

Instructions for sending your application

! You don't need to send this instruction sheet with your application form.

1. Pay the application fee

It costs £215 to apply. Only the person applying to court (the applicant) needs to pay. Make your cheque payable to: London Family Court

! You don't need to include a cheque if you have a Help with Fees reference.

2. Post your application

You'll need to post your completed application form and payment to:

Court Address:
First Avenue House,
42-49 High Holborn,
London WC1V 6NP

! The court won't process your application until it receives your documents and payment.

If you need help

You can contact the court if you need help with your application. Court staff can't give legal advice so you'll need to find a legal advisor if you have any issues.

Email: lfc.help@courts.justice.gov.uk

Phone: 020 7411 6689

Courts are open Monday to Friday, 10:00am to 2:00pm

C100 Application under section 8 of the Children Act 1989 for a child arrangements, prohibited steps, specific issue order or to vary or discharge or ask permission to make a section 8 order

To be completed by the court

The family court sitting at

Case number

Date issued

D	D	M	M	Y	Y	Y	Y
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Help with fees

Reference number

HWF-000-001

Applicant and respondent

Full name of applicant

Firstname Middlename Lastname

Full name of respondent

Firstname Middlename Lastname

Nature of application

Child arrangement order(s):

Decide where they live; Decide how much time they spend with each person

Specific issue order(s):

What school they go to

Other:

My partner keeps giving my child a haircut I don't like

Concerns about risk of harm

Are you alleging that the child(ren) named in Section 1 of this form have experienced, or are at risk of experiencing, harm from any of the following by any person who has had contact with the child?

Any form of domestic abuse?

Yes

Child abduction?

No

Child abuse?

No

Drugs, alcohol or substance abuse?

No

Other safety or welfare concerns?

No

C1A is attached at the end of this form

Additional information

Asking for permission to make this application, where that is required

Yes - see section 5a

An urgent hearing or without notice hearing required

No

Previous or ongoing proceedings for the child(ren)

No

Applying for an order to formalise an agreement (consent order)

No

Case with an international element or factors affecting litigation capacity

No

Child or people involved need language assistance during the course of the proceedings

No