

Equality Information Form – Consent

Dear Service User

Thank you for your interest in the Equality Information Form. Please ask probation staff at court to help you if you do not understand any part of the information below and need help to complete it. We would like you to provide us with information about yourself so that we can improve our services. The information you share with us will be protected by law, which is explained below.

Why do we collect information? Treating everyone with respect is important to us. We have a legal duty under the Equality Act 2010 to check that we are providing a fair, equal and effective service, and to take action when we are not. The information you provide will help us to do this. If you have contact with us after today, your answers will be included in your confidential record and will help us to understand your individual needs.

How is information about you protected? As a public authority the National Probation Service (NPS), which is part of the Her Majesty's Prison and Probation Service (HMPPS), has a legal duty to protect your right to privacy. The information you share with us is protected by the Data Protection Act 1998 and will be stored in a secure location. There are some situations in which information about you may be shared with other staff, and with partnership agencies for example accommodation or employment services.

All Service Users	
<i>Please sign here to show you have read and understood this information and that you consent to the information being shared with partnership agencies:</i>	
Signed:	Date
Print Name:	
Name of staff member (if help has been provided) :	

Gender Reassignment: Read and sign only if Question 4 overleaf is answered 'yes' There are special rules about how we treat information relating to gender reassignment, particularly if you have a GRC (Gender Recognition Act 2004). It can be an offence for us to tell anyone about your previous gender, unless you consent to us doing so. Giving your consent by signing in the box below will allow us to record and share this information with partnership agencies, when necessary, to support the management of your case. We will usually tell you beforehand, except in some circumstances where there is a risk of serious harm to yourself or another person. You may withdraw consent at any time.	
Signed	Date