Task

## Convertify

# Instructions from Client (Phone call 1)



### Client:

Hi Mr Wee, remember to get the photos frame up according to the pictures as well as the golden plated frame that I have choosen.



#### Receives a call

#### Phone call 1:

#### Client:

Hi Mr Wee, remember to get the photos frame up according to the pictures as well as the golden plated frame that I have choosen.

# Instruction from Boss ( Phone call 2 )



### Boss:

Paul send out the email to Ms Jennifer after getting the finalise quote from the vendor



#### Receives a call

#### Phone call 2:

#### Boss:

Paul send out the email to Ms Jennifer after getting the finalise quote from the vendor.

# Instruction from Mom (Phone call 3)





Get me the french toast tomorrow night we would be dining with the new gravy spice of my new recipe.



#### Receives a call

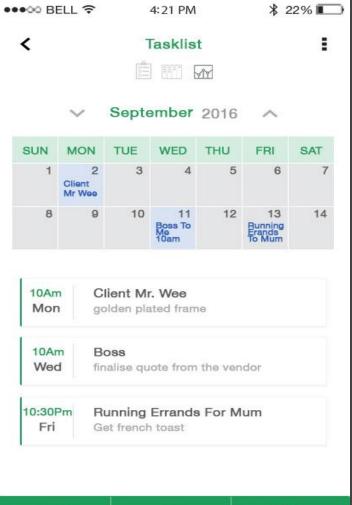
#### Phone call 3:

#### Mum:

Get me the french toast tomorrow night we would be dining with the new gravy spice of my new recipe.

### **General Overview**

After recording it will reflect in a general overview. With calendar and also remarks with date, time, people involved.









### **CLASSIC OVERVIEW**

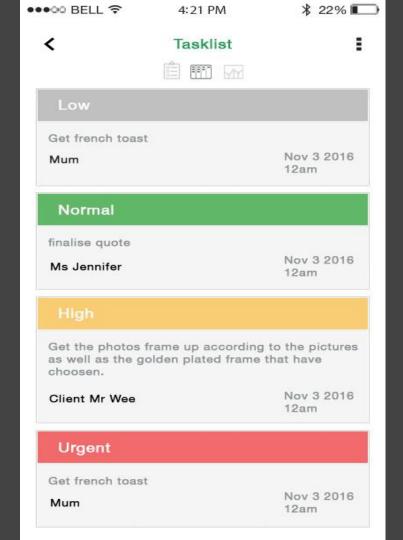
After recording it will also reflect in a classic overview.



Task	Owner	Date
golden plated photo frame	Client Mr Wee	Nov 3 2016 12am
finalise quote	Ms Jennifer	Nov 3 2016 12am
Get french toast	Mum	Nov 3 2016 9:30pm

### KANBAN OVERVIEW

After recording of the call, it will auto generate the date and time, the task and by who on the task list. In a kanban view.



## GANTT CHART OVERVIEW

Reflect in gantt chart view

