



Statutory Declaration for single Applicants

General

1. As part of your application you are required to provide a statutory declaration making several statements about your personal circumstances and your application. This is to ensure that you meet the criteria for the grant of a Gender Recognition Certificate. The type of statutory declaration you will need to complete and send to us will depend on whether you are currently single or if you are married or in a civil partnership.
2. A statutory declaration is a written statement of facts which the person making it signs and solemnly declares to be true before a person authorised to administer oaths. Please also note that this statutory declaration form is not the same as your 'change of name' statutory declaration or change of name document.

Is this form the right one for you?

3. This form is for single applicants only and is the one to use if:
 - You have never been in a marriage or a civil partnership or
 - Any previous marriage or civil partnership has been dissolved or annulled by a court or by an official process overseas or
 - Your spouse or partner has died.

If you are not sure which form you should use, then please contact the GRP administrative team who may be able to guide you.

Guidance for completing your statutory declaration

4. Please complete all sections of the statutory declaration form, taking care to delete all those statements that do not apply to you. You must enter your full name in the space provided and then complete the remaining sections as follows:
 - Section 1 – all applicants must be 18 years old to apply for gender recognition.
 - Section 2 – enter the number of years that you have lived full time in your acquired gender and the date from which you began living full time in your acquired gender.
 - Section 3 – all applicants are required to confirm that they intend living in their acquired gender until death.
 - Section 4 – we need to know the country in which you are ordinarily resident so we ask you to indicate whether this is England and Wales, Scotland, Northern Ireland outside of the UK.
 - Section 5 – since this is the form for those who are not currently married or in a civil partnership, we need you to confirm this.

Section 6

5. You need to complete all the parts of section 6 that apply to you:
 - 6a. – we need to know if you have previously been in a marriage or civil partnership. If you have been married or in a civil partnership, please delete this whole sentence.
 - 6b. – if your former marriage or civil partnership has been dissolved please enter the date. If this does not apply to you, please delete this whole sentence.
 - 6c. – if you were in a marriage or civil partnership but your spouse has died, please enter the date of their death. If this does not apply to you, please delete this whole sentence.
 - 6d. – if you are currently (or have been previously) in a marriage or civil partnership, we need to know the country in which your current (or former) marriage or civil partnership was registered. We ask you to indicate whether this is England and Wales, Scotland, Northern Ireland or a country or territory outside of the UK in England and Wales, Scotland. If 6d does not apply to you, please delete the whole sentence.

Finalising your statutory declaration – completing section 7 of the form

6. Examples of people who would be able to administer an oath are a practising solicitor, a commissioner for oaths, a notary public, a legal executive, a licensed conveyancer, an authorised advocate, an authorised litigator or a Justice of the Peace or a magistrate. In Scotland a notary public or a Justice of the Peace can administer an oath. Most solicitors in Scotland would also be a notary public.
7. In order to have your oath administered by a Justice of the Peace or a magistrate in England and Wales, you would need to go to the magistrates' court. To find out when they hear applications for declarations, you should contact your local magistrates' court. They will also be able to tell you how much the fee will be or whether it can be waived.



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Statutory Declaration

Gender Recognition Act 2004

I

do solemnly and sincerely declare that:

1. I am over 18 years of age.
2. I have lived full time as a male/female *(delete as appropriate)*
for years since I transitioned in /
3. I intend to live full time as a male/female *(delete as appropriate)* until death.
4. I am ordinarily resident in England & Wales*/Scotland*/Northern
Ireland*/Outside of the UK* *(*delete as appropriate)*
5. I am not currently married or in a civil partnership.
- 6a. I have not previously been in a marriage or civil partnership.
(delete if not applicable)
- 6b. My former marriage or civil partnership was
dissolved on //
- 6c. My spouse/civil partner died on //
(delete if not applicable)
- 6d. My former marriage/civil partnership was registered in England &
Wales*/Scotland*/Northern Ireland*/Outside of the UK*
*(*delete as appropriate)*
7. I make this solemn declaration conscientiously believing the same to be
true and by virtue of the provisions of the Statutory Declarations Act 1835.

Declared at (address where declaration took place)

Signature of
applicant

Date //

Witness who is authorised to administer oaths

Name of witness

Signature of witness who is
authorised to administer oaths

Qualification of person authorised to
administer the statutory declaration