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4 August 2024

RE: Application for Various Roles at Airbnb

Dear Hiring Manager,

Airbnb is the only company I want to work for, as I genuinely love the life-changing service it offers. Having been both a customer for over a decade and a host for more than two years, I am deeply passionate about the platform's mission and the unique experiences it enables. I am excited to apply for the positions of Tools and Process Improvement Manager; Lead in Advanced Analytics, Marketplace; Staff Experience Researcher, EMEA; Manager in Advanced Analytics, New Business; Business Operations Manager, Payments; Analyst - Payment Compliance; and Business Operations Manager, Payments. While I would be extremely happy with any of these roles, the Tools and Process Improvement Manager position is my favorite.

My career in the U.S. Marine Corps has equipped me with a robust skill set in leadership, operations, and technical expertise. I have successfully led and collaborated with functional and cross-functional teams to navigate complex challenges, manage multimillion-dollar programs, and implement new technologies. My experience includes driving initiatives that align with long-term business goals, optimizing workflows, and ensuring continuous process improvement. I have a strong foundation in data-driven analytical skills, influencing system design, and managing tools and technologies to deliver high-quality results.

At Airbnb, I am eager to contribute to a range of projects, from improving customer experiences to advancing analytics and business operations. My experience includes leading business requirements and collaborating with cross-functional teams to develop a comprehensive roadmap that aligns with business and product goals. I have a proven track record in process improvements, leveraging data analytics to support decision-making and enhance operational efficiency. My skills in product management and data science enable me to stay abreast of emerging technologies and maintain subject matter expertise, particularly in the realm of Trust Operations.

I am particularly skilled in managing continuous improvement projects and fostering a continuous improvement philosophy within teams. My experience includes setting and monitoring KPIs, leveraging data to drive performance improvements, and working closely with operations technical specialists to ensure the seamless execution of initiatives. My demonstrated project management abilities and ability to engage with key stakeholders are vital in driving projects to successful completion.

Additionally, I would be honored to work risk-free through the DoD SkillBridge program, which allows service members to gain valuable civilian work experience through internships during the last three months of their service. This program offers a unique opportunity for me to transition seamlessly into a civilian career while contributing my skills and expertise to Airbnb.

I am excited about the possibility of joining Airbnb and making a meaningful impact. I look forward to the opportunity to discuss how my background, skills, and passion for Airbnb's mission align with the needs of your team.

Warm regards,
Miguel Nieves