Minh Le Anh Truong
Network Administration
Senior Student

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English - Vietnamese

💼 Professional Skills

- ❖ Diploma in Network Administration
- ❖ Skilled in using Microsoft OS Client, Windows Server, SQL Server, Linux OS, Microsoft Office software
- ❖ Ability in computer hardware assembly, repair and network cabling
- ❖ Diligent in answering customer queries
- ❖ Outstanding work ethic and troubleshooting skills

⚙ Technical Achievement

- ❖ Creating PowerShell script
- ❖ Creating Network Environment included Windows Server, Web Server and Linux system
- ❖ Network Essentials Certification
- ❖ Linux Essentials Certification
- ❖ System Hacking Certification

🖱 Experience

Full-time
2017 – 2018 : I.T Support (Help Desk)   HIEN Computer, Ho Chi Minh City, Vietnam
- ❖ Answering phone calls from customer
- ❖ Installing software, Operating System and cleanup virus for customer's computers
- ❖ Maintain and upgrade PC hardware for customer

Part-time
2019 – Present : Personal Support Worker   Résidence Moncton Residence, 270 John St, Moncton
- ❖ Taking care of elderly residents
- ❖ Work as part of team
- ❖ Provide excellent customers support
- ❖ Work in high pressure situations

2018 – 2019 : Dish Washer   RED Satay Restaurant, 207 St. George, Moncton
- ❖ Work in high pressure environment
- ❖ Worked in fast paced environment

🎓 Education

2018 – Present : NBCC Network Administration   NBCC, 1234 Mountain Rd, Moncton, NB E1C 8H9
- ❖ Trained to configure Router, Switch, secure network, assembly and troubleshoot hardware
- ❖ Learned how to manage Windows Server 2016, SQL Server, Exchange Server,...

2014 – 2015 : Network Essentials Course   NHAT NGHE Computer Academy, Ho Chi Minh City, Vietnam
- ❖ Trained to use Microsoft Client OS and configure devices for basic business network system

2018 – 2018 : System Hacking Course   ATHENA Network Security Training Center, Ho Chi Minh City, Vietnam
- ❖ Trained to prevent system hacking risk inside and outside of business network