

Minna Feng

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SUMMARY OF SKILLS AND QUALIFICATIONS

Operating Systems | Windows 10 • Linux • iOS

Applications | Microsoft Word • Microsoft Power Point

Prog. Languages | Python • Java • C • Bash/PowerShell • HTML/CSS • SQL • Ansible • R • MIPS Assembly

Tools & Others | Azure Data Studio • JIRA • VMware • Visual Studio • IntelliJ IDEA • Confluence

Skills | Object-oriented-programming • Data Structures and Algorithms

Languages | French (fluent) • English (fluent) • Mandarin (elementary)

WORK EXPERIENCE

System Operations Intern

May 2022 – Aug 2022

Bell Canada, Montreal, QC

- Updated **Python** code to adapt software for an agile project management tool to different teams within Bell and working on improving its visual appearance using **HTML** and **CSS**.
- Reduced _ hours of work for the company through **IT automation** initiatives including automation of sanity checks and manual tasks.
- Developed, tested, and implemented **PowerShell** scripts integrated with **Ansible** playbooks to automate **server processes**.
- Developed solutions using **Agile** practices and a **Scrum** framework, collaborated with teammates across domains on **GitHub** and through meetings.
- Worked with **virtualization** and **cloud computing** environments like **VMware**.

Tech Sales Associate

July 2021 – Apr 2022

The Source, Montreal, QC

- Built easy and personalized solutions for customers as a tech and telecommunications expert.
- Attained high sales objectives and exceeded targets by actively listening and identifying needs.
- Collaborated with associates to improve operational performance.

Programming Course Grader

Jan 2021 – Jun 2021

Marianopolis College, Montreal, QC

- Efficiently graded python assignments and labs for 60+ students for *Introduction to Programming* college class.
- Collaborated closely with course instructor to identify students' difficulties and develop solutions.

EDUCATION

Bachelor of Science – Software Engineering

2021 - 2024 (Expected)

McGill University, Montreal, QC

- Relevant coursework: Intro to Software Systems (4.0), Algorithms and Data Structures (3.7), Intro to Computer Systems (3.7), Applied Machine Learning, Software Design, Programming Language and Paradigms, Programming Challenges, Theory of Computation, Statistics

DCS – Pure and Applied Science

2021

Marianopolis College, Montreal, QC

- Relevant coursework: Computer Programming (96%), Programming Techniques and Applications (89%)

PROJECTS

PROFESSIONAL ASSOCIATIONS

VOLUNTEER WORK

INTERESTS

Music • Creative writing • Photography • Fitness