

# Gwneud cais am help i dalu ffioedd

Cyfeirnod (at ddefnydd y swyddfa'n unig)

Efallai na fydd yn rhaid i chi dalu ffi llys neu dribiwnlys, neu efallai y cewch chi ostyngiad.

 [gov.uk/help-with-court-fees](https://gov.uk/help-with-court-fees)

## 1. Eich manylion personol

Teitl

Enwau cyntaf a chanol

Enw olaf

Dyddiad geni

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Rhif Yswiriant Gwladol

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Llenwch y ffurflen hon mewn

**PRIFLYTHRENAU.**

Bydd yr wybodaeth a ddarparwch yn cael ei thrin fel tystiolaeth i ategu'ch cais. Byddwn yn cysylltu â chi os bydd angen i ni weld rhagor o dystiolaeth.

## 2. Beth yw'ch statws?

☐ Sengl

☐ Yn briod neu'n byw gyda rhywun ac yn rhannu incwm

**Eich statws** - Os yw'ch achos yn erbyn eich partner, ee am ysgariad, diddymu priodas neu drais domestig, ticiwch **sengl**.

## 3. Am eich cais

Rhowch enw neu rif y ffurflen sy'n gysylltiedig â'r cais hwn

**Enw neu rif y ffurflen**

- ee 'N1' neu ffurflen 'hysbysiad am apêl'.

## 4. A oes gennych rif achos, hawliad neu 'hysbysiad talu'?

☐ Nac oes

☐ Oes, rhif yr achos, hawliad neu 'hysbysiad talu' yw

**Rhif achos, hawliad neu 'hysbysiad talu'**

- Bydd y rhif hwn ar lythyrau oddi wrth y llys neu dribiwnlys.

## 5. A ydych yn talu ffi am achos profiant?

☐ Nac ydw

☐ Ydw, enw'r ymadawedig yw

Dyddiad marw

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**Profiant** - Fel arfer mae'r achosion hyn yn ymwneud ag adeiladau ac eiddo rhywun sydd wedi marw.

## 6. A ydych wedi talu'r ffi'n barod?

- ☐ Nac ydw
- ☐ Ydw, talwyd y ffi ar

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## 7. Beth yw cyfanswm eich cynilion a buddsoddiadau?

(gan gynnwys rhai'ch partner os oes gennych un)

- ☐ Llai na £3,000 → ewch i gwestiwn 9
- ☐ Mwy na £3,000 → ewch i gwestiwn 8

## 8. A ydych chi (neu'ch partner) yn 61 oed neu'n hŷn?

- ☐ Nac ydw. Beth yw cyfanswm eich cynilion a buddsoddiadau??  
(gan gynnwys rhai'ch partner os oes gennych un)

£

- ☐ Ydw. Ydw. Beth yw cyfanswm eich cynilion a buddsoddiadau?  
(gan gynnwys rhai'ch partner os oes gennych un)

- ☐ Llai na £16,000
- ☐ Mwy na £16,000

## 9. A ydych yn derbyn unrhyw un o'r budd-daliadau sydd wedi'u rhestru isod?

- Lwfans Ceisio Gwaith yn Seiliedig ar Incwm (JSA)
- Lwfans Cyflogaeth a Chymorth yn Seiliedig ar Incwm (ESA)
- Cymhorthdal Incwm
- Credyd Cynhwysol (a'ch bod yn ennill llai na £6,000 y flwyddyn)
- Pensiwn y Wladwriaeth (gyda Chredyd Gwarant)
- Cymorth Cyfreithiol yr Alban  
(nid 'Advice and Assistance' na 'Advice by Way of Representation')

- ☐ Nac → ewch i gwestiwn 10 ydw
- ☐ Ydw → ewch i gwestiwn 12

**Ad-dalu** - Gallwch wneud cais am ad-dalu ffi a dalwyd yn y 3 mis diwethaf.

Os ydych yn gwneud cais am ad-daliad, atebwch gwestiynau 7 i 11 am eich amgylchiadau ar yr adeg roeddech wedi talu'r ffi a rhowch brawf eich bod wedi'i thalu.

**Cynilion** - Rhaid cynnwys yr holl gynilion a buddsoddiadau, ee ISAs.

Os oes gennych fwy na £16,000, yna mae'n annhebygol y cewch chi help i dalu'ch ffioedd. Gweler tudalen 6 yn y canllaw.

**Budd-daliadau** - Os ydych yn derbyn unrhyw un o'r budd-daliadau hyn, rydych yn debygol o gael help i dalu'ch ffioedd.

Byddwn yn cysylltu â'r Adran Gwaith a Phensiynau i gadarnhau eich bod yn cael (neu wedi cael) un o'r budd-daliadau hyn.

10. A oes gennych blant sy'n byw gyda chi, neu'n cael eu cynnal yn ariannol gennych?  
(hyd at 19 blwydd oed mewn addysg amser llawn)

☐ Nac oes

☐ Oes,  plentyn

11. Beth yw cyfanswm eich incwm misol, cyn tynnu treth ac Yswiriant Gwladol?  
(gan gynnwys eich partner os oes gennych un)

Mae rhai budd-daliadau **na ddylid eu cynnwys** - ee Lwfans Gofalwr, Budd-dal Tai neu elfen gofal plant y Credyd Treth Gwaith. Gweler y rhestr lawn ar dudalen 10 o'r canllaw.

	Eich incwm misol	Incwm misol eich partner
Cyflog (cyn tynnu treth ac Yswiriant Gwladol)	£ <input type="text"/>	£ <input type="text"/>
Budd-dal Plant	£ <input type="text"/>	£ <input type="text"/>
Credyd Treth Gwaith	£ <input type="text"/>	£ <input type="text"/>
Credyd Treth Plant	£ <input type="text"/>	£ <input type="text"/>
Taliadau cynhaliaeth	£ <input type="text"/>	£ <input type="text"/>
Lwfans Ceisio Gwaith yn Seiliedig ar Gyfraniadau (JSA)	£ <input type="text"/>	£ <input type="text"/>
Lwfans Cyflogaeth a Chymorth yn Seiliedig ar Gyfraniadau (ESA)	£ <input type="text"/>	£ <input type="text"/>
Credyd Cynhwysol (a'ch bod yn ennill mwy na £6,000 y flwyddyn)	£ <input type="text"/>	£ <input type="text"/>
Pensiynau (pensiwn y wladwriaeth, pensiwn gwaith neu breifat)	£ <input type="text"/>	£ <input type="text"/>
Rhent oddi wrth rywun sy'n byw gyda chi	£ <input type="text"/>	£ <input type="text"/>
Rhent o dai arall sy'n eiddo i chi	£ <input type="text"/>	£ <input type="text"/>
Incwm misol arall: <input type="text"/>	£ <input type="text"/>	£ <input type="text"/>
Cyfanswm eich incwm misol	£ <input type="text"/>	£ <input type="text"/>

**Cyfanswm eich incwm misol** - Efallai na fydd eich ffi'n cael ei gostwng yn llawn os yw'ch incwm misol chi (ynghyd ag un eich partner) yn fwy na'r swm yn y tabl ar y dde. Mae'n bosibl y gofynnir i chi ddarparu rhagor o dystiolaeth o'ch incwm.

Mae rhagor o wybodaeth ar dudalennau 11–12 o'r canllaw.

	Sengl	Mewn cwpl
Incwm mwyaf	£1,085 ynghyd â £245 am bob plentyn sydd gennych	£1,245 ynghyd â £245 am bob plentyn sydd gennych
Er enghraifft:		
1 plentyn	£1,330	£1,490
2 blentyn	£1,575	£1,735

12. Eich manylion cyswllt

Cyfeiriad

Cod post

E-bost

Ffôn

13. Datganiad a datganiad o'r gwirionedd

Rwyf yn credu bod yr wybodaeth rwyf wedi'i rhoi yn y ffurflen hon yn gywir hyd eithaf fy ngwybodaeth. Os gwelir fy mod wedi rhoi gwybodaeth sy'n anghywir neu'n anonest o fwriad, gellir dod ag achos troseddol yn fy erbyn am dwyll.

Rwyf yn deall os byddaf wedi rhoi gwybodaeth anwir neu os na fyddaf yn darparu rhagor o dystiolaeth os gofynnir i mi, y gellir gwrthod fy nghais ac y bydd y ffi lawn yn daladwy.

Enw llawn

Llofnod

Dyddiad llofnodi

Gofalwch eich bod wedi ateb yr holl gwestiynau perthnasol ac wedi llofnodi'r datganiad.


**Dychwelwch y ffurflen ar ôl ei llenwi i'r llys neu dribiwnlys sy'n delio â'ch cais neu hawliad.**

Mae manylion cyswllt yr holl lysoedd a thribiwnlysoedd ar gael yn: [gov.uk/ find-court-tribunal](https://gov.uk/find-court-tribunal)

# Apply for help with fees

Reference (office use only)

You may not have to pay a court or tribunal fee, or you may get some money off.

 [gov.uk/help-with-court-fees](https://gov.uk/help-with-court-fees)

## 1. Your personal details

Title

First and middle names

Last name

Date of birth

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National Insurance number

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Complete this form using  
**CAPITAL LETTERS.**

The information you provide will act as evidence to support your application. We'll contact you if we need to see additional evidence.

## 2. What is your status?

- ☐ Single
- ☐ Married or living with someone and sharing an income

**Your status** - If your case is against your partner, such as a divorce, dissolution or domestic violence, tick **single**.

## 3. About your application

Enter the form name or number related to this application

**Form name or number**

- eg 'N1' or 'notice to appeal' form.

## 4. Do you have a case, claim or 'notice to pay' number?

- ☐ No
- ☐ Yes, the case, claim or 'notice to pay' number is

**Case, claim or 'notice to pay' number**

- Find this number on letters from the court or tribunal.

## 5. Are you paying a fee for a probate case?

- ☐ No
- ☐ Yes, the name of the deceased is

Date of death

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**Probate** - These cases are usually about the property and belongings of someone who has died.

## 6. Have you already paid the fee?

- ☐ No
- ☐ Yes, the fee was paid on

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## 7. How much do you have in savings and investments?

(including your partner if you have one)

- ☐ Less than £3,000 → go to question 9
- ☐ More than £3,000 → go to question 8

## 8. Are you (or your partner) 61 or over?

- ☐ No. How much do you have in savings and investments?  
(including your partner if you have one)

£
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- ☐ Yes. How much do you have in savings and investments?  
(including your partner if you have one)

- ☐ Less than £16,000
- ☐ More than £16,000

## 9. Do you receive any of the benefits listed below?

- Income-based Jobseeker's Allowance (JSA)
- Income-related Employment and Support Allowance (ESA)
- Income Support
- Universal Credit (and you're earning less than £6,000 a year)
- State Pension (Guarantee Credit)
- Scottish Civil Legal Aid  
(not Advice and Assistance or Advice by Way of Representation)

- ☐ No → go to question 10
- ☐ Yes → go to question 12

**Refunds** - You can apply for a refund for a fee paid in the last 3 months.

If you're applying for a refund, answer questions 7 to 11 about your circumstances at the time you paid the fee and include proof of payment.

**Savings** - Include all savings and investments, eg ISAs.

If you have more than £16,000 then you're unlikely to get help with your fees. See page 6 of the guide.

**Benefits** - If you're receiving any of these benefits, you're likely to get help with your fees.

We'll contact the Department for Work and Pensions to confirm that you are (or were) getting one of these benefits.

## 10. Do you have any children living with you, or who you support financially?

(up to 19 years old in full-time education)

☐ No

☐ Yes,  children

## 11. What is your total monthly income, before tax and National Insurance?

(including your partner if you have one)

Some benefits **shouldn't be included** - eg Carer's Allowance, Housing Benefit or childcare element of Working Tax Credit. See full list on page 10 of the guide.

	Your monthly income	Your partner's monthly income
Wages (before tax and National Insurance deductions)	£ <input type="text"/>	£ <input type="text"/>
Child Benefit	£ <input type="text"/>	£ <input type="text"/>
Working Tax Credit	£ <input type="text"/>	£ <input type="text"/>
Child Tax Credit	£ <input type="text"/>	£ <input type="text"/>
Maintenance payments	£ <input type="text"/>	£ <input type="text"/>
Contribution-based Jobseekers Allowance (JSA)	£ <input type="text"/>	£ <input type="text"/>
Contribution-based Employment and Support Allowance (ESA)	£ <input type="text"/>	£ <input type="text"/>
Universal Credit (and you are earning more than £6,000 a year)	£ <input type="text"/>	£ <input type="text"/>
Pensions (state, work and private)	£ <input type="text"/>	£ <input type="text"/>
Rent from anyone living with you	£ <input type="text"/>	£ <input type="text"/>
Rent from other properties you own	£ <input type="text"/>	£ <input type="text"/>
Other monthly income: <input type="text"/>	£ <input type="text"/>	£ <input type="text"/>
<b>Total monthly income</b>	£ <input type="text"/>	£ <input type="text"/>

**Total monthly income** - You may not get a full fee reduction if your (and your partner's) monthly income is more than the amount in the table on the right. You may be asked to provide additional evidence of your income. For more information see pages 11–12 of the guide.

	Single	Part of a couple
<b>Maximum income</b>	£1,085 plus £245 for each child you have	£1,245 plus £245 for each child you have
For example:		
<b>1 child</b>	£1,330	£1,490
<b>2 children</b>	£1,575	£1,735

## 12. Your contact details

Address

Postcode

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Email

Phone

## 13. Declaration and statement of truth

I believe the information I have given in this form is true to the best of my knowledge. If I am found to have been deliberately untruthful or dishonest, criminal proceedings for fraud can be brought against me.

I understand that if I have given false information or I do not provide further evidence if requested, my application may be rejected and the full fee will be payable.

Full name

Signature

Date signed

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Please make sure you have completed all the relevant questions and signed the declaration.

**Return your completed form to the court or tribunal handling your case or claim.**

Find contact details for all courts and tribunals at: [gov.uk/find-court-tribunal](https://gov.uk/find-court-tribunal)