A MOHAMMED MINHAJ
(WEB DEVELOPER & IT SUPPORT SPECIALIST)

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SUMMARY

Final-year Management and IT student with over three years of combined experience in web development, administrative support, and technical troubleshooting. Demonstrated expertise in designing and developing dynamic web applications using HTML, CSS, JavaScript, PHP, MySQL, and the Laravel framework, as well as streamlining office operations through process automation and database management. Skilled in UI/UX design with Figma, and experienced in building modern, responsive websites and applications using WordPress and React. Proven ability to deliver effective IT support, resolve technical issues efficiently, and manage business documentation and financial records. Adept at bridging technical and administrative workflows to enhance business efficiency, improve service delivery, and support organizational objectives.

CORE COMPETENCIES

- **Web Development:** HTML5 | CSS3 | JavaScript | PHP | React | Figma | MySQL | Responsive Design | Laravel
- **IT Support:** Hardware & Software Troubleshooting | Network Fundamentals | SQL Database Management | Cybersecurity Basics
- **Technical Proficiency:** Microsoft Office Suite | Visual Studio Code | Git & GitHub | Web Hosting & Deployment | CMS (e.g., WordPress)
- **Communication & Collaboration:** Team Collaboration | Agile & Scrum Basics | Time Management | Problem-Solving | StakeholderInteraction

EDUCATION

Bachelor's in Management and Information Technology (BSC)
South Eastern University of Sri Lanka | 2021 – 2025
- Specialization: 60% Information Technology,40% Management

Higher National Diploma (HND) in Computing (Software Engineering) – In Progress
Bcas - Kalmunai, Sri Lanka | 2024-2026

PROFESSIONAL EXPERIENCE

Front-End Developer
2024 – Present
- Developed responsive and visually compelling web interfaces using HTML, CSS, and JavaScript.
- Successfully completed 5+ projects, collaborating with remote teams to meet project deadlines.
- Ensured high-quality user experiences across multiple web applications.

UI/UX Design
School Managemnet System | 2024
- Designed easy-to-use screens for the school management platform using Figma.
- Tested designs with users and improved them based on feedback.
- Worked with developers to ensure the system looks good and works well on all devices.

ADDITIONAL INFORMATION

- **Languages:** English, Sinhala, Tamil
- **Programming Knowledge:** Java, JavaScript, PHP, Python, C#
- **Frameworks:** React, .Netframework, Laravel
- **Tools:** Figma, Adobe Illustrator, Adobe Photoshop, Canva
- **Certifications:** Diploma in IT, E-Certificate in Microsoft student chapter
- **Leadership & Activities:** Workshop Organizer | Peer Mentor, University Orientation Program
- **projects:** Library management system, Payroll system, IPL Scoring App using React, Hotel website (luxury Heaven), Student management system, E-commerce website interface using Figma