Meeting #2

When: Oct/9, 7:00–7:40 PM
Who: Minh, Braylon, Bryan, Kevin
Where: Online (Discord)

Purpose

Set roles, align on how we'll communicate, and figure out how to handle lab assignments.

Discussion Recap

- A lot of the team can't attend lab consistently because of full time work schedules. So, our main channel will be **Discord** for day to day coordination and updates.

- We agreed to keep decisions and files organized in Discord threads so nothing gets lost.

- We split responsibilities so work can keep moving even if someone can't make a lab session.

Decisions

- **Roles**

  - **Braylon & Bryan:** Software engineers of the group primary coding/implementation.

  - **Minh:** Acts as project manager + class liaison (goes to class, gathers requirements/announcements, posts summaries).

  - **Kevin:** Research (feasibility checks, references, best practices, small prototypes if needed).

- **Communication**

  - Discord is the hub (threads for features, bugs, and lab tasks).

  - Post quick daily updates (what you did / blockers).

  - Record short screenshares for handoffs if someone can't meet.

- **Labs**

  - We'll **take turns** working on the lab assignments so the load is shared. Whoever takes a lab leads that week's write-up/checklist; others review asynchronously.

Next Steps / Owners

- **Minh:** Post a pinned Discord message with our role breakdown + lab rotation schedule by tomorrow.

- **Braylon & Bryan:** Draft initial task board (To-Do/Doing/Done) and break down coding work into tickets.

- **Kevin:** Collect 3–5 reference links/examples for subscription managers (UX patterns, data models) and drop notes in a research thread.

Risks / Notes

- Missed in person context from labs may slow us down ,compensate with detailed notes and short demo videos.

- Keep scope tight so handoffs don't become a bottleneck.

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