



**UPPER TRIBUNAL
ADMINISTRATIVE APPEALS CHAMBER**

For Upper Tribunal use only

Upper Tribunal
Reference No.

Date received

Judicial Review claim form

Notes for guidance are available which explain how to complete the judicial review claim form. Please read them carefully before you complete the form.

Please Use **black ink** and complete the form in **CAPITAL LETTERS**

Use another sheet of paper if there is not enough space for you to say everything.

(Please put your full name at the top of the sheet.)

SECTION 1 Details of the applicant(s) and representative (if any)

Applicant's (s) name and address

Name

Address

Telephone
No.

Fax No.

E-mail
address

Are you represented?

If so please give your representative's details below.

Name

Address

Telephone
No.

Fax No.

E-mail
address

SECTION 2 Details of the respondent(s)

1st Respondent's name and address

Name

Respondent's or (where known) respondent's representative's address to which documents should be sent.

Name

Address

Telephone
No.

Fax No.

E-mail
address

2nd Respondent's name and address

Name

Respondent's or (where known) respondent's representative's address to which documents should be sent.

Name

Address

Telephone
No.

Fax No.

E-mail
address

SECTION 3 Details of other interested parties

Include name and address and, if appropriate, details of DX, telephone or fax numbers and e-mail.

Name

Address

Telephone
No.

Fax No.

E-mail
address

Name

Address

Telephone
No.

Fax No.

E-mail
address

SECTION 4 Details of the decision to be judicially reviewed

Decision

Date of
Decision
and ref
number

Name of the tribunal, person or body who made the decision to be reviewed.

Name

SECTION 5 Detailed statement of grounds and facts relied on

☐

Set out below

☐

attached

SECTION 6 Details of outcome (including any interim remedy) being sought

SECTION 7 Other applications

I wish to make an application for the following *(please tick appropriate box)*

to extend the time for filing the claim form

☐

for urgent consideration of the judicial review claim

☐

for directions

☐

for interim relief

☐

Please give reasons

SECTION 8 Supporting documents

You must send with your application a copy of the written record of the decision you seek to challenge and any documents on which you seek to rely. If you do not have a document that you intend to use to support your application, identify it, give the date when you expect it to be available and give reasons why it is not currently available in the box on the next page

Please tick the papers you are filing with this form and those you wish to file later

☐

Application to extend the time limit for filing the claim form

☐

included

☐

later

☐

Application for directions

☐

included

☐

later

☐

A copy of any written record of the decision being challenged

☐

included

☐

later

☐

Copies of any other documents on which the applicant proposes to rely

☐

included

☐

later

☐

A copy of the legal aid or CSLF certificate *(if legally represented)*

☐

included

☐

later

Reasons why you have not supplied a document and date when you expect it to be available

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SECTION 9 Statement of Truth and claim for judicial review

I believe that the facts stated in this claim form are true.

I seek permission to proceed with my application for Judicial Review and, if permission is granted, I make the claim for judicial review

I authorise my representative named in Section1 above to act on my behalf in all proceedings before the Upper Tribunal. *(Delete if you have no representative or you are a solicitor filling in this form on behalf of a client)*

Signed by
applicant

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Date

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AFTER YOU HAVE COMPLETED THIS FORM please send it to:-

The Upper Tribunal (Administrative Appeals Chamber),
5th Floor, Chichester Rents
81 Chancery Lane
London
WC2A 1DD
Fax:(for urgent cases) 020 7911 7093

If the First-tier Tribunal hearing was in **Wales**, or you live in **Wales**, you may **either** send the form to the London address **or** send it to:

The Upper Tribunal (Wales),
Cardiff Civil Justice Centre
2 Park Street
Cardiff
CF10 1ET.
Tel: 029 2037 6488.

The Office will let you know when they have received this form. Contact the Upper Tribunal office if you are not told within a week that the form had been received.