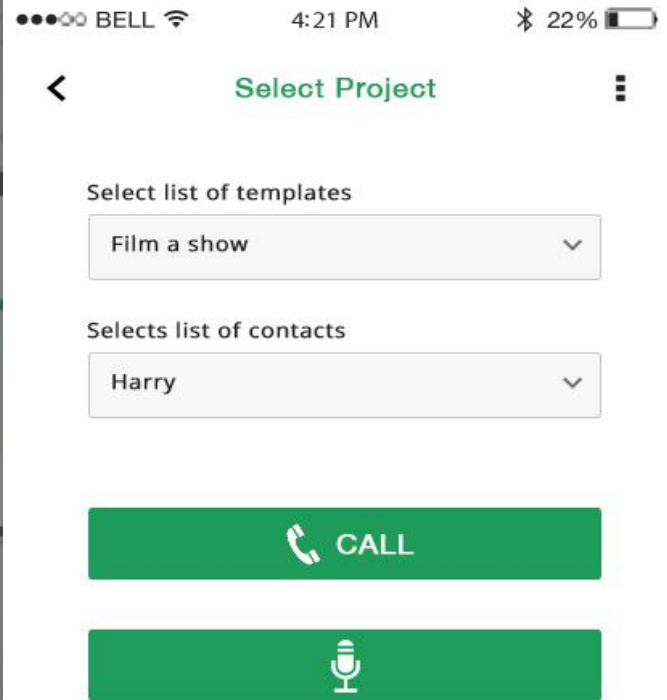# PROJECT

Selecting Project and select the " film a show " template from the list.

You can choose to make a call conversation to discuss about this project. If it's a call, you may also select contacts from your phone list.

In this case it's a face meeting discussion, you may proceed with recording button.

‹　　**Select Project**　　⋮

Select list of templates

| Film a show | ⌄ |

Selects list of contacts

| Harry | ⌄ |

📞 CALL

🎤

PROJECT

Select Project and choose " film a show " template from the list.

Project convo

Me: we will be shooting a variety show. First touch of pre production will be be on 1st nov. Please update the workflow.

Jones(Pre production in charge): our location manager have checked the location site and it's good to go. Director as discussed, will be Josh.

Smith(production in charge): production side for control room and camera still pending. My camera operator, Katerine will update on both once approval is passed.

Romeo(post production in charge): latest song record has some error, i'll get my composer Julius, to change the recording. Publicist still on pending.

me: ok, jones due will be 6th. follow by smith and romeo, 23rd and 29th of dec.

●●●◌◌ BELL 📶   4:21 PM   ⚹ 22% 🔋

● Recording...
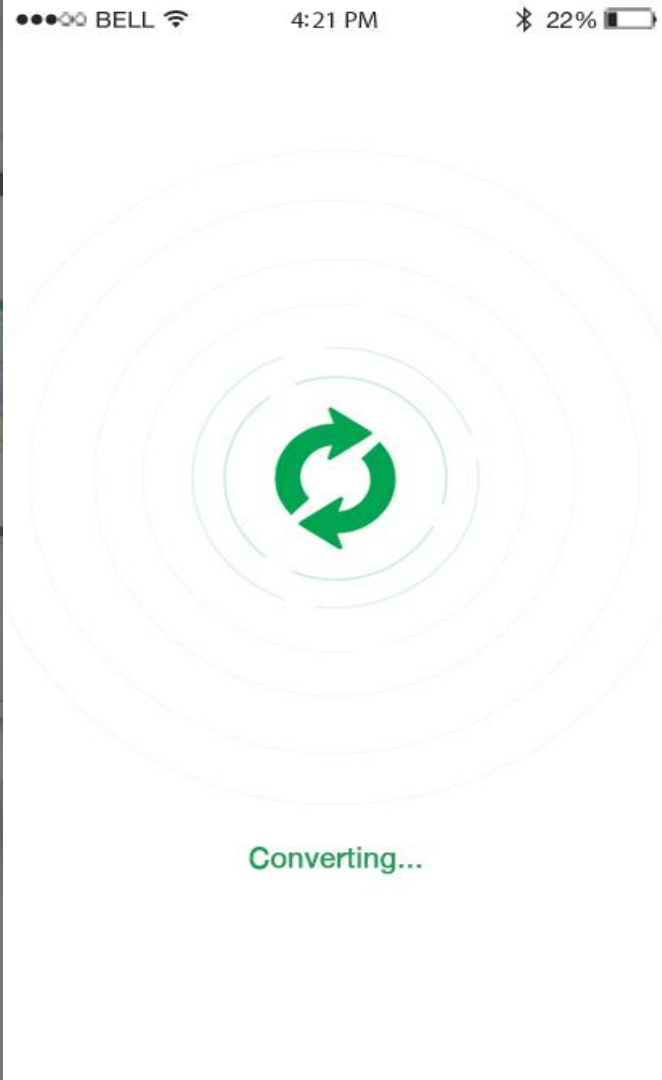
6:20:11

Uploading in progress...

Recording

The system will take down recording during the meeting

Converting

Once meeting/ conversation end, clicked the stop button, system will start converting and summarize the conversation of the meeting.

Converting...

Convertin
g

System will start converting and summarize the meeting conversation

Classic tasklist

Shooting a variety show.

- Record meeting details of who involving in the event.
- Who to do what, and what to do within the deadline.
- Status and latest update of task and department.
- This will reflect for every users who is involved in the meeting.

●●●◌◇ BELL 📶   4:21 PM   ✻ 22% ▮

Project Name

Company Name :
Joseth Leioin

Date :
10 Nov 2016

People Involved :

Jones, Josh, Smith, Katerine, Romeo, Julius

	Pre Production	Production	Post Prod
Task	Location Mgr Director	Control Room Team Camera Operator	Compose Publicist
Who	Jones Josh	Smith Katerine	Romeo Julius
Deadline	6th Nov 2016	23rd Dec 2016	29th Dec
Status	Done	Pending	Pending
Update	Location Checked	Once Approval is Passed	Change Recording

Classic

Tasklist will be reflected for every user who is involved in the meeting and discussion

KANBAN VIEW

 shooting a variety show.

- Record meeting details of who involving in the event.
- Who to do what, and what to do within the deadline.
- Status and latest update of task and department.
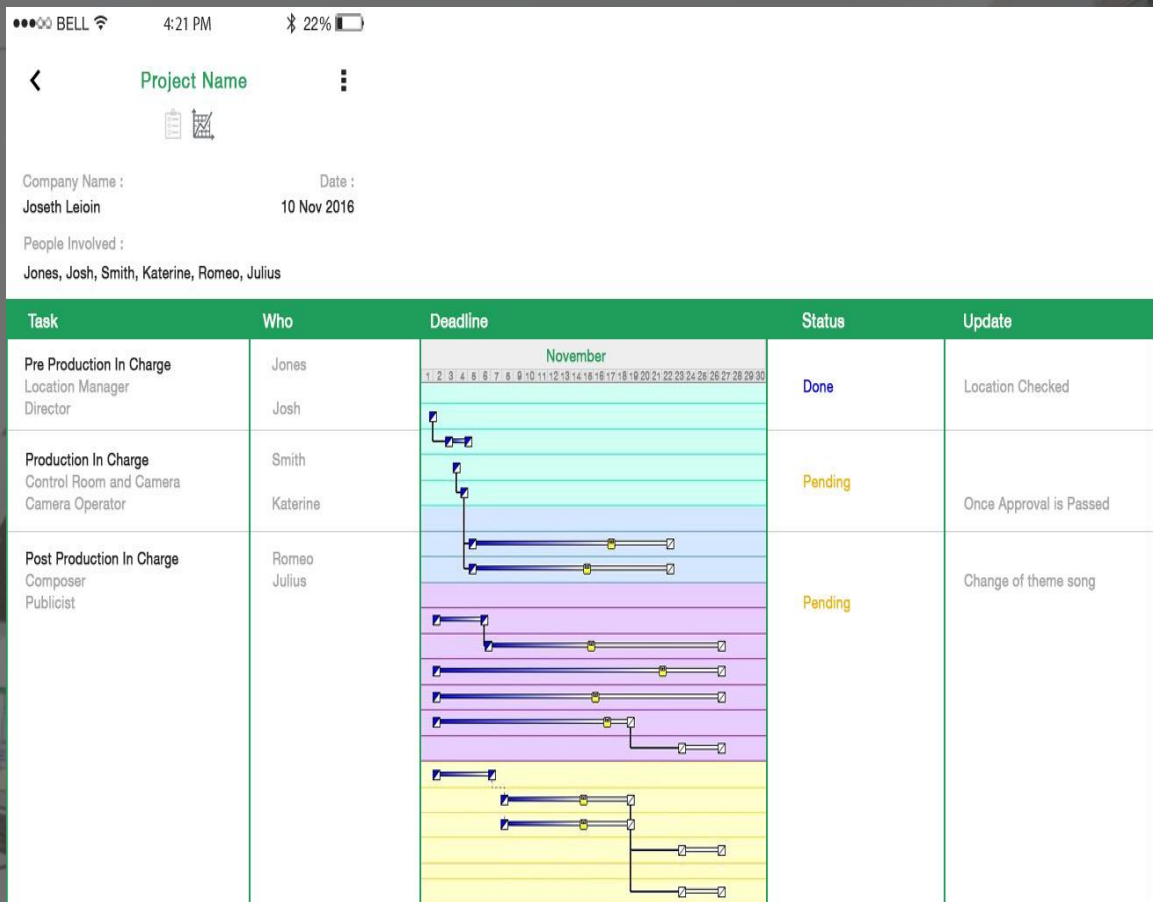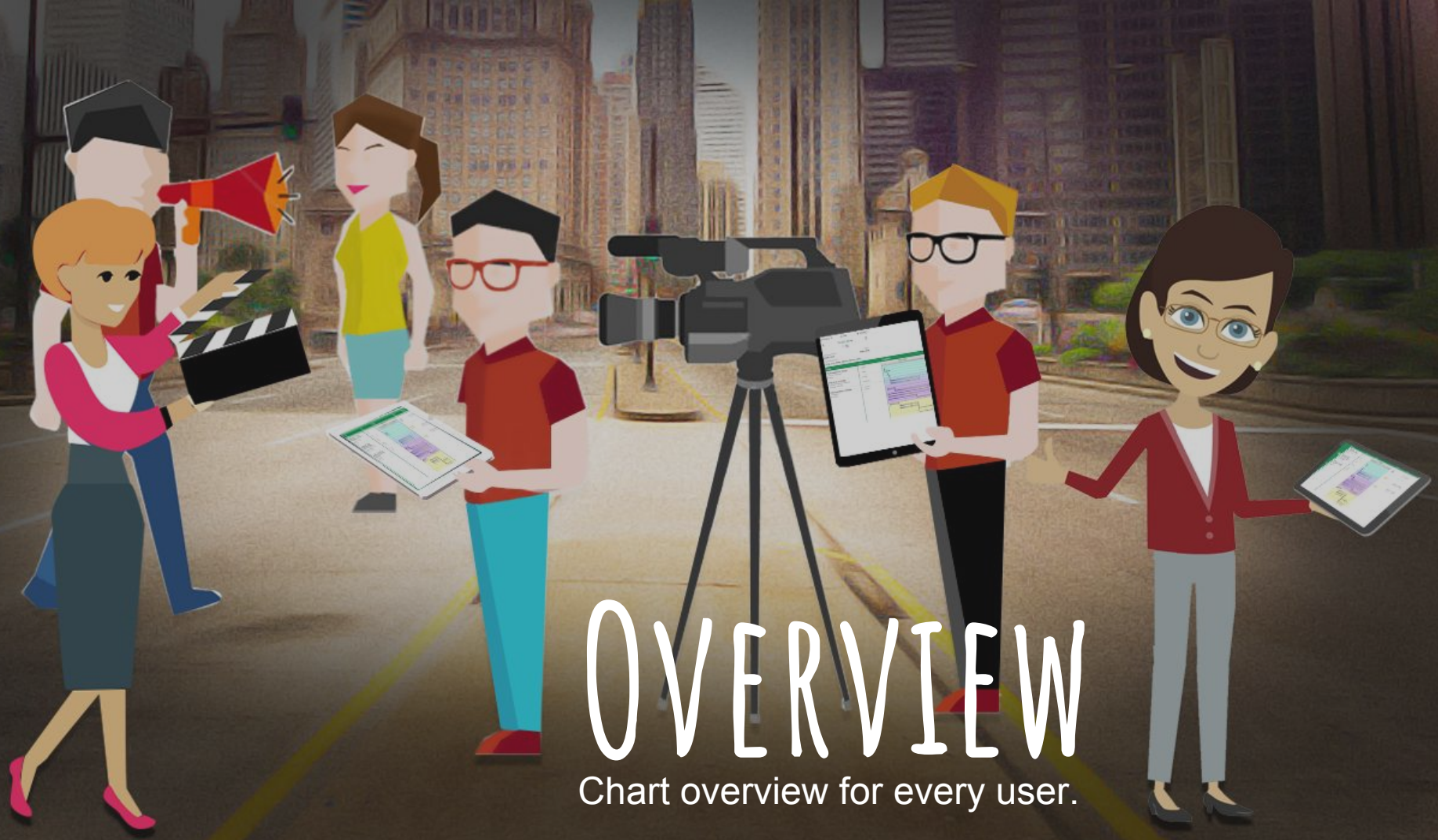- This will reflect for every users who is involved in the meeting.

Kanba

Record meeting details of who
involving in the event in kanban view

Overview
Chart overview for every user.

OVERVIEW

This will reflect for every users who is involved in the meeting, anywhere, anytime.