

The Appeals Process

The claimant or a representative submits an appeal/application to the Social Security Commissioners.

Receipt of the appeal/application is acknowledged to the claimant and their representative.

If required, further information is sought from the claimant or their representative.

The tribunal file is requested from the Appeal Service.

Tribunal papers and further information are received and are then referred to a Commissioner.

Applications are considered and the Commissioner will make a ruling. The ruling is issued notifying both the claimant and representative (if used) of the decision.

If leave to appeal is refused this is usually considered to be the end of the matter. If however leave to appeal is granted then the appeal process continues as below.

Photocopies of the appeal file are sent to all parties concerned inviting submissions and responses from all sides.

If an oral hearing has been requested and been approved, or deemed necessary by the Commissioner, this would take place around this stage of the process.

Further information, submissions or responses may be sought in light of the above

The Commissioner makes a determination on the appeal and his decision is notified to the claimant and their representative as well as any other party concerned.

For more information about the appeals process please click on Practice & Procedure from the main menu.