

Office stamp (date received)

Application for permission to appeal to Upper Tribunal

This form should be used when making an application to the First-tier Tribunal (Charity) for permission to appeal to the Upper Tribunal. You **must** apply to the First-tier Tribunal (Charity) for permission to appeal before you can make an appeal to the Upper Tribunal.

Please read the guidance notes before completing this form. Use black ink and complete the form in CAPITALS or in typewriting.

Use another sheet of paper if there is not enough space for you to say everything. Please put your name at the top of any additional sheets.

A

Applicant's details

Appeal reference number	<div></div>
Position in charity or organisation (if any)	<div></div>
First name	<div></div>
Surname	<div></div>
Address	<div><div></div><div>Postcode <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div></div></div>
Telephone number	<div></div>
Email address	<div></div>
Do you have a representative?	<div><div><input type="checkbox"/> Yes</div><div><input type="checkbox"/> No</div></div> <div>If Yes, please give your representative's details below</div>
Name of organisation or business (if any)	<div></div>
Contact name	<div></div>
Address	<div><div></div><div>Postcode <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div></div></div>
Telephone number	<div></div>
Email address	<div></div>
Reference number (if any)	<div></div>

B About the decision of the First-tier Tribunal (Charity)

Please tick the document which gives the decision against which you would like to appeal:

- ☐ Full written statement of reasons ☐ Notification that the statement of reasons has been amended or corrected following a review ☐ Notification that an application for the decision to be set aside has been unsuccessful

C Time limit for applying to the First-tier Tribunal (Charity) for permission to appeal to the Upper Tribunal

Your completed application for permission to appeal should reach the First-tier Tribunal (Charity) within 28 days of the First-tier Tribunal (Charity) sending you notice of the decision you wish to appeal against. If it is likely to reach us after this time you must ask the Tribunal Judge to extend the time limit for making the application giving full reasons why it is late.

I request that the time limit for making the application be extended: ☐

Reasons why the application is made late (*if applicable*).

D Reasons for applying and outcome requested

Please state what **error or errors** of law you consider the Tribunal has made and the result you are seeking.

If you want to say more, please use another sheet of paper

E Application for permission to appeal to the Upper Tribunal

The form must be signed and dated by the applicant or someone authorised to do so. If a non-legal representative is appointed, the applicant must sign this form. If the form is signed by a non legal representative then the applicant must file with this application a written statement, signed by the applicant, that the representative is authorised to act on their behalf.

Signature of
Applicant or Solicitor

Date

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Please post, email or fax this completed form, together with a copy of the final decision to which this application relates and any other supporting documents, to:

First-tier Tribunal (Charity)

PO Box 9300

Leicester

LE1 8DJ

Email: grc.charity@hmcts.gsi.gov.uk

Once your application has been received, it will be considered by the Tribunal Judge and you will be informed of the outcome.

We can help if you need information in a different format (e.g. Braille, large print). We can also provide this form in Welsh if required. If you need any of these services please contact the First-tier Tribunal (Charity).

This form can also be downloaded from our website at www.justice.gov.uk/forms/hmcts/charity