





# MILENA DJOKIC

WEB DEVELOPER

## PROFILE:

I am a front-end web developer with a keen eye for detail and excellent organizational and communication skills. I thrive when collaborating with others and enjoy keeping colleagues motivated during difficult work and tight deadlines. I have a passion for writing efficient code and fast, optimized and accessible websites.

## CONTACT:

-  milena.djokic@gmail.com
-  www.milenadjokic.com
-  linkedin.com/in/milenacodes
-  @milenadjo

## EXPERIENCE:

### Advancement Assistant

University of Toronto Libraries | 2011 - 2017

- Ensured accurate and effective implementation of fundraising activities and events.
- Coordinated production of print materials and worked with external suppliers to prepare and distribute fundraising appeals.
- Coordinated and represented the University at multiple monthly events. This included producing and mailing invitations; booking venues; arranging catering, donor gifts and other required details.
- Maintained the department web page.

### Webmaster (work-study)

University of Toronto East Asian Studies | 2005 - 2009

- Created and maintained department website while studying full-time at the University.

## EDUCATION:

### Web Development Immersive Certificate

2017

HACKERYOU

### Intro to Web Development & Adv. Web Development

2016

HACKERYOU

### Honours Bachelor of Science

2005 - 2011

UNIVERSITY OF TORONTO

## SKILLS & TOOLS:

- JavaScript/ES6
- JavaScript Libraries
- REST APIs (AJAX)
- React
- Firebase
- HTML5
- CSS3
- SCSS/Sass
- Git/GitHub
- Gulp
- Command Line
- Sublime Text
- Responsive design
- Browser Dev Tools
- Website accessibility
- Group programming
- Pair programming