



UPPER TRIBUNAL
ADMINISTRATIVE APPEALS CHAMBER

Office stamp
(date received)

APPLICATION FOR PERMISSION TO APPEAL
and NOTICE OF APPEAL
from First-tier Tribunal (General Regulatory Chamber)

You **must** apply to the First-tier Tribunal for permission to appeal before you fill in this form.
Use this form *either* (1) **to apply to the Upper Tribunal for permission** to appeal if the First-tier Tribunal refused you permission to appeal or your application was not admitted because you were late
or (2) **to appeal to the Upper Tribunal** if the First-tier Tribunal has granted you permission to appeal.

Please Use black ink and complete the form in **CAPITALS** or in typewriting.
Use another sheet of paper if there is not enough space for you to say everything.
(Please put your name at the top of any additional sheets.)

A About the Type of Appeal

Please specify, by ticking the appropriate box, which area your appeal relates to:

| | | | |
|----------------------------|--------------------------|---------------------------------------|--------------------------|
| Consumer Credit | <input type="checkbox"/> | Gambling | <input type="checkbox"/> |
| Estate Agents | <input type="checkbox"/> | Immigration Services | <input type="checkbox"/> |
| Transport | <input type="checkbox"/> | Local Government Standards in England | <input type="checkbox"/> |
| Claims Management Services | <input type="checkbox"/> | Information Rights | <input type="checkbox"/> |

B About the Appellant

Title Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

Surname, or name
of company, firm or
organisation

Other names

Address

Postcode

Telephone number

Email address

Do you have a solicitor or other representative?

No

☐

Yes

☐

If yes please give your representative's details below

Name of
representative

Status (solicitor, agent, friend etc.)

Organisation
(if any)

Address

Postcode

Telephone number

Email address

Reference number
(if any)

C

About the respondent

Please give details of the respondent below *(this will be the person or organisation who was the other party in the First-tier Tribunal)*

Name of
respondent

Address

Postcode

Telephone

Email address

D**About the First-tier Tribunal which decided your case**

Where was the Tribunal hearing?

What was the date of the Tribunal's decision?

What was the Tribunal's reference number?
(This will be on all correspondence.)

Did the First-tier Tribunal suspend its decision?

No

☐

Yes

☐

Do you wish to apply to the Upper Tribunal for
suspension?

No

☐

Yes

☐

If so please indicate in the box below and give your reasons why

E**Reasons for any delay**

Note: You must apply to the First-tier Tribunal for permission to appeal before you fill in this form

Did the First-tier Tribunal refuse to admit your application because
you were late?

No

☐

Yes

☐

Has more than one month passed since the First-tier Tribunal
sent you notice of the grant or refusal of permission to appeal or
notice that your application has not been admitted?

No

☐

Yes

☐

If the answer to either of the above questions (or both) is "yes", please apply for an extension of
time by giving your reasons for the delay here

F

Reasons for appealing

Note: You can only appeal if the First-tier Tribunal decision was wrong on one or more **points of law** unless your appeal is in a Local Government Standards in England case, and against

(a) a decision that you have failed to comply with a code of conduct, and/or

(b) a decision imposing suspension or another sanction on you

In either of these cases you are not limited to points of law.

(If the First-tier Tribunal granted you permission to appeal on limited grounds and you are now appealing, please state whether you also wish to apply for permission on additional grounds and complete **Part H** as appropriate).

If you want to say more, please use another sheet of paper

G**Request for an oral hearing of an Application**

N.B. This section is concerned only with initial oral hearings of applications for permission to appeal.

If you are given permission to appeal, you will be given the opportunity to ask for an oral hearing of the appeal at a later stage when you have seen all the written submissions in the case. If you are refused permission without an oral hearing you will be given the opportunity to make another application for permission with an oral hearing.

Has the First-tier Tribunal given you permission to appeal?

Yes

☐

Your case is an appeal. Go straight to **Part H** on the next page

No

☐

You are applying to the Upper Tribunal for **permission to appeal**. Please continue to complete **Part G**.

Do you or your representative wish to have **an oral hearing** before the Upper Tribunal at this stage?

No

☐

Yes

☐

Please give your reasons why here

Would you like the hearing to be in private?

No

☐

Yes

☐

Please give your reasons why here

I apply for permission to appeal against the decision of the First-tier Tribunal

or / and

I appeal against the decision of the First-tier Tribunal.
(Delete as applicable)

I authorise my representative named in **Part A** above to act on my behalf in all proceedings before the Upper Tribunal.*

(* Delete if you have no representative or you are a solicitor filling in this form on behalf of a client)

Applicant's/Appellant's signature
or signature of solicitor

Date

| | | |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|----------------------|

After you have filled in the form please send it, along with the documents listed below, to the appropriate Upper Tribunal office:

You must send the form within the **month** allowed (see the notes to **Part E** above). **If you are late**, you can still send in your form but you must explain the delay in **Part E** of the form.

If the First-tier Tribunal hearing was in **England**, send the form to:

The Upper Tribunal Office (Administrative Appeals Chamber), DX: 0012 London/Chancery Lane.
5th Floor, Chichester Rents,
81 Chancery Lane, London,
WC2A 1DD.

If the First-tier Tribunal hearing was in **Wales** or you live in **Wales** you may send the form to the London address, or to:

The Upper Tribunal (Wales),
Cardiff Civil Justice Centre,
2 Park Street, Cardiff, Wales,
CF10 1ET.

If the First-tier Tribunal hearing was in **Scotland**, send the form to:

The Upper Tribunal (Administrative Appeals Chamber)
George House,
126 George Street, Edinburgh,
EH2 4HH.

If the First-tier Tribunal hearing was in **Northern Ireland**, send the form to:

Upper Tribunal Administrative Appeals Chamber
3rd Floor, Bedford House,
16 – 22 Bedford Street, Belfast,
BT2 7FD.

You MUST enclose the following documents with this form -

- a copy of the decision notice issued by the First-tier Tribunal, and,
- if separate, the written reasons for the Tribunal's decision,
- the letter from the First-tier Tribunal telling you that you have been granted or refused permission to appeal or that your application has not been admitted
- a copy of any funding notice or legal aid certificate

If you do not send these documents your appeal may be delayed or not be admitted

The Office will let you know when they have received this form. Contact the office if you are not told within a week that the form has been received.