

File Number	112751 - Crossroads - Investment Fee		
Document Code	1 NS - DEED		
Owner No.			
Document Date	4/20/93		
Grantor/From	TEXACO		
Grantee/To	Victoria Commerce Partnership		
Remarks	Sells Victoria Office Building Includes Deed & closing statement Taxes reserves all mineral rights (Actual appraisal reports dated 7/23/91 & 2/1/93 not in closure but in file)		
Other Affected Files (Check One Box)	<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES - Shown on document	<input type="checkbox"/> YES - Listed below
Wisebox, Calendar	TYPE	DATE	OCCURRENCE
Remarks	N/A		
(flip over for additional space)			
TYPE: 01 WISEBOX - one time call up; needs remark date only 02 ADVANCED CALENDAR - periodic call up; needs remark date and occurrence 04 MISC. REMARK - no date or frequency needed--appears on synopsis sheet OCCURRENCE: 1-ANNUAL; 2- SEMI-ANNUAL; 3- QUARTERLY; 4- BI-MONTHLY; 5- MONTHLY			
Prepared by:	K. Matthews		Date: 10/10/95

NOSS LAND INSTRUMENT CHECKLIST Instructions: Identify the type of INSTRUMENT you're working. Upon completion of a critical task, indicate your initials and the day's date (i.e. JY/8 18 93). This document should stay with the Instrument at all times.

ViewStar ID #:

Acquisitions ¹	Lease Maintenance ²	Releases ³
Prepared PO-447 _____	Updated LRS YES _____	Sent to record _____
Prepared PO-68 _____	No Action Required _____	Rec'd recordation data _____
Prepared PO-11 _____	Updated LOS YES _____	Full Release
Prepared PO-255 _____	No Action Required _____	Prepared PO-1244 _____
Set up DOI _____	INS-UNIT, INS-OPR, INS-EA, INS-AMI, _____	Scanned document _____
File Room	INS-FO are to be updated in LMS _____	Indexed document _____
Scanned document _____	Updated LMS YES _____	Posted Map _____
Indexed document _____	No Action Required _____	Filed document _____
Barcoded File _____	Post Map	Sent File to storage _____
Post Map	Posted _____	Partial Release
Posted _____	No Action Required _____	Prepared PO-1244 _____
No Action Required _____	File Room	Scanned document _____
File Room	Filed document _____	Indexed document _____

¹ Defined as New Leases (OG&M, Surface, R-O-W). Renewals, PPS&A and Assignments to Texaco

² Defined as ALL INSTRUMENTS other than Acquisitions or Releases

³ Defined as Full Releases, Partial Releases, PPS&A Sales and Assignments from Texaco

-----SEE REVERSE SIDE for general instructions-----