



**UPPER TRIBUNAL  
ADMINISTRATIVE APPEALS CHAMBER**

**For Upper Tribunal use only**

Upper Tribunal  
Reference No.

Date received

**Judicial Review claim form**

**Notes for guidance are available which explain how to complete the judicial review claim form.  
Please read them carefully before you complete the form.**

**Please** Use **black ink** and complete the form in **CAPITAL LETTERS**

Use another sheet of paper if there is not enough space for you to say everything.  
(Please put your full name at the top of the sheet.)

**SECTION 1 Details of the applicant(s) and representative (if any)**

**Applicant's (s) name and address**

Name

Address

Telephone  
No.

Fax No.

E-mail  
address

**Are you represented?**

If so please give your representative's details below.

Name

Address

Telephone  
No.

Fax No.

E-mail  
address

## SECTION 2 Details of the respondent(s)

### 1<sup>st</sup> Respondent's name and address

Name

Respondent's or (where known) respondent's representative's address to which documents should be sent.

Name

Address

Telephone  
No.

Fax No.

E-mail  
address

### 2<sup>nd</sup> Respondent's name and address

Name

Respondent's or (where known) respondent's representative's address to which documents should be sent.

Name

Address

Telephone  
No.

Fax No.

E-mail  
address

### SECTION 3 Details of other interested parties

Include name and address and, if appropriate, details of DX, telephone or fax numbers and e-mail.

Name

Address

Telephone  
No.

Fax No.

E-mail  
address

Name

Address

Telephone  
No.

Fax No.

E-mail  
address

### SECTION 4 Details of the decision to be judicially reviewed

Decision

Date of  
Decision  
and ref  
number

Name of the tribunal, person or body who made the decision to be reviewed.

Name

**SECTION 5 Detailed statement of grounds and facts relied on**

☐

Set out below

☐

attached

**SECTION 6 Details of outcome (including any interim remedy) being sought**

## SECTION 7 Other applications

I wish to make an application for the following *(please tick appropriate box)*

to extend the time for filing the claim form

☐

for urgent consideration of the judicial review claim

☐

for directions

☐

for interim relief

☐

Please give reasons

## SECTION 8 Supporting documents

*You must send with your application a copy of the written record of the decision you seek to challenge and any documents on which you seek to rely. If you do not have a document that you intend to use to support your application, identify it, give the date when you expect it to be available and give reasons why it is not currently available in the box on the next page*

Please tick the papers you are filing with this form and those you wish to file later

☐

Application to extend the time limit for filing the claim form

☐

included

☐

later

☐

Application for directions

☐

included

☐

later

☐

A copy of any written record of the decision being challenged

☐

included

☐

later

☐

Copies of any other documents on which the applicant proposes to rely

☐

included

☐

later

☐

A copy of the legal aid or CSLF certificate *(if legally represented)*

☐

included

☐

later

Reasons why you have not supplied a document and date when you expect it to be available

## SECTION 9 Statement of Truth and claim for judicial review

**I believe that the facts stated in this claim form are true.**

**I seek permission to proceed with my application for Judicial Review and, if permission is granted, I make the claim for judicial review**

**I authorise** my representative named in Section 1 above to act on my behalf in all proceedings before the Upper Tribunal. *(Delete if you have no representative or you are a solicitor filling in this form on behalf of a client)*

Signed by  
applicant

Date

**AFTER YOU HAVE COMPLETED THIS FORM** please send it to:-

The Upper Tribunal (Administrative Appeals Chamber),  
11<sup>th</sup> Floor Cardinal Tower  
12 Farringdon Road  
London  
EC1M 3HS. Fax:(for urgent cases) 020 7549 4668

If the First-tier Tribunal hearing was in **Wales**, or you live in **Wales**, you may **either** send the form to the London address **or** send it to:

The Upper Tribunal (Wales),  
Columbus House,  
Langstone Business Park,  
Chepstow Road,  
Newport, NP18 2LX.

The Office will let you know when they have received this form. Contact the Upper Tribunal office if you are not told within a week that the form had been received.