

Mireya Lyons

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EDUCATION

Master of Arts in Experimental Psychology

California State University, Fresno

📅 05/2020 📍 Fresno, CA

Bachelor of Science in Psychology

Newman University

📅 05/2015 📍 Wichita, KS

EXPERIENCE

Staff Analyst

Fresno County Social Services

📅 09/2021 - Ongoing

- Highly involved with assisting contracted staff increasing services, resulting in an average 22% increase in client retention within 12 months for the program
- Curated new county programs involving CalWORKS and housing assistance; handled contract agreements and evaluated program effectiveness through surveys and client outcomes
- Interpreted and developed rules, regulations, policies, and procedures, while effectively managing multiple work assignments, setting priorities, and meeting established deadlines

Legal Assistant

Fresno County District Attorney's Office

📅 04/2017 - 09/2021

- Transitioned 40 years of backlogged documents into electronic files
- Handled and managed documentation of 100+ cases for attorneys
- Completed special computer and data projects, such as analyzing crime trends in Fresno and assisted incorporating an electronic case management system into the organization

SKILLS

SQL	Tableau	Python	R	SPSS	Excel	Power BI
MySQL	Data Cleaning	Data Analytics	Data Visualization			
Research	Statistics	Report Writing				

LANGUAGES

English Native ■■■■ Spanish Advanced ■■■■

STRENGTHS

Innovative

Having been presented with a wide range of situations in both retail and experimental research settings, I have been able to develop exceptional problem-solving, creative thinking, and analytical skills. I use creativity, reasoning, and experiences to identify and solve problems effectively.

Curious Learner

I am a quick learner with an innate desire to continually learn, adapt, and develop my skills. Furthermore, I proactively seek out ways to propel forward and try to take full advantage of the training options available to me.

Team Player

With a background of being a player on sports teams and a member on research teams, I am able to work with diverse groups and am comfortable working in a team environment.

CERTIFICATION

Google Data Analytics Specialization

Google - Coursera

Modern Big Data Analysis with SQL Specialization

Cloudera - Coursera

Python for Everybody Specialization

University of Michigan - Coursera

PROJECTS

Graduate Researcher

📅 08/2018 - 05/2020

📍 California State University, Fresno

- The subject of this thesis research was public criticism of police conduct and professionalism, as well as public perception of an officer's guilt in shooting situations.
- Developed, led, and administered experimental research on California State University, Fresno students. Analyzed and interpreted the data collected, completed a thesis and prepared for publication.

Graduate Research Lead

📅 08/2018 - 05/2020

📍 California State University, Fresno

- Led experimental research on undergraduate graduation rates, interpreted findings into a literature review, and presented results to associate deans
- Initiated and maintained close collaborative partnerships with research assistants and committee members

Research Data Analyst Intern

📅 01/2020 - 05/2020

📍 Poverello House, Fresno, CA

- Developed and administered a survey to residents of Poverello House
- Analyzed and interpreted the data collected, suggesting ideal future accommodations in new housing placements

Research Data Analyst Intern

📅 01/2019 - 12/2019

📍 Resources for Independence, Fresno, CA

- Developed and administered a satisfaction survey, and determined whether existing programs were effective
- Presented findings to clients, stakeholders, and state representatives
- Increased client satisfaction by 15%

Research Assistant

📅 01/2014 - 05/2015

📍 Newman University, Wichita, KS

- The goal of this study was to indicate gender differences in interaction and behaviors that may influence the establishment and maintaining of romantic relationships
- Assisted primary researcher in collecting, analyzing, and interpreting data collected, and presented findings at the Southwestern Psychological Association Convention 2015