

Alex Baxter

Logistics Manager | Liver Care Canada

69 Wexford Ave,
London, N5V 1M1
(519) 494-0179
alexbaxter55@gmail.com

EXPERIENCE

Liver Care Canada, London, ON — *Logistics Manager*

SEPTEMBER 2015 – JANUARY 2021

- Scheduling and route development for company drivers.
- Ensuring prescription drugs, and other deliveries are made on schedule - maintaining constant communication with drivers throughout the day, and after working hours.
- Coordinating and communicating with patients.
- Corresponding with pharmacists, doctors, nurses, and insurance companies to ensure patient care is seamless and thorough.
- Tracking inventory usage (drug) and reporting to the Chief of Finance.
- Resolving patient, prescriber, and insurance concerns.
- Company "Care Captain" for drivers, i.e. Overseeing manager responsible for driver expenses, hours, and payroll.
- Data entry and upkeep with patient treatment using Microsoft Excel, Word, and company software (Nexsys/Pharmaclik).
- Quality assurance and maintenance of vehicle fleet.

Tim Hortons, London, ON — *Food Service Supervisor*

MAY 2010 – SEPTEMBER 2015

- Product receiving and storage.
- Baking and food preparation.
- Food and Health Safety representative.
- Customer Service and Satisfaction.

Canadian Property Stars, London, ON — *Independent Contractor*

MAY 2014 – AUGUST 2014 | MAY 2015 – AUGUST 2015

- Door to door sales.
- Manual Labour - Lawn aeration, and driveway sealing.

SKILLS

-Computer Programming – Java, C, C++, C#, HTML5, CSS, Oracle SQL, Microsoft Access

-Logistics Coordination and management

-Logic, reasoning, and problem solving

-Data analysis + computer software proficiency.

-Photoshop

AWARDS

-Canadian Property Stars - 2014 Performance Award "The Human Encyclopedia".

-University of Western Ontario graduate with honours.

HOBBIES

-Music - self-taught pianist, flutist, and music producer

-Archery - self-taught bowyer, and fletcher

-Graphics Designer

-YouTube Personality - Video Game Commentary (30,000 user subscriber base)

-Game Designer

Prairie Blasting and Painting, Esterhazy, SK — *Sand Blaster, Painter, and Labourer*

MAY 2013 – AUGUST 2013

- Sand blasting industrial steel (Potash mines near Esterhazy)
- Painting/coating using two component industrial epoxy paint.

EDUCATION

University of Western Ontario, London, ON — *H.B.Sc*

SEPTEMBER 2010 – APRIL 2015

- Bachelor of Science: Honours, Major in Medical Sciences, Major in Biology

St. Thomas Aquinas Catholic Secondary School, London, ON — *Honours*

SEPTEMBER 2005 – JANUARY 2010

- Graduated with Honours

VOLUNTEER

Victoria Hospital, London Health Sciences Centre — *Paediatrics Emergency Room*

OCTOBER 2014 – APRIL 2015

- Recruitment Officer for scientific studies.
- Discussing experimental procedures and overarching objectives with patients and parents.
- Recruiting patients into studies, and carrying out experiments.

Graphics Designer — *Photoshop*

JANUARY 2003 – PRESENT

- Numerous design projects over many years.
- Both paid (for companies) and unpaid projects (family events, friends, and acquaintances)

Holy Spirit Marching Band of London — *Flutist*

JANUARY 2006 – SEPTEMBER 2009

- Band member.
- Conducting concerts, and marching processions for charities and non-profit events in many cities and towns across Southwestern Ontario.

