterans' hospitals, medical care, and treatment of veterans.
- (t) *Committee on Ways and Means.*
  - (1) Customs revenue, collection districts, and ports of entry and delivery.
  - (2) Reciprocal trade agreements.
  - (3) Revenue measures generally.
  - (4) Revenue measures relating to insular possessions.
  - (5) Bonded debt of the United States, subject to the last sentence of clause 4(f).
  - (6) Deposit of public monies.
  - (7) Transportation of dutiable goods.
  - (8) Tax exempt foundations and charitable trusts.
  - (9) National social security (except health care and facilities programs that are supported from general revenues as opposed to payroll deductions and except work incentive programs).

#### GENERAL OVERSIGHT RESPONSIBILITIES

2. (a) The various standing committees shall have general oversight responsibilities as provided in paragraph (b) in order to assist the House in—

- (1) its analysis, appraisal, and evaluation of—
    - (A) the application, administration, execution, and effectiveness of Federal laws; and
    - (B) conditions and circumstances that may indicate the necessity or desirability of enacting new or additional legislation; and
  - (2) its formulation, consideration, and enactment of changes in Federal laws, and of such additional legislation as may be necessary or appropriate.
- (b)(1) In order to determine whether laws and programs addressing subjects within the jurisdiction of a committee are being implemented and carried out in accordance with the intent of Congress and whether they should be continued, curtailed, or eliminated, each standing committee (other than the Committee on Appropriations) shall review and study on a continuing basis—
- (A) the application, administration, execution, and effectiveness of laws and programs addressing subjects within its jurisdiction;
  - (B) the organization and operation of Federal agencies and entities having responsibilities for the administration and execution of laws and programs addressing subjects within its jurisdiction;
  - (C) any conditions or circumstances that may indicate the necessity or desirability of enacting new or additional legislation addressing subjects within its jurisdiction (whether or not a bill or resolution has been introduced with respect thereto); and
  - (D) future research and forecasting on subjects within its jurisdiction.
- (2) Each committee to which subparagraph (1) applies having more than 20 members shall establish an oversight subcommittee,

or require its subcommittees to conduct oversight in their respective jurisdictions, to assist in carrying out its responsibilities under this clause. The establishment of an oversight subcommittee does not limit the responsibility of a subcommittee with legislative jurisdiction in carrying out its oversight responsibilities.

(c) Each standing committee shall review and study on a continuing basis the impact or probable impact of tax policies affecting subjects within its jurisdiction as described in clauses 1 and 3.

(d)(1) Not later than March 1 of the first session of a Congress, each standing committee (other than the Committee on Appropriations, the Committee on Ethics, and the Committee on Rules) shall, in a meeting that is open to the public, adopt its authorization and oversight plan for that Congress. Such plan shall be submitted simultaneously to the Committee on Oversight and Government Reform and the Committee on House Administration.

(2) Each such plan shall include, with respect to programs and agencies within the committee's jurisdiction, and to the maximum extent practicable—

(A) a list of such programs or agencies with lapsed authorizations that received funding in the prior fiscal year or, in the case of a program or agency with a permanent authorization, which has not been subject to a comprehensive review by the committee in the prior three Congresses;

(B) a description of each such program or agency to be authorized in the current Congress;

(C) a description of each such program (A) or agency to be authorized in the next Congress, if applicable;

(D) a description of any oversight to support the authorization of each such program or agency in the current Congress; and

(E) recommendations for changes to existing law for moving such programs or agencies from mandatory funding to discretionary appropriations, where appropriate.

(3) Each such plan may include, with respect to the programs and agencies within the committee's jurisdiction—

(A) recommendations for the consolidation or termination of such programs or agencies that are duplicative, unnecessary, or inconsistent with the appropriate roles and responsibilities of the Federal Government;

(B) recommendations for changes to existing law related to Federal rules, regulations, statutes, and court decisions affecting such programs and agencies that are inconsistent with the authorities of the Congress under Article I of the Constitution; and (C) a description of such other oversight activities as the committee may consider necessary.

(4) In the development of such plan, the chair of each committee shall coordinate with other committees of jurisdiction to ensure that programs and agencies are subject to routine, comprehensive authorization efforts.

(5) Not later than April 15 in the first session of a Congress, after consultation with the Speaker, the Majority Leader, and the Minority Leader, the Committee on Oversight and Government Reform shall report to the House the authorization and oversight plans submitted by committees under subparagraph (1) together

with any recommendations that it, or the House leadership group described above, may make to ensure the most effective coordination of authorization and oversight plans and otherwise to achieve the objectives of this clause.

(e) The Speaker, with the approval of the House, may appoint special ad hoc oversight committees for the purpose of reviewing specific matters within the jurisdiction of two or more standing committees.

#### SPECIAL OVERSIGHT FUNCTIONS

3. (a) The Committee on Appropriations shall conduct such studies and examinations of the organization and operation of executive departments and other executive agencies (including an agency the majority of the stock of which is owned by the United States) as it considers necessary to assist it in the determination of matters within its jurisdiction.

(b) The Committee on Armed Services shall review and study on a continuing basis laws, programs, and Government activities relating to international arms control and disarmament and the education of military dependents in schools.

(c) The Committee on the Budget shall study on a continuing basis the effect on budget outlays of relevant existing and proposed legislation and report the results of such studies to the House on a recurring basis.

(d) The Committee on Education and Workforce shall review, study, and coordinate on a continuing basis laws, programs, and Government activities relating to domestic educational programs and institutions and programs of student assistance within the jurisdiction of other committees.

(e) The Committee on Energy and Commerce shall review and study on a continuing basis laws, programs, and Government activities relating to nuclear and other energy and nonmilitary nuclear energy research and development including the disposal of nuclear waste.

(f) The Committee on Foreign Affairs shall review and study on a continuing basis laws, programs, and Government activities relating to customs administration, intelligence activities relating to foreign policy, international financial and monetary organizations, and international fishing agreements.

(g)(1) The Committee on Homeland Security shall review and study on a continuing basis all Government activities relating to homeland security, including the interaction of all departments and agencies with the Department of Homeland Security.

(2) In addition, the committee shall review and study on a primary and continuing basis all Government activities, programs and organizations related to homeland security that fall within its primary legislative jurisdiction.

(h) The Committee on Natural Resources shall review and study on a continuing basis laws, programs, and Government activities relating to Native Americans.

(i) The Committee on Oversight and Government Reform shall review and study on a continuing basis the operation of Government activities at all levels, including the Executive Office of the President.

(j) The Committee on Rules shall review and study on a continuing basis the congressional budget process, and the committee shall report its findings and recommendations to the House from time to time.

(k) The Committee on Science, Space, and Technology shall review and study on a continuing basis laws, programs, and Government activities relating to nonmilitary research and development.

(l) The Committee on Small Business shall study and investigate on a continuing basis the problems of all types of small business.

(m) The Permanent Select Committee on Intelligence shall review and study on a continuing basis laws, programs, and activities of the intelligence community and shall review and study on an exclusive basis the sources and methods of entities described in clause 11(b)(1)(A).

#### ADDITIONAL FUNCTIONS OF COMMITTEES

4. (a)(1)(A) The Committee on Appropriations shall, within 30 days after the transmittal of the Budget to Congress each year, hold hearings on the Budget as a whole with particular reference to—

(i) the basic recommendations and budgetary policies of the President in the presentation of the Budget; and

(ii) the fiscal, financial, and economic assumptions used as bases in arriving at total estimated expenditures and receipts.

(B) In holding hearings under subdivision (A), the committee shall receive testimony from the Secretary of the Treasury, the Director of the Office of Management and Budget, the Chair of the Council of Economic Advisers, and such other persons as the committee may desire.

(C) A hearing under subdivision (A), or any part thereof, shall be held in open session, except when the committee, in open session and with a quorum present, determines by record vote that the testimony to be taken at that hearing on that day may be related to a matter of national security. The committee may by the same procedure close one subsequent day of hearing. A transcript of all such hearings shall be printed and a copy thereof furnished to each Member, Delegate, and the Resident Commissioner.

(D) A hearing under subdivision (A), or any part thereof, may be held before a joint meeting of the committee and the Committee on Appropriations of the Senate in accordance with such procedures as the two committees jointly may determine.

(2) Pursuant to section 401(b)(2) of the Congressional Budget Act of 1974, when a committee reports a bill or joint resolution that provides new entitlement authority as defined in section 3(9) of that Act, and enactment of the bill or joint resolution, as reported, would cause a breach of the committee's pertinent allocation of new budget authority under section 302(a) of that Act, the bill or joint resolution may be referred to the Committee on Appropriations with instructions to report it with recommendations (which may include an amendment limiting the total amount of new entitlement authority provided in the bill or joint resolution). If the Committee on Appropriations fails to report a bill or joint resolution so referred within 15 calendar days (not counting any day on which the House is not in session), the committee automatically shall be dis-

charged from consideration of the bill or joint resolution, and the bill or joint resolution shall be placed on the appropriate calendar.

(3) In addition, the Committee on Appropriations shall study on a continuing basis those provisions of law that (on the first day of the first fiscal year for which the congressional budget process is effective) provide spending authority or permanent budget authority and shall report to the House from time to time its recommendations for terminating or modifying such provisions.

(4) In the manner provided by section 302 of the Congressional Budget Act of 1974, the Committee on Appropriations (after consulting with the Committee on Appropriations of the Senate) shall subdivide any allocations made to it in the joint explanatory statement accompanying the conference report on such concurrent resolution, and promptly report the subdivisions to the House as soon as practicable after a concurrent resolution on the budget for a fiscal year is agreed to.

(b) The Committee on the Budget shall—

(1) review on a continuing basis the conduct by the Congressional Budget Office of its functions and duties;

(2) hold hearings and receive testimony from Members, Senators, Delegates, the Resident Commissioner, and such appropriate representatives of Federal departments and agencies, the general public, and national organizations as it considers desirable in developing concurrent resolutions on the budget for each fiscal year;

(3) make all reports required of it by the Congressional Budget Act of 1974;

(4) study on a continuing basis those provisions of law that exempt Federal agencies or any of their activities or outlays from inclusion in the Budget of the United States Government, and report to the House from time to time its recommendations for terminating or modifying such provisions;

(5) study on a continuing basis proposals designed to improve and facilitate the congressional budget process, and report to the House from time to time the results of such studies, together with its recommendations; and

(6) request and evaluate continuing studies of tax expenditures, devise methods of coordinating tax expenditures, policies, and programs with direct budget outlays, and report the results of such studies to the House on a recurring basis.

(c)(1) The Committee on Oversight and Government Reform shall—

(A) receive and examine reports of the Comptroller General of the United States and submit to the House such recommendations as it considers necessary or desirable in connection with the subject matter of the reports;

(B) evaluate the effects of laws enacted to reorganize the legislative and executive branches of the Government; and

(C) study intergovernmental relationships between the United States and the States and municipalities and between the United States and international organizations of which the United States is a member.

(2) In addition to its duties under subparagraph (1), the Committee on Oversight and Government Reform may at any time con-

duct investigations of any matter without regard to clause 1, 2, 3, or this clause conferring jurisdiction over the matter to another standing committee. The findings and recommendations of the committee in such an investigation shall be made available to any other standing committee having jurisdiction over the matter involved.

(3)(A) The Committee on Oversight and Government Reform may adopt a rule authorizing and regulating the taking of depositions by a member or counsel of the committee, including pursuant to subpoena under clause 2(m) of rule XI (which hereby is made applicable for such purpose).

(B) A rule adopted by the committee pursuant to this subparagraph—

(i) may provide that a deponent be directed to subscribe an oath or affirmation before a person authorized by law to administer the same; and

(ii) shall ensure that the minority members and staff of the committee are accorded equitable treatment with respect to notice of and a reasonable opportunity to participate in any proceeding conducted thereunder.

(C) Information secured pursuant to the authority described in subdivision (A) shall retain the character of discovery until offered for admission in evidence before the committee, at which time any proper objection shall be timely.

(d)(1) The Committee on House Administration shall—

(A) provide policy direction for the Chief Administrative Officer, the Inspector General, and the Office of the Whistleblower Ombuds and oversight of the Clerk, Sergeant-at-Arms, Chief Administrative Officer, Inspector General, and Office of the Whistleblower Ombuds;

(B) oversee the management of services provided to the House by the Architect of the Capitol, except those services that lie within the jurisdiction of the Committee on Transportation and Infrastructure under clause 1(r);

(C) have the function of accepting on behalf of the House a gift, except as otherwise provided by law, if the gift does not involve a duty, burden, or condition, or is not made dependent on some future performance by the House;

(D) promulgate regulations to carry out subdivision (C); and

(E) establish and maintain standards for making documents publicly available in electronic form by the House and its committees.

(2) An employing office of the House may enter into a settlement of a complaint under the Congressional Accountability Act of 1995 that provides for the payment of funds only after receiving the joint approval of the chair and ranking minority member of the Committee on House Administration concerning the amount of such payment.

(e)(1) Each standing committee shall, in its consideration of all public bills and public joint resolutions within its jurisdiction, ensure that appropriations for continuing programs and activities of the Federal Government and the government of the District of Columbia will be made annually to the maximum extent feasible and consistent with the nature, requirement, and objective of the pro-

grams and activities involved. In this subparagraph programs and activities of the Federal Government and the government of the District of Columbia includes programs and activities of any department, agency, establishment, wholly owned Government corporation, or instrumentality of the Federal Government or of the government of the District of Columbia.

(2) Each standing committee shall review from time to time each continuing program within its jurisdiction for which appropriations are not made annually to ascertain whether the program should be modified to provide for annual appropriations.

#### BUDGET ACT RESPONSIBILITIES

(f)(1) Each standing committee shall submit to the Committee on the Budget not later than six weeks after the submission of the budget by the President, or at such time as the Committee on the Budget may request—

(A) its views and estimates with respect to all matters to be set forth in the concurrent resolution on the budget for the ensuing fiscal year that are within its jurisdiction or functions; and

(B) an estimate of the total amounts of new budget authority, and budget outlays resulting therefrom, to be provided or authorized in all bills and resolutions within its jurisdiction that it intends to be effective during that fiscal year.

(2) The views and estimates submitted by the Committee on Ways and Means under subparagraph (1) shall include a specific recommendation, made after holding public hearings, as to the appropriate level of the public debt that should be set forth in the concurrent resolution on the budget.

#### ELECTION AND MEMBERSHIP OF STANDING COMMITTEES

5. (a)(1) The standing committees specified in clause 1 shall be elected by the House within seven calendar days after the commencement of each Congress, from nominations submitted by the respective party caucus or conference. A resolution proposing to change the composition of a standing committee shall be privileged if offered by direction of the party caucus or conference concerned.

(2) The Committee on the Budget shall be composed of members as follows:

(A) Members, Delegates, or the Resident Commissioner who are members of other standing committees, including five from the Committee on Appropriations, five from the Committee on Ways and Means, and one from the Committee on Rules;

(B) one Member designated by the elected leadership of the majority party; and

(C) one Member designated by the elected leadership of the minority party.

(3)(A) The Committee on Ethics shall be composed of 10 members, five from the majority party and five from the minority party.

(B) Except as permitted by subdivision (C), a member of the Committee on Ethics may not serve on the committee during more than three Congresses in a period of five successive Congresses (disregarding for this purpose any service for less than a full session in a Congress).



(C) A member of the Committee on Ethics may serve on the committee during a fourth or fifth Congress in a period of five successive Congresses only as either the chair or the ranking minority member of the committee.

(4)(A) At the beginning of a Congress, the Speaker or a designee and the Minority Leader or a designee each shall name 10 Members, Delegates, or the Resident Commissioner from the respective party of such individual who are not members of the Committee on Ethics to be available to serve on investigative subcommittees of that committee during that Congress. The lists of Members, Delegates, or the Resident Commissioner so named shall be announced to the House.

(B) Whenever the chair and the ranking minority member of the Committee on Ethics jointly determine that Members, Delegates, or the Resident Commissioner named under subdivision (A) should be assigned to serve on an investigative subcommittee of that committee, each of them shall select an equal number of such Members, Delegates, or Resident Commissioner from the respective party of such individual to serve on that subcommittee.

(b)(1) Membership on a standing committee during the course of a Congress shall be contingent on continuing membership in the party caucus or conference that nominated the Member, Delegate, or Resident Commissioner concerned for election to such committee. Should a Member, Delegate, or Resident Commissioner cease to be a member of a particular party caucus or conference, that Member, Delegate, or Resident Commissioner shall automatically cease to be a member of each standing committee to which elected on the basis of nomination by that caucus or conference. The chair of the relevant party caucus or conference shall notify the Speaker whenever a Member, Delegate, or Resident Commissioner ceases to be a member of that caucus or conference.

The Speaker shall notify the chair of each affected committee that the election of such Member, Delegate, or Resident Commissioner to the committee is automatically vacated under this subparagraph.

(2)(A) Except as specified in subdivision (B), a Member, Delegate, or Resident Commissioner may not serve simultaneously as a member of more than two standing committees or more than four subcommittees of the standing committees.

(B)(i) Ex officio service by a chair or ranking minority member of a committee on each of its subcommittees under a committee rule does not count against the limitation on subcommittee service.

(ii) Service on an investigative subcommittee of the Committee on Ethics under paragraph (a)(4) does not count against the limitation on subcommittee service.

(iii) Any other exception to the limitations in subdivision (A) may be approved by the House on the recommendation of the relevant party caucus or conference.

(C) In this subparagraph the term "subcommittee" includes a panel (other than a special oversight panel of the Committee on Armed Services), task force, special subcommittee, or other subunit of a standing committee that is established for a cumulative period longer than six months in a Congress.

(c) One of the members of each standing committee shall be elected by the House, on the nomination of the majority party caucus or conference, as chair thereof. In the absence of the member serving as chair, the member next in rank (and so on, as often as the case shall happen) shall act as chair. Rank shall be determined by the order members are named in resolutions electing them to the committee. In the case of a vacancy in the elected chair of a committee, the House shall elect another chair.

(d)(1) Except as permitted by subparagraph (2), a committee may have not more than five subcommittees.

(2)(A) A committee that maintains a subcommittee on oversight may have not more than six subcommittees.

(B) The Committee on Agriculture may have not more than six subcommittees.

(C) The Committee on Appropriations may have not more than 13 subcommittees.

(D) The Committee on Armed Services may have not more than seven subcommittees.

(E) The Committee on Foreign Affairs may have not more than seven subcommittees.

(F) The Committee on Oversight and Government Reform may have not more than seven subcommittees.

(G) The Committee on Transportation and Infrastructure may have not more than six subcommittees.

(e) The House shall fill a vacancy on a standing committee by election on the nomination of the respective party caucus or conference.

#### EXPENSE RESOLUTIONS

6. (a) Whenever a committee, commission, or other entity (other than the Committee on Appropriations) is granted authorization for the payment of its expenses (including staff salaries) for a Congress, such authorization initially shall be procured by one primary expense resolution reported by the Committee on House Administration. A primary expense resolution may include a reserve fund for unanticipated expenses of committees. An amount from such a reserve fund may be allocated to a committee only by the approval of the Committee on House Administration. A primary expense resolution reported to the House may not be considered in the House unless a report thereon was available on the previous calendar day. For the information of the House, such report shall—

(1) state the total amount of the funds to be provided to the committee, commission, or other entity under the primary expense resolution for all anticipated activities and programs of the committee, commission, or other entity; and

(2) to the extent practicable, contain such general statements regarding the estimated foreseeable expenditures for the respective anticipated activities and programs of the committee, commission, or other entity as may be appropriate to provide the House with basic estimates of the expenditures contemplated by the primary expense resolution.

(b) After the date of adoption by the House of a primary expense resolution for a committee, commission, or other entity for a Congress, authorization for the payment of additional expenses (includ-

ing staff salaries) in that Congress may be procured by one or more supplemental expense resolutions reported by the Committee on House Administration, as necessary. A supplemental expense resolution reported to the House may not be considered in the House unless a report thereon was available on the previous calendar day. For the information of the House, such report shall—

(1) state the total amount of additional funds to be provided to the committee, commission, or other entity under the supplemental expense resolution and the purposes for which those additional funds are available; and

(2) state the reasons for the failure to procure the additional funds for the committee, commission, or other entity by means of the primary expense resolution.

(c) The preceding provisions of this clause do not apply to—

(1) a resolution providing for the payment from committee salary and expense accounts of the House of sums necessary to pay compensation for staff services performed for, or to pay other expenses of, a committee, commission, or other entity at any time after the beginning of an odd-numbered year and before the date of adoption by the House of the primary expense resolution described in paragraph (a) for that year; or

(2) a resolution providing each of the standing committees in a Congress additional office equipment, airmail and special-delivery postage stamps, supplies, staff personnel, or any other specific item for the operation of the standing committees, and containing an authorization for the payment from committee salary and expense accounts of the House of the expenses of any of the foregoing items provided by that resolution, subject to and until enactment of the provisions of the resolution as permanent law.

(d) From the funds made available for the appointment of committee staff by a primary or additional expense resolution, the chair of each committee shall ensure that sufficient staff is made available to each subcommittee to carry out its responsibilities under the rules of the committee and that the minority party is treated fairly in the appointment of such staff.

(e) Funds authorized for a committee under this clause and clauses 7 and 8 are for expenses incurred in the activities of the committee.

#### INTERIM FUNDING

7. (a) For the period beginning at noon on January 3 and ending at midnight on March 31 in each odd-numbered year, such sums as may be necessary shall be paid out of the committee salary and expense accounts of the House for continuance of necessary investigations and studies by—

(1) each standing and select committee established by these rules; and

(2) except as specified in paragraph

(b), each select committee established by resolution. (b) Amounts shall be made available for a select committee established by resolution in the preceding Congress only if—

(1) a resolution proposing to reestablish such select committee is introduced in the present Congress; and

(2) the House has not adopted a resolution of the preceding Congress providing for termination of funding for investigations and studies by such select committee.

(c) Each committee described in paragraph (a) shall be entitled for each month during the period specified in paragraph (a) to 9 percent (or such lesser percentage as may be determined by the Committee on House Administration) of the total annualized amount made available under expense resolutions for such committee in the preceding session of Congress.

(d) Payments under this clause shall be made on vouchers authorized by the committee involved, signed by the chair of the committee, except as provided in paragraph (e), and approved by the Committee on House Administration.

(e) Notwithstanding any provision of law, rule of the House, or other authority, from noon on January 3 of the first session of a Congress until the election by the House of the committee concerned in that Congress, payments under this clause shall be made on vouchers signed by the ranking member of the committee as it was constituted at the expiration of the preceding Congress who is a member of the majority party in the present Congress.

(f)(1) The authority of a committee to incur expenses under this clause shall expire upon adoption by the House of a primary expense resolution for the committee.

(2) Amounts made available under this clause shall be expended in accordance with regulations prescribed by the Committee on House Administration.

(3) This clause shall be effective only insofar as it is not inconsistent with a resolution reported by the Committee on House Administration and adopted by the House after the adoption of these rules.

#### TRAVEL

8. (a) Local currencies owned by the United States shall be made available to the committee and its employees engaged in carrying out their official duties outside the United States or its territories or possessions. Appropriated funds, including those authorized under this clause and clause 6, may not be expended for the purpose of defraying expenses of members of a committee or its employees in a country where local currencies are available for this purpose.

(b) The following conditions shall apply with respect to travel outside the United States or its territories or possessions:

(1) A member or employee of a committee may not receive or expend local currencies for subsistence in a country for a day at a rate in excess of the maximum per diem set forth in applicable Federal law. (2) A member or employee shall be reimbursed for the expenses of such individual for a day at the lesser of—

(A) the per diem set forth in applicable Federal law; or

(B) the actual, unreimbursed expenses (other than for transportation) incurred during that day.

(3) Each member or employee of a committee shall make to the chair of the committee an itemized report showing the dates each country was visited, the amount of per diem fur-

nished, the cost of transportation furnished, and funds expended for any other official purpose and shall summarize in these categories the total foreign currencies or appropriated funds expended. Each report shall be filed with the chair of the committee not later than 60 days following the completion of travel for use in complying with reporting requirements in applicable Federal law and shall be open for public inspection.

(c)(1) In carrying out the activities of a committee outside the United States in a country where local currencies are unavailable, a member or employee of a committee may not receive reimbursement for expenses (other than for transportation) in excess of the maximum per diem set forth in applicable Federal law.

(2) A member or employee shall be reimbursed for the expenses of such individual for a day, at the lesser of—

(A) the per diem set forth in applicable Federal law; or

(B) the actual unreimbursed expenses (other than for transportation) incurred during that day.

(3) A member or employee of a committee may not receive reimbursement for the cost of any transportation in connection with travel outside the United States unless the member or employee actually paid for the transportation.

(d) The restrictions respecting travel outside the United States set forth in paragraph (c) also shall apply to travel outside the United States by a Member, Delegate, Resident Commissioner, officer, or employee of the House authorized under any standing rule.

#### COMMITTEE STAFFS

9. (a)(1) Subject to subparagraph (2) and paragraph (f), each standing committee may appoint, by majority vote, not more than 30 professional staff members to be compensated from the funds provided for the appointment of committee staff by primary and additional expense resolutions. Each professional staff member appointed under this subparagraph shall be assigned to the chair and the ranking minority member of the committee, as the committee considers advisable.

(2) Subject to paragraph (f) whenever a majority of the minority party members of a standing committee (other than the Committee on Ethics or the Permanent Select Committee on Intelligence) so request, not more than 10 persons (or one-third of the total professional committee staff appointed under this clause, whichever is fewer) may be selected, by majority vote of the minority party members, for appointment by the committee as professional staff members under subparagraph (1). The committee shall appoint persons so selected whose character and qualifications are acceptable to a majority of the committee. If the committee determines that the character and qualifications of a person so selected are unacceptable, a majority of the minority party members may select another person for appointment by the committee to the professional staff until such appointment is made. Each professional staff member appointed under this subparagraph shall be assigned to such committee business as the minority party members of the committee consider advisable.

(b)(1) The professional staff members of each standing committee—

(A) may not engage in any work other than committee business during congressional working hours; and

(B) may not be assigned a duty other than one pertaining to committee business.

(2)(A) Subparagraph (1) does not apply to staff designated by a committee as “associate” or “shared” staff who are not paid exclusively by the committee, provided that the chair certifies that the compensation paid by the committee for any such staff is commensurate with the work performed for the committee in accordance with clause 8 of rule XXIII.

(B) The use of any “associate” or “shared” staff by a committee other than the Committee on Appropriations shall be subject to the review of, and to any terms, conditions, or limitations established by, the Committee on House Administration in connection with the reporting of any primary or additional expense resolution.

(c) Each employee on the professional or investigative staff of a standing committee shall be entitled to pay at a single gross per annum rate, to be fixed by the chair and that does not exceed the maximum rate of pay as in effect from time to time under applicable provisions of law.

(d) Subject to appropriations hereby authorized, the Committee on Appropriations may appoint by majority vote such staff as it determines to be necessary (in addition to the clerk of the committee and assistants for the minority). The staff appointed under this paragraph, other than minority assistants, shall possess such qualifications as the committee may prescribe.

(e) A committee may not appoint to its staff an expert or other personnel detailed or assigned from a department or agency of the Government except with the written permission of the Committee on House Administration.

(f) If a request for the appointment of a minority professional staff member under paragraph (a) is made when no vacancy exists for such an appointment, the committee nevertheless may appoint under paragraph (a) a person selected by the minority and acceptable to the committee. A person so appointed shall serve as an additional member of the professional staff of the committee until such a vacancy occurs (other than a vacancy in the position of head of the professional staff, by whatever title designated), at which time that person is considered as appointed to that vacancy. Such a person shall be paid from the applicable accounts of the House described in clause 1(k)(1) of rule X. If such a vacancy occurs on the professional staff when seven or more persons have been so appointed who are eligible to fill that vacancy, a majority of the minority party members shall designate which of those persons shall fill the vacancy.

(g) Each staff member appointed pursuant to a request by minority party members under paragraph (a), and each staff member appointed to assist minority members of a committee pursuant to an expense resolution described in clause 6(a), shall be accorded equitable treatment with respect to the fixing of the rate of pay, the assignment of work facilities, and the accessibility of committee records.

(h) Paragraph (a) may not be construed to authorize the appointment of additional professional staff members of a committee pur-

suant to a request under paragraph (a) by the minority party members of that committee if 10 or more professional staff members provided for in paragraph (a)(1) who are satisfactory to a majority of the minority party members are otherwise assigned to assist the minority party members.

(i) Notwithstanding paragraph (a)(2), a committee may employ nonpartisan staff, in lieu of or in addition to committee staff designated exclusively for the majority or minority party, by an affirmative vote of a majority of the members of the majority party and of a majority of the members of the minority party.

#### SELECT AND JOINT COMMITTEES

10. (a) Membership on a select or joint committee appointed by the Speaker under clause 11 of rule I during the course of a Congress shall be contingent on continuing membership in the party caucus or conference of which the Member, Delegate, or Resident Commissioner concerned was a member at the time of appointment.

Should a Member, Delegate, or Resident Commissioner cease to be a member of that caucus or conference, that Member, Delegate, or Resident Commissioner shall automatically cease to be a member of any select or joint committee to which assigned. The chair of the relevant party caucus or conference shall notify the Speaker whenever a Member, Delegate, or Resident Commissioner ceases to be a member of a party caucus or conference. The Speaker shall notify the chair of each affected select or joint committee that the appointment of such Member, Delegate, or Resident Commissioner to the select or joint committee is automatically vacated under this paragraph.

(b) Each select or joint committee, other than a conference committee, shall comply with clause 2(a) of rule XI unless specifically exempted by law.

#### PERMANENT SELECT COMMITTEE ON INTELLIGENCE

11. (a)(1) There is established a Permanent Select Committee on Intelligence (hereafter in this clause referred to as the "select committee"). The select committee shall be composed of not more than 25 Members, Delegates, or the Resident Commissioner, of whom not more than 14 may be from the same party. The select committee shall include at least one Member, Delegate, or the Resident Commissioner from each of the following committees:

- (A) the Committee on Appropriations;
- (B) the Committee on Armed Services;
- (C) the Committee on Foreign Affairs; and
- (D) the Committee on the Judiciary.

(2) The Speaker and the Minority Leader shall be ex officio members of the select committee but shall have no vote in the select committee and may not be counted for purposes of determining a quorum thereof.

(3) The Speaker and Minority Leader each may designate a respective leadership staff member to assist in the capacity of the Speaker or Minority Leader as ex officio member, with the same access to committee meetings, hearings, briefings, and materials as employees of the select committee and subject to the same security

clearance and confidentiality requirements as employees of the select committee under this clause.

(4)(A) Except as permitted by subdivision (B), a Member, Delegate, or Resident Commissioner, other than the Speaker or the Minority Leader, may not serve as a member of the select committee during more than four Congresses in a period of six successive Congresses (disregarding for this purpose any service for less than a full session in a Congress).

(B) In the case of a Member, Delegate, or Resident Commissioner appointed to serve as the chair or the ranking minority member of the select committee, tenure on the select committee shall not be limited.

(b)(1) There shall be referred to the select committee proposed legislation, messages, petitions, memorials, and other matters relating to the following:

(A) The Central Intelligence Agency, the Director of National Intelligence, and the National Intelligence Program as defined in section 3(6) of the National Security Act of 1947.

(B) Intelligence and intelligence-related activities of all other departments and agencies of the Government, including the tactical intelligence and intelligence-related activities of the Department of Defense.

(C) The organization or reorganization of a department or agency of the Government to the extent that the organization or reorganization relates to a function or activity involving intelligence or intelligence-related activities.

(D) Authorizations for appropriations, both direct and indirect, for the following:

(i) The Central Intelligence Agency, the Director of National Intelligence, and the National Intelligence Program as defined in section 3(6) of the National Security Act of 1947.

(ii) Intelligence and intelligence-related activities of all other departments and agencies of the Government, including the tactical intelligence and intelligence-related activities of the Department of Defense.

(iii) A department, agency, subdivision, or program that is a successor to an agency or program named or referred to in (i) or (ii).

(2) Proposed legislation initially reported by the select committee (other than provisions solely involving matters specified in subparagraph (1)(A) or subparagraph (1)(D)(i)) containing any matter otherwise within the jurisdiction of a standing committee shall be referred by the Speaker to that standing committee. Proposed legislation initially reported by another committee that contains matter within the jurisdiction of the select committee shall be referred by the Speaker to the select committee if requested by the chair of the select committee.

(3) Nothing in this clause shall be construed as prohibiting or otherwise restricting the authority of any other committee to study and review an intelligence or intelligence-related activity to the extent that such activity directly affects a matter otherwise within the jurisdiction of that committee.



(4) Nothing in this clause shall be construed as amending, limiting, or otherwise changing the authority of a standing committee to obtain full and prompt access to the product of the intelligence and intelligence-related activities of a department or agency of the Government relevant to a matter otherwise within the jurisdiction of that committee.

(c)(1) For purposes of accountability to the House, the select committee shall make regular and periodic reports to the House on the nature and extent of the intelligence and intelligence-related activities of the various departments and agencies of the United States. The select committee shall promptly call to the attention of the House, or to any other appropriate committee, a matter requiring the attention of the House or another committee. In making such report, the select committee shall proceed in a manner consistent with paragraph (g) to protect national security.

(2) The select committee shall obtain annual reports from the Director of National Intelligence, the Director of the Central Intelligence Agency, the Secretary of Defense, the Secretary of State, and the Director of the Federal Bureau of Investigation. Such reports shall review the intelligence and intelligence-related activities of the agency or department concerned and the intelligence and intelligence-related activities of foreign countries directed at the United States or its interests. An unclassified version of each report may be made available to the public at the discretion of the select committee. Nothing herein shall be construed as requiring the public disclosure in such reports of the names of persons engaged in intelligence or intelligence-related activities for the United States or the divulging of intelligence methods employed or the sources of information on which the reports are based or the amount of funds authorized to be appropriated for intelligence and intelligence-related activities.

(3) Within six weeks after the President submits a budget under section 1105(a) of title 31, United States Code, or at such time as the Committee on the Budget may request, the select committee shall submit to the Committee on the Budget the views and estimates described in section 301(d) of the Congressional Budget Act of 1974 regarding matters within the jurisdiction of the select committee.

(d)(1) Except as specified in subparagraph (2), clauses 8(a), (b), and (c) and 9(a), (b), and (c) of this rule, and clauses 1, 2, and 4 of rule XI shall apply to the select committee to the extent not inconsistent with this clause.

(2) Notwithstanding the requirements of the first sentence of clause 2(g)(2) of rule XI, in the presence of the number of members required under the rules of the select committee for the purpose of taking testimony or receiving evidence, the select committee may vote to close a hearing whenever a majority of those present determines that the testimony or evidence would endanger the national security.

(e) An employee of the select committee, or a person engaged by contract or otherwise to perform services for or at the request of the select committee, may not be given access to any classified information by the select committee unless such employee or person has—

(1) agreed in writing and under oath to be bound by the Rules of the House, including the jurisdiction of the Committee on Ethics and of the select committee concerning the security of classified information during and after the period of the employment or contractual agreement of such employee or person with the select committee; and

(2) received an appropriate security clearance, as determined by the select committee in consultation with the Director of National Intelligence, that is commensurate with the sensitivity of the classified information to which such employee or person will be given access by the select committee.

(f) The select committee shall formulate and carry out such rules and procedures as it considers necessary to prevent the disclosure, without the consent of each person concerned, of information in the possession of the select committee that unduly infringes on the privacy or that violates the constitutional rights of such person. Nothing herein shall be construed to prevent the select committee from publicly disclosing classified information in a case in which it determines that national interest in the disclosure of classified information clearly outweighs any infringement on the privacy of a person.

(g)(1) The select committee may disclose publicly any information in its possession after a determination by the select committee that the public interest would be served by such disclosure. With respect to the disclosure of information for which this paragraph requires action by the select committee—

(A) the select committee shall meet to vote on the matter within five days after a member of the select committee requests a vote; and

(B) a member of the select committee may not make such a disclosure before a vote by the select committee on the matter, or after a vote by the select committee on the matter except in accordance with this paragraph.

(2)(A) In a case in which the select committee votes to disclose publicly any information that has been classified under established security procedures, that has been submitted to it by the executive branch, and that the executive branch requests be kept secret, the select committee shall notify the President of such vote.

(B) The select committee may disclose publicly such information after the expiration of a five-day period following the day on which notice of the vote to disclose is transmitted to the President unless, before the expiration of the five-day period, the President, personally in writing, notifies the select committee that the President objects to the disclosure of such information, provides reasons therefor, and certifies that the threat to the national interest of the United States posed by the disclosure is of such gravity that it outweighs any public interest in the disclosure.

(C) If the President, personally in writing, notifies the select committee of objections to the disclosure of information as provided in subdivision (B), the select committee may, by majority vote, refer the question of the disclosure of such information, with a recommendation thereon, to the House. The select committee may not publicly disclose such information without leave of the House.

(D) Whenever the select committee votes to refer the question of disclosure of any information to the House under subdivision (C), the chair shall, not later than the first day on which the House is in session following the day on which the vote occurs, report the matter to the House for its consideration.

(E) If the chair of the select committee does not offer in the House a motion to consider in closed session a matter reported under subdivision (D) within four calendar days on which the House is in session after the recommendation described in subdivision (C) is reported, then such a motion shall be privileged when offered by a Member, Delegate, or Resident Commissioner. In either case such a motion shall be decided without debate or intervening motion except one that the House adjourn.

(F) Upon adoption by the House of a motion to resolve into closed session as described in subdivision (E), the Speaker may declare a recess subject to the call of the Chair. At the expiration of the recess, the pending question, in closed session, shall be, "Shall the House approve the recommendation of the select committee?"

(G) Debate on the question described in subdivision (F) shall be limited to two hours equally divided and controlled by the chair and ranking minority member of the select committee.

After such debate the previous question shall be considered as ordered on the question of approving the recommendation without intervening motion except one motion that the House adjourn. The House shall vote on the question in open session but without divulging the information with respect to which the vote is taken. If the recommendation of the select committee is not approved, then the question is considered as recommitted to the select committee for further recommendation.

(3)(A) Information in the possession of the select committee relating to the lawful intelligence or intelligence-related activities of a department or agency of the United States that has been classified under established security procedures, and that the select committee has determined should not be disclosed under subparagraph (1) or (2), may not be made available to any person by a Member, Delegate, Resident Commissioner, officer, or employee of the House except as provided in subdivision (B).

(B) The select committee shall, under such regulations as it may prescribe, make information described in subdivision (A) available to a committee or a Member, Delegate, or Resident Commissioner, and permit a Member, Delegate, or Resident Commissioner to attend a hearing of the select committee that is closed to the public. Whenever the select committee makes such information available, it shall keep a written record showing, in the case of particular information, which committee or which Member, Delegate, or Resident Commissioner received the information. A Member, Delegate, or Resident Commissioner who, and a committee that, receives information under this subdivision may not disclose the information except in a closed session of the House.

(4) The Committee on Ethics shall investigate any unauthorized disclosure of intelligence or intelligence-related information by a Member, Delegate, Resident Commissioner, officer, or employee of the House in violation of subparagraph (3) and report to the House concerning any allegation that it finds to be substantiated.

(5) Upon the request of a person who is subject to an investigation described in subparagraph (4), the Committee on Ethics shall release to such person at the conclusion of its investigation a summary of its investigation, together with its findings. If, at the conclusion of its investigation, the Committee on Ethics determines that there has been a significant breach of confidentiality or unauthorized disclosure by a Member, Delegate, Resident Commissioner, officer, or employee of the House, it shall report its findings to the House and recommend appropriate action.

Recommendations may include censure, removal from committee membership, or expulsion from the House, in the case of a Member, or removal from office or employment or punishment for contempt, in the case of an officer or employee.

(h) The select committee may permit a personal representative of the President, designated by the President to serve as a liaison to the select committee, to attend any closed meeting of the select committee.

(i) Subject to the Rules of the House, funds may not be appropriated for a fiscal year, with the exception of a bill or joint resolution continuing appropriations, or an amendment thereto, or a conference report thereon, to, or for use of, a department or agency of the United States to carry out any of the following activities, unless the funds shall previously have been authorized by a bill or joint resolution passed by the House during the same or preceding fiscal year to carry out such activity for such fiscal year:

(1) The activities of the Director of National Intelligence and the Office of the Director of National Intelligence.

(2) The activities of the Central Intelligence Agency.

(3) The activities of the Defense Intelligence Agency.

(4) The activities of the National Security Agency.

(5) The intelligence and intelligence-related activities of other agencies and subdivisions of the Department of Defense.

(6) The intelligence and intelligence-related activities of the Department of State.

(7) The intelligence and intelligence-related activities of the Federal Bureau of Investigation.

(8) The intelligence and intelligence-related activities of all other departments and agencies of the executive branch.

(j)(1) In this clause the term "intelligence and intelligence-related activities" includes—

(A) the collection, analysis, production, dissemination, or use of information that relates to a foreign country, or a government, political group, party, military force, movement, or other association in a foreign country, and that relates to the defense, foreign policy, national security, or related policies of the United States and other activity in support of the collection, analysis, production, dissemination, or use of such information;

(B) activities taken to counter similar activities directed against the United States;

(C) covert or clandestine activities affecting the relations of the United States with a foreign government, political group, party, military force, movement, or other association;

(D) the collection, analysis, production, dissemination, or use of information about activities of persons within the United

States, its territories and possessions, or nationals of the United States abroad whose political and related activities pose, or may be considered by a department, agency, bureau, office, division, instrumentality, or employee of the United States to pose, a threat to the internal security of the United States; and

(E) covert or clandestine activities directed against persons described in subdivision (D).

(2) In this clause the term “department or agency” includes any organization, committee, council, establishment, or office within the Federal Government.

(3) For purposes of this clause, reference to a department, agency, bureau, or subdivision shall include a reference to any successor department, agency, bureau, or subdivision to the extent that a successor engages in intelligence or intelligence-related activities now conducted by the department, agency, bureau, or subdivision referred to in this clause.

(k) Clause 12(a) of rule XXII does not apply to meetings of a conference committee respecting legislation (or any part thereof) reported by the Permanent Select Committee on Intelligence.

## **Rule XI**

### **PROCEDURES OF COMMITTEES AND UNFINISHED BUSINESS**

#### **IN GENERAL**

1. (a)(1)(A) The Rules of the House are the rules of its committees and subcommittees so far as applicable.

(B) Each subcommittee is a part of its committee and is subject to the authority and direction of that committee and to its rules, so far as applicable.

(2)(A) In a committee or subcommittee—

(i) a motion to recess from day to day, or to recess subject to the call of the Chair (within 24 hours), shall be privileged; and

(ii) a motion to dispense with the first reading (in full) of a bill or resolution shall be privileged if printed copies are available.

(B) A motion accorded privilege under this subparagraph shall be decided without debate.

(b)(1) Each committee may conduct at any time such investigations and studies as it considers necessary or appropriate in the exercise of its responsibilities under rule X. Subject to the adoption of expense resolutions as required by clause 6 of rule X, each committee may incur expenses, including travel expenses, in connection with such investigations and studies.

(2) A proposed investigative or oversight report shall be considered as read in committee if it has been available to the members for at least 24 hours (excluding Saturdays, Sundays, or legal holidays except when the House is in session on such a day).

(3) A report of an investigation or study conducted jointly by more than one committee may be filed jointly, provided that each

of the committees complies independently with all requirements for approval and filing of the report.

(4) After an adjournment sine die of the last regular session of a Congress, an investigative or oversight report may be filed with the Clerk at any time, provided that a member who gives timely notice of intention to file supplemental, minority, additional, or dissenting views shall be entitled to not less than seven calendar days in which to submit such views for inclusion in the report.

(c) Each committee may have printed and bound such testimony and other data as may be presented at hearings held by the committee or its subcommittees. All costs of stenographic services and transcripts in connection with a meeting or hearing of a committee shall be paid from the applicable accounts of the House described in clause 1(k)(1) of rule X.

(d)(1) Not later than January 2 of each odd-numbered year, a committee shall submit to the House a report on the activities of that committee.

(2) Such report shall include—

(A) separate sections summarizing the legislative and oversight activities of that committee under this rule and rule X during the Congress;

(B) a summary of the authorization and oversight plans submitted by the committee under clause 2(d) of rule X;

(C) a summary of the actions taken and recommendations made with respect to the authorization and oversight plans specified in subdivision (B);

(D) a summary of any additional oversight activities undertaken by that committee and any recommendations made or actions taken thereon; and

(E) a delineation of any hearings held pursuant to clauses 2(o), (p), or (q) of this rule.

(3) After an adjournment sine die of the last regular session of a Congress, or after December 15 of an even-numbered year, whichever occurs first, the chair of a committee may file the report described in subparagraph (1) with the Clerk at any time and without approval of the committee, provided that—

(A) a copy of the report has been available to each member of the committee for at least seven calendar days; and

(B) the report includes any supplemental, minority, additional, or dissenting views submitted by a member of the committee.

#### ADOPTION OF WRITTEN RULES

2. (a)(1) Each standing committee shall adopt written rules governing its procedure. Such rules—

(A) shall be adopted in a meeting that is open to the public unless the committee, in open session and with a quorum present, determines by record vote that all or part of the meeting on that day shall be closed to the public;

(B) may not be inconsistent with the Rules of the House or with those provisions of law having the force and effect of Rules of the House;

(C) shall in any event incorporate all of the succeeding provisions of this clause to the extent applicable; and

(D) shall include provisions to govern the implementation of clause 4 as provided in paragraph (f) of such clause.

(2) Each committee shall make its rules publicly available in electronic form and submit such rules for publication in the Congressional Record not later than 60 days after the chair of the committee is elected in each odd-numbered year.

(3) A committee may adopt a rule providing that the chair be directed to offer a motion under clause 1 of rule XXII whenever the chair considers it appropriate.

#### REGULAR MEETING DAYS

(b) Each standing committee shall establish regular meeting days for the conduct of its business, which shall be not less frequent than monthly. Each such committee shall meet for the consideration of a bill or resolution pending before the committee or the transaction of other committee business on all regular meeting days fixed by the committee if notice is given pursuant to paragraph (g)(3).

#### ADDITIONAL AND SPECIAL MEETINGS

(c)(1) The chair of each standing committee may call and convene, as the chair considers necessary, additional and special meetings of the committee for the consideration of a bill or resolution pending before the committee or for the conduct of other committee business, subject to such rules as the committee may adopt. The committee shall meet for such purpose under that call of the chair.

(2) Three or more members of a standing committee may file in the offices of the committee a written request that the chair call a special meeting of the committee. Such request shall specify the measure or matter to be considered. Immediately upon the filing of the request, the clerk of the committee shall notify the chair of the filing of the request. If the chair does not call the requested special meeting within three calendar days after the filing of the request (to be held within seven calendar days after the filing of the request) a majority of the members of the committee may file in the offices of the committee their written notice that a special meeting of the committee will be held. The written notice shall specify the date and hour of the special meeting and the measure or matter to be considered. The committee shall meet on that date and hour. Immediately upon the filing of the notice, the clerk of the committee shall notify all members of the committee that such special meeting will be held and inform them of its date and hour and the measure or matter to be considered. Such notice shall also be made publicly available in electronic form and shall be deemed to satisfy paragraph (g)(3)(A)(ii). Only the measure or matter specified in that notice may be considered at that special meeting.

#### TEMPORARY ABSENCE OF CHAIR

(d) A member of the majority party on each standing committee or subcommittee thereof shall be designated by the chair of the full committee as the vice chair of the committee or subcommittee, as the case may be, and shall preside during the absence of the chair from any meeting. If the chair and vice chair of a committee or

subcommittee are not present at any meeting of the committee or subcommittee, the ranking majority member who is present shall preside at that meeting.

#### COMMITTEE RECORDS

(e)(1)(A) Each committee shall keep a complete record of all committee action which shall include—

(i) in the case of a meeting or hearing transcript, a substantially verbatim account of remarks actually made during the proceedings, subject only to technical, grammatical, and typographical corrections authorized by the person making the remarks involved; and

(ii) a record of the votes on any question on which a record vote is taken.

(B)(i) Except as provided in item (ii) and subject to paragraph (k)(7), the result of each such record vote shall be made publicly available in electronic form within 48 hours of such record vote. Information so available shall include a description of the amendment, motion, order, or other proposition, the name of each member voting for and each member voting against such amendment, motion, order, or proposition, and the names of those members of the committee present but not voting.

(ii) The result of any record vote taken in executive session in the Committee on Ethics may not be made publicly available without an affirmative vote of a majority of the members of the committee.

(2)(A) Except as provided in subdivision (B), all committee records (including hearings, data, charts, and files) shall be kept separate and distinct from the congressional office records of the member serving as its chair. Such records shall be the property of the House, and each Member, Delegate, and the Resident Commissioner shall have access thereto.

(B) A Member, Delegate, or Resident Commissioner, other than members of the Committee on Ethics, may not have access to the records of that committee respecting the conduct of a Member, Delegate, Resident Commissioner, officer, or employee of the House without the specific prior permission of that committee.

(3) Each committee shall include in its rules standards for availability of records of the committee delivered to the Archivist of the United States under rule VII. Such standards shall specify procedures for orders of the committee under clause 3(b)(3) and clause 4(b) of rule VII, including a requirement that nonavailability of a record for a period longer than the period otherwise applicable under that rule shall be approved by vote of the committee.

(4) Each committee shall make its publications available in electronic form to the maximum extent feasible.

(5) To the maximum extent practicable, each committee shall—

(A) provide audio and video coverage of each hearing or meeting for the transaction of business in a manner that allows the public to easily listen to and view the proceedings; and

(B) maintain the recordings of such coverage in a manner that is easily accessible to the public.

(6) Not later than 24 hours after the adoption of any amendment, or 48 hours after the disposition or withdrawal of any other amend-



ment, to a measure or matter considered by a committee, the chair of such committee shall cause the text of each such amendment to be made publicly available in electronic form.

#### PROHIBITION AGAINST PROXY VOTING

(f) A vote by a member of a committee or subcommittee with respect to any measure or matter may not be cast by proxy.

#### OPEN MEETINGS AND HEARINGS

(g)(1) Each meeting for the transaction of business, including the markup of legislation, by a standing committee or subcommittee thereof (other than the Committee on Ethics or its subcommittees) shall be open to the public, including to radio, television, and still photography coverage, except when the committee or subcommittee, in open session and with a majority present, determines by record vote that all or part of the remainder of the meeting on that day shall be in executive session because disclosure of matters to be considered would endanger national security, would compromise sensitive law enforcement information, would tend to defame, degrade, or incriminate any person, or otherwise would violate a law or rule of the House. Persons, other than members of the committee and such noncommittee Members, Delegates, Resident Commissioner, congressional staff, or departmental representatives as the committee may authorize, may not be present at a business or markup session that is held in executive session. This subparagraph does not apply to open committee hearings, which are governed by clause 4(a)(1) of rule X or by subparagraph (2).

(2)(A) Each hearing conducted by a committee or subcommittee (other than the Committee on Ethics or its subcommittees) shall be open to the public, including to radio, television, and still photography coverage, except when the committee or subcommittee, in open session and with a majority present, determines by record vote that all or part of the remainder of that hearing on that day shall be closed to the public because disclosure of testimony, evidence, or other matters to be considered would endanger national security, would compromise sensitive law enforcement information, or would violate a law or rule of the House.

(B) Notwithstanding the requirements of subdivision (A), in the presence of the number of members required under the rules of the committee for the purpose of taking testimony, a majority of those present may—

(i) agree to close the hearing for the sole purpose of discussing whether testimony or evidence to be received would endanger national security, would compromise sensitive law enforcement information, or would violate clause 2(k)(5); or

(ii) agree to close the hearing as provided in clause 2(k)(5).

(C) A Member, Delegate, or Resident Commissioner may not be excluded from nonparticipatory attendance at a hearing of a committee or subcommittee (other than the Committee on Ethics or its subcommittees) unless the House by majority vote authorizes a particular committee or subcommittee, for purposes of a particular series of hearings on a particular article of legislation or on a particular subject of investigation, to close its hearings to Members,

Delegates, and the Resident Commissioner by the same procedures specified in this subparagraph for closing hearings to the public.

(D) The committee or subcommittee may vote by the same procedure described in this subparagraph to close one subsequent day of hearing, except that the Committee on Appropriations, the Committee on Armed Services, the Committee on Homeland Security, and the Permanent Select Committee on Intelligence, and the subcommittees thereof, may vote by the same procedure to close up to five additional, consecutive days of hearings.

(3)(A) The chair of a committee shall announce the date, place, and subject matter of—

(i) a committee hearing, which may not commence earlier than one week after such notice; or

(ii) a committee meeting, which may not commence earlier than the third calendar day (excluding Saturdays, Sundays, or legal holidays except when the House is in session on such a day) on which members have notice thereof.

(B) A hearing or meeting may begin sooner than specified in subdivision (A) in either of the following circumstances (in which case the chair shall make the announcement specified in subdivision (A) at the earliest possible time):

(i) the chair of the committee, with the concurrence of the ranking minority member, determines that there is good cause; or

(ii) the committee so determines by majority vote in the presence of the number of members required under the rules of the committee for the transaction of business.

(C) An announcement made under this subparagraph shall be published promptly in the Daily Digest and made publicly available in electronic form.

(D) This subparagraph and subparagraph (4) shall not apply to the Committee on Rules.

(4) At least 24 hours prior to the commencement of a meeting for the markup of legislation, or at the time of an announcement under subparagraph (3)(B) made within 24 hours before such meeting, the chair of the committee shall cause the text of such legislation to be made publicly available in electronic form.

(5)(A) Each committee shall, to the greatest extent practicable, require witnesses who appear before it to submit in advance written statements of proposed testimony and to limit their initial presentations to the committee to brief summaries thereof.

(B) In the case of a witness appearing in a non-governmental capacity, a written statement of proposed testimony shall include—

(i) a curriculum vitae;

(ii) a disclosure of any Federal grants or contracts, or contracts, grants, or payments originating with a foreign government, received during the past 36 months by the witness or by an entity represented by the witness and related to the subject matter of the hearing; and

(iii) a disclosure of whether the witness is a fiduciary (including, but not limited to, a director, officer, advisor, or resident agent) of any organization or entity that has an interest in the subject matter of the hearing.

(C) The disclosure referred to in subdivision (B)(ii) shall include—

(i) the amount and source of each Federal grant (or subgrant thereof) or contract (or subcontract thereof) related to the subject matter of the hearing; and

(ii) the amount and country of origin of any payment or contract related to the subject matter of the hearing originating with a foreign government.

(D) Such statements, with appropriate redactions to protect the privacy or security of the witness, shall be made publicly available in electronic form 24 hours before the witness appears to the extent practicable, but not later than one day after the witness appears.

(6)(A) Except as provided in subdivision (B), a point of order does not lie with respect to a measure reported by a committee on the ground that hearings on such measure were not conducted in accordance with this clause.

(B) A point of order on the ground described in subdivision (A) may be made by a member of the committee that reported the measure if such point of order was timely made and improperly disposed of in the committee.

(7) This paragraph does not apply to hearings of the Committee on Appropriations under clause 4(a)(1) of rule X.

#### QUORUM REQUIREMENTS

(h)(1) A measure or recommendation may not be reported by a committee unless a majority of the committee is actually present.

(2) Each committee may fix the number of its members to constitute a quorum for taking testimony and receiving evidence, which may not be less than two.

(3) Each committee (other than the Committee on Appropriations, the Committee on the Budget, and the Committee on Ways and Means) may fix the number of its members to constitute a quorum for taking any action other than one for which the presence of a majority of the committee is otherwise required, which may not be less than one-third of the members.

(4)(A) Each committee may adopt a rule authorizing the chair of a committee or subcommittee—

(i) to postpone further proceedings when a record vote is ordered on the question of approving a measure or matter or on adopting an amendment; and

(ii) to resume proceedings on a postponed question at any time after reasonable notice.

(B) A rule adopted pursuant to this subparagraph shall provide that when proceedings resume on a postponed question, notwithstanding any intervening order for the previous question, an underlying proposition shall remain subject to further debate or amendment to the same extent as when the question was postponed.

#### LIMITATION ON COMMITTEE SITTINGS

(i) A committee may not sit during a joint session of the House and Senate or during a recess when a joint meeting of the House and Senate is in progress.

## CALLING AND QUESTIONING OF WITNESSES

(j)(1) Whenever a hearing is conducted by a committee on a measure or matter, the minority members of the committee shall be entitled, upon request to the chair by a majority of them before the completion of the hearing, to call witnesses selected by the minority to testify with respect to that measure or matter during at least one day of hearing thereon.

(2)(A) Subject to subdivisions (B) and (C), each committee shall apply the five-minute rule during the questioning of witnesses in a hearing until such time as each member of the committee who so desires has had an opportunity to question each witness.

(B) A committee may adopt a rule or motion permitting a specified number of its members to question a witness for longer than five minutes. The time for extended questioning of a witness under this subdivision shall be equal for the majority party and the minority party and may not exceed one hour in the aggregate.

(C) A committee may adopt a rule or motion permitting committee staff for its majority and minority party members to question a witness for equal specified periods. The time for extended questioning of a witness under this subdivision shall be equal for the majority party and the minority party and may not exceed one hour in the aggregate.

## HEARING PROCEDURES

(k)(1) The chair at a hearing shall announce in an opening statement the subject of the hearing.

(2) A copy of the committee rules and of this clause shall be made available to each witness on request.

(3) Witnesses at hearings may be accompanied by their own counsel for the purpose of advising them concerning their constitutional rights.

(4) The chair may punish breaches of order and decorum, and of professional ethics on the part of counsel, by censure and exclusion from the hearings; and the committee may cite the offender to the House for contempt.

(5) Whenever it is asserted by a member of the committee that the evidence or testimony at a hearing may tend to defame, degrade, or incriminate any person, or it is asserted by a witness that the evidence or testimony that the witness would give at a hearing may tend to defame, degrade, or incriminate the witness—

(A) notwithstanding paragraph (g)(2), such testimony or evidence shall be presented in executive session if, in the presence of the number of members required under the rules of the committee for the purpose of taking testimony, the committee determines by vote of a majority of those present that such evidence or testimony may tend to defame, degrade, or incriminate any person; and

(B) the committee shall proceed to receive such testimony in open session only if the committee, a majority being present, determines that such evidence or testimony will not tend to defame, degrade, or incriminate any person.

In either case the committee shall afford such person an opportunity voluntarily to appear as a witness, and receive and dispose of requests from such person to subpoena additional witnesses.

(6) Except as provided in subparagraph (5), the chair shall receive and the committee shall dispose of requests to subpoena additional witnesses.

(7) Evidence or testimony taken in executive session, and proceedings conducted in executive session, may be released or used in public sessions only when authorized by the committee, a majority being present.

(8) In the discretion of the committee, witnesses may submit brief and pertinent sworn statements in writing for inclusion in the record. The committee is the sole judge of the pertinence of testimony and evidence adduced at its hearing.

(9) A witness may obtain a transcript copy of the testimony of such witness given at a public session or, if given at an executive session, when authorized by the committee.

#### SUPPLEMENTAL, MINORITY, ADDITIONAL, OR DISSENTING VIEWS

(1) If at the time of approval of a measure or matter by a committee (other than the Committee on Rules) a member of the committee gives notice of intention to file supplemental, minority, additional, or dissenting views for inclusion in the report to the House thereon, all members shall be entitled to not less than two additional calendar days after the day of such notice (excluding Saturdays, Sundays, and legal holidays except when the House is in session on such a day) to file such written and signed views (including in electronic form) with the clerk of the committee.

#### POWER TO SIT AND ACT; SUBPOENA POWER

(m)(1) For the purpose of carrying out any of its functions and duties under this rule and rule X (including any matters referred to it under clause 2 of rule XII), a committee or subcommittee is authorized (subject to subparagraph (3)(A))—

(A) to sit and act at such times and places within the United States, whether the House is in session, has recessed, or has adjourned, and to hold such hearings as it considers necessary; and

(B) to require, by subpoena or otherwise, the attendance and testimony of such witnesses and the production of such books, records, correspondence, memoranda, papers, and documents as it considers necessary.

(2) The chair of the committee, or a member designated by the chair, may administer oaths to witnesses.

(3)(A)(i) Except as provided in subdivision (A)(ii), a subpoena may be authorized and issued by a committee or subcommittee under subparagraph (1)(B) in the conduct of an investigation or series of investigations or activities only when authorized by the committee or subcommittee, a majority being present. The power to authorize and issue subpoenas under subparagraph (1)(B) may be delegated to the chair of the committee under such rules and under such limitations as the committee may prescribe. Authorized subpoenas shall be signed by the chair of the committee or by a member designated by the committee.

(ii) In the case of a subcommittee of the Committee on Ethics, a subpoena may be authorized and issued only by an affirmative vote of a majority of its members.

(B) A subpoena duces tecum may specify terms of return other than at a meeting or hearing of the committee or subcommittee authorizing the subpoena.

(C) Compliance with a subpoena issued by a committee or subcommittee under subparagraph (1)(B) may be enforced only as authorized or directed by the House.

(D) Subpoenas for documents or testimony may be issued to any person or entity, whether governmental, public, or private, within the United States, including, but not limited to, the President, and the Vice President, whether current or former, in a personal or official capacity, as well as the White House, the Office of the President, the Executive Office of the President, and any individual currently or formerly employed in the White House, Office of the President, or Executive Office of the President.

(n) A committee may adopt a rule or motion permitting the use of electronic voting in accordance with regulations submitted for printing in the Congressional Record by the chair of the Committee on Rules and the chair of the Committee on House Administration.

(o)(1) Each standing committee, or a subcommittee thereof, shall hold at least one hearing during each 120-day period following the establishment of the committee on the topic of waste, fraud, abuse, or mismanagement in Government programs which that committee may authorize.

(2) A hearing described in subparagraph (1) shall include a focus on the most egregious instances of waste, fraud, abuse, or mismanagement as documented by any report the committee has received from a Federal Office of the Inspector General or the Comptroller General of the United States.

(p) Each committee, or a subcommittee thereof, shall hold at least one hearing in any session in which the committee has received disclaimers of agency financial statements from auditors of any Federal agency that the committee may authorize to hear testimony on such disclaimers from representatives of any such agency.

(q) Each standing committee, or a subcommittee thereof, shall hold at least one hearing on issues raised by reports issued by the Comptroller General of the United States indicating that Federal programs or operations that the committee may authorize are at high risk for waste, fraud, and mismanagement, known as the "high-risk list" or the "high-risk series."

#### COMMITTEE ON ETHICS

#### 3. (a) The Committee on Ethics has the following functions:

(1) The committee may recommend to the House from time to time such administrative actions as it may consider appropriate to establish or enforce standards of official conduct for Members, Delegates, the Resident Commissioner, officers, and employees of the House. A letter of reproof or other administrative action of the committee pursuant to an investigation under subparagraph (2) shall only be issued or implemented as a part of a report required by such subparagraph.

(2) The committee may investigate, subject to paragraph (b), an alleged violation by a Member, Delegate, Resident Commissioner, officer, or employee of the House of the Code of Official Conduct or of a law, rule, regulation, or other standard of conduct applicable to the conduct of such Member, Delegate, Resident Commissioner, officer, or employee in the performance of the duties or the discharge of the responsibilities of such individual. After notice and hearing (unless the right to a hearing is waived by the Member, Delegate, Resident Commissioner, officer, or employee), the committee shall report to the House its findings of fact and recommendations, if any, for the final disposition of any such investigation and such action as the committee may consider appropriate in the circumstances.

(3) The committee may report to the appropriate Federal or State authorities, either with the approval of the House or by an affirmative vote of two-thirds of the members of the committee, any substantial evidence of a violation by a Member, Delegate, Resident Commissioner, officer, or employee of the House, of a law applicable to the performance of the duties or the discharge of the responsibilities of such individual that may have been disclosed in a committee investigation.

(4) The committee may consider the request of a Member, Delegate, Resident Commissioner, officer, or employee of the House for an advisory opinion with respect to the general propriety of any current or proposed conduct of such Member, Delegate, Resident Commissioner, officer, or employee. With appropriate deletions to ensure the privacy of the person concerned, the committee may publish such opinion for the guidance of other Members, Delegates, the Resident Commissioner, officers, and employees of the House.

(5) The committee may consider the request of a Member, Delegate, Resident Commissioner, officer, or employee of the House for a written waiver in exceptional circumstances with respect to clause 4 of rule XXIII.

(6)(A) The committee shall offer annual ethics training to each Member, Delegate, Resident Commissioner, officer, and employee of the House. Such training shall—

(i) involve the classes of employees for whom the committee determines such training to be appropriate; and

(ii) include such knowledge of the Code of Official Conduct and related House rules as may be determined appropriate by the committee.

(B)(i) A new Member, Delegate, Resident Commissioner, officer, or employee of the House shall receive training under this paragraph not later than 60 days after beginning service to the House.

(ii) Not later than January 31 of each year, each Member, Delegate, Resident Commissioner, officer, and employee of the House shall file a certification with the committee that the Member, Delegate, Resident Commissioner, officer or employee attended ethics training in the last year as established by this subparagraph.

(b)(1)(A) Unless approved by an affirmative vote of a majority of its members, the Committee on Ethics may not report a resolution,

report, recommendation, or advisory opinion relating to the official conduct of a Member, Delegate, Resident Commissioner, officer, or employee of the House, or, except as provided in subparagraph (2), undertake an investigation of such conduct.

(B)(i) Upon the receipt of information offered as a complaint that is in compliance with this rule and the rules of the committee, the chair and ranking minority member jointly may appoint members to serve as an investigative subcommittee.

(ii) The chair and ranking minority member of the committee jointly may gather additional information concerning alleged conduct that is the basis of a complaint or of information offered as a complaint until they have established an investigative subcommittee or either of them has placed on the agenda of the committee the issue of whether to establish an investigative subcommittee.

(2) Except in the case of an investigation undertaken by the committee on its own initiative, the committee may undertake an investigation relating to the official conduct of an individual Member, Delegate, Resident Commissioner, officer, or employee of the House only—

(A) upon receipt of information offered as a complaint, in writing and under oath, from a Member, Delegate, or Resident Commissioner and transmitted to the committee by such Member, Delegate, or Resident Commissioner;

(B) upon receipt of information offered as a complaint, in writing and under oath, from a person not a Member, Delegate, or Resident Commissioner provided that a Member, Delegate, or Resident Commissioner certifies in writing to the committee that such Member, Delegate, or Resident Commissioner believes the information is submitted in good faith and warrants the review and consideration of the committee; or

(C) upon receipt of a report regarding a referral from the board of the Office of Congressional Ethics. If a complaint is not disposed of within the applicable periods set forth in the rules of the Committee on Ethics, the chair and ranking minority member shall establish jointly an investigative subcommittee and forward the complaint, or any portion thereof, to that subcommittee for its consideration. However, if at any time during those periods either the chair or ranking minority member places on the agenda the issue of whether to establish an investigative subcommittee, then an investigative subcommittee may be established only by an affirmative vote of a majority of the members of the committee.

(3) The committee may not undertake an investigation of an alleged violation of a law, rule, regulation, or standard of conduct that was not in effect at the time of the alleged violation. The committee may not undertake an investigation of such an alleged violation that occurred before the third previous Congress unless the committee determines that the alleged violation is directly related to an alleged violation that occurred in a more recent Congress.

(4) A member of the committee shall be ineligible to participate as a member of the committee in a committee proceeding relating to the member's official conduct. Whenever a member of the committee is ineligible to act as a member of the committee under the



preceding sentence, the Speaker shall designate a Member, Delegate, or Resident Commissioner from the same political party as the ineligible member to act in any proceeding of the committee relating to that conduct.

(5) A member of the committee may seek disqualification from participating in an investigation of the conduct of a Member, Delegate, Resident Commissioner, officer, or employee of the House upon the submission in writing and under oath of an affidavit of disqualification stating that the member cannot render an impartial and unbiased decision in the case in which the member seeks to be disqualified. If the committee approves and accepts such affidavit of disqualification, the chair shall so notify the Speaker and request the Speaker to designate a Member, Delegate, or Resident Commissioner from the same political party as the disqualifying member to act in any proceeding of the committee relating to that case.

(6) Information or testimony received, or the contents of a complaint or the fact of its filing, may not be publicly disclosed by any committee or staff member unless specifically authorized in each instance by a vote of the full committee.

(7) The committee shall have the functions designated in titles I and V of the Ethics in Government Act of 1978, in sections 7342, 7351, and 7353 of title 5, United States Code, and in clause 11(g)(4) of rule X.

(8)(A) Except as provided by subdivisions (B), (C), and (D), not later than 45 calendar days or 5 legislative days, whichever is later, after receipt of a written report and any findings and supporting documentation regarding a referral from the board of the Office of Congressional Ethics or of a referral of the matter from the board pursuant to a request under paragraph (r), the chair of the Committee on Ethics shall make public the written report and findings of the board unless the chair and ranking member, acting jointly, decide or the committee votes to withhold such information for not more than one additional period of the same duration, in which case the chair shall—

(i) upon the termination of such additional period, make public the written report and findings; and

(ii) upon the day of such decision or vote, make a public statement that the matter, relating to the referral made by the board of the Office of Congressional Ethics regarding the Member, Delegate, Resident Commissioner, officer, or employee of the House who is the subject of the applicable referral, has been extended. At least one calendar day before the committee makes public any written report and findings of the board, the chair shall notify such board and the applicable Member, Delegate, Resident Commissioner, officer, or employee of that fact and transmit to such individual a copy of the statement on the committee's disposition of, and any committee report on, the matter.

(B)(i) Notwithstanding subdivision (A)(i), if the committee votes to dismiss a matter which is the subject of a referral from the board of the Office of Congressional Ethics, the committee is not required to make public the written report and findings described in such subdivision unless the committee's vote is inconsistent with

the recommendation of the board. For purposes of the previous sentence, a vote by the committee to dismiss a matter is not inconsistent with a report from the board respecting the matter as unresolved due to a tie vote.

(ii) Notwithstanding subdivision (A)(ii), if the board transmits a report respecting any matter with a recommendation to dismiss or as unresolved due to a tie vote, and the matter is extended for an additional period as provided in subdivision (A), the committee is not required to make a public statement that the matter has been extended.

(iii) Except as provided by subdivision (E), if the committee establishes an investigative subcommittee respecting any such matter, then the report and findings of the board shall not be made public until the conclusion of the investigative subcommittee process and the committee shall issue a public statement of the establishment of an investigative subcommittee, which statement shall include the name of the applicable Member, Delegate, Resident Commissioner, officer, or employee, and shall set forth the alleged violation. If any such investigative subcommittee does not conclude its review within one year after the board transmits a report respecting any matter, then the committee shall make public the report and upon the expiration of the Congress in which the report is made public, the committee shall make public any findings.

(C)(i) If, after receipt of a written report and any findings and supporting documentation regarding a referral from the board of the Office of Congressional Ethics or of a referral of the matter from the board pursuant to a request under paragraph (r), the committee agrees to a request from an appropriate law enforcement or regulatory authority to defer taking action on the matter—

(I) notwithstanding subdivision (A)(i), the committee is not required to make public the written report and findings described in such subdivision, except that if the recommendation of the board with respect to the report is that the matter requires further review, the committee shall make public the written report but not the findings; and

(II) before the end of the first day (excluding Saturdays, Sundays, and public holidays) after the day that the committee agrees to the request, the committee shall make a public statement that it is deferring taking action on the matter at the request of such authority.

(ii) If, upon the expiration of the one year period that begins on the date the committee makes the public statement described in item (i)(II), the committee has not acted on the matter, the committee shall make a new public statement that it is still deferring taking action on the matter, and shall make a new statement upon the expiration of each succeeding one-year period during which the committee has not acted on the matter.

(D) The committee may not receive any referral from the board of the Office of Congressional Ethics within 60 days before a Federal, State, or local election in which the subject of the referral is a candidate. The committee may delay any reporting requirement under this subparagraph that falls within that 60-day period until the end of such period and in that case, for purposes of subdivision (A), days within the 60-day period shall not be counted.

(E) If, at the close of any applicable period for a reporting requirement under this subparagraph with respect to a referral from the board of the Office of Congressional Ethics, the vote of the committee is a tie or the committee fails to act, the report and the findings of the board shall be made public by the committee, along with a public statement by the chair explaining the status of the matter.

(9) Whenever a Member, Delegate, or the Resident Commissioner is indicted or otherwise formally charged with criminal conduct in a court of the United States or any State, the Committee on Ethics shall, not later than 30 days after the date of such indictment or charge—

(A) empanel an investigative subcommittee to review the allegations; or

(B) submit a report to the House describing its reasons for not empaneling such an investigative subcommittee, together with the actions, if any, the committee has taken in response to the allegations.

(c)(1) Notwithstanding clause 2(g)(1) of rule XI, each meeting of the Committee on Ethics or a subcommittee thereof shall occur in executive session unless the committee or subcommittee, by an affirmative vote of a majority of its members, opens the meeting to the public.

(2) Notwithstanding clause 2(g)(2) of rule XI, each hearing of an adjudicatory subcommittee or sanction hearing of the Committee on Ethics shall be held in open session unless the committee or subcommittee, in open session by an affirmative vote of a majority of its members, closes all or part of the remainder of the hearing on that day to the public.

(d) Before a member, officer, or employee of the Committee on Ethics, including members of a subcommittee of the committee selected under clause 5(a)(4) of rule X and shared staff, may have access to information that is confidential under the rules of the committee, the following oath (or affirmation) shall be executed:

“I do solemnly swear (or affirm) that I will not disclose, to any person or entity outside the Committee on Ethics, any information received in the course of my service with the committee, except as authorized by the committee or in accordance with its rules.”

Copies of the executed oath shall be retained by the Clerk as part of the records of the House. This paragraph establishes a standard of conduct within the meaning of paragraph (a)(2). Breaches of confidentiality shall be investigated by the Committee on Ethics and appropriate action shall be taken.

(e)(1) If a complaint or information offered as a complaint is deemed frivolous by an affirmative vote of a majority of the members of the Committee on Ethics, the committee may take such action as it, by an affirmative vote of a majority of its members, considers appropriate in the circumstances.

(2) Complaints filed before the One Hundred Fifth Congress may not be deemed frivolous by the Committee on Ethics.

## COMMITTEE AGENDAS

(f) The committee shall adopt rules providing that the chair shall establish the agenda for meetings of the committee, but shall not preclude the ranking minority member from placing any item on the agenda.

## COMMITTEE STAFF

(g)(1) The committee shall adopt rules providing that—

(A) the staff be assembled and retained as a professional, nonpartisan staff;

(B) each member of the staff shall be professional and demonstrably qualified for the position for which hired;

(C) the staff as a whole and each member of the staff shall perform all official duties in a nonpartisan manner;

(D) no member of the staff shall engage in any partisan political activity directly affecting any congressional or presidential election;

(E) no member of the staff or outside counsel may accept public speaking engagements or write for publication on any subject that is in any way related to the employment or duties with the committee of such individual without specific prior approval from the chair and ranking minority member; and

(F) no member of the staff or outside counsel may make public, unless approved by an affirmative vote of a majority of the members of the committee, any information, document, or other material that is confidential, derived from executive session, or classified and that is obtained during the course of employment with the committee.

(2) Only subdivisions (C), (E), and (F) of subparagraph (1) shall apply to shared staff.

(3)(A) All staff members shall be appointed by an affirmative vote of a majority of the members of the committee. Such vote shall occur at the first meeting of the membership of the committee during each Congress and as necessary during the Congress.

(B) Subject to the approval of the Committee on House Administration, the committee may retain counsel not employed by the House of Representatives whenever the committee determines, by an affirmative vote of a majority of the members of the committee, that the retention of outside counsel is necessary and appropriate.

(C) If the committee determines that it is necessary to retain staff members for the purpose of a particular investigation or other proceeding, then such staff shall be retained only for the duration of that particular investigation or proceeding.

(D) Outside counsel may be dismissed before the end of a contract between the committee and such counsel only by an affirmative vote of a majority of the members of the committee.

(4) In addition to any other staff provided for by law, rule, or other authority, with respect to the committee, the chair and ranking minority member each may appoint one individual as a shared staff member from the respective personal staff of the chair or ranking minority member to perform service for the committee. Such shared staff may assist the chair or ranking minority member

on any subcommittee on which the chair or ranking minority member serves.

#### MEETINGS AND HEARINGS

(h) The committee shall adopt rules providing that—

(1) all meetings or hearings of the committee or any subcommittee thereof, other than any hearing held by an adjudicatory subcommittee or any sanction hearing held by the committee, shall occur in executive session unless the committee or subcommittee by an affirmative vote of a majority of its members opens the meeting or hearing to the public; and

(2) any hearing held by an adjudicatory subcommittee or any sanction hearing held by the committee shall be open to the public unless the committee or subcommittee by an affirmative vote of a majority of its members closes the hearing to the public.

#### PUBLIC DISCLOSURE

(i) The committee shall adopt rules providing that, unless otherwise determined by a vote of the committee, only the chair or ranking minority member, after consultation with each other, may make public statements regarding matters before the committee or any subcommittee thereof.

#### REQUIREMENTS TO CONSTITUTE A COMPLAINT

(j) The committee shall adopt rules regarding complaints to provide that whenever information offered as a complaint is submitted to the committee, the chair and ranking minority member shall have 14 calendar days or five legislative days, whichever is sooner, to determine whether the information meets the requirements of the rules of the committee for what constitutes a complaint.

#### DUTIES OF CHAIR AND RANKING MINORITY MEMBER REGARDING PROPERLY FILED COMPLAINTS

(k)(1) The committee shall adopt rules providing that whenever the chair and ranking minority member jointly determine that information submitted to the committee meets the requirements of the rules of the committee for what constitutes a complaint, they shall have 45 calendar days or five legislative days, whichever is later, after that determination (unless the committee by an affirmative vote of a majority of its members votes otherwise)—

(A) recommend to the committee that it dispose of the complaint, or any portion thereof, in any manner that does not require action by the House, which may include dismissal of the complaint or resolution of the complaint by a letter to the Member, Delegate, Resident Commissioner, officer, or employee of the House against whom the complaint is made;

(B) establish an investigative subcommittee; or

(C) request that the committee extend the applicable 45-calendar day or five-legislative day period by one additional 45-calendar day period when they determine more time is necessary in order to make a recommendation under subdivision (A).

(2) The committee shall adopt rules providing that if the chair and ranking minority member jointly determine that information submitted to the committee meets the requirements of the rules of the committee for what constitutes a complaint, and the complaint is not disposed of within the applicable time periods under subparagraph (1), then they shall establish an investigative subcommittee and forward the complaint, or any portion thereof, to that subcommittee for its consideration. However, if, at any time during those periods, either the chair or ranking minority member places on the agenda the issue of whether to establish an investigative subcommittee, then an investigative subcommittee may be established only by an affirmative vote of a majority of the members of the committee.

DUTIES OF CHAIR AND RANKING MINORITY MEMBER REGARDING  
INFORMATION NOT CONSTITUTING A COMPLAINT

(1) The committee shall adopt rules providing that whenever the chair and ranking minority member jointly determine that information submitted to the committee does not meet the requirements of the rules of the committee for what constitutes a complaint, they may—

(1) return the information to the complainant with a statement that it fails to meet the requirements of the rules of the committee for what constitutes a complaint; or

(2) recommend to the committee that it authorize the establishment of an investigative subcommittee.

INVESTIGATIVE AND ADJUDICATORY SUBCOMMITTEES

(m) The committee shall adopt rules providing that—

(1)(A) an investigative subcommittee shall be composed of four Members, Delegates, or the Resident Commissioner (with equal representation from the majority and minority parties) whenever such a subcommittee is established pursuant to the rules of the committee;

(B) an adjudicatory subcommittee shall be composed of the members of the committee who did not serve on the pertinent investigative subcommittee (with equal representation from the majority and minority parties) whenever such a subcommittee is established pursuant to the rules of the committee; and

(C) notwithstanding any other provision of this clause, the chair and ranking minority member of the committee may consult with an investigative subcommittee either on their own initiative or on the initiative of the subcommittee, shall have access to information before a subcommittee with which they so consult, and shall not thereby be precluded from serving as full, voting members of any adjudicatory subcommittee;

(2) at the time of appointment, the chair shall designate one member of a subcommittee to serve as chair and the ranking minority member shall designate one member of the subcommittee to serve as the ranking minority member; and

(3) the chair and ranking minority member of the committee may serve as members of an investigative subcommittee, but may not serve as non-voting, ex officio members.

STANDARD OF PROOF FOR ADOPTION OF STATEMENT OF ALLEGED  
VIOLATION

(n) The committee shall adopt rules to provide that an investigative subcommittee may adopt a statement of alleged violation only if it determines by an affirmative vote of a majority of the members of the subcommittee that there is substantial reason to believe that a violation of the Code of Official Conduct, or of a law, rule, regulation, or other standard of conduct applicable to the performance of official duties or the discharge of official responsibilities by a Member, Delegate, Resident Commissioner, officer, or employee of the House of Representatives, has occurred.

SUBCOMMITTEE POWERS

(o)(1) The committee shall adopt rules providing that an investigative subcommittee or an adjudicatory subcommittee may authorize and issue subpoenas only when authorized by an affirmative vote of a majority of the members of the subcommittee.

(2) The committee shall adopt rules providing that an investigative subcommittee may, upon an affirmative vote of a majority of its members, expand the scope of its investigation when approved by an affirmative vote of a majority of the members of the committee.

(3) The committee shall adopt rules to provide that—

(A) an investigative subcommittee may, upon an affirmative vote of a majority of its members, amend its statement of alleged violation anytime before the statement of alleged violation is transmitted to the committee; and

(B) if an investigative subcommittee amends its statement of alleged violation, the respondent shall be notified in writing and shall have 30 calendar days from the date of that notification to file an answer to the amended statement of alleged violation.

DUE PROCESS RIGHTS OF RESPONDENTS

(p) The committee shall adopt rules to provide that—

(1) not less than 10 calendar days before a scheduled vote by an investigative subcommittee on a statement of alleged violation, the subcommittee shall provide the respondent with a copy of the statement of alleged violation it intends to adopt together with all evidence it intends to use to prove those charges which it intends to adopt, including documentary evidence, witness testimony, memoranda of witness interviews, and physical evidence, unless the subcommittee by an affirmative vote of a majority of its members decides to withhold certain evidence in order to protect a witness; but if such evidence is withheld, the subcommittee shall inform the respondent that evidence is being withheld and of the count to which such evidence relates;

(2) neither the respondent nor the counsel of the respondent shall, directly or indirectly, contact the subcommittee or any member thereof during the period of time set forth in paragraph (1) except for the sole purpose of settlement discussions

where counsel for the respondent and the subcommittee are present;

(3) if, at any time after the issuance of a statement of alleged violation, the committee or any subcommittee thereof determines that it intends to use evidence not provided to a respondent under paragraph (1) to prove the charges contained in the statement of alleged violation (or any amendment thereof), such evidence shall be made immediately available to the respondent, and it may be used in any further proceeding under the rules of the committee;

(4) evidence provided pursuant to paragraph (1) or (3) shall be made available to the respondent and the counsel of the respondent only after each agrees, in writing, that no document, information, or other materials obtained pursuant to that paragraph shall be made public until—

(A) such time as a statement of alleged violation is made public by the committee if the respondent has waived the adjudicatory hearing; or

(B) the commencement of an adjudicatory hearing if the respondent has not waived an adjudicatory hearing; but the failure of respondent and the counsel of the respondent to so agree in writing, and their consequent failure to receive the evidence, shall not preclude the issuance of a statement of alleged violation at the end of the period referred to in paragraph (1);

(5) a respondent shall receive written notice whenever—

(A) the chair and ranking minority member determine that information the committee has received constitutes a complaint;

(B) a complaint or allegation is transmitted to an investigative subcommittee;

(C) an investigative subcommittee votes to authorize its first subpoena or to take testimony under oath, whichever occurs first; or

(D) an investigative subcommittee votes to expand the scope of its investigation;

(6) whenever an investigative subcommittee adopts a statement of alleged violation and a respondent enters into an agreement with that subcommittee to settle a complaint on which that statement is based, that agreement, unless the respondent requests otherwise, shall be in writing and signed by the respondent and respondent's counsel, the chair and ranking minority member of the subcommittee, and the outside counsel, if any;

(7) statements or information derived solely from a respondent or the counsel of a respondent during any settlement discussions between the committee or a subcommittee thereof and the respondent shall not be included in any report of the subcommittee or the committee or otherwise publicly disclosed without the consent of the respondent; and

(8) whenever a motion to establish an investigative subcommittee does not prevail, the committee shall promptly



send a letter to the respondent informing the respondent of such vote.

#### COMMITTEE REPORTING REQUIREMENTS

(q) The committee shall adopt rules to provide that—

(1) whenever an investigative subcommittee does not adopt a statement of alleged violation and transmits a report to that effect to the committee, the committee may by an affirmative vote of a majority of its members transmit such report to the House of Representatives;

(2) whenever an investigative subcommittee adopts a statement of alleged violation, the respondent admits to the violations set forth in such statement, the respondent waives the right to an adjudicatory hearing, and the respondent's waiver is approved by the committee—

(A) the subcommittee shall prepare a report for transmittal to the committee, a final draft of which shall be provided to the respondent not less than 15 calendar days before the subcommittee votes on whether to adopt the report;

(B) the respondent may submit views in writing regarding the final draft to the subcommittee within seven calendar days of receipt of that draft;

(C) the subcommittee shall transmit a report to the committee regarding the statement of alleged violation together with any views submitted by the respondent pursuant to subdivision (B), and the committee shall make the report together with the respondent's views available to the public before the commencement of any sanction hearing; and

(D) the committee shall by an affirmative vote of a majority of its members issue a report and transmit such report to the House of Representatives, together with the respondent's views previously submitted pursuant to subdivision (B) and any additional views respondent may submit for attachment to the final report; and

(3) members of the committee shall have not less than 72 hours to review any report transmitted to the committee by an investigative subcommittee before both the commencement of a sanction hearing and the committee vote on whether to adopt the report.

(r)(1) Upon receipt of any written notification from the board of the Office of Congressional Ethics that the board is undertaking a review of any alleged conduct of any Member, Delegate, Resident Commissioner, officer, or employee of the House and if the committee is investigating such matter, the committee may at any time so notify the board and request that the board cease its review and refer the matter to the committee for its consideration. If at the end of the applicable time period (including any permissible extension) the committee has not reached a final resolution of the matter or has not referred the matter to the appropriate Federal or State authorities, the committee shall so notify the board of the Office of Congressional Ethics in writing. The committee may not request the same matter from the board more than one time.

(2) In addition to receiving written notifications from the Office of Congressional Ethics under subparagraph (1), the committee

shall adopt rules providing for a process to receive from the public outside information offered as a complaint. The process shall include the establishment of a method for the submission of such information to the committee in electronic form.

(s) The committee may not take any action that would deny any person any right or protection provided under the Constitution of the United States.

#### AUDIO AND VISUAL COVERAGE OF COMMITTEE PROCEEDINGS

4. (a) The purpose of this clause is to provide a means, in conformity with acceptable standards of dignity, propriety, and decorum, by which committee hearings or committee meetings that are open to the public may be covered by audio and visual means—

(1) for the education, enlightenment, and information of the general public, on the basis of accurate and impartial news coverage, regarding the operations, procedures, and practices of the House as a legislative and representative body, and regarding the measures, public issues, and other matters before the House and its committees, the consideration thereof, and the action taken thereon; and

(2) for the development of the perspective and understanding of the general public with respect to the role and function of the House under the Constitution as an institution of the Federal Government.

(b) In addition, it is the intent of this clause that audio and video recordings of any coverage under this clause may not be used for any partisan political campaign purpose or be made available for such use.

(c) It is, further, the intent of this clause that the general conduct of each meeting (whether of a hearing or otherwise) covered under authority of this clause by audio or visual means, and the personal behavior of the committee members and staff, other Government officials and personnel, witnesses, television, radio, and press media personnel, and the general public at the hearing or other meeting, shall be in strict conformity with and observance of the acceptable standards of dignity, propriety, courtesy, and decorum traditionally observed by the House in its operations, and may not be such as to—

(1) distort the objects and purposes of the hearing or other meeting or the activities of committee members in connection with that hearing or meeting or in connection with the general work of the committee or of the House; or

(2) cast discredit or dishonor on the House, the committee, or a Member, Delegate, or Resident Commissioner or bring the House, the committee, or a Member, Delegate, or Resident Commissioner into disrepute.

(d) The coverage of committee hearings and meetings by audio and visual means shall be permitted and conducted only in strict conformity with the purposes, provisions, and requirements of this clause.

(e) Whenever a hearing or meeting conducted by a committee or subcommittee is open to the public, those proceedings shall be open to coverage by audio and visual means. A committee or subcommittee chair may not limit the number of television or still

cameras to fewer than two representatives from each medium (except for legitimate space or safety considerations, in which case pool coverage shall be authorized).

(f) Written rules adopted by each committee pursuant to clause 2(a)(1)(D) shall contain provisions to the following effect:

(1) If audio or visual coverage of the hearing or meeting is to be presented to the public as live coverage, that coverage shall be conducted and presented without commercial sponsorship.

(2) The allocation among the television media of the positions or the number of television cameras permitted by a committee or subcommittee chair in a hearing or meeting room shall be in accordance with fair and equitable procedures devised by the Executive Committee of the Radio and Television Correspondents' Galleries.

(3) Television cameras shall be placed so as not to obstruct in any way the space between a witness giving evidence or testimony and any member of the committee or the visibility of that witness and that member to each other.

(4) Television cameras shall operate from fixed positions but may not be placed in positions that obstruct unnecessarily the coverage of the hearing or meeting by the other media.

(5) Equipment necessary for coverage by the television and radio media may not be installed in, or removed from, the hearing or meeting room while the committee is in session.

(6)(A) Except as provided in subdivision (B), floodlights, spotlights, strobelights, and flashguns may not be used in providing any method of coverage of the hearing or meeting.

(B) The television media may install additional lighting in a hearing or meeting room, without cost to the Government, in order to raise the ambient lighting level in a hearing or meeting room to the lowest level necessary to provide adequate television coverage of a hearing or meeting at the current state of the art of television coverage.

(7) If requests are made by more of the media than will be permitted by a committee or subcommittee chair for coverage of a hearing or meeting by still photography, that coverage shall be permitted on the basis of a fair and equitable pool arrangement devised by the Standing Committee of Press Photographers.

(8) Photographers may not position themselves between the witness table and the members of the committee at any time during the course of a hearing or meeting.

(9) Photographers may not place themselves in positions that obstruct unnecessarily the coverage of the hearing by the other media.

(10) Personnel providing coverage by the television and radio media shall be currently accredited to the Radio and Television Correspondents' Galleries.

(11) Personnel providing coverage by still photography shall be currently accredited to the Press Photographers' Gallery.

(12) Personnel providing coverage by the television and radio media and by still photography shall conduct themselves and their coverage activities in an orderly and unobtrusive manner.

## PAY OF WITNESSES

5. Witnesses appearing before the House or any of its committees shall be paid the same per diem rate as established, authorized, and regulated by the Committee on House Administration for Members, Delegates, the Resident Commissioner, and employees of the House, plus actual expenses of travel to or from the place of examination. Such per diem may not be paid when a witness has been summoned at the place of examination.

## UNFINISHED BUSINESS OF THE SESSION

6. All business of the House at the end of one session shall be resumed at the commencement of the next session of the same Congress in the same manner as if no adjournment had taken place.

**Rule XIII**

## CALENDARS AND COMMITTEE REPORTS

## CALENDARS

1. (a) All business reported by committees shall be referred to one of the following three calendars:

(1) A Calendar of the Committee of the Whole House on the state of the Union, to which shall be referred public bills and public resolutions raising revenue, involving a tax or charge on the people, directly or indirectly making appropriations of money or property or requiring such appropriations to be made, authorizing payments out of appropriations already made, or releasing any liability to the United States for money or property.

(2) A House Calendar, to which shall be referred all public bills and public resolutions not requiring referral to the Calendar of the Committee of the Whole House on the state of the Union.

(3) A Private Calendar as provided in clause 5 of rule XV, to which shall be referred all private bills and private resolutions.

(b) There is established a Calendar of Motions to Discharge Committees as provided in clause 2 of rule XV.

(c) There is established a Consensus Calendar as provided in clause 7 of rule XV.

## FILING AND PRINTING OF REPORTS

2. (a)(1) Except as provided in subparagraphs (2) and (3), all reports of committees (other than those filed from the floor) shall be delivered to the Clerk for printing and reference to the proper calendar under the direction of the Speaker in accordance with clause 1. The title or subject of each report shall be entered on the Journal and printed in the Congressional Record.

(2) A bill or resolution reported adversely (other than those filed as privileged) shall be laid on the table unless a committee to which the bill or resolution was referred requests at the time of the report its referral to an appropriate calendar under clause 1 or un-

less, within three days thereafter, a Member, Delegate, or Resident Commissioner makes such a request.

(3) All reports of committees may be delivered to the Clerk in electronic form.

(b)(1) It shall be the duty of the chair of each committee to report or cause to be reported promptly to the House a measure or matter approved by the committee and to take or cause to be taken steps necessary to bring the measure or matter to a vote.

(2) In any event, the report of a committee on a measure that has been approved by the committee shall be filed within seven calendar days (exclusive of days on which the House is not in session) after the day on which a written request for the filing of the report, signed by a majority of the members of the committee, has been filed with the clerk of the committee. The clerk of the committee shall immediately notify the chair of the filing of such a request. This subparagraph does not apply to a report of the Committee on Rules with respect to a rule, joint rule, or order of business of the House, or to the reporting of a resolution of inquiry addressed to the head of an executive department.

(c) All supplemental, minority, additional, or dissenting views filed under clause 2(l) of rule XI by one or more members of a committee shall be included in, and shall be a part of, the report filed by the committee with respect to a measure or matter. When time guaranteed by clause 2(l) of rule XI has expired (or, if sooner, when all separate views have been received), the committee may arrange to file its report with the Clerk not later than one hour after the expiration of such time. This clause and provisions of clause 2(l) of rule XI do not preclude the immediate filing or printing of a committee report in the absence of a timely request for the opportunity to file supplemental, minority, additional, or dissenting views as provided in clause 2(l) of rule XI.

#### CONTENT OF REPORTS

3. (a)(1) Except as provided in subparagraph (2), the report of a committee on a measure or matter shall be printed in a single volume that—

(A) shall include all supplemental, minority, additional, or dissenting views that have been submitted by the time of the filing of the report; and

(B) shall bear on its cover a recital that any such supplemental, minority, additional, or dissenting views (and any material submitted under paragraph (c)(3)) are included as part of the report.

(2) A committee may file a supplemental report for the correction of a technical error in its previous report on a measure or matter. A supplemental report only correcting errors in the depiction of record votes under paragraph (b) may be filed under this subparagraph and shall not be subject to the requirement in clause 4 or clause 6 concerning the availability of reports.

(b) With respect to each record vote on a motion to report a measure or matter of a public nature, and on any amendment offered to the measure or matter, the total number of votes cast for and against, and the names of members voting for and against, shall be included in the committee report. The preceding sentence

does not apply to votes taken in executive session by the Committee on Ethics.

(c) The report of a committee on a measure that has been approved by the committee shall include, separately set out and clearly identified, the following:

(1) Oversight findings and recommendations under clause 2(b)(1) of rule X.

(2) The statement required by section 308(a) of the Congressional Budget Act of 1974, except that an estimate of new budget authority shall include, when practicable, a comparison of the total estimated funding level for the relevant programs to the appropriate levels under current law.

(3) An estimate and comparison prepared by the Director of the Congressional Budget Office under section 402 of the Congressional Budget Act of 1974 if timely submitted to the committee before the filing of the report.

(4) A statement of general performance (1)goals and objectives, including outcome-related goals and objectives, for which the measure authorizes funding.

(5) On a bill or joint resolution that establishes or reauthorizes a Federal program, a statement indicating whether any such program is known to be duplicative of another such program, including at a minimum an explanation of whether any such program was included in a report to Congress pursuant to section 21 of Public Law 111-139 or whether the most recent Catalog of Federal Domestic Assistance (published pursuant to section 6104 of title 31, United States Code) identified other programs related to the program established or reauthorized by the measure.

(6)(A) On a bill or joint resolution to be considered pursuant to a special order of business reported by the Committee on Rules—

(i) a list of related committee and subcommittee hearings; and

(ii) a designation of at least one committee or subcommittee hearing that was used to develop or consider such bill or joint resolution.

(B) Subdivision (A) shall not apply to a bill or joint resolution—

(i) continuing appropriations for a fiscal year; or

(ii) containing an emergency designation under section 251(b)(2) or section 252(e) of the Balanced Budget and Emergency Deficit Control Act of 1985.

(d) Each report of a committee on a public bill or public joint resolution shall contain the following:

(1)(A) An estimate by the committee of the costs that would be incurred in carrying out the bill or joint resolution in the fiscal year in which it is reported and in each of the five fiscal years following that fiscal year (or for the authorized duration of any program authorized by the bill or joint resolution if less than five years);

(B) a comparison of the estimate of costs described in subdivision (A) made by the committee with any estimate of such

costs made by a Government agency and submitted to such committee; and

(C) when practicable, a comparison of the total estimated funding level for the relevant programs with the appropriate levels under current law.

(2)(A) In subparagraph (1) the term “Government agency” includes any department, agency, establishment, wholly owned Government corporation, or instrumentality of the Federal Government or the government of the District of Columbia.

(B) Subparagraph (1) does not apply to the Committee on Appropriations, the Committee on House Administration, the Committee on Rules, or the Committee on Ethics, and does not apply when a cost estimate and comparison prepared by the Director of the Congressional Budget Office under section 402 of the Congressional Budget Act of 1974 has been included in the report under paragraph (c)(3).

(e)(1) Whenever a committee reports a bill or joint resolution proposing to repeal or amend a statute or part thereof, it shall include in its report or in an accompanying document (showing by appropriate typographical devices the omissions and insertions proposed)—

(A) the entire text of each section of a statute that is proposed to be repealed; and

(B) a comparative print of each amendment to the entire text of a section of a statute that the bill or joint resolution proposes to make.

(2) If a committee reports a bill or joint resolution proposing to repeal or amend a statute or part thereof with a recommendation that the bill or joint resolution be amended, the comparative print required by subparagraph (1) shall reflect the changes in existing law proposed to be made by the bill or joint resolution as proposed to be amended.

(f)(1) A report of the Committee on Appropriations on a general appropriation bill shall include—

(A) a concise statement describing the effect of any provision of the accompanying bill that directly or indirectly changes the application of existing law; and

(B) a list of all appropriations contained in the bill for expenditures not currently authorized by law for the period concerned (excepting classified intelligence or national security programs, projects, or activities), along with a statement of the last year for which such expenditures were authorized, the level of expenditures authorized for that year, the actual level of expenditures for that year, and the level of appropriations in the bill for such expenditures.

(2) Whenever the Committee on Appropriations reports a bill or joint resolution including matter specified in clause 1(b)(2) or (3) of rule X, it shall include—

(A) in the bill or joint resolution, separate headings for “Rescissions” and “Transfers of Unexpended Balances”; and

(B) in the report of the committee, a separate section listing such rescissions and transfers.

(g) Whenever the Committee on Rules reports a resolution proposing to repeal or amend a standing rule of the House, it shall include in its report or in an accompanying document—

(1) the text of any rule or part thereof that is proposed to be repealed; and

(2) a comparative print of any part of the resolution proposing to amend the rule and of the rule or part thereof proposed to be amended, showing by appropriate typographical devices the omissions and insertions proposed.

(h) It shall not be in order to consider a bill or joint resolution reported by the Committee on Ways and Means that proposes to amend the Internal Revenue Code of 1986 unless—

(1) the report includes a tax complexity analysis prepared by the Joint Committee on Taxation in accordance with section 4022(b) of the Internal Revenue Service Restructuring and Reform Act of 1998; or

(2) the chair of the Committee on Ways and Means causes such a tax complexity analysis to be printed in the Congressional Record before consideration of the bill or joint resolution.

#### AVAILABILITY OF REPORTS

4. (a)(1) Except as specified in subparagraph (2), it shall not be in order to consider in the House a measure or matter reported by a committee until the proposed text of each report (except views referred to in clause 2(l) of rule XI) of a committee on that measure or matter has been available to Members, Delegates, and the Resident Commissioner for 72 hours.

(2) Subparagraph (1) does not apply to—

(A) a resolution providing a rule, joint rule, or order of business reported by the Committee on Rules considered under clause 6;

(B) a resolution providing amounts from the applicable accounts described in clause 1(k)(1) of rule X reported by the Committee on House Administration considered under clause 6 of rule X;

(C) a resolution presenting a question of the privileges of the House reported by any committee;

(D) a measure for the declaration of war, or the declaration of a national emergency, by Congress; and

(E) a measure providing for the disapproval of a decision, determination, or action by a Government agency that would become, or continue to be, effective unless disapproved or otherwise invalidated by one or both Houses of Congress. In this subdivision the term “Government agency” includes any department, agency, establishment, wholly owned Government corporation, or instrumentality of the Federal Government or of the government of the District of Columbia.

(b) A committee that reports a measure or matter shall make every reasonable effort to have its hearings thereon (if any) printed and available for distribution to Members, Delegates, and the Resident Commissioner before the consideration of the measure or matter in the House.



## PRIVILEGED REPORTS, GENERALLY

5. (a) The following committees shall have leave to report at any time on the following matters, respectively:

(1) The Committee on Appropriations, on general appropriation bills and on joint resolutions continuing appropriations for a fiscal year after September 15 in the preceding fiscal year.

(2) The Committee on the Budget, on the matters required to be reported by such committee under titles III and IV of the Congressional Budget Act of 1974.

(3) The Committee on House Administration, on enrolled bills, on contested elections, on matters referred to it concerning printing for the use of the House or the two Houses, on expenditure of the applicable accounts of the House described in clause 1(k)(1) of rule X, and on matters relating to preservation and availability of noncurrent records of the House under rule VII.

(4) The Committee on Rules, on rules, joint rules, and the order of business.

(5) The Committee on Ethics, on resolutions recommending action by the House with respect to a Member, Delegate, Resident Commissioner, officer, or employee of the House as a result of an investigation by the committee relating to the official conduct of such Member, Delegate, Resident Commissioner, officer, or employee.

(b) A report filed from the floor, pursuant to clause 2(a)(3), or pursuant to clause 2(c), as privileged under paragraph (a) may be called up as a privileged question by direction of the reporting committee, subject to any requirement concerning its availability to Members, Delegates, and the Resident Commissioner under clause 4 or concerning the timing of its consideration under clause 6.

## PRIVILEGED REPORTS BY THE COMMITTEE ON RULES

6. (a) A report by the Committee on Rules on a rule, joint rule, or the order of business may not be called up for consideration on the same day it is presented to the House except—

(1) when so determined by a vote of two-thirds of the Members voting, a quorum being present;

(2) in the case of a resolution proposing only to waive a requirement of clause 4 or of clause 8 of rule XXII concerning the availability of reports;

(3) when the proposed text of such a report has been made available to Members, Delegates, and the Resident Commissioner prior to the convening of that legislative day; or

(4) during the last three days of a session of Congress.

(b) Pending the consideration of a report by the Committee on Rules on a rule, joint rule, or the order of business, the Speaker may entertain one motion that the House adjourn but may not entertain any other dilatory motion until the report shall have been disposed of.

(c) The Committee on Rules may not report a rule or order that would prevent the motion to recommit a bill or joint resolution from being made as provided in clause 2(b) of rule XIX, if offered by the Minority Leader or a designee, except with respect to a Sen-

ate bill or joint resolution for which the text of a House-passed measure has been substituted.

(d) The Committee on Rules shall present to the House reports concerning rules, joint rules, and the order of business, within three legislative days of the time when they are ordered. If such a report is not considered immediately, it shall be referred to the calendar. If such a report on the calendar is not called up by the member of the committee who filed the report within seven legislative days thereafter, any member of the committee may call it up as a privileged question on the day after the calendar day on which the member announces to the House intention to do so. The Speaker shall recognize a member of the committee who seeks recognition for that purpose.

(e) An adverse report by the Committee on Rules on a resolution proposing a special order of business for the consideration of a public bill or public joint resolution may be called up as a privileged question by a Member, Delegate, or Resident Commissioner on the second and fourth Mondays of a month.

(f) If the House has adopted a resolution making in order a motion to consider a bill or resolution, and such a motion has not been offered within seven calendar days thereafter, such a motion shall be privileged if offered by direction of all reporting committees having initial jurisdiction of the bill or resolution.

(g) Whenever the Committee on Rules reports a resolution providing for the consideration of a measure, it shall to the maximum extent possible specify in the accompanying report any waiver of a point of order against the measure or against its consideration.

#### RESOLUTIONS OF INQUIRY

7. A report on a resolution of inquiry addressed to the head of an executive department may be filed from the floor as privileged. If such a resolution is not reported to the House within 14 legislative days after its introduction, a motion to discharge a committee from its consideration shall be privileged.

#### ESTIMATES OF MAJOR LEGISLATION

8. (a) An estimate provided by the Congressional Budget Office under section 402 of the Congressional Budget Act of 1974 for any major legislation shall, to the extent practicable, incorporate the budgetary effects of changes in economic output, employment, capital stock, and other macroeconomic variables resulting from such legislation.

(b) An estimate provided by the Joint Committee on Taxation to the Director of the Congressional Budget Office under section 201(f) of the Congressional Budget Act of 1974 for any major legislation shall, to the extent practicable, incorporate the budgetary effects of changes in economic output, employment, capital stock, and other macroeconomic variables resulting from such legislation.

(c) An estimate referred to in this clause shall, to the extent practicable, include—

(1) a qualitative assessment of the (1) budgetary effects (including macroeconomic variables described in paragraphs (a) and (b)) of such legislation in the 20-fiscal year period beginning after the last fiscal year of the most recently agreed to

concurrent resolution on the budget that set forth appropriate levels required by section 301 of the Congressional Budget Act of 1974; and

(2) an identification of the critical assumptions and the source of data underlying that estimate.

(d) As used in this clause—

(1) the term “major legislation” means any bill or joint resolution—

(A) for which an estimate is required to be prepared pursuant to section 402 of the Congressional Budget Act of 1974 and that causes a gross budgetary effect (before incorporating macroeconomic effects) in any fiscal year over the years of the most recently agreed to concurrent resolution on the budget equal to or greater than 0.25 percent of the current projected gross domestic product of the United States for that fiscal year; or

(B) designated as such by the chair of the Committee on the Budget for all direct spending legislation other than revenue legislation or the Member who is chair or vice chair, as applicable, of the Joint Committee on Taxation for revenue legislation; and

(2) the term “budgetary effects” means changes in revenues, outlays, and deficits.

