

## EDUCATION

### **Google** UX Design Certificate

// July 2022 - January 2023, Online

Completed a rigorous training designed for entry-level job readiness. 15 modules included topics like: UX research fundamentals, inclusive design, low-fidelity and high-fidelity prototypes, and tools like Figma and Adobe XD. Completed hands-on projects and developed a portfolio including 3 projects to receive the certificate.

### **Somata** Psychoanalysis

// May 2021 - April 2022, Online

Completed training based on the psychoanalytical tripod observed by Sigmund Freud, which comprises: theory, personal analysis and supervision. And qualified for the title of psychoanalyst.

## EXPERIENCE

### **Finance Manager** Versalles Produções

// December 2017 - November 2022, Pernambuco, BR

Analyzed accounts receivable to determine the status of accounts and the amounts of outstanding balances; Prepared and reviewed documents, including contracts, budgets and invoices. Implemented changes that generated an increase in the company's profit.

### **Executive Secretary** Erika Nogueira Institute

// March 2017 - September 2017, São Paulo, BR

Organization of the institute's agenda, correspondence and archives; Assistance in accounting and finance, where stood out for discovering flaws in the previous supervisor, bringing more profit and stability to the company; and received an offer to become manager.

### **Receptionist** Roberto Hair Stylist

// Jun 2016 - January 2017, São Paulo, BR

Received and served customers as soon as they arrived at the establishment; Answered, made appointments and passed information through incoming phone calls; Organized schedules and documents and managed teams.

## SKILLS

### **Technical**

Figma // Adobe XD // HTML // CSS // LESS // JavaScript // Git // Github

### **Design**

User research // Wireframing // Usability studies // Prototyping // Information Architecture  
// Interaction Design // Design System // Storyboarding

### **Collaborative**

Proactive // Communicative // Learn quickly // Conflict Resolution // Motivated  
// Detail-oriented