



KOHAT UNIVERSITY OF SCIENCE & TECHNOLOGY

Institute of Computing



Ref #: 101_KUST/Dir/IIT/

Date: Saturday, July 26, 2025

Notification

It is for the information of students who have completed at least four semesters in their respective BS (Computer Science / Software Engineering) program are now eligible to undertake internships, as per the Internship Guidelines issued by the Higher Education Commission.

Key Guidelines and Requirements:

- Eligibility: Completion of a minimum of 4 semesters in a BS program.
- Internship Duration: As recommended in the HEC guidelines (Continuous 9 weeks).
- Supervision Requirement:
 - Each student must select a **Faculty Supervisor** from within the institute who will oversee the academic relevance and progress of the internship.
 - Additionally, a **Site Supervisor** from the host organization/industry must be nominated, who will monitor and evaluate the performance during the internship.
- Internship Report: Students must maintain a weekly activity log and progress report to submit to the coordinator. After the internship, students are required to submit a comprehensive report, which both the academic and field supervisors must duly endorse.
- Evaluation: The evaluation will include supervisor feedback, report quality, and student reflection on the learning outcomes achieved.

Students are encouraged to look for internship opportunities announced on different channels. We encourage all eligible students to take full advantage of the summer break for professional growth and skill enhancement. Those students who have already accepted an offer for an internship at any place are advised to provide their details to the undersigned.

For further details, see the Internship Guidelines by HEC for Undergraduates 2020 on the link:

<https://www.hec.gov.pk/english/services/students/UEP/Documents/Internship%20Guidelines.pdf>

Those students who have already secured an internship placement are advised to fill in their details at the link below to keep track of their progress:

Link: <https://forms.gle/xsyrQwfpc2RHgt1X7>

All the relevant details about the internship will be shared on the KUST Website > Institute of Computing Page > Resources > Institute of Computing >> **Internship Resources – IoC KUST** [<https://www.kust.edu.pk>]

Should you have any questions or require assistance, please contact the undersigned.

Sincerely,

Dr. M. Irfan Uddin

Assistant Professor/Coordinator Internship Program

Email: irfanuddin@kust.edu.pk