

Application for suspension of a warrant and/or variation of an order

Read these notes carefully before completing the form.

- Tick the correct boxes and give as much information as you can. It will help the court make a fair decision about how much you can afford to pay if the claimant refuses your offer.
- If you do not complete all the details and sign the form, the court will not be able to deal with your application.
- The form will be sent to the claimant to consider your offer.
- The court will send you an order giving details of how and when to pay or will tell you when to come to court. You will be informed of the court's decision.
- You will have to pay a fee for your application. You can get details of the fee to pay and information about what to do if you cannot pay all or part of a fee from any county court office.

I cannot pay the amount ordered and

I wish to apply for

- ☐ **suspension of the warrant and/or**
- ☐ **a reduction in the instalment order**

1 Personal details

Surname

Forename

☐ Mr ☐ Mrs ☐ Miss ☐ Ms

☐ Married ☐ Single ☐ Other (specify)

Age

Address

Postcode

Daytime telephone

2 Dependants (people you look after financially)

Children (under 19) Others (give details)

Age	Date of Birth	

(If more continue on a separate sheet)

In the

Court

Claim No.

Warrant No.

Local No.

Claimant

(including ref.)

Defendant

For court
use only

Date copy sent to claimant

3 Employment

☐ **I am employed as a**

My employer is

Jobs other than
main job (give details)

☐ **I am self employed as a**

Annual turnover is

£

☐ **I am not** in arrears with my national insurance contributions, income tax and VAT

☐ **I am** in arrears and I owe

£

Give details of:

- (a) contracts and other work in hand
- (b) any sums due for work done

☐ **I have been unemployed for**

years

months

☐ **I am a pensioner**

4 Bank account and savings

☐ **I have a bank account**

☐ The account is in credit by

£

☐ The account is overdrawn by

£

☐ **I have a savings account or building society account**

The amount in the account is

£

5 Property

I live in ☐ my own property

☐ lodgings

☐ jointly owned property

☐ council property

☐ rented property

6 Income

My usual take home pay *(including overtime, commission, bonuses etc.)*

£ per

Income support

£ per

Child benefit(s)

£ per

Other state benefit(s)

£ per

My pension(s)

£ per

Others living in my home give me

£ per

Other income *(give details below)*

	£	per
	£	per
	£	per

Total income

£ per

8 Priority debts

(This section is for arrears only. Do not include regular expenses listed in box 7)

Rent arrears

£ per

Mortgage arrears

£ per

Council tax arrears

£ per

Water charge arrears

£ per

Fuel debts: Gas

£ per

Electricity

£ per

Other

£ per

Maintenance arrears

£ per

Others *(give details below)*

	£	per
	£	per

Total priority debts

£ per

7 Expenses

(Do not include any payments made by other members of the household out of their own income)

I have regular expenses as follows:

Mortgage *(including second mortgage)*

£ per

Rent

£ per

Council tax

£ per

Gas

£ per

Electricity

£ per

Water charges

£ per

TV rental and licence

£ per

HP repayments

£ per

Mail order

£ per

Housekeeping, food, school meals

£ per

Travelling expenses

£ per

Children's clothing

£ per

Maintenance payments

£ per

Others *(not court orders or credit debts listed in boxes 9 and 10)*

	£	per
	£	per
	£	per

Total expenses

£ per

9 Court orders

Court

Claim No.

£ per

Total court order instalments

£ per

Of the payments above,
I am behind with
payments to *(please list)*

10 Credit debts

Loans and credit card debts *(please list)*

	£	per
	£	per
	£	per

Of the payments above,
I am behind with
payments to *(please list)*

11 Offer of Payment

If you take away the totals of boxes 7, 8 and 9 and the payments you are making in box 10 from the total in box 6, you will get some idea of the sort of sum you should offer. The offer you make should be one you can afford.

I can pay

£

a month

(and I enclose

£

)

I also enclose the fee of

£

12 Declaration

I declare that the details I have given above are true to the best of my knowledge



Signed

Date