



## Secure Data Transfer (SDT)

Using SDT to improve the service we offer

### What is Secure Data Transfer?

Secure Data Transfer provides a modern and secure system to enable customers who issue multiple claims to upload and transfer data files directly from their systems into the County Court Business Centre through the County Court Money Claim OnLine (MCOL) system.

The system was launched in July 2014 and significantly enhances the current service to regular users, at present there are currently 130 customers using the system.

### What are the benefits of using Secure Data Transfer?

#### Visibility

All customers will be able to view the actions and events on their cases and track the progress of the case in real time.

- Claim issue
- Review defences online
- Entry of judgment (or rejection of application)
- Warrant of control (or rejection of application)
- Date and current hearing centre where applicable
- The receipt of a response entered by the defendant
- Payment to the claimant
- Applications to set aside and to vary a judgment

## **Lower fees**

- Cheaper court fees when issuing claims through the new system - on average the fee will be 18% lower than paper based applications
- Payment by a direct debit facility will avoid the cost of preparing and presenting cheques
- Weekly or monthly electronic invoicing

## **Savings**

- Significant savings for customers with the system to system interface through reduction of administrative staff time for manual case entry of details and contacting the court for updates on progress of cases

## **Fast and efficient**

- Speedy submission of claims in bulk, claims received by HM Courts & Tribunals Service before 10pm will be issued on the next working day
- Manual form filling and posting documents to the court is virtually eliminated as the claim is issued and progressed electronically
- Unlike the previous CPC system every valid individual request contained within a submitted bulk request will be processed, regardless of whether 10 or more individual requests fail

## **Information**

- Claim responses submitted by defendants using MCOL will be available as a list electronically on MCOL and are available in pdf or plain text format to be printed off by the customer if required
- Request Bulk Feedback - customers can use this service to request feedback on the progress of a previously submitted bulk request

There is no upper or lower limit to the number of claims that you can issue through Secure Data Transfer.

As we enhance our digital systems there will be the potential for other types of claims to be submitted via Secure Data Transfer.

## What is required for Secure Data Transfer?

There are hardware and software requirements in order to start claim issue via Secure Data Transfer. In brief, all web services will use the SOAP messaging protocol, using XML files. Customers can use in-house or external IT providers, including Bureau IT providers in order to supply the IT requirements of Secure Data Transfer.

## Where can I get more information?

New customer enquiries please contact the County Court Business Centre Customer Insight Team at [CCBCInsight@hmcts.gsi.gov.uk](mailto:CCBCInsight@hmcts.gsi.gov.uk)

For general enquiries please contact the MCOL helpdesk on 0300 123 1057 or [ccbc@hmcts.gsi.gov.uk](mailto:ccbc@hmcts.gsi.gov.uk)

Technical queries from customers and suppliers please telephone the County Court Business Centre on 0300 123 1057 or email the team at [ccbc@hmcts.gsi.gov.uk](mailto:ccbc@hmcts.gsi.gov.uk) where your query will be forwarded to our second line support for investigation and individual reply.

Further information can be found at:

[www.justice.gov.uk/courts/northampton-bulk-centre/ccbc/secure-data-transfer](http://www.justice.gov.uk/courts/northampton-bulk-centre/ccbc/secure-data-transfer)