

# CONVERTIFY

GIVING OUT INSTRUCTIONS



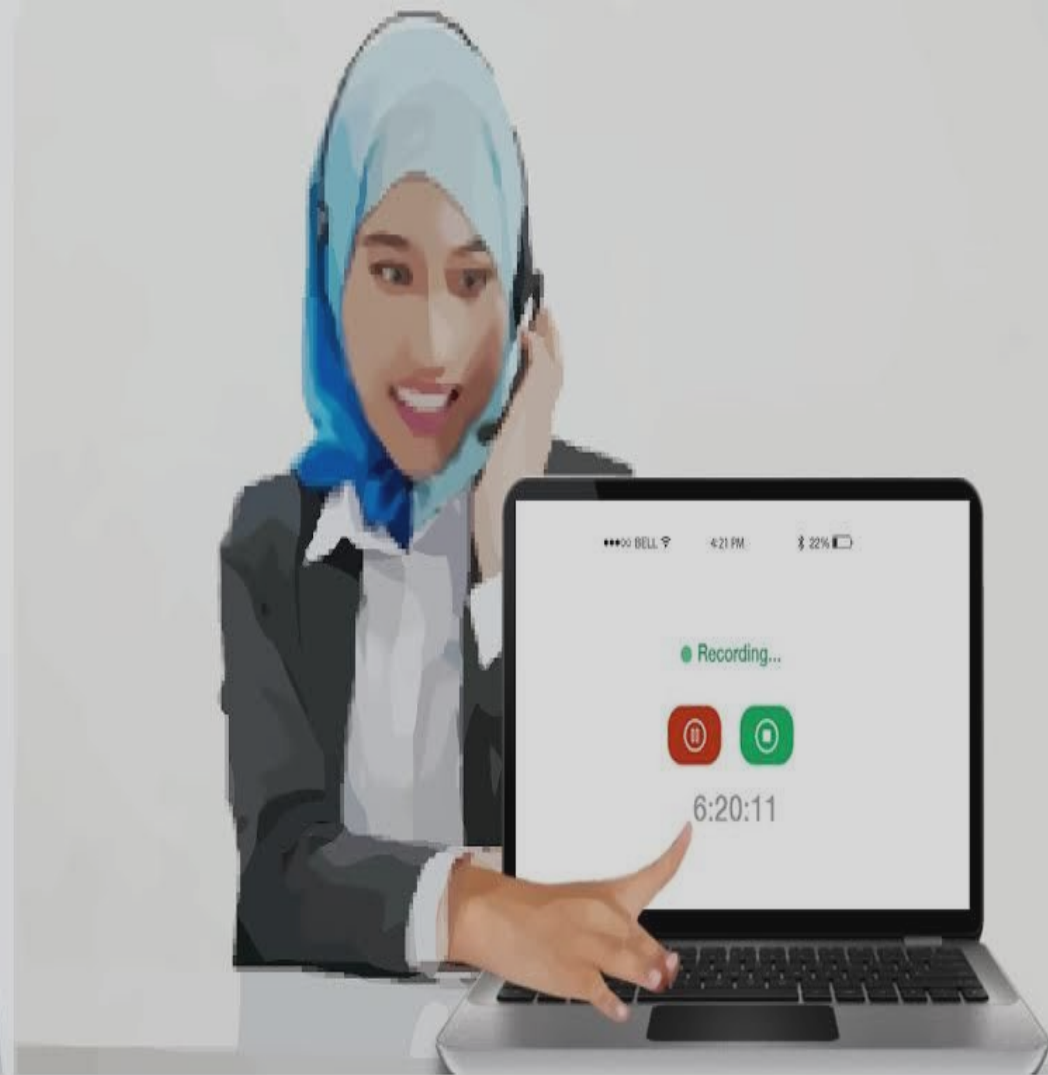
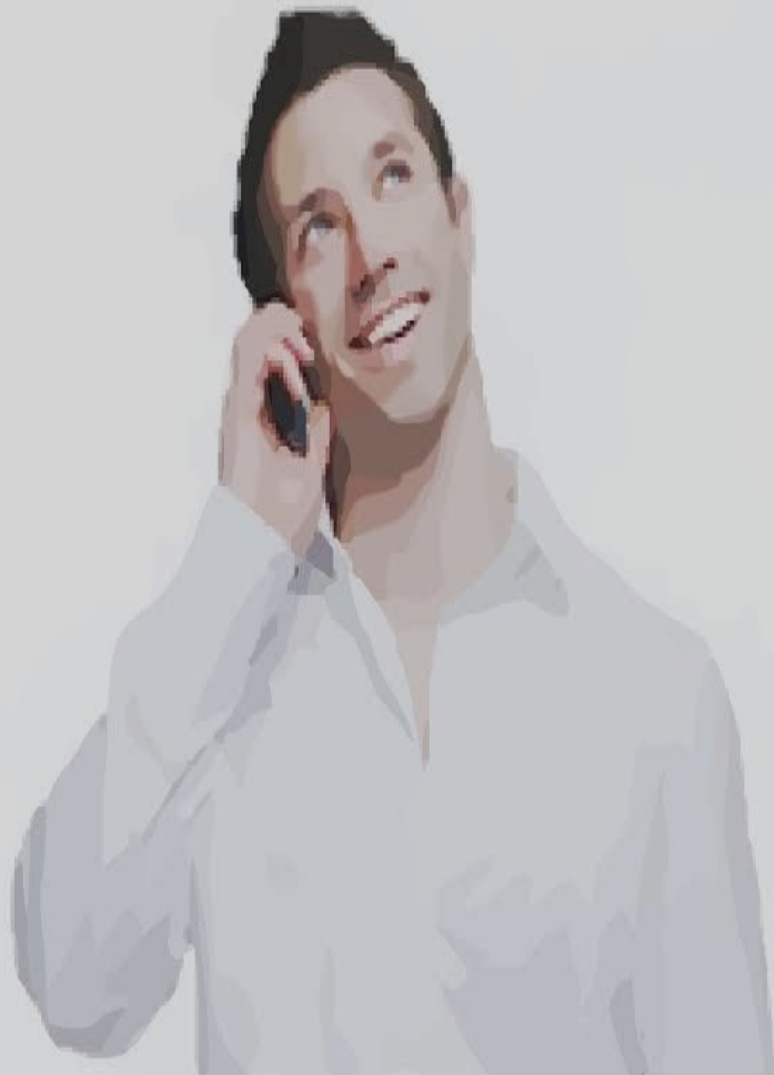
CONVERTIFY

# SECRETARY

TODAY OCTOBER 27, 2016 2:34PM

Me: Hello Hazirah create the non disclosure agreement and I need it by the day after tomorrow 12 noon.





P.A

TODAY OCTOBER 27, 2016

2:38 PM  
Me: Nurul based on the listings under building construction authority, create data entry for these contractors under the leads for their contact, name, email, specialise forte key the listing from A to D by end of tomorrow

BELL

4:21 PM

22%



## Recordings



October 27 2016 at 2:34PM

### Nurul TaskList

#### Open Task:

Listings under building construction authority to create data entry for these contractors under the leads for their contact, name, email, specialise forte key the listing from A to D by end of tomorrow

Completed task





# WIFE

TODAY OCTOBER 27, 2016

2:40 PM  
Me: open up the letter box  
and put the letters on my  
table. I need it by tonight.

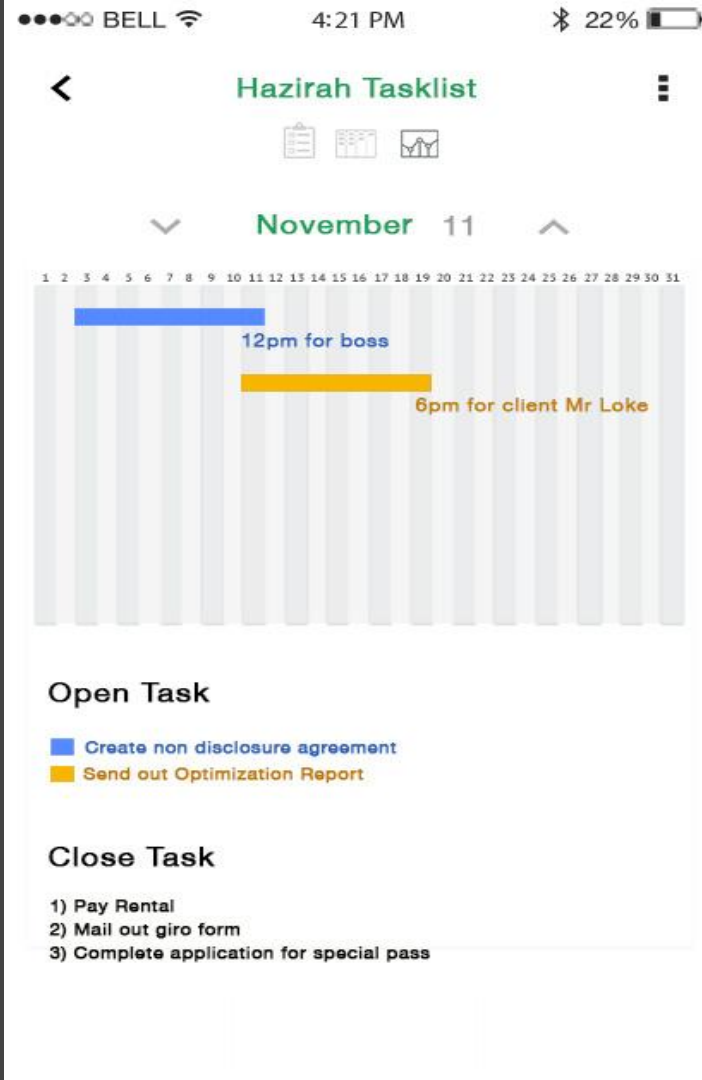




# GANTT CHART

Hazirah Tasklist.

All the individual recordings will go to general page and finally generate to a kanban overview.



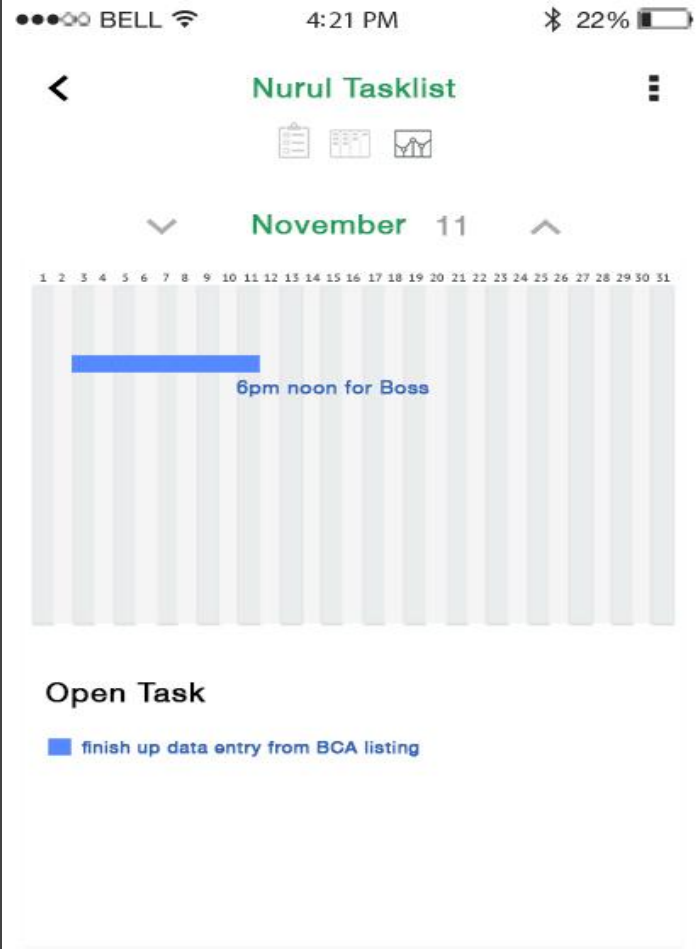




# GANTT CHART

Nurul's Tasklist.

All the individual recordings will go to general page and finally generate to a kanban overview.

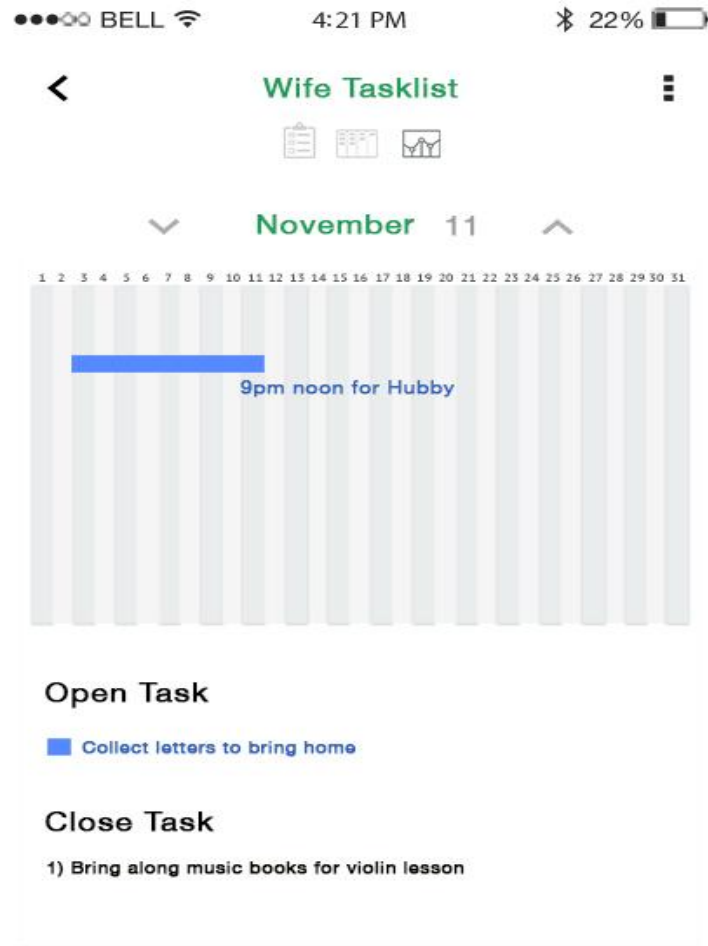




# GANTT CHART

Wife's Tasklist.

All the individual recordings will go to general page and finally generate to a kanban overview.





# KANBAN

My view.

And this will reflect how it looks like on my view. Records all 3 call and generate in a overview.

