

**Cluster XIV – Extension Activities**  
**To be Submitted to [lstmeetei@gmail.com](mailto:lstmeetei@gmail.com)**  
**By 10<sup>th</sup> March 2021**

For any query, please mail to the above-mentioned email id or to 7005155081 (WhatsApp)

**3.3 Extension Activities (60 Weightage)**

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Describe the impact of extension activities in sensitising students to social issues and holistic development within a maximum of 500 words.

**(10 Weightage / QIM)**

<b>File Description</b>	<b>Document</b>
Any additional information	
Upload any additional information	

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**3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards (10 Weightage / QnM / Optional)**

<b>Year</b>					
<b>Number</b>					

Data Requirement for last five years: (As per Data Template)	
Name of the activity	
☐ Name of the Award/recognition	
☐ Name of the Awarding government/ government recognized bodies	
☐ Year of the Award	
☐ Number of awards for extension activities in last 5-year (Data Template) e-copy of the award letters	
<b>File Description</b>	<b>Document</b>
Any additional information	
☐ Number of awards for extension activities in last 5 year (Data Template)	
e-copy of the award letters	

**SOP**

<b>Metric No.</b>	<b>Metric Details</b>	<b>Documents Required for Verification</b>	<b>Specific Instructions to HEIs</b>	<b>Not to be Included /Considered</b>
22.	3.3.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the last five years	<ul style="list-style-type: none"> <li>e-copy of the award letters</li> <li>Any supporting document in relevance to the metric</li> </ul>	<ul style="list-style-type: none"> <li>These awards are to the institution and not to the individual and for extension activities only.</li> </ul>	<ul style="list-style-type: none"> <li>Awards to the individuals should not be considered here.</li> <li>Awards received other than extension activities are not to be considered.</li> <li>Awards from own trust / sister institutions not to be considered.</li> <li>Awards local in nature such as Urban/local bodies/ Panchayat etc are to be avoided.</li> </ul>

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3.3.3 Number of extension and outreach programs conducted by the institution through NSS / NCC / Red cross / YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and / or those organised in collaboration with industry, community and NGOs) during the last five years.

3.3.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years.  
**(10 Weightage / 5 / QnM)**

<b>Year</b>					
<b>Number</b>					

Data Requirements for last five years (As per Data Template)	
Name and number of the extension and outreach Programmes	
☐ Name of the collaborating agency: Non-government, industry, community with contact details	
Reports of the event organized	
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	
<b>File Description (Upload)</b>	<b>Document</b>
Any additional information	
☐ Reports of the event organized	
Number of extension and outreach Programmes conducted with industry, community etc for the last five years (Data Template)	

**SOP**

<b>Metric No.</b>	<b>Metric Details</b>	<b>Documents Required for Verification</b>	<b>Specific Instructions to HEIs</b>	<b>Not to be Included /Considered</b>
23.	3.3.3 Number of extension and outreach programs conducted by the institution through NSS / NCC / Red cross / YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs ) during the last five years	<ul style="list-style-type: none"> <li>• Geo tagged Photographs and any other supporting document of relevance should have proper captions and dates.</li> <li>• Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and collaborating agency</li> </ul>	<ul style="list-style-type: none"> <li>• Can be supplemented with Newspaper reports of events.</li> </ul>	

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3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years.

3.3.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS / NCC / Red Cross / YRC etc., year wise during last five years. **(20 Weightage / Ave / QnM)**

<b>Year</b>					
<b>Number</b>					

Data Requirements for last five years: (As per Data Template)	
Name of the activity	
☐ Name of the scheme	
☐ Year of the activity	
☐ Number of teachers participating in such activities	
☐ Number of students participating in such activities	
Report of the event	
☐ Any additional information	
☐ Average percentage of students participating in extension activities with Govt. or NGO etc (Data Template)	
<b>File Description</b>	<b>Document</b>
Any additional information	
☐ Report of the event	
☐ Average percentage of students participating in extension activities with Govt. or NGO etc (Data Template)	

Formula:

$$\% \text{ / year} = \frac{\text{Total number of Students participating in such activities}}{\text{Total number of Students}} \times 100$$

$$\text{Average \%} = \frac{\sum \% \text{ of year}}{5}$$

**SOP**

<b>Metric No.</b>	<b>Metric Details</b>	<b>Documents Required for Verification</b>	<b>Specific Instructions to HEIs</b>	<b>Not to be Included /Considered</b>
24.	3.3.4 Average percentage of students participating in extension activities at 3.3.3. above	<ul style="list-style-type: none"> <li>Detailed report for each program extension and outreach program to be made available, with specific mention of number of students participated and collaborating agency.</li> </ul>	<ul style="list-style-type: none"> <li>During the DVV process, HEI may be asked for student attendance documents / certificates for selected extension activities.</li> </ul>	

	during last five years	<ul style="list-style-type: none"><li>• Photographs or any supporting document of relevance should have proper captions and dates</li></ul>	<ul style="list-style-type: none"><li>• Data given here should match with that of the activities indicated in metric 3.3.3</li></ul>	
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