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| Ministry of Justice | Data Protection Compliance Team  Ministry of Justice  Building 16, NDC Site  Burton Road  Branston  Burton Upon Trent  Staffordshire  DE14 3EG  **T** 01283 496066  **E** data.access@hmps.gsi.gov.uk |

|  |  |
| --- | --- |
| «=values.name»  «=values.third\_party\_company\_name»  «=values.postal\_address» | Your Reference: «=values.third\_party\_reference»  Our Reference: DPA «=values.number»  Date: «=letter\_date» |

«=body»

Yours sincerely

Application Team

Data Protection Compliance Team

Ministry of Justice