

Min Ka Tan

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EDUCATION

University of Portsmouth

BA (Hons) Accountancy and Financial Management

- Second-Class (Upper) - (equivalent to >3.3 GPA)

Portsmouth, UK

2011

WORK EXPERIENCE

Kerry Group

PMO Manager

Beloit, US

11/2018 – 08/2021

- Gathered reporting requirements and problems of finance and supply chain teams; analyzed and proposed multiple new reporting-related enhancements which include the integration of supply chain & finance data into the Power BI, reducing analyst manual workload by 10%
- Launched an internal data application and provided technical & analytical support to users; reduced the project's timeline by 6 weeks with automation and data validations using SQL.
- Coordinated cross-functional testing activities with different SAP functional leads; analyzed requirements and identified test scope & test scenarios; developed multiple Excel and PowerBI dashboards on the test result and defects; attained 98% UAT pass rate for all releases.

Kerry Group

Financial Planning & Analysis Lead

Johor Bahru, Malaysia

04/2016 – 01/2018

- Partnered with country's finance directors and managers on regional annual price increases; analyzed market/segment material movement during the processes; recommended actions that led to year-on-year \$ 6 million revenue growth through strategic price increases.
- Streamlined regional sales forecasting and budgeting process; made an improvement that reduced the workload reporting team by 25%; simultaneously derived & tracked key regional sales team metrics.
- Assisted Finance Director in ad-hoc sales analysis and performance reviews of sales from 11 countries; provided analytical feedback and findings to CFO and other management teams. Never missed any deadline given.

Kerry Group

Master Data Lead

Johor Bahru, Malaysia

12/2013 – 04/2016

- Managed a lean MDM team of 6 on both day-to-day & project activities; managed to keep the SLA up to 91% and never missed project data submission deadline.
- Analyzed multiple large datasets of existing and acquisition master data, identified and corrected the data errors and inconsistencies, keeping average data load errors to 4%.
- Collaborated with product/business development manager on master data setup for new products. Guided all relevant teams on master data setup. Managed to approve 88% of the new products set up within SLA.

Kerry Group

Graduate Trainee, Finance

Johor Bahru, Malaysia

09/2012 – 12/2013

- Maintained projection and budget for site up to \$25million per year; analyzed monthly direct and indirect factory costs; summarized and highlighted exceptions or risks of running over budget to the factory managers.
- Enforced inventory management processes on-site and improved the site's yearly inventory accuracy by 20%.
- Managed a complete month-end cycle; reviewed and analyzed factory cost; post journal and monthly accruals and accounting adjustments; supported and provided training at the newly acquired site after nine months of solid performance on the team.

SKILLS & LANGUAGE

Computer: Microsoft Office 365 (includes Microsoft Excel, Words, PowerPoint, and Power BI), Google Suite(Google Sheet, Doc, Slides) SQL, SAP (MDG, MM, SD, BI), Salesforce, OLAP, HPQC ALM, HTML, CSS, JavaScript

Certificate: Google Data Analytic; Scrum Master by LearnQuest; Web Design by University of Michigan, AWS Certified Cloud Practitioner

Language: Fluent in English & Mandarin