

Team Contract

Project Name: 0608

Project Team Members Names and Sign-off:

Name	Sign-off on Team Contract
Paige Mitchell	Paige
Farhaan Mohammed	Farhaan
Alana Mao	Alana

Code of Conduct: As a project team, we will:

- Respect each others opinions
- Being responsible for our work
- Helpng each other when needed

Participation: We will:

- Contribute equally as much as we can
- Be active in meetings and in the groupchat
- Giving each other constructive criticism and feedback

Communication: We will:

- Let others know if we're running late or cannot make it to meetings
- Provide any updates on the groupchat
- Be transparent with each other

Problem Solving: We will:

- Let everyone be aware of what is needed to be solved
- Not be afraid to ask for advice and help
- Be proactive

Meeting Guidelines: We will:

- Update each other on what we have done
- Set an agenda
- Check up on our progress