MINH TRUONG

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EDUCATION

CREIGHTON UNIVERSITY HEIDER COLLEGE OF BUSINESS — Omaha, NE
Bachelor of Science in Business Administration — May 2025
Major: Business Intelligence and Analytics, Summa Cum Laude — GPA: 3.96
- Alpha Sigma Nu, Jesuit Honor Society — 2025
- Beta Gamma Sigma, International Business Honor Society — 2025

SKILLS

- Expert in JMP, Power BI, Tableau, Microsoft Access and Microsoft Office
- Proficient in SQL, PHP, Python, HTML, and JavaScript
- Hands-on experience with Kali Linux and Window terminals
- Applied ML models using Scikit-learn for data analysis and prediction tasks
- Financial Statement Analysis
- Experienced with n8n and Power Automate
- Fluent Bilingual (Vietnamese and English)

RELEVANT EXPERIENCE

AIO.NE - Autogrator — Omaha, NE
AI Automation Specialist — July 2025 – Present
- Design and build automated workflows using no-code and low-code tools (e.g., n8n, Power Automate) to streamline internal business processes for clients
- Develop and integrate custom AI agents for task automation, including natural language understanding, data extraction, and real-time decision-making support
- Collaborate with cross-functional teams to identify automation opportunities and propose efficient AI solutions tailored to client needs.
- Document workflows and coordinate with the CTO to ensure secure deployment of automation solutions

Creighton University Analytics and Institutional Research — Omaha, NE
Data Analyst Intern — Fall 2024 – May 2025
- Enhanced user experience by refining interface code and implementing keyword-based filtering and highlighting, enabling faculty to locate relevant information more efficiently
- Built a Tableau dashboard analyzing US News ranking criteria to assess Creighton's performance, helping the provost identify areas for institutional improvement
- Automated data cleaning for 800+ records using Python, streamlining a manual process and reducing preparation time by over 85% to support faster, more efficient analysis and reporting
- Established a secure connection between Tableau and the DBMS using SSH tunneling, terminal, and Python, laying the groundwork for real-time updates to support dynamic data access for faculty
- Built a predictive model with Scikit-learn to forecast Creighton's 2026 ranking and developed an interactive interface allowing users to adjust U.S. News metric weights and view insights dynamically

Creighton University Communication Center — Omaha, NE
Public Speaking Tutor — October 2022 – May 2025
- Assisted students in discovering topics, developing outlines, forming strong thesis statements and creating informative visual aids
- Helped students overcome speech anxiety by providing guidance, and a supportive environment to build confidence in public speaking

Research Project — Omaha, NE
A Conceptual Model of Trust in Generative AI Systems — April 2024 – Present
- Identified factors influencing user trust in GAI through literature review and discussions on trust in human-computer interactions
- Contributed written content and formatted citations for the research paper draft
- Developed and proposed a conceptual model outlining key trust factors in GAI, and presented to research advisors for feedback and integration into the project
- Designed survey scenarios and crafted questions to collect participant data for testing research hypotheses on user trust in GAI

Educational Project — Omaha, NE
BlueBox Practicum Course — Fall 2024
- Contributed to the BlueBox Project, enhancing a Raspberry Pi Device storing offline educational resources for underserved communities in the Dominican Republic with limited internet connectivity
- Developed an interactive shape quiz with 2D and 3D visuals to support students learning geometry offline
- Built offline HTML and code editors, enabling teachers and health professionals to create, edit and share health education materials
- Configured a live-streaming camera to broadcast classroom experiments and hands-on activities in real time without internet
- Created an offline financial tracker for a nonprofit to enable better business management, and provide financial performance insights

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ACTIVITIES AND SERVICES

- Secretary in Applied AI Club — February 2023 – Fall 2024
- Dean's Honor Roll for Social Responsibility, 75+ hours of service — Fall 2024