

# GreenPREP

## Guideline for End User

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## I. Teacher

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### 1. Feature Name: Class Management

**Intended User:** Teacher

**Purpose:** Helps you add, edit, or remove class in class management, that will help teacher to control list of class and student can access to this class or not.

**Introduction:** This feature lets you manage class list accounts easily. Whether you need to add a new class, update class details, or remove class what no longer needs access by student or which class outdated, this tool keeps classes organized and secure, easy for study access.

#### ❖ Screen-by-Screen Guide

##### ➤ Screen Name: Class Management Screen

- **What You Can Do:** View all classes, search for a specific class, and start adding, editing, or removing class you want.
- **What You'll See:** A table listing all classes with their name, number of session, and action buttons (Edit pencil, Delete trash). Above the table, there's a search bar and a blue "Create new class" button.

##### ➤ How to Use It:

1. Log in with your teacher account to see this screen.
2. In screen you will see the table of classes list, that include CLASS NAME, NUMBER OF SESSION, and actions button (Edit pencil, Delete trash can). You can edit or delete any class if you want.
3. When you click to any class in the list of classes below you can see more detail of this class. Some information such as: SESSION NAME, SESSION KEY, START TIME, END TIME, STATUS, and Edit pencil.
4. To add, edit, or delete a class, use the buttons in the Action column or the "Create new class" button.

- **Tips:** Use the search bar if the list is long to find someone quickly.

### ❖ **Screen Name: Create New Class Screen**

- **What You Can Do:** Add a new class to the system.
- **What You'll See:** A pop-up form with fields for the class's name, plus "Cancel" and "Create" buttons. After creating, it shows a success message like "Class created successfully". When open pop-up form to create class, the screen will blur, after create class success the notification will display into 2 seconds, then it will disappear.
- **How to Use It:**
  - Step 1: Click the "Create new class" button on the right screen.
  - Step 2: Enter class's name you want, make sure this name not exists before.
  - Step 3: Click "Create". If it works, you'll see the success message, that message will close after 2 seconds.
- **Tips:** Make sure the class's name is unique. If you see an error, try a different class's name.

### ❖ **Screen Name: Edit Class's Name Screen**

- **What You Can Do:** Update a class's name information.
- **What You'll See:** A pop-up form with fields for the class's name, plus "Cancel" and "Update" buttons. After updating, it shows a success message like "Class updated successfully". When open pop-up form to update class, the screen will blur, after update class success the notification will display into 2 seconds, then it will disappear.
- **How to Use It:**
  - Find the class's name in the table and click the "Edit" pencil icon.
  - Change the details of the class (class's name) in the form.
  - Click "Update". If successful, you'll see the success message, that message will close after 2 seconds.
- **Tips:** Double-check the changes before clicking "Update". If you see an error, try a different class's name.

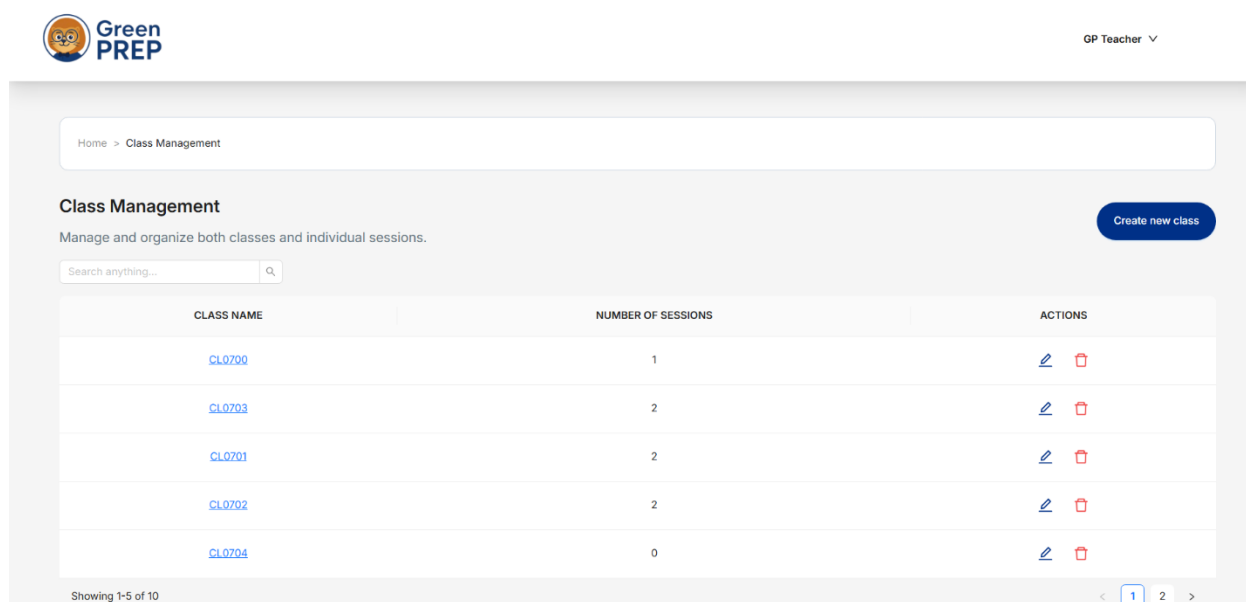
### ❖ **Screen Name: Delete Class's Name Screen**

- **What You Can Do:** Remove a class's name from the system.
- **What You'll See:** A pop-up warning saying "Are you sure you want to delete this class?" with a message about losing access for this class, plus "Cancel" and "Delete" buttons. After deleting, it shows a success message like "Class deleted successfully". When open pop-up form to delete class, the screen will blur, after delete class success the notification will display into 2 seconds, then it will disappear.
- **How to Use It:**
  - Step 1: Find the class's name in the table and click the "Delete" trash can icon.

- Step 2: Read the warning, then click "Delete" to confirm.
  - Step 3: Click "Delete". If successful, you'll see the success message, that message will close after 2 seconds.
- **Tips:** Once deleted, the class can't log this class in anymore, so be sure before confirming!

## Visual Guide

- **Screenshot 1: Class Managment**



The screenshot shows the 'Class Management' page in the Green PREP system. At the top, there's a breadcrumb 'Home > Class Management'. Below the header, the title 'Class Management' is followed by the subtitle 'Manage and organize both classes and individual sessions.' and a 'Create new class' button. A search bar is present with the placeholder 'Search anything...'. The main content is a table with three columns: 'CLASS NAME', 'NUMBER OF SESSIONS', and 'ACTIONS'. The table lists five classes: CL0700, CL0703, CL0701, CL0702, and CL0704. Each class has a corresponding number of sessions and a set of edit and delete icons. At the bottom, it says 'Showing 1-5 of 10' and has pagination controls for pages 1 and 2.











CLASS NAME	NUMBER OF SESSIONS	ACTIONS
CL0700	1	 
CL0703	2	 
CL0701	2	 
CL0702	2	 
CL0704	0	 

Figure 1: This is where you see all classes and manage class.

- **Screenshot 2: Add new class**

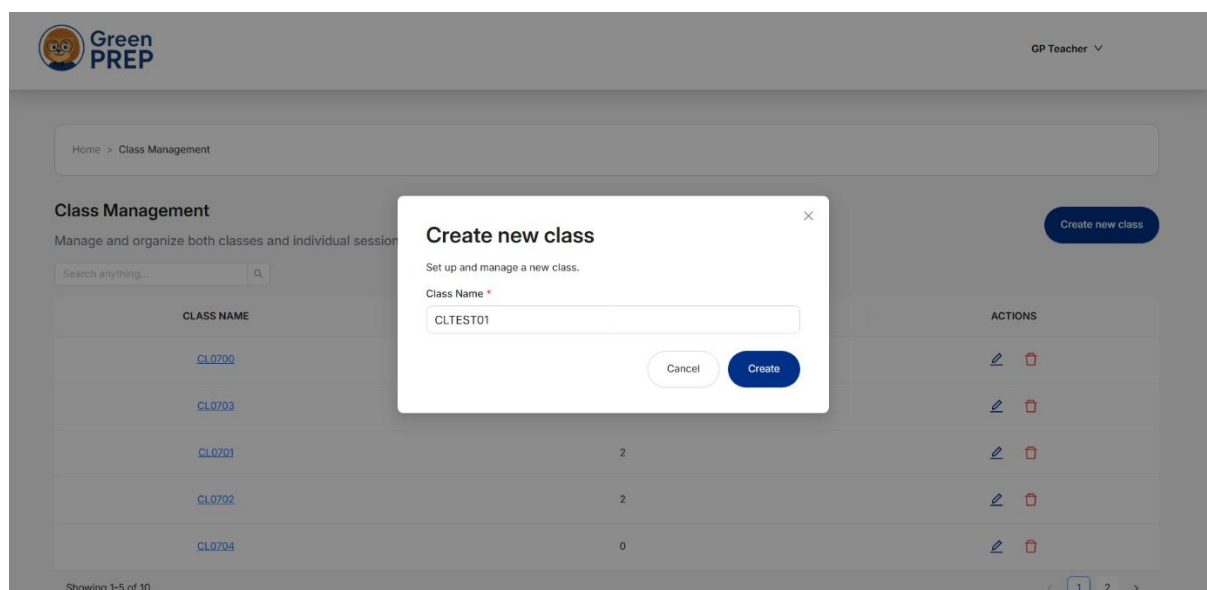


Figure 2: Use this form to add a new class to the system.

- **Screenshot 3: Updating class's name**

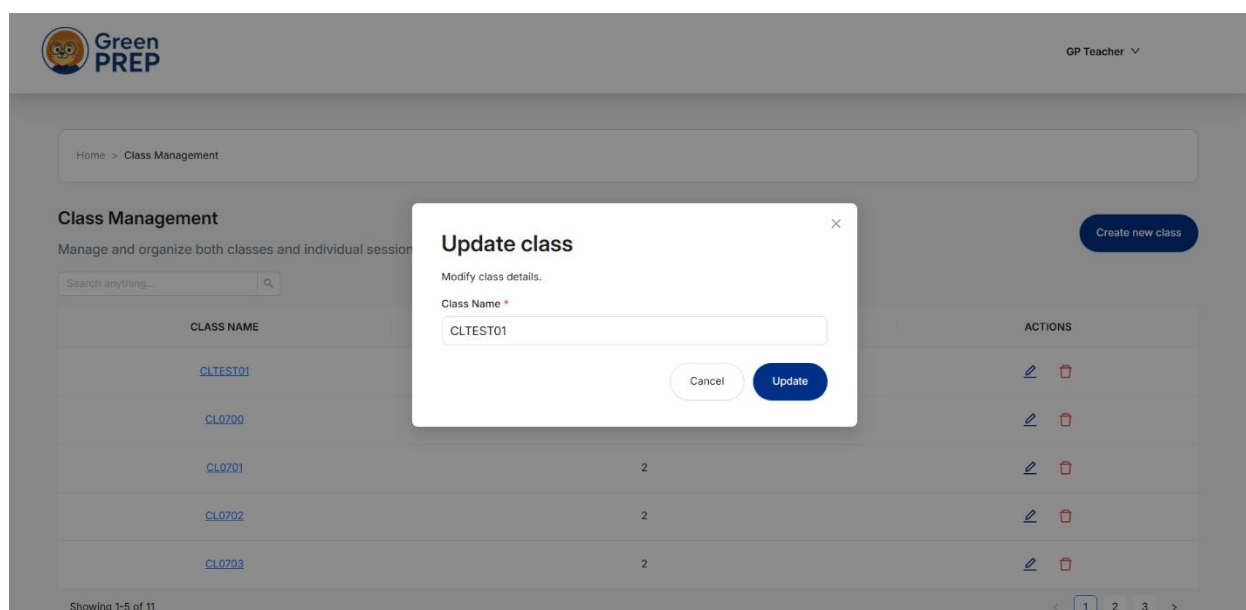
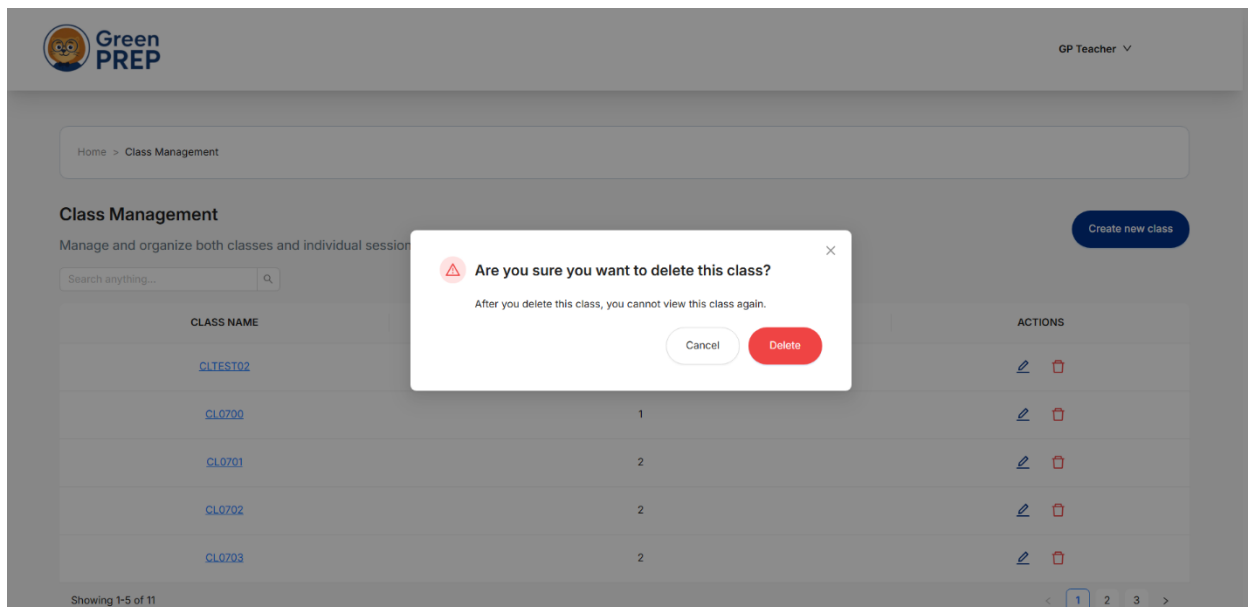


Figure 3: Use this form to update a class name to the system.

- **Screenshot 4: Deleting class's name**



*Figure 4: Use this form to delete a class to the system.*

## 2. Feature Name: Session Management

**Intended User:** Teachers

**Purpose:** To provide complete management of official test sessions – from creating sessions and approving participants to scoring and publishing results. This feature ensures a smooth, transparent, and professional test administration process.

**Introduction:** Test Session Management is a comprehensive toolkit that helps users organize and monitor the entire lifecycle of test sessions. From setting up sessions and handling join requests to scoring and maintaining test history, all actions are streamlined into a clear and efficient workflow. This feature reduces manual workload, improves accuracy, and ensures fairness throughout the testing process.

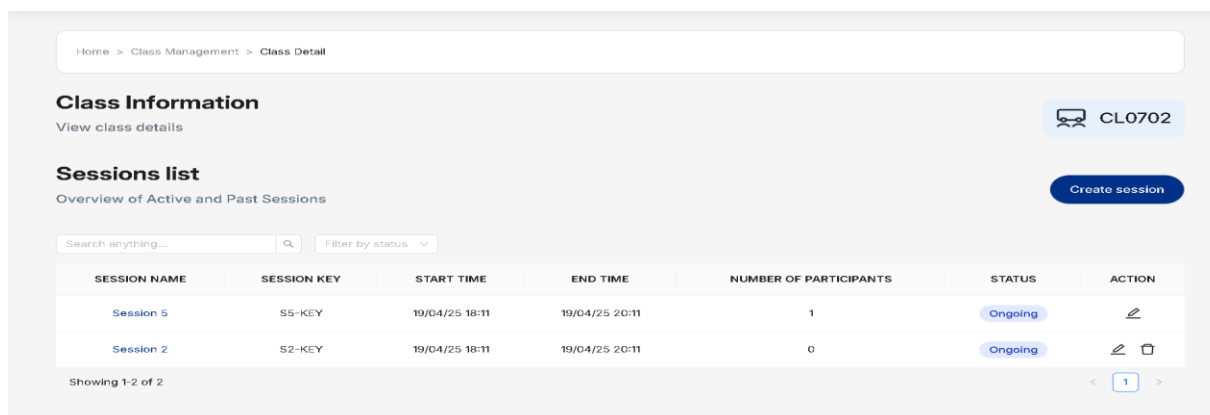
### ❖ Screen Name: Session List

#### ➤ What You Can Do:

- View and manage official test sessions.
- Search, filter, edit session details before the test starts.
- Access participant list for each session.

➤ **What You'll See:**

- A table containing general information about official test sessions.



The screenshot shows the 'Class Information' section with a 'View class details' link and a 'CL0702' label. Below it is the 'Sessions list' section with a 'Create session' button. A search bar and a 'Filter by status' dropdown are present. The table below lists two sessions:

SESSION NAME	SESSION KEY	START TIME	END TIME	NUMBER OF PARTICIPANTS	STATUS	ACTION
Session 5	S5-KEY	19/04/25 18:11	19/04/25 20:11	1	Ongoing	
Session 2	S2-KEY	19/04/25 18:11	19/04/25 20:11	0	Ongoing	

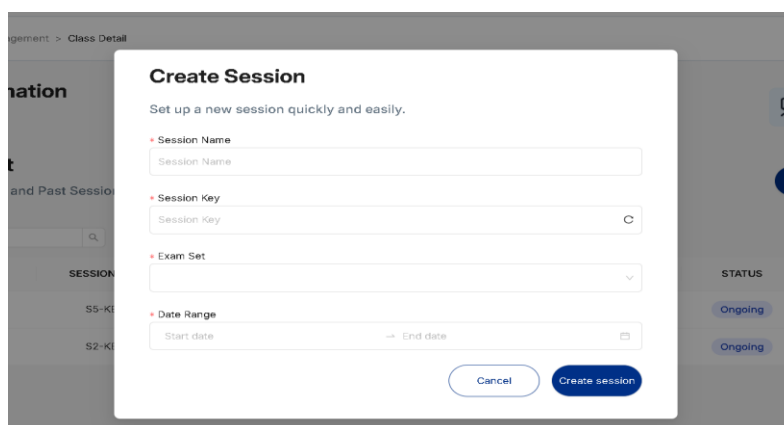
Showing 1-2 of 2

Figure 5: Class's sessions screen.

❖ **Screen Name: Create/Edit Session**

- **What You Can Do:** Create or update delete, details for an official test session.
- **What You'll See:** A form with fields for test name, date, time, duration, and optional description.

**Note:** Sessions can no longer be edited, delete after they begin.



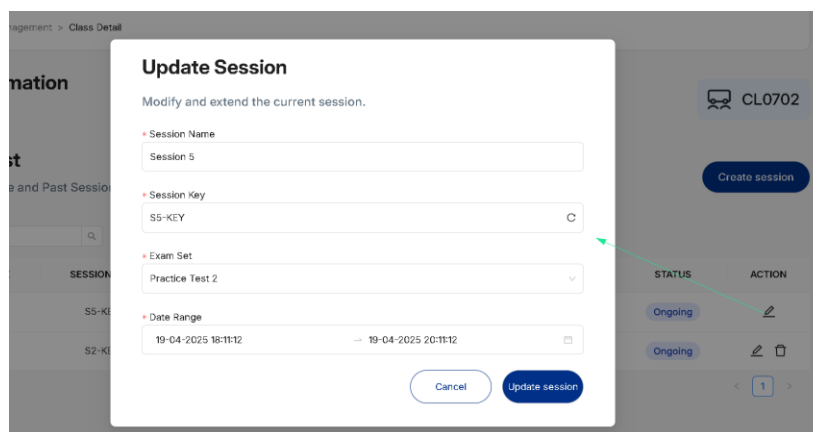
The screenshot shows the 'Create Session' form with the following fields:

- Session Name:** Text input field.
- Session Key:** Text input field with a 'C' icon.
- Exam Set:** Dropdown menu.
- Date Range:** Text input field with 'Start date' and 'End date' labels and a calendar icon.

Buttons: 'Cancel' and 'Create session'.

Figure 6: Create session screen





**Update Session**  
Modify and extend the current session.

\* Session Name  
Session 5

\* Session Key  
S5-KEY

\* Exam Set  
Practice Test 2

\* Date Range  
19-04-2025 18:11:12 — 19-04-2025 20:11:12

Cancel Update session

Figure 7: Update session screen

### ❖ Screen Name: Pending Join Requests

Search by name		Participant List	Pending Request
STUDENT NAME	STUDENT ID	CLASS NAME	ACTION
Anh Minh Lê	111098	CL0704	<input checked="" type="checkbox"/> <input type="checkbox"/>

Showing 1- 1 of 1 < 1 > 5 / page

Figure 8: Pending request to session screen.

- **What You Can Do:** Review and approve or reject student requests to join an official test session.
- **What You'll See:** A table listing pending requests with essential information about each student.

### ❖ Screen Name: Session Participants

- **What You Can Do:**
  - View students participating in the official test session.
  - Score their Speaking and Writing sections via clickable fields.
  - Assign output level.
  - View individual student's test history.
  - Confirm and publish final scores using the **"Public Score"** button.

➤ **What You'll See:**

- A table displaying score-related information of students participating in the session.

➤ **How It Works:**

- After completing scoring, click **"Public Score"** to finalize and send results.
- Once published:
  - Scores become read-only.
  - Result notification emails are automatically sent to students.
  - Timestamps of publishing are logged.

### Student Monitoring

Track student request and participation.

Search by name

[Participant List](#) [Pending Request](#)

STUDENT NAME	GRAMMAR & VOCABULARY	LISTENING	READING	SPEAKING	WRITING	TOTAL	LEVEL
<a href="#">GP Student</a>		No Data	No Data	<a href="#">Ungraded</a>	<a href="#">Ungraded</a>	No Data	Level ▾
<a href="#">Đương Hiếu</a>		18   A2	No Data	<a href="#">50   C</a>	<a href="#">17   A1</a>	85	B2 ▾

Showing 1-2 of 2 < 1 > 10 / page ▾

Figure 9: Session participant screen.

❖ **Screen Name: Student Exam History**

- **What You Can Do:** View a student's complete history of official test sessions and scores.
- **What You'll See:** A table containing information about each session the student has taken, including scores and levels (if applicable).

Student Name: **GP Student** Student ID: **9854321**

Class: **Not Available** Email: **student@greenprep.com**

Phone: **0986997774**

### Assessment History

Overview of Past Performance.

Search by name

SESSION NAME	GRAMMAR & VOCABULARY	LISTENING	READING	SPEAKING	WRITING	TOTAL	LEVEL
Session 1	50	50   C	50   C	50   C	50   C	250	C
Session 5		No Data	No Data	Ungraded	Ungraded	No Data	No Data
Session 2		8   A1	No Data	15   A1	10   A1	33	A1

Showing 1-3 of 3 < 1 > 10 / page ▾

Figure 10: Student session history screen.

## II. Admin

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### 1. Feature Name: Teacher Account Management

**Intended User:** Admins

**Purpose:**

Helps admins manage teacher accounts by allowing them to view, create, update, or delete accounts to control access and maintain system security.

**Introduction:**

This feature enables admins to efficiently manage teacher accounts, ensuring accurate records and secure access to the system.

**Screen-by-Screen Guide**

❖ **Screen Name: Teacher Account Management Screen**

➤ **What You Can Do:**

- View the list of teachers.
- Search for a specific teacher by name or ID.
- Filter teachers by status.

➤ **What You'll See:**

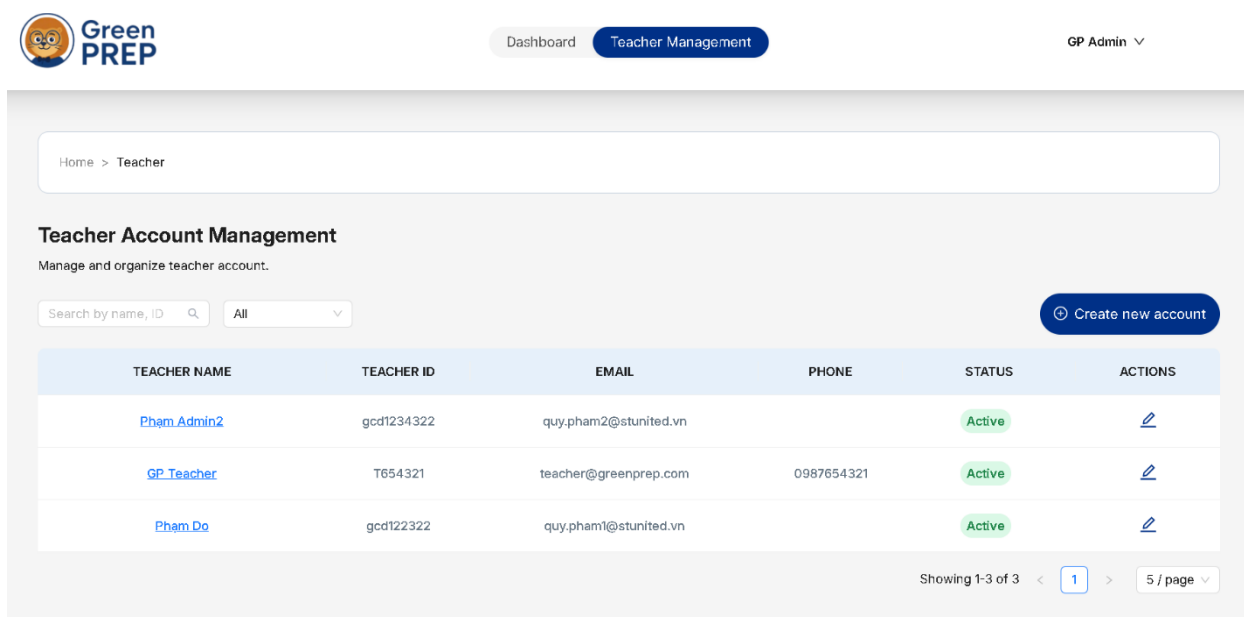
- A table displaying teacher details: Teacher Name, Teacher ID, Email, Phone, Status, and Actions.
- A search bar to filter by name or ID.
- A dropdown to select status (e.g., Active).
- A "Create new account" button.
- Pagination controls (e.g., "Showing 1-3 of 3").

➤ **How to Use It:**

- Step 1: Log in with your Admin account.
- Step 2: Navigate to the "Teacher" section from the Home screen.
- Step 3: Use the search bar to filter teachers by name or ID, or select a status from the dropdown.
- Step 4: Click the pencil icon under "Actions" to edit a teacher's details.

➤ **Tips:**

- Use the search bar to quickly find a teacher if the list is long.
- Adjust the number of entries per page using the pagination dropdown.



The screenshot shows the 'Teacher Account Management' page. At the top, there's a breadcrumb 'Home > Teacher'. Below it, the title 'Teacher Account Management' is followed by the subtitle 'Manage and organize teacher account.' A search bar with the placeholder 'Search by name, ID' and a dropdown menu set to 'All' is present. A blue button 'Create new account' is on the right. A table lists three teachers: 'Pham Admin2', 'GP Teacher', and 'Pham Do'. Each row includes columns for Teacher Name, Teacher ID, Email, Phone, Status (all 'Active'), and Actions (edit icon). The bottom of the table shows pagination: 'Showing 1-3 of 3' and '5 / page'.

TEACHER NAME	TEACHER ID	EMAIL	PHONE	STATUS	ACTIONS
<a href="#">Pham Admin2</a>	gcd1234322	quy.pham2@stunited.vn		Active	<a href="#">Edit</a>
<a href="#">GP Teacher</a>	T654321	teacher@greenprep.com	0987654321	Active	<a href="#">Edit</a>
<a href="#">Pham Do</a>	gcd122322	quy.pham1@stunited.vn		Active	<a href="#">Edit</a>

Showing 1-3 of 3    1    5 / page

## ❖ Screen Name: Create Teacher Screen

### ➤ What You Can Do:

- Add a new teacher to the system.

### ➤ What You'll See:

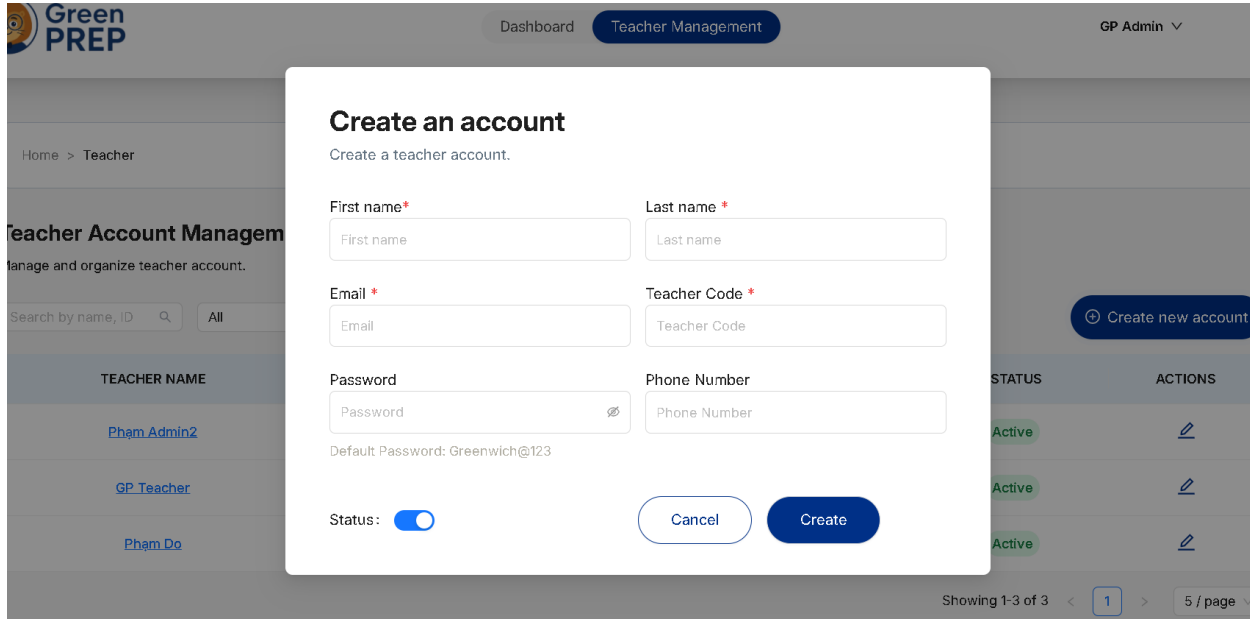
- A form with fields for First Name, Last Name, Email, Teacher Code, Password, Phone Number, and Status toggle (Active/Deactive).
- A default password (e.g., "Greenwich@123").
- "Cancel" and "Create" buttons.

### ➤ How to Use It:

- Step 1: From the Teacher Account Management screen, click the "Create new account" button.
- Step 2: Fill in the required fields (First Name, Last Name, Email, Teacher Code) and optional fields (Phone Number, Password).
- Step 3: Toggle the Status to "Active" if the account should be immediately usable.
- Step 4: Click "Create" to save the new teacher account.

### ➤ Tips:

- Ensure the email is unique and not already in use.
- Double-check the Teacher Code for accuracy.



The screenshot shows the 'Teacher Account Management' page with a 'Create an account' modal open. The modal contains the following fields and controls:

- Title:** Create an account
- Subtitle:** Create a teacher account.
- First name \*** (text input)
- Last name \*** (text input)
- Email \*** (text input)
- Teacher Code \*** (text input)
- Password** (text input with a strength indicator icon)
- Phone Number** (text input)
- Default Password:** Greenwich@123
- Status:** A toggle switch currently turned on.
- Buttons:** 'Cancel' and 'Create'.

In the background, a table of teachers is visible with columns for 'TEACHER NAME', 'STATUS', and 'ACTIONS'. The table lists three teachers: 'Pham Admin2', 'GP Teacher', and 'Pham Do', all with 'Active' status. The 'ACTIONS' column contains pencil icons for editing each teacher's account.

## ❖ Screen Name: Edit Teacher Screen

### ➤ What You Can Do:

- Update a teacher's information, status.

### ➤ What You'll See:

- A form pre-filled with the teacher's current details: First Name, Last Name, Email, Teacher Code, Phone Number, and Status toggle.
- "Cancel" and "Update" buttons.

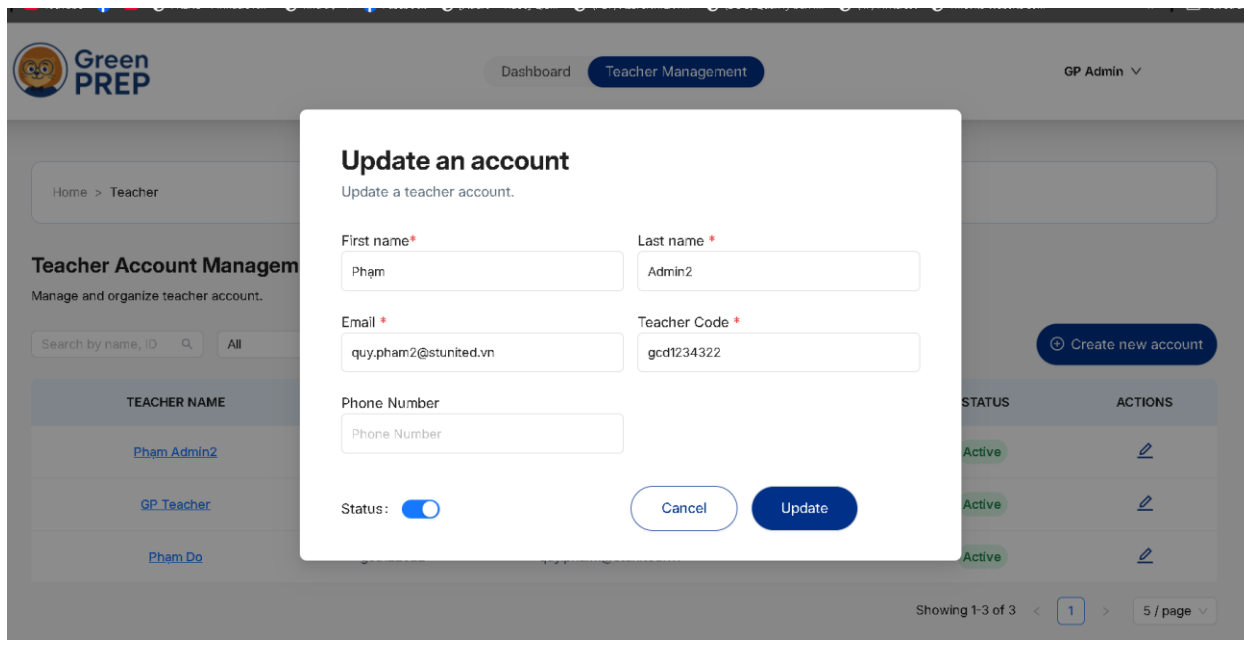
### ➤ How to Use It:

- Step 1: On the Teacher Account Management screen, click the pencil icon next to the teacher you want to edit.
- Step 2: Modify the necessary fields (e.g., update the Phone Number or toggle the Status).
- Step 3: Click "Update" to save the changes.

### ➤ Tips:

- Verify the updated information before clicking "Update."

- If you don't want to save changes, click "**Cancel**" to exit.



The screenshot displays the Green PREP Teacher Account Management interface. A modal titled "Update an account" is open, allowing the user to update a teacher account. The modal contains the following fields and controls:

- First name \***: Input field with the value "Pham".
- Last name \***: Input field with the value "Admin2".
- Email \***: Input field with the value "quy.pham2@stunited.vn".
- Teacher Code \***: Input field with the value "gcd1234322".
- Phone Number**: Input field with the placeholder "Phone Number".
- Status**: A toggle switch currently set to "On".
- Buttons**: "Cancel" and "Update" buttons.

The background interface shows the "Teacher Management" tab selected. It includes a search bar, a table of teacher accounts, and a "Create new account" button.

TEACHER NAME	STATUS	ACTIONS
Pham Admin2	Active	<a href="#">Edit</a>
GP_Teacher	Active	<a href="#">Edit</a>
Pham Do	Active	<a href="#">Edit</a>

Showing 1-3 of 3 | 1 | 5 / page

### III. Authen

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#### 1. Feature Name: Login System

**Intended User:** Teachers and Administrators

**Purpose:** Provides secure access to the system, ensuring only authorized users can log in.

**Introduction:** The login system is the gateway to the application, providing a secure and user-friendly way for teachers and administrators to access their accounts. It features a clean, modern interface with clear validation and error feedback.

#### Screen-by-Screen Guide

##### ❖ Screen Name: Login Screen

##### ➤ What You Can Do:

- Enter your email and password to access the system
- Reset your password if forgotten
- View validation feedback in real-time

##### ➤ What You'll See:

- A welcoming header "Welcome back!"
- A clean login form with:
  - Email input field with email icon
  - Password input field with show/hide password toggle
  - "Forgot password?" link
  - Blue "Login" button
- Error messages (if any) displayed prominently

##### ➤ How to Use It:

- Enter your registered email address in the email field
- Enter your password in the password field (can toggle visibility)
- Click the "Login" button to access your account
- If login is successful, you'll be redirected to: Class Management (for teachers)
- If you forgot your password, click "**Forgot password?**" link

##### ➤ Tips:

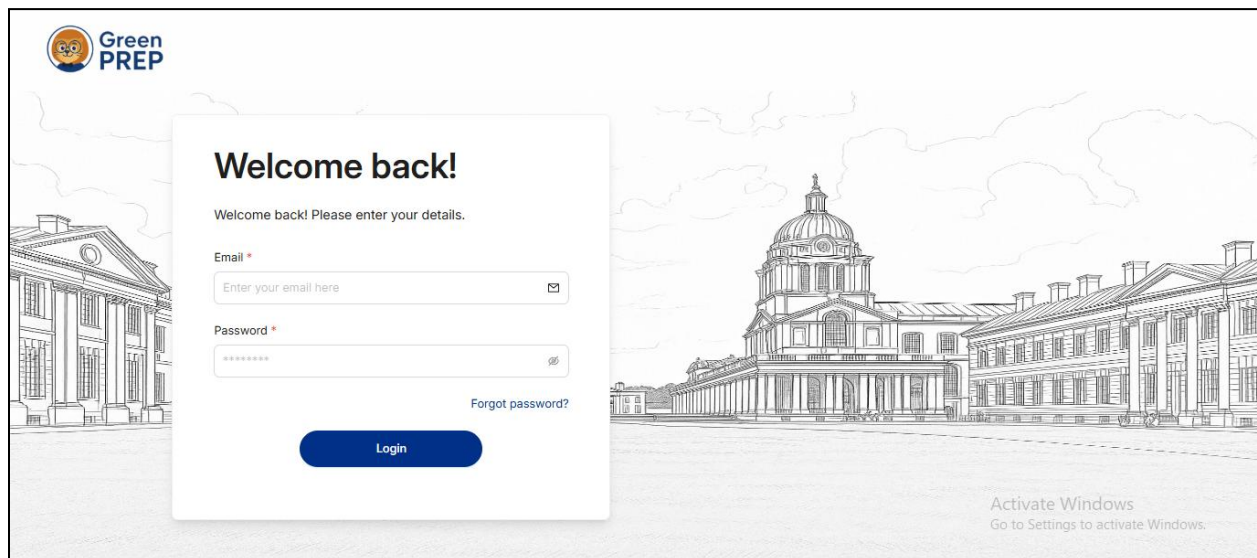
- Make sure your email format is correct
- Password field is case-sensitive
- If you get an error message, double-check your credentials
- The system will show clear error messages if something goes wrong
- Use the show/hide password toggle to verify your password entry

➤ **Security Features:**

- Password field is masked by default
- Form validates input before submission
- Secure password handling
- Automatic redirection to appropriate dashboard based on user role(Admin or Teacher)

### Visual Guide (Login)

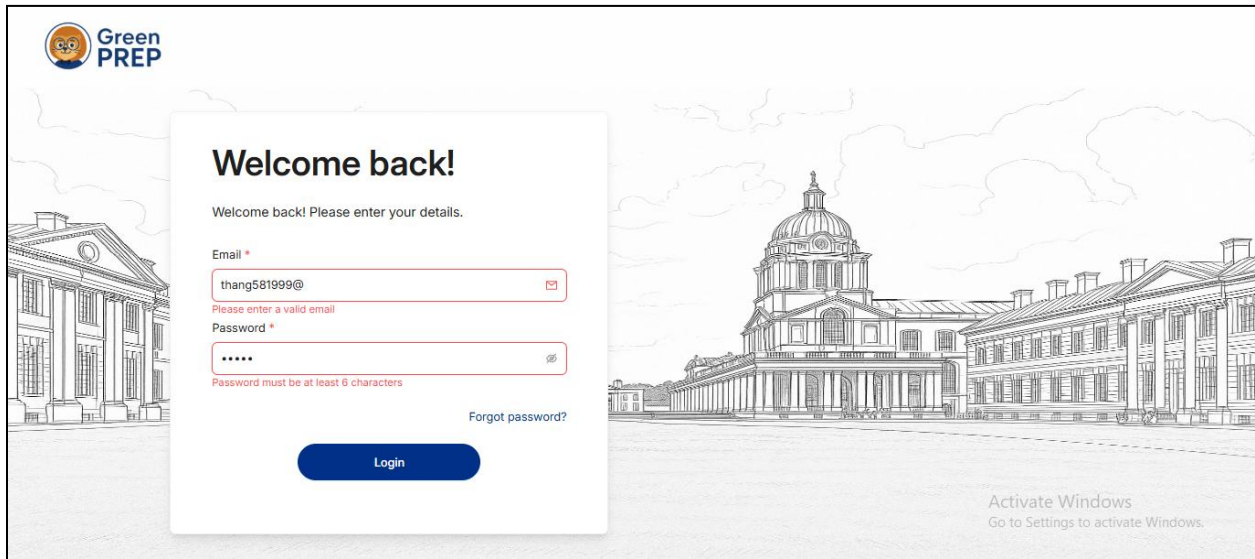
- Screenshot 1:



*Figure 11: Login page*



- Screenshot 2:

A screenshot of a login page for Green PREP. The page has a light gray background with a faint line drawing of a large building with a dome. In the top left corner is the Green PREP logo. The main content is a white rectangular box with a blue border. Inside the box, the text "Welcome back!" is in a large, bold, black font. Below it, in a smaller font, is "Welcome back! Please enter your details." There are two input fields: "Email \*" and "Password \*". The email field contains the text "thang581999@" and has a red border with a red error message "Please enter a valid email" below it. The password field contains six dots and has a red border with a red error message "Password must be at least 6 characters" below it. To the right of the password field is a link that says "Forgot password?". At the bottom of the box is a blue button with the text "Login". In the bottom right corner of the page, outside the white box, is a watermark that says "Activate Windows Go to Settings to activate Windows."

*Figure 12: Login validate email and password.*

## 2. Feature Name: Registration System

**Intended User:** New Students

**Purpose:** Allows new students to create accounts and join the learning platform.

**Introduction:** The registration system provides a straightforward process for students to create their accounts with necessary academic information. It features a comprehensive form with real-time validation.

### Screen-by-Screen Guide

#### ❖ Screen Name: Registration Screen

##### ➤ What You Can Do:

- Create a new student account
- Enter personal and academic information
- Set up account credentials
- Navigate back to login if already registered

##### ➤ What You'll See:

- A clear header "Create an account"
- A registration form with:
  - First name and last name fields
  - Email and phone number inputs
  - Class name and Student ID fields
  - Password and confirmation fields
  - "Sign up" button
- Link to login page for existing users

##### ➤ How to Use It:

- Fill in your personal details (name, email, phone)
- Enter your academic information (class, student ID)
- Create a secure password and confirm it
- Click "Sign up" to create your account
- You'll be redirected to login after successful registration

##### ➤ Tips:

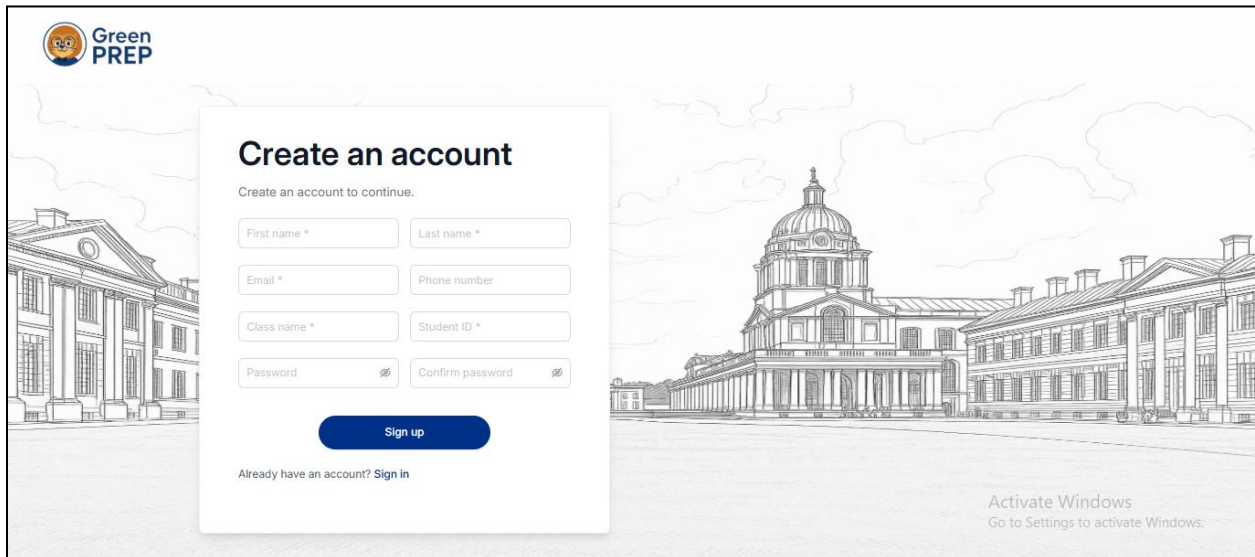
- Use your school email address if required
- Choose a strong password
- Make sure your student ID matches school records
- Double-check all information before submission

➤ **Security Features:**

- Password strength requirements
- Email verification
- Secure data transmission
- Input sanitization and validation

### 3. Visual Guide(Registration System)

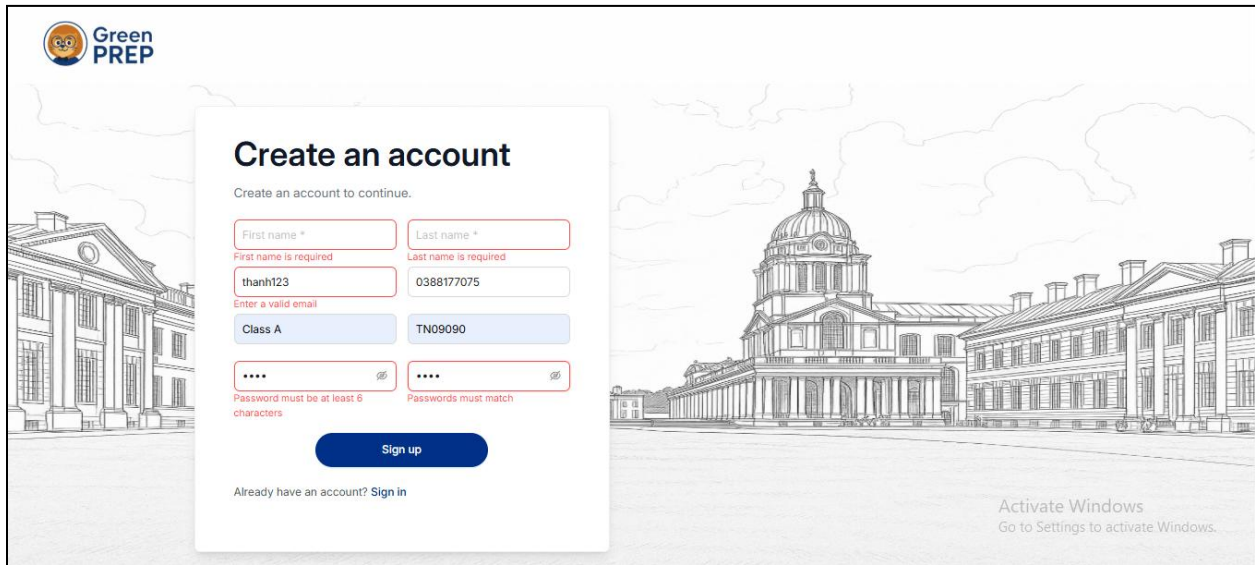
- Screenshot 1:



The screenshot shows the 'Create an account' registration page for Green PREP. The page features a white registration form centered on a background of a classical building with a dome. The form includes the following fields: First name \*, Last name \*, Email \*, Phone number, Class name \*, Student ID \*, Password, and Confirm password. A blue 'Sign up' button is located below the form. At the bottom of the form, there is a link: 'Already have an account? [Sign in](#)'. The Green PREP logo is in the top left corner. In the bottom right corner, there is a Windows watermark that says 'Activate Windows. Go to Settings to activate Windows.'

*Figure 13: Registration Page.*

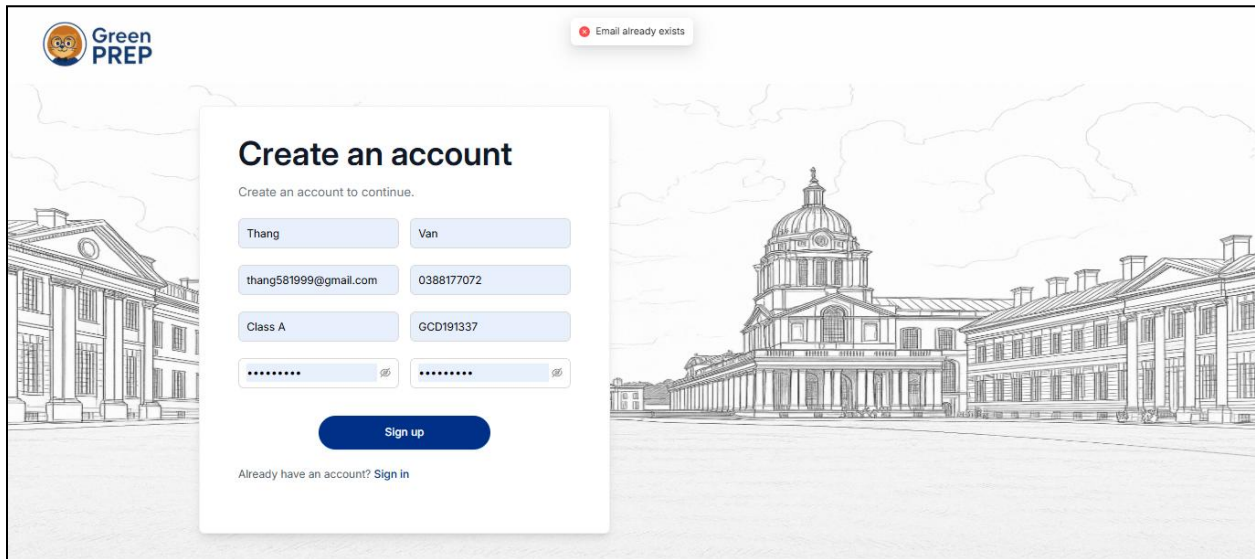
- Screenshot 2:



The screenshot shows the 'Create an account' form for Green PREP. The form is titled 'Create an account' and includes the instruction 'Create an account to continue.' The form fields are: First name (with error 'First name is required'), Last name (with error 'Last name is required'), Email (with error 'Enter a valid email'), Class (set to 'Class A'), Password (with error 'Password must be at least 6 characters'), and Confirm Password (with error 'Passwords must match'). A 'Sign up' button is at the bottom. Below the button is a link 'Already have an account? Sign in'. The background features a line drawing of a large building with a dome. In the bottom right corner, there is a Windows watermark: 'Activate Windows Go to Settings to activate Windows.'

Figure 14: Registraion validate

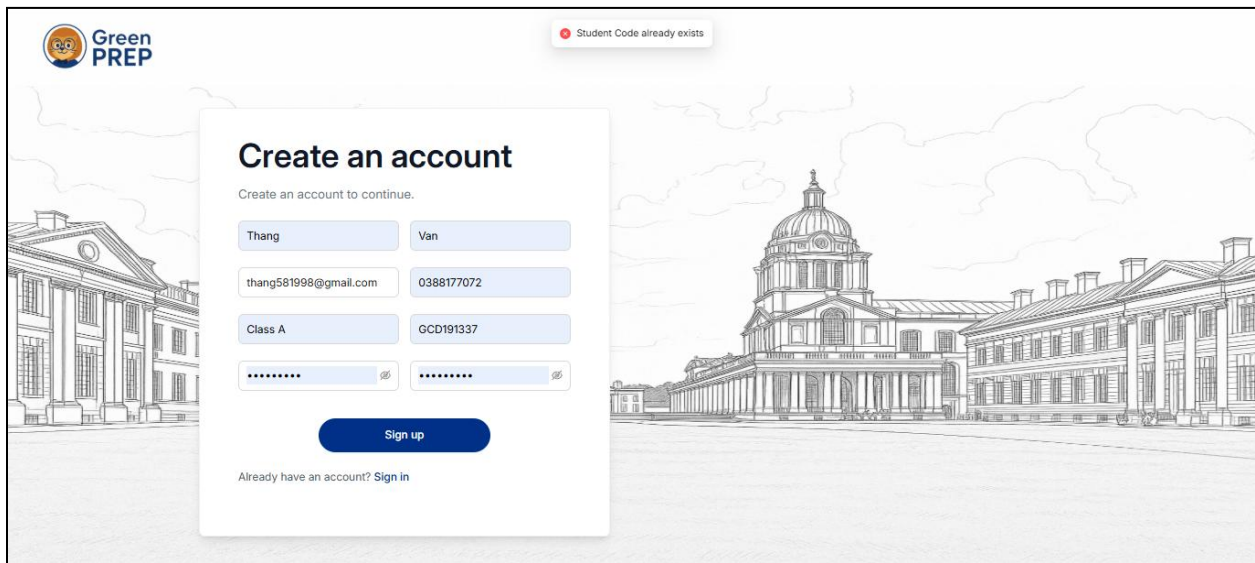
- Screenshot 3:



The screenshot shows the 'Create an account' form for Green PREP. The form is titled 'Create an account' and includes the instruction 'Create an account to continue.' The form fields are: First name (filled with 'Thang'), Last name (filled with 'Van'), Email (filled with 'thang581999@gmail.com'), Class (filled with 'Class A'), Password (filled with '\*\*\*\*\*'), and Confirm Password (filled with '\*\*\*\*\*'). A 'Sign up' button is at the bottom. Below the button is a link 'Already have an account? Sign in'. A red error message 'Email already exists' is displayed at the top right of the form. The background features a line drawing of a large building with a dome.

Figure 15: Check exist email error

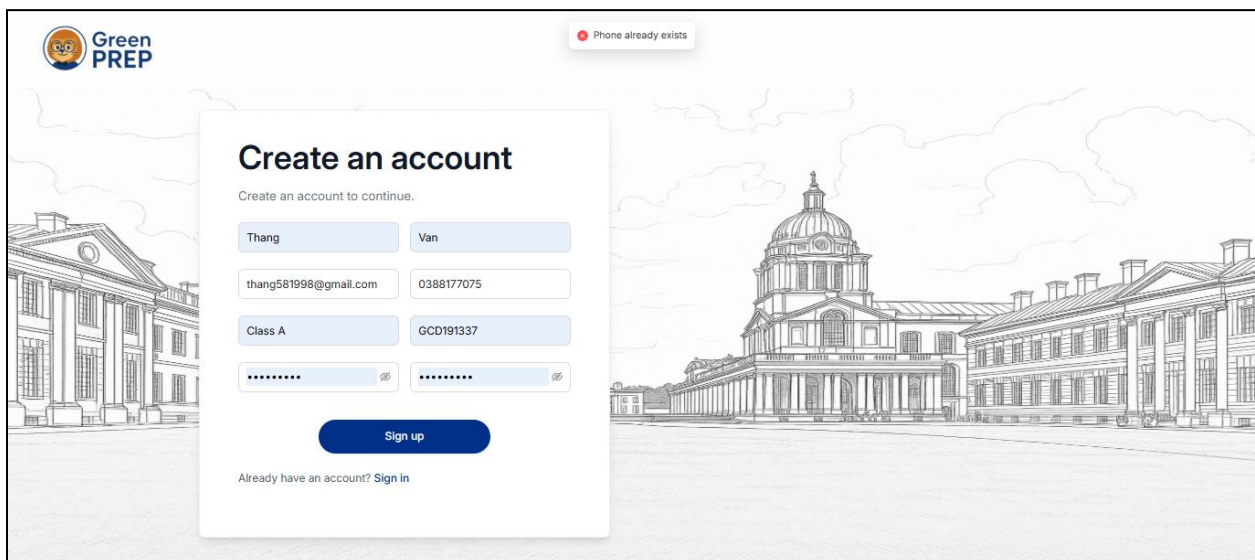
- Screenshot 4:



The screenshot shows the 'Create an account' form on the Green PREP website. The form is titled 'Create an account' and includes the instruction 'Create an account to continue.' Below this, there are input fields for 'Thang' (first name), 'Van' (last name), 'thang581998@gmail.com' (email), '0388177072' (phone number), 'Class A' (class), and 'GCD191337' (student code). There are also two password fields, each with a strength indicator. A blue 'Sign up' button is at the bottom of the form. Below the button, it says 'Already have an account? Sign in'. A red error message 'Student Code already exists' is displayed at the top right of the form area. The background features a line drawing of a large building with a dome.

Figure 16: Check Student Code exist.

- Screenshot 5:



The screenshot shows the 'Create an account' form on the Green PREP website. The form is titled 'Create an account' and includes the instruction 'Create an account to continue.' Below this, there are input fields for 'Thang' (first name), 'Van' (last name), 'thang581998@gmail.com' (email), '0388177075' (phone number), 'Class A' (class), and 'GCD191337' (student code). There are also two password fields, each with a strength indicator. A blue 'Sign up' button is at the bottom of the form. Below the button, it says 'Already have an account? Sign in'. A red error message 'Phone already exists' is displayed at the top right of the form area. The background features a line drawing of a large building with a dome.

Figure 17: Check Phone exist.

- Screenshot 6:

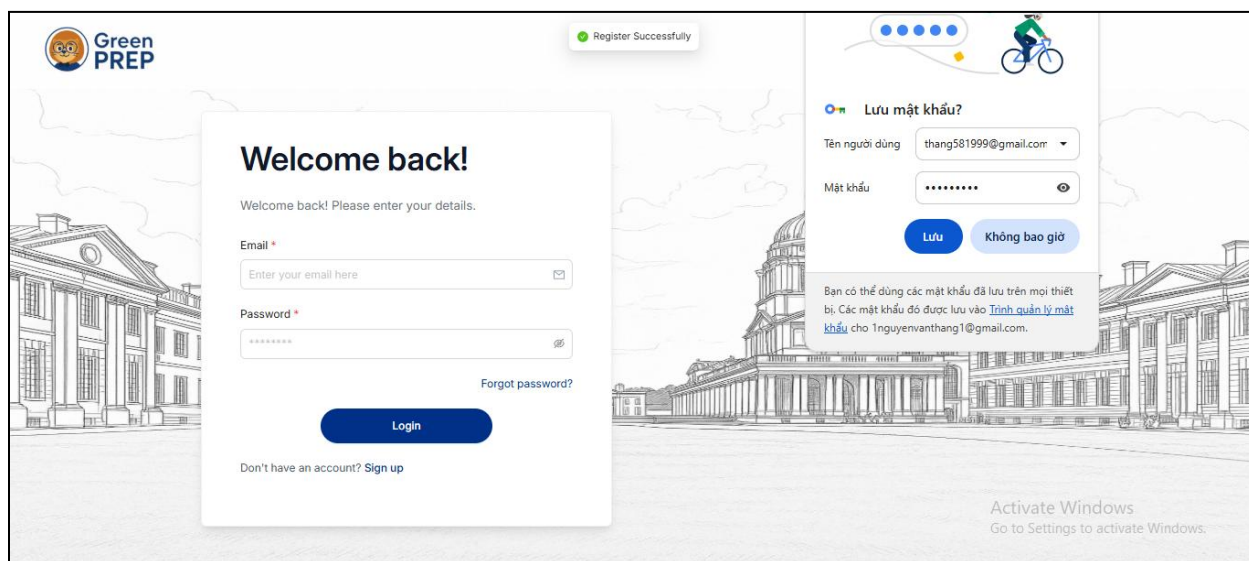


Figure 18: Registration success.

## 4. Feature Name: Forgot Password

**Intended User:** All users (Teachers and Administrators)

**Purpose:** Helps users recover their account access when they forget their password.

**Introduction:** This feature provides a simple way for users to reset their password through email verification. It's designed to be straightforward and secure.

### Screen-by-Screen Guide

#### ❖ Screen Name: Forgot Password

##### ➤ What You Can Do:

- Request a password reset link via email
- Return to login page

##### ➤ What You'll See:

- "Forgot password?" header
- Helpful message explaining the process
- Email input field with mail icon
- Blue "Reset password" button
- "Back to login" link with arrow



➤ **How to Use It:**

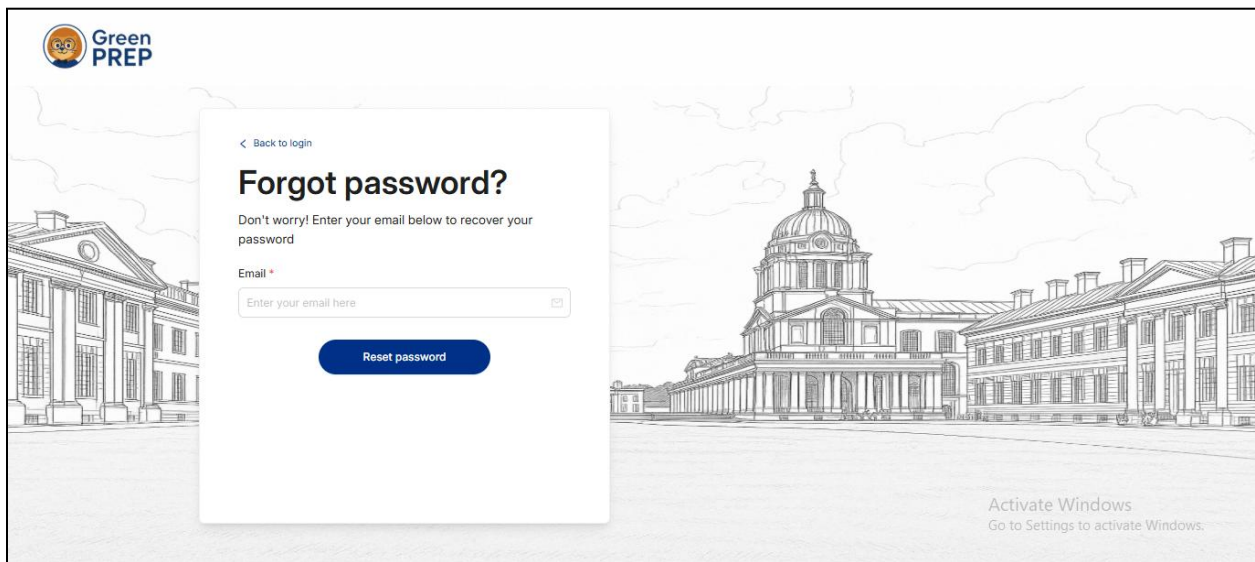
- Click "Back to login" if you remember your password
- Enter your registered email address
- Click "Reset password" button
- Check your email for reset instructions

➤ **Tips:**

- Make sure to use the email address associated with your account
- Check spam folder if you don't receive the reset email
- The reset link will be sent to your email immediately

**Visual Guide (ForgotPassword)**

- Screenshot 1:



*Figure 19: ForgotPassword Page.*

- Screenshot 2:

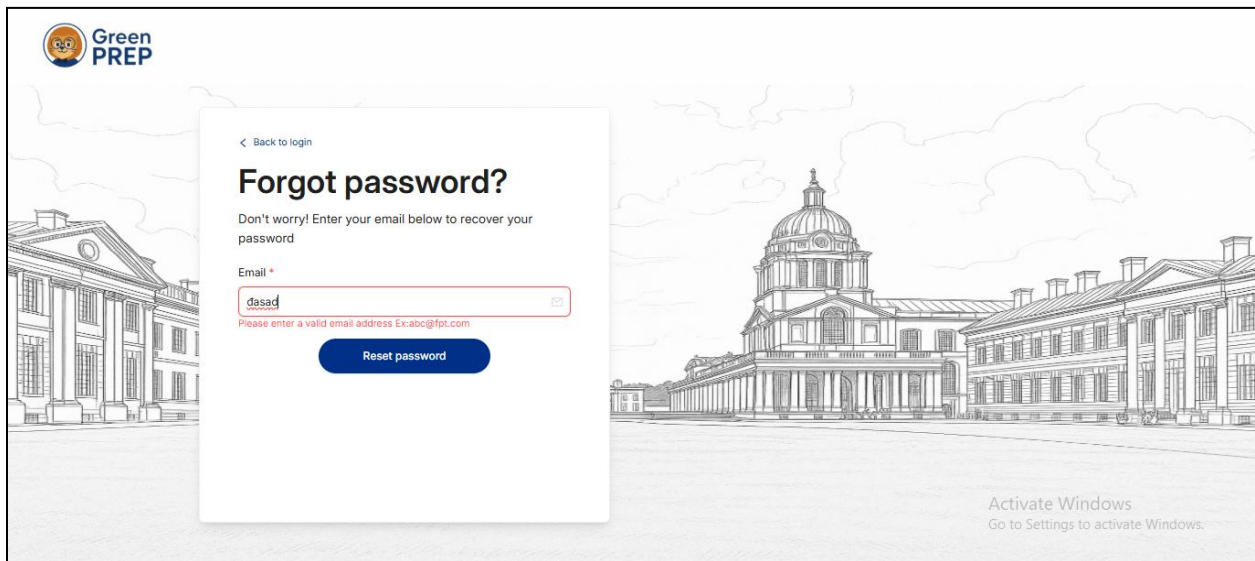


Figure 20: ForgotPassword Page Validate.

- Screenshot 3:

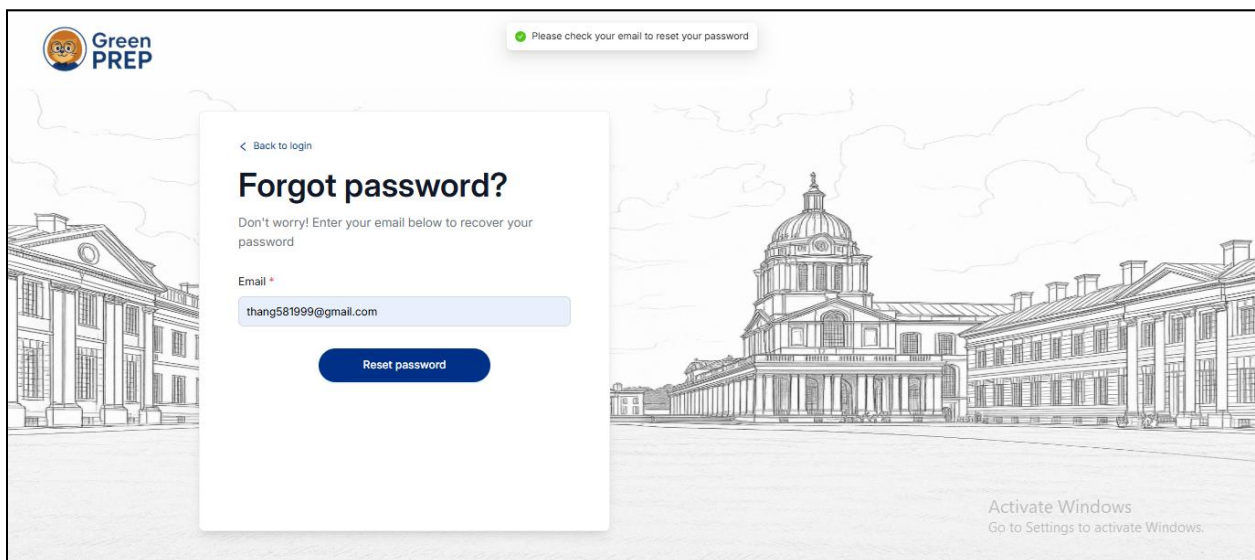


Figure 21: Forgot password Success.



- Screenshot 4:

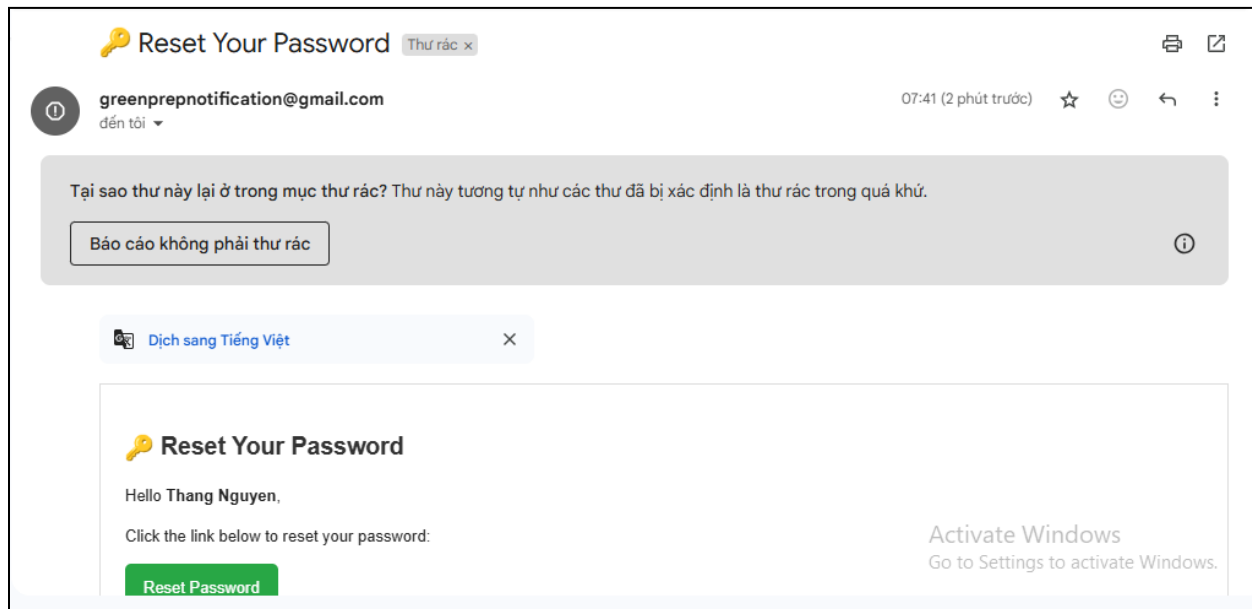


Figure 22: Mail reset password.

## 5. Feature Name: Reset Password System

**Intended User:** All users who have requested a password reset

**Purpose:** Allows users to securely create a new password after requesting a reset through the Forgot Password feature.

**Introduction:** The Reset Password system provides a secure way for users to create a new password after receiving a reset link via email. The process includes password validation and confirmation to ensure security.

### Screen-by-Screen Guide

#### ❖ Screen Name: Reset Password Screen

##### ➤ What You Can Do:

- Create a new password for your account
- Confirm your new password
- Submit the password change

##### ➤ What You'll See:

- "Create new password" header

- Explanatory text about password reset
- Two password input fields:
  - New Password field with show/hide toggle
  - Confirm Password field with show/hide toggle
- Blue "Submit" button
- Password requirements message

➤ **How to Use It:**

- Enter your new password following the requirements:
  - At least 6 characters
  - Include lowercase letter
  - Include 1 uppercase letter
  - Include 1 number
  - Include 1 special character (@\$!%\*?&)
- Re-enter the same password in the confirmation field
- Click "Submit" button
- Wait for success confirmation

➤ **Tips:**

- Passwords must match exactly
- Cannot copy/paste passwords for security
- Token expires after a certain time
- If token is expired, you'll need to request a new reset link

❖ **Screen Name: Reset Success Screen**

➤ **What You Can Do:**

- View confirmation of successful password reset
- Return to login page

➤ **What You'll See:**

- Success illustration
- "Reset password successfully" message

- Confirmation text
- Blue "Back to login" button

➤ **How to Use It:**

- Read the success confirmation
- Click "Back to login" button
- Use your new password to log in

➤ **Tips:**

- Make sure to remember your new password
- You will be automatically redirected to this screen after successful reset
- You can now use your new password to log in

### Visual Guide (ResetPassword)

- Screenshot 1:

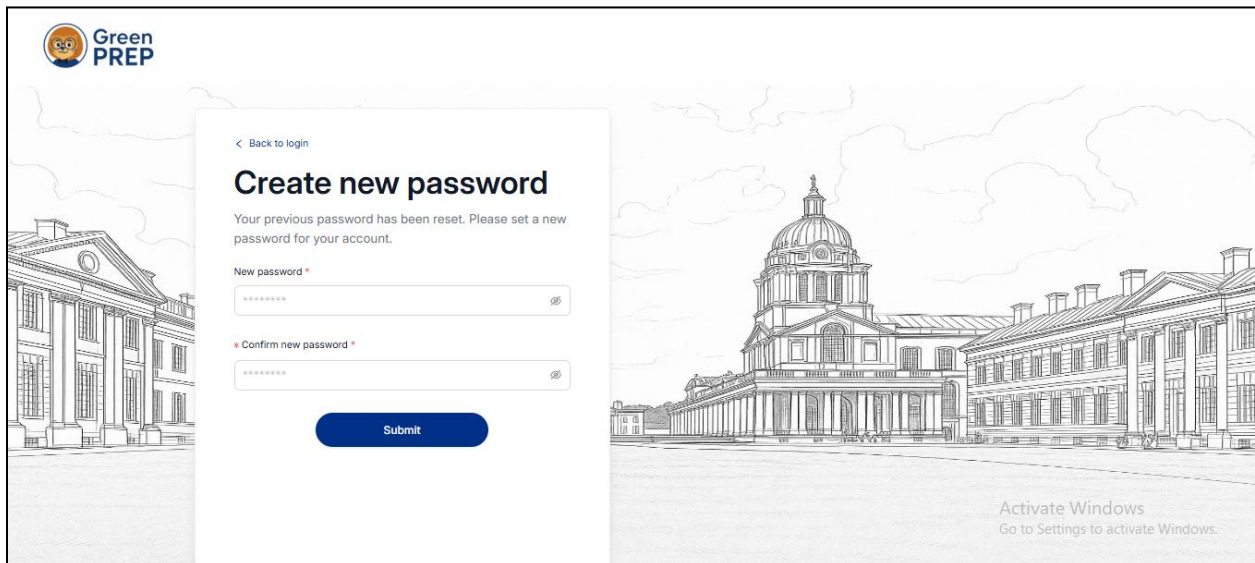
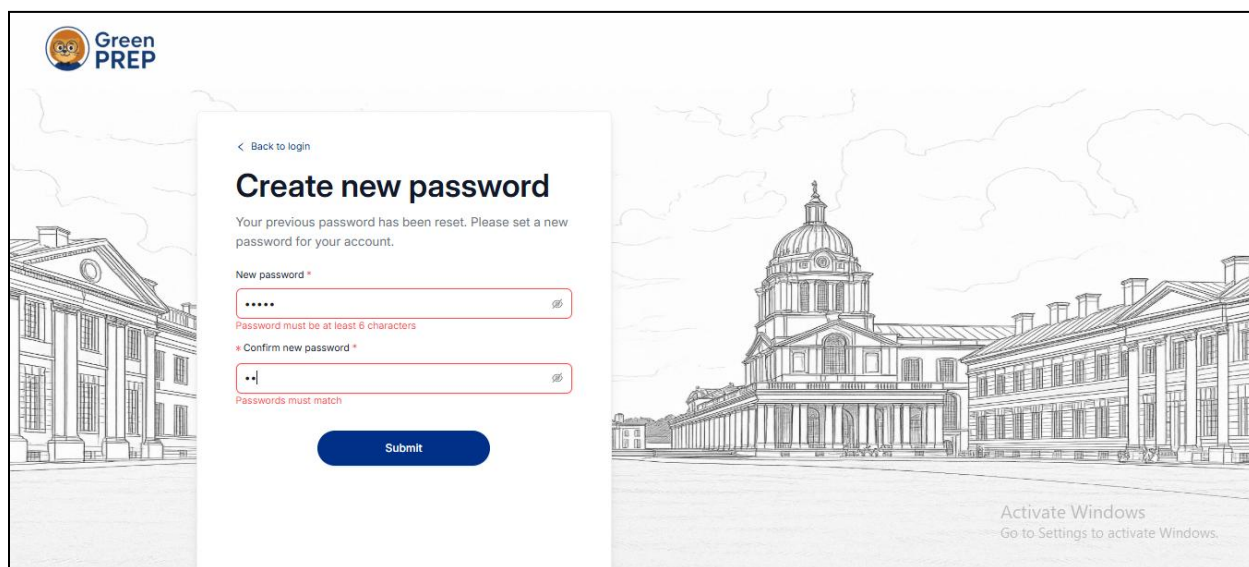


Figure 23: Reset Password Page.

- Screenshot 2:



*Figure 24: Reset Password Validate.*

## 6. Feature Name: Profile Student System

**Intended User:** Students

**Purpose:** Allows students to view and manage their personal information and assessment history.

**Introduction:** The profile management system provides students with a comprehensive view of their personal information and academic performance history. It features an intuitive interface for viewing and updating profile details, changing passwords, and tracking assessment results.

### Screen-by-Screen Guide

#### ❖ Screen Name: Profile Screen

##### ➤ What You Can Do:

- View personal information
- Update profile details
- Change password
- View assessment history
- Navigate back to home page
- Search and filter assessment records

➤ **What You'll See:**

- Profile header with user icon
- Personal Information Card showing:
  - Student name
  - Email address
  - Student ID
  - Phone number
  - Class name
- Two action buttons:
  - "Change password" button
  - "Update profile" button
- Assessment History Table displaying:
  - Session name
  - Grammar & Vocabulary scores
  - Speaking scores
  - Listening scores
  - Reading scores
  - Writing scores
  - Total scores
  - Level achieved
- Back to home navigation link

➤ **How to Use It:**

- View Profile Information:
  - All personal details are displayed automatically
  - Information is organized in a clear, readable format
- Update Profile:
  - Click "Update profile" button
  - Modify desired fields in the popup modal

- Save changes
- Change Password:
  - Click "Change password" button
  - Enter current and new password
  - Confirm changes
- View Assessment History:
  - Scroll down to see complete assessment table
  - Use search functionality to find specific records
  - View detailed scores for each skill area

➤ **Tips:**

- Keep personal information up to date
- Regularly review assessment history
- Use the search function to find specific test results
- Check all skill areas to track progress
- Save changes before leaving update forms

## **7. Feature Name: Teacher/Admin Profile Management**

**Intended User:** Teacher/Admin

**Purpose:** Allows users to view and manage their personal information and account settings.

**Introduction:** The profile management system provides a comprehensive view of user information and allows for easy updates to personal details and security settings.

### **Screen-by-Screen Guide**

#### **❖ Screen Name: Profile Overview Screen**

➤ **What You Can Do:**

- View all personal information
- Update profile information
- Change password
- Update profile picture

➤ **What You'll See:**

- Main Section:

Profile header with title and description

Two action buttons: "Change password" and "Update profile"

- Profile Information Card:

Profile picture with upload capability

Basic info (name, role, email)

Detailed personal information in organized sections:

- Personal Details (First Name, Last Name, Email)
- Contact Information (DoB, Phone number, Address)
- Professional Information (Teacher Code, Role)

- **How to Use It:**

View Profile:

- All information is displayed in organized sections
- "No information" shows for empty fields

Update Profile Picture:

- Click on the profile picture
- Select a new image (under 2MB)
- Image will update immediately

Update Profile Information:

- Click "Update profile" button
- Edit information in the popup form
- Save changes

Change Password:

- Click "Change password" button
- Follow the password change process

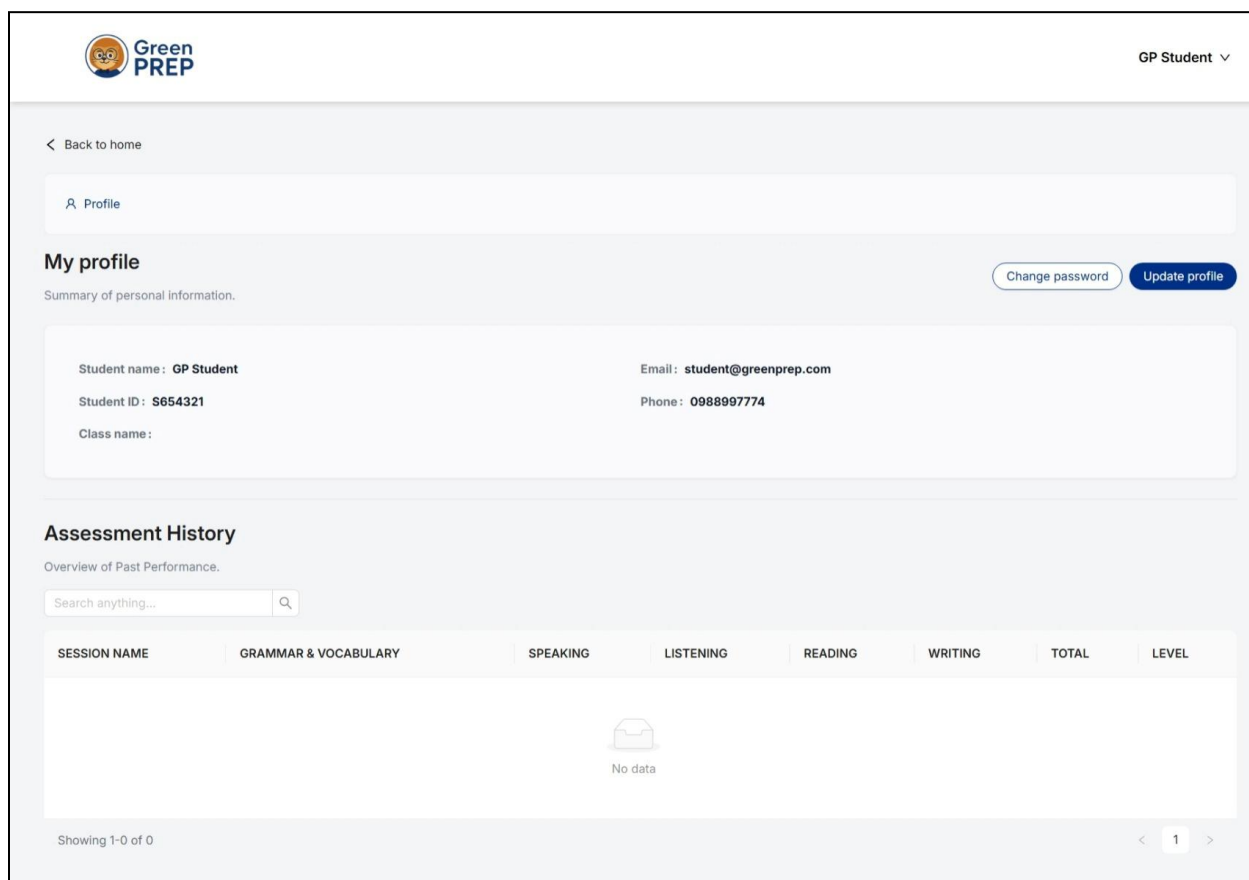
➤ **Tips:**

- Keep personal information up to date

- Use a clear, professional profile picture
- Image size should be less than 2MB
- All changes are saved automatically
- Double-check information before saving updates

## Visual Guide (Profile Student)

- Screenshot 1:



The screenshot shows the 'My profile' page for a student named 'GP Student'. The page includes a navigation bar with the Green PREP logo and a dropdown menu for 'GP Student'. Below the navigation bar, there is a 'Back to home' link and a search bar with 'Profile' entered. The 'My profile' section contains a summary of personal information, including the student's name, email, ID, and phone number. There are buttons for 'Change password' and 'Update profile'. Below this, the 'Assessment History' section shows an overview of past performance with a search bar and a table with columns for Session Name, Grammar & Vocabulary, Speaking, Listening, Reading, Writing, Total, and Level. The table currently shows 'No data'.

**My profile**  
Summary of personal information.

Student name: **GP Student**      Email: **student@greenprep.com**  
Student ID: **S654321**      Phone: **0988997774**  
Class name:

**Assessment History**  
Overview of Past Performance.

Search anything...

SESSION NAME	GRAMMAR & VOCABULARY	SPEAKING	LISTENING	READING	WRITING	TOTAL	LEVEL
No data							

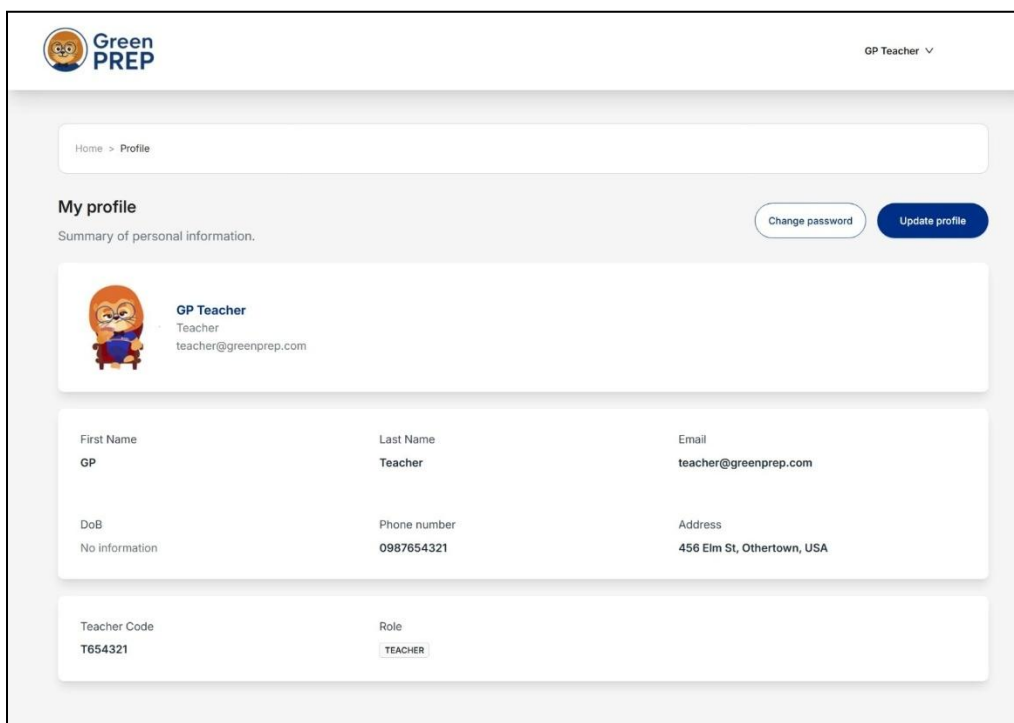
Showing 1-0 of 0

Figure 25: Student Profile Page.



## Visual Guide (Teacher/Admin Profile)

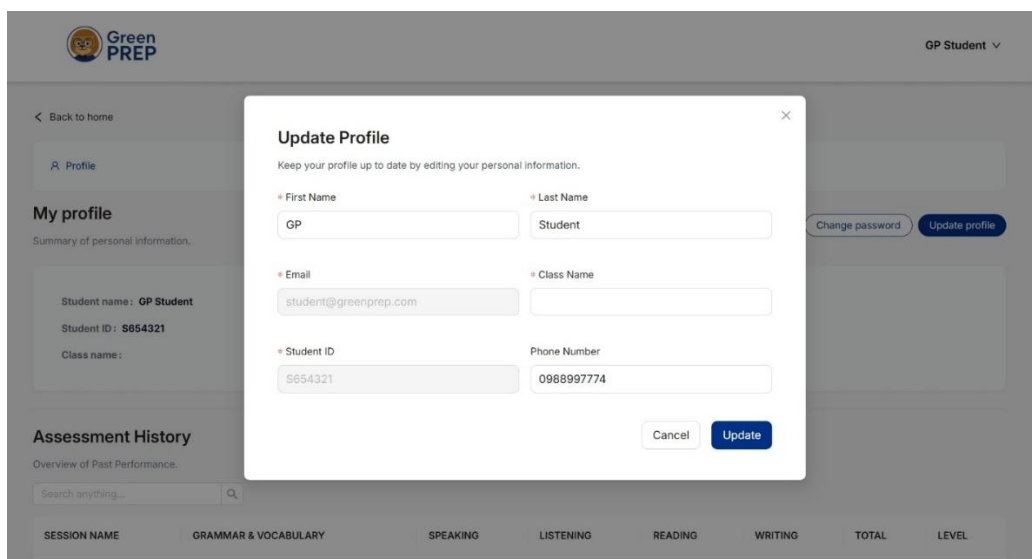
- Screenshot 1:



The screenshot shows the 'My profile' page for a 'GP Teacher'. The page includes a header with the Green PREP logo and a dropdown menu for 'GP Teacher'. Below the header is a breadcrumb trail 'Home > Profile'. The main content area is titled 'My profile' and includes a 'Summary of personal information.' section. This section contains a profile card with a cartoon teacher avatar, the name 'GP Teacher', the role 'Teacher', and the email 'teacher@greenprep.com'. Below the profile card are two rows of form fields. The first row contains 'First Name' (GP), 'Last Name' (Teacher), and 'Email' (teacher@greenprep.com). The second row contains 'DoB' (No information), 'Phone number' (0987654321), and 'Address' (456 Elm St, Othertown, USA). At the bottom of the form is a row with 'Teacher Code' (T654321) and 'Role' (TEACHER). There are two buttons: 'Change password' and 'Update profile'.

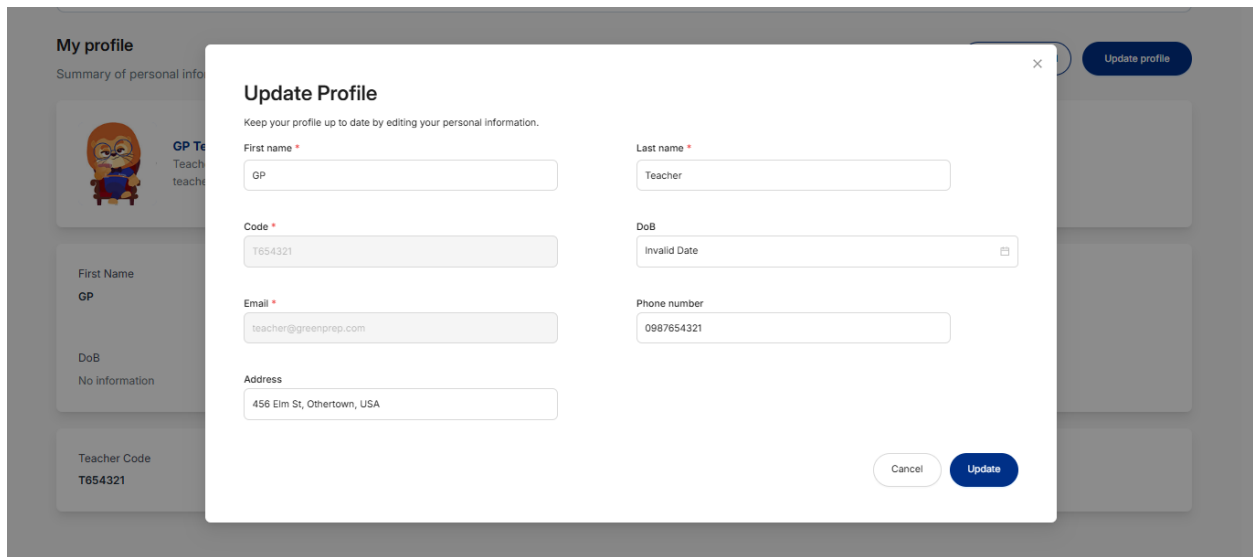
Figure 26: Teacher/Admin profile page.

## Visual Guide (Profile Update/Change Password)



The screenshot shows the 'Update Profile' popup for a 'GP Student'. The popup is titled 'Update Profile' and includes a subtitle 'Keep your profile up to date by editing your personal information.' The form fields are organized into two columns. The first column contains 'First Name' (GP), 'Email' (student@greenprep.com), and 'Student ID' (S654321). The second column contains 'Last Name' (Student), 'Class Name' (empty), and 'Phone Number' (0988997774). There are 'Cancel' and 'Update' buttons at the bottom of the popup. The background shows the 'My profile' page for a student, with a 'Back to home' link and a 'Profile' link. The 'My profile' section displays 'Student name: GP Student', 'Student ID: S654321', and 'Class name:'. Below this is the 'Assessment History' section with a search bar and a table with columns: SESSION NAME, GRAMMAR & VOCABULARY, SPEAKING, LISTENING, READING, WRITING, TOTAL, and LEVEL.

Figure 27: Update Profile Popup Student.



**My profile**  
Summary of personal information

**Update Profile**  
Keep your profile up to date by editing your personal information.

First name \*  
GP

Last name \*  
Teacher

Code \*  
T654321

DoB  
Invalid Date

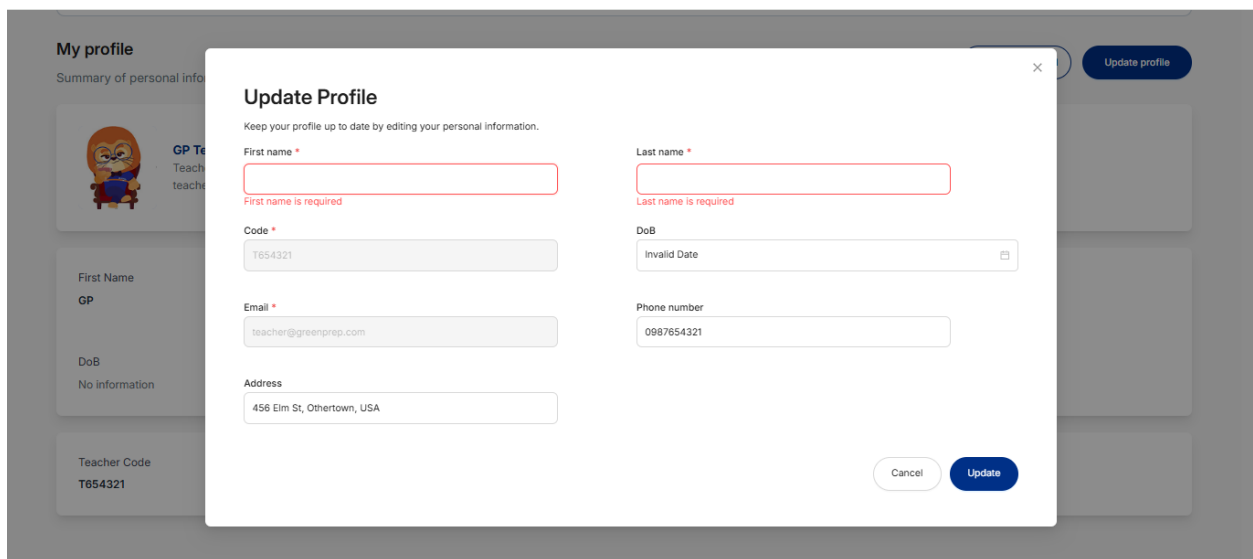
Email \*  
teacher@greenprep.com

Phone number  
0987654321

Address  
456 Elm St, Othertown, USA

Cancel Update

Figure 28: Update Profile Popup Teacher.



**My profile**  
Summary of personal information

**Update Profile**  
Keep your profile up to date by editing your personal information.

First name \*  
First name is required

Last name \*  
Last name is required

Code \*  
T654321

DoB  
Invalid Date

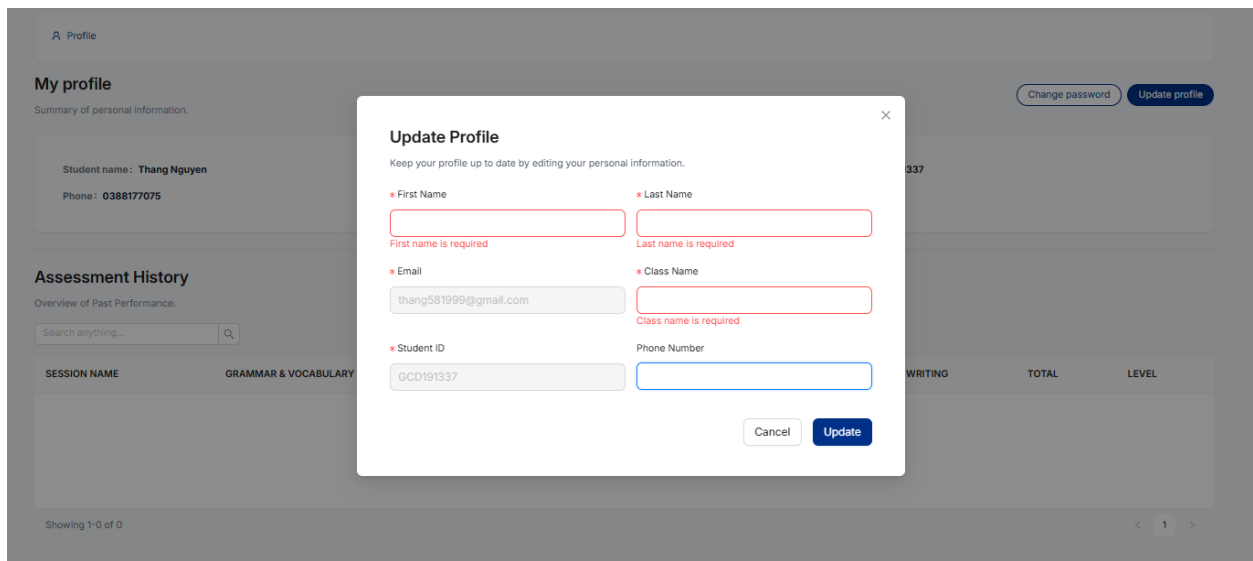
Email \*  
teacher@greenprep.com

Phone number  
0987654321

Address  
456 Elm St, Othertown, USA

Cancel Update

Figure 29: Update Profile Popup Teacher Validate.



**Update Profile**

Keep your profile up to date by editing your personal information.

\* First Name  First name is required

\* Last Name  Last name is required

\* Email

\* Class Name  Class name is required

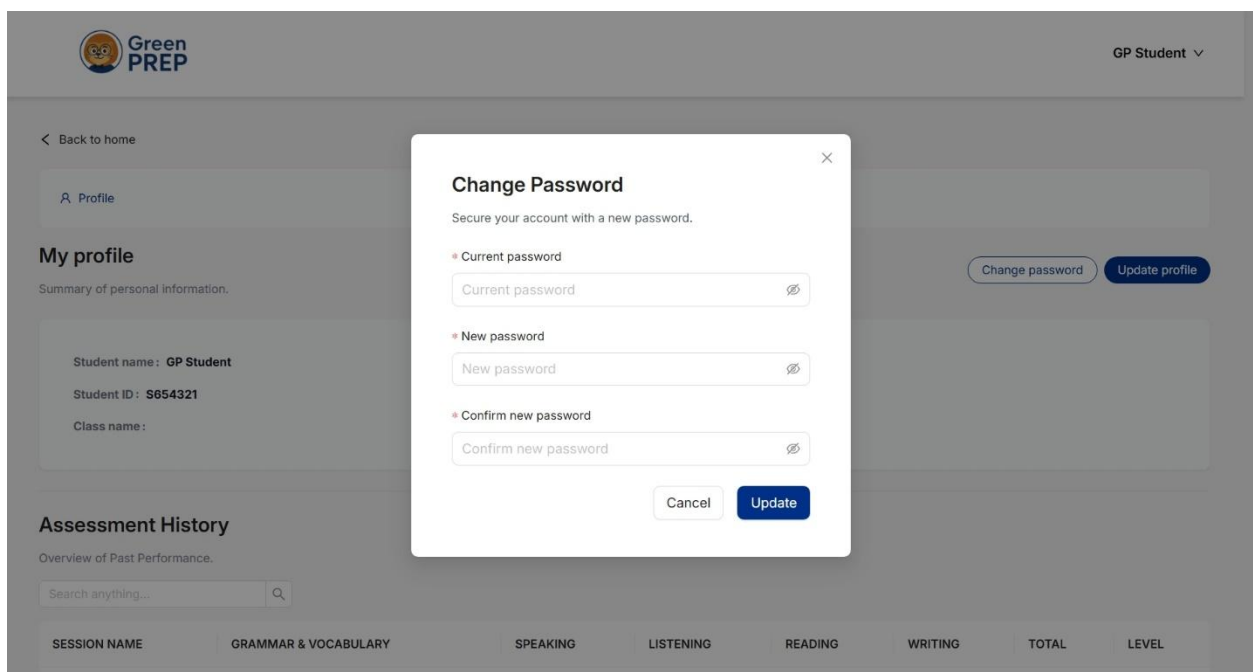
\* Student ID

Phone Number

Cancel Update

Showing 1-0 of 0

Figure 30: Update Profile Student Popup validate.



**Change Password**

Secure your account with a new password.

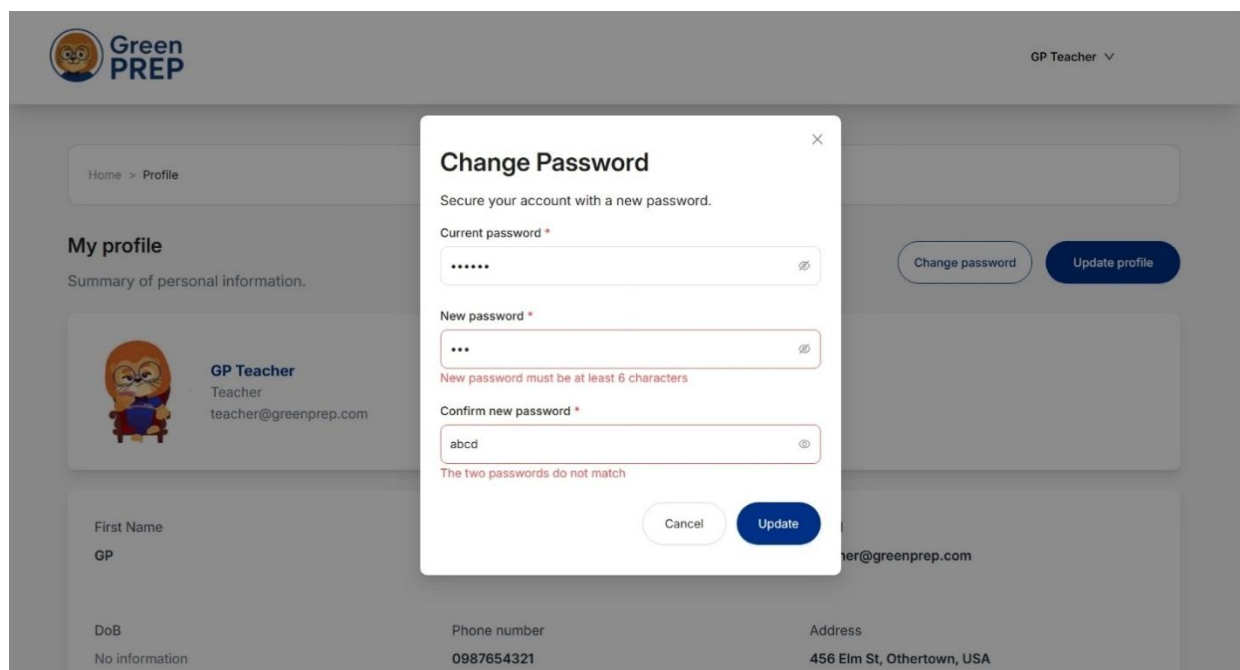
\* Current password

\* New password

\* Confirm new password

Cancel Update

Figure 31: Change Password Popup.




Home > Profile

GP Teacher

### My profile

Summary of personal information.

 **GP Teacher**  
Teacher  
teacher@greenprep.com

First Name  
GP

DoB  
No information

Phone number  
0987654321

Address  
456 Elm St, Othertown, USA

Change password Update profile

#### Change Password

Secure your account with a new password.

Current password \*

.....

New password \*

...

New password must be at least 6 characters

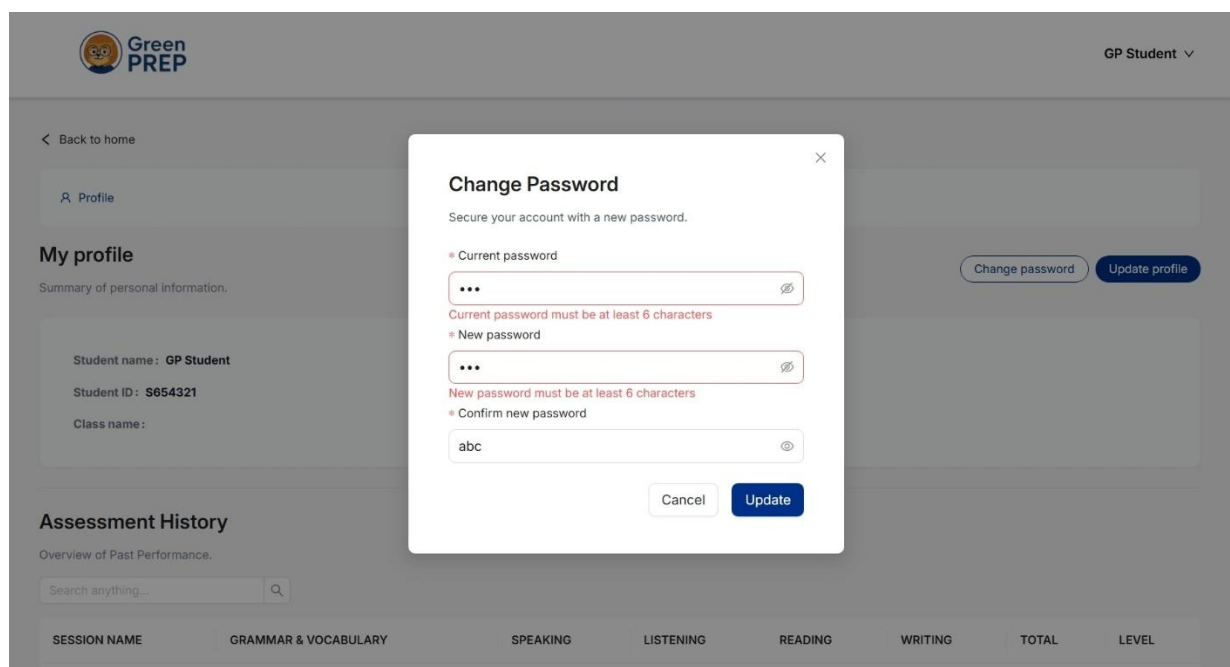
Confirm new password \*

abcd

The two passwords do not match

Cancel Update

Figure 32: Change password validation.



GP Student

< Back to home

Profile

### My profile

Summary of personal information.

Student name : GP Student

Student ID : S654321

Class name :

Assessment History

Overview of Past Performance.

Search anything...

SESSION NAME	GRAMMAR & VOCABULARY	SPEAKING	LISTENING	READING	WRITING	TOTAL	LEVEL
--------------	----------------------	----------	-----------	---------	---------	-------	-------

Change password Update profile

#### Change Password

Secure your account with a new password.

\* Current password

...

Current password must be at least 6 characters

\* New password

...

New password must be at least 6 characters

\* Confirm new password

abc

Cancel Update

Figure 33: Change password validation.