



nPROJECT

ONLINE COLLABORATIVE PROJECT
MANAGEMENT TOOL

VALUE FOR YOUR ORGANIZATION





WHY ONLINE COLLABORATIVE PROJECT MANAGEMENT?

The Top Trends in the market for project and portfolio management software are...

**proving why online collaborative solutions
are the best option.**

IMeet.biz





TOP TRENDS: ONLINE COLLABORATIVE SOLUTIONS

1

NEW COLLABORATION DEMANDS

- Gaining competitive advantage through collaboration means realizing the importance of establishing a collaborative networked environment.
- Collaborative environments extend beyond the core team to include your partners, vendors, customers, and in each instance, as your network grows, all parties can see the benefits.
- Project management tools that enable collaboration and are gaining vital importance.

Source: Tech Republic



TOP TRENDS: ONLINE COLLABORATIVE SOLUTIONS

2 EXPANDED PROJECT MANAGEMENT ROLES

- Seasoned project managers realize this difference and understand the best project management solutions must accommodate collaborative networks.
- Gone are the days when project management software was the exclusive territory of project managers.
- The right project management tools are designed for team usage, and you will get much better results when your entire team actively engages in the project's progress.

Source: *Tech Republic*



TOP TRENDS: ONLINE COLLABORATIVE SOLUTIONS

3

THE SOCIAL MEDIA EFFECT

- The reality is that everyone in the collaborative network is using Facebook, Twitter and LinkedIn every day. The influence of these sites has changed what users expect from software as well.
- Though software has to be simple to get started (and intuitive, to continue to be relied upon), new project management software is expected to be more engaging than ever.
- Savvy leaders will not be surprised to see an activities feed in their project management tool.

Source: *Tech Republic*



TOP TRENDS: ONLINE COLLABORATIVE SOLUTIONS

4

DESKTOP VS. ONLINE

- Desktop-based applications are being replaced by web-based solutions.
- Web-based solutions founded upon cloud technology don't require installation, administration or maintenance.
- All you need to use an online project management tool is a reliable internet connection – which you can access from anywhere these days.

Source: Tech Republic

2014 NkSoft Corporation - Confidential



TOP TRENDS: ONLINE COLLABORATIVE SOLUTIONS

5

MOBILE APPLICATIONS

- Team members using phones and tablets to update, keep tabs on projects.

Source: *Tech Republic*



TOP TRENDS: ONLINE COLLABORATIVE SOLUTIONS

6

PAID LICENSES VS. MONTHLY SUBSCRIPTIONS

- Companies can opt for using cloud-based applications, which offer lower monthly subscription fees versus legacy software that requires paid in advance licenses and complicated updates.
- On-demand cloud based applications have already gained popularity simply because of the cost benefit.

Source: Tech Republic



TOP TRENDS: ONLINE COLLABORATIVE SOLUTIONS

7 INTEGRATED TOOLS

- Working with different systems for project planning, document management, issue/ticket tracking, risk management and timesheet tracking has been tedious.
- Businesses are realizing the benefit of using one integrated software and umbrella solution instead of individual systems that fracture your progress by requiring users to tap into different software to manage one project.

Source: Tech Republic

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TOP TRENDS: ONLINE COLLABORATIVE SOLUTIONS

8 CROSS DOMAIN INTEGRATION – KNOWLEDGE MANAGEMENT

- Many project management software vendors are offering integration with Google Documents, Dropbox and other similar storage services.
- However, many of the benefits of an integration are lost in this approach.
- Some PM tools will integrate with invoicing and accounting solutions.

Source: Tech Republic



TOP TRENDS: ONLINE COLLABORATIVE SOLUTIONS

9 USE OF OPEN SOURCE TOOLS AND TECHNOLOGIES

- The open source movement gained momentum because the tools and technologies (like Apache, Tomcat, Jboss, Hadoop) created by the open source community have significantly saved the cost of building software applications.
- These technologies have also enhanced performance and scalability.

Source: Tech Republic



FIVE MEGATRENDS

USER NEEDS

**Easy Access
Anytime
Anyplace
Any Device**

**Easy User
experience**

**Seamless
file sharing**

**Reliability
and
security**

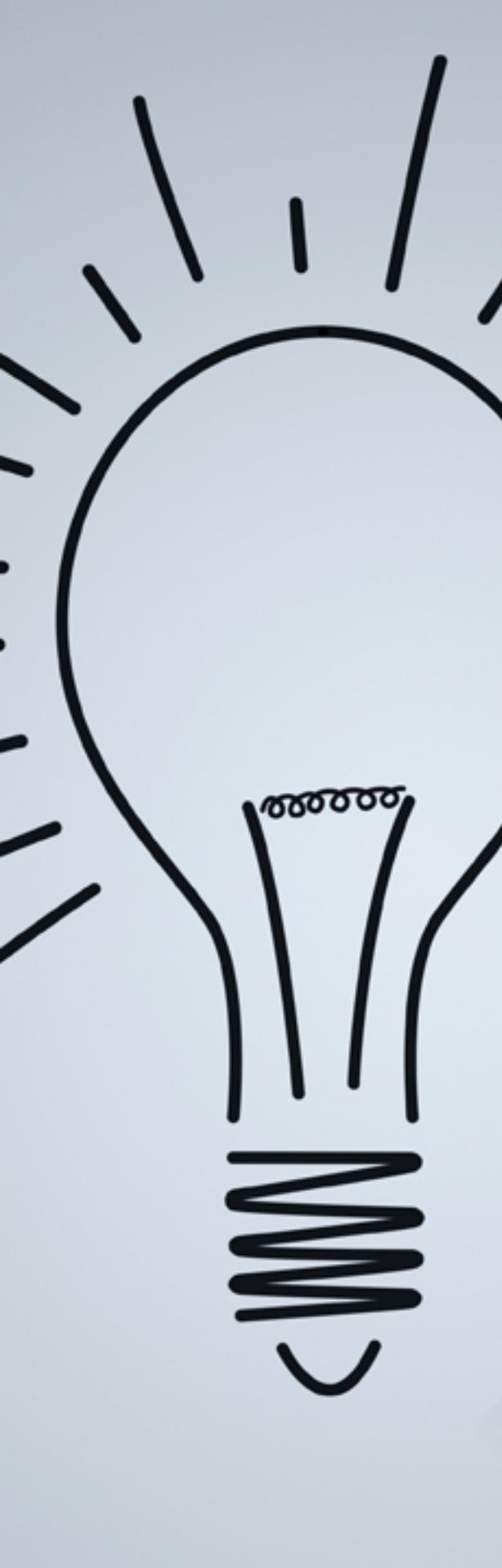
**Flexible
deployment**

CIO NEEDS

CONSUMERIZATION

ENTERPRISE
NEEDS

OPEN ENTERPRISE PROJECT MANAGEMENT



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OUR ONLINE PM TOOL



The diagram illustrates the nPROJECT Online Project Management System, showing its desktop and mobile interfaces with various features highlighted:

- Project status**: A pie chart icon pointing to the project status dashboard.
- Outlook Integration**: An icon with a '0' and a checkmark pointing to the Outlook integration feature.
- Project Management**: An icon with a calendar pointing to the project management section.
- Favorites**: An icon with a star pointing to the favorites section.
- Task Journal**: An icon with a clipboard pointing to the task journal section.
- Issues Management**: An icon with a bug pointing to the issues management section.
- Web Collaboration**: An icon with two people pointing to the web collaboration section.
- Mobility**: A smartphone icon pointing to the mobile application.
- Click-to-Dial**: A phone icon pointing to the click-to-dial feature.
- Personal Notifications**: A speech bubble icon pointing to personal notifications.
- Social Media**: A social media icon pointing to the social media integration.
- Integrated Presence**: An icon with a person and a location pointing to integrated presence.
- Contact Access**: An icon with a person and a list pointing to contact access.
- Instant Messaging**: An icon with a speech bubble pointing to instant messaging.
- Knowledge Management**: An icon with an info sign pointing to knowledge management.

Mobile Application Screenshots:

- People**: Shows a list of users including AubreyNKS Roberts and Guranta Ghosh, along with their contact information.
- (DOC) Files**: Shows a list of uploaded documents such as "Fiber Work Plan 0713.pdf", "Service Contract 070613.pdf", "Workout.pdf", "Habitat 2013 Presentation Template (1).pptx", "Logon Accounts - Copy of HCEO_Enchanted Light Attend COBIS.xls", "Bring Your Own Device - partner study.xlsx", and "How To Download Your Own Google Venues, Places, Areas & Areas Pack.pdf".



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OUR ONLINE PM BENEFITS



ACCESSIBILITY

nProject online project management is software that demolishes time, space and geographical barriers.

COST

Our inexpensive per-user licensing. Businesses of all sizes can get on board without having to invest in massive (and often prohibitive) up-front software or infrastructure costs.

FLEXIBILITY

nProject online project management software is designed to fit an organization's needs as those needs change. There's no need to guess about how many software licenses to buy, simply adjust your seats.

KNOWLEDGE MANAGEMENT (Files)

All knowledge for the project work to be done is located in one single place with appropriate permissions to designate who can view or modify files.

SPEED

nProject online project management software can be up and running in minutes.

INTEGRATION

It is Open Source and Open Integration.

KPI

It's rich KPI's for your project all are available real time.

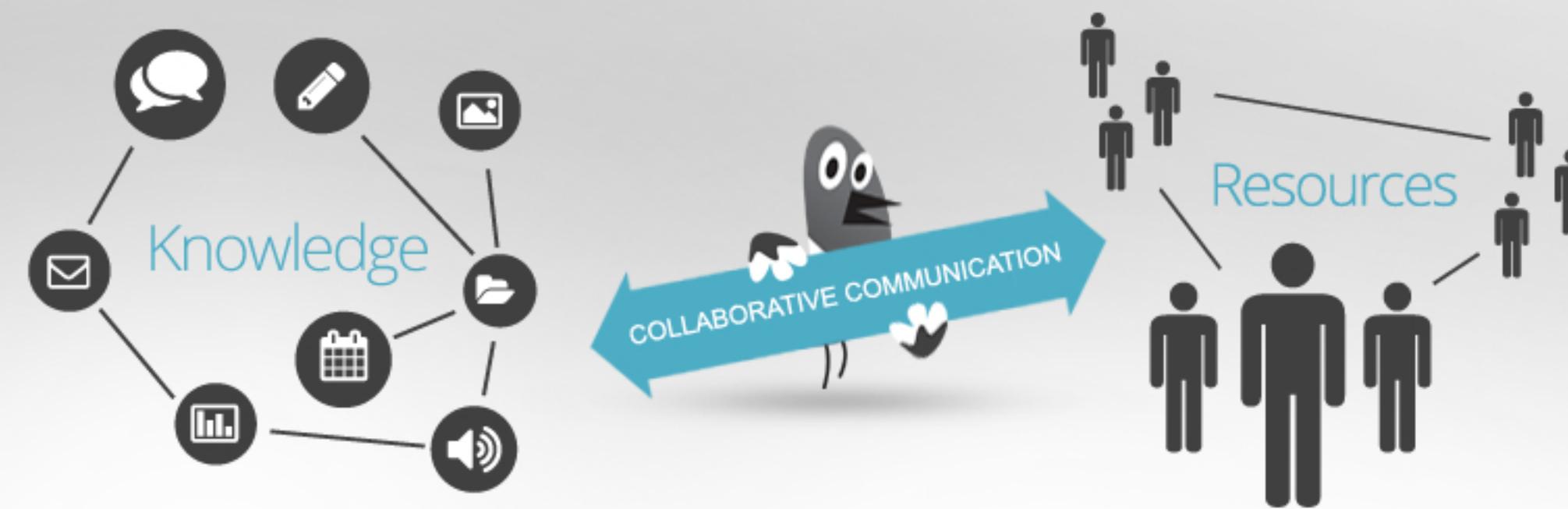


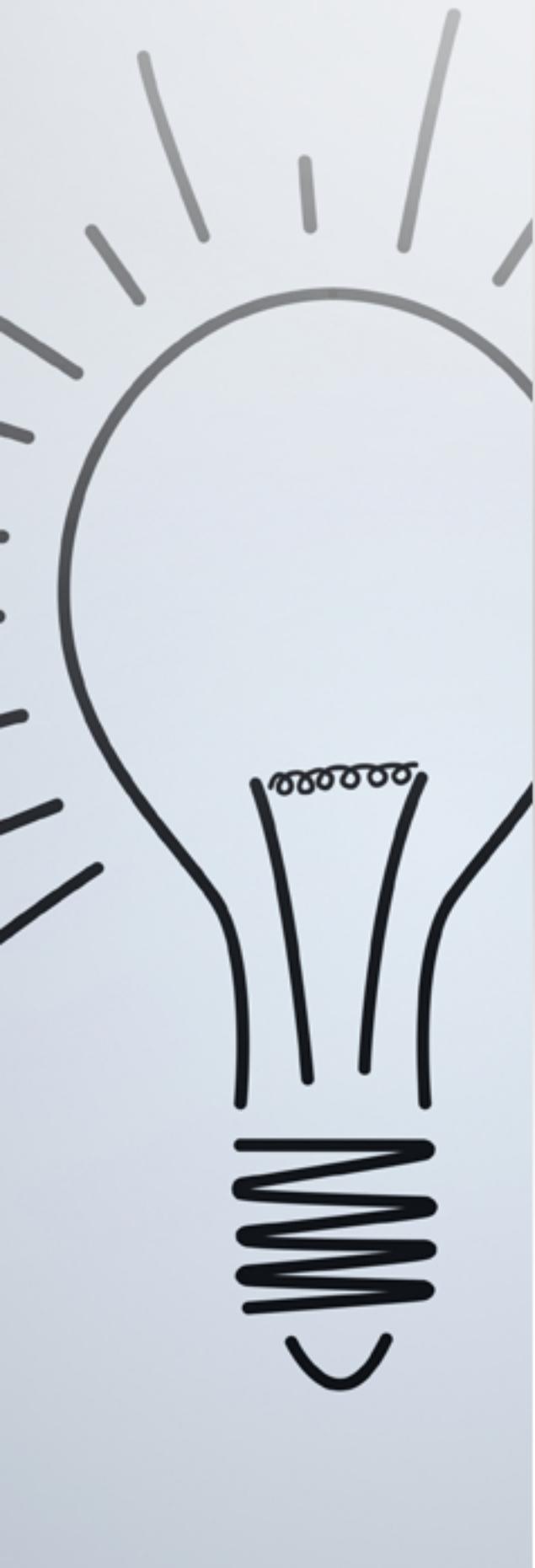
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DELIVERING ONLINE PM BENEFITS

Today research shows, the processes and tools people are using for collaborative Content Management, Social Networking, Project Management and AV Communications are a DISJOINED MIX OF SEPARATE SOLUTIONS. We agree with the research, and our Integrated Collaborative Communications Solution solves the problem...





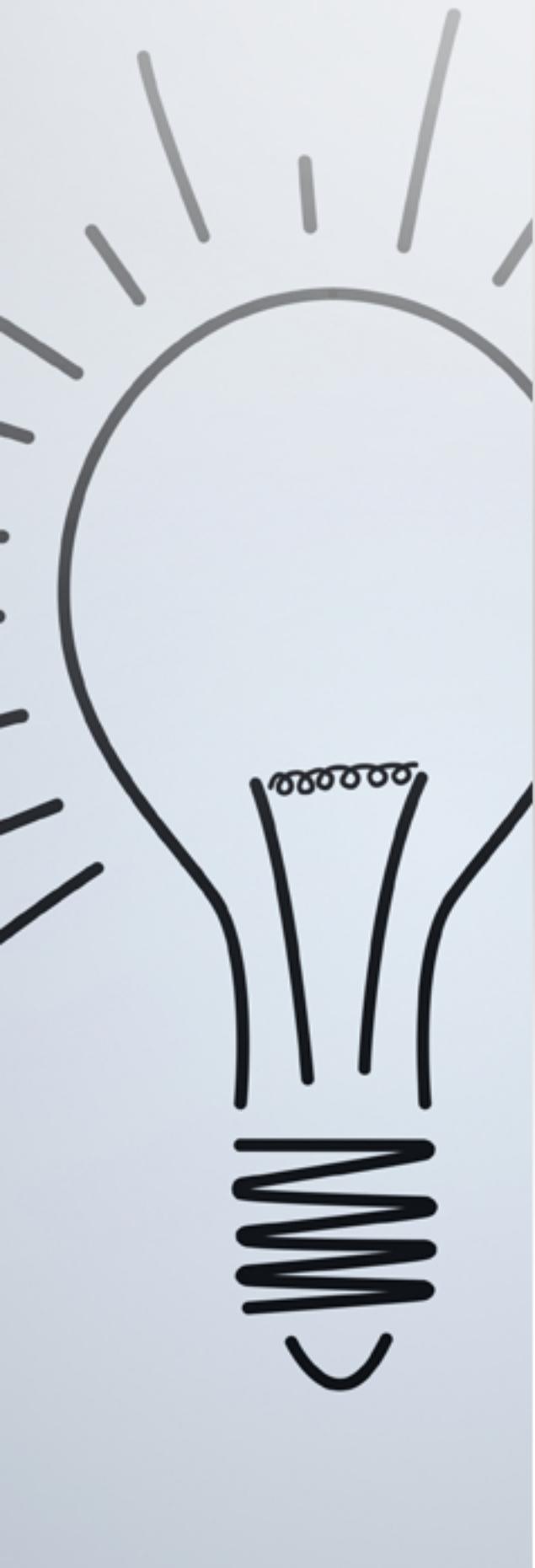
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DELIVERING ONLINE PM BENEFITS



*Why come up with solutions in isolation,
when you can collaborate live to
find the best ideas?*



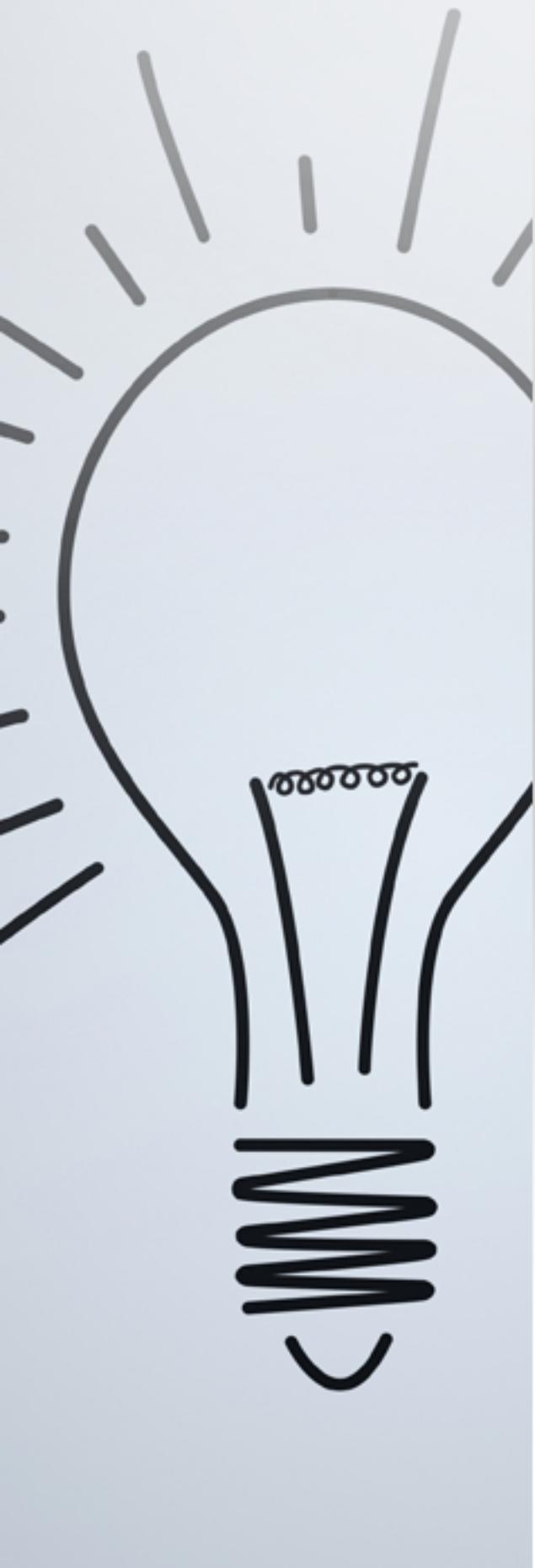
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*Why use downloads, phone numbers,
and pass codes,
when you can collaborate with one click?*



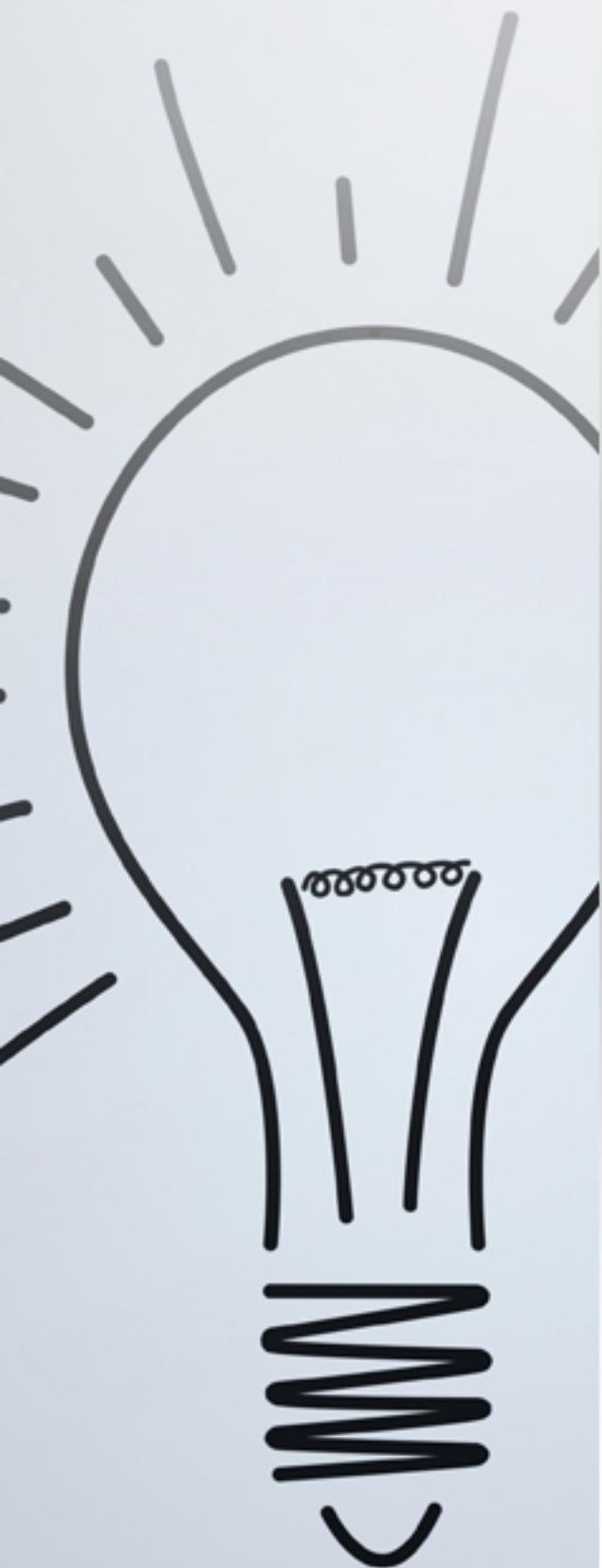
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*Why struggle with separate tools,
when you can use
Integrated Collaborative Communications?*



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Collaborative Integration

- Forget your disjointed mix of 3rd-party tools
- Do all your collaborative work in one integrated environment

Project Management

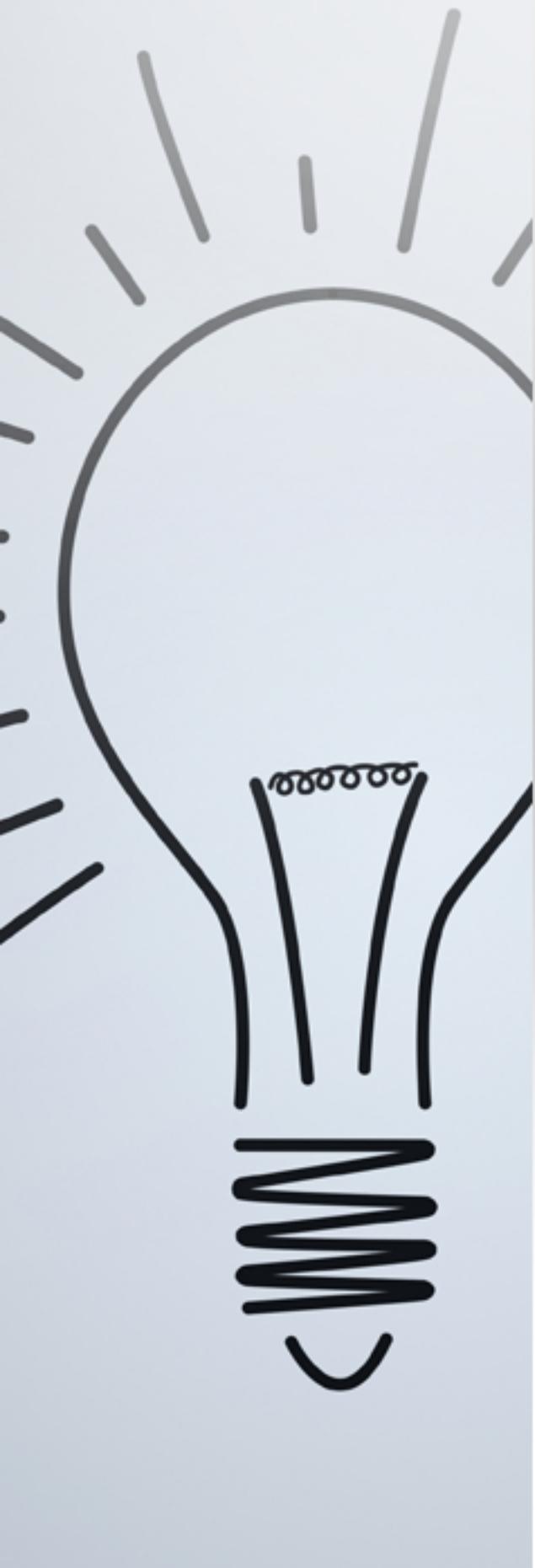
- Manage schedules, team members, to-dos, and projects
- Keep track of progress and monitor the work

Knowledge Management

- Say goodbye to emails to finalize a piece of work
- Upload and organize all the necessary collateral in one place

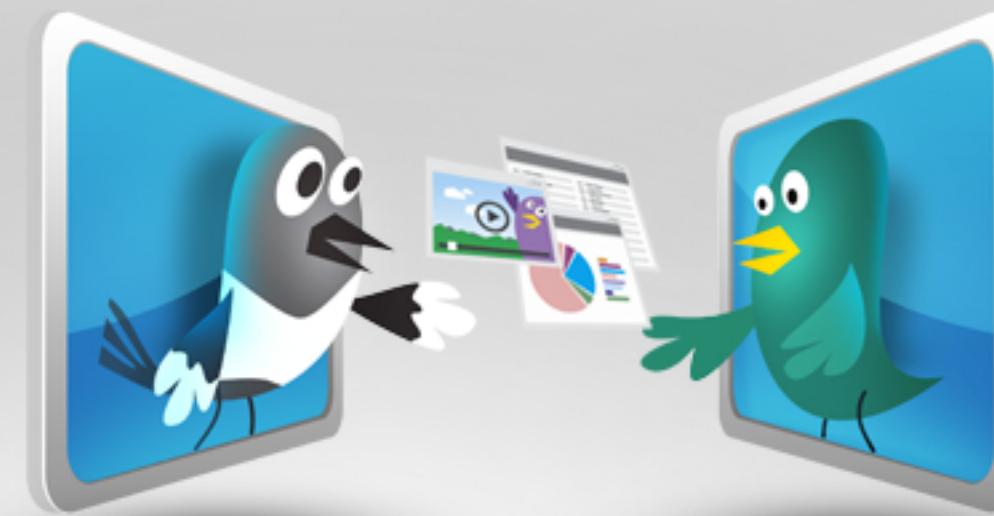
Enterprise Social Networking

- Interact with colleagues using social collaboration
- Manage the company bulletin board
- Organize company activities
- Gather volunteers



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collaborative communication solution

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EASY TO GET STARTED PREPARE FIRST

- 1 Go through the work that needs to be done and create a preliminary plan before jumping in.
- 2 In the preliminary plan, include a hierarchy of activities that represent the logical groupings of work to be done so that it is organized.
- 3 In other words, you should first create a hierarchy of activities and use groupings of tasks as “Parent” of similar “Child” activities.
- 4 Use the preliminary plan as a guide.



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PRELIMINARY PLAN EXAMPLE EXAMPLE PROJECT - QSG

PHASE I

PLANNING

Determine Work Steps
Estimate Work
Create Final Project Plan

CREATE FINAL PROJECT PLAN

PHASE II

REQUIREMENTS

Define Processes
Determine Process Requirements

PHASE III

DEVELOPMENT

Create Process Steps
Write Process Step Procedures

PHASE IV

TESTING

Conduct Process Walkthru
Test Process Function

PHASE V

IMPLEMENTATION

Train Process Team
Deploy New Processes

STEP 1

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PROJECT CREATION USER CREATION

Have your administrator create a project using the Administration function using the defaults.
(Example Project – QSG)

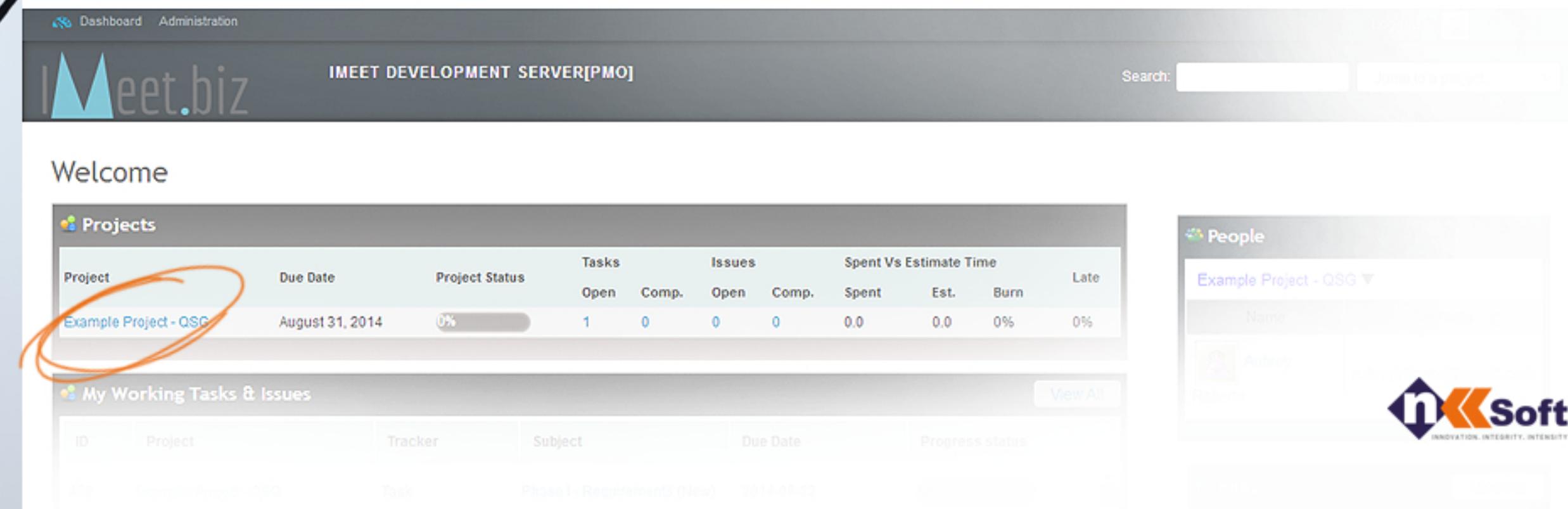
The administrator should also create a user for you and make the user a Member of the new project.

SIGN-IN WITH USER

You will land on the Dashboard.

On the Dashboard you will see the project created by the Administrator.

Click on the created project and you will be taken to the Overview screen for the project.



The screenshot shows the nPROJECT dashboard interface. At the top, there's a navigation bar with 'Dashboard' and 'Administration' links, and a search bar. The main header reads 'IMEET DEVELOPMENT SERVER[PMO]' and 'Meet.biz'. Below the header, a 'Welcome' message is displayed. A 'Projects' section contains a table with one row for 'Example Project - QSG'. The 'Due Date' is listed as 'August 31, 2014' and the 'Project Status' is '0%'. The 'Tasks' column shows 'Open' and 'Comp.' counts of 1 and 0 respectively. The 'Issues' column shows 'Open' and 'Comp.' counts of 0 and 0 respectively. The 'Spent Vs Estimate Time' column shows 'Spent', 'Est.', and 'Burn' values all at 0.0%. An orange circle highlights the 'Example Project - QSG' link. To the right, there's a 'People' section showing a list for 'Example Project - QSG' with fields for 'Name', 'Address', and 'Phone'. The nKSoft logo is visible in the bottom right corner.

Project	Due Date	Project Status	Tasks		Issues		Spent Vs Estimate Time		
			Open	Comp.	Open	Comp.	Spent	Est.	Burn
Example Project - QSG	August 31, 2014	0%	1	0	0	0	0.0	0.0	0%

Projects

Project	Due Date	Project Status	Tasks	Issues	Spent Vs Estimate Time
ID	Project	Tracker	Subject	Due Date	Progress status
1	Example Project - QSG	Task	Phase 1 - Requirements Review	2014-08-31	0%

My Working Tasks & Issues

ID	Project	Tracker	Subject	Due Date	Progress status
1	Example Project - QSG	Task	Phase 1 - Requirements Review	2014-08-31	0%

People

Name	Address	Phone
Example Project - QSG		

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STEP 2

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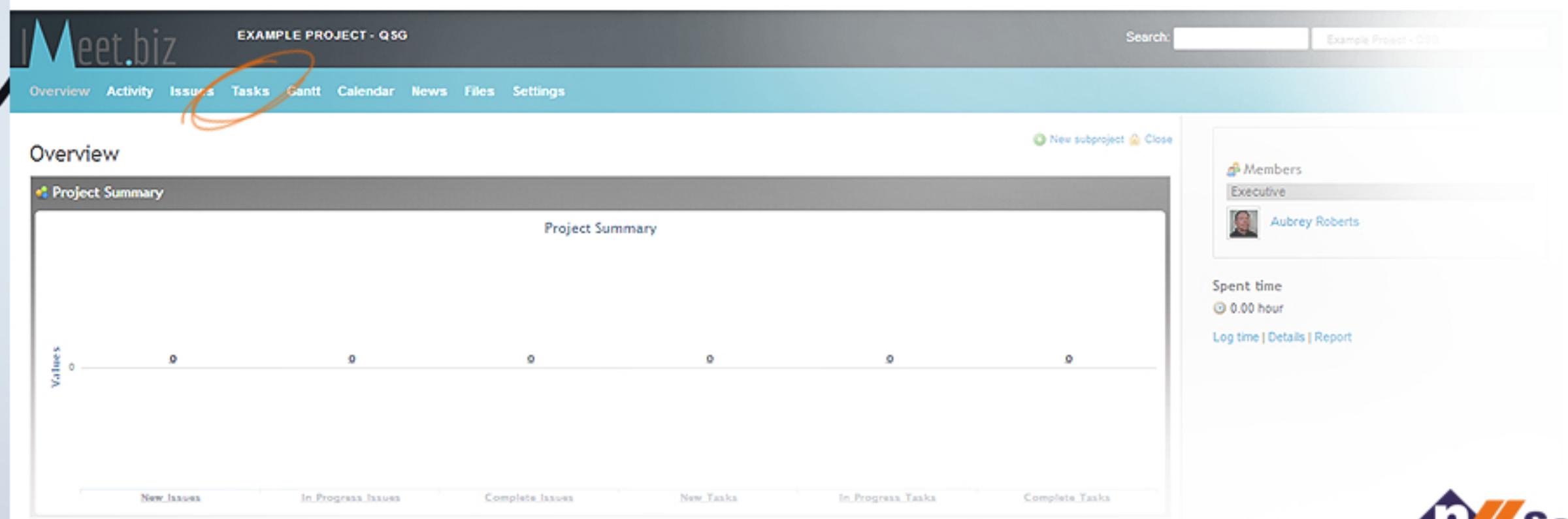
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THE OVERVIEW

Since this is a new project you will see only one Member (you) and there will be no data available yet to show in the Overview page boxes.

GO TO THE TASKS FUNCTION

Select Tasks from the project's blue navigation bar.



The screenshot shows the 'Overview' page of the nPROJECT software. At the top, the title 'EXAMPLE PROJECT - QSG' is displayed above a navigation bar with links: Overview, Activity, Issues, **Tasks**, Gantt, Calendar, News, Files, and Settings. A large orange circle highlights the 'Tasks' link. To the right of the navigation bar is a search bar labeled 'Search: Example Project - QSG'. Below the navigation bar, the main content area is titled 'Overview' and contains a 'Project Summary' section. This section includes a chart with six bars labeled 'New_Issues', 'In_Progress_Issues', 'Complete_Issues', 'New_Tasks', 'In_Progress_Tasks', and 'Complete_Tasks', all showing a value of 0. To the right of the summary is a sidebar titled 'Members' which lists 'Executive' and 'Aubrey Roberts' with a small profile picture. Below the sidebar, it says 'Spent time: 0.00 hour' and provides links to 'Log time', 'Details', and 'Report'.

STEP 3

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CREATING A TASK (Parent for now)

Click on the *Create New Task button* and create your first “Parent” level task (e.g. Phase I - Planning).

Fill-in the required fields – allow the defaults for all but Assignee and Due Date.

Select yourself for Assignee and use any Due Date for now since the “Child” tasks will determine this later when they are added.



The screenshot shows the nPROJECT software interface for creating a new task. The form includes fields for Tracker (set to Task), Subject (Phase I - Planning), Description (with rich text editor icons), Status (New), Priority (Normal), and Assignee (circled in orange). The Due date field is also circled in orange and set to 2014-06-22. Other fields include Parent task, Start date (2014-06-21), Estimated time (Hours), and % Done (0%). At the bottom, there are sections for FILES, WATCHERS, and COMMENTS.

Tracker * Task

Subject * Phase I - Planning

Description

Status * New

Priority * Normal

Assignee * << me >>

Parent task

Start date * 2014-06-21

Due date * 2014-06-22

Estimated time Hours

% Done 0 %

FILES Choose Files | No file chosen (Maximum size: 9.54 GB)

WATCHERS New User 1

COMMENTS



STEP 3 (CONT.)

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COMPLETE PARENT TASKS

Continue creating tasks for the remaining Parent tasks until you have finished in this way.
Go to the [Gantt](#) to see tasks created.

EXAMPLE PROJECT - QSG

Overview Activity Task lists Issues Gantt Calendar News Wiki Files Settings

Gantt

Filters

Status open Add filter

Options

6 months from June 2014 Apply Clear Save

Zoom in Zoom out

	2014-6				2014-7				2014-8				2014-9				2014-10				2015-1							
	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48		
 Example Project - QSG	 Task #435: Phase I - Planning	 Task #436: Phase II - Requirements	 Task #437: Phase III - Development	 Task #438: Phase IV - Testing	 Task #439: Phase V - Implementation	 Example Project - QSG	New 0%	New 0%	New 0%	New 0%	New 0%	New 0%	New 0%	New 0%	New 0%	New 0%	New 0%	New 0%										

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STEP 4

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CREATING CHILD TASKS AS SUBTASKS

From the **Gantt chart** you can select each Parent and add the Child tasks using the **Subtasks add function**.

Overview Activity Task lists Issues Gantt Calendar News Wiki Files Settings

Task #435

Edit Log time Watch Copy Delete



Phase I - Planning

Added by New User(You) 10 minutes ago. Updated 4 minutes ago.

Assignee:

New User(You)

Start date:

06/21/2014

Category:

-

Due date:

06/22/2014

Status:

New

% Done:

0%

Priority:

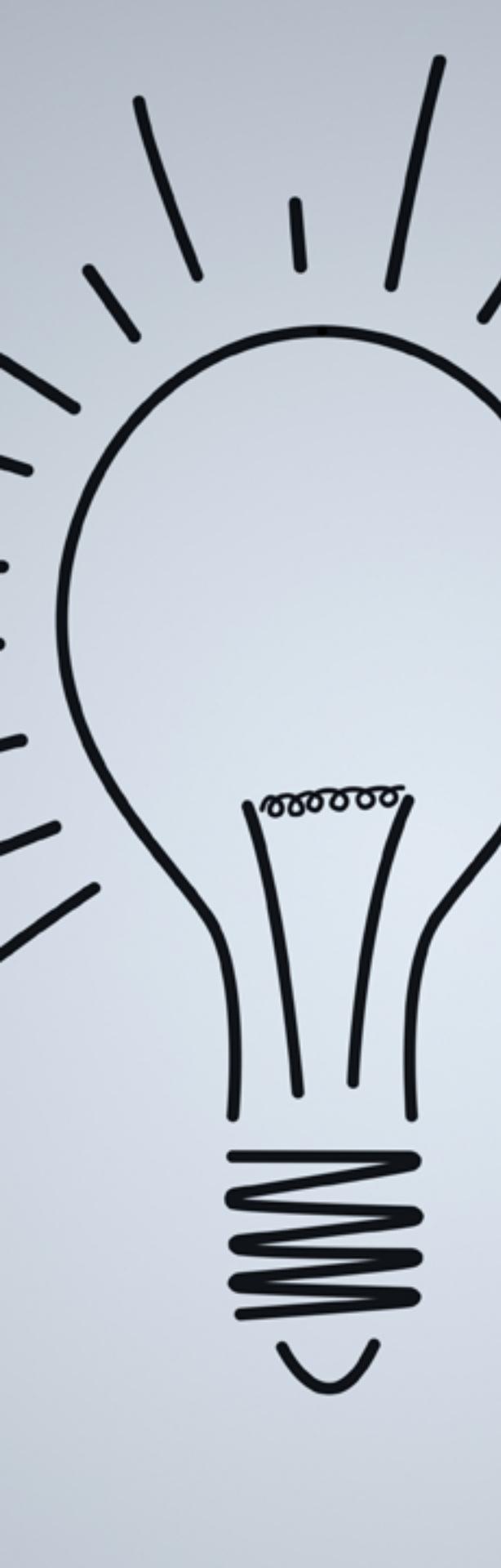
Normal

Spent time:

-

Subtasks

Add

A large, stylized black outline of a lit lightbulb with radiating lines, set against a light gray background.

STEP 4 (CONT.)

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AS CHILD TASKS ARE CREATED

You will see the subtasks from the Parent task as you go forward and create the Child tasks.

Task #435

[Edit](#) [Log time](#) [Watch](#) [Copy](#) [Delete](#)



Phase I - Planning

Added by New User(You) 32 minutes ago. Updated 6 minutes ago.

Assignee:

New User(You)

Start date:

06/23/2014

Category:

-

Due date:

07/01/2014

Status:

New

% Done:

0%

Priority:

Normal

Estimated time:

64.00 hours

Spent time:

-

Subtasks

Task #440: Determine Work Steps

New

New User(You)

Task #441: Estimate Work

New

New User(You)

Task #442: Create Project Plan

New

New User(You)

STEP 4 (CONT.)

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USING THE GANTT CHART TO REVIEW ALSO

You may return to the Gantt chart to review your progress and verify your work as you add the Child tasks.

Gantt

Filters

Status

open

Tracker

is

Task

Options

6

months from

June

2014

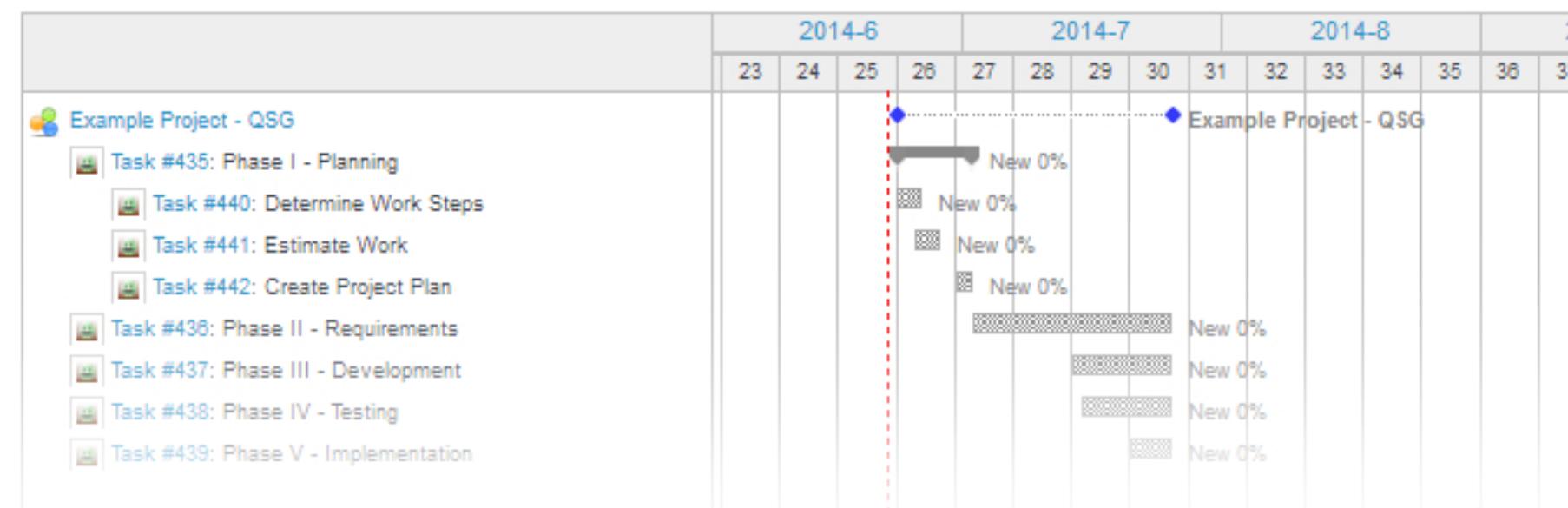
✓ Apply



Clear



Save



STEP 4 (CONT.)

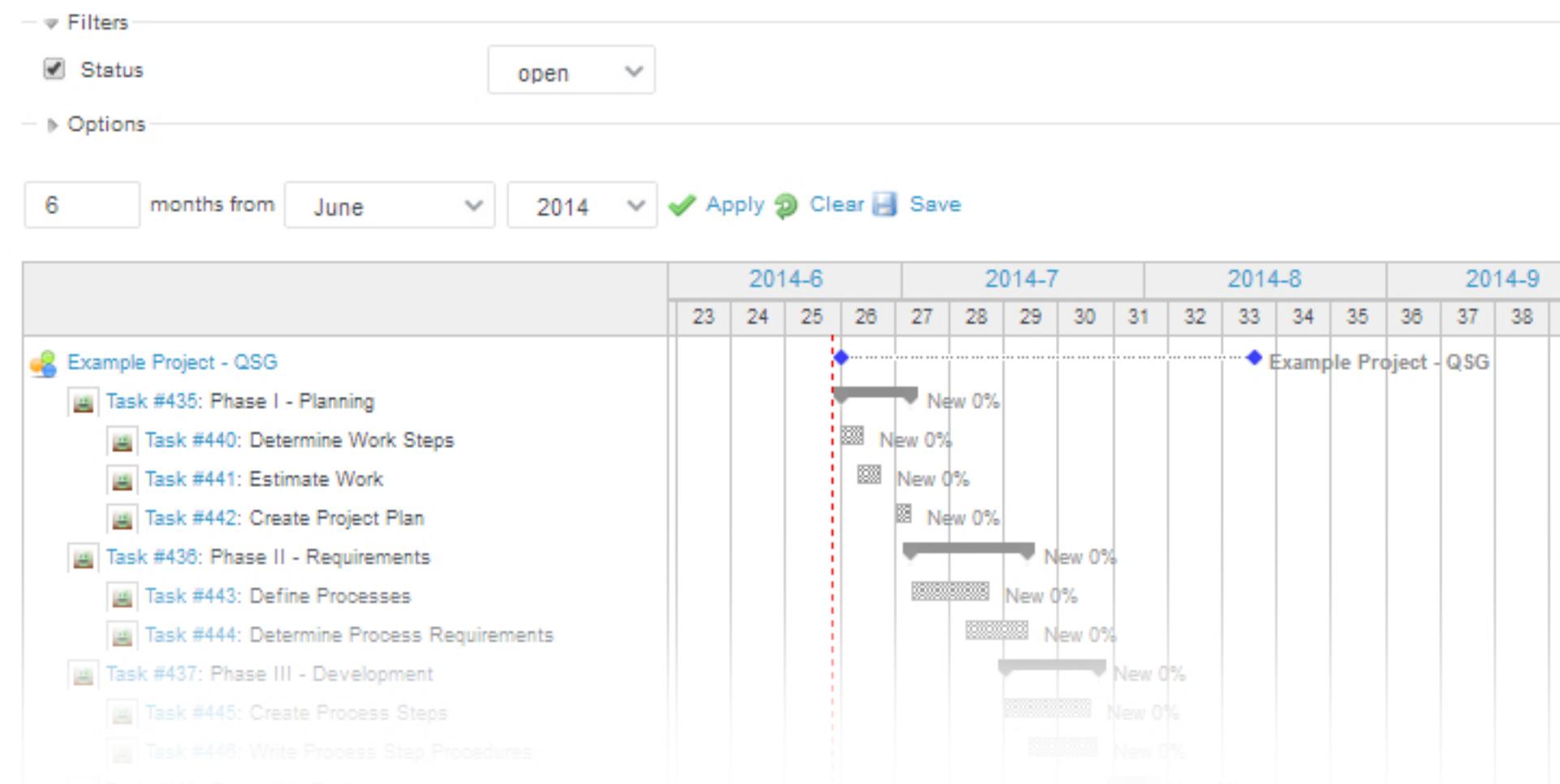
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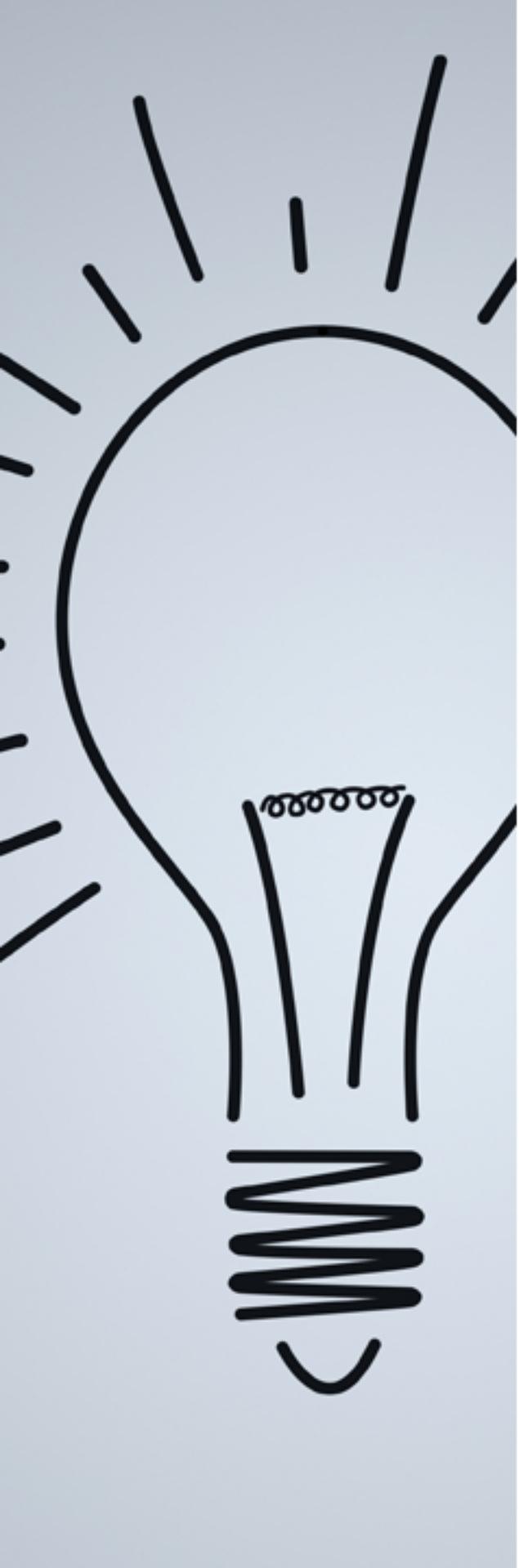
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COMPLETING THE PROJECT PLAN

You can select each parent from the *Gantt*, continue to use the *Subtask add* function, and complete the process of creating all the project Child tasks to complete the plan.

Gantt





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STEP 4
(CONT.)

SEEING ALL TASKS IN TASKS FUNCTION

Now your project plan is entered and ready for work to be started.
All tasks are available in Tasks.

ASSIGNING TASKS

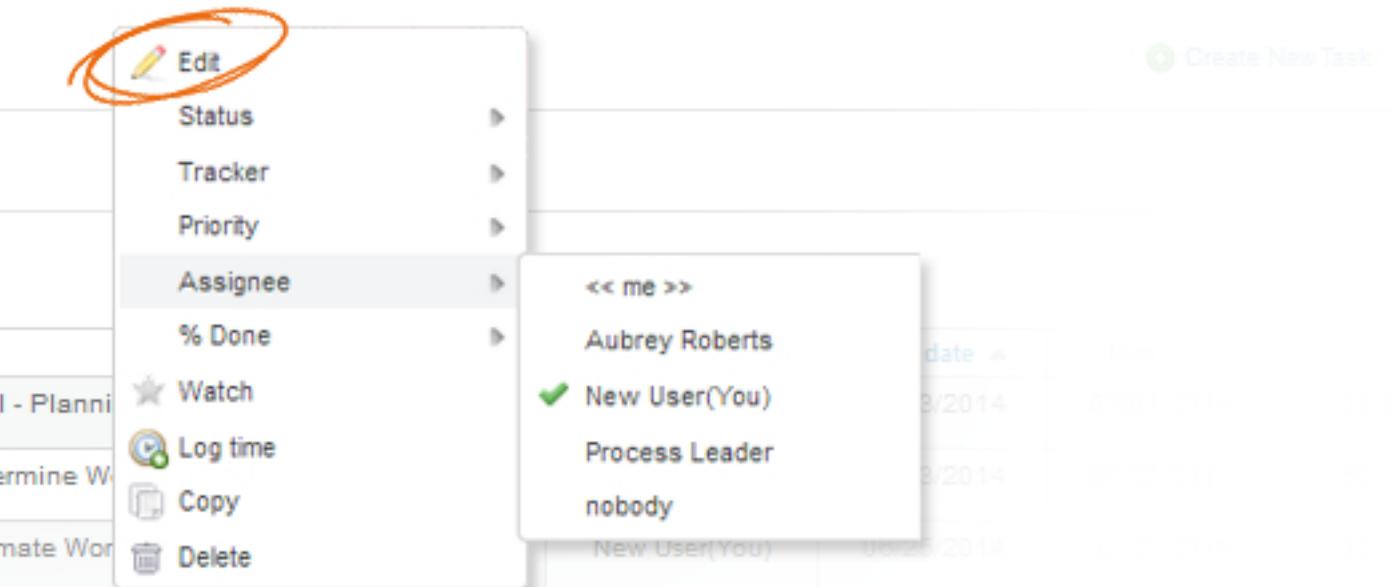
You or your administrator can create the users that will work on the project.
You can assign the tasks they will perform by right-clicking and
selecting the Assignee.

Tasks

Filters
 Status
Options
Apply Clear

open ▾

#	Project	Tracker	Status	Priority	
435	Example Project - QSG	Task	New	Normal	Phase I - Planning
440	Example Project - QSG	Task	New	Normal	» Determine Work
441	Example Project - QSG	Task	New	Normal	» Estimate Work
442	Example Project - QSG	Task	New	Normal	» Create Project Plan
438	Example Project - QSG	Task	New	Normal	Phase II - Requirements
443	Example Project - QSG	Task	New	Normal	» Define Processes
444	Example Project - QSG	Task	New	Normal	» Determine Process Requirements
437	Example Project - QSG	Task	New	Normal	Phase III - Development
446	Example Project - QSG	Task	New	Normal	» Define Requirements



STEP 5

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KNOWLEDGE MANAGEMENT

Knowledge documents that will be required can be uploaded and permissions can be managed from menu (KM) Files function

PEOPLE/SOCIAL MANAGEMENT

People on the project can be managed by selecting them from the Dashboard People section. (Messaging and Alerts in Version2)

The screenshot displays two main sections of the nPROJECT software. On the left, the 'Files' section shows a table of uploaded documents with columns for Description, File, and Date. The right side shows the 'People' section with a table listing users, their roles, and contact information.

FILES SECTION (Left)

Description	File	Date
Use to support new Process requirements	Previous Process Requirements .png	June 21, 2014
Use to support new Process step creation	Previous Process Steps.png	June 21, 2014
Master - Use to support new Process step creation	Previous Process Steps.png	June 23, 2014
Master - Use to support new Process requirements	Previous Process Requirements .png	June 23, 2014

PEOPLE SECTION (Right)

Name	Contacts
New User(You)	armakinitgr8@gmail.com
Process Leader	test3@rest.com
Project Manager	aubrey.roberts@nksoft.com

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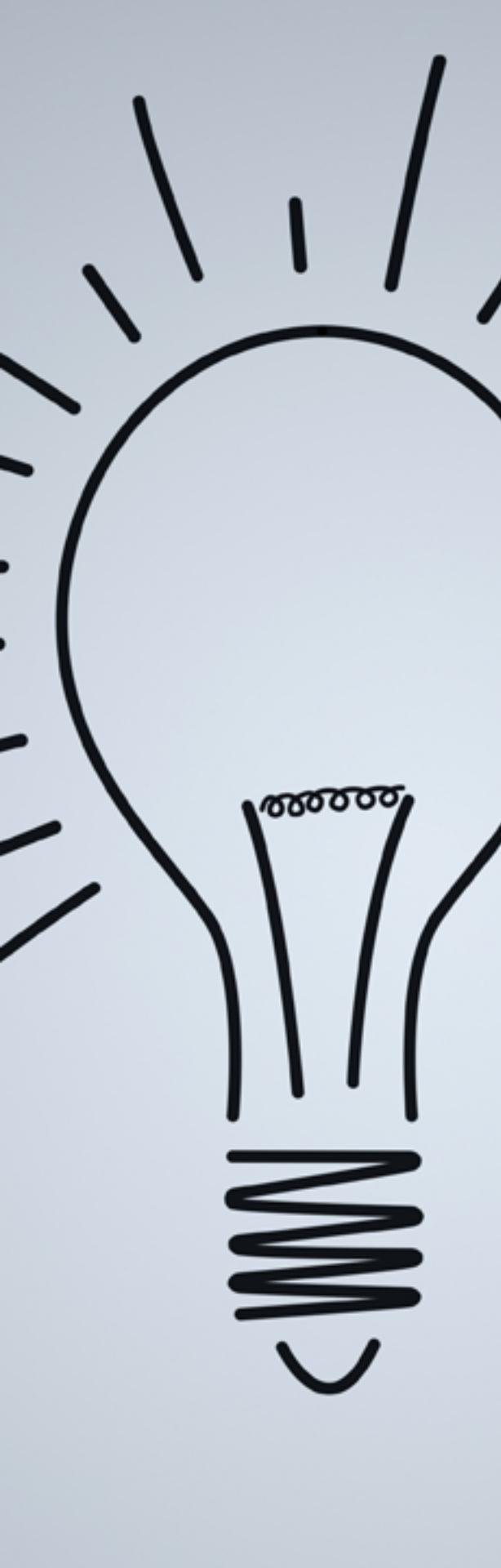
MANAGEMENT CONTROL CENTER

(Projects, Working Tasks, All Tasks & Issues, Calendar, Knowledge, and People functions accessible in 1 place.)

DASHBOARD

Managers and executives can review the project work from the Dashboard and see the progressive status of the activities.

Welcome Project Manager

A large, stylized black outline of a lit lightbulb with rays emanating from it, positioned on the left side of the dashboard.

ID	Project	Tracker	Subject	Due Date	Progress status
55	NKSoft Human Resources System	Task	Setup L/R Navigation for InfPass (New)	2014-03-19	0%
54	NKSoft Human Resources System	Task	Setup Blog Feature (New)	2014-03-18	0%
53	NKSoft Human Resources System	Task	Accommodate Device Compatibility (New)	2014-03-01	0%
52	NKSoft Human Resources System	Task	Integrate Signup with Application (New)	2014-03-24	0%
51	NKSoft Human Resources System	Task	Update Pricing - graphics and calculator (New)	2014-03-19	0%

ID	Task	Project	Due Date	Priority	Progress status
200	Review and approve vendor contracts	Review and approve vendor contracts	2014-05-01	Normal	0%
205	Prep for customer acceptance testing	KOEC Billing Requirements Verification & Implementation	2014-05-14	Normal	0%
204	Localization	KOEC Billing Requirements Verification & Implementation	2014-05-14	Normal	0%
203	Implementation phase	KOEC Billing Requirements Verification & Implementation	2014-05-28	Normal	0%
202	Finalize implementation plan	KOEC Billing Requirements Verification & Implementation	2014-05-05	Normal	0%
201	Review vendor contracts	KOEC Billing Requirements Verification & Implementation	2014-05-01	Normal	0%





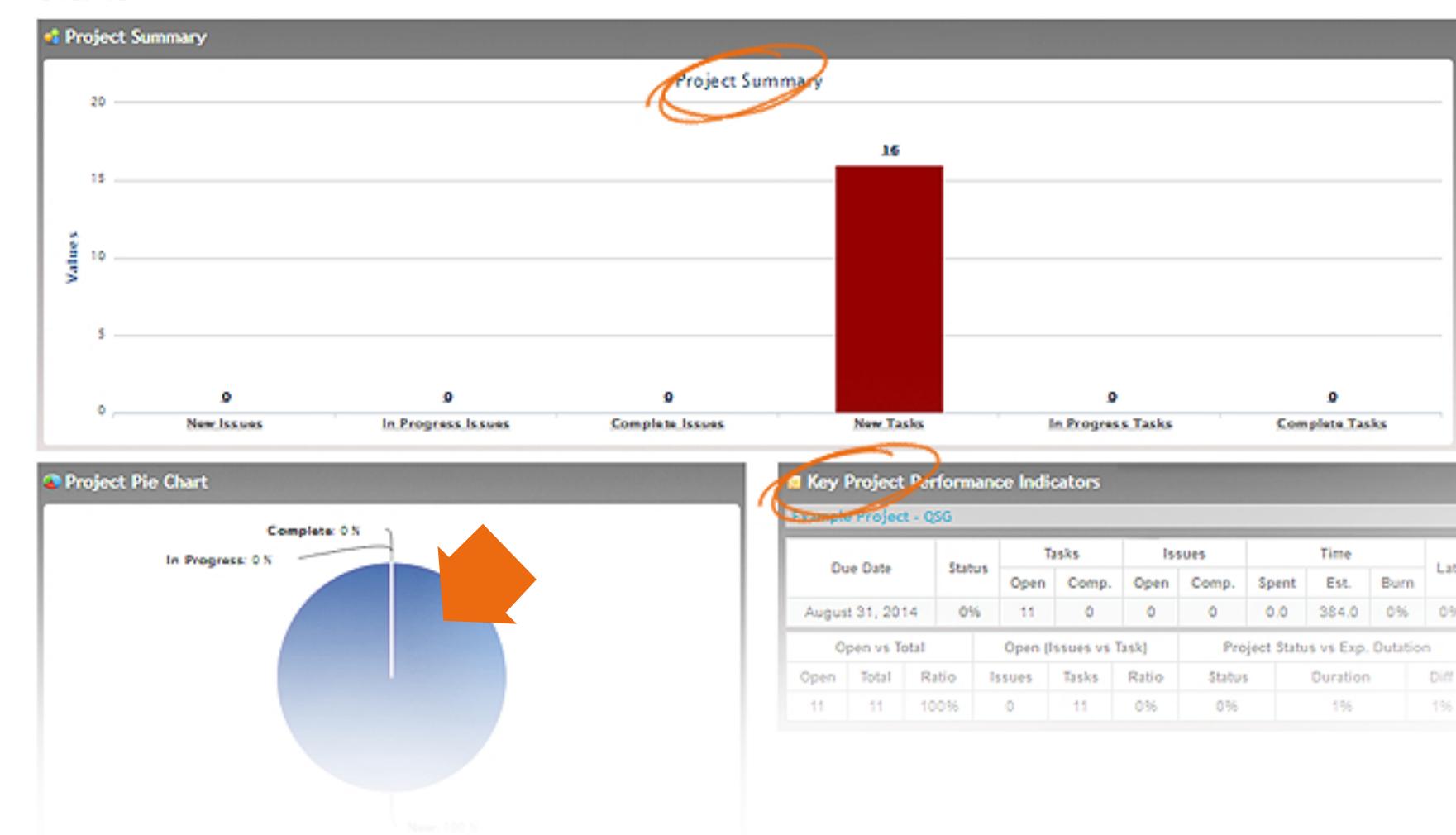
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PROJECT PERFORMANCE CENTER

(Task and Issue summary numbers, progress pie charts, and the key project performance indicators. Plus burn rate, lateness, open issues vs. to open tasks, etc.)

Overview



OVERVIEW

Managers and executives can review specific project status from the Overview and review performance.

The screenshot shows the 'Members' section with five user profiles: Manager, Executive, Project Manager, Engineer, and Process Leader. It also displays 'Spent time' information and links for 'Log time', 'Details', and 'Report'.

Manager	Executive	Project Manager	Engineer	Process Leader
New User(You)	New User(You)	Project Manager	Engineer	Process Leader

Spent time
0.00 hour
[Log time](#) | [Details](#) | [Report](#)



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THANK YOU



innovation

integrity

intensity