



## Rhybudd Apêl

yn erbyn penderfyniad gan yr Awdurdod lawndal  
am Anafiadau Troseddol, Tay House, 300 Bath  
Street, Glasgow, G2 4LN

Llenwch y ffurflen hon mewn LLYTHRENNAU  
BRAS neu llwythwch fersiwn y gellir ei hargraffu i  
lawr o wefan y Tribiwnlys, [www.cicap.gov.uk](http://www.cicap.gov.uk) a  
dychwelyd y Rhybudd Apêl, wedi'i lenwi, i:

**Y Gwasanaeth Tribiwnlys, lawndal am  
Anafiadau Troseddol, 3<sup>rd</sup> floor, Wellington  
House, 134-136 Wellington Street,  
Glasgow G2 2XL**

**Cyfeirnod Llawn**

**Dyddiad Penderfyniad yr Adolygiad yr apelir  
yn ei erbyn.**

Rhaid i'r Tribiwnlys gael eich Rhybudd Apêl wedi'i  
lenwi cyn pen 90 diwrnod, fan hwyraf, ar ôl y  
dyddiad ar lythyr Penderfyniad Adolygiad yr  
Awdurdod.

## Notice of Appeal

against a decision of the Criminal Injuries  
Compensation Authority, Tay House, 300 Bath  
Street Glasgow, G2 4LN

Please complete this form in BLOCK CAPITALS  
or download a printable version from the  
Tribunal's website [www.cicap.gov.uk](http://www.cicap.gov.uk) and return  
the completed Notice of Appeal to:

**Tribunals Service, Criminal Injuries  
Compensation, 3<sup>rd</sup> floor, Wellington  
House, 134-136 Wellington Street,  
Glasgow G2 2XL**

**Full Reference Number**

**Date of Review Decision being appealed.**

Your completed Notice of Appeal must be  
received by the Tribunal no later than 90 days  
after the date on the Authority's Review Decision  
letter.

### Adran 1 – Gwybodaeth amdanoch chi

### Section 1 - About you

**Enw**

**Mr/Mrs/Miss/Ms/Dr**

**Name**

**Mr/Mrs/Miss/Ms/Dr**

**Cyfeiriad**

**Address**

**Cod Post**

**Postcode**

**Rhif ffôn (yn  
ystod y dydd)**

Bydd rhif ffôn yn ein helpu i gysylltu â chi'n gyflym os bydd angen.

**Telephone  
(daytime)**

A telephone number will help us to contact you quickly if needed.

Os nad oes gennych gynrychiolydd, caiff yr holl  
ddogfennau eu hanfon atoch yn y cyfeiriad a  
roddir uchod. Os hoffech i'r dogfennau gael eu  
hanfon i gyfeiriad arall, rhowch wybod i'r  
Tribiwnlys drwy lythyr.

If you do not have a representative all documents  
will be sent to you at the address you give above.  
If you want documents sent to a different address  
please inform the Tribunal in writing.

## Adran 2 - Cynrychiolaeth

Oes gennych chi gynrychiolydd?

Oes ☐

Nac oes ☐

(Os Nac oes, ewch i adran 3)

Enw'r cynrychiolydd

## Section 2 - Representation

Do you have a representative?

Yes ☐

No ☐

(If No, please go to section 3)

Name of representative

--

Cyfeiriad y cynrychiolydd

Address of representative

--

Cod Post

--

Postcode

--

Rhif Blwch DX

--

DX Box No

--

Cyfeirnod y cynrychiolydd

Representative's reference number

--

Rhif ffôn y cynrychiolydd

Representative's telephone number

--

Os oes gennych gynrychiolydd, anfonir yr holl ddogfennau at eich cynrychiolydd, nid atoch chi. Bydd hyn yn parhau nes ichi (neu eich cynrychiolydd) ddweud wrth y Tribiwnlys mewn llythyr nad yw eich cynrychiolydd bellach yn eich cynrychioli

If you have a representative all documents will be sent to your representative, not to you. This will continue until you (or your representative) tell the Tribunal in writing that your representative no longer acts for you.

### Adran 3 – Rhesymau dros Apelio

Rhaid ichi ddweud ar ba sail yr ydych yn apelio yn erbyn Penderfyniad Adolygiad yr Awdurdod. Defnyddiwch y lle gwag isod i wneud hyn. Gallwch barhau ar gefn y ffurflen hon neu ar daflen ychwanegol ynghlwm wrth y ffurflen os bydd angen. Os na fyddwch yn darparu'r wybodaeth hon, ni chaiff eich apêl ei chaniatáu.

Sail dros apelio – rhowch yr holl fanylion yr hoffech iddynt gael eu hystyried

### Section 3 - Reasons for Appealing

You must state your grounds for appealing against the Authority's Review Decision. Please use the space provided below to do this. Continue on the back of this form or on a separate sheet attached to the form if necessary. If you do not provide this information your appeal will not be admitted.

Grounds for appealing - give all the details that you want to be taken into account

#### Adran 4 – Cais am estyniad amser

Dan amgylchiadau eithriadol, efallai bydd rhesymau da pam na allwch gyflwyno'r Rhybudd Apêl hwn cyn pen 90 diwrnod ar ôl dyddiad llythyr Penderfyniad Adolygiad yr Awdurdod.

- ***Cais am estyniad amser o fewn 90 diwrnod ar ôl dyddiad llythyr Penderfyniad Adolygiad yr Awdurdod.***

Gallwch wneud cais am estyniad amser i gyflwyno eich apêl drwy ysgrifennu i'r cyfeiriad ar waelod y ffurflen hon gan ddweud pam mae angen estyniad arnoch, ac am ba hyd. Rhaid ichi wneud hyn yn ddi-oed, a chyn pen 90 diwrnod beth bynnag a ddigwydd.

- ***Cais am estyniad amser ar ôl i'r cyfnod 90 diwrnod ddod i ben***

Os bydd eich ffurflen yn cyrraedd yn hwyrach na 90 diwrnod ar ôl dyddiad llythyr Penderfyniad Adolygiad yr Awdurdod, neu ar ôl unrhyw ddyddiad estynedig a ganiatawyd gan y Tribiwnlys, rhaid ichi wneud cais am estyniad amser ar y ffurflen hon.

**Bydd y Tribiwnlys yn ystyried y rhesymau yr ydych wedi'u rhoi. Os na chaniateir estyniad, ni chaiff eich apêl ei chaniatáu.**

A ydych chi'n gwneud cais am estyniad amser i gyflwyno eich apêl?

Ydw ☐ Nac ydw ☐

Os ydych, rhowch resymau isod pam na chyflwynwyd eich apêl cyn pen 90 diwrnod

#### Section 4 – Application for an extension of time

In exceptional circumstances there may be good reasons why you can not lodge this Notice of Appeal within 90 days from the date of the Authority's Review decision letter.

- ***Application for an extension of time within 90 days from the date of the Authority's Review Decision letter.***

You may apply for an extension of time to lodge your appeal by writing to the address at the end of this form stating why you need an extension and for how long. You must do this without delay and in any event before the 90 days has passed.

- ***Application for an extension of time after the 90 day time limit has passed***

If your form will arrive more than 90 days after the date of the Authority's Review Decision letter or any extended date granted by the Tribunal you must apply for an extension of time on this form

**The Tribunal will consider the reasons you have given. If an extension is not granted, your appeal will not be admitted.**

Are you applying for an extension of time to lodge your appeal?

Yes ☐ No ☐

If yes, give reasons here why your appeal was not lodged within 90 days.

## Adran 5 – Dogfennau Ategol

Rhaid ichi anfon y Rhybudd Apêl hwn ynghyd â'r canlynol:

- copi o lythyr Penderfyniad Adolygiad yr Awdurdod
- unrhyw ddogfennau i gefnogi eich apêl, nad ydych eisoes wedi'u cyflwyno i'r Awdurdod

Rhestrwch unrhyw ddogfennau a gwybodaeth ychwanegol yr ydych yn eu hamgáu (ar wahân i lythyr penderfyniad yr Awdurdod) yn y lle gwag isod.

## Section 5 - Supporting Documents

You must send with this Notice of Appeal

- a copy of the Authority's Review decision letter
- any documents in support of your appeal that you have not already supplied to the Authority

Please list any additional documents and information you are enclosing (other than the Authority's decision letter) in the space provided below.

Os oes dogfennau nad ydynt yn eich meddiant ar hyn o bryd, ond yr ydych yn dymuno eu cyflwyno a dibynnu arnynt i gefnogi eich apêl, atebwch y cwestiynau yn y lle gwag isod.

If there are documents you currently do not possess but wish to supply and rely on in support of your appeal, please answer the questions in the space provided below.

Pa ddogfennau eraill yr ydych chi'n disgwyl eu cael er mwyn eu defnyddio i gefnogi eich apêl?

What other documents do you expect to obtain to use in support of your appeal?

Pam nad ydych chi wedi cael na chyflwyno'r dogfennau hyn eto?

Why have you not yet obtained and provided these documents?

Pa bryd ydych yn disgwyl eu cyflwyno?

When do you expect to supply them?

Rhaid anfon unrhyw ddogfennau ychwanegol i'r cyfeiriad isod yn ddi-oed. Efallai bydd y Tribiwnlys yn penderfynu peidio ag ystyried dogfennau na chyflwynwyd yn brydlon.

### Llofnodwch y ffurflen

#### Llofnod

#### Dyddiad

Rhaid ichi lofnodi'r ffurflen eich hun, oni bai eich bod wedi enwi cyfreithiwr, neu gynrychiolydd cyfreithiol cymwysedig arall, yn Adran 2.

Sicrhewch eich bod wedi amgáu'r eitemau canlynol gyda'r ffurflen hon pan fyddwch yn ei hanfon i'r cyfeiriad isod

✓

Copi o lythyr Penderfyniad Adolygiad yr Awdurdod	
Y dogfennau ychwanegol a restrir yn Adran 5	

Yn awr, rhaid ichi anfon copi **wedi'i lofnodi** o'r ffurflen hon i:

**Y Gwasanaeth Tribiwnlys – lawndal am Anafiadau Troseddol, 3<sup>rd</sup> floor, Wellington House, 134-136 Wellington Street, Glasgow G2 2XL**  
neu **DX: 551940 Glasgow 42**

Neu, gallwch ffacsio copi wedi'i lofnodi o'r ffurflen hon i: **0141 354 8556**. Yna, bydd yn rhaid ichi anfon copi o'r ffurflen ac unrhyw ddogfennau ategol er mwyn iddynt gyrraedd cyn pen 7 niwrnod.

Any additional documents must be sent to the address below without delay. The Tribunal may decide not to take into account documents that have not been supplied promptly.

### Please now sign the form

#### Signature

#### Date

You must sign the form yourself unless you have named a solicitor or other professionally qualified legal representative at Section 2.

Please ensure you have enclosed the following with this form when sending it to the address below.

✓

Copy of the Authority's Review Decision Letter	
Additional documents listed in section 5	

You must now send a **signed** copy of this form to:

**Tribunal Service – Criminal Injuries Compensation, 3<sup>rd</sup> Floor, Wellington House, 134-136 Wellington Street, Glasgow, G2 2XL**  
or **DX: 551940 Glasgow 42**

Alternatively you can fax a signed copy of this form to: **0141 354 8556**. You must then send a **copy of the form and any documents in support to arrive within 7 days**.