

## **LIFELINE PREGNANCY HELP CLINIC**

### **JOB DESCRIPTION – Abstinence Education Coordinator**

The Abstinence Education Coordinator has the responsibility for the overall development, implementation and operation of Lifeline's abstinence education program, Pure Freedom. This includes developing relationships with school officials, receiving proper training for curriculum, conducting classroom sessions, etc. The Pure Freedom program is offered to schools in Northeast Missouri. Additional duties within the Clinic will also be performed as assigned. Position is 25-30 hours per week.

#### ***Requirements of Position:***

- Experience working with youth in classroom/ group settings or degree in related field
- Skills and capabilities to present to large groups
- Good knowledge of the Northeast Missouri area and its counties
- Computer skills including all Microsoft Office programs and internet operation
- Must agree with the Lifeline Statement of Faith and Statement of Principle
- Must faithfully attend church and be a committed Christian who demonstrates a personal relationship with Jesus Christ as Savior and Lord
- Practice abstinence if not married
- Exhibit strong commitment to the pro-life position
- Must submit to a criminal background check prior to employment
- Ability and means to travel throughout Northeast Missouri
- A valid Missouri driver's license and reliable transportation
- Be self-motivated, driven, and able to carry out responsibilities with little supervision

#### ***Responsibilities:***

- Promotional activities including; meeting with school officials, producing materials for promotion of the Pure Freedom program, and community awareness and education
- Schedule presentations of program in schools and prepare all appropriate materials
- Conduct/teach the program in schools
- Planning and managing supplies for the program
- Program evaluation data entry
- Public relations through promotion of the Pure Freedom program in various presentations and public speaking opportunities
- Participate in the creation and distribution of newsletters and other promotional and educational materials for the Pure Freedom program
- Implement and facilitate parent community education
- Stay current on all curriculum updates and training necessary to maintain the program
- When not teaching or promoting the program, assist with duties in the clinic such as client services, special projects, etc.
- Supervise, train, and schedule volunteer educators for the program

#### ***Training and Support:***

- On-the-job training and support will be provided
- Training in the WAIT curriculum is required (will be provided)
- Volunteer Counselor Training is required (will be provided)
- Mileage will be reimbursed at the Missouri State reimbursement rate

***Position Reports to:*** Executive Director

***Resignation Requirements:*** Position requires at least a two-week notice for resignation in good standing.

***About Lifeline:***

Lifeline Pregnancy Help Clinic is a Christ-centered ministry that provides support and education to those facing unplanned pregnancies. It is our sincere desire for all to know, honor, and obey God. We believe strictly in the redeeming power of Christ's blood and that Jesus Christ is the only way to salvation. We demonstrate our love of Christ by providing support for our clients.