Minna Feng

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SUMMARY OF SKILLS AND QUALIFICATIONS

Applications │ Microsoft Word • Microsoft Power Point

Prog. Languages │Python • Java • C • Bash/PowerShell • HTML/CSS • JavaScript • SQL • Ansible • R

Tools & Others│ JIRA • Visual Studio Code • IntelliJ IDEA • Confluence • RStudio

Skills│ Object-oriented-programming • Data Structures and Algorithms

Languages │ French • English • Mandarin

WORK EXPERIENCE

System Operations Intern   **May 2022 – Aug 2022**
Bell Canada, Montreal, QC

- Updated **Python** code to adapt software for an agile project management tool to different teams within Bell and worked on improving its visual appearance using **HTML**, **CSS**, and **JavaScript**.
- Improved company system operations through **IT automation** initiatives including automation of sanity checks and manual tasks.
- Developed, tested, and implemented **PowerShell** scripts integrated with **Ansible** playbooks to automate **server processes.**
- Developed solutions using **Agile** practices and a **Scrum** framework, collaborated with teammates across domains on **GitHub** and through meetings.

Tech Sales Associate   **July 2021 – Apr 2022**
The Source, Dorval, QC

- Built easy and personalized solutions for customers as a tech and telecommunications expert.
- Attained high sales objectives and exceeded targets by actively listening and identifying needs.
- Collaborated with associates to improve operational performance.

Programming Course Grader   **Jan 2021 – Jun 2021**
Marianopolis College, Westmount, QC

- Streamlined grading process for Python assignments and labs from 60+ students for *Introduction to Programming* college class.
- Designed and implemented efficient tester code and sifted through student code to examine
- Collaborated closely with course instructor to identify students' difficulties and develop solutions.

EDUCATION

Bachelor of Science – Software Engineering   **2021 - 2024 (Expected)**
McGill University, Montreal, QC

- Relevant coursework: Intro to Software Systems (4.0), Algorithms and Data Structures (3.7), Intro to Computer Systems (3.7)

DCS – Pure and Applied Science   **2021**
Marianopolis College, Montreal, QC

PROJECTS

Personal website **https://minnafeng.github.io/portfolio-website/**

- A responsive portfolio website built using HTML, CSS, and JavaScript.