**Day – 1** [Task 1 + 2]

Layer copy -> ctrl + j

Image Color correction

Brightness/Contrast

Hue/Saturation (color grading),

Color Balance

Desaturation (for b/w),

More -> grayscale

Size (BD) [Passport w\_1.6\_in \* h\_2\_in]

Image -> image\_Size -> input\_Size

Resolution -> 300 px/inch

Crop tool -> input\_size & resolution

Ruler -> Ctrl + r

Brush Size -> zoom in and out by ‘[’ & ‘]’

Undo -> Ctrl + z

Double undo -> Ctrl + alt + z

Select all -> Ctrl + a

Transform -> Ctrl + t

**Day – 2** [Task 3+ 4]

Tools -> Spot healing tool

Zoom in/out -> Ctrl + (plus/minus)

Spacebar -> Target canvas / Hand tool

For smooth:

Filter -> Blur -> Surface Blur (Use color picker)

Brush -> Soft Brush (for skin) / Hard brush (for banner)

Right Panel:

Layers -> Blending -> Soft Light (reduce opacity)

Blur effect -> Quick selection tool -> select the object -> Inverse [right click on mouse]

Filter -> Blur -> Gaussian Blur/ Motion Blur/ Or any other

Deselect -> Ctrl + d